# Agenda

*Grand County Public Library*
Board of Directors
Thursday, January 14, 2016
5:30 pm
Held in the Library Board Room

**Public Notice is Hereby Given** that there will be a meeting of the *Grand County Public Library* Board of Directors on Thursday, January 14th, 2016 at 5:30 pm in the Library's Board Room at the Grand County Public Library, 257 E Center, Moab, Utah 84532.

I. Call to Order

II. Approval of the Minutes (October 22, 2015) (Action Item - Mailed)

III. Review of Bills (October, November, December 2015) (Action Item - Handout)

IV. Citizens to be Heard

V. Director's Report (Handout)

VI. Old Business

VII. Consent Agenda

VIII. New Business

A. Discussion and Recommendation of Candidates to the Grand County Council for Appointment to the Library Board (Action Item)

IX. Board Member Reports

X. Board Member Discussion of Future Agenda Items

XI. Closed Session (if needed)

XII. Adjournment

**Please Note: The March 2016 board meeting is scheduled for Thursday, March 10 at 5:30 PM.**

At Grand County Public Library Board meetings the public may be heard on any agenda subject. The number of persons heard and the time allowed each may be limited at the sole discretion of the Chair.

Requests for inclusion on an agenda must be received by 5:00 p.m. the Thursday prior to a regular Library Board Meeting and 48 hours prior to any Special Meeting.

Request forms are available at the library's circulation desk and completed forms should be returned to the Library Director.
Those with special needs requests wishing to attend Library Board meetings are encouraged to contact the Library two (2) days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-1111.

PENDING
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
October 22, 2015 5:30 pm
Board Room, Grand County Public Library

In attendance for the October 22, 2015 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Chad Niehaus, Mary Hofhine, Kathleen McHugh, Susan Roche, and Jeremy Lynch. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Head of Adult Services (minutes). Ken Ballantyne was absent. Brityn Ballard arrived at 5:31 pm and Rob Magleby arrived at 5:40 pm.

Chad Niehaus called the meeting to order at 5:30 pm.

Brityn Ballard arrived at 5:31 pm.

Approval of the minutes for the August 13, 2015 meeting was discussed. Mary Hofhine made a motion to approve the minutes as presented. Susan Roche seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no citizens to be heard.

Carrie reviewed the Director's Report that was passed out at the meeting. She reviewed library statistics and told the Board that the library is looking into increasing wireless internet bandwidth. Carrie reviewed library updates including the completion of RFID tagging, which involved weeding the collection, and the removal of VHS and cassette tapes from the collection. This is in preparation for the addition of self-checkout stations. Carrie concluded the Director's Report with a review of library events and the upcoming Friends of the Library book sale.

Rob Magleby arrived at 5:40 pm.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of approval of a revised Grand County Public Library Meeting Room Policy. No changes were recommended by library staff. Susan asked if users must fill out an online application for each individual meeting. Carrie explained that the online meeting room application allows users to request reservations for multiple meeting dates and times. Chad asked if the library has had to turn down any meeting room applicants for noncompliance with required agreements. Carrie explained that if groups cannot comply with meeting room agreements or the desired meeting room is already reserved, the library has a list of other meeting room space in Moab available on the website. Mary made a motion to approve the Meeting Room Policy as presented. Kathleen seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of re-approval of the Policy and Protocol Regarding Privacy of Library Records and Seizure of Library Collections. No changes were recommended by library staff. Kathleen asked if the library has

an obligation to notify patrons if their records are subpoenaed. Carrie replied that it would depend on the legalities of the situation. Discussion followed. Mary made a motion to approve the Policy and Protocol Regarding Privacy of Library Records and Seizure of Library Collections as presented. Kathleen seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Programming Policy. No changes were recommended by library staff. Susan commented that she likes the exception that allows authors to sell their books at library programs. Discussion followed. Jeremy made a motion to approve the Programming Policy as presented. Rob seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Computer Use Policy. Chad asked if library iPads and Kindles should be added to the policy. Discussion followed. Carrie asked the Board if they would be agreeable to tabling the policy approval so that amendments can be made to include library tablets. Jeremy made a motion to table the approval of the Computer Use Policy. Susan seconded the motion and it passed unanimously.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Recommendation of 2016 Grand County Public Library Budget to the Grand County Council for Approval. Carrie reviewed the fund balance summary sheet that was passed out at the meeting. She reviewed the fund's actual revenues, expenditures, and balances annually from 2011 – 2014. Revenues and expenditures for 2015 are estimates as it is the current year. The estimated revenue for 2015 is $798,928 and estimated expenditure is $760,141 resulting in an estimated 2015 fund contribution of $38,787. If these 2015 estimates are correct, the 2016 beginning fund balance will be $457,435. Kathleen asked if there is a cap on the amount the library may have in this fund. Carrie explained that the County Clerk recently told her that the cap on the fund is equal to the amount of property tax collected yearly for the library.

