

Agenda
Grand County Public Library
Board of Directors
Thursday, October 13, 2016
5:30 pm
Held in the Library's Board Room

Public Notice is Hereby Given that there will be a meeting of the *Grand County Public Library* Board of Directors on Thursday, October 13th, 2016 at 5:30 pm in the Library's Board Room at the Grand County Public Library, 257 E Center, Moab, Utah 84532.

- I. Call to Order
- II. Approval of the Minutes (July 14, 2016) (Action Item - Mailed)
- III. Review of Bills (July, August, September 2016) (Action Item - Handout)
- IV. Citizens to be Heard
- V. Director's Report (Handout)
- VI. Old Business
 - A. Review and Consideration of Reapproval of the Policy and Protocol Regarding Privacy of Library Records & Seizure of Library Collections (Action Item – Mailed – no changes recommended by library staff)
- VII. Consent Agenda
- VIII. New Business
 - A. Discussion and Recommendation of 2017 Grand County Public Library Budget to the Grand County Council for Approval (Action Item – Handout)
 - B. Discussion of 2017 Board Vacancies
- IX. Board Member Reports
- X. Board Member Discussion of Future Agenda Items
- XI. Closed Session (if needed)
- XII. Adjournment

Please Note: The November Board meeting is scheduled for Thursday, November 10, 2016 at 5:30pm.

At Grand County Public Library Board meetings the public may be heard on any agenda subject. The number of persons heard and the time allowed each may be limited at the sole discretion of the Chair.

Requests for inclusion on an agenda must be received by 5:00 p.m. the Thursday prior to a regular Library Board Meeting and 48 hours prior to any Special Meeting. Request forms are available at the library's circulation desk and completed forms should be returned to the Library Director.

Those with special needs requests wishing to attend Library Board meetings are encouraged to contact the Library two (2) days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-1111.

PENDING
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
July 14, 2016 5:30 pm
Board Room, Grand County Public Library

In attendance for the July 14, 2016 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Rob Magleby, Susan Roche, Ken Ballantyne, Jenna Woodbury, and Jeremy Lynch. Also present were Carrie Valdes, Library Director, and Meghan Flynn, Head of Adult Services (minutes). Kathy McHugh, Dan McNeil, and Brityn Ballard were absent.

Jeremy Lynch called the meeting to order at 5:31 pm.

Approval of the minutes for the May 18, 2016 meeting was discussed. Susan Roche asked if there was an answer to the previous meeting's question regarding board member review of the library's patron incident log. Carrie explained that, as volunteers, the Board may not have access to the patron incident log as-is because it contains private information that identifies specific patrons. This is in accordance with Utah state law. Carrie added that she informs the board of all patron incidents in an anonymous way as part of each board meeting's Director's Report. Rob made a motion to approve the minutes as presented. Jenna seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no citizens to be heard.

Carrie reviewed the Director's Report that was passed out at the meeting. She discussed library statistics and noted that both e-content and wifi use have significantly increased. Carrie also informed the board that CLEF (Community Library Enhancement Fund) grant monies were used to purchase a new copy machine and two document scanners for patron use. Carrie continued the Director's Report and reviewed HVAC issues that are being addressed, ongoing summer reading programs for all ages, staffing updates, and upcoming events.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of approval of a revised Grand County Public Library Code of Conduct Policy. Rob Magleby asked if the board would consider editing the policy's reference to weapons. He noted that the policy's current statement on weapons is more restrictive than Utah state law. Ken Ballantyne asked if the County Attorney has reviewed the library's policies. Carrie replied that she has made all of the library's policies available to the County Attorney for review. Discussion followed. Rob Magleby made a motion to approve the policy as presented with a change to item (f) so that it states, "Brandishing, displaying, or exhibiting weapons or any other item in a threatening manner." Ken Ballantyne seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Art Acquisition Policy. No changes were recommended by library staff. Discussion followed. Ken Ballantyne made a motion to approve the Art Acquisition Policy as presented. Susan Roche seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of re-approval of Grand County Public Library Art Exhibit Policy. No changes were recommended by library staff. Discussion followed. Jenna Woodbury made a motion to approve the Art Exhibit Policy as presented. Rob Magleby seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Bulletin Board and Display Policy. Carrie and board members noted that the policy has worked well. Discussion followed. Susan Roche made a motion to approve the Bulletin Board and Display Policy as presented. Ken Ballantyne seconded the motion and it passed unanimously.

