



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

AGENDA

Tuesday, April 5, 2016

4:00 p.m.

- ❑ **Call to Order**
- ❑ **Pledge of Allegiance**
- ❑ **Approval of Minutes** (Diana Carroll, Clerk/Auditor)
 - A. February 29, 2016 (Joint City-County Council Meeting), postponed from March 1, 2016
 - B. March 1, 2016 (County Council Meeting), Postponed from March 15, 2016
 - C. March 15, 2016 (County Council Meeting)
 - D. March 29, 2016 (County Council Special Meeting: Housing Workshop)
- ❑ **Ratification of Payment of Bills**
- ❑ **Elected Official Reports**
- ❑ **Council Administrator Report**
- ❑ **Department Reports**
 - E. 2015 Sand Flats Recreation Area report (Andrea Brand, Program Director)
 - F. Community Development update (Community Development Representative)
- ❑ **Agency Reports**
 - G. 2015 Conflict Public Defender report (Steve Russell, Grand County Conflict Defender)
- ❑ **Citizens to Be Heard**
- ❑ **Presentations** (none)
- ❑ **Discussion Items**
 - H. Discussion on budgeting for expected additional Aircraft Rescue Fire Fighter (ARFF)/Operations staffing requirements at Canyonlands Field (Judd Hill, Airport Manager)
 - I. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: portions of Section B, "Council Members", a portion of Section C, "County Committees" (both postponed from March 15, 2016) and Section D, "Duties of the Chair" (allow 30 minutes)
 - J. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)
- ❑ **General Business- Action Items- Discussion and Consideration of:**
 - K. Approving proposed office lease with Boutique Air at Canyonlands Field Airport (Judd Hill, Airport Manager)
 - L. Approving bid award for roof restoration at Road Department Shop (Glen Arthur, Assistant Road Supervisor)
 - M. Approving bid award for the purchase of a new ambulance for the Emergency Medical Services (EMS) Department (Andy Smith, EMS Director)
 - N. Approving bid award for EMS Department assessment to Safe Tech Solutions (Andy Smith, EMS Director)

- O. Approving proposed job description for “Part-Time Paramedic” for EMS (Andy Smith, EMS Director and Graig Thomas, Human Resources Director)
- P. Approving proposed Full-Time Paramedic job description, reconfiguring 2016 EMS budgeted funds, and authorizing funding, recruitment and hiring of 3 Paramedics (Andy Smith, EMS Director and Graig Thomas, Human Resources Director)
- Q. Approving volunteer appointment(s) to District and County Boards, and Commissions:
 - 1. Thompson Springs Special Service Fire District Board(Chairwoman Tubbs)
- Consent Agenda- Action Items**
 - R. Approving full service liquor license for Susie’s Branding Iron located at 2791 South Highway 191
 - S. Approving proposed application for the Utah Weed Supervisor’s Association grant
- Public Hearings- Possible Action Items (none)**
- General Council Reports and Future Considerations**
- Closed Session(s) (if necessary)**
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council’s Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

**GRAND COUNTY COUNCIL
Special Joint City/County Meeting
217 East Center Street
Moab, Utah**

February 29, 2016

The Grand County Council met in Special Session on the above date in the City County Council Chambers located at 217 East Center Street, Moab, Utah. The meeting was called to order by Chair Elizabeth Tubbs at 11:35 a.m. In attendance were Council Members Elizabeth Tubbs, Lynn Jackson, Mary McGann, and Jaylyn Hawks, along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Rory Paxman, Ken Ballantyne and Chris Baird were absent. Others present were: Mayor Dave Sakrison, Council Members Kyle Bailey, Heila Ershdi, Rani Derasary, Kalen Jones and Tawny Boyd, City Manager Rebecca Davidson, and Recorder Rachel Stenta.

Discussion Items

A. Canyonlands Care Center Update (Doug Fix, Chair, Canyonlands Health Care Special Service District)

Canyonlands Health Care Special Service District Board Chair, Doug Fix gave an update of the activities of the Canyonlands Care Center including funding options related to DISH funds and reduced mineral lease funds.

B. City Wastewater Treatment Plant Project Update (Rebecca Davidson, City Manager)

Moab City Manager Rebecca Davidson reported the preliminary design on the wastewater treatment plant project has been approved. Construction is expected to take 16-18 months making the plant operational in mid 2018.

C. Roundtable Discussion on Affordable/Essential Housing Update (Mayor Dave)

Grand County Community Development Director Zacharia Levine was present via telephone to provide an affordable housing committee update. City owned property at the Old City Park was identified as a potential housing development.

D. City-County Growth Management Discussion (Rebecca Davidson, City Manager)

This item was removed from the agenda.

Adjourn

The meeting was adjourned at 1:15 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll,
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

March 1, 2016

Workshop

A. Joint County Council-County Planning Commission Workshop (Zacharia Levine, Community Development Director)

The workshop was postponed until a later date.

4:00 p.m.

Municipal Building Authority Meeting

4:10 p.m.

The Regular Session of the Grand County Council was called to order at 4:10 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Jaylyn Hawks, Lynn Jackson, Ken Ballantyne and Mary McGann along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Member Rory Paxman was absent. The Pledge of Allegiance was led by Facilities Supervisor Marvin Day.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

B. February 2, 2016 (Workshop and County Council Meeting)

C. February 16, 2016 (Workshop and County Council Meeting)

MOTION: Motion by Council Member Chris Baird to approve the minutes of the February 2 and 16, 2016 Council meeting, as presented. Motion seconded by Council Member Mary McGann carried 7 – 0.

D. February 29, 2016 (Joint City-County Council Meeting)

Approval of the February 29, 2016 Joint City-County Council meeting was postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$603,433.16. Accounts payable check numbers 91393 - 91559 totaling \$429,839.85 and payroll in the amount of \$173,593.31 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 7 - 0 by roll-call vote.

Council Administrator Report

Ruth Dillon will keep Council informed of Boutique Air updates as they are received.

Department Reports

E. 2015 Noxious Weed Control Report (Tim Higgs, Weed Supervisor)

In the absence of Weed Supervisor Tim Higgs, the Department Report for 2015 was given by Lead Weed Technician Scott Crookston.

HR Director Orlinda Robertson introduced Graig Thomas, who was recently hired to fill her vacancy.

Agency Reports

F. Housing Authority of Southeastern Utah (HASU) Quarterly Report (Benjamin Riley, HASU Executive Director)

HASU Executive Director Benjamin Riley gave the quarterly report including 2016 financial report, Housing Choice Voucher program, Crown homes, Cinema Court, Virginian Apartments, mutual self-help and future development projects.

Citizens to Be Heard – none

Presentations

G. Update on Fact Finding and Site Visits in Grand County from Statewide Domestic Violence/Sexual Assault Tribal Coalition (Annette Macfarlane, Chief Operations Officer and Paula Claymore, Executive Director, Restoring Ancestral Winds, Inc.)

Restoring Ancestral Winds, Inc. gave an update on services, programs and trainings of the program in Grand and San Juan counties.

Discussion Items

H. Update on Progress towards Mitigating Neighborhood UTV Noise (Council Member McGann)

Council Member Mary McGann gave an update on the UTV Committee and reported that Travel Council will fund the purchase of yard signs to promote public education.

I. Discussion on Calendar Items and Public Notices (Bryony Chamberlain, Council Office Coordinator)

General Business- Action Items- Discussion and Consideration of:

J. Approving Proposed Contract Award for Service and Maintenance of Heating, Ventilation, and Air Conditioning (HVAC) Systems in County Facilities (Marvin Day, Facilities Supervisor)

MOTION: Motion by Council Member Chris Baird to approve the proposed bid award for service and maintenance of the HVAC systems at County owned buildings to Moab Heat-n-Cool for the amount of \$2,850.00 per visit totaling \$11,400 per year, for two years, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

K. Approving Bid Award for the Purchase of a Tractor for Paved Path Work (Marvin Day, Facilities Supervisor)

MOTION: Motion by Council Member Mary McGann to approve the bid award to Big B Equipment, Inc. for the purchase of a John Deere subcompact tractor, with implements, totaling approximately \$28,000 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

L. Approving Bid Award for the Purchase of Five Vehicles for the Sheriff's Office (Darrel Meham, Chief Deputy, Sheriff's Office)

MOTION: Motion by Council Member Ken Ballantyne to approve the bid award for the purchase of five (5) vehicles for the Sheriff's Office for one 2016 Ford F-350 cab & chassis in the amount of \$35,304.98 and three (3) 2016 Ford F150 SSV pickups in the amount of \$30,577.29 each from Ken Garff Ford of American Fork, Utah and one (1) 2016 Chevrolet ten passenger transport van in the amount of \$156,493.95 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mar McGann carried 7 – 0.

M. Approving Bid Award for the Purchase of a Fifth Wheel Travel Trailer for the Grand County Sheriff's Office (Rick Bailey, Emergency Management Director)

MOTION: Motion by Council Member Chris Baird to approve the bid award to Jon Welch for the purchase of a used fifth wheel travel trailer for the Grand County Sheriff's Office paid from 911 Funds, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0.

N. Granting an Easement to Rocky Mountain Power for Installation of Replacement of Main Power Cable to the Arena Site (Steve Swift, OSTA Manager)

MOTION: Motion by Council Member Chris Baird to approve the proposed easement to Rocky Mountain Power for the installation of a replacement mains power cable for non-exclusive use using supporting draft documents, pending legal review, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Jaylyn Hawks carried 7 – 0.

O. Approving Proposed Amended Helipad Use Agreement with Classic Air Medical, an Air Ambulance Company, at the Emergency Operations Center (Rick Bailey, Emergency Management Director)

MOTION: Motion by Council Member Rory Paxman to approve the proposed amended Helipad Use Agreement with Classic Air Medical, an air ambulance company, at the Emergency Operations Center and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 6 – 0 with Council Member McGann abstaining from the vote.

P. Approving Proposed Designation of the Heliport Located at the Grand County Emergency Operations Center as Either a “Government Facility” or an Accessory Use to a “Medical Facility” in Order to Comply with Highway Commercial Zoning Regulations (Zacharia Levine, Community Development Director, Rick Bailey, Emergency Management Director and Sheriff White, by phone)

MOTION: Motion by Council Member Ken Ballantyne to approve the proposed designation of the heliport located at the Grand County Emergency Operations Center as a “Government Facility” in order to comply with Highway Commercial zoning regulations, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Lynn Jackson. Council Member Baird feels the use table should be amended to include heliports. Motion carried 5 – 2 with Council Members McGann and Baird opposed.

Q. Adopting Proposed Ordinance for a Rezone of Property from a Split Zone of Rural Residential (RR) and Highway Commercial (HC) to a Single Zone of Highway Commercial. The Property is Located at the Corner of Highway 191 and Sage Avenue (North of Sage Avenue) (Zacharia Levine, Community Development Director)

No action taken.

R. Adopting Proposed Ordinance for a Rezone of Property from Range & Grazing (RG) to Rural Residential (RR). The Property is Located at 200 N. Thompson Canyon Road in Thompson Springs, Utah (Zacharia Levine, Community Development Director)

MOTION: Motion by Council Mary McGann to adopt the proposed resolution approving the rezone of the subject property from Range and Grazing (RG) to Rural residential (RR), such property located at 200 N. Thompson Canyon Road in Thompson Springs, Utah, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

S. Approving Proposed Letter to Utah Legislators Opposing House Bill 409, “Short-Term Rental Amendments” (Zacharia Levine, Community Development Director)

MOTION: Motion by Council Member Chris Baird to approve the proposed letter to State Legislators regarding Grand County Council’s opposition to HB 409 relating to short term rentals as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

T. Approving Proposed Letter of Support to the Department of Energy for Continued Funding of the UMTRA Project (Council Member McGann)

MOTION: Motion by Council Member Rory Paxman to send the proposed letter to Senator Hatch, Senator Lee and Congressman Chaffetz requesting re-allocation of Department of Energy funds to support year-round operations for the Moab UMTRA project and authorize the Chair to sign all associated documents. Motion seconded by Council Member Lynn Jackson carried 7 – 0.