Carrie moved on to review the library budget worksheet that was passed out at the meeting. She explained that the columns on the worksheet included: 2014 actual revenues and expenditures, current revenues and expenditures for 2015, approved 2015 budget, County Clerk's modifications to 2015 budget, current 2015 budget (approved budget including modifications), and proposed 2016 budget numbers. The Clerk's estimate for 2016 library revenue from taxes is $713,042.

Carrie reviewed the line item amounts for the 2016 proposed budget. She discussed anticipated revenue amounts. Kathleen asked if the interest line item was representative of interest accrued on the library's fund balance. Carrie replied that it is. She went on to review the anticipated contribution from the library's fund that will be necessary to balance the proposed 2016 budget. Carrie pointed out that the actual fund contribution will likely be significantly less or funds may be contributed to the fund balance. Historically, this has been the case. This is because proposal budget revenues do not include funds from new growth. Susan asked how much tax revenue comes from residential properties versus commercial properties. Mary replied that the County

Assessor would have that information. Kathy asked why the interest revenue line item amount is less than one percent of the library's fund balance. Chad added that he would also like to know. Carrie told the Board that she would ask the County Clerk about fund balance interest accrual.

Carrie then reviewed proposed 2016 budget expenditures. She pointed out that the largest expenditures are salaries and benefits. The proposed numbers reflect a 12% increase in benefits due primarily to health insurance; a 3% increase in salaries to reflect employee participation in the county's Pay for Performance program; and a 1.5% COLA increase. These projected increases will be reviewed and potentially approved by the County Council at the time of Grand County budget approval. Other expenditure line items remain the same as the previous year. Carrie told the Board that she would like to look at increasing expenditures for collection development line items in 2017.

Carrie moved on to review potential 2016 library capital projects including: fixing the library lobby floor and courtyard retaining wall, replacing the library phone system, and adding security cameras to the building. These projects could be financed through the library capital projects fund rather than the operations budget. The capital projects account contains $166,000 and these projects will not require the entire amount. Kathleen asked how the capital projects account is funded. Carrie replied that it is money that remained after the library building project was completed in 2006. Funds from the capital projects account have not been expended since that time. Discussion followed. Chad asked if the County Council needs to approve capital project fund expenditures. Carrie replied that capital project fund expenditures are part of the annual budget process with the County Council even though they are separate from the operations budget. More discussion followed. Mary Hofhine made a motion to recommend the 2016 Library Budget to the Grand County Council as presented. Kathleen McHugh seconded the motion and it passed unanimously.

The second item on the agenda under New Business was Discussion of 2016 Board Vacancies. Chad's second term will expire on December 31, 2015. Mary's first term will expire on the same date and she has decided not to reapply for a second term. Discussion followed. Chad asked if there is a specific waiting period – longer than one year – before a termed out board member can reapply. Carrie told the Board she would review the bylaws to determine the answer.

The next item on the agenda was Board Member Reports. Susan Roche commented that Jenny and Tom Haraden have been working hard to spruce up the facilities around the Castle Valley Library in the Castle Valley Community Center. Carrie explained the agreement between the Grand County Public Library and the Town of Castle Valley regarding the library's use of space in the Castle Valley Community Building. Discussion followed.

There was no Board Member Discussion of Future Agenda Items.

A closed session was not needed. Chad adjourned the meeting at 6:32 pm.