Jenna Woodbury asked the board to re-visit a question she had about library procedures associated with the Code of Conduct Policy. She asked for clarification on the reason for a difference between the consequences for children and adults after a second violation to the Code of Conduct. The procedure currently states that after a second violation to the Code of Conduct adults may not return to the library for one week and children may not return for two weeks. The board discussed changing the procedure so that both adults and children may not return to the library for two weeks after a second violation. Carrie noted that changes to library procedures do not require official action from the board. Carrie told the board that library staff will change the Code of Conduct procedures so that a second violation results in a two week suspension from the library for both adults and children.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Recommendation of a Revised Grand County Public Library Fee Schedule to Grand County Council for Approval. Carrie informed the board that library staff recommended two changes to the current library fees: (1) lower the iPad and Kindle late fee from \$5 per day to \$1 per day, and (2) change the interlibrary loan journal article fee from 10 cents per page to actual printing cost. The tablet lending program has been successfully operating for two years with no loss or significant damage to the tablets. As a result, the \$5 late fee is no longer necessary and \$1 per day will be a more appropriate fee. The suggested change to the interlibrary loan journal article fee is meant to be reflective of the Common Fees for all County Offices, which states that black and white single sided prints are 10 cents and double sided prints are 15 cents.

Carrie informed the Board that the library's new copy machine can produce prints that do not currently have an associated fee within the Common Fees for all County Offices. She told the Board that they were welcome but not required to recommend fees to the County Council for addition to the Common Fees. Discussion followed.

Carrie also informed the Board that she would be happy to answer questions regarding the \$4 interlibrary loan (ILL) item fee as there were questions about the fee at the previous board meeting. She provided a brief history of ILLs for context. The Utah State Library facilitates interlibrary loan transactions between Utah's rural requesting libraries and nation-wide lending libraries. In 2011, the Grand County Public Library had the highest amount of ILL requests in the state by a significant margin. The State Library asked Grand County Public Library to lessen its burden on the system. In a carefully planned response, the Grand County Public Library

increased the fee for ILL items to \$4. The purchasing policy was also adjusted to permit the purchase of a broader spectrum items so that the library would no longer need to ILL a large number of patron requests.

Carrie then explained the discrepancy between ILL requests and ILL revenues. She told the Board that all ILL requests are counted for the purposes of statistics tracking, but the number of ILL requests does not equal the number of ILLs received. The library has an approximately 90% ILL fill rate. There are also several scenarios in which fees are not charged for received ILLs including: work related requests from Grand County employees, renewal requests, library program book club requests, and requests for items that display in the library's catalog, but are missing from the collection.

The Board discussed the recommendation of a Library Fee Schedule to the Grand County Council. They decided not to recommend any printing fees associated with the new capabilities of the library's copy machine. Jenna Woodbury made a motion to recommend the Library Fee Schedule to the Grand County Council as presented. Rob Magleby seconded the motion and it passed unanimously.

The next item on the agenda was Board Member Reports. There were no Board Member Reports.

The Board moved on to Discussion of Future Agenda Items. There were no future agenda items.

A closed session was not needed. Jeremy adjourned the meeting at 6:37 pm.

POLICY & PROTOCOL REGARDING PRIVACY OF LIBRARY RECORDS & SEIZURE OF LIBRARY COLLECTIONS

It is the policy of the Board of Directors of the Grand County Public Library to uphold the privacy of patron borrowing records and the confidentiality of patron inquiries, and to provide a free and open forum for the exchange of information. This library will, however, comply with requests made by duly identified law enforcement agents for information about library patron records and transactions and about library collections. This information will be released only upon presentation of judicially authorized documentation, and only when requests are made through the proper chain of command and custody, as outlined below.