U. Approving Proposed Letter to Congressman Chaffetz and Bishop in Response to the Congressman’s Draft Public Lands Initiative (Chairwoman Tubbs)

MOTION: Motion by Council Member Chris Baird to approve the draft letter to the Congressional delegation regarding the Public Lands Initiative with the clarifications discussed and amended. Motion seconded by Council Member Mary McGann carried 5 – 2 with Paxman and Jackson.

V. Approving Volunteer Appointment(s) to District and County Boards and Commissions:

1. Recreation Special Service District (Chris Baird, Council Liaison for the Board)

MOTION: Motion by Council Member Chris Baird to approve the mid-term appointment of Kelly Mike Green with a term expiring 12/31/2018 to serve on the Recreation Special Service District, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

Consent Agenda- Action Items

W. Approving Proposed Purchase Agreement with Spillman Technologies, Inc. for New Dispatch Software for Emergency Medical Services in the Amount of \$8,961.00

X. Approving Proposed Grant Agreement with Utah Department of Agriculture and Foods for the Control of Hoary Cress Invasive Species

Y. Approving Proposed Grant Agreement with Utah Department of Agriculture and Foods for the Control of Black Henbane Invasive Species

Z. Approving Retail Beer License for Canyonlands PRCA Rodeo Club to be Held at 3641 South Highway 191, June 2-4, 2016

AA. Approving Retail Beer License for Back of Beyond Paddle Race to be Held at Hittle Bottom, May 14, 2016

MOTION: Motion by Council Member Chris Baird to approve the Consent Agenda and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

General Council Reports and Future Considerations

Council Member McGann

- Solid Waste Special Service District is doing a test compost facility.

Council Member Ballantyne

- A new CEO has been hired at the Canyonlands Care Center.

Council Chair Tubbs

- Recently met with Mike Hansen regarding the CRMP.
- Attended the joint City - County meeting.
- Prevention Coordinator will be hired at FCCBH.

Council Member Paxman

- Attended the Chamber of Commerce meeting.

Council Member Baird

- Attended the USGS water survey results.
- USU will be making a request to CIB in June for campus infrastructure.

Adjourn

The meeting was adjourned at 7:20 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

March 15, 2016

The Regular Session of the Grand County Council was called to order at 4:02 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Jaylyn Hawks, and Ken Ballantyne along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Lynn Jackson, Rory Paxman and Mary McGann were absent. The Pledge of Allegiance was led by Bob O'Brian.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. February 29, 2016 (Joint City-County Council Meeting)
- B. March 1, 2016 (County Council Meeting)

Action was postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$1,024,894.58. Accounts payable check numbers 91560 - 91783 totaling \$855,447.24 and payroll in the amount of \$169,447.34 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Ken Ballantyne carried 4 - 0 by roll-call vote.

Elected Official Reports

Grand County Clerk/Auditor Diana Carroll reported that candidates are beginning to file declaration of candidacy for the upcoming election. Also, voters are being instructed to contact the party of their choice regarding the upcoming caucus.

Council Administrator Report

Council Administrator Ruth Dillon reported attending the Lions Park Grand Opening and an ASAP meeting.

Department Reports

C. 2015 Building Department Report (Jeff Whitney, Chief Building Official/County Floodplain Administrator)

Chief Building Official Jeff Whitney gave the 2015 report for the Building Department. New residential and commercial construction projects were identified. Official FEMA maps will be available on the FEMA website soon.

Discussion Items

D. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Sections A "Definitions," B "Council Members," and C "Council Members' Participation on County Boards and Commissions and Special Service District Boards" (Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann (in abstentia))

The Study Committee presented the draft amendment to the Policies and Procedures of the Governing Body. Sections A, B and C were reviewed and discussed.

E. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)120

Council Member McGann joined the meeting via telephone at 5:30 p.m.

General Business- Action Items- Discussion and Consideration of:

F. Approving 1.) Proposed interlocal Corridor Preservation Study and management plan and 2.) Corridor Agreement for South US Hwy 191 from Milepost 112 to Milepost 123.4 (Bill Jackson, Road Supervisor and Vern Keeslar, Parametrix (formerly InterPlan))

MOTION: Motion by Council Member Ken Ballantyne to approve the 1) Proposed Interlocal Corridor Preservation Study and Management Plan and 2) Corridor Agreement for South US Highway 191 from MP 112 to MP 123.4 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 5 – 0

Council Member Jackson arrived at 6:00 p.m.

G. Approving wholesale sale of Sand Flats Recreation Area (SFRA) “Flower Guide to the High Desert” book (Andrea Brand, SFRA Director)

MOTION: Motion by Council Member Chris Baird to approve the wholesale sale of Sand Flats Recreation Area (SFRA) “Flower Guide to the High Desert” book in local stores and authorize the Chair to sign all associated documents. Motion seconded by Council Member Jaylyn Hawks carried 6 – 0.

H. Approving proposed nomination to the Ogden Pioneer Heritage Foundation for the National Day of the American Cowboy/Cowgirl (Council Member Hawks)

MOTION: Motion by Council Member Chris Baird to leave the nominations opened until the deadline for submission at the Chair’s discretion. Motion seconded by Council Member Ken Ballantyne carried 6 – 0.

I. Establishing Council Study Committee for Council Administrator evaluation (Chairwoman Tubbs)

MOTION: Motion by Council Member Chris Baird to approve a study committee consisting of Council Members Elizabeth Tubbs, Jaylyn Hawks and Chris Baird, for the Council Administrator evaluation, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Jaylyn Hawks carried 6 – 0.

J. Ratifying press release issued under the name of Carbon, Duchesne, Emery, Grand, San Juan, Summit, and Uintah Counties to be released on March 11, 2016 showing support for the continued work on the PLI process (Council Member Jackson)

Chair Tubbs gave update on the timeline of the press release and the representation of Grand County in the document. Citizens from the audience spoke regarding the press release.

Bob O'Brien spoke in opposition of ratifying the press release.

Mary O'Brien spoke in opposition of ratifying the press release.

Marc Thomas spoke in opposition of ratifying the press release.

David Early spoke in opposition of ratifying the press release.

Council Member Jackson gave the history of his knowledge of the press release and a conversation with Uintah County Commission Mike McKee regarding a press conference. Council Member Jackson attended the press conference.

Council Chair Tubbs said that from the beginning this should not have happened without the vote of the Council and wants to go on record to the other counties of the mistake of printing without Grand County’s approval.

Council Member Baird would not be comfortable endorsing the PLI process and is waiting to hear back from his delegation as to our concerns.

Council Member Hawks feels like the press release will be used against Grand County.

Council Member McGann would like to have a press release that states Grand County does not endorse what has been said and wants KSL and the Deseret News to clarify this.

No further action taken.

K. Approving volunteer appointment(s) to District and County Boards and Commissions:

1. Historical Preservation Commission (Council Member Baird)

MOTION: Motion by Council Member Chris Baird to approve the appointments of Donna Jordan and Don Montoya with terms expiring 12/31/2019, and the mid-term appointment of Andy Nettle with a term expiring 12/31/2018, to serve on the Historical Preservation Committee, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 6 – 0.

Consent Agenda- Action Items

L. Approving retail beer, wine and liquor license for Moab Celtic Festival – Scots on the Rocks to be held at Old Spanish Trail Arena November 4-6, 2016

MOTION: Motion by Council Member Ken Ballantyne to approve the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 6 – 0.

Recess at 6:55 p.m. for the Grand County Municipal Building Authority Meeting

General Council Reports and Future Considerations

Council Member Ballantyne

- Reported the Health Care Special Service District received the first ML check of 2016 in the amount of \$5,700.

Council Member Hawks

- Attended the Council on Aging meeting.

Council Chair Tubbs

- Spoke to Kelly Thornton, Work Force Services, who is looking at starting a group in Grand County a meeting will be held with more information.
- Report the Grand Conservation District committee is interested in CRMP progress.

Council Member Baird

- Attended the Lions Park Grand Opening.

Council Administrator Ruth Dillon

- Reported that EMS Director Andy Smith has a project on the CIB list ready in May for June application submittal.

Adjourn

The meeting was adjourned at 7:25 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

March 29, 2016

The Grand County Council met in Special Workshop Session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairman Elizabeth Tubbs called the Council meeting to order at 9:00 a.m. In attendance were Council Members Elizabeth Tubbs, Chris Baird and Jaylyn Hawks along with Grand County Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon and members of the Grand County Planning Commission. Council Members Ballantyne, Paxman, Jackson and McGann were absent.

Workshop

Joint County Council – Planning Commission Housing Workshop (Zacharia Levine, Community Development Director)

A. Housing Workshop (Zacharia Levine, Community Development Director)

The discussion occurred until 11:55 a.m. County Council and Planning Commission will continue to work on housing issues regarding Future Land Use Plan, Code Enforcement, amending Land Use Code. Agenda for the next workshop on the April 19 Council meeting, will be to continue discussion regarding code enforcement.

Adjourn

The meeting was adjourned at 11:55 a.m.

Grand County Council Chair

ATTEST:

Diana Carroll

**GRAND COUNTY
COUNTY COUNCIL MEETING**

APRIL 5, 2016

Agenda Item: E

TITLE:	2015 Sand Flats Recreation Area report
FISCAL IMPACT:	None
PRESENTER:	Andrea Brand, Director, Sand Flats Recreation Area (SFRA)

**Name & Contact
Information:**

Andrea Brand
Director
Sand Flats Recreation
Area,
Moab, UT 84532
435-259-1386
abrand@grandcountyutah.net

BACKGROUND:

Andrea Brand, Director SFRA, will be reporting to the Council on Sand Flats 2015 statistics and other Sand Flats topics. Anticipated presentation time is 15 minutes (includes time for questions).

ATTACHMENT(S):

1. Grand County Sand Flats Recreation Area 2015 Annual Report
2. SFRA Remit Totals 2007-2015
3. SFRA Visitation Statistics 2015
4. SFRA brochures (to be provided)

FOR OFFICE USE ONLY:

Attorney Review:

N/A

Grand County/ Sand Flats Recreation Area 2015 Annual Report

Overview:

The Sand Flats Recreation Area (SFRA) completed its nineteenth year of operation and seventeenth year of self-sustained operation in 2015.

- Total fees collected : \$423,500
- Total grants: \$8,500
- Total expenditures: \$345,335
- Carry over fund for operation in the 2016 season approximately \$175,000
- Estimated total visitation from remits: 131,035 persons.