**KaLeigh Welch**

**From:** noreply@civicplus.com
**Sent:** Thursday, December 03, 2015 1:07 PM
**To:** kaleighwelch@grandcountyutah.net; council@grandcountyutah.net
**Subject:** Online Form Submittal: Board, Commission, Committee & Special Service District Application & Certification From

# Board, Commission, Committee & Special Service District Application & Certification From

Board, Commission, Committee & Special Service District Application & Certification From
*Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or council@grandcountyutah.net*

| | |
|---|---|
| Board, Commisison, Committeeor Special Service District Applied For: | Library Board |
| Name: | Daniel McNeil |
| Mailing Address: | 164 S 300 E #5 |
| City: | Moab |
| State: | UT |
| Zip Code: | 84532 |
| Day Phone: | 435-260-9646 |
| Email Address: | 007danimal@gmail.com |
| In what year did you establish your current residency in Grand County? | 2004 |
| If not Grand County, which county do you reside in? | *Field not completed.* |
| Occupation or professional training: | May 2015: GE Capital Bank's INVEST IN SUCCESS; participant (Intensive nonprofit leadership training designed to emulate corporate executive education seminars) • 2008: Research Associates CERTIFIED GRANTS SPECIALIST TRAINING, participant • 2004: BA, University of Vermont |

(Comparative Religion, English)

| | |
|---|---|
| List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying: | 2013 – Present: MOAB SUN NEWS; quarterly columnist 2005 – Present: GRAND AREA MENTORING; Program Director • Established the design, policy, and procedure for school-based youth mentoring program in Grand County • Implemented school district & community integration: marketing, collaboration, and outreach • Secured annual budget in partnership with private and public sources, including the U.S. Department of Education, federal appropriations, Grand County School District, foundations, businesses, and individuals • Managed program staff and 130 weekly volunteer & student participants • Maintained program fidelity according to local, state, and federal standards • Executed continuous improvement and sustainability measures 2004 – 2005: GRAND COUNTY MIDDLE SCHOOL; Seventh Grade Special Education Teacher |
| List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying: | 2010 – Present: MOAB TOASTMASTERS; at times served as president, secretary, treasurer, and/or Speechcraft leader 2005 – Present: MOAB COMMUNITY ACTION COALITION; member • Collaborated with other prevention programs to develop community resources for the prevention of at-risk behavior such as underage drinking, teen pregnancy, tobacco use, and prescription drug abuse 2007 – 2011: MOAB POETS & WRITERS; board of directors member |

Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

• Must be a Grand County resident (unless otherwise noted);

• Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;

• All terms shall end December 31st with the new member taking office the first meeting in January of the following year;

• Board Members shall have the appropriate expertise when required by law;

• Submit applications to the Council's Office in accordance with the requirements contained in the notice;

• Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for Special Service Districts in Grand County:

• No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;

• No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;

• A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;

• Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

*I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.*

| | |
|---|---|
| Applicant Certification | By checking this box and typing my name below, I am electronically signing my application. |
| First Name | Daniel |
| Middle Initial | E |
| Last Name | McNeil |
| Date: | 12/3/2015 |

Email not displaying correctly? View it in your browser.

# Board and Commission Application and Certification Form

RECEIVED
OCT 28 2015
BY: VW

Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or council@grandcountyutah.net

Board or Commission Position Applied For: LIBRARY BOARD

Name: Jenna Woodbury

Mailing Address: 506 E 200 S

City: MOAB State: UT ZIP Code: 84532

Day Phone: 435-259-3570 Email Address: jennadubya@yahoo.com

In what year did you establish your current residency in Grand County? 1995
(residency is required for all Boards, some District boards require residency within the District, which may not include Moab City limits; two years' residency prior to assuming board membership is required for Planning Commission)

If not Grand County, which county do you reside in? (applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah)

Occupation or professional training: Small business owner/property management

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

(See next page)

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

I am an avid reader, English major, and mom to 2 boys who LOVE the library & the children's librarians. We really value our wonderful library + view it as a great resource, so I hope to have the opportunity to give back to the library.

Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Signature: Jenna Worthy Date: 10/28/15

