



## GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers  
125 East Center Street, Moab, Utah

### AGENDA

Tuesday, March 15, 2016

4:00 p.m.

- Call to Order**
- Pledge of Allegiance**
- Approval of Minutes** (Diana Carroll, Clerk/Auditor)
  - A. February 29, 2016 (Joint City-County Council Meeting), postponed from March 1, 2016
  - B. March 1, 2016 (County Council Meeting)
- Ratification of Payment of Bills**
- Elected Official Reports**
- Council Administrator Report**
- Department Reports**
  - C. 2015 Building Department Report (Jeff Whitney, Chief Building Official/County Floodplain Administrator)
- Agency Reports**
- Citizens to Be Heard**
- Presentations** (none)
- Discussion Items**
  - D. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Sections A "Definitions," B "Council Members," and C "Council Members' Participation on County Boards and Commissions and Special Service District Boards" (Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann (in abstentia))
  - E. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)
- General Business- Action Items- Discussion and Consideration of:**
  - F. Approving 1.) Proposed interlocal Corridor Preservation Study and management plan and 2.) Corridor Agreement for South US Hwy 191 from MilePost 112 to MilePost 123.4 (Bill Jackson, Road Supervisor and Vern Keeslar, Parametrix (formerly InterPlan))
  - G. Approving wholesale sale of Sand Flats Recreation Area (SFRA) "Flower Guide to the High Desert" book (Andrea Brand, SFRA Director)
  - H. Approving proposed nomination to the Ogden Pioneer Heritage Foundation for the National Day of the American Cowboy/Cowgirl (Council Member Hawks)
  - I. Establishing Council Study Committee for Council Administrator evaluation (Chairwoman Tubbs)
  - J. Ratifying press release issued under the name of Carbon, Duchesne, Emery, Grand, San Juan, Summit, and Uintah Counties to be released on March 11, 2016 showing support for the continued work on the PLI process (Council Member Jackson)
  - K. Approving volunteer appointment(s) to District and County Boards and Commissions:
    - 1. Historical Preservation Commission (Council Member Baird)

**Consent Agenda- Action Items**

- L. Approving retail beer, wine and liquor license for Moab Celtic Festival – Scots on the Rocks to be held at Old Spanish Trail Arena November 4-6, 2016

**Public Hearings- Possible Action Items (none)**

**6:00 p.m.**

**Municipal Building Authority Meeting**

**General Council Reports and Future Considerations**

**Closed Session(s) (if necessary)**

**Adjourn**

**NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.** In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

**At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject.** The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

**Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting.** Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

**A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.**

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**  
Agenda Item: C

<b>TITLE:</b>	2015 Building Department Report
<b>FISCAL IMPACT:</b>	
<b>PRESENTER(S):</b>	Jeff Whitney, Chief Building Official/County Floodplain Administrator

**Prepared By:**

Jeff Whitney  
Building Department  
435-259-1345

**BACKGROUND:**

A verbal presentation summarizing the projects within the Building Department in 2015 and touching on 2016 projects will be provided.

**ATTACHMENT(S):**

None

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**

Agenda Item: D

<b>TITLE:</b>	Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Sections A "Definitions," B "Council Members," and C "Council Members' Participation on County Boards and Commissions and Special Service District Boards"
<b>FISCAL IMPACT:</b>	N/A
<b>PRESENTER(S):</b>	Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann

**Prepared By:**

Ruth Dillon  
 Council Administrator  
 (435) 259-1347  
 rdillon@grandcountyutah.net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

None requested

**BACKGROUND:**

On July 7, 2015 the Council established a Study Committee to review the Policies & Procedures of the Governing Body for purposes of updating. The Study Committee (Council Members Tubbs, Hawks and McGann) met twice shortly thereafter, along with the Council Administrator, to discuss and provide various recommendations for all sections.

Today's discussion for Council input will cover:

- Section A, Definitions
- Section B, Council Members
- Section C, Council Members' Participation on County Boards and Commissions and Special Service District Boards

Time permitting, Council meeting discussions will continue at regular Council meetings until the complete document (through Section U) has been reviewed. The intent is for the final document to be adopted later in the year.

**ATTACHMENT(S):**

1. Council Study Committee redlined suggested changes (Sections A through C)



***POLICIES AND PROCEDURES  
OF THE  
GOVERNING BODY***

**GRAND COUNTY, UTAH  
125 E. Center Street  
Moab, UT 84532**

Revised by [Motion January-February 5, 2013](#)

Resolution No. 2914

~~approved on December 15, 2009 DRAFT~~

**GRAND COUNTY  
POLICIES AND PROCEDURES OF THE GOVERNING BODY**

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- I. UCA Section 17-53-207, Rules and Regulations Governing Legislative Bodies
- II. County Form of Government Ordinance
- | III. ~~Council E-mail and Communication Policy~~ [Agenda Summary Form](#)
- IV. Council Administrator Job Description
- V. County Organizational Chart
- VI. List of Boards, Commissions and Committees
- VII. Resolutions Amending this Document

**GRAND COUNTY  
POLICIES AND PROCEDURES OF THE GOVERNING BODY**

**INTRODUCTION**

These rules are made pursuant to Section 17-53-207 of the Utah Code (Attachment I), and are consistent with the provisions of the Optional Plan for Grand County's form of Government (Attachment II). ~~Three~~The certified ~~copies~~copy of these ~~rules~~bylaws and amendments thereto shall be filed with the County Clerk to be kept as a permanent public record. The current edition of Robert's Rules of Order that is provided by the Council Administrator will be referenced in cases not covered by State Code or these ~~rules~~bylaws.

**A. Definitions**

1. Chair/Presiding Officer: Means the person elected or appointed as Chair of the County Council by its membership and presiding over the Governing Body.
2. County Council: Means the persons elected and sworn to the Council, who have not been removed from office for any reason, acting as a unit.
3. Governing Body: Means the current County Council, ~~comprised of seven part-time Council Members, acting~~Council, acting as a unit.
4. ~~Majority Vote: Means majority of those voting.~~
5. Majority Vote of Governing Body: Means four (4) Council Members' affirmative votes.
5. Two-thirds Super Majority Vote: Means 2/3 of 7 Council Members', or five (5) Council Members' affirmative votes, regardless of the number of Council Members in attendance.
6. Council Member/Council Representative/Member: Means the ~~Chair and~~individual Council Members acting individually.
7. Membership: Means the Governing Body.
8. Quorum: Means the minimum number of persons required to act as a Governing Body. A quorum requires four (4) Council ~~Members. Who~~Members who must be present in person at the meeting location. ~~Additional Members may attend by phone or other real-time means as long as the Electronic Meetings Resolution is enacted stating same.~~
9. Vice-Chair: Means a Council Member elected or appointed by the Governing Body to act as Chairperson/Presiding Officer, with all the powers of

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the Chairperson as defined in these bylaws, in the absence or disability of the Chair.

110. **Chair Pro-Tem:** Means a Council Member selected by the Governing Body as Chairperson in the absence or disability of the Chair and Vice Chair. The Chair Pro-tem's authority ~~only extends~~exists for the duration of ~~that a~~ specific ~~meeting~~time period, typically a specific Council meeting.

124. **Official County Council Business:** Means matters that have been formally acted upon or authorized by the Council ~~or authorized~~ in a lawful meeting.

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13. **Council Officers:** Means Council Chair and Vice Chair.

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## B. Council Members

1. **Appointment of the Presiding Officers (Chair and Vice Chair):** The Council shall elect or appoint the Chair and the Vice Chair at its first meeting in January. The Council shall make its best effort to elect or appoint a different Council Member as Chair each year.

2. **Use of Officers' Titles:** Council officers shall not use their titles in any communication that is not official County Council business. Printing officer titles on business cards is permitted.

3. **County Meeting Attendance:** Council Members shall make their best effort to attend all regularly and specially scheduled and special Council Meetings and meetings of the Boards/Commissions/Committees on which they are appointed to serve.

4. **Participation in Local, State or Federal Committees:** Council Members are encouraged to participate in other local, state and federal committees and associations and seek appointment by the appropriate authority when necessary.

Comment [r1]: Discuss disclosure.

5. **County Council Documents Letterhead Logo:** The official Grand County letterhead, which includes the Grand County logo and names and titles of current officers/Council Members, shall be used only for official County Council business. See also "Council Communications."

6. **Council Communications:** Council Members, including the Chair, shall not imply that they are speaking for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. For example, phrases such as "I am just speaking for myself...", "Speaking as an individual...", "My position on this does not represent the Council or the County..." or "The Council has not voted on this..." may be used to clarify this issue. See also Section B-10 Attachment III, "Council E-mail and Communication Policy" below.

7. ~~Email-Electronic Correspondences~~Communication: Council Members shall refrain from debating an issue through ~~email-electronic correspondencescommunications~~. Voting or gaining approval electronically is specifically prohibited. Any debate among Council Members through ~~email electronic communications~~ may be considered a public statement and may be included as a part of the public record. ~~UCA §52-4-103(9)~~: General updates, review of documents or informational ~~emails-electronic communications~~ from Council ~~Members and Administrator~~Members, Administrator or others that will be discussed openly during a scheduled meeting are permitted. ~~See also Section B. 10 Attachment III. "Council E-mail and Communication Policy."~~

8. Council E-mail and Communication Policy:

- a. Each Council Member will be given a unique email address, and all email addressed to an individual Council Member or the Council will be forwarded as received.
- b. In order to reduce duplicate emails, listserv emails from the organizations listed below will not be forwarded; instead Council staff shall check at least annually to insure that all Council members are on the direct distribution lists for:
  1. UAC (Utah Association of Counties)
  2. NACo (National Association of Counties)
  3. CCP (Canyon Country Partnership)
  4. Any other organization requested by a Council Member
- c. Anonymous communications ~~determined by the Council Administrator to be malicious~~ shall not be introduced to the Governing Body; instead the Council Administrator shall forward same to the County Clerk. ~~Anonymous communications determined by the Council Administrator to not be malicious shall be placed in a file folder in the Council's Office for Council Member review, and all Council members will be notified of same via email upon such determination.~~
- d. Surface mail addressed to a specific Council member is to be placed in that Councilperson's box when received. Mail addressed to former Council Members will be distributed to their successors.

Comment [r2]: Discuss with Council

9. Municipal Building Authority and Board of Equalization: Council Members shall serve as the Municipal Building Authority as required for capital projects and shall serve as the local Board of Equalization as required for property tax assessment matters.

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~~10. 9.~~ County Board/Commission/Committee and Local and Special Service District Board Representation: All County Boards, ~~and Commissions, and Committees~~ and Local and Special Service District Boards shall include one Council Member representative either as a voting or ex-officio member according to the Board/Commission's enabling ordinance unless otherwise prohibited by law.

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County Committees shall include a Council Member representative, if required, according to the Committee's enabling resolution.

**C. Council Members' Participation on County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards**

1. ~~Appointment Assignments~~ to County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards: In January of each year the Council shall review each Council Representative position to County ~~Boards and Commissions~~ Boards, Commissions and Committees, and Local and Special Service District Boards, and other agencies. Council Members shall indicate which assignments they would prefer. For assignments selected by more than one Council Member, the Council shall vote on who receives the assignment. In the event that no Member volunteers for an assignment, the Chair shall assign a Member.
2. Council Members' Role: Council Members ~~appointed~~ assigned to serve on County Boards, ~~and Commissions~~ and Committees, and Local and Special Service District or other agency Boards shall serve as the liaison to the County Council, whether a voting member per enabling documents or not. Council Members shall represent the County Council but cannot commit the County without the approval of the majority of the Council.
3. Boards/Commissions/Committees/Agencies Reporting to the Council: Council Representatives to Boards/Commissions/Committees and agencies shall regularly report to the Council during the General Council Report section of the Agenda ~~on a quarterly basis and~~—or as necessary action is required. Council Members shall request that the Chair place on the agenda as separate items any reports of assignments or meetings that require more detailed discussion or consideration.
4. Council Member Participation: Council Members who are not ~~appointed~~ assigned representatives are encouraged to attend any Board, ~~or Commission, or Committee~~ meeting for informational purposes and ~~should~~ shall notify the Council Representative of their interest to attend. Council Members not ~~appointed~~ assigned as Council Representatives attending these meetings shall participate as members of the public unless requested to attend by the Council Representative in their stead. When attending in place of the designated Council Representative, the Council Member shall have a vote, in cases of voting positions.
5. ~~Special County Committees~~: County ~~Ce~~ommittees other than Boards and Commissions shall be established through Resolution by the Council and shall include an ~~appointed~~ assigned Council Representative and interested community members/stakeholders. Such committees are less formal than Boards and

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Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall not have the authority to make Council decisions or to expend County funds without the approval of the majority of the Council at a regularly scheduled meeting. Council Members are encouraged to participate on these committees and in some cases a Council Representative is required as per the enabling resolution. The Council Representative's ability to vote as a Committee Member is also determined by the enabling resolution.

6. Special Service District Boards: In accordance with (UCA §~~17B~~17D, Chapter 1) the County Council may establish Special Service District ("District") Boards. These Boards are independent of the County save that the County Council shall, pursuant to UCA –Section 17D-1-303, make all appointments to such Administrative Control Boards except for elected-District Boards elected by the public. Each District Board shall include one Council Member representative as appointed or assigned ~~appointed~~ by the Council to serve the term established by the District bylaws. All business conducted by the District Board shall be independent of the County with the exception of the involvement of the Council Representative. Annual-jJoint meetings of the Council Membership and the District Boards are encouraged for the purpose of establishing common goals and objectives.

#### **D. Duties of the Chair**

1. The Chair: The Chair (and each of the Vice-Chair and Chair Pro-Tem acting as Chair) shall have no veto power and no other special substantive authority. The Chair is responsible for developing-setting the Council Agenda, facilitating the Council Meetings, and signing of the Council-approved documents. The Chair does not represent the Council as a whole body unless directed by the majority of the Council Members during a meeting and is subject to all of the provisions of Section B of this document. The Chair provides guidance to the Council Administrator; the Council as a unit provides specific direction.
2. Presides: The Chair shall be the Presiding Officer at all meetings and hearings of the Governing Body.
3. Vice-Chair: In the event of absence or disability of the Chair, the Vice-Chair shall preside. Upon the Chair's request, the Vice-Chair shall assist with the discharge of any of the Chair's duties.
4. Chair Pro-Tem: In the absence of the Chair and Vice-Chair, the members shall appoint a Chair Pro-Tem.
5. Study Committees: The Chair may, at his/her discretion, oversee the membership and proper functioning of the Council Study Committees.
6. Control of Chambers: The Chair shall have control of the Council Chambers.

