

**Agenda**  
*Grand County Public Library*  
Board of Directors  
Thursday, February 11, 2016  
5:30 pm  
Held in the Library's Board Room

**Public Notice is Hereby Given** that there will be a meeting of the *Grand County Public Library* Board of Directors on Thursday, February 11th, 2016 at 5:30 pm in the Library's Board Room at the Grand County Public Library, 257 E Center, Moab, Utah 84532.

- I. Call to Order
- II. Approval of the Minutes (January 14, 2016) (Action Item - Mailed)
- III. Review of Bills (January 2016) (Action Item - Handout)
- IV. Citizens to be Heard
- V. Director's Report (Handout)
- VI. Old Business
  - A. Review and Consideration of Reapproval of Grand County Public Library Board Bylaws (Action Item – Mailed – no changes recommended by library staff)  
Note: If changes are made, they will need to be sent to the County Council for approval
  - B. Review and Consideration of Approval of Grand County Public Library Policy for Board Meeting Minutes (Action Item – Mailed – no changes recommended by library staff)
  - C. Review and Consideration of Reapproval of Grand County Public Library Mission Statement and Library Roles (Action Item – Mailed – no changes recommended by library staff)
  - D. Review and Consideration of a revised Grand County Public Library Collection Development Policy (Action Item – Mailed)
- VII. Consent Agenda
- VIII. New Business
  - A. Election of Board Officers (Action Item)

B. Review Existing Library Board Committees and Determine  
Committee Assignments for 2016

- IX. Board Member Reports
- X. Board Member Discussion of Future Agenda Items
- XI. Closed Session (if needed)
- XII. Adjournment

**Please Note: The March Board meeting is scheduled for Thursday, March 10, 2016 at 5:30pm.**

At Grand County Public Library Board meetings the public may be heard on any agenda subject. The number of persons heard and the time allowed each may be limited at the sole discretion of the Chair.

Requests for inclusion on an agenda must be received by 5:00 p.m. the Thursday prior to a regular Library Board Meeting and 48 hours prior to any Special Meeting. Request forms are available at the library's circulation desk and completed forms should be returned to the Library Director.

Those with special needs requests wishing to attend Library Board meetings are encouraged to contact the Library two (2) days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-1111.

PENDING  
Grand County Public Library  
Minutes for the Regular Board of Directors Meeting  
January 14, 2016 5:30 pm  
Board Room, Grand County Public Library

In attendance for the January 14, 2016 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Chad Niehaus, Rob Magleby, Mary Hofhine, Susan Roche, Kathleen McHugh, and Ken Ballantyne. Also present was Carrie Valdes, Library Director. Jeremy Lynch was absent. Ken Ballantyne arrived at 5:35 pm.

Chad Niehaus called the meeting to order at 5:32 pm.

Approval of the minutes for the October 22, 2015 meeting was discussed. Rob Magleby made a motion to approve the minutes as presented. Kathleen McHugh seconded the motion and it passed unanimously.

Ken Ballantyne arrived at 5:35 pm.

The library bills were passed around for review.

There were no citizens to be heard.

Carrie reviewed the Director's Report that was passed out at the meeting. She started with the 2015 budget report from the Clerk's Office. For fiscal year 2015, the current revenue is \$781,220 and current expenditure amount is \$734,648. Carrie explained that due to her vacation, she submitted quite a few 2015 bills that aren't showing on the current budget report. She also stated Diana had indicated that the Treasurer's Office has distributed "most of the taxes". Therefore, 2015 revenues could increase slightly and 2015 expenditures are currently underreported – the final amount for expenditures will be approximately \$742,000. Based on revenues and expenditures as discussed, Carrie expects the 2015 fiscal budget to be underspent resulting in approximately \$40,000 "added" to the Library fund balance.

Carrie continued her Director's Report with an overview of the 2016 budget. Revenues for 2016 are budgeted at \$740,292 while expenditures are budgeted at \$790,122. The results in a budgeted contribution from the fund balance of \$49,830. However, based on the last five year's history, Carrie does not think a fund balance contribution will be needed.