Grand County Public Library
Statistics 2015
rev 1/6/2016

## GENERAL STATISTICS (including Castle Valley)

| Month | Walk-ins | Check-outs | Computer Use | Phone Calls | Ref Qs | ILLs | Holds | Meeting Room Use |
|---|---|---|---|---|---|---|---|---|
| January | 11,335 | 14,324 | 7,591 | 521 | 1,269 | 43 | 716 | 85 |
| February | 11,514 | 12,769 | 7,038 | 497 | 1,326 | 40 | 682 | 112 |
| March | 13,521 | 13,195 | 8,479 | 545 | 1,429 | 38 | 694 | 139 |
| April | 14,736 | 12,715 | 8,071 | 452 | 1,434 | 40 | 595 | 144 |
| May | 13,051 | 12,895 | 7,439 | 418 | 1,331 | 30 | 634 | 120 |
| June | 13,172 | 14,320 | 9,177 | 458 | 1,332 | 35 | 684 | 89 |
| **1st Half** | **77,329** | **80,218** | **47,795** | **2,891** | **8,121** | **226** | **4,005** | **689** |
| July | 11,566 | 14,510 | 8,699 | 420 | 1,164 | 29 | 624 | 96 |
| August | 11,868 | 14,085 | 8,641 | 527 | 1,243 | 52 | 684 | 71 |
| September | 11,522 | 13,266 | 7,732 | 431 | 1,220 | 45 | 546 | 115 |
| October | 14,302 | 13,726 | 8,459 | 507 | 1,443 | 52 | 698 | 140 |
| November | 10,944 | 12,466 | 6,205 | 390 | 1,046 | 30 | 734 | 85 |
| December | 10,570 | 13,385 | 7,267 | 365 | 1,208 | 37 | 671 | 79 |
| **2nd Half** | **70,772** | **81,438** | **47,003** | **2,640** | **7,324** | **245** | **3,957** | **586** |
| **Totals** | **148,101** | **161,656** | **94,798** | **5,531** | **15,445** | **471** | **7,962** | **1,275** |

## CASTLE VALLEY

| Walk-ins | Phone Calls | Ref Qs | Check-outs |
|---|---|---|---|
| 238 | 24 | 21 | 761 |
| 263 | 28 | 33 | 949 |
| 308 | 32 | 33 | 802 |
| 251 | 24 | 32 | 768 |
| 239 | 14 | 35 | 737 |
| 259 | 24 | 26 | 907 |
| **1,558** | **146** | **180** | **4,924** |
| 213 | 24 | 38 | 923 |
| 243 | 18 | 30 | 793 |
| 256 | 17 | 30 | 769 |
| 306 | 22 | 29 | 830 |
| 202 | 12 | 27 | 728 |
| 240 | 17 | 18 | 674 |
| **1,460** | **110** | **172** | **4,717** |
| **3,018** | **256** | **352** | **9,641** |

## PROGRAMS (Including Castle Valley)

| Month | Children's Programs | # Attends | YA Programs | # Attends | Adult Programs | # Attends | Total Programs | Total # Attends |
|---|---|---|---|---|---|---|---|---|
| January | 25 | 343 | 0 | 0 | 8 | 181 | 33 | 524 |
| February | 26 | 701 | 1 | 150 | 9 | 789 | 36 | 1640 |
| March | 29 | 468 | 0 | 0 | 6 | 172 | 35 | 640 |
| April | 30 | 481 | 1 | 50 | 7 | 301 | 38 | 832 |
| May | 28 | 513 | 0 | 0 | 10 | 195 | 38 | 708 |
| June | 18 | 524 | 0 | 0 | 5 | 146 | 23 | 670 |
| **1st Half** | **156** | **3,030** | **2** | **200** | **45** | **1,784** | **203** | **5,014** |
| July | 21 | 540 | 0 | 0 | 8 | 306 | 29 | 846 |
| August | 16 | 372 | 0 | 0 | 9 | 478 | 25 | 850 |
| September | 22 | 336 | 0 | 0 | 9 | 348 | 31 | 684 |
| October | 28 | 396 | 0 | 0 | 8 | 493 | 36 | 889 |
| November | 19 | 280 | 0 | 0 | 6 | 81 | 25 | 361 |
| December | 23 | 380 | 0 | 0 | 6 | 153 | 29 | 533 |
| **2nd Half** | **129** | **2,304** | **0** | **0** | **46** | **1859** | **175** | **4163** |
| **Totals** | **285** | **5,334** | **2** | **200** | **91** | **3,643** | **378** | **9,177** |

## LIBRARY CARDS

| Total Cards | Adult | Child | Non-resident |
|---|---|---|---|
| 55 | 43 | 12 | 6 |
| 53 | 45 | 8 | 2 |
| 78 | 66 | 12 | 3 |
| 60 | 43 | 17 | 6 |
| 74 | 62 | 12 | 2 |
| 93 | 62 | 31 | 4 |
| **413** | **321** | **92** | **23** |
| 85 | 64 | 21 | 6 |
| 67 | 47 | 20 | 1 |
| 61 | 47 | 14 | 2 |
| 61 | 51 | 10 | 4 |
| 39 | 32 | 7 | 0 |
| 46 | 35 | 11 | 0 |
| **359** | **276** | **83** | **13** |
| **772** | **597** | **175** | **36** |