# March 2016

February 2016							April 2016							
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28	29						24	25	26	27	28	29	30	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	1	2	3	4	5
	<ul style="list-style-type: none"> <li>11:30AM Joint City/County Council Meeting (City Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Safety &amp; Accident Review Committee (Chambers)</li> <li>2:00PM Housing Workshop (Chambers)</li> <li>4:00PM County Council Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM Association of Local Governments (Conference Call)</li> </ul>	<p><b>UAC Legislative Bi</b></p> <ul style="list-style-type: none"> <li>5:30PM Mosquito Abatement District (District Office)</li> <li>7:00PM Grand Water &amp; Sewer Service Agency (District Office)</li> </ul>	<ul style="list-style-type: none"> <li>6:00PM USU Founders Day Celebration w/ Dinner (USU Moab - RSVP required)</li> </ul>	
6	7	8	9	10	11	12
	<ul style="list-style-type: none"> <li>1:00PM Affordable Housing Task Force (Chambers)</li> <li>5:00PM Airport Board (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM Trail Mix Committee (Grand Center)</li> <li>3:00PM Travel Council Advisory Board (Chambers)</li> <li>5:30PM OSTA Advisory Committee (OSTA)</li> <li>6:00PM Cemetery Maintenance District (Sunset Memorial)</li> <li>6:00PM Transportation SSD (Road Shed)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM Area Sector Analysis Process (ASAP) Steering Committee Meeting (USU Moab-Room R)</li> <li>5:00PM Agenda Summaries Due</li> <li>6:00PM Planning Commission (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Performance Review Committee (Chambers)</li> <li>11:00AM Lions Park Grand Opening and Dedication Ceremony (Lions Park U...)</li> <li>3:30PM Sand Flats Stewardship Committee (Chambers)</li> <li>5:00PM Solid Waste Management SSD (Distri...)</li> <li>5:30PM Library Board (Library)</li> <li>6:00PM Thompson Springs Fire District (Thompson)</li> <li>7:00PM Thompson Springs Water SSD (Thompson)</li> </ul>	<ul style="list-style-type: none"> <li>10:00AM Historical Preservation Commission (Grand Center)</li> <li>11:00AM Lions Park Grand Opening and Dedication Ceremony (Lions Park Upper Pavilion)</li> </ul>	
13	14	15	16	17	18	19
	<ul style="list-style-type: none"> <li>12:30PM Council on Aging (Grand Center)</li> <li>7:00PM Conservation District (Youth Garden Project)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM Chamber of Commerce (Zions Bank)</li> <li>2:00PM Housing Workshop (Chambers)</li> <li>4:00PM County Council Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>6:00PM Recreation SSD (City Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>9:00AM Canyon Country Partnership (Arches NP)</li> <li>12:00PM Housing Authority Board (City Chambers)</li> <li>1:00PM CIB Tutorial (Chambers)</li> <li>4:00PM Arches SSD (Fairfield Inn &amp; Suites)</li> <li>5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital)</li> <li>7:00PM Grand Water &amp; Sewer Service Agency (District Office)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM Utah Transportation Commission Meeting (Chambers)</li> </ul>	
20	21	22	23	24	25	26
		<ul style="list-style-type: none"> <li>2:45PM Mental Health Board (Green River)</li> <li>5:00PM Public Health Board (Green River)</li> </ul>	<ul style="list-style-type: none"> <li>1:00PM Moab Area Watershed Partnership (Water District Office)</li> <li>6:00PM Planning Commission (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>11:30AM Local Emergency Planning Committee (Fire Dept)</li> <li>1:00PM Association of Local Government (ALG) (Price)</li> </ul>	<ul style="list-style-type: none"> <li>10:00AM Council Office Staff Retreat (Ruth, Bryony &amp; KaLeigh)</li> </ul>	
27	28	29	30	31	1	2
		<ul style="list-style-type: none"> <li>9:00AM Housing Workshop (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>5:00PM Agenda Summaries Due</li> </ul>			

# April 2016

March 2016							May 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	22	23	24	25	26	27	28	
27	28	29	30	31			29	30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
27	28	<ul style="list-style-type: none"> <li>9:00AM - 9:00AM Housing Workshop (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>5:00PM - 5:00PM Agenda Summaries Due</li> </ul>		1	2	
3	<ul style="list-style-type: none"> <li>4:00PM - 4:00PM Noxious Weed Control Board (Grand Center)</li> <li>5:00PM - 5:00PM Airport Board (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:30AM - 8:30AM Safety &amp; Accident Review Committee (Chambers)</li> <li>2:00PM - 3:45PM Housing Workshop (Chambers)</li> <li>4:00PM - 4:00PM County Council Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>8:00AM - 9:30AM Work Hard, Play Hard: Running an Outdoor Service Business (SLC)</li> <li>5:00PM - 5:00PM Agenda Summaries Due</li> </ul>	<ul style="list-style-type: none"> <li>5:30PM - 5:30PM Mosquito Abatement District (District Office)</li> <li>7:00PM - 7:00PM Grand Water &amp; Sewer Service Agency (District Office)</li> </ul>	8	9	
10	<ul style="list-style-type: none"> <li>12:30PM - 12:30PM Council on Aging (Grand Center)</li> <li>7:00PM - 7:00PM Conservation District (Youth Garden Project)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM - 12:00PM Trail Mix Committee (Grand Center)</li> <li>2:00PM - 2:00PM USU Advisory Board (USU Moab)</li> <li>3:00PM - 3:00PM Travel Council Advisory Board (Chambers)</li> <li>5:30PM - 5:30PM OSTA Advisory Committee (OSTA)</li> <li>6:00PM - 6:00PM Cemetery Maintenance District (Sunset Memorial)</li> <li>6:00PM - 6:00PM Transportation SSD (Road Sheriff)</li> </ul>	<b>UAC Management Conference ♦ Davis Conference Center</b>		<b>2016 Governor's Economic Su... ♦ SLC</b>	15	16
17	18	<ul style="list-style-type: none"> <li>12:00PM - 12:00PM Chamber of Commerce (Zions Bank)</li> <li>2:00PM - 3:45PM Housing Workshop - CANCELLED (Chambers)</li> <li>4:00PM - 4:00PM County Council Meeting (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>5:00PM - 5:00PM Agenda Summaries Due</li> <li>6:00PM - 6:00PM Recreation SSD (City Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>12:00PM - 12:00PM Housing Authority Board (City Chambers)</li> <li>4:00PM - 4:00PM Arches SSD (Fairfield Inn &amp; Suites)</li> <li>5:30PM - 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital)</li> <li>7:00PM - 7:00PM Grand Water &amp; Sewer Service Agency (District Office)</li> </ul>	22	23	
24	25	<ul style="list-style-type: none"> <li>1:00PM - 3:00PM UDOT Annual Visit (117 South Main, County Courthouse, Monticello)</li> <li>3:00PM - 3:00PM Moab Tailings Project Steering Committee (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>1:00PM - 1:00PM Homeless Coordinating Committee (Zions Bank)</li> <li>6:00PM - 6:00PM Planning Commission (Chambers)</li> </ul>	<ul style="list-style-type: none"> <li>9:00AM - 9:00AM Canyon Country Partnership (TBD)</li> <li>1:00PM - 1:00PM Association of Local Government (ALG) (Price)</li> </ul>	<ul style="list-style-type: none"> <li>11:30AM - 11:30AM Joint City/County Council Meeting (TBD)</li> </ul>	29	30

# *Make a difference in your community ...*

## **Become a Grand County Board or District Volunteer**

**NOTICE OF COUNTY BOARD END OF THE YEAR VACANCIES for Citizen Participation.** The following *Grand County Boards, Commissions & Committees* will have vacancies at year end. Must reside in Grand County unless otherwise indicated, have the appropriate expertise when required by law, and agree to abide by the County's Conflict of Interest Ordinance. Applications are due: **Until Filled**

COUNTY BOARD, COMMISSION OR COMMITTEE	VACANCIES	TERM EXPIRATION
Historical Preservation Commission	2	12/31/2019
(May reside in Grand, Emery or San Juan County)	1	12/31/2018

**NOTICE OF DISTRICT BOARD END OF THE YEAR VACANCIES for Citizen Participation.** The following *District Boards* in Grand County will have vacancies at year end. Must reside in Grand County; must be a registered voter within the District; may not be an employee of the District. Applications are due: **Until Filled**

DISTRICT BOARD	Vacancies	Term Expiration
Thompson Springs Special Service Fire District	1	12/31/2019

For more information call KaLeigh Welch at (435) 259-1346. Interested applicants shall complete the "Board, Commission, and Committee Certification and Application Form" available at <http://grandcountyutah.net/194/Boards-Commissions-Committees> or at the County Council's Office. Completed forms may be emailed to [council@grandcountyutah.net](mailto:council@grandcountyutah.net) or delivered to Grand County Council Office, 125 E Center, Moab, UT 84532 until filled. The County Council will make appointments during a regular Council meetings.

Board member responsibilities and board meeting dates are available at <http://grandcountyutah.net/194/Boards-Commissions-Committees>



## Employment Opportunities

### **GCSO - Assistant Food Service Manager in Jail**

Posted February 19, 2016 | Closes June 30, 2016 3:00 PM

Apply Online Job Summary Under the supervision of the Food Service Manager, assists in planning menus, ordering supplies, and preparing meals for persons... [Full Description](#)

### **GCSO Corrections Officer**

Posted February 25, 2016 8:00 AM | Closes March 14, 2016

Apply Online Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a sworn member of the Sheriff's Office whose work... [Full Description](#)

### **GCSO Victim Advocate**

Posted February 24, 2016 9:00 AM | Closes March 14, 2016 3:00 PM

Apply Online Job Summary Under the supervision of the Sheriff the Victim Advocate will act as advocate for victims and assist with staff and community... [Full Description](#)

**AGENDA SUMMARY  
GRAND COUNTY COUNCIL MEETING  
March 15, 2016**

Agenda Item: F

<b>TITLE:</b>	Approving 1.) Proposed interlocal Corridor Preservation Study and management plan and 2.) Corridor Agreement for South US Hwy 191 from MilePost 112 to MilePost 123.4
<b>FISCAL IMPACT:</b>	\$10,000 (2015 expenditure)
<b>PRESENTER(S):</b>	Bill Jackson, Grand County Road Supervisor Vern Keeslar, Parametrix (formerly Interplan)

**Prepared By:**  
**ZACHARIA LEVINE**  
**GRAND COUNTY**  
**COMMUNITY**  
**DEVELOPMENT**  
**DIRECTOR**

**FOR OFFICE USE ONLY:**  
**Attorney Review:**  
  
N/A

**STATED MOTION :**

I move to approve the 1.) Proposed Interlocal Corridor Preservation Study and management plan and 2.) Corridor Agreement for South US Hwy 191 from MP 112 to MP 123.4, and authorize the chair to sign all associated documents.

**STAFF RECOMMENDATION:**

Authorize the chair to sign all associated documents pending approval of UDOT, Moab City, and San Juan County.

**BACKGROUND:**

Grand County contributed \$10,000 in 2015 to a Utah Department of Transportation (UDOT) sponsored corridor management study. UDOT was concerned about access management along State Route U.S. 191. InterPlan, now Parametrix, was hired to conduct an access management study along the corridor, in coordination with Grand County, San Juan County, and Moab City (hereinafter referred to as “the participating entities”), and to determine the location of future signals, street accesses, and driveway accesses. The study area included U.S. 191 from milepost (MP) 112 to 123.4.

The ultimate goal of this study is for the participating entities to enter into a corridor agreement for U.S. 191. This agreement gives the participating entities a better tool to manage this corridor in the future. The study utilizes principles found in the Transportation Research Board’s (TRB) Access Management Manual, UDOT’s R930-6 Access Management, and the American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, latest editions.

**ATTACHMENT(S):**

- 1.) Corridor Management Study and Plan including Appendix with Public Comments
- 2.) Corridor Agreement

# U.S. 191

## Corridor Preservation Study

Milepost 112 – 123.4

Prepared for Utah Department of Transportation



InterPlan Project Number 150405  
October 29, 2015

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# Introduction

## Background

The Utah Department of Transportation (UDOT) is concerned about access management along State Route U.S. 191. To assist UDOT in its current and long range transportation planning, InterPlan was hired to conduct an access management study along the corridor, in coordination with Grand County, San Juan County, and Moab City (hereinafter referred to as “the participating entities”) and to determine the location of future signals, street accesses, and driveway accesses. The study area includes U.S. 191 from milepost (MP) 112 to 123.4. The goal of this study is for the participating entities to enter into a corridor agreement for U.S. 191. This agreement will give the participating entities a better tool to manage this corridor in the future. The study utilizes principles found in the Transportation Research Board’s (TRB) Access Management Manual, UDOT’s R930-6 Access Management, and the American Association of State Highway and Transportation Officials (AASHTO) Policy on Geometric Design of Highways and Streets, latest editions.

## Description of U.S. 191

The U.S. 191 study area is 11.4 miles long, directly south of Moab City. This portion of U.S. 191 is a two lane rural highway with intermittent passing lanes. The speed limit in the northern portion of the corridor is 55 miles per hour (mph), rising to 65 mph at approximately MP 121.2. Along the study corridor land uses vary from commercial and light industrial to residential and vacant land. Development and development pressures are generally more intense on the north end of the corridor.

# Existing Conditions

## Land Use

Land use along the corridor varies greatly. Most of the developed portions are to the north in Grand County with some development occurring in the northernmost portion of San Juan County. Development is primarily low intensity commercial and industrial uses with some residential. Larger residential areas are accessed from the corridor via collector roads. Additionally, to the south various recreational resources are accessed from the corridor, including some popular recreational trails.

## Capacity and Traffic Volumes

Along the study corridor, U.S. 191 is a two-lane highway with intermittent passing lanes. The capacity along the facility varies, from 11,500 at LOS C at the rural south end to 25,500 at LOS D at the urban northern end. Annual average daily traffic (AADT) currently peaks in the study area at a volume of 13,295 at the northern end of the corridor. This represents approximately 69 percent of capacity. Table 1 shows historical AADTs for the segments of the study area.

**Table 1: Historical Annual Average Daily Traffic**

Begin Milepost	End Milepost	Description	Annual Average Daily Traffic		
			2013	2012	2011
103.45	117.89	Spanish Valley to La Sal Loop Road	4,260	4,225	4,215
117.89	123.19	La Sal Loop Road to Millcreek Drive	6,455	6,370	6,350
123.19	124.48	Millcreek Drive to 400 East	13,295	13,125	13,085

## Existing Access Management Categories

UDOT Administrative Rule R930-6, *Accommodation of Utilities and the Control and Protection of State Highway Rights of Way*, establishes the access management policies for state roads. According to R930-6, access to U.S. 191 in the study area is defined as Category 2 – System Priority Rural from the southern extent of the study area to just south of Lemon Lane and Category 4 – Regional Rural from just south of Lemon Lane to the north end of the study limits. As shown in the following table, Category 2 minimum signal spacing is 5,280 feet, minimum street spacing is 1,000 feet, and minimum driveway spacing is 1,000 feet. Category 4 minimum signal spacing is 2,640 feet, minimum street spacing is 660 feet, and minimum driveway spacing is 500 feet.