The Sand Flats Program provided day to day management of a 7,809 acre recreation area at no cost to tax payers. These services included:

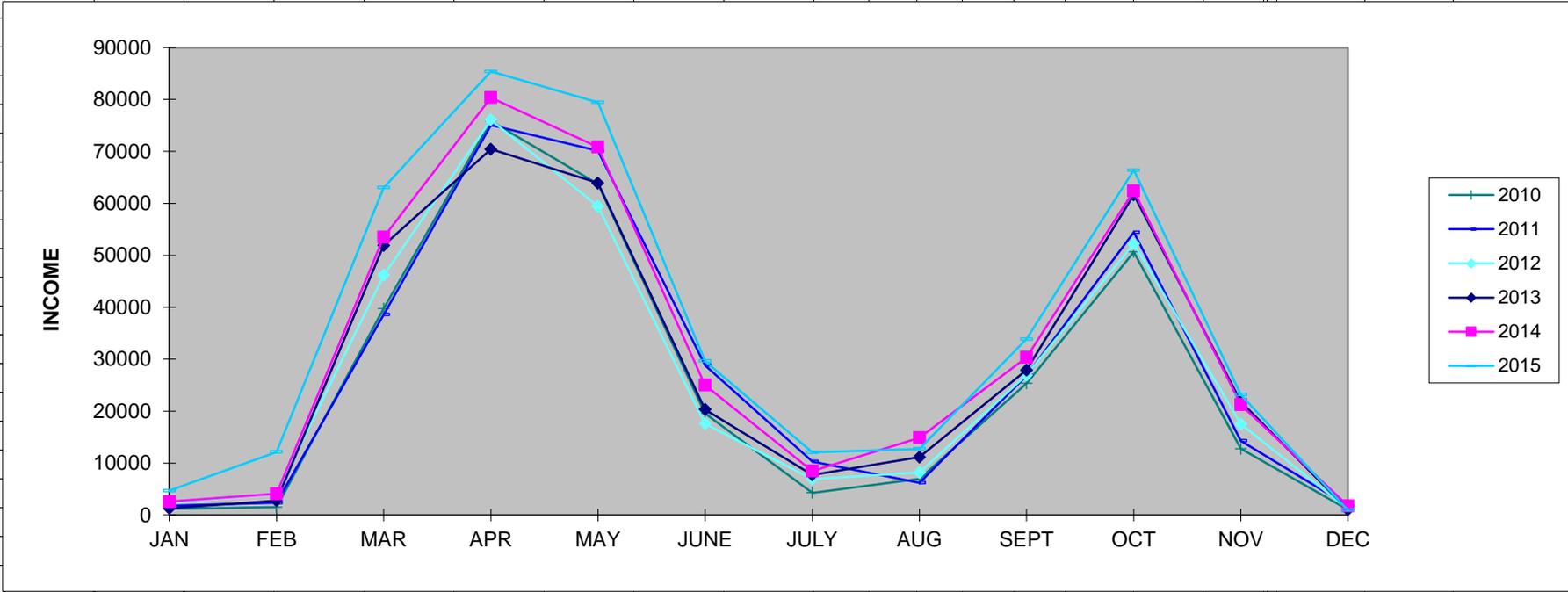
- Staffed Sand Flats entrance booth spring through fall.
- Performed daily patrols of the recreation area along with site to site compliance checks of all campsites.
- Maintained all trails and trailheads.
- Scheduled and completed general maintenance of all campsites.
- Pumped, cleaned and stocked toilets.
- Provided trash removal.
- Replaced all vandalized, worn or deteriorated facilities.
- Maintained and updated all information kiosks.
- Provided brochures and maps to visitors.
- Provided up to date web site information on Sand Flats area.
- Presented accurate interpretive information to visitors and community members through written and oral presentations and roving interpretive contacts.
- Provided volunteer opportunities to our visitors and members of the community.
- Provided employment for 2 high school apprentices, 5 seasonal workers and 3 year round staff.
- Provided funds to Grand County Clerks' office (\$5,000) and to Grand County Search and Rescue (\$10,000).

2015 Highlights:

- Group site reservation system went on line
- Campground B improvements completed with BLM monies, heavy equipment and SFRA labor. BLM has put in for deferred maintenance funds for improvements to campgrounds C and D for 2019 and 2020.
- Medieval Chamber/Morning Glory Arch hiking trail marked
- SFRA office and yard moved to old Senior center
- Fee increase proposal passed
- Fins and Things officially changed to one way trail
- An intern position was funded through Department of the Interior's Youth Initiative grant
- Interpretive Signs added to Improvements made to protect Dinosaur Track site on Hell's Revenge trail
- Collaborated with BLM, local outfitters and jeep clubs to address concerns on Hell's Revenge trail with more regulatory and directional signs
- "Plants of the High Desert" book completed
- Contributed to Public Lands Initiative process as it applies to SFRA

SFRA Remits

	Annual Remit Totals by Month										% of Change							Average	
	2007	2008	2009	2010	2011	2012	2013	2014	2015	08	09	10	11	12	13	14	15	07-15*	10-15*
JAN	1486	964	1226	1197	1819	2390	1289	2606	4690	-35	27	-2	52	31	-46	102	80	1963	2332
FEB	5845	4322	4608	1521	2390	4128	2781	4087	12161	-26	7	-67	57	73	-33	47	198	4649	4511
MAR	45618	54793	41801	39732	38588	46162	51913	53500	63008	20	-24	-5	-3	20	12	3	18	48346	48817
APR	75686	61528	69306	75823	75079	76039	70418	80361	85392	-19	13	9	-1	1	-7	14	6	74404	77185
MAY	50169	53005	54994	63721	70090	59427	63905	70818	79449	6	4	16	10	-15	8	11	12	62842	67902
JUNE	13090	15897	21387	19539	28838	17596	20343	25011	29646	21	35	-9	48	-39	16	23	19	21261	23496
JULY	4843	5639	6968	4283	10331	6918	7725	8479	12055	16	24	-39	141	-33	12	10	42	7471	8299
AUG	7185	7813	7198	6957	6232	8200	11145	14904	12740	9	-8	-3	-10	32	36	34	-15	9153	10030
SEPT	23916	22048	24422	25326	26846	26931	27896	30334	33863	-8	11	4	6	0	4	9	12	26842	28533
OCT	45286	43248	49587	50650	54436	52224	61640	62406	66374	-5	15	2	7	-4	18	1	6	53983	57955
NOV	18406	15714	16186	12780	14302	17503	21807	21243	23191	-15	3	-21	12	22	25	-3	9	17904	18471
DEC	853	1174	601	1064	1812	1169	1034	1778	940	38	-49	77	70	-35	-12	72	-47	1158	1300
TOTAL	292383	286145	298284	302593	330763	318687	341896	375527	423509	-2%	4%	1%	9%	-4%	7%	10%	13%	329976	348829



SFRA estimated visitation by month 2013-2015

	Sand Flats Recreation Area Estimate Total # of Visitors 2013	Sand Flats Recreation Area Estimate Total # of Visitors 2014	Sand Flats Recreation Area Estimate Total # of Visitors 2015
Jan	322	704	1,398
Feb	888	1,256	3,803
March	16,135	16,411	19,335
April	20,808	24,991	26,489
May	19,362	21,614	24,663
June	6,420	7,877	9,235
July	2,556	2,829	3,855
Aug	3,416	4,583	4,106
Sept	8,553	9,156	10,371
Oct	18,629	18,585	19,950
Nov	7,204	6,904	7,515
Dec	275	588	316
	104,568	115,497	131,035

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
April 5, 2016

Agenda Item: F

TITLE:	Community Development Update
FISCAL IMPACT:	N/A
PRESENTER(S):	Mary Hofhine, Planning and Zoning Administrator

Prepared By:
ZACHARIA LEVINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT
DIRECTOR

FOR OFFICE USE ONLY:
Attorney Review:

N/A

BACKGROUND:

The Community Development Director would like Council to be aware of the following:

1. County Resource Management Plan (CRMP)
 - a. HB 219 passed during the 2016 general legislative session. There are three noteworthy implications:
 - i. Time extension: The new deadlines for planning and zoning review and county council adoption, respectively, are May 1, 2017 and August 1, 2017.
 - ii. Change in content requirements: The three overarching themes of energy, air, and water were removed. Air was added as a 28th specific resource topic.
 - iii. Funding specifics: The County may receive up to \$25,000, or half the estimated cost of writing the CRMP, up front. The County may receive up to \$25,000 more upon completion of the plan, for a total of \$50,000. No match is required.
 - b. Staff, and planning commission, recommend the County engage the support of an outside consultant to write the plan. In light of the certainty provided by HB 219, staff will draft a Request for Proposals (RFP) to be reviewed by Council at the second meeting in April.
2. Community Match Grant
 - a. The Economic Development Corporation of Utah (EDC Utah) has awarded the Community Development Director a 50-50 match in funding, up to \$600, for economic development training.
3. Developing senior housing and assisted living facility
 - a. The Community Development Director is participating in an interagency task force to evaluate, and potentially develop, senior housing and an assisted living facility on land owned by the Healthcare Special Service District and Moab Regional Hospital.
4. American Planning Association (APA) national conference
 - a. The Community Development Director is returning from Phoenix, AZ tonight following his participation in the national planning association conference. He received a \$500 award from the Utah chapter to help offset the costs of his attendance.

2015 Conflict Public Defender Report

Courts: Grand County District, Justice & Juvenile Courts

Types of Cases and Offenses: District Court: 1st, 2nd and 3rd degree felonies and Class A Misdemeanors

Justice Court: Class B & C Misdemeanors and
Infractions. These include Grand County and Moab City cases.

Juvenile Court: Juvenile Cases

Note: I have had the public defender contract for several years. This information applies generally to prior years as well as 2015. My contract with the County, by agreement, is a set amount. (\$14K per year, in monthly payments of \$1,167.) Because of that, I do not keep detailed time records of work on appointed cases. Consequently, the information that follows are estimates. If the County prefers, I could keep track of time and expenses, as I do with a similar conflict contract in San Juan County. If so, we would need to negotiate a reasonable hourly rate. As it stands, since “indigent” defendants are assessed a \$250 fee in each case for the services of the public defender, the County is actually only paying 1/2 or less of the contractual amount.

Particular Cases: Not sure what you are looking for here. In District Court, I am usually appointed an average of 2-3 cases per month. The majority of these have one or more felonies, and usually associated misdemeanor charges. Appointments in Justice Court cases are less frequent – maybe half-a-dozen per year. Juvenile appointments are rare.

Non-Jury Trials: Two or three a year on average.

Jury Trials: Infrequent. I believe this speaks more to the productive working relationship I have with the Grand County and Moab City Attorneys and their staffs more than anything else. That, and the fact that neither of those offices tends to pursue “bad” or questionable cases. If there are legitimate evidentiary or charging issues, we usually work them out short of a trial.

Hearings Other Than Trials: These occur more frequently and include Motions for Protective Orders; Orders to Show Cause for Probation Violations or alleged failure to strictly abide by the terms of a sentence; Motions to Suppress or Exclude Evidence; Bail and/or Bond Reviews, and other matters.

Plea Negotiated Settlements: This is the usual resolution in both District and Justice Courts.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: H

TITLE:	Discussion on budgeting for expected additional Aircraft Rescue Fire Fighter (ARFF)/Operations staffing requirements at Canyonlands Field
FISCAL IMPACT:	
PRESENTER(S):	Judd Hill, Canyonlands Field Airport Manager

Prepared By:

Judd Hill
Airport Manager
jhill@grandcountyutah.net
435-259-4849

FOR OFFICE USE ONLY:

Attorney Review:

N/A

BACKGROUND:

We are excited to have air service return to Moab. A requirement for the certification of our airport that enables our air service requires us to maintain Aircraft Rescue Fire Fighters at the ready during flight operations.