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## MONEY

| Month | Fines | New Cards | ILLs | Copies | Other | Total |
|---|---|---|---|---|---|---|
| January | $417.08 | $175.00 | $60.00 | $601.63 | $426.30 | $1,680.01 |
| February | $355.35 | $85.00 | $55.00 | $633.87 | $241.30 | $1,370.52 |
| March | $364.92 | $89.00 | $71.60 | $775.04 | $507.23 | $1,807.79 |
| April | $444.60 | $127.00 | $52.80 | $873.12 | $281.03 | $1,778.55 |
| May | $283.78 | $74.60 | $51.00 | $608.37 | $680.90 | $1,698.65 |
| June | $452.94 | $113.00 | $84.20 | $651.26 | $262.15 | $1,563.55 |
| **1st Half** | **$2,318.67** | **$663.60** | **$374.60** | **$4,143.29** | **$2,398.91** | **$9,899.07** |
| July | $349.04 | $193.40 | $36.50 | $502.92 | $229.23 | $1,311.09 |
| August | $457.11 | $82.00 | $104.00 | $635.56 | $309.10 | $1,587.77 |
| September | $413.05 | $87.00 | $96.00 | $619.28 | $237.30 | $1,452.63 |
| October | $534.50 | $143.00 | $64.00 | $611.91 | $861.43 | $2,214.84 |
| November | $286.16 | $47.00 | $32.00 | $519.29 | $321.27 | $1,205.72 |
| December | $282.50 | $88.20 | $52.00 | $532.56 | $789.85 | $1,745.11 |
| **2nd Half** | **$2,322.36** | **$640.60** | **$384.50** | **$3,421.52** | **$2,748.18** | **$9,517.16** |
| **Totals** | **$4,641.03** | **$1,304.20** | **$759.10** | **$7,564.81** | **$5,147.09** | **$19,416.23** |

## Zinio

| Checkouts |
|---|
| 61 |
| 19 |
| 34 |
| 53 |
| 52 |
| 42 |
| **261** |
| 66 |
| 63 |
| 27 |
| 46 |
| 19 |
| 47 |
| **268** |
| **529** |

## Mango

| Sessions |
|---|
| |
| |
| |
| |
| |
| 34 |
| **34** |
| 134 |
| 49 |
| 94 |
| 89 |
| 106 |
| 83 |
| **555** |
| **589** |

## Laptop Usage

| Month | Parent | Info Desk |
|---|---|---|
| January | 57 | 51 |
| February | 43 | 44 |
| March | 52 | 15 |
| April | 29 | 1 |
| May | 35 | 6 |
| June | 32 | 26 |
| **1st Half** | **248** | **143** |
| July | 46 | 20 |
| August | 42 | 8 |
| September | 37 | 12 |
| October | 31 | 7 |
| November | 37 | 5 |
| December | 11 | 59 |
| **2nd Half** | **204** | **111** |
| **Totals** | **452** | **254** |