**Table 2: Rule R930-6 Access Management Standards**

State Highway Access Management Standards							
Category	Minimum Signal Spacing (feet)	Minimum Street Spacing (feet)	Minimum Access Spacing (feet)	Minimum Interchange to Crossroad Access Spacing (feet)			
				To 1 <sup>st</sup> Right-in Right-out	To 1 <sup>st</sup> Intersection	From last Right-in Right-out	
1	I	Interstate/Freeway Standards Apply					
2	S-R	5,280	1,000	1,000	1,320	1,320	1,320
3	S-U	2,640	No Unsignalized Access Permitted		1,320	1,320	1,320
4	R-R	2,640	660	500	660	1,320	500
5	R-PU	2,640	660	350	660	1,320	500
6	R-U	1,320	350	200	500	1320	500
7	C-R	1,320	300	150	Not Applicable		
8	C-U	1,320	300	150			
9	O	1,320	300	150			

Source: UDOT Administrative Rule R930-6, August 2013 Edition

Currently, U.S. 191 does not meet the UDOT access management standards along both the Category 2 and Category 4 sections within the study area. Access management standards were adopted with pre-existing deficiencies. The Administrative Rule requires permission for access or a modification to access from UDOT if it is a new access, a change of land use type, or a change of intensity of land use. Pre-existing deficiencies are not affected by the rule unless or until development is proposed, thus triggering UDOT approval.

The table below shows the existing U.S. 191 access management compliance throughout the study area. Although the access management standards were adopted after deficiencies such as driveways existed, UDOT can still work with developers and property owners to limit future driveways to meet UDOT access management standards.

**Table 3: Existing Access Compliance**

	All Segments		Northbound		Southbound	
	Driveway	Street	Driveway	Street	Driveway	Street
<b>Category 2</b>	37%	60%	22%	50%	64%	100%
<b>Category 4</b>	4%	71%	6%	75%	3%	67%
<b>All Categories</b>	16%	65%	13%	58%	21%	77%

Measurement of Spacing

In Section 3.0, Definitions of UDOT’s Administrative Rule R930-6, specifications are given on how to measure the spacing of signals, streets, and private accesses and are set forth as follows:

1. Signal Spacing – “Signal spacing is measured from the centerline of the existing or future signalized intersection cross street to the centerline of the next existing or future signalized intersection cross street.”
2. Street Spacing – “Street spacing is measured as the distance from leaving point of tangent to receiving point of tangent.”
3. Access Spacing – “Access is measured as the distance from the inside point of curvature of the radius of an intersection or driveway to the inside point of curvature of the next intersection or driveway radius.”
4. Driveway Spacing – means the distance between adjacent driveways on the side of the roadway as measured from the near edge.

In order to determine the number of signals, streets and driveways along U.S. 191, an aerial map of the study area was used along with on-site inspection of the roadway. The project technical advisory committee also provided input. The table below shows the number of existing signals, access points and public streets along U.S. 191.

**Table 4: Existing Access, U.S. 191, MP 112 to MP 123.4**

Number of Traffic Signals	Number of Access Points	Number of Streets
0	110	34

Existing access points along the corridor are displayed in Figures one through six in the appendix.

## Safety Analysis

There were a total of 107 crashes on U.S. 191 within the study area from 2009 to 2013. Of these, 32 involved wild animal collision, comprising 30 percent of the total. Eleven crashes were severe, including three pedestrian, two DUI’s, two no seatbelts, one drowsy driver, one weather related, and one speed related crash. Figure 8 below depicts a heat map, which displays crash activity concentrations. Crashes occur more frequently to the north of the study area, particularly at the intersections of San Jose Road and Spanish Trail Road.

Figure 1: U.S. 191 Crash Heat Map 2009 – 2013



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# Future Conditions

## Land Use

Existing land use patterns are expected to continue, spreading into existing vacant developable land. The most notable expected change in the future is the Utah State University (USU) campus that is expected to be located just west of the corridor near milepost 123 at the north end of the study limits. In addition to the campus, supporting housing and retail development is expected to come to the surrounding areas. These developments will likely change the dynamic of traffic patterns along the U.S. 191 corridor.

## Traffic Volumes

Using the Utah Statewide Travel Model, future 2040 traffic conditions were forecasted. Although significant increases are projected with daily volumes peaking at 18,170, this growth is more than accommodated by the capacity of existing and planned infrastructure. It is important to note that these volumes do not reflect tourist peak season conditions and do not account for the new USU campus. The table below shows the existing and future traffic volumes.

**Table 5: Forecasted 2040 Traffic Volumes**

Begin Milepost	End Milepost	Description	Annual Average Daily Traffic	
			2013	2040
103.45	117.89	Spanish Valley to LaSal Loop Road	4,260	11,200
117.89	123.19	LaSal Loop Road to Millcreek Drive	6,455	11,200
123.19	124.48	Millcreek Drive to 400 East	13,295	18,170

## Future Street Network

The street network surrounding the study corridor should be expected to change in the future. The anticipated changes include the realignment of Millcreek Drive and new roadway connections to the west to provide access to the future USU campus. These anticipated changes are shown in Figures one through six in the appendix.

# Access Management

## What is Access Management?

Access management is a way of preserving the safe performance of the road for the flow of traffic at posted speeds by controlling driveway and cross street access to that roadway. Access management on Utah's state roads is administered by UDOT through the Utah Administrative Rule R930-6. Access management maintains the longer term functionality of a state road that is critical to the maintenance of a quality transportation system. Specifically, access management limits the number of traffic signals, intersections and access points so that traffic flows at the speed and capacity designed for the road classification.

### Importance of Access Management

Access management is necessary to achieve public safety on Utah's roadways. Through access management techniques, accident rate reduction is typically achieved, while modest improvements in capacity and travel speeds can also occur. Starting with the design of a roadway, engineers plan for limited access along the roadway in order to limit performance reduction. With many intersections, traffic signals and driveways, the potential for congestion is increased along with the potential for a decline in automobile speed that often causes delays. Goals of access management include:

1. Reduction in traffic conflicts and accidents
2. Reduced traffic congestion and increased mobility
3. Preservation of traffic capacity and level of service
4. Improved economic benefits to business
5. Potential reduction in air pollution from vehicle exhaust

According to the National Cooperative Highway Research Program's (NCHRP) Report 420 *Impacts of Access Management Techniques* there are numerous access management techniques that can be used to preserve the intended performance of a roadway. These techniques range from adopting policies to designing roadway features. One known policy technique will be the corridor agreement that is proposed to be signed between the participating entities. This agreement provides specific policy direction on the spacing of future traffic signals, location of streets, and driveway access spacing with an overall goal of limiting the number of access points along a particular roadway. According to UDOT's Administrative Rule R930.6, a corridor agreement supersedes other access category designations and becomes the governing rule on permitting future driveways. Similar corridor agreements have been created in all four UDOT Regions.

# Study Process

## Public Participations Efforts

InterPlan completed the following tasks in order to provide UDOT with an access management plan.

1. Organized a technical advisory committee (TAC) to work with the consultant team to provide local knowledge and subject matter expertise.
2. Collected existing conditions data and reviewed pertinent data regarding relevant future planning efforts.
3. Conducted two public open houses with the TAC on August 18, 2015 and September 30, 2015.

### Technical Advisory Committee

As mentioned earlier, a TAC was formed to provide local knowledge and subject matter expertise in the development of the access management plan and the corridor agreement between the participating entities. The TAC was charged with the responsibility for reviewing the technical analysis completed by the consultant team and considering public input before moving forward with a preferred access management alternative.



**Table 6: Technical Advisory Committee Members**

Name	Organization
Troy Torgersen	UDOT
Robert Dowell	UDOT
Dale Stapley	UDOT
Rhett Arnell	UDOT
Anne Ogden	UDOT
Bill Jackson	Grand County
Zacharia Levine	Grand County
Scott Christensen	San Juan County
Jeff Foster	Moab City
Phillip Bowman	Moab City
Elise Erler	SITLA
Rock Smith	BLM
Vern Keeslar	InterPlan
Kai Tohinaka	InterPlan
Michael Baker	InterPlan

### Public Open Houses

Two public open houses were held with the general public along the corridor on August 18, 2015 and September 30, 2015. Both open houses were noticed through an advertisement in the Moab Times Independent. At the meetings, participants were informed of the status of the project through slideshow presentations and they were invited to an open discussion with the consultant team and staff over large study area maps. Participants were also invited to submit comments through a comment form (see Appendix for comment forms and comments from both public meetings).



# Corridor Access Management Plan

## Signal Control Plan

Planning the future signalization for the study corridor was an iterative process where multiple scenarios were considered and reviewed. The signalization recommendations were determined through a review of existing conditions, TAC recommendations, and public comment. The identified potential future signal locations are described below.

1. Old Spanish Trail Arena (MP 120.6)  
This road acts as primary access for the Old Spanish Trail Arena, as well as agricultural uses to the east. Increasing usage of the developing arena may warrant a signal in the future.
2. Spanish Trail Road (MP 121.5)  
Located at approximately 121.5, Spanish Trail Road extends northeast, acting as a major collector road to Spanish Valley Drive. The intersection extends to the southwest directly into a RV park.
3. Millcreek Drive (MP 123.2)  
Located at the very northern portion of the study corridor at approximately MP 123.2, the junction of U.S. 191 and Millcreek Drive currently operates as two separate one way T intersections. There are currently plans to redesign this intersection as a single T intersection located slightly to the north of its current location. Millcreek Drive will access development to the north and east of U.S. 191 and acts as an alternative route to U.S. 191 to the north.

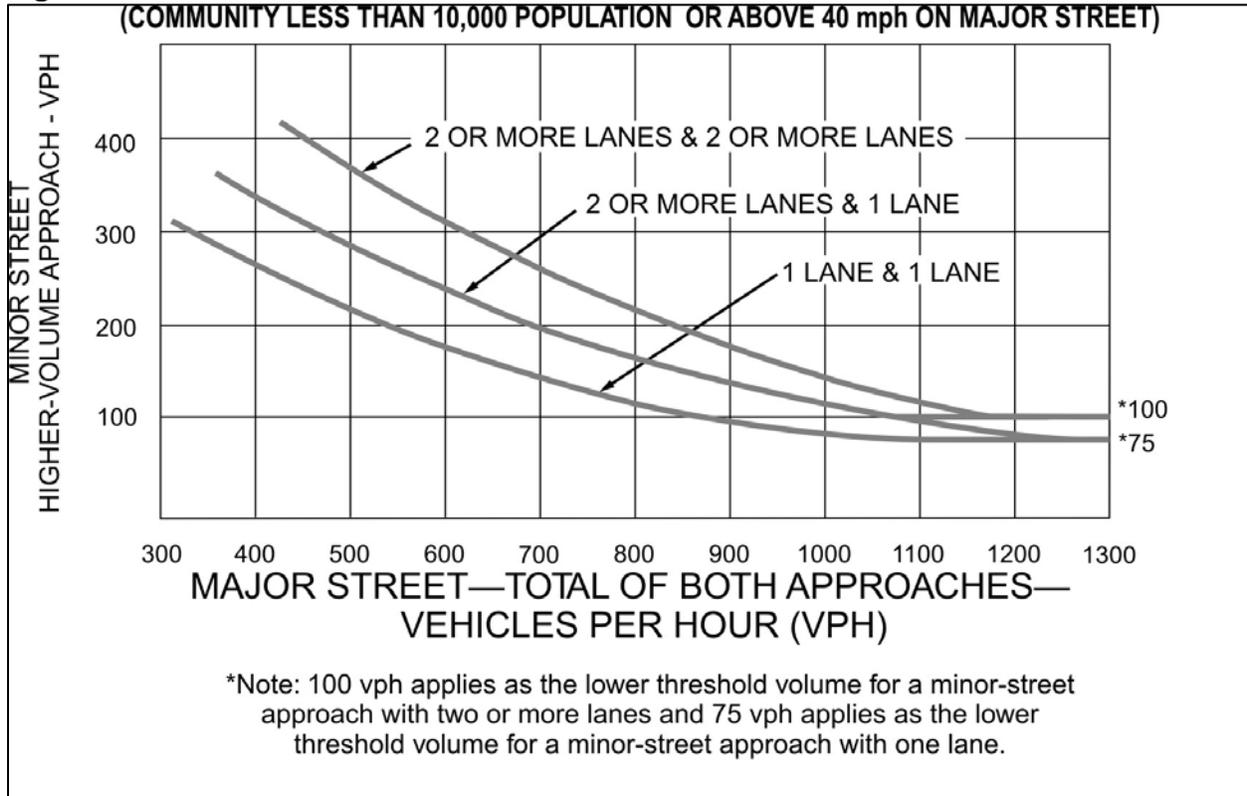
In the future, signals may be installed if signal warrants are met. The *Manual on Uniform Traffic Control Devices* (MUTCD) is the national standard for all traffic control devices on all public roads open to public travel in accordance with 23 U.S.C. 109(d) and 402(a). The MUTCD states that the need for a traffic control signal shall include an analysis of the applicability of any of nine standard warrants based on a study of the existing operation and safety. These warrants are:

**Table 7: Traffic Control Signal Warrants**

MUTCD Traffic Control Signal Warrants	
Warrant 1: Eight-Hour Vehicular Volume	Warrant 6: Coordinated Signal System
Warrant 2: Four-Hour Vehicular Volume	Warrant 7: Crash Experience
Warrant 3: Peak Hour	Warrant 8: Roadway Network
Warrant 4: Pedestrian Volume	Warrant 9: Intersection Near at-grade Railroad Crossing
Warrant 5: School Crossing	

The peak hour warrant is often the most likely leading indicator of a need for a traffic signal, and is easiest to estimate. In addition, where cross traffic is concentrated at a few major points, the peak hour warrant is met sooner than where cross traffic might be dispersed over a larger number of smaller intersecting streets.

**Figure 2: Warrant 3, Peak Hour**



Source: Manual on Uniform Traffic Control Devices, US Department of Transportation, December 2000.

## Access Corridor Control Plan

Existing accesses along U.S. 191 were reviewed and analyzed with input from the TAC and the public to identify opportunities to increase compliance with the UDOT access management categories. Possible future changes to increase compliance include: street realignments, driveway consolidation, driveway closures, and construction of frontage roads. Figures one through six in the appendix display the identified possible future changes.

The table below shows the improvement in access spacing compliance if all identified changes are implemented. It is important to note that all existing accesses are established and legal and that UDOT can only implement these improvements if there is a change in the type of land use, a change in intensity of land use, or in cooperation with the land owner.

**Table 8: Potential Future Access Compliance**

	All Segments		East Side		West Side	
	Driveway	Street	Driveway	Street	Driveway	Street
Category 2	63%	79%	43%	71%	100%	100%
Category 4	38%	88%	37%	100%	100%	85%
All Categories	49%	83%	40%	83%	61%	85%

The next steps include all four jurisdictions signing the corridor agreement and having Grand County, San Juan County, and Moab City adopt the corridor agreement as part of their transportation master plans and proceed with implementation by coordinating with UDOT.

### About InterPlan:

InterPlan is a Utah owned and operated company located in Midvale, Utah and dedicated to transportation planning and traffic engineering services. The firm was founded on the concept of providing high quality technical work, attention to client needs, and open and honest communication.