Protocol

1. Any request for information must be made by a law enforcement agent, identified with a badge and photo identification.
2. A written request must be presented in the form of a judicially authorized subpoena, which outlines what information is sought and *to which court* the information is to be delivered, or a warrant which enables agents to have access to whatever records are identified in the judicially authorized warrant.
3. Any staff member presented with a subpoena or warrant must immediately refer the inquiry to the Director. If the Director is unavailable, inquiries will be directed to the County Administrator. In all cases, inquiries will be referred to the County Attorney. In the case of a subpoena, immediate action to release information is not required and agents will await verification through the chain of command and custody. In the case of a warrant, the chain of command and custody shall be followed to the extent possible; however, with proper documentation, agents will be able to search the premises for materials identified by the warrant or subpoena.
4. Any records, documents, printouts, or materials accessed or taken from the premises must be receipted by the agent(s).
5. Library staff and County administrative staff may be prohibited from divulging any information, including the occurrence of a search, to other staff outside the chain of command and custody, individual patrons, Board members, the public, or the press. Violations of this mandate may be punishable by federal law. Gag orders must be judicially authorized and specified in writing by the law enforcement agent presenting the subpoena or warrant.

Approved by the Grand County Public Library Board of Directors on April 10, 2003 and re-approved on May 14, 2008, June 16, 2010, May 17, 2012, September 12, 2013, October 23, 2014, and October 22, 2015.

GRAND COUNTY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
72-3110-000-000 LIBRARY GENERAL PROPERTY TAXES	6,732.51	6,732.51	662,042.00	655,309.49	1.0
72-3113-000-000 FEE IN LIEU TAXES	32,931.17	32,931.17	35,000.00	2,068.83	94.1
72-3120-000-000 REDEMPTION PRIOR YEARS	23,806.37	23,806.37	15,000.00	(8,806.37)	158.7
72-3125-000-000 PROTEST TAXES	.00	.00	.00	.00	.0
72-3190-000-000 TAX PENALTIES & INTEREST	649.29	649.29	1,000.00	350.71	64.9
TOTAL TAXES	64,119.34	64,119.34	713,042.00	648,922.66	9.0
<u>INTERGOVERNMENTAL</u>					
72-3340-000-000 CLEF GRANT	7,700.00	7,700.00	.00	(7,700.00)	.0
72-3341-000-000 LSTA GRANT	.00	.00	.00	.00	.0
72-3342-000-000 ASSISTIVE TECHNOLOGY GRANT	.00	.00	.00	.00	.0
72-3343-000-000 GATES GRANT	.00	.00	.00	.00	.0
72-3344-000-000 CASTLE VALLEY GRANT	.00	.00	.00	.00	.0
72-3345-000-000 MOAB VET. ORAL HISTORY PROJECT	.00	.00	.00	.00	.0
72-3346-000-000 LSTA GRANT SPRING 2004	.00	.00	.00	.00	.0
72-3347-000-000 UPLIFT GRANT	500.00	500.00	.00	(500.00)	.0
72-3348-000-000 GATES STAYING CONNECTED GRANT	.00	.00	.00	.00	.0
72-3349-000-000 ROCKY MOUNTAIN POWER GRANT	.00	.00	.00	.00	.0
72-3350-000-000 SAN JUAN COUNTY ILA	.00	.00	6,000.00	6,000.00	.0
72-3380-000-000 EXPENSE REIMBURSEMENT	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL	8,200.00	8,200.00	6,000.00	(2,200.00)	136.7
<u>MISCELLANEOUS</u>					
72-3610-000-000 INTEREST.	132.02	132.02	250.00	117.98	52.8
72-3650-000-000 LIBRARY FINES & FEES	11,844.68	11,844.68	17,000.00	5,155.32	69.7
72-3651-000-000 LITERATURE GROUP	.00	.00	.00	.00	.0
72-3652-000-000 LITERACY PROGRAM	.00	.00	.00	.00	.0
TOTAL MISCELLANEOUS	11,976.70	11,976.70	17,250.00	5,273.30	69.4
<u>CONTRIBUTIONS</u>					
72-3890-000-000 CONTRIBUTION - LIBRARY FUND SU	.00	.00	49,830.00	49,830.00	.0
72-3891-000-000 DONATIONS	3,255.84	3,255.84	4,000.00	744.16	81.4
72-3892-000-000 FRIENDS OF THE LIBRARY	.00	.00	.00	.00	.0
72-3893-000-000 CITY OF MOAB GRANT	.00	.00	.00	.00	.0
72-3894-000-000 UHC GRANT	.00	.00	.00	.00	.0
72-3895-000-000 TRANSFER FROM CAP PROJECTS	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS	3,255.84	3,255.84	53,830.00	50,574.16	6.1

