

**PUBLIC MEETING
GRAND COUNTY AIRPORT BOARD
REGULAR MEETING
AGENDA**

August 1st, 2016

5:00 P.M.

**County Council Chambers
125 E Center St
Moab, UT 84532**

- A. Call to Order
- B. Review and Approve Minutes of 7/13/16 Airport Board Meeting.
- C. Discussion of airport data.
- D. Manager report and safety related issues discussion.
- E. Discussion and consideration of office space lease for Canyonlands Car and Jeep Rental.
- F. Discussion of CNY Fee Schedule for 2017.
- G. Discussion of CNY budget for 2017.
- H. Discussion of CNY CIB-funded terminal remodel.
- I. Discussion of possible Redtail Air fuel storage farm relocation.
- J. Future Considerations
- K. Closed Session (if necessary)
- L. Adjourn

Those with special needs requests wishing to attend Airport Board meetings are encouraged to contact the County two (2) days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-1346.

Posted by: Judd Hill, Airport Manager

Date _____ Time _____

GRAND COUNTY AIRPORT BOARD - MINUTES

July 13th, 2016 - 5:00 P.M.
Moab Valley Fire Department
45 South 100 East
Moab, UT 84532

- A. Call to Order
 - 1. Members: Bill Groff (Chair), Bill Hawley, Dave Sakrison, Jody Patterson, John Knowles, Judd Hill (Staff)
 - 2. Called to order by Groff at 17:00
- B. Review and Approve Minutes of 6/6/16 Airport Board Meeting.
 - 1. Move to approve minutes by Sakrison, 2nd by Hawley; unanimous.
- C. Discussion of airport data.
 - 1. Fuel sales are significantly higher than previous year.
 - 2. Boutique is working on increasing bookings online.
- D. Manager report and safety related issues discussion.
 - 1. C.I.B. funding request was supported by board.
 - 2. Environmental Assessment cultural work plan should be approved by BLM.
 - 3. A plane was damaged on the Ramp during a windstorm, no county property damage and no county liability. A plane made a hard landing and both main tires went flat; repaired by Redtail Maintenance Dept.
- E. Discussion of ground lease extensions beyond 35 years (duration of current lease).
 - 1. Proposal is to develop a new contract that would enable a lease holder to renew their ground lease after their initial lease expires.
 - 2. The new lease would have the ground lease rate set at the currently listed base rate.
 - 3. The lease extension will have a clause indicating that the structure must be deemed as a safe building.
- F. Discussion and consideration of new ground lease being accepted for Chuck Henderson, Doug Carroll, and Lou Bartell.
 - 1. New ground leases that maintain the existing rates and time periods were approved. A motion for recommendation to the County Council was made by Knowles, 2nd by Patterson, and passed unanimously.
- G. Discussion and consideration of new sub-leases being accepted for Black from Henderson, McBeth from Henderson, Gray from Carroll
 - 1. A motion for recommendation to the County Council was made for subleases by Knowles, 2nd by Hawley and approved unanimously.
- H. Discussion and consideration for a ground lease between Grand County and Redtail Air for a fuel storage farm located south of the existing, and future expansion areas of the ramp.
 - 1. Contract presented for airside ground lease for a fuel storage farm to be built and maintained by Redtail Air.
 - 2. Motion for recommendation to the County Council made by Patterson, 2nd by Knowles, passed unanimously.

- I. Discussion of a pilot rest area in the terminal building, separate from the pilot lounge/employee break room.
 - 1. Desire to help free up the pilot lounge and employee break area. Numerous on-duty pilots use the lounge to nap, thus making it difficult for others to use the break room.
 - 2. County will buy 2 recliners and use the empty office space as an on-duty pilot rest area.
- J. Discussion of the display of signs/displays on the airport, separate from contracted billboards, related to County sign ordinances.
 - 1. Should we consider specific fees or regulations for signage for companies based at airport located on fences? It will be taken into consideration in future rules/minimum standards.
- K. Discussion and consideration of the formation of a committee for overseeing terminal expansion project.
 - 1. Committee will consist of Bill Hawley, Jody Patterson, Judd Hill, and advisory assistance by Tammy McIlvain and Brandon McGuffee, both full-time CNY staff.
- L. Future Considerations
 - 1. Fee schedule
 - 2. Budget
 - 3. Start thinking about what can be done with the 'Non-aviation Revenue Generating' area located on the southern boundary of airport property that straddles Blue Hills Rd.
- M. Closed Session (if necessary)
- N. Adjourn at 17:55.