# Appendix

1. Technical Advisory Committee Meeting Agendas for July 16, August 19, and September 30, 2015
2. Public Comments Forms for August 19, and September 30, 2015
3. Moab Times Public Meeting Advertisements of August 19, and September 30, 2015
4. Public Comments dated August 5, August 11, August 14, August 19, September 24, and October 1, 2015
5. Figures 1-6

# **U.S. 191 Corridor Preservation Study**

## **Technical Advisory Committee Meeting Agenda**

Date: Thursday, July 16, 2015

Time: 1:00 p.m. to 3:00 p.m.

Place: Conference Room - Moab City Office, 217 East Center Street, Moab City

### **Technical Advisory Committee (TAC)**

Troy Toregersen, UDOT Region 4

Bill Jackson, Grand County

Scott Christensen, San Juan County

Jeff Foster, Moab City

Elise Erler, SITLA

Beth Ransel, BLM

Vern Keeslar, InterPlan

Kai Tohinaka, InterPlan

Michael Baker, InterPlan

### **Agenda**

1. Introduction
  - a. TAC Introductions
  - b. Purpose of corridor study
  - c. Access management principles
  
2. Existing Conditions
  - a. UDOT access spacing standards
  - b. Existing access compliance
  
3. Public Engagement
  - a. Future TAC and Public Meetings
    - August 11 – Review existing conditions
    - September 9 – Review recommendations
  - b. Stakeholder list
  - c. Meeting notice

# **U.S. 191 Corridor Preservation Study**

## **Technical Advisory Committee Meeting Agenda**

Date: Wednesday, August 19, 2015

Time: 2:00 p.m. to 4:00 p.m.

Place: The Grand Center, 182 North 500 West, Moab, Utah

### **Technical Advisory Committee (TAC)**

Troy Toregersen, UDOT

Robert Dowell, UDOT

Dale Stapley, UDOT

Daryle Friant, UDOT

Rhett Arnell, UDOT

Anne Ogden, UDOT

Bill Jackson, Grand County

Zacharia Levine, Grand County

Scott Christensen, San Juan County

Jeff Foster, Moab City

Eric Johanson, Moab City

Elise Erler, SITLA

Brian Torgerson, SITLA

Beth Ransel, BLM

Rock Smith, BLM

Vern Keeslar, InterPlan

Kai Tohinaka, InterPlan

Michael Baker, InterPlan

### **Agenda**

1. Introduction
  - a. TAC introductions
  - b. Study update
2. Existing Conditions
  - a. Identified private driveways, private roads, and public roads
3. Future Conditions
  - a. Identified private driveways that could be closed or consolidated
  - b. Identified private/public roads that could be consolidated, realigned, or constructed

4. Public Engagement

a. Future TAC and Public Meetings

- September 30 – Review recommendations

b. Meeting notice – Advertised in the Moab Times-Independent on August 6 & 13, 2015. Requested to be on the websites of Grand County, San Juan County, and Moab City. Requested to be on Community Calendar website.

# **U.S. 191 Corridor Preservation Study Technical Advisory Committee Meeting Agenda**

Date: Wednesday, September 30, 2015

Time: 2:00 p.m. to 4:00 p.m.

Place: The Grand Center, 182 North 500 West, Moab, Utah

## **Technical Advisory Committee (TAC)**

Troy Toregersen, UDOT

Robert Dowell, UDOT

Dale Stapley, UDOT

Daryle Friant, UDOT

Rhett Arnell, UDOT

Anne Ogden, UDOT

Bill Jackson, Grand County

Zacharia Levine, Grand County

Scott Christensen, San Juan County

Jeff Foster, Moab City

Eric Johanson, Moab City

Elise Erler, SITLA

Brian Torgerson, SITLA

Beth Ransel, BLM

Rock Smith, BLM

Vern Keeslar, InterPlan

Kai Tohinaka, InterPlan

Michael Baker, InterPlan

## **Agenda**

1. Introduction
  - a. TAC introductions
  - b. Study update
  
2. Future Conditions
  - a. Identified private driveways that could be closed or consolidated
  - b. Identified private/public roads that could be consolidated, realigned, or constructed
  
3. Story Board Review
  - a. Information for public to be placed on website of Grand County, Moab City, San Juan County, UDOT, and InterPlan.

4. Public Meeting for September 30, 2015
  - a. Show presentation
  - b. Allow for review of Corridor Preservation Plan
  - c. Allow for written public comments
  
5. Next Steps
  - a. Consider new comments from public meeting
  - b. Write a draft Corridor Agreement
  - c. Send to Grand County, Moab City, San Juan County, and UDOT for review



**U.S. 191 Corridor Preservation Study  
Public Meeting, September 30, 2015  
Public Comment Form**

1. How did you hear about tonight's public meeting?
  
  
  
  
  
  
  
  
  
  
2. What are your comments about the public meeting held tonight?
  
  
  
  
  
  
  
  
  
  
3. In the proposed plan, will there be adequate private access to the properties fronting U.S. 191? Circle No or Yes. Please explain.
  
  
  
  
  
  
  
  
  
  
4. In the proposed plan, will there be adequate public street access for properties not fronting U.S. 191? Circle No or Yes. Please explain.
  
  
  
  
  
  
  
  
  
  
5. In the proposed plan, are the future traffic signals located where they will be needed? Circle No or Yes. If yes, please indicate where and why.
  
  
  
  
  
  
  
  
  
  
6. Please provide any additional comments you have about the U.S. 191 Corridor Preservation Study.

Please submit all comment forms at the public meeting or by October 7, 2015 to Vern Keeslar, InterPlan Planning Manager, by email at [vern@interplanco.com](mailto:vern@interplanco.com) or by mail at 7719 South Main Street, Midvale, Utah 84047.





## **PUBLIC MEETING**

### **Attention Property Owners along US-191**

The Utah Department of Transportation (UDOT) seeks public comment on the US-191 Corridor Preservation Study. This project spans 11.5 miles from approximately Sage Drive in Moab to Bridger Jack Mesa Road, 1.5 miles north of the Kane Springs Rest Area in San Juan County.

To improve safety along the corridor, the study will guide the placement of future public streets and private driveways on US-191.

Please join us for a public meeting to learn more about this study and to review the existing conditions!

**DATE: Wednesday, August 19, 2015**

**WHEN: 6:00 - 8:00 PM**

**WHERE: The Grand Center**

**182 North 500 West in Moab**

If you have any comments, questions,  
or suggestions please contact:

Vern Keeslar, InterPlan Planning Manager.  
801-307-3400 or [vern@interplanco.com](mailto:vern@interplanco.com)



## **PUBLIC MEETING**

### **Attention Property Owners along US-191**

The Utah Department of Transportation (UDOT) seeks public comment on the US-191 Corridor Preservation Study. This project spans 11.5 miles from approximately Sage Drive in Moab to Bridger Jack Mesa Road, 1.5 miles north of the Kane Springs Rest Area in San Juan County.

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Please join us for our second public meeting to learn more about this study and to review possible changes!

**DATE: Wednesday, September 30, 2015**

**WHEN: 6:00 - 8:00 PM**

**WHERE: The Grand Center  
182 North 500 West in Moab**

If you have any comments, questions, or suggestions please contact:

Vern Keeslar, InterPlan Planning Manager.  
801-307-3400 or [vern@interplanco.com](mailto:vern@interplanco.com)

## Vern Keeslar

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**From:** Kara Dohrenwend <kara@reveg.org>  
**Sent:** Wednesday, August 05, 2015 10:53 AM  
**To:** vern@interplanco.com  
**Subject:** Hwy 191 through Moab

Hello Mr Keeslar

I just saw a flier publicizing the US-191 corridor preservation study for a public meeting on August 19th. I will be out of town most of the month so I unfortunately will miss that meeting. I do not have property in that stretch of 191, however I would like to suggest a bike path (not a lane but a path) be considered for part of the ROW on the Spanish Valley Drive side of the highway. This community desperately needs a safe path for pedestrians and bicycles from the turn off to Ken's Lake to at least Mill Creek Drive. My understanding is that the UDOT ROW is very wide through this section. Locating a two way bike path set at least 50 to 100 feet off the highway could be a good way of keeping pedestrians and bicycles off the highway itself.

I know there have been several pedestrian/high speed vehicle accidents (one resulting in death of a child) in the past 10 years. I had the misfortune to be right behind a vehicle that hit a pedestrian a few years ago. There is more slow speed traffic along this corridor than may be apparent.

I appreciate your consideration of this comment, and would be happy to provide more detail or answer any questions. I can be reached at this email address, or by phone at 435-220-0003

Thank you!

Kara Dohrewend  
Wildland Scapes LLC  
P.O. Box 672  
Moab Utah 84532

## Vern Keeslar

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**From:** Don <don@canyonvoyages.com>  
**Sent:** Tuesday, August 11, 2015 11:33 AM  
**To:** vern@interplanco.com  
**Subject:** Aug. 19th Moab Meeting

Vern,

I will not be able to make your upcoming Access Management meeting in Moab. I own a warehouse at 1521 S. Hwy 191 within the project area. We rely on the current driveway/apron for access. We do not anticipate any changes in use in the future. Also, there is another apron to the North providing access to a dirt extension of Arnel Lane. We have granted an easement for this road to cross the corner of our property but have no other involvement. Please keep me on the property owners list and forward any information from this meeting and any future meetings.

Thank you,

Don Oblak

Don Oblak  
Canyon Voyages Adventure Co.  
435-259-6007  
email: [don@canyonvoyages.com](mailto:don@canyonvoyages.com)  
website: <http://canyonvoyages.com/>

*Living well requires an adventurous spirit!*

## Vern Keeslar

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**From:** Kris Hurlburt <kehrlbrt@hotmail.com>  
**Sent:** Friday, August 14, 2015 6:07 PM  
**To:** vern@interplanco.com  
**Subject:** Community meeting in Moab

Hi Vern:

I am the president of the Bridger Jack Property Owner's Association. We are very happy to have a chance to provide input regarding safety along Highway 191. Things sure are changing with a marked and prolonged increase in tourism and commercial traffic.

While a number of residents plan on attending I am putting together a list of their observations and potential solutions to improve safety around MP 112 on Highway 191. Some will provide input directly to you but we thought it would be helpful and efficient to get some consensus amongst our membership to present at the meeting.

The input so far is quite good. I think UDOT will be pleased with some of the observations and recommendations. The residents are the ones who travel the 11.5 miles all year so they know that stretch of road better than most anyone.

Thank you again for holding this meeting. We will see you and/or your colleagues on the 19th. Please contact me if you have any questions. I know it's always a challenge to put on a community meeting without knowing who might attend. So far six or seven from BJM have said they will be there.

Kris Hurlburt  
435.260.8824

Sent from my iPad=

**Vern Keeslar**

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**From:** Jeff Hennier <jhhennier@gmail.com>  
**Sent:** Friday, August 14, 2015 1:37 PM  
**To:** vern@interplanco.com  
**Subject:** Public comment on the US-191 Corridor

Hello Vern - I own property in the Bridger Jack Mesa subdivision that is accessed from US-191 in San Juan County.

I respectfully offer the comment that safety for the ingress and egress to BJM Road would be considerably improved if UDOT would install turn lanes at the intersection. The current conditions present a driving hazard to those using the road and to those passers-by/visitors who are not aware the road is present until they are very close to the road.

Thanks,

Jeff Hennier  
393 E 100 S

Moab, UT 84532  
cell 415.497.2918

HIGHWAY 191 SAFETY ISSUES – MP112 – 124 for UDOT Community Meeting August 19, 2015

Bridger Jack Mesa Property Owners' Association is comprised of owners of the 40 lots comprising the subdivision. The Subdivision was established in the early 1990's. The developer turned the Property Owners' Association over to the members over twenty years ago and has no interests in the subdivision. The only access to the subdivision for residents, propane trucks, construction vehicles, delivery trucks, etc. is via Bridger Jack Trail. Major gas pipelines run through the subdivision and these companies have a perpetual easement. At times there are vehicles associated with repairs, maintenance and improvement to the pipeline using the road as well. It is known that well over 1000 commercial trucks per day travel over this section of Hwy 191. Local traffic has increased considerably and the amount of tourist related traffic has exploded. The addition of BFE on Black Ridge Road has increased the number of off road vehicles on this stretch of highway. The emerging event schedule for concerts at BFE is also expanding.

**These concerns result from a consensus reached by members of the of the Bridger Jack Mesa Property Owners; Association and are presented to UDOT in the spirit of improving safety along this corridor:**

1. Drivers may be unaware of the road turning onto Bridger Jack Trail it is unmarked from both north and south. In addition there is other signage that may distract drivers from noticing BJT.

**Solutions: Comprehensive and consistent signage along the stretch between Blue Hill Road and Kane Creek Canyon; and signage indicating an intersection is coming up would increase drivers' awareness of potential slowing or emerging vehicles. Lower speed limit.**

2. After cresting Blue Hill, southbound traffic begins to sort itself out by merging into one lane and accelerating. Almost immediately there are two intersections – one at Prichett Canyon/Black Ridge Road, and Bridger Jack Trail. The signage for Bridger Jack Trail does not exist as it does at the other intersection so drivers may be unaware that vehicles may be slowing, turning, or entering the highway. The same phenomena occurs northbound as vehicles exit Kane Creek Canyon, merge into one lane, and accelerate. If there is on-coming traffic a vehicle turning left onto Bridger Jack Trail needs to stop at the pinch point.

**Solutions: Signage, lower speed limit, extend two lanes northbound to the double lanes at Blue Hill.**

3. Most traffic turning into Bridger Jack Trail approaches from the north. There is nowhere to slow down just as traffic has accelerated to 65 mph.

**Solutions: Extend turn lane, reduce speed limit.**

4. The short turn lane into Bridger Jack Mesa Subdivision is not marked. Frequently drivers are using that as a pullout and parking strip from both the north and south; and even a place to stop for breakfast. At least one trucker selected that space to pull over and sleep. This makes it even more dangerous to turn onto Bridger Jack Trail and limits visibility for both entering and emerging traffic.

**Solutions: Mark turnout lane with signage and striping (turn lane indicators, no parking signs, etc.).**

5. The stretch of Hwy 191 along Bridger Jack Mesa incorporates a passing lane used both for northbound and southbound traffic. Northbound vehicles pull up out of the canyon and try to get ahead of slower vehicles as everyone is merging into one lane. Southbound vehicles, or those cresting Blue Hills, merge into one lane and accelerate downhill, often attempting to pass before the canyon. Visibility can also be limited by vehicles and by the sign warning southbound traffic of the upcoming canyon. The risk of a head-on collision seems high on this stretch.