GRAND COUNTY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
TOTAL FUND REVENUE	87,551.88	87,551.88	790,122.00	702,570.12	11.1

GRAND COUNTY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2016

LIBRARY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
72-4272-110-000 SALARIES	296,325.94	296,325.94	433,679.00	137,353.06	68.3
72-4272-110-001 OVERTIME	35.89	35.89	.00	(35.89)	.0
72-4272-130-000 EMPLOYEE BENEFITS	137,104.42	137,104.42	180,623.00	43,518.58	75.9
72-4272-210-000 PERIODICALS	(523.96)	(523.96)	5,500.00	6,023.96	(9.5)
72-4272-220-000 PUBLIC NOTICES	203.95	203.95	500.00	296.05	40.8
72-4272-230-000 TRAVEL	1,946.28	1,946.28	3,000.00	1,053.72	64.9
72-4272-240-000 OFFICE SUPPLIES & EXPENSE	10,534.80	10,534.80	15,000.00	4,465.20	70.2
72-4272-250-000 EQUIPMENT MAINTENANCE	91.99	91.99	3,000.00	2,908.01	3.1
72-4272-260-000 BUILDING & GROUNDS MAINTENANCE	11,272.51	11,272.51	14,000.00	2,727.49	80.5
72-4272-270-000 UTILITIES	25,010.30	25,010.30	33,000.00	7,989.70	75.8
72-4272-290-000 FUEL	89.46	89.46	500.00	410.54	17.9
72-4272-310-000 PROFESSIONAL & TECHNICAL SERVI	5,695.00	5,695.00	7,200.00	1,505.00	79.1
72-4272-320-000 JUVENILE COLLECTION DEVT.	7,437.87	7,437.87	10,000.00	2,562.13	74.4
72-4272-330-000 ADULT PROGRAMS	1,760.44	1,760.44	3,000.00	1,239.56	58.7
72-4272-340-000 JUVENILE AV	1,462.80	1,462.80	4,000.00	2,537.20	36.6
72-4272-360-000 CELL PHONE ALLOWANCE	555.00	555.00	720.00	165.00	77.1
72-4272-400-000 BOOKS	17,453.61	17,453.61	25,000.00	7,546.39	69.8
72-4272-410-000 DONATION EXPENDITURES	.00	.00	1,000.00	1,000.00	.0
72-4272-420-000 AUDIO/VIDEO	6,870.17	6,870.17	10,500.00	3,629.83	65.4
72-4272-430-000 ART FUND	750.00	750.00	1,000.00	250.00	75.0
72-4272-510-000 MEMBERSHIPS	.00	.00	2,000.00	2,000.00	.0
72-4272-520-000 INSURANCE	4,898.89	4,898.89	4,900.00	1.11	100.0
72-4272-610-000 MISCELLANEOUS SUPPLIES	23.55	23.55	.00	(23.55)	.0
72-4272-620-000 TECHNICAL SERVICES	9,925.64	9,925.64	10,000.00	74.36	99.3
72-4272-720-000 CAPITOL OUTLAY - BUILDINGS	.00	.00	.00	.00	.0
72-4272-730-000 CAPITOL-BUILDING IMPROVEMENTS	.00	.00	.00	.00	.0
72-4272-740-000 CAPITAL OUTLAY - EQUIPMENT	769.96	769.96	.00	(769.96)	.0
72-4272-750-000 LSTA GRANT EXPENSES	.00	.00	.00	.00	.0
72-4272-760-000 UPLIFT GRANT	.00	.00	.00	.00	.0
72-4272-770-000 ASSISTIVE TECHNOLOGY GRANT EXP	.00	.00	.00	.00	.0
72-4272-780-000 CLEF GRANT EXPENSE	6,833.44	6,833.44	.00	(6,833.44)	.0
72-4272-790-000 GATES GRANT	.00	.00	.00	.00	.0
72-4272-800-000 INVENTORY	639.34	639.34	5,000.00	4,360.66	12.8
72-4272-810-000 UHC GRANT EXPENSE	.00	.00	.00	.00	.0
72-4272-820-000 HISTORY GRANT - VETS	.00	.00	.00	.00	.0
72-4272-830-000 GATES STAYING CONNECTED GRANT	.00	.00	.00	.00	.0
72-4272-840-000 GRANT MATCH	.00	.00	10,000.00	10,000.00	.0
72-4272-860-000 SCHOOLING	547.95	547.95	3,000.00	2,452.05	18.3
72-4272-910-000 TRANSFER TO CAPITOL PROJECTS F	.00	.00	.00	.00	.0
72-4272-920-000 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
72-4272-930-000 CHILDREN'S PROGRAMS	3,832.61	3,832.61	4,000.00	167.39	95.8
TOTAL LIBRARY EXPENSES	551,547.85	551,547.85	790,122.00	238,574.15	69.8
TOTAL FUND EXPENDITURES	551,547.85	551,547.85	790,122.00	238,574.15	69.8