Carrie also discussed 2015 usage statistics as compared to 2014. Checkouts were down approximately 1%, Walk-ins were up approximately 1%, Computer Use was up approximately 20%, and Program Attendance was up approximately 5%.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Recommendation of Candidates to the Grand County Council for Appointment to the Library Board. Chad explained he had interviewed both candidates in December but the Board was unable to vote on a recommendation due to a lack of a quorum. He shared with the Board the results of the interviews and said both candidates were avid users of the library and wish to support the library. He said they will provide different perspectives to the Board. Chad

suggested the Board recommend both candidates to the two vacant positions. Ken made a motion to recommend to the County Council, Dan McNeil and Jenna Woodbury, for appointment to the Library Board and authorized the Chair to sign all associated paperwork. Rob seconded the motion and it passed unanimously.

The next item on the agenda was Board Member Reports. There were no Board Member Reports.

The Board moved on to Discussion of Future Agenda Items. Carrie mentioned the possibility of scheduling a February meeting for new Board member orientation and Officer/Committee elections. The Board would then continue meeting every other month starting in March. Kathleen expressed her excitement to assist with developing the Library's new three year strategic plan.

A closed session was not needed. Chad adjourned the meeting at 5:55 pm.

## **BYLAWS FOR THE GRAND COUNTY PUBLIC LIBRARY BOARD OF DIRECTORS**

### **Article 1. Name and authorization**

This organization shall be called the Grand County Public Library Board of Directors ("Board"). The Board is authorized by Utah Code Annotated 9-7-501 - 511 and by Grand County Ordinance 372 and 432. The Board exercises authority and assumes responsibilities delegated to it under these authorities.

### **Article 2. Meetings**

Section 1. The regular meeting of the Grand County Public Library Board of Directors shall typically be held at the Grand County Public Library, 257 East Center Street, Moab, Utah 84532. At the beginning of each calendar year, the Board shall specify regular meeting dates and times.

Section 2. The Board shall name officers at its first regular meeting each calendar year or as necessary at other times to fill vacant positions.

Section 3. A quorum for the transaction of business shall consist of four voting members present in person.

Section 4. The Library Director prior to the meeting date shall notify Board members of all meetings and a record of such notification shall be maintained at the library.

Section 5. Robert's Rules of Order, Newly Revised shall govern the parliamentary procedure of the Board unless otherwise specified in the Bylaws.

Section 6. All newly appointed Board members shall be provided with a current copy of the library's policies and bylaws prior to the next regular meeting.

Section 7. Meetings shall comply with all requirements of state law including, but not limited to, the Utah Open and Public Meetings Act.

### **Article 3. Members and officers**

Section 1. The Board shall consist of seven voting directors appointed by the Grand County Council for up to two consecutive four-year terms and one non-voting High School student representative appointed by the Grand County Council for one two-year term. Of the voting directors, one shall be a member of the Grand County Council and all directors shall be residents of Grand County. Directors appointed to fill mid-term vacancies shall serve until the end of the term of the member replaced. As this is a partial term, that person shall be eligible for two more full terms for a voting director or one full term for a non-voting member.

Section 2. Officers shall include a Chair and Vice-chair both of whom shall be voting members of the Board.

Section 3. The Chair shall preside at all meetings, appoint all committees, authorize calls for all meetings, and generally perform the duties of an executive officer as it relates to duties delegated in Ordinance 372 and 432. The Council Administrator may invite the Board's Personnel Committee to participate in the Library Director's annual evaluation.

Section 4. In the absence of the Chair, the Vice-chair shall exercise the Chair's functions, and may, upon the request of the Chair, take over any duties that he or she is unable to perform.

Section 5. The Library Director shall arrange for the recording of a true and accurate account of all proceedings (minutes) at Board meetings. The Library Director shall maintain a permanent file of these written and approved Board proceedings and other records of the Board. Upon consultation with the Chair, the Library Director shall prepare the agenda for all meetings.

Section 6. The Library Director, or an appointed representative, shall attend all Board meetings, except in the case of a closed session, when the Board may meet privately.