**Solution: Make the stretch of road between Blue Hill and Kane Creek Canyon a no-passing zone. Reduce speed limit. Move SB sign so it is not interfering in visibility of emerging traffic from Bridger Jack Trail and northbound traffic.**

*Thanks,*

*KRIS HURLBURT, BJM POA  
435.260.8324 President  
kris.hurlburt@bjm-poa.com*

## Vern Keeslar

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**From:** Constance Jones <jonesconstancem@gmail.com>  
**Sent:** Wednesday, August 19, 2015 11:46 AM  
**To:** vern@interplanco.com  
**Subject:** Public comment on Hwy 191

We are unable to attend your session tonight due to work schedule with our small seasonal business. Realize there are a multitude of issues with this important transportation artery. Safety should be the number one concern. Roadside attractions such as Hole in the Rock with adjacent Rest Area and Wilson Arch roadside attraction between Moab and Canyonlands Needles District should have better signage warning travellers with flashing solar powered CAUTION light.. "CONGESTED AREA AHEAD" SLOW DOWN! A very dangerous situation exists in these locations. Also question the sanity of having a Jeep teathered to top of cliff above Hole-in-Rock to garner attention (and a distraction for drivers taking eyes off blind intersection--where some even suddenly pulling over and taking photos); it could come crashing down in middle of highway! Many times we encounter people walking on blind side of road from rest area to tourist attraction. Also a brain-rattling bump across the entire west side of southbound lane approaching Rest Area on north side of Hole-in-the-Rock should be addressed--it is so bad, drivers swerve into oncoming lane of traffic to avoid it. More damaged surface with large potholes in same southbound lane near entrance to attraction. A 45 or even 50mph near approaches to these heavy traffic areas will save lives, fuel and reduce noise pollution especially in Wilson Arch Resort Community. Entering and exiting our small development at Wilson Arch without turning lanes off of S. Hwy191 is also very dangerous. Law enforcement could be writing lots of tickets in all of these locations! Thank you for your time and thoughtful consideration. Respectfully, Larry & Constance Jones, Canyonlands Shuttle, Moab UT. (435-210-4757) wk (435-686-2586) hm

**Vern Keeslar**

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**Subject:** FW: FW: Contact Form Chamber Website

----- Forwarded message -----

**From:** Dale Stapley <[dstapley@utah.gov](mailto:dstapley@utah.gov)>  
**Date:** Thursday, September 24, 2015  
**Subject:** Fwd: FW: Contact Form Chamber Website  
**To:** "Dowell, Robert" <[rdowell@utah.gov](mailto:rdowell@utah.gov)>, Anne Ogden <[anneogden@utah.gov](mailto:anneogden@utah.gov)>, "Arnell, Rhett" <[rarnell@utah.gov](mailto:rarnell@utah.gov)>

FYI

----- Forwarded message -----

**From:** Jodie Hugentobler <[jodie@moabchamber.com](mailto:jodie@moabchamber.com)>  
**Date:** Thu, Sep 24, 2015 at 9:51 AM  
**Subject:** FW: Contact Form Chamber Website  
**To:** [dstapley@utah.gov](mailto:dstapley@utah.gov)

Dale,  
FYI attached is a comment from a recent Moab visitor.

Jodie Hugentobler  
Executive Director  
Moab Chamber of Commerce

Name: Bev Sitter  
Business Name:  
Phone:  
Email: [Bev.sitter@gmail.com](mailto:Bev.sitter@gmail.com)

Questions/Comments: Why do you permit semi trailer trucks to pass through the Main Street of your town? The noise is deafening and deters from the ambiance of Moab. I counted at least 20 to 30 semi trailer trucks passing through Moab during my lunch. At 8:10 am in Canyonland RV park I heard the air breaks of a semi trailer. Last night we followed a 'stinky' cattle trailer through the Main Street. We were here 9 years ago and we did not see any semi trailers. What has happened to Moab?? This definitely will affect my decision to come back to Moab. Other travellers have said the same thing to us.

## Vern Keeslar

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**From:** Thomas Moreau <moabmoreaus@gmail.com>  
**Sent:** Thursday, October 01, 2015 10:13 AM  
**To:** vern@interplanco.com  
**Subject:** Hwy 191 Corridor Preservation Study - Public Comment Form Answers

1. I saw a little ad in the Times Independent.
2. My greatest concern is the eventual multi-car pile up that will occur at the top of Blue Hill. Southbound traffic is rushing to finish their passing as the hill and passing lane ends, northbound traffic is making similar passes of the traffic they couldn't get around coming up the curvy hill after Hole N the Rock. Then, where it all comes together at the top of Blue Hill, you have F-350's pulling fifth wheels, pulling trailers, turning onto Black Ridge at 2 mph. This needs to be fixed and I don't even know how you can do that. Until this is fixed maybe some signage? I don't know ... do something though, that is my plea.
3. Yes? Not aware of even how much private property there is fronting 191.
4. ? Never saw the plan, showed up late to the meeting
5. Yes. Eventually a light will be needed at Spanish Trail Rd. It's years off.
6. There was a huge crash in front of the Arena a couple years ago, that was a result of an RV pulling out slowly into raging traffic on 191 (see number 2). You should look at that.

Bikes: Spring and fall bring large numbers of touring cyclists to this stretch of highway. Any improvement should include an ample shoulder right of the rumble strip for cyclists. Highway 313 going up to The Knoll is an excellent example of what I would call an 'ample shoulder' or what you may call deceleration lane.

Regarding corridor preservation: On the west side of the highway, close to Blue Hill (the southern most two miles of this study area), there are old, historic road grades on the low hills. Please preserve the old grades and the hand stacked rocks that create them. It is my hope that in the future a mountain bike trail is constructed parallel to this entire study area (a continuation of the Pipe Dream Trail) and that trail will use these grades.

On the east side on the highway, at the bottom of Blue Hill, camping on busy town weekends is beginning to get out of control. Every year more and more campers learn about the 'free for all' camping at that turn. This should be considered by whomever 'owns' this land, SITLA?

Lastly, thanks for taking the time to accept public comment. I am glad I can voice my opinions on this road that I am so intimate with. I drive this road five days a week, 48 weeks a year. I've been up and down this stretch of road over four thousand times in my tenure as a FedEx Express driver in Moab, Utah. It's a bit off topic but I would also like to express my gratitude to the highway crews that plow the snow in the winter. From Blanding to Moab, I am always impressed with the job the snowplow drivers do once they get out.

Regards,  
Thomas Moreau  
399 McGill Ave.  
Moab, UT 84532  
435-260-0841

**CORRIDOR AGREEMENT**  
**U.S. 191: Milepost 112.0 to 123.4**

This **CORRIDOR AGREEMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as “**UDOT**,” and **SAN JUAN COUNTY, GRAND COUNTY, AND MOAB CITY**, all collectively referred to herein as the “**PARTIES**.”

**RECITALS:**

**WHEREAS**, based on the findings of the U.S. 191 Corridor Preservation Study, **UDOT, SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** desire to enter into a **CORRIDOR AGREEMENT** to plan for the future spacing and location of traffic signals in the Signal Control Plan and spacing and accesses in a Access Control Plan for U.S. 191, from milepost (MP) 112.0 to MP 123.4;

**WHEREAS**, in order to manage traffic flow, improve safety, and plan for future signal and access locations, and other considerations within the corridor as described herein;

**WHEREAS UDOT, SAN JUAN COUNTY, GRAND, COUNTY, and MOAB CITY** agree to enter into this **CORRIDOR AGREEMENT** to accomplish this common goal.

**AGREEMENT:**

**NOW THEREFORE**, based on the recitals above and other good and valuable consideration, this **CORRIDOR AGREEMENT** is hereby entered into by the **PARTIES** to establish the terms and conditions whereby the **CORRIDOR AGREEMENT** can be accomplished, and it is agreed by and between the **PARTIES** the **CORRIDOR AGREEMENT** as follows:

1. Signal Control Plan: The **PARTIES** adopt the Signal Control Plan and Access Corridor Control Plan, attached as **Exhibit A**, maps one through six and incorporated by reference. The **PARTIES** agree that traffic signals will only be installed in accordance with the Signal Control Plan and at those intersections that meet the minimum traffic signal warrants as defined by the most recently adopted Utah Manual on Uniform Traffic Control Devices (MUTCD) and a **UDOT** field review. The U.S. 191 Corridor Study has identified the location of the possibility of three new signal locations. They are defined below:
  - a. U.S. 191 and Old Spanish Trail Arena (milepost 120.6), Future
  - b. U.S. 191 and Spanish Trail Road (milepost 121.5), Future
  - c. U.S. 191 and Mill Creek Drive (milepost 123.2), Future

2. Access Corridor Control Plan: **SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** acknowledges that upon development approval, **UDOT** will require the consolidation of multiple access points into a single access point and/or the use of existing or planned streets accessing the U.S. 191 corridor. The following two access management categories are the approved and accepted categories for U.S. 191. **SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** acknowledges that, at **UDOT's** discretion, access may be denied at any location for any proposed access based upon the following access management standards and Utah Administrative Code R930-6:
  - a. Category 2, System Priority-Rural from MP 112.0 to 120.9. Minimum street spacing is 1,000 feet, and minimum access spacing is 1,000 feet.
  - b. Category 4: Regional Priority - Rural from MP 120.9 to 123.4. Minimum street spacing is 660 feet and minimum access spacing is 500 feet.
3. The following access locations have been identified in the U.S. 191 Corridor Study with close cooperation with representatives from **UDOT, SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY**. Two public meetings were held to seek public comment from the general public and property owners regarding existing and future accesses.
  - 1W, no change anticipated
  - 2W, no change anticipated
  - 3E, no change anticipated
  - 4E, possible relocation to 3E
  - 5E, possible relocation to milepost 114.0
  - 6W, possible relocation to milepost 114 .0
  - 7E, possible relocation to 11E
  - 8E, possible relocation to 11E
  - 9W, no change anticipated
  - 10E, possible relocation to 11E
  - 11E, no change anticipated
  - 12E, no change anticipated
  - 13W, no change anticipated
  - 14E, no change anticipated
  - 15E, no change anticipated
  - 16E, possible relocation to 15E
  - 17W, no change anticipated
  - 18E, no change anticipated
  - 19W, no change anticipated
  - 20W, closed, no future access
  - 21E, closed, no future access
  - 22E, no change anticipated
  - 23W, no change anticipated

- 24E, no change anticipated
- 25W, no change anticipated
- 26E, no change anticipated
- 27W, possible relocation across from 28E
- 28E, no change anticipated
- 29W, possible relocation across from 28E
- 30E, no change anticipated
- 31E, no change anticipated
- 32E, no change anticipated
- 33E, no change anticipated
- 34E, no change anticipated
- 35W, possible relocation across from 34E
- 36E, no change anticipated
- 37W, possible relocation to milepost 119.25
- 38E, possible relocation to milepost 119.25
- 39E, no change anticipated
- 40E, no change anticipated (possible future signal)
- New public street from west across from 40E
- 41E, no change anticipated
- 42W, possible relocation to 43W
- 43W, no change anticipated
- 44W, possible relocation to 43W
- 45W, no change anticipated
- 46W, no change anticipated
- 47W, possible relocation to 49W
- 48E, closed, no future access
- 49W, no change anticipated
- 50E, no change anticipated
- 51E, possible relocation to frontage road between 50E and 60E
- 52W, no change anticipated
- 53E, possible relocation to frontage road between 50E and 60E
- 54E, possible relocation to frontage road between 50E and 60E
- 55W, no change anticipated
- 56E, possible relocation to frontage road between 50E and 60E
- 57E, possible relocation to frontage road between 50E and 60E
- 58W, closed, no future access
- 59W, no change anticipated (possible future signal)
- 60E, no change anticipated (possible future signal)
- 61W, possible relocation to 63W
- 62E, possible relocation to frontage road between 60E and 77E
- 63W, no change anticipated
- 64E, possible relocation to frontage road between 60E and 77E

- 65W, possible relocation to frontage road between 63W and 73W
- 66W, possible relocation to frontage road between 63W and 73W
- Mesa Road extension to U.S. 191 at milepost 121.75
- 67W, possible relocation to frontage road between 63W and 73W
- 68E, possible relocation to frontage road between 60E and 77E
- 69E, possible relocation to frontage road between 60E and 77E
- 70W, possible relocation to frontage road between 63W and 73W
- 71E, possible relocation to frontage road between 60E and 77E
- 72W, possible relocation to frontage road between 63W and 73W
- 73W, no change anticipated
- 74E, possible relocation to frontage road between 60E and 77E
- 75W, possible relocation to frontage road between 73W and 81W
- 76E, possible relocation to frontage road between 60E and 77E
- 77E, no change anticipated
- 78W, possible relocation to frontage road between 73W and 81W
- 79E, possible relocation to 77E
- 80W, possible relocation to frontage road between 73W and 81W
- 81W, no change anticipated
- 82W, possible relocation to 81W
- 83E, no change anticipated
- 84W, no change anticipated
- 85E, no change anticipated
- 86W, no change anticipated
- 87W, no change anticipated
- 88E, possible relocation to 89E
- 89E, no change anticipated
- 90E, no change anticipated
- 91E, possible relocation to 90E
- 92E, no change anticipated
- 93E, no change anticipated
- New public road connection from west to U.S. 191 at Plateau Drive
- 94W, possible relocation to 96W
- 95E, no change anticipated
- 96W, no change anticipated
- 97W, no change anticipated
- 98W, no change anticipated
- 99E, possible relocation to 102E
- 100W, no change anticipated
- 101E, possible relocation to 102E
- 102E, no change anticipated
- 103E, closed, no future access
- 104E, no change anticipated

- 105E, no change anticipated
  - 106E, possible relocation to milepost 123.25
  - 107E, possible relocation to milepost 123.25
  - New public road connection from west to U.S. 191 at Millcreek Road
  - 108W, no change anticipated
  - 109W, no change anticipated
  - 110E, no change anticipated
4. **SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** shall note and adopt in its transportation master plan the **CORRIDOR AGREEMENT**, and pursue the Signal Control Plan and Access Corridor Control Plan (attached hereto as **Exhibit A**) in this **CORRIDOR AGREEMENT**.
  5. **UDOT, SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** acknowledge that this **CORRIDOR AGREEMENT** may be amended at any time with written approval from **UDOT, SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** to reflect changes not anticipated. Any necessary changes should not degrade the traffic operations or safety of the state highway and overall transportation system as certified by a traffic engineering study performed by a licensed engineer certified and qualified to perform this analysis in the State of Utah.
  6. For any issues not anticipated in the U.S. 191 Corridor Study, **UDOT, SAN JUAN COUNTY, GRAND COUNTY, and MOAB CITY** will work together for a resolution in compliance with Utah Administrative Code R930-6. If Utah Administrative Code R930-6 changes, this **CORRIDOR AGREEMENT** shall remain in effect unless amended.
  7. This **CORRIDOR AGREEMENT** cannot be altered or amended, except pursuant to an instrument in writing signed by each of the parties.
  8. If any term or provision of this **CORRIDOR AGREEMENT** or application to any person or circumstance shall, to any extent, be invalid or unenforceable, then the remainder of this **CORRIDOR AGREEMENT** shall not be affected and each term, condition and provision of this **CORRIDOR AGREEMENT** shall be valid and enforced to the fullest extent permitted by law, so long as removing the severed portion does not materially alter the overall intent of this **CORRIDOR AGREEMENT**.
  9. The failure of a party to insist upon strict performance of any provisions of this **CORRIDOR AGREEMENT** shall be construed as a waiver for future purposes with respect to any such provision or portion. No provision of this **CORRIDOR AGREEMENT** shall be waived unless such waiver is in writing and signed by the party alleged to have waived its rights.