Respectfully submitted by: Judd Hill, Airport Manager

Company	January	February	March	April	May	June	July	August	September	October	November	December	Total
Boutique Air - Landing	\$ -	\$ -	\$ 43.89	\$ 716.87	\$ 782.71	\$ 980.21							\$ 2,523.68
Pinnacle Helicopters - Landing	\$ 7.00	\$ 10.50	\$ 56.00	\$ 52.50	\$ 96.25	\$ 80.50	\$ 89.25						\$ 392.00
Skydive Canyonlands - Landing	\$ 4.34	\$ 19.53	\$ 282.10	\$ 303.80	\$ 629.30	\$ 557.69							\$ 1,796.76
Skydive Canyonlands - PLA			\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00						\$ 500.00
Skydive Moab - Landing	\$ -	\$ 13.02	\$ 290.78	\$ 325.50	\$ 520.80	\$ 418.81	\$ 368.90						\$ 1,937.81
Skydive Moab - PLA			\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00						\$ 500.00
Redtail Aviation - Landing	\$ 96.54	\$ 97.38	\$ 200.21	\$ 297.25	\$ 572.00	\$ 874.43	\$ 827.46						\$ 2,965.27
Redtail Aviation - Fuel	\$ 368.96	\$ 435.36	\$ 1,143.23	\$ 1,920.29	\$ 2,779.26	\$ 2,986.56	\$ 2,909.71						\$ 12,543.37
Redtail Aviation - Ramp Fee	\$ 342.00	\$ 243.00	\$ 603.00	\$ 522.00	\$ 2,043.00	\$ 1,017.00	\$ 243.00						\$ 5,013.00
Monthly TOTAL	\$ 818.84	\$ 818.79	\$ 2,819.21	\$ 4,338.21	\$ 7,623.32	\$ 7,115.20							\$ 23,533.57

Manager Report Canyonlands Field (CNY) 8-1-2016

1. Discussions with Skydive Moab regarding 'Boogie' permitting; scheduled September 22-25 (Thursday-Sunday). Their permit application will be submitted to the county this week.
2. Tammy and Brandon have been working on expanding the parking lot; specifically the designated parking spaces. Continue to improve the overflow parking 'hill' located between the hangars/road and HWY 191. It is our intension to utilize this space for Boogie parking, as well as general parking overflow.
3. Began to explore options about drainage plan for airport, specifically around hangars.
4. Several positive news articles regarding C.I.B. funding. Bill Hawley has developed a rough draft for RFP for design.
5. Debbie Swasey, Grand County Assessor, informed us that the county will be visited by a State appraiser to assess the hangars at the airport. This was originally supposed to be at the end of July or August. The appraiser will now be down in mid-September.
6. Redtail Air proposed a possible alternative location for fuel storage farm, based around the design and construction of a new hangar.
7. FAA approved Wildlife Hazard Assessment. Will now begin work on the development of a Wildlife Hazard Mitigation Plan.
8. TSA Fairness Act was removed from final language of FAA reauthorization act, need to push for legislative support for our traditional re-federalization request. Spoke with Chaffetz office; they are willing to support us however they can. We need to send them a letter requesting support.
9. Judd went to EAA Oshkosh where he met with FAA representative for wildlife; attended seminars on drones, medical, general aviation safety; had extensive meetings with travel bureaus from around the country; met for several hours with Grand Junction operations and ARFF managers.
10. Will be presenting proposal to Travel Council (local, State also will be in attendance) on Tuesday 8/9 for considering presenting at EAA in the future.
11. Environmental Assessment for runway will hopefully reach draft stage this month.
12. FAA Part 139 inspection scheduled for week of 8/21.