#### **Article 4. Committees**

The standing committees shall be appointed annually in the month of January. The standing committees shall be the Finance and Funding Committee, the Personnel and Policy Committee, the Technology Committee and the Art Committee.

Special committees for the study and investigation of annual operations or special problems or tasks may be appointed by the Chair. Both Board members and individuals with special skills or interests from the public may serve on committees so long as a Board member acts as Chair of each committee.

#### **Article 5. Financial**

Section. 1 The library budget shall be presented at a Board meeting prior to November of each year.

Section 2. Any funds raised by the Board or monetary gifts received shall be deposited in an appropriate Grand County account to be administered for the benefit of the Library.

## **Article 6. Order of Business**

The normal order of business at regular meetings of the Board shall be:

1. Call to Order
2. Approval of Minutes
3. Review of Bills
4. Citizens to be Heard
5. Director's report
6. Old Business
7. Consent Agenda
8. New Business
9. Board Member Reports
10. Board Member Discussion of Future Agenda Items
11. Closed Session (if needed)
12. Adjournment

## **Article 7. Amendments**

The bylaws will be reviewed by the Board at the beginning of each calendar year. Amendments will be recommended to the County Council for approval as per County Ordinance 472.

Approved by Grand County Council Resolution No. 2847 on October 7, 2008 and amended by Grand County Council Resolution No. 2931 on April 6, 2010 and by Grand County Council Resolution No. 2996 on February 5, 2013.

## **Grand County Public Library Board Policy for Board Meeting Minutes**

### Approval of Minutes:

Written and recorded minutes shall be kept of all open meetings. Minutes shall be read by members prior to the next scheduled meeting. At the beginning of the meeting, at the direction of the chair, minutes shall be amended and/or approved with individual votes recorded in the minutes. The minutes will then be marked as “Approved.”

### Publication of Minutes:

The recording of the meeting shall be made available to the public within three business days.

Written minutes from open meetings will be made available within 15 business days.

When the minutes are complete but waiting for official approval they are public record and must be marked as “Pending.”

When the minutes are “approved” they will be so labeled in the printed and electronic version.

Adopted by the Grand County Public Library Board on 7/15/2009 and reviewed/reapproved on 1/20/2010, 1/19/2011, 1/12/2012, 1/17/2013, 1/9/2014, and 1/8/2015.

# **Grand County Public Library Mission Statement and Library Roles**

## **Mission Statement**

The Grand County Public Library is a community center that provides access to information, materials and services to stimulate imaginations and encourage lifetimes of learning.

## **Library Roles**

The library collects and maintains materials that are popular, relevant and/or current for patrons of all ages.

Libraries, communities and methods of retrieving information are improving and changing rapidly. The library attempts to keep the computers, technology and internet access consistent with patron needs and requests.

The library provides programs, materials and services related to emergent literacy, and the library collaborates with local agencies to promote best practices for creating lifelong readers in the community.

Research tools such as selected databases, microfilm, Interlibrary Loan materials, local government information and the internet are provided. The library provides help and training to teach people how to best utilize these resources.

The library strives to be a comfortable and appealing place for people to frequent and provides meeting room space for non-profit entities and community groups.

Adopted 1/3/2002 and Revised/Reapproved 5/14/2008, 2/18/09, 2/17/10, 2/16/11, 2/10/12, 2/14/13, 2/13/14, and 1/8/15 by the Grand County Public Library Board of Directors

# Grand County Public Library Collection Development Policy

## I. INTRODUCTION

The Grand County Library Board establishes the following "Collection Development Policy" in order to best serve the residents of Grand County. Within the restrictions of budget, the Library will provide free materials and services for education, information, research and recreation.

## II. COMMUNITY

The Grand County Public Library is supported by, and recognizes as its primary clientele, the residents of Grand County. In order to effectively meet the needs and interests of its patrons, the Library cooperates with the school media centers of Grand County and the Utah State Library.

## III. RESPONSIBILITY FOR SELECTION

The final authority for the determination of policy to guide the selection and acquisition of library materials is vested in the Library Board. The Grand County Public Library operates under Utah Code Annotated Title 9-7-501 to 9-7-511.