10. Each undersigned represents and warrants that each has been duly authorized for all necessary action, as appropriate, to execute this **CORRIDOR AGREEMENT** for and on behalf of the respective parties. This **CORRIDOR AGREEMENT** may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. A faxed or electronically transmitted "pdf" signature shall be deemed an original for all purposes.

**IN WITNESS WHEREOF**, the parties hereto have caused this **CORRIDOR AGREEMENT** to be executed by their duly authorized officers as of the day and year first above written.

DRAFT

**CITY OF MOAB, a Municipal Corporation of the State of Utah**

\_\_\_\_\_  
David Sakrison, Moab City Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Rachel Stenta, Moab City Recorder  
(Impress Seal)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chris McAnany, Moab City Attorney  
(Impress Seal)

\_\_\_\_\_  
Date

DRAFT



**County of San Juan, a County of the State of Utah**

\_\_\_\_\_  
Phil Lyman, San Juan County Chair

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
David Carpenter, San Juan County Recorder  
(Impress Seal)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Craig Halls, San Juan County Attorney  
(Impress Seal)

\_\_\_\_\_  
Date

DRAFT

**RECOMMENDED FOR APPROVAL: UTAH DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Robert Dowell, UDOT Region Four Operations Engineer      Date \_\_\_\_\_

\_\_\_\_\_  
Rick Torgerson, UDOT Region Four Director      Date \_\_\_\_\_

\_\_\_\_\_  
Contract Administrator, UDOT Comptroller's Office      Date \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Renee Spooner, Assistant Attorney General      Date \_\_\_\_\_

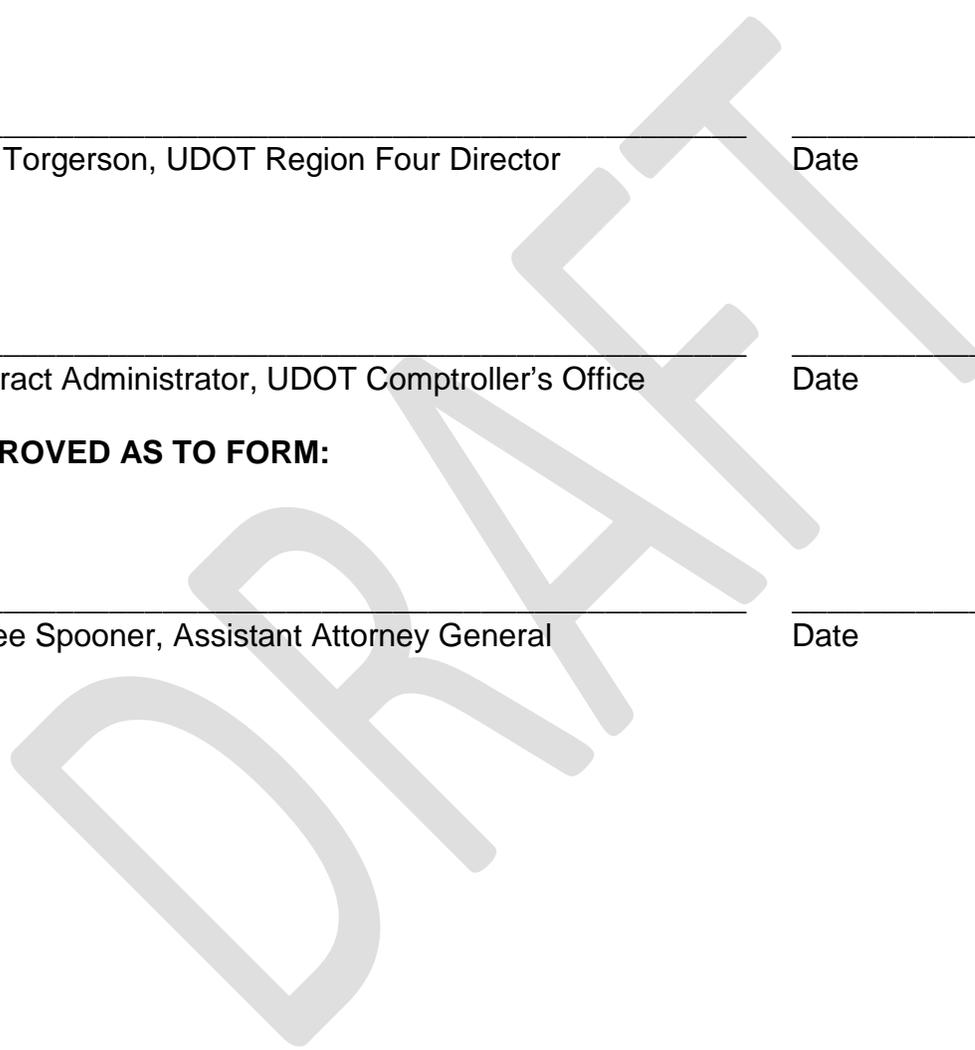
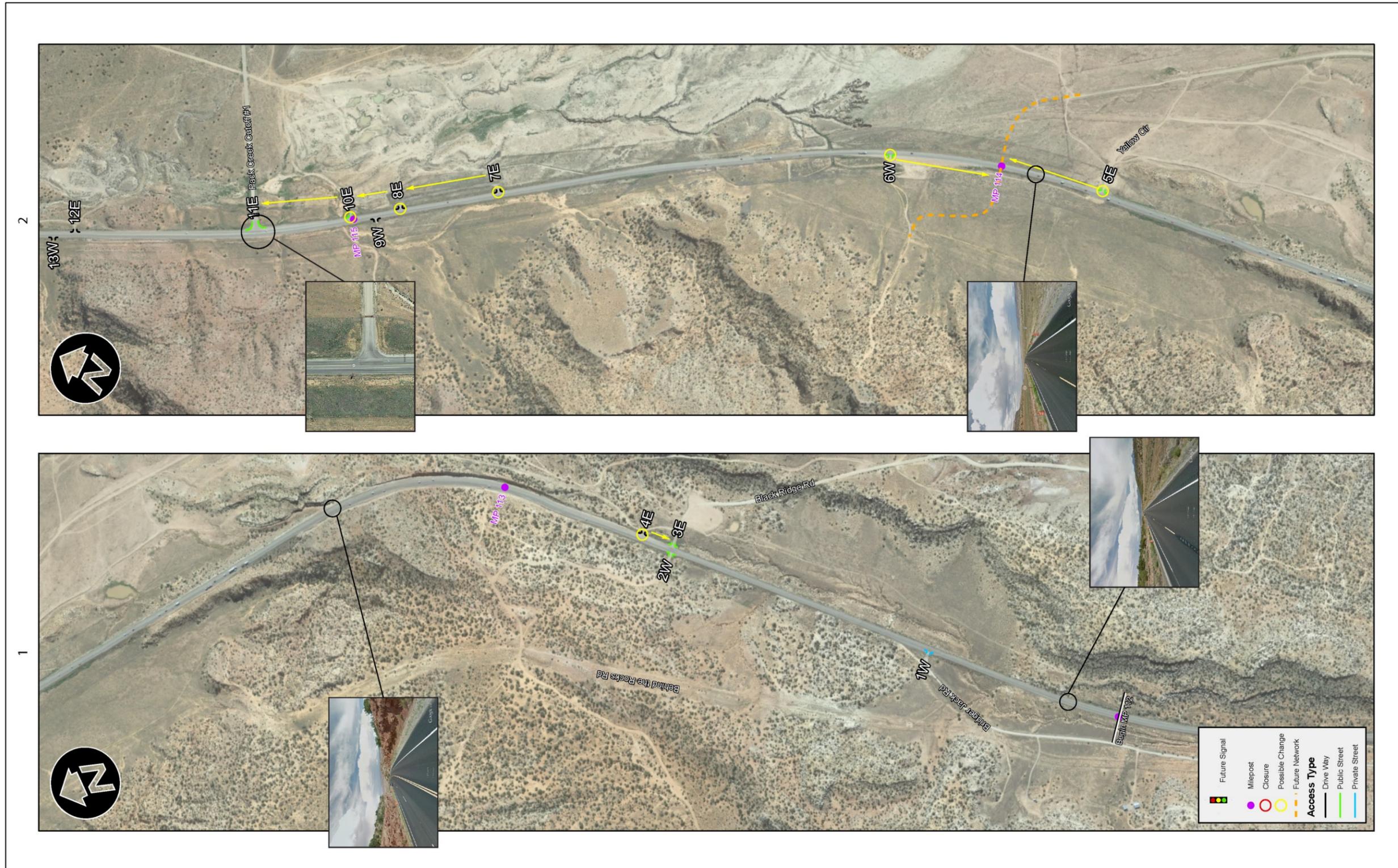
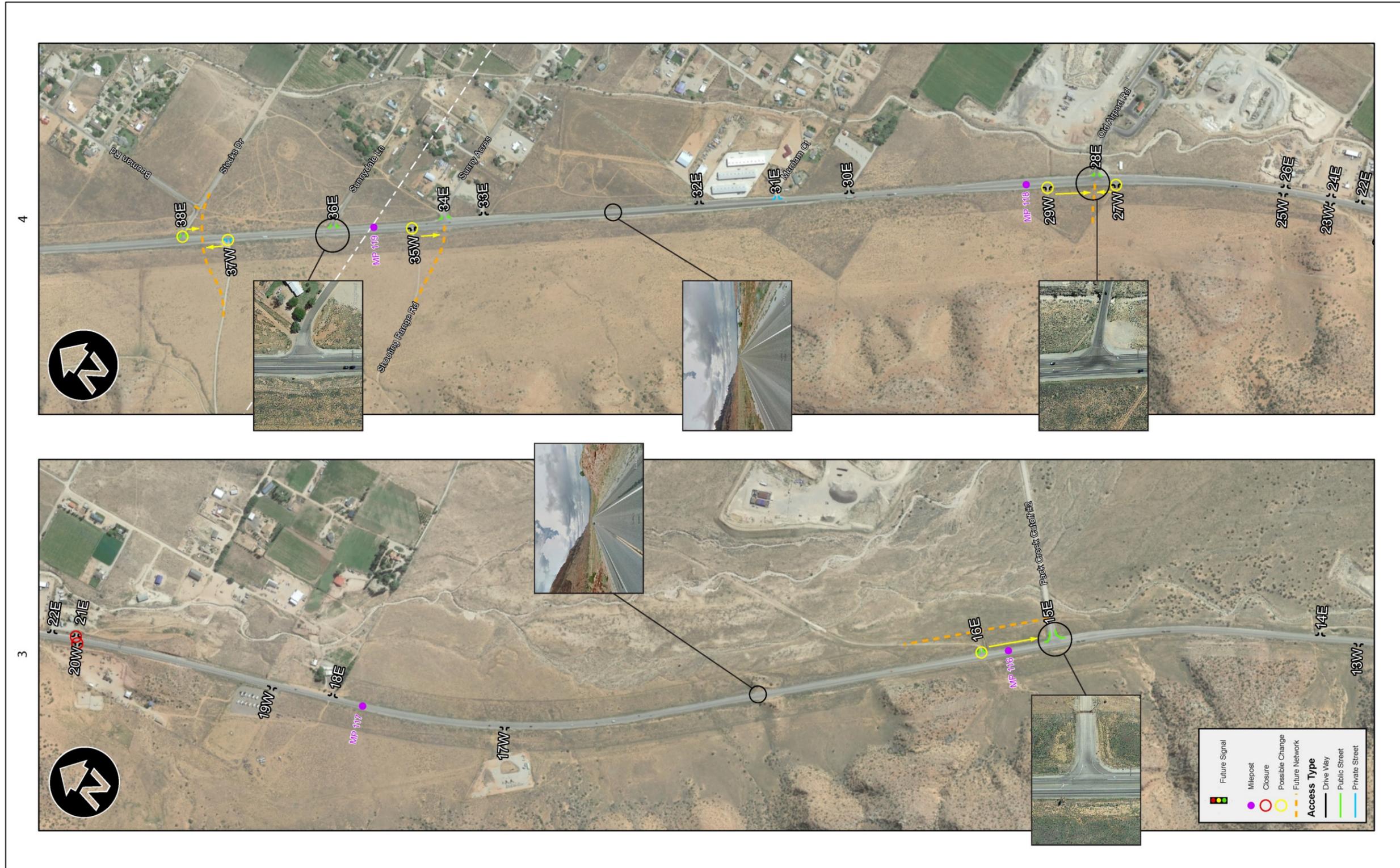


Exhibit A: Sheets 1-6, Signal Control Plan and Access Corridor Control Plan







**GRAND COUNTY  
COUNTY COUNCIL MEETING**

**MARCH 15, 2016**

Agenda Item: G

<b>TITLE:</b>	Approving wholesale sale of Sand Flats Recreation Area (SFRA) "Flower Guide to the High Desert" book
<b>FISCAL IMPACT:</b>	A minimum of \$2.80-\$3.50 would be earned for each copy sold
<b>PRESENTER:</b>	Andrea Brand, Director, Sand Flats Recreation Area (SFRA)

**Name & Contact Information:**

Andrea Brand  
Director, Sand Flats  
Recreation Area,  
Moab, UT 84532  
435-259-1386  
abrand@  
grandcountyutah.net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

Complete

**RECOMMENDATION:**

I move to approve the wholesale sale of Sand Flats Recreation Area (SFRA) "Flower Guide to the High Desert" book in local stores.

**BACKGROUND:**

The "Flower Guide to the High Desert" book is a 320 page color flower guide featuring species of the Sand Flats Recreation Area. Many plants for Arches and Canyonlands National Parks and the greater Moab area can also be found in this guide. This color coded plant guide is designed to assist with the identification of plants in this diverse landscape. Besides wildflowers, trees, shrubs and grasses are included.

This flower guide was developed as part of a Sand Flats employee's participation in the Grand County Individual Development Plan exemplary program. This guide was developed in line with Sand Flats mission statement and management agreement between the Bureau of Land Management and Grand County. The BLM and SFRA Stewardship Committee support the idea of SFRA selling this flower guide.

Sand Flats Recreation Area, an Enterprise Fund, is proposing to sell copies of the "Flower Guide to the High Desert" locally. Proceeds from the sale of this book will go directly to Sand Flats as a donation. The funds will be used for revegetation and restoration projects, in an effort to preserve the diversity of the flora and plant communities of the area.

Much research went into finding an affordable printing company. The best price we found for 100 copies is \$16.77 each.

SFRA is working with store owner deciding on the final retail price. The following are possible options for the cost of the book: At \$27 a copy, if the bookstore takes 25% of this retail, Sand Flats will profit \$3.48, and at 30% of the retail price, Sand Flats would profit \$2.13. At \$28 per copy, if the bookstore takes 25%, Sand Flats will profit \$3.48, and at 30% of the retail, Sand Flats would profit \$2.83. A local store would like to order 50 books, and would like them ASAP, in time for the wildflower season and the busy tourist season.

**ATTACHMENT(S):**

A copy of "Flower Guide to the High Desert" will be available at the County Council meeting.