GENERAL STATISTICS (including Castle Valley)								
Month	Walk-ins	Check-outs	Computer Use	Phone Calls	Ref Qs	ILLs	Holds	Meeting Room Use
January	10,420	14,473	6,988	473	1,174	41	678	79
February	11,201	14,772	7,222	468	1,129	42	615	80
March	14,142	15,151	8,831	509	1,207	53	619	103
April	11,430	12,651	6,581	368	975	43	590	85
May	14,752	13,202	7,380	388	991	38	565	110
June	12,381	14,198	8,466	530	1,053	38	632	114
1st Half	74,326	84,447	45,468	2,736	6,529	255	3,699	571
July	11,135	13,630	7,821	384	1,036	38	533	104
August	12,476	14,601	8,307	406	1,092	35	723	84
September	12,491	13,056	6,859	376	1,143	27	547	127
October								
November								
December								
2nd Half	36,102	41,287	22,987	1,166	3,271	100	1,803	315
Totals	110,428	125,734	68,455	3,902	9,800	355	5,502	886

CASTLE VALLEY			
Walk-ins	Phone Calls	Ref Qs	Check-outs
237	26	21	912
272	36	23	802
329	30	21	885
352	20	23	921
313	35	36	872
300	17	21	829
1,803	164	145	5,221
225	16	25	793
274	12	27	924
319	22	36	884
818	50	88	2,601
2,621	214	233	7,822

PROGRAMS (Including Castle Valley)								
Month	Children's Programs	# Attends	YA Programs	# Attends	Adult Programs	# Attends	Total Programs	Total # Attends
January	27	476	0	0	5	176	32	652
February	30	547	0	0	7	178	37	725
March	29	383	0	0	7	130	36	513
April	22	335	0	0	7	192	29	527
May	34	846	1	235	5	523	40	1604
June	24	527	0	0	7	159	31	686
1st Half	166	3,114	1	235	38	1,358	205	4,707
July	26	377	0	0	8	237	34	614
August	16	315	1	12	8	259	25	586
September	28	445	0	0	9	222	37	667
October								
November								
December								
2nd Half	70	1,137	1	12	25	718	96	1867
Totals	236	4,251	2	247	63	2,076	301	6,574

LIBRARY CARDS			
Total Cards	Adult	Child	Non-resident
59	44	15	0
68	54	14	1
69	54	15	4
49	39	10	4
56	50	6	0
57	38	19	3
358	279	79	12
70	53	17	2
80	62	18	2
55	40	15	2
205	155	50	6
563	434	129	18

MONEY						
Month	Fines	New Cards	ILLs	Copies	Other	Total
January	\$311.66	\$46.00	\$27.50	\$544.92	\$333.88	\$1,263.96
February	\$312.83	\$74.00	\$69.00	\$624.36	\$210.91	\$1,291.10
March	\$447.27	\$96.10	\$72.00	\$862.32	\$431.11	\$1,908.80
April	\$348.40	\$116.00	\$76.00	\$629.25	\$435.93	\$1,605.58
May	\$427.79	\$50.15	\$101.00	\$786.64	\$487.18	\$1,852.76
June	\$521.60	\$77.00	\$72.60	\$656.08	\$420.64	\$1,747.92
1st Half	\$2,369.55	\$459.25	\$418.10	\$4,103.57	\$2,319.65	\$9,670.12
July	\$430.59	\$189.00	\$76.00	\$457.29	\$400.02	\$1,552.90
August	\$430.50	\$240.00	\$68.00	\$620.16	\$543.90	\$1,902.56
September	\$368.07	\$69.00	\$56.00	\$726.18	\$509.83	\$1,729.08
October						
November						
December						
2nd Half	\$1,229.16	\$498.00	\$200.00	\$1,803.63	\$1,453.75	\$5,184.54
Totals	\$3,598.71	\$957.25	\$618.10	\$5,907.20	\$3,773.40	\$14,854.66