-End of Report- Respectfully submitted by: Judd Hill, CNY Mgr.

Item E - Discussion and consideration of office space lease for Canyonlands Car and Jeep Rental.

Background:

The lease for Canyonlands Car and Jeep rental has been a month-month lease since 5/31/16.

Lease:

This lease adopts the current standard lease (used by Enterprise) of 10% of gross sales. This will likely benefit the company during the airport's upgrade, but will benefit the county in the long run.

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (“Agreement”) is entered into as of the 1st day of August, 2016, by and between Grand County (“Licensor”), whose business address is 125 East Center St., Moab, Utah 84532, and Canyonlands Jeep Adventures, Steve Lawry owner (“Licensee”), whose business address is PO Box 566, Moab, UT 84532.

RECITAL

Licensor is the owner of a(n) Airport located at 94 W. Aviation Way, Moab UT 84532 and commonly known as Canyonlands Field Airport Terminal (the “Facility”).

Licensee is engaged in the business of renting motor vehicles.

Licensor wishes to make motor vehicle rental available to its customers and invitees at the Facility and, to that end, wishes to have Licensee provide such motor vehicles and related rental services.

Licensor has offered to grant Licensee the right to occupy and use certain space in the Facility for the purpose of providing motor vehicle rental service and Licensee is willing to accept such occupancy, subject to and in accordance with the terms and conditions hereinafter provided.

NOW, THEREFORE, in consideration of the mutual promises herein set forth and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties hereto, it is agreed as follows:

1. Definitions. Whenever used in this Agreement the following terms shall have the meanings indicated thereafter:

- Premises That portion of the Facility to be occupied by Licensee, such portion being Counter Space as shown on the drawing or plan attached as Exhibit “A” and containing approximately 42 square feet. Licensee may also prepare vehicles for rent (wash, vacuum, etc) in facility previously used to park airport fire truck.
- Term The period of time during which Licensee may occupy the Premises, which Term shall begin on August 1, 2016 (the “Commencement Date”) and end on August 31, 2018 (the “Expiration Date”). This agreement will automatically renew for one year periods, unless terminated by either party upon 30 days written notice to the other.
- License Fee Pay a 10% airport fee on time and miles revenue generated thru Canyonlands Field.
- Trade Name Canyonlands Car and Jeep Rental

- Permitted Use Primarily for the rental of motor vehicles and incidental thereto such other items and services as are offered from time to time by Licensee, all in accordance with policies and procedures determined by Licensee.
- Hours of Operation Licensee agrees to staff counter for regularly scheduled flights.

2. Licensee shall:

- (a) Pay the previous month's 10% airport fee on time and miles revenue generated thru Canyonlands Field on the 20th of the following month.
- (b) Keep and maintain the Premises, including any equipment installed therein or thereabout, neat, clean, free of debris and trash and to maintain Licensee's personal property in an attractive and clean condition, and comply with all rules and regulations generally applicable to occupants of the Facility now in effect or as hereinafter effected by Licensor;
- (c) Provide and keep in force during the Term, for the benefit of Licensor and any other persons or entities designated by Licensor, general liability insurance in the amount of \$2,000,000 for injuries to any one person, \$2,000,000 for any one accident and \$100,000 for property damage or, in the alternative, combined single limit coverage of at least \$2,000,000. Licensee shall deliver certificates of such insurance to Licensor before occupying the Premises and installing any equipment. All such policies shall include a provision that Licensor shall receive at least thirty (30) days notice prior to material change or cancellation thereof. Except in the case of the willful or negligent act or omission of Licensor, its agent or employee, and subject to paragraph 12 hereof, Licensee agrees to indemnify, defend and hold Licensor harmless from and against any and all claims, damages, liabilities and expenses (including attorney's fees) brought or incurred because of any injury to person(s) or damage to property arising from the use, occupancy or control of the Premises by Licensee;
- (d) Use the Premises only for the Permitted Use and under Licensee's Trade Name; and
- (e) At the expiration or termination of the License, quit and surrender the Premises in the same condition as the date hereof, damage by casualty and reasonable wear and tear excepted, and Licensee shall remove its equipment and any other property therefrom and repair any damage caused by such removal. Any equipment or property not so removed at the expiration or termination date shall be deemed abandoned, but Licensee shall nonetheless remain liable for the cost of its removal.