## IV. CRITERIA FOR SELECTION

A. The Grand County Library subscribes to the "Library Bill of Rights" and the "Freedom to Read Statement" which state the following basic policies governing services of libraries:

1. "Books and other materials selected should be chosen for values of interest, information and enlightenment of all people of the community. In no case should library materials be excluded because of race or nationality, or the social, political or religious views of the authors."
2. "Libraries should provide books and other materials presenting all points of view concerning the problems and issues of our times. No library materials should be proscribed or removed from libraries because of partisan or doctrinal disapproval."
3. "It is the responsibility of publishers and librarians as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large."

See addendum A and B for the complete text of the "Library Bill of Rights" and the "Freedom to Read Statement".

B. Minors: In as much as the responsibility for the reading of minors rests with their parents or legal guardians, selection will not be inhibited by the

possibility that minors may inadvertently come into possession of materials considered by their caretakers to be inappropriate.

- C. Selection Criterion: Specific selection criteria include the following:
  - 1. Importance of the subject matter to the collection. Does it contribute to the balance and variety of the collection as a whole?
  - 2. Timeliness or permanence of work.
  - 3. Cost and shelving limitations.
  - 4. Availability of materials elsewhere in the area.
  - 5. Acceptable reviews in recognized review media.
- D. Aid in Selection:
  - 1. Recognized reviewing media.
  - 2. Publishers' catalogs.
  - 3. Regular inspection and evaluation of new materials.
  - 4. Suggestions from patrons.
  - 5. State Library personnel.
- E. The Library does not seek to buy or duplicate:
  - 1. Research or special collections which are readily available to the public; for example, law collections (available at the Utah Supreme Court Library), ~~or~~ genealogy reference materials (available at the Utah Genealogical Society Library), or government documents (available at issuing agency or online).
  - 2. Textbook needs of students in the local school.
  - 3. Professional materials written only for specialists.
  - 4. Highly specialized reference materials.

## V. POLICIES BY FORMAT OF MATERIALS

- A. Books/eBooks
  - 1. Fiction: The Library attempts to include notable, classic and popular novels and short stories. The reputations of authors, series and publishers are considered. The value and impact of material that contains controversial passages is examined as a whole because the significance of an entire work often transcends isolated words, phrases or incidents. Selection is based primarily on the reading interests of the community.
  - 2. Non-Fiction: The Library aims to have an authoritative, up-to-date, circulated non-fiction collection for the general reader in the various fields of knowledge. Within each subject area, priority is given to those books which will serve most readers.
  - 3. Children's Books: Children's books are selected to meet the informational and recreational needs of young people. Special consideration is given to originality, imagination, graphic design, and suitability of vocabulary, context, and format to the age of the reader.
  - 4. Reference: Materials purchased will be broad in subject coverage. Each work should be able to answer as many reference questions as possible.

- B. Audio Books/eAudio Books: The Library will purchase notable, classic and popular audio books. Selection will be based on the interests of the community. Authoritative and up-to-date audio books in non-fiction will also be purchased. As with non-fiction books, priority will be given to those titles that will serve most readers.
- C. Videos/DVDs: The emphasis of the Library's video collection is on instructional, educational, and informational topics not commonly available for the general public. Videos may also represent important historical, multicultural, and/or artistic aspects of film making including classic Hollywood films, award-winning films, foreign language films, animated films, and films by independent and local film makers.
- D. Other: The Library will subscribe to at least one local and two metropolitan newspapers. The Library will subscribe to periodicals that serve a broad range of interests. The purchase of paperback books will be limited to special collections or titles not available in hardcover. Pamphlets and, maps and government documents will be collected and filed as patron need arises.

## VI. GIFTS

Gifts are welcomed. Upon receipt, all such material becomes the property of the Library. Gifts not added to the collection are treated the same as other materials withdrawn from the Library collection.