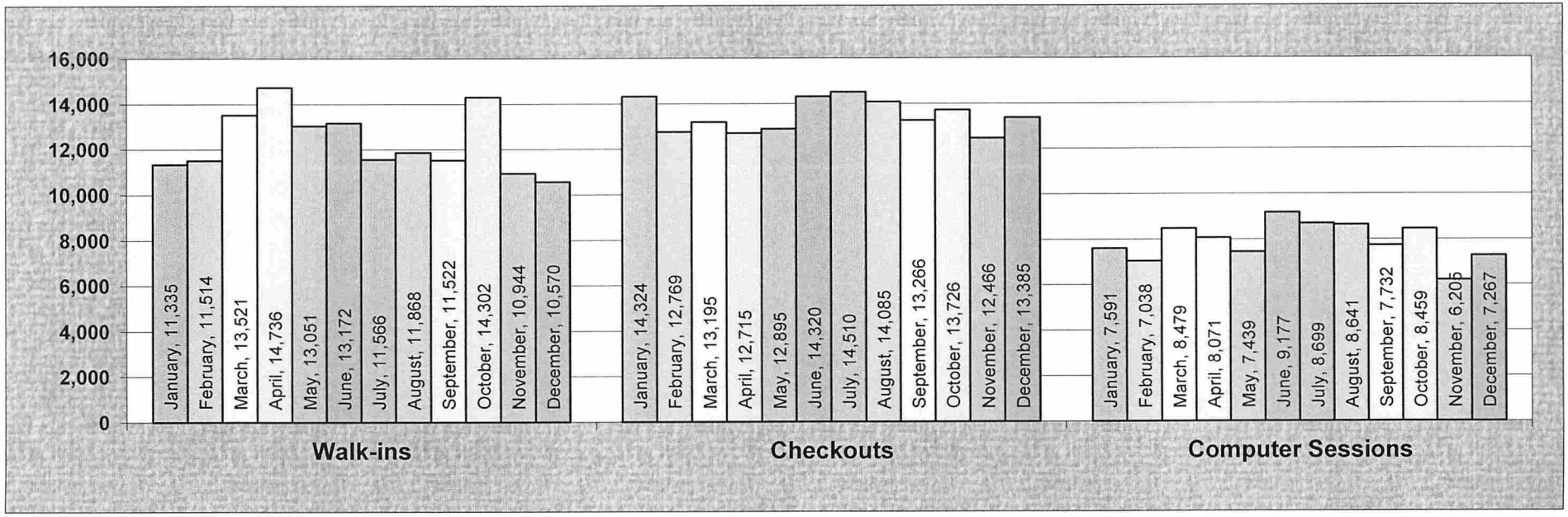
## E-Audio / E-Books

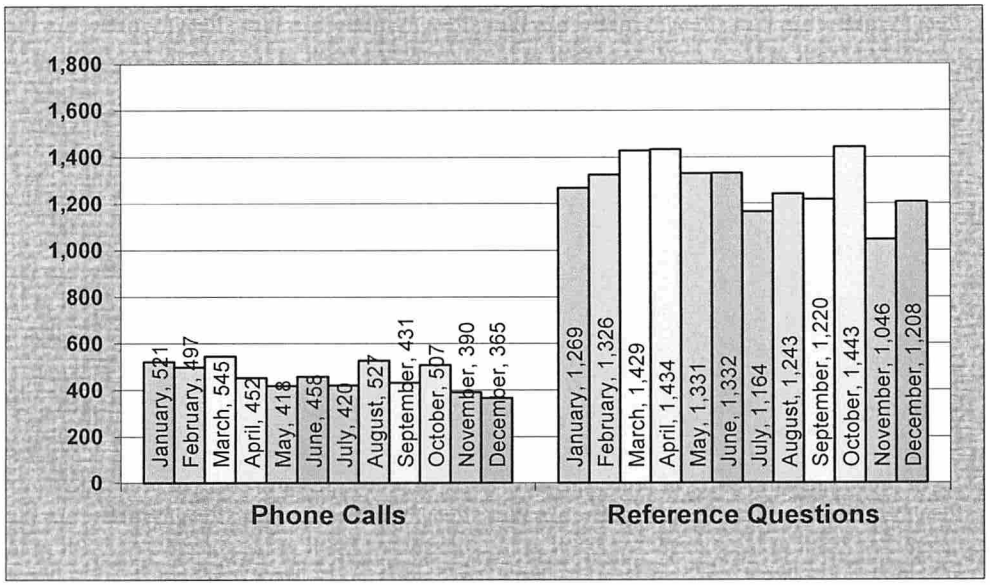
| E-Audio | E-Books | Sign-ups |
|---|---|---|
| 183 | 172 | 18 |
| 150 | 146 | 17 |
| 163 | 138 | 15 |
| 158 | 149 | 13 |
| 227 | 130 | 18 |
| 199 | 153 | 20 |
| **1080** | **888** | **101** |
| 218 | 191 | 12 |
| 214 | 203 | 22 |
| 268 | 157 | 20 |
| 233 | 179 | 16 |
| 221 | 215 | 19 |
| 229 | 216 | 12 |
| **1383** | **1161** | **101** |
| **2,463** | **2,049** | **202** |