The flight schedule that will be undertaken by Boutique Air will exceed our current staffing. We will need to staff the airport approximately 18 hours per day, 7 days a week. Our budget was generated on the consideration of needing coverage during normal working hours throughout the week, and approximately 6 hours each day on the weekends.

Our current budget will not meet the needs of the airport to fulfill the requirements. We would like to discuss the need for additional full and part-time staff.

ATTACHMENT(S):

1. CNY Schedule

Hours of Coverage Required at CNY

	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	
Previous Years Flight																									
April Weekday																									
April Weekend																									
Rest of Season																									
FBO Hrs (Redtail)																									
3 Full time staff (Only 2 currently)																									

Staffing Needs

Extended hours for current staff on weekend

1 additional full-time position for weekdays

1 additional part-time position for weekends/holidays

Firefighting gear for 2 new people

Firefighting training for 2 new people

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: I

TITLE:	Discussion on recommended revisions to the Policies and Procedures of the Governing Body: portions of Section B, "Council Members", a portion of Section C, "County Committees" (both postponed from March 15, 2016) and Section D, "Duties of the Chair" (allow 30 minutes)
FISCAL IMPACT:	N/A
PRESENTER(S):	Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann

Prepared By:

Ruth Dillon
 Council Administrator
 (435) 259-1347
 rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

None requested

BACKGROUND:

On March 15th, the Council discussed Sections A through C of the Policies and Procedures of the Governing Body, and requested that the following be brought back for further discussion:

Section B, "Council Members":

B2. Use of Officers' Titles

- Should it be allowed to use "Council Member" as a title even when the communication is *not* official County Council business?
- Should this bylaw be stricken altogether?

B7. Electronic Communication

- Should it be allowed for individual Council Members to debate an issue through social media communications?
- See also Administrator's suggestion for a rewrite per Council's March 15th request to consolidate State Code (attached).

B8c. Council E-mail and Communication Policy

- Should certain malicious anonymous communications be introduced to the Governing Body, such as ones that could be considered a threat?

C5. County Committees

- Is this a redundant bylaw?
- See Administrator's suggested edits per Council's March 15th request to research redundancy (attached).

The next topic for tonight's discussion is Section D, "Duties of the Chair." The Study Committee's redlined suggestions are provided.

ATTACHMENT(S):

1. Council Study Committee redlined suggested changes (Sections B2, B7, B8c, C5, and D)
2. Administrator's redlined suggested changes per March 15th Council discussion (Sections B7 and C5).

the Chairperson as defined in these bylaws, in the absence or disability of the Chair.

119. Chair Pro-Tem: Means a Council Member selected by the Governing Body as Chairperson in the absence or disability of the Chair and Vice Chair. The Chair Pro-tem's authority ~~only extends~~exists for the duration of ~~that a~~ specific ~~meeting~~time period, typically a specific Council meeting.

124. Official County Council Business: Means matters that have been formally acted upon or authorized by the Council ~~or authorized~~ in a lawful meeting.

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13. Council Officers: Means Council Chair and Vice Chair.

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B. Council Members

1. Appointment of the Presiding Officers (Chair and Vice Chair): The Council shall elect or appoint the Chair and the Vice Chair at its first meeting in January. The Council shall make its best effort to elect or appoint a different Council Member as Chair each year.

2. Use of Officers' Titles: Council officers shall not use their titles in any communication that is not official County Council business. Printing officer titles on business cards is permitted.

3. County Meeting Attendance: Council Members shall make their best effort to attend all regularly ~~and specially~~-scheduled and special Council Meetings and meetings of the Boards/Commissions/Committees on which they are appointed to serve.

4. Participation in Local, State or Federal Committees: Council Members are encouraged to participate in other local, state and federal committees and associations and ~~seek appointment by the appropriate authority when necessary~~disclose same to the County Council.

5. County Council Documents Letterhead Logo: The official Grand County letterhead, which includes the Grand County logo and names and titles of current officers/Council Members, shall be used only for official County Council business. See also "Council Communications."

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6. Council Communications: Council Members, including the Chair, shall not ~~imply that they are speaking~~speak for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. ~~For example, phrases such as "I am just speaking for myself...," "Speaking as an individual...," "My position on this does not represent the Council or the County..." or "The Council has not voted on this..." may be used to clarify this issue.~~ See also Section B, 10 Attachment III, "Council E-mail and

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Communication Policy": Council Members are encouraged to delineate their personal opinions from the official positions of the Council in the course of the discharge of their duties.

7. Email-Electronic CorrespondencesCommunication: Council Members shall refrain from debating an issue with each other through email-electronic eorrespondencescommunications. Voting or gaining approval electronically is specifically prohibited. Any debate among Council Members through email electronic communications may be considered a public statement and may be included as a part of the public record. UCA §52-1-103(9); General updates, review of documents or informational emails-electronic communications from Council Members and AdministratorMembers, Administrator or others that will be discussed openly during a scheduled meeting are permitted. See also Section B, 10 Attachment III, "Council E-mail and Communication Policy."

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8. Council E-mail and Communication Policy:

a. Each Council Member will be given a unique email address, and all email addressed to an individual Council Member or the Council will be forwarded as received.

b. In order to reduce duplicate emails, listserv emails from the organizations listed below will not be forwarded; instead Council staff shall check at least annually to insure that all Council members are on the direct distribution lists for:

1. UAC (Utah Association of Counties)

2. NACo (National Association of Counties)

3. CCP (Canyon Country Partnership)

4. Any other organization requested by a Council Member

c. Anonymous communications determined by the Council Administrator to be malicious shall not be introduced to the Governing Body; instead the Council Administrator shall forward same to the County Clerk. Anonymous communications determined by the Council Administrator to not be malicious shall be placed in a file folder in the Council's Office for Council Member review, and all Council members will be notified of same via email upon such determination.

d. Surface mail addressed to a specific Council member is to be placed in that Councilperson's box when received. Mail addressed to former Council Members will be distributed to their successors.

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9. Municipal Building Authority and Board of Equalization: Council Members shall serve as the Municipal Building Authority as required for capital projects and shall serve as the local Board of Equalization as required for property tax assessment matters.

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10. County Board/Commission/Committee and Local and Special Service District ~~Board Representation~~: All County Boards, ~~and Commissions, and Committees~~ and Local and Special Service District Boards ~~shall~~ may include one Council

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Member representative either as a voting or ex-officio member according to the Board/Commission's enabling ordinance unless otherwise prohibited by law. County Committees shall include a Council Member representative, if required, according to the Committee's enabling resolution.

C. Council Members' Participation on County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards

1. Appointment Assignments to County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards: In January of each year the Council shall review each Council Representative position to County ~~Boards and Commissions~~ Boards, Commissions and Committees, and Local and Special Service District Boards, and other agencies. Council Members shall indicate which assignments they would prefer. For assignments selected by more than one Council Member, the Council shall vote on who receives the assignment. In the event that no Member volunteers for an assignment, the Chair shall assign a Member.
2. Council Members' Role: Council Members appointed-assigned to serve on County Boards, ~~and Commissions~~ and Committees, and Local and Special Service District or other agency Boards shall serve as the liaison to the County Council, whether a voting member per enabling documents or not. Council Members shall represent the County Council but cannot commit the County without the approval of the majority of the Council.
3. Boards/Commissions/~~Committees~~/Agencies Reporting to the Council: Council Representatives to Boards/Commissions/Committees and agencies shall regularly report to the Council during the General Council Report section of the Agenda ~~on a quarterly basis and~~ or as necessary action is required. Council Members shall request that the Chair place on the agenda as separate items any reports of assignments or meetings that require more detailed discussion or consideration.
4. Council Member Participation: Council Members who are not appointed-assigned representatives are encouraged to attend any Board, ~~or Commission, or~~ Committee meeting for informational purposes and ~~should~~ shall notify the Council Representative of their interest to attend. Council Members not appointed-assigned as Council Representatives attending these meetings shall participate as members of the public, ~~unless requested to attend by the Council Representative in their stead. When attending in place of the designated Council Representative, the Council Member shall have a vote, in cases of voting positions.~~
5. Special County Committees: County Committees other than Boards and Commissions ~~shall~~ may be established through Resolution by the Council and

~~shall may~~ include an ~~appointed assigned~~ Council Representative and interested community members/~~stakeholders~~. Such committees are less formal than Boards and Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall not have the authority to make Council decisions or to expend County funds without the approval of the majority of the Council at a regularly scheduled meeting. Council Members are encouraged to participate on these committees and in some cases a Council Representative is required as per the enabling resolution. The Council Representative's ability to vote as a Committee Member is also determined by the enabling resolution.

6. Special Service District Boards: In accordance with (UCA §~~17B~~17D, Chapter 1) the County Council may establish Special Service District ("District") Boards. These Boards are independent of the County save that the County Council shall, pursuant to UCA –Section 17D-1-303, make all appointments to such Administrative Control Boards ~~except for elected-District Boards elected by the public and where otherwise established in the organization's bylaws or enabling documents.~~ Each District Board shall include one Council Member representative as ~~appointed or assigned appointed~~ by the Council to serve the term established by the District bylaws. All business conducted by the District Board shall be independent of the County with the exception of the involvement of the Council Representative. ~~Annual-j~~Joint meetings of the Council Membership and the District Boards are encouraged for the purpose of establishing common goals and objectives.

D. Duties of the Chair

1. The Chair: The Chair (and each of the Vice-Chair and Chair Pro-Tem acting as Chair) shall have no veto power and no other special substantive authority. The Chair is responsible for ~~developing setting~~ the Council Agenda, facilitating the Council Meetings, and signing ~~of~~ the Council-approved documents. The Chair does not represent the Council as a whole Governing bBody unless directed by the majority of the Council Members during a lawful meeting and is subject to all of the provisions of Section B of ~~this document~~these bylaws. The Chair is authorized, particularly when time is of the essence, prior to Council approval in a lawful meeting to sign documents of a non-political nature for potential ratification by the Council at the next regular meeting; examples include non-political letters of support, marketing agreements in budget, grant applications with grant match in budget, and the like. Additionally, -the Chair provides guidance to the Council Administrator; while -the Council as a unit provides specific direction. See also Section E. "The Council Administrator."
2. Presides: The Chair shall be the Presiding Officer at all meetings and hearings of the Governing Body.

3. Vice-Chair: In the event of absence or disability of the Chair, the Vice-Chair shall preside. Upon the Chair's request, the Vice-Chair shall assist with the discharge of any of the Chair's duties.
4. Chair Pro-Tem: In the absence of the Chair and Vice-Chair, the ~~members~~ Members shall appoint a Chair Pro-Tem.
5. Study Committees: The Chair may, at his/her discretion, oversee the membership and proper functioning of the Council Study Committees, whether or not a designated committee member. See also Section E. "The Council Administrator."
6. Control of Chambers: The Chair shall have control of the Council Chambers.
7. Points of Order: The Chair shall preserve order, and decide all points of order and procedure, subject to appeal of membership. The Chair may vote on all matters but may not make motions according to Robert's Rules of Order.
8. Roll Call Vote: All matters involving expenditure of funds require a roll call vote.
9. Declare Votes: Motions may be determined by voice vote, or show of hands or at the request of any member by roll call. The Chair shall declare all votes. If any Member requests it, a roll call shall be ordered.
10. Sign Documents and Contracts and Agreements: The Chair shall sign resolutions, ordinances, and all other documents issued by the Governing Body. The Chair shall sign all contracts and agreements approved by the County Council on behalf of the Council, including "all associated documents" included in motions. The Chair may delegate such signatory authority to the Vice-Chair as per Section D.1. 3. (above), or when appropriate, the Chair Pro-Tem. The Chair shall consult with the Council Administrator and the County Attorney for review of above said documents as deemed appropriate. If, due to time constraints, a document must be signed prior to a Council meeting, the Chair may use discretion to sign the document for ratification by the Council at the next Council meeting; discretion must include consideration that political matters require Council vote prior to signature. For more details, see Section D.1.
11. Training on Open and Public Meetings Act: The Chair shall ensure that all Members are provided with the opportunity for -annual trainings of the Open and Meetings Act. UCA §52-4-104
12. Voting Rights and Authority: The Chair, Vice-Chair and Chair Pro-Tem shall have the same rights to debate and vote in the Council as any other Council Member. The Chair shall not make or second motions, amend, or substitute motions, according to Robert's Rules of Order.