3. Licensor shall:

- (a) Permit Licensee and its agents, employees and invitees access to the Premises and the Facility throughout the Term and the right to use all of the common area associated with the Facility (e.g. rest rooms, sidewalks, access roads, parking areas, lounge and waiting areas) in the same manner as such areas are made available to and used by the employees and invitees of the Facility;
- (b) Provide and pay the cost of all utility service, except for telephone and other communication usage, required by Licensee in the Premises;
- (c) Keep and maintain the Facility and the surrounding areas, including any equipment installed therein or thereabout, neat, clean, free of debris and trash and in good order and repair and in an attractive and clean condition, and uniformly enforce all rules and regulations generally applicable to occupants of the Facility now in effect or as hereinafter effected by Licensor; and
- (d) Provide and keep in force during the Term, for the benefit of Licensee, general liability insurance, in the amount of \$2,000,000 for injuries to any one person, \$2,000,000 for any one accident and \$100,000 for property damage or, in the alternative, combined single limit coverage of at least \$2,000,000. Licensor shall also keep and maintain in full force and effect a policy of "all risk" property insurance in an amount equal to the full replacement cost of the building and all improvements at the Facility. Except in the case of the willful or negligent act or omission of Licensee, its agent or employee, and subject to paragraph 12 hereof, Licensor agrees to indemnify, defend, and hold Licensee harmless from and against any and all claims, damages, liabilities and expenses (including attorney's fees) brought or incurred because of any injury to person(s) or damage to property arising from the ownership, use, control or maintenance of the Facility by Licensor.

4. Alterations. Licensee will make no alterations or additions to the Premises without the written approval of Licensor, which approval will not be unreasonably withheld, conditioned or delayed.

5. Signs. Licensee shall have the right to install tasteful, professionally prepared signs at the Premises and at such locations at the Facility that Licensor approves, which approval will not be unreasonably withheld, conditioned or delayed.

6. Satellite Dish. Licensee shall have the right to install either a roof-mounted, wall mounted or other exterior satellite dish antenna at the Facility together with such other wiring and other equipment necessary to connect the antenna to Licensee's equipment in the Premises. Licensee will be solely responsible for obtaining all of the necessary permits, licenses and other approvals necessary for the installation and operation of the antenna. The antenna will be placed in a location approved by Licensor, which approval will not be unreasonably withheld, conditioned or delayed. If the antenna is located on the roof of the Facility it will be installed so as not to penetrate the membrane of the roof. Licensee will be solely responsible for maintenance and repair of the antenna. Licensee will retain title to the antenna regardless of its location and means of attachment and Licensee will remove the antenna and repair any damage to the Facility caused by such removal at the end of the Term.

Licensor hereby grants Licensee the right and easement to access the antenna at reasonable times to install, inspect, maintain, repair and remove the antenna as Licensee deems necessary.

Licensor acknowledges that the Premises must be and remain connected to Licensee's corporate terrestrial broadband data communications network (the "Network") in order for Licensee to conduct its business at the Premises. Licensor authorizes Licensee to perform such work as may be necessary, within or outside the Premises, to permit Licensee to properly connect the Premises to the Network and thereafter maintain such connection, all at Licensee's expense and in accordance with plans prepared by Licensee and approved by Licensor, which approval may not be unreasonably withheld, conditioned or delayed. Licensor agrees to cooperate fully with Licensee to secure the permits and approvals necessary to the performance of such work and to facilitate completion of such work. If, for any reason other than the act or omission of Licensee, including the inadequacy of facilities or services provided by a Local Exchange Carrier or other provider, the connection of the Premises to the Network cannot be accomplished within a time or at a cost acceptable to Licensee, or the connection is broken or becomes inadequate for Licensee's purposes, then Licensee may terminate this Lease by written notice to Licensor.