## VII. MAINTENANCE OF THE COLLECTION

- A. As materials become worn, dated, damaged or lost, replacement will be determined by the appropriate staff member who will determine whether or not:
  - 1. The item is repairable.
  - 2. The item is still available and can be replaced.
  - 3. Another item or format might better serve the same purpose.
  - 4. There remains sufficient need to replace that item.
  - 5. Updated, newer or revised materials better replace a given item.
  - 6. The item has historical value.
  - 7. Another networking agency could better provide the same or comparable item.
- B. Materials withdrawn from the Library collection will be disposed of by public sale, disposal, trade, or donation as appropriate.
- C. Binding: Children's books are purchased with library binding whenever available. Other books vary according to anticipated use.
- D. Computer catalog: The records on the computer catalog will be updated continually.
- E. Retention: Periodical retention periods will be based on anticipated use and available shelf space.

- F. Duplicate materials: Duplicate materials will not be purchased unless in very high demand.

#### VIII. PATRON COMPLAINTS AND CHALLENGED MATERIALS

Patrons wishing to submit “A citizen’s request for Reconsideration of Library Materials” may get the form from library staff. After completion it is then returned to the Library Director or an assigned designee who will take it to the Library Board. The Board will review the complaint at the next regularly scheduled meeting. The Board President, or representative, will notify the patron of the findings and action of the Board. Upon request, a patron requesting reconsideration of library materials will be given an opportunity to meet with the Library Board.

#### IX. COLLECTION DEVELOPMENT POLICY REVIEW

The collection development policy shall be reviewed periodically by the Library Board and the Library Director.

Revised by the Grand County Public Library Board of Directors on November 11, 2007, February 18, 2009, April 21, 2010, August 24, 2011, February 14, 2013, February 13, 2014, and January 8, 2015.

## Addendum A: The Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We

believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

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This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

*A Joint Statement by:*

American Library Association  
Association of American Publishers

*Subsequently endorsed by:*

American Booksellers Foundation for Free Expression  
The Association of American University Presses, Inc.  
The Children's Book Council  
Freedom to Read Foundation  
National Association of College Stores  
National Coalition Against Censorship  
National Council of Teachers of English  
The Thomas Jefferson Center for the Protection of Free Expression

## Addendum B: The Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 18, 1948, by the ALA Council; amended February 2, 1961; amended June 28, 1967; amended January 23, 1980; inclusion of "age" reaffirmed January 24, 1996.

**Board of Directors 2016**  
**Grand County Public Library**  
257 East Center Street, Moab, UT 84532  
435-259-1111

Rob Magleby  
2055 Elk Circle  
259-5130  
[robley2003@yahoo.com](mailto:robley2003@yahoo.com)  
2<sup>nd</sup> term expires 12/31/2017

Ken Ballantyne  
417 Chinle Avenue  
259-5237  
260-1896  
[trooperball@hotmail.com](mailto:trooperball@hotmail.com)  
-appointed-

Kathleen McHugh  
HC 64 Box 2411  
Castle Valley  
259-4561  
[bobkath3@mac.com](mailto:bobkath3@mac.com)  
1<sup>st</sup> term expires 12/31/2016

Susan Roche  
HC 64 Box 3612  
Castle Valley  
259-7986  
[susanroche15@gmail.com](mailto:susanroche15@gmail.com)  
1<sup>st</sup> term expires 12/31/2017

Jeremy Lynch  
PO Box 4  
631-335-9801  
[jeremyelliottlynch@gmail.com](mailto:jeremyelliottlynch@gmail.com)  
1<sup>st</sup> term expires 12/31/2018

Jenna Woodbury  
508 E 200 S  
259-3570  
[jennadubya@yahoo.com](mailto:jennadubya@yahoo.com)  
1<sup>st</sup> term expires 12/31/2019

Daniel McNeil  
164 S 300 E #5  
260-9646  
[007danimal@gmail.com](mailto:007danimal@gmail.com)  
1<sup>st</sup> term expires 12/31/2019

# 2015 Board Committee Members & Officers

## Officers

Chad Niehaus, chair

Rob Magleby, vice-chair

Meghan Flynn, secretary (appointed)