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B. Council Members

7. Electronic Communication: Council Members are encouraged to be mindful in their electronic communications that any electronic communications among two or more Council Members may be subject to GRAMA, the State's Government Records Access and Management Act. GRAMA gives "every person the right to inspect a public record" (UCA 63G-2-201(1)). It defines a public record as "public unless otherwise expressly provided by statute" (UCA 63G-2-201(2)). Exceptions are, according to UCA 63G-2-202, "a record that is private, controlled, or protected" under State Code.

Furthermore, the State's Open and Public Meetings Act defines an electronic message as "a communication transmitted electronically including: electronic mail, instant messaging, electronic chat, text messaging..., or any other method that conveys a message or facilitates communication electronically" (UCA 52-4-103(5)(a)). The Open Meetings Act specifically states that the Act does not preclude "members of a public body" from transmitting "an electronic message to other members of the public body at a time when the public body is not convened in an open meeting" (UCA 52-4-210).

C. Council Members' Participation on County Boards, Commissions & Committees and Local and Special Service District Boards

5. County Committees: County Committees may be established through Resolution by the Council and may include an assigned Council Representative and interested community members/stakeholders as voting members. Such committees are less formal than Boards and Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall act as an advisory body to the Council and shall not have the authority to make Council decisions or to expend County funds unless specifically and legally authorized to do so by resolution. Council Members are encouraged to participate on County Committees.

April 2016

March 2016							May 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	<ul style="list-style-type: none"> 9:00AM Housing Workshop (Chambers) 2:00PM Farewell Party for Orinda (Chambers) 	<ul style="list-style-type: none"> 5:00PM Agenda Summaries Due 		1	2
3	<ul style="list-style-type: none"> 4:00PM Noxious Weed Control Board (Grand Center) 5:00PM Airport Board (Chambers) 	<ul style="list-style-type: none"> 8:30AM Safety & Accident Review Committee (Chambers) 2:00PM Housing Workshop (Chambers) 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 8:00AM Work Hard, Play Hard: Running an Outdoor Service Business (SLC) 1:00PM Stakeholder Outreach Meeting RE: Gold King Mine Spill (Monticello Commission Chambers) 5:00PM Agenda Summaries Due 	<ul style="list-style-type: none"> 5:30PM Mosquito Abatement District (District Office) 7:00PM Grand Water & Sewer Service Agency (District Office) 	8	9
10	<ul style="list-style-type: none"> 12:30PM Council on Aging (Grand Center) 7:00PM Conservation District (Youth Garden Project) 	<ul style="list-style-type: none"> 12:00PM Trail Mix Committee (Grand Center) 2:00PM USU Advisory Board (USU Moab) 3:00PM Travel Council Advisory Board (Chambers) 5:30PM OSTA Advisory Committee (OSTA) 6:00PM Cemetery Maintenance District (Sunset Memorial) 6:00PM Transportation SSD (Road Shed) 	UAC Management Conference ♦ Davis Conference Center		2016 Governor's Economic Su... ♦ SLC	
17	18	<ul style="list-style-type: none"> 12:00PM Chamber of Commerce (Zions Bank) 2:00PM Housing Workshop - CANCELLED (Chambers) 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 5:00PM Agenda Summaries Due 6:00PM Recreation SSD (City Chambers) 	<ul style="list-style-type: none"> 8:30AM Performance Review Committee (Chambers) 12:00PM Housing Authority Board (City Chambers) 4:00PM Arches SSD (Fairfield Inn & Suites) 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital) 7:00PM Grand Water & Sewer Service Agency (District Office) 	22	23
24	25	<ul style="list-style-type: none"> 1:00PM UDOT Annual Visit (117 South Main, County Courthouse, Monticello) 3:00PM Moab Tailings Project Steering Committee (Chambers) 	<ul style="list-style-type: none"> 1:00PM Homeless Coordinating Committee (Zions Bank) 6:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 9:00AM Canyon Country Partnership (Museum of the San Rafael) 1:00PM Association of Local Government (ALG) (Price) 	<ul style="list-style-type: none"> 11:30AM Joint City/County Council Meeting (TBD) 	30

May 2016

April 2016							June 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	<ul style="list-style-type: none"> 1:00PM - 1:00PM Affordable Housing Task Force (Chambers) 5:00PM - 5:00PM Airport Board (Chambers) 	<ul style="list-style-type: none"> 8:30AM - 8:30AM Safety & Accident Review Committee (Chambers) 2:00PM - 3:45PM Housing Workshop (Chambers) 4:00PM - 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 5:00PM - 5:00PM Agenda Summaries Due 	<ul style="list-style-type: none"> 5:30PM - 5:30PM Mosquito Abatement District (District Office) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) 	6	7	
8	<ul style="list-style-type: none"> 12:30PM - 12:30PM Council on Aging (Grand Center) 7:00PM - 7:00PM Conservation District (Youth Garden Project) 	<ul style="list-style-type: none"> 12:00PM - 12:00PM Trail Mix Committee (Grand Center) 3:00PM - 3:00PM Travel Council Advisory Board (Chambers) 5:30PM - 5:30PM OSTA Advisory Committee (OSTA) 6:00PM - 6:00PM Cemetery Maintenance District (Sunset Memorial) 6:00PM - 6:00PM Transportation SSD (Road Shed) 	<ul style="list-style-type: none"> 12:00PM - 12:00PM Area Sector Analysis Process (ASAP) Steering Committee Meeting (USU Moab-Room R) 6:00PM - 6:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 5:00PM - 5:00PM Solid Waste Management SSD (District Office) 5:30PM - 5:30PM Library Board (Library) 6:00PM - 6:00PM Thompson Springs Fire District (Thompson) 7:00PM - 7:00PM Thompson Springs Water SSD (Thompson) 	<ul style="list-style-type: none"> 10:00AM - 10:00AM Historical Preservation Commission (Grand Center) 	13	14
15	16	<ul style="list-style-type: none"> 12:00PM - 12:00PM Chamber of Commerce (Zions Bank) 2:00PM - 3:45PM Housing Workshop - CANCELLED (Chambers) 4:00PM - 4:00PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> Business Summit 1:00PM - 1:00PM Moab Area Watershed Partnership (Water District Office) 5:00PM - 5:00PM Agenda Summaries Due 6:00PM - 6:00PM Recreation SSD (City Chambers) 	<ul style="list-style-type: none"> 12:00PM - 12:00PM Housing Authority Board (City Chambers) 4:00PM - 4:00PM Arches SSD (Fairfield Inn & Suites) 5:30PM - 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) 	20	21	
22	23	<ul style="list-style-type: none"> 2:45PM - 2:45PM Mental Health Board (Green River) 5:00PM - 5:00PM Public Health Board (Green River) 	<ul style="list-style-type: none"> 6:00PM - 6:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 1:00PM - 1:00PM Association of Local Government (ALG) (Price) 	<ul style="list-style-type: none"> 10:00AM - 12:00PM BLM Coordination Meeting (Chambers) 	28	
29	<ul style="list-style-type: none"> Memorial Day 8:00AM - 5:00PM County Offices Closed 	<ul style="list-style-type: none"> 9:00AM - 9:00AM Housing Workshop (Chambers) 	<ul style="list-style-type: none"> 5:00PM - 5:00PM Agenda Summaries Due 	<ul style="list-style-type: none"> 5:30PM - 5:30PM Mosquito Abatement District (District Office) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) 	3	4	

Make a difference in your community ...

Become a Grand County Board or District Volunteer

NOTICE OF COUNTY BOARD END OF THE YEAR VACANCIES for Citizen Participation. The following *Grand County Boards, Commissions & Committees* will have vacancies at year end. Must reside in Grand County unless otherwise indicated, have the appropriate expertise when required by law, and agree to abide by the County's Conflict of Interest Ordinance. Applications are due: **Until Filled**

COUNTY BOARD, COMMISSION OR COMMITTEE	VACANCIES	TERM EXPIRATION

NOTICE OF DISTRICT BOARD END OF THE YEAR VACANCIES for Citizen Participation. The following *District Boards* in Grand County will have vacancies at year end. Must reside in Grand County; must be a registered voter within the District; may not be an employee of the District. Applications are due: **Until Filled**

DISTRICT BOARD	Vacancies	Term Expiration
Thompson Springs Special Service Fire District	1	12/31/2019

For more information call KaLeigh Welch at (435) 259-1346. Interested applicants shall complete the "Board, Commission, and Committee Certification and Application Form" available at <http://grandcountyutah.net/194/Boards-Commissions-Committees> or at the County Council's Office. Completed forms may be emailed to council@grandcountyutah.net or delivered to Grand County Council Office, 125 E Center, Moab, UT 84532 until filled. The County Council will make appointments during a regular Council meetings.

Board member responsibilities and board meeting dates are available at <http://grandcountyutah.net/194/Boards-Commissions-Committees>



Employment Opportunities

Emergency Medical Technician - Basic

Posted March 15, 2016 8:00 AM | Closes September 30, 2016 3:00 PM

Job Summary Under the supervision of the Director of Emergency Medical services , this position requires current Utah Emergency Medical ... [Full Description](#)

[Apply Online](#)

Family Support Center Crisis Nursery Worker

Posted March 21, 2016 6:00 PM | Closes April 4, 2016

Job Summary Under the direct supervision of the Family Support Center Director, the Crisis Nursery Worker provides direct care for children using the Family... [Full Description](#)

[Apply Online](#)

Family Support Center On-Call Direct Staff (Part time)

Posted March 21, 2016 6:00 PM | Closes April 4, 2016

Job Summary: Under the direct supervision of the Family Support Center Director, the On-Call Direct Staff provides direct care for children at the Family Support Center... [Full Description](#)

[Apply Online](#)

GCSO - Assistant Food Service Manager in Jail

Posted February 19, 2016 | Closes June 30, 2016 3:00 PM

Apply Online Job Summary Under the supervision of the Food Service Manager, assists in planning menus, ordering supplies, and preparing meals for persons... [Full Description](#)

GCSO Corrections Officer

Posted March 17, 2016 8:00 AM | Closes April 4, 2016

Apply Online Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a sworn member of the Sheriff's Office whose work... [Full Description](#)

Library - Children's Library Assistant

Posted March 21, 2016 | Closes April 4, 2016

Job Summary Under the direction of the Head of Children/Teen Services, the Children's Library Assistant performs duties relevant to ... [Full Description](#)

[Apply Online](#)

SPRING CLEANING SEASON IS UPON US!

It's time for the annual Solid Waste District #1 Yard Clean Up!

WHAT CAN RESIDENTS BRING?