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**

MARCH 15, 2016

Agenda Item: H

<b>TITLE:</b>	Approving proposed nomination to the Ogden Pioneer Heritage Foundation for the National Day of the American Cowboy/Cowgirl
<b>FISCAL IMPACT:</b>	None
<b>PRESENTER(S):</b>	Council Member Hawks

**Prepared By:**

Bryony Chamberlain  
 Council Office  
 Coordinator  
 (435) 259-1346  
 bchamberlain@grandcountyutah.net

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve the proposed nomination of \_\_\_\_\_ to the Ogden Pioneer Heritage Foundation for the National Day of the American Cowboy/Cowgirl and authorize the Chair to sign all associated documents.

**BACKGROUND:**

The letter from the Ogden Pioneer Heritage Foundation and nomination form were forwarded by email to Council Members requesting nominations.

The deadline for nominations is March 31<sup>st</sup>.

**ATTACHMENT(S):**

1. Letter from Ogden Pioneer Heritage Foundation
2. Nomination Form
3. Past Nominees

# OGDEN... PIONEER HERITAGE ...FOUNDATION

P.O. Box 150092 Ogden, Utah 84415 (801) 621-1696

## Board of Trustees

Alan Hall  
Chairman

Sue Diamond  
Vice Chairman

Lynn Wood  
Treasurer

Jackie Belnap  
Executive Administrator

Matt Bartlett

Robert Bell

E. Rich Brewer

Spencer P. Eccles

Dave Halverson

David Howells

Desiree Cooper-Larsen

Craig Storey

Dave Wadman

February 24, 2016

Dear Community Leader:

In celebration of the "National Day of the American Cowboy," Utah Cowboys and Cowgirls ("the cowboy") representing all 29 Counties in the State of Utah will be honored on **Friday, July 22, 2016**, during the Ogden Pioneer Days Rodeo. This day is designed to honor ranchers, working cowboys, rodeo athletes, Western musicians and artists, cowboy poets and others who contribute to the Western culture in Utah.

Activities include a pre-rodeo VIP reception, print and video presentation during the rodeo spotlighting each cowboy, special gifts and recognition from the Ogden Pioneer Heritage Foundation, and from national, state and local elected officials.

As a respected community leader, we invite you to nominate a deserving cowboy from within your County to receive this prestigious honor. Your nominee should be someone whose life and work best represents the western heritage lifestyle and the preservation of Utah's western and cowboy culture for future generations.

### Nominations are due March 31, 2016.

Please send your nomination to:  
Ogden Pioneer Days Foundation  
P.O. Box 150092  
Ogden, Utah 84415

For additional information please contact Jackie Belnap 801-668-2555, or you may email us at [Jackie\\_belnap@hotmail.com](mailto:Jackie_belnap@hotmail.com).

We look forward to receiving your nomination, and thank you for helping make the "National Day of the American Cowboy" a success.

Respectfully,

Jackie Belnap

Executive Administrator

Alan Hall, Chairman

Dave Halverson, Rodeo Director





P.O. 150092 Ogden, Utah 84415

## National Day of the American Cowboy Nomination Form

- Cowboy or Cowgirl ("The Cowboy") nominee must be a current resident of the County for which the nomination is submitted.
- The nominee shall have made an outstanding contribution to the western heritage lifestyle and to the preservation of Utah's western and cowboy culture for future generations.
- Nominee should personify courage, hard work honesty, integrity, and patriotism.
- Nominee' may include Working Cowboy, Rodeo Cowboy, Rancher, Cattleman, Cowboy Entertainer, Cowboy Artist, Cowboy Musician, Cowboy Author, and others who have contributed to Utah's Cowboy and Western culture.
- Any individual or organization may nominate a qualified person for consideration.
- Honoree' will be evaluated, selected and notified by the Ogden Pioneer Heritage Foundation National Day of the Cowboy organizing committee.

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County: \_\_\_\_\_

Nominee' Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please describe why the nominee listed above should be the individual selected to represent your County on Friday, July 22, 2016 during the National Day of the American Cowboy day of recognition for Utah's Cowboys at the Annual Ogden Pioneer Days Rodeo.

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Note: Supplemental information not to exceed 300 words.

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Individual/organization submitting the nomination:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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For questions or additional information please contact the Ogden Pioneer Heritage Foundation at 801-621-1696. Email [jackie\\_belnap@hotmail.com](mailto:jackie_belnap@hotmail.com)

Please complete nomination form and return by **March 31st 2016** to:  
Ogden Pioneer Heritage Foundation  
P.O. Box 150092  
Ogden, Utah 84415

## Honoree Master List Grand County

2006 D.L. Taylor  
2007 Karl Tangren  
2008 Harley Bates  
2009 Colin Fryer  
2010 Dee Taylor  
2011 Lloyd McKinney  
2012 NONE  
2013  
2014 Kenneth "Buzz" Bates  
2015 Colleen Tibbetts

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**

Agenda Item: I

<b>TITLE:</b>	Establishing a Council Study Committee for the Council Administrator performance evaluation
<b>FISCAL IMPACT:</b>	N/A
<b>PRESENTER(S):</b>	Chairwoman Tubbs

**Prepared By:**

Ruth Dillon  
 Council Administrator  
 435-259-1347  
[rdillon@grandcountytah.net](mailto:rdillon@grandcountytah.net)  
 and  
 Bryony Chamberlain  
 Council Office  
 Coordinator  
 435-259-1349  
[bchamberlain@grandcountytah.net](mailto:bchamberlain@grandcountytah.net)

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**BACKGROUND:**

Last year the Council adopted a resolution approving a process to annually evaluate the Council Administrator's performance. The Chair performed the evaluation, which was co-presented along with the Administrator, in closed session.

This year, there is a request by a Council Member to establish a Council Study Committee, as permitted in the resolution. The purpose of the Study Committee of three Council Members, if established, would be for the committee, rather than the Chair alone, to conduct the evaluation.

Exhibit A of the resolution (fourth bullet) sets out the timeline and process for the committee to request, if so desired, confidential written input in a form desired by the committee, from all 15 direct reports.

The Employee Handbook stipulates that annual employee evaluations are due 30 days after the employee's work anniversary; in this case, the final due date for the fully executed evaluation to be provided to Human Resources for the personnel file is Friday, April 29<sup>th</sup>. Thus, the evaluation would need to be presented to the full Council at either the April 5<sup>th</sup> or April 19<sup>th</sup> closed session.

**ATTACHMENT(S):**

1. Resolution 3043 with Exhibit A
2. Timeline

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## RESOLUTION NO. 3043

### RESOLUTION OF THE GRAND COUNTY COUNCIL APPROVING A PROCESS TO ANNUALLY EVALUATE THE COUNCIL ADMINISTRATOR'S PERFORMANCE

**WHEREAS**, under Grand County's Optional Plan for County Government, "the governing body of the County is a seven-member County Council ... established as a citizen body whose members serve on a part-time basis primarily in a legislative, policy-making role, and membership on the Council is not intended to be full-time positions involving extensive day-to-day administrative oversight of county operations and functions;" and

**WHEREAS**, the composition of the County Council has a high potential to change every two to four years due to staggering terms, elections and term limits; and

**WHEREAS**, according to the current Policies and Procedures of the Governing Body, "the Council shall make its best effort to appoint a different Council Member as Chair each year;" and

**WHEREAS**, according to the Council Administrator's ("Administrator") current job description, the supervisor of the Administrator is the "County Council as a Unit as communicated by the Chair;" and

**WHEREAS**, according to the current Policies and Procedures of the Governing Body, the Council Chair "does not represent the Council as a whole body unless directed by the majority of the Council Members during a meeting;" and

**WHEREAS**, according to the Administrator's current job description, the Administrator position is a regular employee (non-contract) position since October 22, 2012; and

**WHEREAS**, according to the Administrator's current job description, the Administrator supervises "all County Department Heads and contract employees, who are under the purview of the County Council; the Council Office Coordinator; the Council Office Assistant; and the IT Director, excluding all Elected Officials and their deputies" for a current total of 15 employees; and

**WHEREAS**, the current Grand County Employee Handbook includes a section on Performance Reviews, described as "a means for discussing, planning and reviewing the performance of each employee;" and

**WHEREAS**, the Administrator position is deserving of a consistent written procedure for annual performance evaluations which, among other purposes, "provide a basis for awarding compensation based on merit;" and

**WHEREAS**, the Administrator position is deserving of a consistent written procedure, if enrolled, for evaluation in the Exemplary Merit Program;" and

**WHEREAS**, a written procedure for streamlining the Administrator's annual performance evaluation process and, if applicable, Exemplary Merit Program process, is presented in

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Exhibit A and made an integral part of this Resolution; and

**WHEREAS**, the timeline for the procedure for the current year will necessarily need to be modified, and late submission to the Human Resources Director of the evaluation and, as applicable, the IDP for the approaching year, will necessarily be allowed; and

**WHEREAS**, late submission to the Human Resources Director of the evaluation and, as applicable, the IDP, for any given year is accommodated for the Administrator due to scheduling of Council Meetings and due to requirements of a super majority for closed sessions.

**NOW, THEREFORE, BE IT RESOLVED** that the Grand County Council hereby approves the process illustrated in Exhibit A to annually evaluate the Council Administrator's performance and, if applicable, the Administrator's Exemplary Merit Program process, as presented, to be made effective immediately.

**PASSED, ADOPTED, AND APPROVED** by the Grand County Council in open session this 7th day of April 2015, by the following vote:

Those voting aye: Tubbs, Baird, Paxman, Hawks, , Ballantyne, McGann

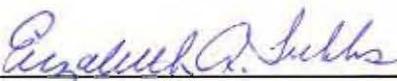
Those voting nay: \_\_\_\_\_

Absent: Jackson

**ATTEST:**

**Grand County Council**

  
\_\_\_\_\_  
Diana Carroll, Clerk/Auditor

  
\_\_\_\_\_  
Elizabeth A. Tubbs, Chair

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## **EXHIBIT A**

### **Process to Annually Evaluate the Council Administrator's Performance**

#### **Annual Performance Evaluation**

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will perform a self-evaluation utilizing the County's "Supervisor Performance Standards Evaluation" by 1) rating self performance on a scale of 1 to 5 ("Rarely Achieves" to "Consistently Exceeds") for each of the twelve performance categories and 2) completing the employee section for each category. Performance categories currently include:
  1. Manages Employees
  2. Evaluates Employees
  3. Fiscal Responsibility
  4. Goals and Plans
  5. Teamwork
  6. Policies and Procedures
  7. Supervisor Development
  8. Communication
  9. Balance
  10. Dependability
  11. Flexibility
  12. Succession Planning
  
- The Administrator will immediately provide the written self-evaluation to the Chair.
  
- Within one week of receipt of the self-evaluation, the Chair will request all Council Members to provide open-ended written input to the Administrator's performance to be due one week from the request, and with the opportunity to decline or simply not respond to the request for any reason, noting that current policy requires that annual performance evaluations (and new Individual Development Plans) are due to the Human Resources Director 30 days following the employee's employment anniversary.
  
- The Chair will informally ask the Council Members whether a Council Member desires to have an agenda item for an approaching Council Meeting to establish a study committee of three Council Members for the purpose of having the committee, rather than the Chair, complete the ratings and the supervisor section of the evaluation form.
  - The study committee, if established and if so desired, may informally direct the Council Office Coordinator, within one week of committee establishment, to request anonymous, sealed, confidential written input, in the form desired by the committee, from all direct reports of the Administrator to be due one week from receipt.
  - The Council Office Coordinator will provide all sealed responses to a representative of the study committee on the due date.

- 
- Within one week of receipt of the sealed responses, the study committee will utilize written input from direct reports to complete the ratings and the supervisor section of each category of the evaluation form for forwarding to the Chair.
  - If a study committee is not established for any reason, within one week of receipt of written input, if any, from the Council Members, the Chair will complete the ratings and the supervisor section of the evaluation form.
  - The Chair will schedule and review the evaluation in person with the Administrator within one week of completion, whether prepared by the study committee or by the Chair.
  - Following the review, the Administrator will be given the opportunity to provide an immediate written response, to be attached to the evaluation if a response is desired.
  - Both the Chair and the Administrator will immediately sign the evaluation and initial any attachments.
  - The Administrator will confidentially provide the completed evaluation and any attachments to all Council Members in preparation for an approaching closed session for summarization by the Chair and/or the Administrator.

#### **Yearly Individual Development Plan & Quarterly Progress Report**

If the Administrator is a Grand County Employee and is enrolled in the County's Exemplary Merit Program:

- Within 30 days prior to the Administrator's employment anniversary, the Administrator will schedule a meeting to provide the Chair with a review of goals of the prior year's Individual Development Plan (IDP) and the current (4<sup>th</sup> quarter) IDP progress for the Chair's signature.
- Closely following the completion of the current year's annual performance evaluation, the Chair will request, during an open public meeting, a motion for a closed session "for the purpose of discussing the character, professional competence or physical or mental health of an individual" as required by State Code, noting that such a motion requires the affirmative vote of a super majority (five) of Council Members.
- For the closed session, the Administrator will provide the Human Resources Director and all Council Members confidential copies of 1) up to two years of annual performance evaluations (including the current evaluation); 2) up to two years of IDPs; 3) proposed IDP goals for the coming year; and 4) the current Council Administrator job description for ensuring that goals are over and above the job description to qualify for the Exemplary Merit Program.
  - The Chair and/or Administrator will verbally summarize evaluation performance and IDP performance for attending Council Members, providing evidence of having reached IDP goals for the prior two years.
  - The Chair and/or Administrator will review aloud the proposed IDP goals for the coming year while soliciting input from Council Members.
    - Following the closed session, the Administrator will revise the IDP goals as necessary and obtain the Chair's signature or initials.
    - Quarterly, the Administrator will schedule meetings with the Chair to review progress and obtain the Chair's signature on each

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quarterly review.

- If the Administrator is enrolled in the two-year Exemplary Merit Program and is in the second year of the program, the Chair and, if available, the immediate Past Chair, will verbally co-present the Administrator's annual performance and IDP performance for the prior two years at the next scheduled Performance Review Committee meeting; the Administrator will not be present at such Committee meeting.
- Upon learning of the Committee's findings as to whether an Exemplary Merit increase is approved, the Chair will notify the Administrator.
- Upon presentation, the Chair will sign a Personnel Action Form for the merit increase to be retroactive to the Administrator's employment anniversary.

## TIMELINE

March 7- Ruth sends self-evaluation to **Liz** (within 30 days of March 31<sup>st</sup> work anniversary)

March 8- **Liz** acknowledges receipt of evaluation. **Liz** requests 1) written open-ended input from any Council Members who desire to provide it and 2) whether any Council Member wants an agenda item to establish a committee of 3 to conduct the evaluation rather than the Chair to do so

March 9- due date for agenda item requests

March 15- due date for written input from any **Council Members** to Liz. Regular Council meeting with an action item to establish a committee

March 22- due date for the **committee** (if established) to ask Bryony to request – if committee so desires – anonymous, sealed responses in the form that the committee chooses from all direct reports.