7. Liens. Licensee agrees not to suffer any mechanic's lien to be filed against the Premises or the Facility by reason of any work, labor, services or materials performed at or furnished to the Premises by or for Licensee.
8. Parking. Licensee shall have the exclusive right to use parking spaces at the Facility that are outlined or otherwise identified on Exhibit "B" throughout the Term. The location of such spaces will be subject to the approval of Licensee and Licensee shall have the right to identify such spaces by signs or otherwise, as being exclusively for Licensee's use.
9. Default. If Licensee fails to cure (or as to any failure which cannot reasonably be cured within ten (10) days, fails to commence and diligently pursue the cure of) any default in the payment of the License Fee or with respect to the performance of any of the terms, conditions or covenants of this Agreement within ten (10) days after written notice of such failure, then Licensor may, if it so elects, at any time thereafter terminate this Agreement upon giving Licensee ten (10) days notice in writing, and this Agreement shall terminate on the date fixed in such notice as if such date were the date originally fixed in the Agreement for the expiration of the Term. Such right to terminate shall be in addition to any and all other rights and remedies available to Licensor at law or in equity.
10. Termination. This Agreement may be terminated by either Licensor or Licensee by giving written notice of such termination to the other party. Such notice must state the effective date of such termination, which effective date must, in the case of notice from Licensor, be at least **30** days following the date of the notice and, in the case of notice from Licensee to Licensor, at least **30** days following the date of the notice.

11. Notices. All notices and other communications authorized or required hereunder shall be in writing and shall be given by mailing the same by certified mail or registered mail, return receipt requested, postage paid, and any such notice or other communication shall be deemed to have been given when received by the party to whom such notice or other communication shall be addressed, or on the date noted that the addressee has refused delivery. If intended for Licensor, the same shall be mailed to the address hereinabove set forth or such other address as Licensor may hereinafter designate by notice to Licensee, and if intended for Licensee, the same shall be mailed to Licensee at 7144 S. State St., Midvale, Utah, 84047, **Attn: Steve Lawry**, with a copy to **PO Box 566, Moab, UT 84532**, or to such other address or addresses as Licensee may hereinafter designate by notice to Licensor.
12. Release and Subrogation. Licensor and Licensee each waive any right to recover against the other for damage to the Facility or the Premises or any part thereof or any property thereon, but only to the extent that such damage is covered by insurance actually carried or required to be carried by either Licensor or Licensee. This provision is intended to waive fully, and for the benefit of each party, any rights and claims which might give rise to a right of subrogation in any insurance carrier.
13. Holding Over. In the event that Licensee or anyone claiming under Licensee shall continue occupancy of the Premises after the expiration of the Term without any agreement in writing between Licensor and Licensee with respect thereto, such occupancy shall not be deemed to extend or renew the Term, but such occupancy shall continue as a License from month to month upon the covenants, provisions and conditions herein contained and at the same License Fee, prorated and payable for the period of such occupancy.
14. Quiet Enjoyment. Licensor covenants and agrees with Licensee that upon Licensee paying the License Fee and observing and performing all of the terms, covenants and conditions on Licensee's part to be observed and performed hereunder (subject to applicable grace or cure periods), Licensee may peaceably and quietly have, hold, occupy and enjoy the Premises without hindrance or molestation from Licensor or any persons lawfully claiming through Licensor.
15. Waiver of Licensor's Lien. Licensor shall not have, and hereby expressly waives any lien that it might have, whether statutory or otherwise, in Licensee's personal property, fixtures, satellite dish antenna, inventory or stock-in-trade for any reason whatsoever.
16. No Rights Conferred. Nothing in this Agreement shall be deemed to confer upon Licensor any right or interest in Licensee's Trade Name, trade dress, slogans, or other property or procedures of Licensee.
17. Agreement Binding. This written Agreement, together with the exhibits hereto, constitutes all the representations and the entire understanding between the parties hereto with respect to the subject matter hereof. Any prior correspondence, memoranda or agreements are replaced in total by this Agreement and exhibits hereto. This Agreement may not be modified or amended except in writing signed by each of the parties. This Agreement shall bind and be for the benefit of Licensor and Licensee and their respective heirs, beneficiaries, successors and assigns.