YARD (GREEN) WASTE

Brush, weeds, grass clippings, branches,
trees, leaves

CONSTRUCTION & DEMOLITION DEBRIS

Old fencing, lumber/wood scrap, sheetrock, roofing materials
Asphalt &/or concrete chunks, empty paint cans/buckets

**IF IT ISN'T LISTED ABOVE
DON'T BRING IT**

**NO furniture; NO mattresses; NO batteries;
NO metals; NO autos or parts; NO tires
NO household trash or appliances**

Pick Up Your 2016 Voucher Today!

VOUCHERS VALID ONLY

At the Moab landfill on Sandflats Rd for limited times

April 18-23, 25-30, 2016

Monday-Saturday 9-5

October 17-22, 23-29, 2016

Monday-Saturday 9-5

Vouchers are good for up to 2 cubic yards of residential generated waste

LIMIT ONE VOUCHER PER HOUSEHOLD

NO Businesses, please!

VOUCHERS CAN ONLY BE OBTAINED FROM

Solid Waste District Office, 1000 E Sandflats Road (Community Recycling Center)

Monday through Thursday 8:30 am to 4:30 pm

For More Information Call 435.259.3867

**GRAND COUNTY
COUNTY COUNCIL MEETING**

APRIL 5, 2016

Agenda Item: K

TITLE:	Approving proposed office lease with Boutique Air at Canyonlands Field Airport
FISCAL IMPACT:	\$605 - \$1424 monthly revenue depending on square footage selected
PRESENTER(S):	Judd Hill, Airport Manager

Prepared By:

Judd Hill
Airport Manager
110 W Aviation Way
Moab UT 84532
435 259-4849
jhill@grandcountyutah.net

RECOMMENDATION:

I move to approve the proposed office lease with Boutique Air at Canyonlands Field Airport and authorize the Chair to sign associated documents.

BACKGROUND:

Boutique Air proposes a 2 year lease for office space in the Canyonlands Field airport terminal building. Boutique Air will provide commercial air service to Salt Lake City and Denver as our community's Essential Air Service (EAS) contract airline.

The Airport Board will review the lease and accompanying documents for approval at the April 4th meeting.

ATTACHMENT(S):

Office Space lease agreement between Grand County and Boutique Air including Exhibits "A" and "B" which defines the locations of the leased spaces in the terminal and on the ramp (to be provided).

FOR OFFICE USE ONLY:

Attorney Review:

Boiler Plate Lease
Approved

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: L

TITLE:	Approving bid award for roof restoration at Road Department Shop
FISCAL IMPACT:	\$22,400, within budget
PRESENTER(S):	Glen Arthur, Assistant Road Supervisor

Prepared By:

Glen Arthur
Assistant Road
Supervisor
435-259-5308
[garthur@grandcounty
utah.net](mailto:garthur@grandcountyutah.net)

FOR OFFICE USE ONLY:

Attorney Review:

Boilerplate agreement
previously approved

RECOMMENDATION:

I move to approve the proposed bid award for roof restoration for the Road Department Shop to Joe Sorensen Construction in the amount of \$22,400, and authorize the Chair to sign all associated documents.

BACKGROUND:

This will repair a large section of a leaking roof and will add a layer of insulation. The bid process was followed. No other bids were received.

ATTACHMENT(S):

1. Proposal
2. Invitation to Bid
3. Proof of Publication
4. Agreement and Certificate of Insurance
5. Professional Licensure (to be provided)

PROPOSAL

JOE SORENSEN CONSTRUCTION INC.
3960 SPANISH VALLEY DR.
P.O. BOX 988
MOAB, UTAH 84532
435-259-5948
435-259-4336 FAX

PROPOSAL # 1

DATE 3/10/16

Proposal submitted to:

Work to be performed at:

Name Grand County
Street 125 E. Center St.
City Moab
State UT 84532
Telephone 435-259-1321

Grand County Road Department
3500 South Highway 191
Moab
UT 84532

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of work as follows:

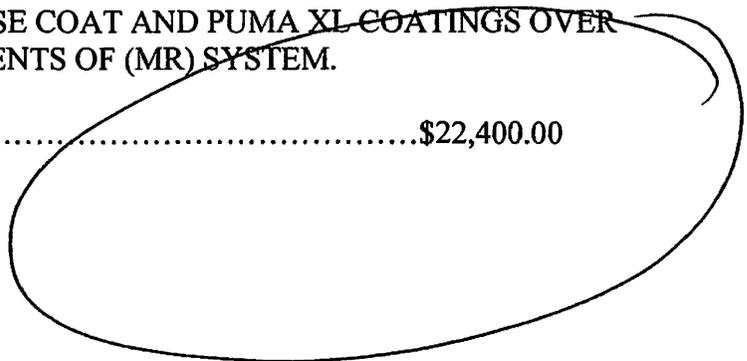
SPRAYED IN PLACE POLYURETHANE FOAM AND COATINGS AND
CONKLIN METAL ROOF RESTORATION SYSTEM

PROPOSED WORK

OPTION 1. INSTALL NEW SPRAYED IN PLACE POLYURETHANE ROOFING
FOAM AND CONKLIN METAL RESTORATION (MR) ROOFING SYSTEM ON
ROAD DEPARTMENT SHOP BUILDING AS PER SPECIFICATIONS.

1. CLEAN AND PREPARE ROOF SURFACES PRIOR TO APPLICATION OF NEW MATERIALS BY TIGHTENING AND OR REPLACING BOLT HEADS AND SECURING LOOSE METAL PANELS.
2. APPLY ROOF CLEANER AND POWER WASH ROOF SURFACES TO RECEIVE MR SYSTEM.
3. INSTALL AVERAGE THICKNESS 1.5" SPRAYED IN PLACE (1100) SQ FT POLYURETHANE FOAM OVER OLD PORTION OF SHOP AS NECESSARY.
4. INSTALL CONKLIN METAL ROOF RESTORATION SYSTEM AND TIE INTO NEW FOAM AND COATING SYSTEM.
5. APPLY BENCHMARK BASE COAT AND PUMA XL COATINGS OVER FOAM AND AS COMPONENTS OF (MR) SYSTEM.

PRICE.....\$22,400.00



CONDITIONS

1. Joe Sorensen Construction Inc. is fully licensed and insured as required by the State of Utah.
2. Employees of Joe Sorensen Construction Inc. to have coverage with the Workers Compensation Fund of Utah.
3. Joe Sorensen Construction Inc is a warranty-trained applicator for this roofing system.
4. This roofing system comes with a ten-year non pro-rated warranty on materials and a two-year labor guarantee. Warranty documents are issued only upon completion of job and receipt of final payment. This warranty may be renewed at the end of ten years.
5. Contractor to have control over parking adjacent to building.

COMMENTS

-
1. We thank you for the opportunity to provide an estimate on your project.
 2. These systems will reduce energy costs year round with added insulation and lower roof surface temperatures.
 3. Please contact our office with questions or comments on this proposal.
-

PAYMENTS

All materials are guaranteed to be as specified, and the above work to be performed and completed in a substantial workmanlike manner for the sum of;

TWENTY-TWO THOUSAND FOUR-HUNDRED

Dollars (\$22,400.00) with payments to be made as follows:

50% UPON ACCEPTANCE, BALANCE UPON COMPLETION.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control
 Note - This proposal may be withdrawn by us if not accepted within 15 days.

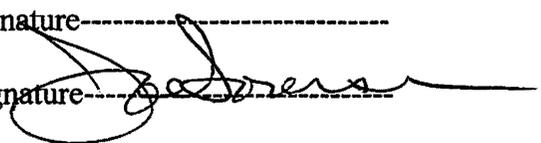
ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by

Signature-----

Date

Signature-----


Invitation to Bid

Grand County Road Department

350S Hwy 191

Invitation to Bid: On Foam and Metal restoration on original shop building. Excluding New metal portion.

1- Clean and prepare roof surfaces prior to application of new materials

2 -Install average thickness 1 ½: sprayed in place polyurethane foam approx 1100 sq feet

3- Install Conklin metal roof restoration system and tie in to new foam and coating system Or equivalent.

4- Apply bench mark basecoat and puma xl coatings over foam and as components of (MR) system Or equivalent.

5-Remander of shop building to receive Conklin MR system using benchmark and puma xl Or equivalent.

Approx total sq feet 5000

Proof of Publication

STATE OF UTAH,)
) ss.
County of Grand,)

Zane W. Taylor, being first duly sworn according to law, deposes and says: That he is the publisher of The Times-Independent, a weekly newspaper of general circulation, published every Thursday at Moab, Grand County, State of Utah, and a designated agent of the Utah Press Association; that the notice attached hereto and which is a copy of a

Grand County
Notice to Roofing Contractors

NOTICE TO ROOFING CONTRACTORS
Sealed Bids will be received at the Grand County Clerk's Office until 3:00 pm on March 10, 2016 at which time and place all bids will be publicly opened and read for contracting foam and metal restoration on original Road Department Shop Building.

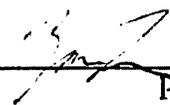
Specifications are available at the Grand County Clerk's Office at 125 East Center, Moab, Utah. For information call the Road Department at 435 259-5708. DEADLINE FOR ALL BIDS IS March 10, 2016 at 3:00 PM. Grand County reserves the right to reject any or all bids, to waive informality in any bid, which in the opinion of the Grand County Council shall best serve the interest of Grand County. Send bids to Clerk/Auditors Office, 125 E. Center St., Moab, Utah 84532, clearly marked on outside of envelope "Road Department Roof Restoration Sealed Bid".

Witness my hand and seal this 16th day of February, 2016.
/s/ Diana Carroll,
County Clerk/Auditor
Published in The Times-Independent, Moab, Utah February 18 and 25, 2016.

which is made a part of this Affidavit of Publication, was published in said newspaper for a period of 2 consecutive issues, the first publication date having been made

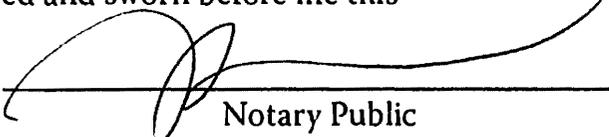
February 18, 2016

; and the last on February 25, 2016
; and the said notice was published in each and every copy of said newspaper during the period and time of publication, and that it was published in the newspaper proper and not in a supplement thereof, and that said notice was published on Utahlegals.com on the same day as the first newspaper publication and the notice remained on Utahlegals.com throughout the period and time of print publication.



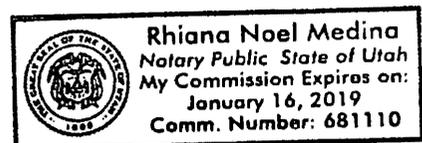
Publisher

Subscribed and sworn before me this



Notary Public
Residing in Moab, Utah

My Commission Expires



AGREEMENTS FOR INDEPENDENT CONTRACTORS

1. **GENERAL.** Grand County duly organized and existing under the laws of the State of Utah, with its primary place of business located at 125 E. Center Street, Moab UT 84532, Utah (hereinafter referred to as County) and Joe Sorensen Construction, license number 4979539-5501 (hereinafter referred to as Contractor) located at PO Box 988 Moab, Utah 84532 herewith enter into this agreement for services, effective upon this date: April 6, 2016
2. **RECITALS.** The parties recite and declare:
 - A. Contractor is willing to provide services to County, and County is willing to accept services from and compensate Contractor for said services subject to the terms, covenants and conditions set forth in this agreement.
 - B. For the reasons set forth above, and in consideration of the mutual promises and agreements set forth in this agreement, County and Contractor agree as follows:
3. **SERVICES.**
 - A. Contractor herewith agrees to perform the services as described in the Scope of Work (Exhibit A):
 - (1) See Attached bid
 - B. Contractor shall be responsible to ensure that the services set forth above are performed in a timely manner as established in this agreement.
 - C. Contractor shall perform such duties as specified by this agreement and that are customarily performed during the course of performing the above noted services.
4. **BEST EFFORT OF CONTRACTOR.** Contractor agrees that they will at all times faithfully, industriously, and to the best of their ability, experience, and talents, perform all of the duties that may be associated with the services set forth above and shall perform said services to the reasonable satisfaction of County.
5. **TERM OF AGREEMENT.** This agreement shall be in effect beginning April 6, 2016 and ending on, or at any time before, May 28, 2016.
6. **TERMINATION OF AGREEMENT.** This agreement shall expire on or before June 30, 2016 In addition, either party shall have the right to terminate this agreement without cause by providing thirty (30) days written notice to the other party. Either party immediately may terminate this agreement for cause by providing written notice stating the legal grounds for termination of the agreement.