If no committee: March 22- due date for **Liz** to complete the evaluation form

If no committee: March 29- due date for **Liz** to review the evaluation in person with Ruth

If no committee: April 5- closed session to present evaluation and 2015-16 & 2016-17 Individual Development Plans (IDPs)

March 29 approx.- due date for **direct reports** to submit sealed responses and for **Bryony** to forward to a committee rep

April 5 approx. - due date for **committee** to compile information and complete the evaluation form for forwarding to Liz

April 12 approx. - due date for **Liz** to review the committee's evaluation in person with Ruth. After the review, **Ruth** has the opportunity to provide an immediate written response.

April 19- Closed session to present evaluation and 2015-16 & 2016-17 IDPs

April 29- Final due date for fully executed performance evaluation and IDPs to be submitted to Human Resources for signature and personnel file

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**

Agenda Item: J

<b>TITLE:</b>	Ratifying press release issued under the name of Carbon, Duchesne, Emery, Grand, San Juan, Summit, and Uintah Counties to be released on March 11, 2016 showing support for the continued work on the PLI process
<b>FISCAL IMPACT:</b>	
<b>PRESENTER(S):</b>	Council Member Jackson

**Prepared By:**

Bryony Chamberlain  
 Council Office  
 Coordinator  
 435-259-346

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve the press release issued under the name of Carbon, Duchesne, Emery, San Juan, Grand, Summit, and Uintah Counties to be released on March 11, 2016 showing support for the continued work on the PLI process, and authorize the Chair to sign all associated documents.

**BACKGROUND:**

**ATTACHMENT(S):**

1. PLI Press Release

# JOINT PRESS EVENT

MEDIA ADVISORY  
March 11, 2016

CONTACT: Commissioner Mike McKee (Uintah  
County)  
[mmckee@uintah.utah.gov](mailto:mmckee@uintah.utah.gov)  
435.781.5380

## Counties Voice Support of the Public Lands Initiative Concept and Process

**WHO:** Carbon, Duchesne, Emery, Grand, San Juan, Summit, & Uintah Counties

**WHAT:** Representatives from 7 Utah counties will gather to voice their collective support of the Public Lands Initiative concept and process.

**WHERE:** Utah State Capitol in the Capitol Board Room

**WHEN:** Friday, March 11, 2016 @ 1:00 PM MST

**WHY:** After 3 years of meetings, negotiations, and compromises, and while recognizing that there remain issues yet to be resolved, seven Eastern Utah counties remain interested in being involved in the continuing process to find consensus concerning Congressman Bishop's and Congressman Chaffetz's Public Lands Initiative (PLI).

In an effort to increase transparency and garner public input, each county has held numerous public meetings where stakeholders voiced their interests and concerns. Native American partners have been consulted, given input, and some have served on a Lands Advisory Council. In addition there were meetings with local and national individual and special interest groups all sharing an interest in Utah's public lands.

Collectively, the group sought creative ways to facilitate the co-existence of competing uses on lands managed by local, state, and federal agencies.

Put simply, if we continue to work towards solutions, the PLI concept and process may bring resolution to decades-long litigation and dissention concerning these public lands. Public lands decisions naturally attract many differing opinions and positions. We as county leaders recognize the need for and are committed to seeking consensus solutions to these difficult issues. As proposals have come and gone, the most important factor has been that stakeholders and elected officials have

stayed at the table and diligently attempted to find common ground.

The representatives of the above-named counties collectively state:

"We, the duly elected officials, look forward to continuing our work on the PLI in hopes of achieving consensus and compromise among the various stakeholders. We believe the future of effective public lands management lies in collaboration and cooperation. We urge our Congressional leaders to continue the PLI process with those principles in mind."

For more specific information concerning the current draft of the PLI, its associated maps and acreage, please visit [www.utahpli.com](http://www.utahpli.com).

**DRAFT PUBLIC LANDS INITIATIVE  
BY THE NUMBERS**

**Seven**

Eastern Utah Counties Covered

**18 million**

Acres of federal land in participating counties

**1200+**

Meetings with Stakeholders

**4.3 million**

Acres of federal land protected or conserved in PLI

**1.05 million**

Acres designated for new recreation and economic development opportunities

**301 miles**

Rivers designated wild and scenic

**336,441**

Acres consolidated for SITLA

**19,255**

Acres in Arches National Park expansion

**One**

National Monument Designation (Jurassic)

**UtahPLI.com**

**AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**

Agenda Item: K

<b>TITLE:</b>	Approving Volunteer Appointment(s) to District and County Boards and Commissions: 1. Historical Preservation Committee
<b>FISCAL IMPACT:</b>	None
<b>PRESENTER(S):</b>	Chris Baird, Council Liaison for the Committee

**Prepared By:**

Bryony Chamberlain  
 Council Office  
 Coordinator

**FOR OFFICE USE ONLY:**

**Attorney Review:**

N/A

**RECOMMENDATION:**

I move to approve the appointments of Donna Jordan and Don Montoya with terms expiring 12/31/2019, and the mid-term appointment of Andy Nettle with a term expiring 12/31/2018, to serve on the Historical Preservation Committee, and authorize the Chair to sign all associated documents.

**BACKGROUND:**

The Historical Preservation Committee met in an open meeting and reviewed three applications submitted for three open vacancies as of 12/31/2015, one of which was a mid-term appointment. The Board voted to forward the recommendation of applicants Donna Jordan and Don Montoya to County Council for appointment, with terms expiring 12/31/2019 and a mid-term appointment of Andy Nettle to fill the resigned position of Jerry McNeely, expiring 12/31/2018.

**No other applications were received**

Resolution No. 3007 established a board appointment process and requirements of board members, commissioners, and committees. Board Members agree, in signing the application, to abide by Conflict of Interest Ordinance No. 462.

Upon appointment, the Council's Office will mail the appointees a letter congratulating them and inviting them to a training/orientation to be scheduled for 2016.

**ATTACHMENT(S):**

1. Board recommendation
2. Applications received

March 1, 2016

Grand County Council  
125 E. Center Street  
Moab, UT 84532

Re: Grand County Historical Preservation Commission Recommendation Letter

Dear Grand County Council Members:

The Grand County Historical Preservation Commission received 3 application(s) for 3 open vacancies. The Grand County Historical Preservation Commission met on January 8 2016 and interviewed all 3 candidates Don Montoya, Donna Jordan and Andy Nettell.

On January 8, 2016 the Grand County Historical Preservation Commission met in an open meeting and voted unanimously to recommend to Council, reappointment of Don Montoya, term ending 12/31/2019, appointment of Donna Jordan, term ending 12/31/2019, and Andy Nettell to fill the term of Jerry McNeely who has resigned, term ending 12/31/2018.

Thank you,

David Vaughn – President Grand County Historical Preservation Commission

## KaLeigh Welch

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**From:** noreply@civicplus.com  
**Sent:** Saturday, August 29, 2015 6:58 PM  
**To:** kaleighwelch@grandcountyutah.net; council@grandcountyutah.net  
**Subject:** Online Form Submittal: Board, Commission, Committee & Special Service District Application & Certification From

### Board, Commission, Committee & Special Service District Application & Certification From

Board, Commission, Committee & Special Service District Application & Certification From

*Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or [council@grandcountyutah.net](mailto:council@grandcountyutah.net)*

Board, Commisison, Historical Preservation  
Committeeor Special  
Service District Applied  
For:

Name: Donna Jordan

Mailing Address: 1506 Rocky Road

City: Moab

State: Utah

Zip Code: 84532

Day Phone: 259-2115

Email Address: [djordan1506@outlook.com](mailto:djordan1506@outlook.com)

In what year did you establish your current residency in Grand County? 1980

If not Grand County, which county do you reside in? N/A

Occupation or professional training: Administrative Staff Assistant - BLM and small business owner  
SCM Referrals

List your work experience that is relevant to your: Experienced at organizing events and fund raising

application for a position  
on the Board or  
Commission for which  
you are applying:

List your non-work Historical Research  
experience that is relevant  
to your application for a  
position on the Board or  
Commission for which  
you are applying:

Grand County Resolution 3007 (December 2013) contains the following Board  
Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for Special Service  
Districts in Grand County:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

*I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.*

**Applicant Certification**

By checking this box and typing my name below, I am electronically signing my application.

**First Name**

Donna

**Middle Initial**

L.

**Last Name**

Jordan

**Date:**

8/29/2015

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# GRAND COUNTY, UTAH

## Board and Commission Application and Certification Form

Instructions: Complete and sign this form and return it to Grand County Council Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or council@grandcountyutah.net

Board or Commission Position Applied For: **Historical Commission**

Name: Don Montoya

Mailing Address: HC 64 Box 3207

City: **Castle Valley**

State: **Utah**

ZIP Code: **84532**

Day Phone: **435-259-2149** Email Address: **dgmontoya@yahoo.com**

In what year did you establish your current residency in Grand County? **2011**

(residency is required for all Boards; some District boards require residency within the District, which may not include Moab City limits; two years' residency prior to assuming board membership is required for Planning Commission)

If not Grand County, which county do you reside in? (applicable for Historical Preservation Commission and Housing Authority of Southeastern Utah) \_\_\_\_\_

Occupation or professional training: **Archaeologist for the Bureau of Land Management**

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

*I am currently employed as the lead archaeologist for the Bureau of Land Management at the Moab Field Office. I was previously employed as the museum curator for the Anasazi State Park Museum in Boulder, Utah. I worked for four years as an archaeology technician for the Uinta National Forest. I was also employed for five years as a research assistant and computer specialist in the Anthropology Department at Brigham Young University, and the Museum of Peoples and Cultures.*

List your non-work experience that is relevant to your application for a position on the Board or commission for which your are applying;

*Member of the Museum of Moab Board of Directors - President.  
Member on the Register of Professional Archaeologists.  
Member; Utah Rock Art Research Association*

Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

- Must be a Grand County resident (unless otherwise noted);
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*.

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
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Signature: *Don Montoya*

Date: 01/25/2016



City: Moab  
State: Utah  
Zip Code: 84532  
Day Phone: 435-259-5154  
Email Address: raremoabbooks@yahoo.com

In what year did you establish your current residency in Grand County? 1994

If not Grand County, which county do you reside in? Utah

Occupation or professional training: Business Owner-Book Store

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying: I owned small businesses in Moab since 1999. For the past 14 years I've owned and managed Arches Book Company, ABC & Beyond Used Books and Back of Beyond Books. In that time I have developed an extensive business in the buying and selling rare and antiquarian books specializing on the Colorado Plateau. This has led to a greater interest in the history of Grand County and the preservation and recording of that history. I also worked as an NPS Ranger/Interpreter for ten years, learning and interpreting the human and natural history of this area.

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying: I have always had an avid interest in history and currently have the time to devote to the Historical Preservation Commission.

Grand County Resolution 3007 (December 2013) contains the following Board Member requirements:

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Applicant Certification      By checking this box and typing my name below, I am electronically signing my application.

First Name                      Andy

Middle Initial                 W.

Last Name                      Nettell

Date:                              12/23/2015

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**CONSENT AGENDA SUMMARY**  
**GRAND COUNTY COUNCIL MEETING**  
**MARCH 15, 2016**

Consent Agenda Item: L

<b>TITLE:</b>	L. Approving retail beer, wine and liquor license for Moab Celtic Festival Scots on the Rocks to be held at Old Spanish Trail Arena November 4-6, 2016
<b>FISCAL IMPACT:</b>	See Corresponding Agenda Summary, if any
<b>PRESENTER(S):</b>	None

**Prepared By:**

Bryony Chamberlain  
 Council Office Coordinator  
 435-259-1346  
 bchamberlain@grandcountyutah.net

**RECOMMENDATION:**

I move to adopt the consent agenda as presented and authorize the Chair to sign all associated documents.

**BACKGROUND:**

See corresponding agenda summary, if any, and related attachments.

**FOR OFFICE USE ONLY:**

**Attorney Review:**  
 N/A

**ATTACHMENT(S):**

See corresponding agenda summary, if any, and related attachments.

GRAND COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF UTAH

Application for Retail Beer License

TO THE HONORABLE BOARD OF COUNTY COUNCIL, GRAND COUNTY, UTAH

Name MOAB Celtic Festival "Scots on the Rocks"

Address 3641 S Hwy 191

Nature of Business Celtic Festival

Address of Business 3641 S. Hwy 191

Hereby applies for a license to vend light beer <sup>wine, liquor</sup> at retail for and on behalf of \_\_\_\_\_

whose { partners, officers and directors } are as follows: DAN LAMONT, MATT JAMIESON  
ANDREW DRAPER

and who have complied with the statutory requirements and possess the qualifications specified in the Liquor Control Act of Utah and request license to be issued for the following particular premises at MOAB Celtic Festival Old Spanish Trail Caverna in MOAB, Utah, for a term of — months, commencing the 4<sup>th</sup> day of November, 2016, and ending the 6<sup>th</sup> day of November, 2016

It is expressly understood that the County Council may with or without hearing refuse to grant the license herein applied for, or if allowed will be granted and accepted by Licensee on condition that it may be revoked at the will and pleasure of the County Council of said County, and no cause therefore need be stated when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 4<sup>th</sup> day of March, 2016

Daniel S. Lamont President  
[Signature]

APPROVED BY GRAND COUNTY COUNCIL

Date 2/9/16 Sanitarian [Signature]

Date 2/9/16 Grand County Sheriff [Signature]

Date \_\_\_\_\_ Council Chair \_\_\_\_\_

**SINGLE EVENT PERMIT**  
**Local Consent**

**PURPOSE:** Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission to issue an event permit to an organization for the purposes of storage, sale, offer for sale, furnish, or allow the consumption of an alcoholic product on the event premises

**AUTHORITY:** Utah Code 32B-9-201

Grand

Local business license authority

, [ ] City [ ] Town  County

hereby grants its consent to the issuance of a temporary single event permit license to:

Applicant Entity/Organization: Dan Lamont

Event Name: Moab Celtic Festival "Scots on the Rocks"

Event location address: 3141 South Hwy 191, Moab, UT 84532  
street city state zip

On the 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> day(s) of November, 2016  
dates month year

during the hours of \_\_\_\_\_, pursuant to the provision of Utah Code 32B-9.  
defined hours from - to

We recommend this entity as conducting a civic or community enterprise\*     Yes     No  
 Not providing a recommendation

**\*As Part of local consent required by 32B-9-201(1)(c), the locality may provide a recommendation as to whether the entity is conducting a civic or community enterprise. A civic or community enterprise means a function that is in the nature of a temporary special event such as a social, business, religious, political, governmental, educational, recreational, cultural, charitable, athletic, theatrical, scholastic, artistic, or scientific event. A "civic or community enterprise" generally is a gathering that brings members of a community together for the common good. Single event permits may not be issued to or obtained by an entity or organization for the purpose of avoiding or attempting to avoid the requirement of state retail alcohol licensing.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

This is a suggested format. A locally produced city, town, or county form is acceptable.  
**AS OF SEPTEMBER 1, 2015, LOCAL CONSENT MUST BE SUBMITTED TO THE DABC BY THE APPLICANT.**