IN WITNESS WHEREOF, Licensor and Licensee have executed this Agreement as of the date first written above.

Licensor:
Grand County

Licensee:
Canyonlands Car and Jeep Rental,

By: _____
Elizabeth Tubbs

By: _____
Steve Lawry

Its: **Grand County Council Chair**

Its: **Owner**

Diana Carroll, Grand County Clerk
Witness

Witness

Seal

Items F & G - Discussion of 2017 Fee schedule and annual budget.

Background:

See attached copies of existing Fee schedule and budget.

Canyonlands Field Airport Fee Schedule for 2016

Established as County Ordinance in 2015, effective 2016

Description	Fee
Landing Fee for Commercial Operations at CNY	\$0.70/1000 lb Max Take Off Weight (MTOW)
Fuel flowage fee - FBO Authorized Vendor	\$0.065/gal
Fuel flowage fee - other than FBO	\$0.55/gal
Retail Sales office area (2 years or more)	\$3.25/sq ft/month
Retail Sales office area (23 months or less)	\$4.25/sq ft/month
Reserved Car/long-term parking (30 days or more)	\$65/space/month
Retail sales office and ground lease application fee	\$80.00
Ground lease (base)	\$0.23/sq ft/year
Water and Sewer rates	
-water	\$19.50/month
-sewer	\$22.66/month
Ramp Fees	
-Aircraft over 10,000 MTOW	\$60.00
-Aircraft over 25,000 MTOW	\$225.00
Aircraft parking/tie down fees (Subject to long-term lease with FBO)	
Lease rate	
-Hangar A (60' x 80' = 4800 sq ft)	\$0.27/sq ft/month
-Hangar B (70' x 90' + 20' x 60' = 7500 sq ft)	\$0.29/sq ft/month
Billboard Fee (1yr min)	\$1.45/sq ft/month
Airport clean-up (runway/taxiway/ramp)	\$150/hr + equipment cost
Parachute landing area maintenance	\$100/month/company
Commercial TV/Film	\$1000/day + insurance naming county as additionally insured
Non-aviation vending and concessions	10% Gross sales
Ground Transportation Use Fee	\$500/year/company
Terminal Advertising	\$3.25/sq ft/month
User Garbage Collection	\$0.00