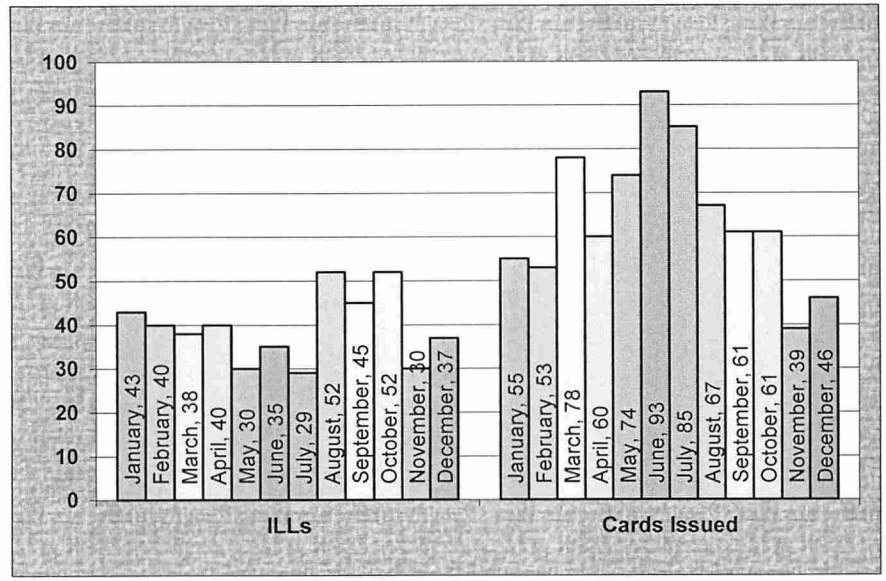
## Wi-Fi

| Sessions |
|---|
| 7,554 |
| 7,907 |
| 9,254 |
| 11,218 |
| 10,413 |
| 10,588 |
| **56,934** |
| 9,203 |
| 8,651 |
| 8,272 |
| 13,167 |
| 8,862 |
| 7,599 |
| **55,754** |
| **112,688** |

Grand County Public Library
Statistics 2015



# 2015 Acquisitions by Month

| Call Number | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total | Percent |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Adult Fiction | 51 | 73 | 75 | 41 | 67 | 58 | 94 | 92 | 51 | 97 | 77 | 59 | 835 | 15.1% |
| Adult Non-Fiction | 43 | 64 | 62 | 88 | 68 | 59 | 56 | 49 | 34 | 81 | 74 | 122 | 800 | 14.4% |
| Board Books | 4 | 1 | 2 | 1 | 1 | 2 | 0 | 0 | 3 | 1 | 0 | 6 | 21 | 0.4% |
| Biographies | 5 | 6 | 20 | 7 | 8 | 7 | 9 | 6 | 3 | 19 | 14 | 14 | 118 | 2.1% |
| Audio Books - CD | 34 | 27 | 11 | 19 | 18 | 13 | 19 | 18 | 11 | 30 | 14 | 43 | 257 | 4.6% |
| Fiction DVD | 31 | 30 | 27 | 28 | 11 | 19 | 39 | 24 | 14 | 38 | 24 | 36 | 321 | 5.8% |
| Fiction Video | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0.0% |
| Juv. Biographies | 0 | 0 | 2 | 1 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 1 | 8 | 0.1% |
| Juv. Chapter Books | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 5 | 0 | 14 | 4 | 33 | 0.6% |
| Juv. Audio Books - CD | 2 | 2 | 5 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 12 | 0.2% |
| Juvenile DVD | 9 | 11 | 15 | 17 | 6 | 14 | 8 | 2 | 6 | 22 | 46 | 28 | 184 | 3.3% |
| Juv. Music CD | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0.0% |
| Scouting Books | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Juvenile Books | 44 | 106 | 60 | 46 | 35 | 34 | 33 | 24 | 33 | 40 | 17 | 25 | 497 | 9.0% |
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| Large Print | 14 | 11 | 11 | 3 | 5 | 7 | 5 | 6 | 0 | 0 | 36 | 15 | 113 | 2.0% |
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| Magazine | 104 | 102 | 108 | 109 | 112 | 123 | 101 | 108 | 106 | 118 | 118 | 109 | 1318 | 23.8% |
| Music CD | 28 | 28 | 18 | 20 | 21 | 26 | 26 | 21 | 17 | 32 | 26 | 19 | 282 | 5.1% |
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| Playaway Video | 0 | 3 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 4 | 0.1% |
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| **Totals** | **407** | **516** | **511** | **455** | **416** | **418** | **448** | **404** | **328** | **542** | **524** | **577** | **5546 Total** | |