7. **COMPENSATION OF CONTRACTOR.** County shall pay Contractor, and Contractor shall accept from County, Payment of 50% upon acceptance and Balance due upon completion for Contractor's services under this agreement, The County shall pay for services rendered as set forth in Exhibit A upon their completion.
8. **RETURN OF EQUIPMENT ON TERMINATION OF SERVICES.** On termination of this agreement by either party, or at the termination of Contractor, all County property in the possession of Contractor shall be promptly returned to County by Contractor.
9. **CONTRACTOR INDEPENDENCE.** Contractor is an independent contractor with respect to all services performed under this agreement. Contractor accepts full and exclusive liability for the payment of any and all premiums, contributions, or taxes for workers compensation, Social Security, unemployment benefits, or other employee benefits now and hereinafter imposed under any state or federal law which are measured as wages, salaries or other remuneration paid to persons employed by Consultant on work performed under the terms of this agreement. Contractor shall defend, indemnify and save harmless the County from any claims or liability for such contributions or taxes. Nothing contained in this agreement nor any act of the County or Contractor, shall be deemed or construed to create any third-party beneficiary or principal and agent association or relationship involving the County. The Contractor has no authority to take any action or execute any documents on behalf of the County.
10. **HOLD HARMLESS/INDEMNIFICATION.** Contractor herewith agrees to indemnify and hold the County, its officers, agents, officials and employees, harmless from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the contractor, the County or their respective officers, officials, agents, or employees, or any person or persons.
11. **NO AGREEMENTS OUTSIDE OF AGREEMENT.** This agreement contains the complete agreement concerning the contracted service arrangement between the parties and shall, as of the effective date hereof, supersede all other agreements between the parties. The parties stipulate that neither of them has made any representations with respect to the subject matter of this agreement or any representations including the execution and delivery of this agreement except such representations as are specifically set forth in this agreement and each of the parties acknowledges that they or it have relied on its own judgment in entering into this agreement. The parties further acknowledge that any payments or representations that may have been made by either of them to the other prior to the date of executing this agreement are of no effect and that neither of them has relied thereon in connection with their or its dealings with the other.

The Contractor may subcontract out a portion of the work to another party only with the express written permission of Grand County. It is acknowledge that any agreement between the Contractor and Subcontractor is not binding on Grand County.

12. **MODIFICATION OF AGREEMENT.** Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if evidenced by writing signed by each party or an authorized representative of each party.
13. **DISPUTES.** Should any disputes arise with respect to this agreement, the Contractor and the County agrees to act immediately to resolve any such disputes. Time is of the essence in the resolution of disputes. The Contractor agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all its responsibilities under this agreement in the accomplishment of all non-disputed work, any additional costs incurred by the Contractor or County as a result of such failure to proceed shall be borne by the Contractor; and the Contractor shall not make a claim against the County for such costs.
14. **CHOICE OF LAW.** It is the intention of the parties to this agreement that this agreement and the performance under this agreement, and all suits and special proceedings under this agreement, be construed in accordance with and under and pursuant to the laws of the State of Utah and that, in any action, administrative action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this agreement, the laws of the State of Utah shall be applicable and shall govern to the exclusion of the law of other forums. Any such action shall be brought in the 7th Judicial District, State of Utah, Grand County.
15. **NO WAIVER.** The failure of either party to this agreement to insist upon the performance of any of the terms and conditions of this agreement, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
16. **SEVERABILITY.** The invalidity of any portion of this agreement for any reason with not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the severing of the invalid provision.
17. **LIABILITY AND WORKERS COMPENSATION INSURANCE.** Contractor warrants that Contractor has obtained and will maintain liability insurance sufficient to support Contractor's duty to indemnify, described in this agreement. Contractor further warrants that contractor has obtained and will maintain workers compensation insurance as may be required by State law. Evidence of such insurance are attached as Exhibit "B".
18. **UNDERSTANDING AND EFFECT OF AGREEMENT.**

- A. Parties acknowledge that they have been advised to consult legal counsel and have had the opportunity to consult with legal counsel prior to entering into agreement.
 - B. Parties warrant that they enter into this agreement with full knowledge of the meaning and future effect of the promises, releases and waivers contained herein.
 - C. And, Parties warrant that they have entered into the releases and waivers contained in this agreement voluntarily and that they make them without any duress or undue influence of any nature by any person.
19. **PARAGRAPH HEADINGS.** The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.
20. **ATTORNEY'S FEES AND COSTS.** In the event of breach of this agreement, the non-breaching party shall recover the attorney's fees and court costs that result from action or lawsuit brought to remedy the breach.
21. **CONTRACTOR'S, SUBCONTRACTOR'S, AGENTS AND THEIR EMPLOYEES.** It is acknowledged that Contractor's, Subcontractor's, Agent's and their employees engaged in the work performed under this agreement are not employees or representative of Grand County. All contracted employees engaged in work on County premise shall be at least 18 years of age. The County reserves the right to remove contractor or subcontractors' employees engaged in work on County property. Typically, the removal of contractor's employees from County property will be associated with issues surrounding drug, alcohol, theft, or confrontation.
22. **DUTY OF NOTIFICATION.** Upon filing for bankruptcy or insolvency proceeding by or against the Contractor, whether voluntary or involuntary, or upon appointment of a receiver, trustee, or assignee for the benefit of creditors, the Contractor shall notify the County, immediately. Upon learning of the actions herein identified, the County reserves the right, at their sole discretion, to either cancel the agreement or reaffirm the agreement.
23. **PROFESSIONAL LICENSES & COMPLIANCE WITH LAWS.** Contractor shall be in possession of all professional licenses required to perform work prior to the commencement of the work and attached hereto as Exhibit "B". Securing other occupational and professional licenses and permits from public or private sources necessary for the fulfillment of its obligations under this agreement shall be the sole responsibility of the Contractor. Contractor shall comply with all federal, state, and local laws, ordinances and regulations applicable to the work.
24. **WORK & INTELLECTUAL PROPERTY RIGHTS.** The work results and the reports, if any as described in the Scope of Work (Exhibit "A") shall be considered confidential and proprietary and owned by the County, Contractor shall not release any such reports or

work without prior written consent of the County. All inventions and copyrightable works that Contractor is obligated to disclose shall be, and remain, entirely the property of the County. It is agreed that all inventions and copyrightable works are works made for hire and shall be the exclusive property of the County. Contractor hereby assigns to the County any rights it may have in such copyrightable works. Contractor shall cooperate with County in obtaining any copyrights or patents.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed on the date indicated below.

Contractor's Signature Printed Name of Contractor Date

County Signature Printed Name of County Rep. Date

Clerk Auditor Date

Contact Information

Contractor's Contact Information

Name: Joe Sorensen
Title: Owner
Address: P.O Box 988
Moab, UT 84532
Phone: (435) 259-5948
Fax: (435)-259-43361
Email:

County's Assigned Project Manager

Name: Glen Arthur
Title: Assistant Road Supervisor
Address: 125 East Center Street
Moab UT 84532
Phone: (435) 259 5308
Fax: (435)259 3056
Email: garthur@grandcountyutah.net

Exhibit "A"
Scope of Work

Contractor herewith agrees to perform the services as set forth in this Exhibit
Apply coatings and sealant as specified in bid

Exhibit "B"
Professional License(s) and Insurance

Contractor shall be in possession of all professional licenses required to perform work and insurances prior to the commencement of the work and are attached in this Exhibit.

March 30, 2016
 Workers Compensation Fund
100 West Towne Ridge Parkway, Sandy, Utah 84070
800.446.2667 | www.wcgroup.com

Attn: GLENN
GRAND COUNTY ROAD DEPARTMENT
3500 S HIGHWAY 191
MOAB UT 84532

CERTIFICATE OF INSURANCE

This will certify that:

JOE SORENSEN CONSTRUCTION
PO BOX 988
MOAB UT 84532

Policy Number 1660984

has an active Workers Compensation and Employers Liability policy in accordance with the provisions of the Utah Workers Compensation Act for the period 1/1/2016 to 1/1/2017 at 12:01 A.M.

If the policy is cancelled prior to the policy expiration date of 1/1/2017 you will be notified.

Employer's Liability:

Each Accident:	500,000
Disease - Policy Limit:	500,000
Each Employee:	500,000

Job Reference:

(A job-site location is the only valid entry in this section. Any other language or representation is invalid and in no way extends or alters the coverage issued.)

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage by the policy. This certificate of insurance does not constitute a contract between the issuing insurer, authorized representative or producer, and the certificate holder.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: M

TITLE:	Approving bid award for the purchase of a new ambulance for the Emergency Medical Services (EMS) Department
FISCAL IMPACT:	\$89,700.00 (\$30,000 under budget)
PRESENTER(S):	Andy Smith, Director Grand County EMS

Prepared By:

Andy Smith
Director
Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

Yes completed

RECOMMENDATION:

I move to approve the purchase of a 2016 Mercedes Benz Sprinter Type 2 ambulance from Demers Ambulances INC, of Plattsburgh New York, in the amount of \$89,700.00 and authorize the Chair to sign all associated documents.

BACKGROUND:

As per the Grand County Purchase Policy, we announced a request for proposals. Four sealed bids were received, summaries are attached. One bid was deemed noncompliant (Rocky Mountain Ambulance). Of the three remaining bids, Demers Ambulance INC was the most cost effective.

The ambulance will be purchased outright. The purchase price is within the amount budgeted this year for capital purchases.

ATTACHMENT(S):

1. Bid Summaries
2. RFP
3. Bid from Demers Ambulances, Inc.

2016 Sprinter Type 2 Ambulance bid comparison

Name	Location	Cost	Compliant with bid specs	Acceptable bid specs	Service center within 5 hrs	
Demers	Plattsburg, New York	\$89,700.00	Yes	Yes	Yes	
PSS (Horton)	Salt Lake City, Utah	\$111,767.00	Yes	Yes	Yes	
Rocky Montain Ambulance (wheeled coach)	Paragonah, Utah	\$106,750.00	no	no	no	
Ross Equipment (AEV)	Midvale, Utah	\$123,922.00	no	Yes	Yes	



GRAND COUNTY REQUEST FOR PROPOSALS (RFP) FOR
A Type 2 Sprinter Ambulance

February 5, 2016

Proposals are due by 5:00 p.m. on Wednesday, March 2, 2016

SEND TWO (2) COPIES OF THE PROPOSAL TO:

Clerk/Auditor's Office
Diana Carroll, Clerk/Auditor
125 E. Center Street
Moab, UT 84532
Phone: 435-259-1322
Fax: 435-259-2959
Email: dcarroll@grandcountyutah.net

SEND INQUIRIES
Grand County EMS
Andy Smith, EMS Director
125 E. Center Street
Moab, UT 84532
Phone: 435-259-1301
Email: asmith@grandcountyutah.net

IMPORTANT NOTICE TO ALL RESPONDENTS: Grand County reserves the right to: disqualify incomplete proposals, waive minor defects as it deems applicable in the written proposals, request additional information from any respondent, change or modify the scope of the project at any time without penalty, negotiate terms with one or more of the respondents, reject any or all proposals without penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work. Proposals will not be considered for award if received by Grand County after the official closing date and time.