Zinio
Checkouts
44
10
25
9
29
29
146
41
34
25
100
246

Mango
Sessions
36
64
71
33
19
32
255
28
62
31
121
376

Laptop Usage		
Month	Parent	Info Desk
January	21	23
February	19	20
March	15	18
April	19	17
May	17	6
June	3	26
1st Half	94	110
July	9	7
August	25	7
September	24	11
October		
November		
December		
2nd Half	58	25
Totals	152	135

E-Audio / E-Books		
E-Audio	E-Books	Sign-ups
253	228	17
266	227	10
305	239	19
299	215	20
295	193	9
363	248	11
1781	1350	86
387	201	15
314	264	6
374	220	9
1075	685	30
2,856	2,035	116

Wi-Fi
Sessions
7,823
7,285
9,414
15,640
16,481
14,197
70,840
13,706
15,585
14,795
44,086
114,926

2016 Acquisitions by Month

Call Number	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Percent
Adult Fiction	48	87	82	53	71	70	82	83	40				616	15.6%
Adult Non-Fiction	63	51	75	47	60	73	63	79	50				561	14.2%
Board Books	8	5	2	1	1	0	3	2	0				22	0.6%
Biographies	16	7	7	14	8	6	3	6	10				77	2.0%
Audio Books - CD	15	11	19	14	17	15	19	4	2				116	2.9%
Fiction DVD	31	30	58	21	35	21	40	40	18				294	7.5%
Fiction Video	0	0	0	0	0	0	0	0	0				0	0.0%
Juv. Biographies	0	2	0	1	0	1	1	1	0				6	0.2%
Juv. Chapter Books	7	5	13	34	4	11	7	1	2				84	2.1%
Juv. Audio Books - CD	1	0	0	0	3	1	2	6	6				19	0.5%
Juvenile DVD	14	9	8	4	5	2	8	12	5				67	1.7%
Juv. Music CD	0	0	0	0	0	0	0	1	2				3	0.1%
Scouting Books	0	0	0	0	0	0	0	0	0				0	0.0%
Juvenile Books	50	25	22	55	19	32	41	51	22				317	8.0%
Juvenile Playaway	0	0	0	0	0	0	0	0	6				6	0.2%
Juvenile Video	0	0	0	0	0	0	0	0	0				0	0.0%
Large Print	13	16	31	14	8	30	19	26	4				161	4.1%
Leveled Reader	3	0	0	5	0	1	1	1	0				11	0.3%
Magazine	87	114	128	89	111	97	84	111	100				921	23.4%
Music CD	17	21	23	14	17	5	15	8	10				130	3.3%
Mass Market Paperback	0	0	2	1	0	0	1	6	2				12	0.3%
MP3 Format CD	0	0	0	0	1	1	0	0	0				2	0.1%
Non-Fiction DVD	11	9	17	7	11	11	12	7	10				95	2.4%
Non-Fiction Video	0	0	0	0	0	0	0	0	0				0	0.0%
Over-Sized Books	0	0	0	0	0	6	0	0	0				6	0.2%
Parenting	1	1	1	1	2	1	2	5	6				20	0.5%
Picture Books	23	17	16	7	7	9	30	41	13				163	4.1%
Playaways	0	0	0	0	2	0	0	0	0				2	0.1%
Playaway Video	0	0	0	1	0	0	0	0	0				1	0.0%
Reference	4	1	0	0	0	0	0	16	0				21	0.5%
Instructional Set	4	0	0	3	0	1	0	0	1				9	0.2%
Spanish	0	1	0	0	1	0	0	0	0				2	0.1%
Young Adult	10	24	34	11	20	21	23	24	17				184	4.7%
YA Audio Books - CD	1	4	0	0	2	0	0	5	3				15	0.4%
Totals	427	440	538	397	405	415	456	536	329	0	0	0	3943	
													Total	