## Finance and Funding Committee

Ken Ballantyne

Kathy McHugh

Chad Niehaus

## Personnel and Policy Committee

Ken Ballantyne

Chad Niehaus

Susan Roche

## Technology Committee

Mary Hofhine

Rob Magleby

Mike Baird-advisor

## Art Committee

Rob Magleby

Chad Niehaus

Carrie Valdes

Eleanor Bliss-advisor

Belinda Ledbetter-advisor

## Friends of the Library Liaison

Susan Roche

## Strategic Plan Task Force

Kathy McHugh

Jeremy Lynch

Susan Roche

GRAND COUNTY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
72-3110-000-000 LIBRARY GENERAL PROPERTY TAXES	.00	.00	662,042.00	662,042.00	.0
72-3113-000-000 FEE IN LIEU TAXES	.00	.00	35,000.00	35,000.00	.0
72-3120-000-000 REDEMPTION PRIOR YEARS	.00	.00	15,000.00	15,000.00	.0
72-3190-000-000 TAX PENALTIES & INTEREST	.00	.00	1,000.00	1,000.00	.0
TOTAL TAXES	.00	.00	713,042.00	713,042.00	.0
<u>INTERGOVERNMENTAL</u>					
72-3347-000-000 UPLIFT GRANT	500.00	500.00	.00	( 500.00)	.0
72-3350-000-000 SAN JUAN COUNTY ILA	.00	.00	6,000.00	6,000.00	.0
TOTAL INTERGOVERNMENTAL	500.00	500.00	6,000.00	5,500.00	8.3
<u>MISCELLANEOUS</u>					
72-3610-000-000 INTEREST.	.00	.00	250.00	250.00	.0
72-3650-000-000 LIBRARY FINES & FEES	1,329.42	1,329.42	17,000.00	15,670.58	7.8
TOTAL MISCELLANEOUS	1,329.42	1,329.42	17,250.00	15,920.58	7.7
<u>CONTRIBUTIONS</u>					
72-3890-000-000 CONTRIBUTION - LIBRARY FUND SU	.00	.00	49,830.00	49,830.00	.0
72-3891-000-000 DONATIONS	399.51	399.51	4,000.00	3,600.49	10.0
TOTAL CONTRIBUTIONS	399.51	399.51	53,830.00	53,430.49	.7
TOTAL FUND REVENUE	2,228.93	2,228.93	790,122.00	787,893.07	.3

GRAND COUNTY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 29, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
72-4272-110-000 SALARIES	42,581.02	42,581.02	433,679.00	391,097.98	9.8
72-4272-130-000 EMPLOYEE BENEFITS	22,107.75	22,107.75	180,623.00	158,515.25	12.2
72-4272-210-000 PERIODICALS	52.00	52.00	5,500.00	5,448.00	1.0
72-4272-220-000 PUBLIC NOTICES	.00	.00	500.00	500.00	.0
72-4272-230-000 TRAVEL	213.00	213.00	3,000.00	2,787.00	7.1
72-4272-240-000 OFFICE SUPPLIES & EXPENSE	805.89	805.89	15,000.00	14,194.11	5.4
72-4272-250-000 EQUIPMENT MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
72-4272-260-000 BUILDING & GROUNDS MAINTENANCE	684.84	684.84	14,000.00	13,315.16	4.9
72-4272-270-000 UTILITIES	1,975.07	1,975.07	33,000.00	31,024.93	6.0
72-4272-290-000 FUEL	.00	.00	500.00	500.00	.0
72-4272-310-000 PROFESSIONAL & TECHNICAL SERVI	600.00	600.00	7,200.00	6,600.00	8.3
72-4272-320-000 JUVENILE COLLECTION DEVT.	199.53	199.53	10,000.00	9,800.47	2.0
72-4272-330-000 ADULT PROGRAMS	.00	.00	3,000.00	3,000.00	.0
72-4272-340-000 JUVENILE AV	.00	.00	4,000.00	4,000.00	.0
72-4272-360-000 CELL PHONE ALLOWANCE	90.00	90.00	720.00	630.00	12.5
72-4272-400-000 BOOKS	356.13	356.13	25,000.00	24,643.87	1.4
72-4272-410-000 DONATION EXPENDITURES	.00	.00	1,000.00	1,000.00	.0
72-4272-420-000 AUDIO/VIDEO	45.89	45.89	10,500.00	10,454.11	.4
72-4272-430-000 ART FUND	.00	.00	1,000.00	1,000.00	.0
72-4272-510-000 MEMBERSHIPS	.00	.00	2,000.00	2,000.00	.0
72-4272-520-000 INSURANCE	4,898.89	4,898.89	4,900.00	1.11	100.0
72-4272-620-000 TECHNICAL SERVICES	.00	.00	10,000.00	10,000.00	.0
72-4272-800-000 INVENTORY	.00	.00	5,000.00	5,000.00	.0
72-4272-840-000 GRANT MATCH	.00	.00	10,000.00	10,000.00	.0
72-4272-860-000 SCHOOLING	.00	.00	3,000.00	3,000.00	.0
72-4272-930-000 CHILDREN'S PROGRAMS	350.00	350.00	4,000.00	3,650.00	8.8
TOTAL LIBRARY EXPENSES	74,960.01	74,960.01	790,122.00	715,161.99	9.5
TOTAL FUND EXPENDITURES	74,960.01	74,960.01	790,122.00	715,161.99	9.5
NET REVENUE OVER EXPENDITURES	( 72,731.08)	( 72,731.08)	.00	72,731.08	.0