linked data column

Account Number	Account Title	Current Spent	Budgeted	Remaining	% Remaini
10-4562-110-000	SALARIES	\$ 55,872.00	\$ 123,948.00	\$ 68,076.00	55%
10-4562-110-001	OVERTIME	\$ 1,173.70	\$ -	\$ (1,173.70)	
10-4562-130-000	EMPLOYEE BENEFITS	\$ 24,879.01	\$ 48,211.00	\$ 23,331.99	48%
10-4562-210-000	DUES & SUBSCRIPTIONS	\$ 535.00	\$ 750.00	\$ 215.00	29%
10-4562-220-000	PUBLIC NOTICE	\$ -	\$ 300.00	\$ 300.00	
10-4562-230-000	TRAVEL	\$ 1,958.07	\$ 4,000.00	\$ 2,041.93	51%
10-4562-240-000	OFFICE SUPPLIES	\$ 935.80	\$ 2,000.00	\$ 1,064.20	53%
10-4562-250-000	TERMINAL MAINTENANCE	\$ 2,336.96	\$ 6,000.00	\$ 3,663.04	61%
10-4562-260-010	JANITORIAL SUPPLIES	\$ 1,675.60	\$ 4,500.00	\$ 2,824.40	63%
10-4562-260-020	SUPPLIES	\$ -	\$ -	\$ -	
10-4562-260-030	WATER & SEWER SYSTEM	\$ 567.60	\$ 4,000.00	\$ 3,432.40	86%
10-4562-260-040	ELECTRICAL REPAIRS	\$ 86.80	\$ 3,000.00	\$ 2,913.20	97%
10-4562-260-050	ELECTRONIC COMPONENT REPAIRS	\$ 75.00	\$ 1,500.00	\$ 1,425.00	95%
10-4562-260-060	HANGAR MAINTENANCE	\$ 567.42	\$ 4,000.00	\$ 3,432.58	86%
10-4562-260-080	GROUNDS MAINTENANCE	\$ 392.62	\$ 1,200.00	\$ 807.38	67%
10-4562-260-090	WEED CONTROL	\$ 1,285.44	\$ 1,500.00	\$ 214.56	14%
10-4562-260-100	FIRE EQUIPMENT MAINTENANCE	\$ 207.67	\$ 1,500.00	\$ 1,292.33	86%
10-4562-260-110	RUNWAY/TAXI/RAMP MAINTENANCE	\$ 2,093.96	\$ 5,000.00	\$ 2,906.04	58%
10-4562-270-010	ELECTRICITY	\$ 5,418.70	\$ 20,000.00	\$ 14,581.30	73%
10-4562-270-020	PROPANE	\$ 2,221.39	\$ 4,000.00	\$ 1,778.61	44%
10-4562-270-030	TRASH PICKUP	\$ 1,349.00	\$ 4,000.00	\$ 2,651.00	66%
10-4562-270-040	MISCELLANEOUS	\$ 261.14	\$ 2,100.00	\$ 1,838.86	88%
10-4562-270-050	TELEVISION	\$ 742.63	\$ 2,000.00	\$ 1,257.37	63%
10-4562-270-060	TELEPHONE	\$ 1,405.13	\$ 4,500.00	\$ 3,094.87	69%
10-4562-290-000	FUEL	\$ 740.69	\$ 6,500.00	\$ 5,759.31	89%
10-4562-300-000	ARFF EXPENSE	\$ 1,924.17	\$ 5,500.00	\$ 3,575.83	65%
10-4562-310-000	LEASE EXPENSE	\$ 1,200.00	\$ 1,300.00	\$ 100.00	8%
10-4562-360-000	CELL PHONE ALLOWANCE	\$ 900.00	\$ 2,160.00	\$ 1,260.00	58%
10-4562-400-000	AIRPORT VEHICLE MAINTENANCE	\$ 839.34	\$ 3,200.00	\$ 2,360.66	74%
10-4562-620-000	MISC SUPPLIES	\$ 457.39	\$ 3,000.00	\$ 2,542.61	85%
10-4562-720-000	CAPITAL BUILDING	\$ -	\$ -	\$ -	
10-4562-740-000	CAPITAL EQUIPMENT	\$ -	\$ -	\$ -	
10-4562-800-000	INVENTORY	\$ 2,364.48	\$ 10,200.00	\$ 7,835.52	77%
10-4562-860-000	SCHOOLING EXPENSE	\$ 9,275.55	\$ 10,000.00	\$ 724.45	7%
TOTAL		\$ 123,742.26	\$ 289,869.00	\$ 166,126.74	57%
TOTAL NO SALARIES		\$ 41,817.55	\$ 117,710.00	\$ 75,892.45	64%

Item H - Discussion of CIB Terminal Remodel.

Background:

A committee has been selected to work through the process. It consists of Board Members Bill Hawley and Jody Patterson, and CNY Staff Judd Hill, Tammy McIlvain, and Brandon McGuffee.

The initial phase will be to develop a Request for Proposals (RFP) for architectural services.

Item I - Discussion of possible relation of Redtail Air fuel storage farm.

Background:

In July, a contract was established between Grand County and Redtail Air for the development of a fuel storage farm. The location of this farm would be on the south side of the future expansion described in the Airport Layout Plan.

Redtail would like to explore the possibility of relocating that fuel storage farm to the East of the ARFF building. This will be dependent upon possible development of a new large hangar, which would be located south of the ARFF building.