<b>MONEY</b>						
Month	Fines	New Cards	ILLs	Copies	Other	Total
January	\$311.66	\$46.00	\$27.50	\$544.92	\$333.88	\$1,263.96
February						
March						
April						
May						
June						
1st Half	\$311.66	\$46.00	\$27.50	\$544.92	\$333.88	\$1,263.96
July						
August						
September						
October						
November						
December						
2nd Half	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$311.66</b>	<b>\$46.00</b>	<b>\$27.50</b>	<b>\$544.92</b>	<b>\$333.88</b>	<b>\$1,263.96</b>

<b>Zinio</b>
Checkouts
44
44
0
<b>44</b>

<b>Mango</b>
Sessions
36
36
0
<b>36</b>

<b>Laptop Usage</b>		
Month	Parent	Info Desk
January	21	23
February		
March		
April		
May		
June		
1st Half	21	23
July		
August		
September		
October		
November		
December		
2nd Half	0	0
<b>Totals</b>	<b>21</b>	<b>23</b>

<b>E-Audio / E-Books</b>		
E-Audio	E-Books	Sign-ups
253	228	17
253	228	17
0	0	0
<b>253</b>	<b>228</b>	<b>17</b>

<b>Wi-Fi</b>
Sessions
7,823
7,823
0
<b>7,823</b>

## 2016 Acquisitions by Month

Call Number	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
Adult Fiction	48												48	11.2%
Adult Non-Fiction	63												63	14.8%
Board Books	8												8	1.9%
Biographies	16												16	3.7%
Audio Books - CD	15												15	3.5%
Fiction DVD	31												31	7.3%
Fiction Video	0												0	0.0%
Juv. Biographies	0												0	0.0%
Juv. Chapter Books	7												7	1.6%
Juv. Audio Books - CD	1												1	0.2%
Juvenile DVD	14												14	3.3%
Juv. Music CD	0												0	0.0%
Scouting Books	0												0	0.0%
Juvenile Books	50												50	11.7%
Juvenile Playaway	0												0	0.0%
Juvenile Video	0												0	0.0%
Large Print	13												13	3.0%
Leveled Reader	3												3	0.7%
Magazine	87												87	20.4%
Music CD	17												17	4.0%
Mass Market Paperback	0												0	0.0%
MP3 Format CD	0												0	0.0%
Non-Fiction DVD	11												11	2.6%
Non-Fiction Video	0												0	0.0%
Over-Sized Books	0												0	0.0%
Parenting	1												1	0.2%
Picture Books	23												23	5.4%
Playaways	0												0	0.0%
Playaway Video	0												0	0.0%
Reference	4												4	0.9%
Instructional Set	4												4	0.9%
Spanish	0												0	0.0%
Young Adult	10												10	2.3%
YA Audio Books - CD	1												1	0.2%
<b>Totals</b>	<b>427</b>	<b>0</b>	<b>427</b>	<b>Total</b>										