PART I- SCOPE OF SERVICES.

BACKGROUND: Grand County Emergency Medical Services (GCEMS) provides a Paramedic level of emergency medical and ambulance services to the residents and visitors of Grand County.

SCOPE.

Attached are specifications and drawings.

PART II- RESPONDING TO RFP.

TIMELINES: To be considered, 2 (two) sealed copies of the proposal marked "Emergency Medical Billing Services" shall be submitted to the County Clerk/Auditor, at 125 E. Center Street, Moab, UT 84532, no later than 5:00 p.m. on Wednesday, March 2, 2016.

PROPOSAL OPENINGS: Proposals shall be opened by a representative from the Clerk Auditor's Office and a witness in private on or after February 25, 2016 at 8:00 a.m. The amount of each proposal, the number of respondents, and any other relevant information shall not be public until after the negotiation process has concluded.

INSTRUCTION FOR RESPONDING TO THIS RFP: It is incumbent upon each respondent to carefully examine these specifications, terms and conditions contained in this RFP. Any clarification or additional information shall be made in writing to the appropriate person called out on the cover page. When appropriate the County will respond through written means.

If it becomes necessary to revise or amend any part of this RFP, notice will be given to all respondents who are registered when receiving this package. To register please send an email to asmith@grandcountyutah.net with contact information sufficient to forward any amendment. Respondents must acknowledge receipt of the amendment in their proposal. Each Respondent should ensure that they have received all amendments to this RFP before submitting their proposal; please check the Grand County web site at www.grandcountyutah.net for any amendments.

PROPOSALS: Two (2) copies of the information enumerated below is to be returned in response to this RFP. The proposals shall be sealed and marked "Type 2 Ambulance". Information that shall be submitted includes:

1. Company resume including contact information
2. Main contact person for proposal purposes and for business needs
3. References information for 4 past and/or current clients.
4. Business license and certifications required to perform work
5. FORM 1: Public Records Law
6. FORM 2: Cost Breakdowns - The Respondent must provide a proposal of the work to be completed and include the maximum cost for the service

PART III- SELECTION PROCESS.

SELECTION SCHEDULE: Each proposal will be reviewed by a selection committee that may include but is not limited to elected officials, County staff members, and invitees of the County. The committee will evaluate the written proposals and rank each proposal on the considerations noted in RFP. The committee may request the top Respondents to attend an interview and provide additional information to the committee.

The selection committee will endeavor to negotiate a contract with the successful firm. In the event that a mutually agreeable contract cannot be negotiated with the first firm, it is anticipated that negotiations will begin with the next highest rated firm and so on until a mutually agreeable contract can be

negotiated. The selection committee will forward a recommendation and draft contract to the County Council for awarding of the contract.

PART IV- REQUIREMENTS/STANDARDS GOVERNING RFP.

SCOPE: The following terms and conditions, including in Part IV- Requirements/Standards Governing RFP shall govern the submission of proposals. Any conflict with the terms and conditions contained in Part IV- Requirements/Standards Governing RFP and Part V Contract shall be controlled by the stricter term or condition. The County reserves the right to reject any proposals, which takes exception to the terms or conditions in Part IV or Part V of this document.

COMPLETING PROPOSALS: Proposals must be submitted with the required forms herein and all forms must be completed in accordance with the instructions. Any and all corrections and/or erasures must be initialed and dated by the respondent. Each proposal must be manually signed in ink by an authorized respondent and all required information must be provided. Each respondent may submit only one (1) proposal. The contents of the proposal submitted by the successful respondent will become part of any contract awarded as a result of this request.

CONFIDENTIALITY OF PROPOSAL INFORMATION: Each proposal must be securely sealed to provide confidentiality of the proposal information prior to the proposal opening. The submitted proposal envelope must be prominently marked in the lower left hand corner "REQUEST FOR PROPOSAL and PROJECT TITLE" along with the proposal submission date and time. Failure to mark proposal envelopes as required is cause for proposal rejection as the County may not consider proposal improperly marked that are inadvertently opened as routine correspondence prior to the time and date set for the proposal submission.

All proposals become public information after the proposal opening and are available for inspection by the general public in accordance with the Government Records Management Act.

REQUEST FOR INFORMATION: Any request for clarification or additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to Grand County, 125 E. Center Street Moab, UT 84532. To be considered, any such request must be received in time to allow for the County sufficient time to prepare and disseminate a written response. When appropriate valid requests received in accordance with the foregoing will be responded to in writing from the County in the form of an addendum addressed to all prospective respondents.

ADDENDUM: All changes in connection with this request for proposals will be issued by the County's in the form of a written addendum. Signed acknowledgment of receipt of each addendum should be submitted with the proposals response.

TAX EXEMPT: Grand County is exempt from federal and state taxes. DO NOT include taxes in the proposal.

CONDITIONAL PROPOSALS: Conditional proposals are subject to rejection in whole, or in part, at the sole discretion of Grand County.

LATE PROPOSALS AND MODIFICATIONS OR WITHDRAWALS: Proposals received after the date and time indicated on the cover sheet shall not be considered and shall be returned (unopened if sealed) if the respondent is identified on the proposal envelope. Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the County prior to the proposal submission deadline. After proposal opening no changes in proposal prices or other provisions of proposals prejudicial to the interest of the County or fair competition shall be permitted.

PROPOSALS BINDING: All proposals submitted shall be binding upon the respondent if accepted by Grand County within ninety (90) calendar days of the proposal submission date. Negligence upon the part of the respondent in preparing the proposal confers no right of withdrawal after the time fixed for the submission of proposals.

NEGOTIATION: The County reserves the right to negotiate any and all elements of this proposal.

TIME LIMIT TO EXECUTE CONTRACT: The respondent must successfully execute a contract within the specified time after the County's notification to enter into contract. If the respondent fails to execute a contract within the required time, award to that respondent may be withdrawn and award made to the next highest rated respondent.

CODES AND REGULATIONS: All deliverables and work within the scope of this request shall be completed by the respondent in conformance with all applicable codes and regulations.

SAFETY: All practices and goods furnished as a result of this request shall comply with the federal Occupational Safety and Health Act, as well as any pertinent federal, state and/or local safety or environment codes.

NON-LIABILITY: The respondent shall not be liable for delay or failure to deliver services when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in Grand County's opinion, is beyond the control of the respondent. Under such circumstances, however, Grand County may cancel the contract if such action is deemed to be in the best interest of the County.

ASSIGNMENT OF CONTRACTUAL RIGHTS: Successful respondent shall not assign, transfer, convey or otherwise dispose of any contractual rights derived from this quotation request or its right, title or interest in or to the same, or any part thereof, without the previous written consent of Grand County.

INVOICE: Invoices shall be prepared and submitted in duplicate to Grand County Clerk Auditor's Office, 125 E. Center Street Moab, UT 84532.

COLLUSIVE PROPOSALS: The respondent certifies, by submission of a proposal, that their proposal is made without any previous understanding, agreement or connection with any person, firm or corporation making a proposal for the same products or services with prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Any evidence of collusion among respondents and prospective respondents acting to illegally restrain freedom of competition by agreement to offer a fixed price, or otherwise, will render the proposals of such respondent void.

CONFLICT OF INTEREST: The award hereunder is subject to provisions of Utah State Statutes and Grand County ordinances and policies. All respondents must disclose with their proposal the name of any officer, director, or agent who is also an employee of Grand County, Utah. Further, all respondents must disclose the name of any Grand County employee who owns, directly or indirectly, any interest in the respondent's firm or any of its branches.

No person involved in making the award decisions may have personal investments in any business entity that will create a substantial conflict between their private interests and their public duties. Any person involved in making procurement decisions is guilty of a felony if the person asks, receives, or offers to receive any emolument, gratuity, contribution, loan, or reward, or any promise thereof, either for the person's own use or the use of benefit of any other person or organization from any person or organization interested in selling to the County.

DISCLAIMER OF LIABILITY: Grand County or any of its agencies will not hold harmless or indemnify any respondent for any liability whatsoever.

HOLD HARMLESS: The respondent agrees to protect, defend, indemnify, and hold the Grand County, and its officers, council members, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission, or negligent act of the respondent, its agents, employees or representatives, in the performance of the respondent duties under any agreement resulting from award of this proposal. The respondent further shall agree to investigate, handle, respond to, provide defenses for and defend any such claims, etc., even if such claim is groundless, false or fraudulent.

ANTI-DISCRIMINATION CLAUSE: No respondent on this proposal request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

ACCURACY OF PROPOSAL: Each proposal is publicly opened and is made part of the public record of Grand County's, Clerk Auditor's Office. Therefore, it is necessary that any and all information presented is accurate and will be that by which the respondent will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail. If there is a discrepancy between the estimated quantities of work in a contract and actual quantities, the estimated quantities shall prevail.

PUBLIC RECORD: Grand County is governed by the Governmental Record Management Act (except from exemptions allowed by state law). Information or data pertinent to the respondent's proposal and of a confidential nature must be bound and placed in a separate sealed envelope and included with each copy of the respondent's proposal. Grand County requests that a minimum amount of confidential material be used by the respondent in

preparing responses to the proposal. Materials consisting merely of general descriptive information will not be considered confidential under any circumstances.

SUBSTITUTIONS: No substitutions will be accepted for goods proposed after award, without the prior approval of Grand County. Any substitutions allowed will be supplied at no more than the contract proposal prices.

DISCOUNTS: Any and all discounts must be incorporated as a reduction in the proposal price and not shown separately. The price as shown on the proposal shall be the price used in determining award or awards.

INCURRED EXPENSES: This proposal does not commit Grand County to make an award, nor shall the County be responsible for any cost or expenses which may be incurred by any respondent in preparing and submitting any offer, or expenses incurred by any respondent prior to the execution of a purchase order or contract agreement.

SILENCE OF SPECIFICATIONS: The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement. All specifications shall seek to promote overall economy and best use for the purpose intended and encourage competition in satisfying the County's needs.

LOCAL VENDORS. Where practical and reasonable, and within the scope of this article, Utah products and local vendors shall be given preference. Specifically, County Departments are encouraged to determine whether or not local merchants can meet prices quoted by out-of-county vendors. The purchasing agent is not required to purchase goods at the lowest price if there is an offsetting or added expense for travel, shipping, or other inconvenience associated with as out-of-County purchase.

NO WAIVER OF FUTURE RIGHTS: No provision in this document or in the respondent's proposal shall be construed, expressly or by implication, as a waiver by Grand County of any existent or future right and/or remedy available by law in the event of any claim or default or breach of contract.

BOND AMOUNTS. Upon the award of all construction contracts, the following bonds or security shall be delivered to the County: (a) A performance bond in an amount equal to 100% of the contract price; or (b) A payment bond in an amount equal to 100% of the contract price to serve as protection of all persons or companies supplying labor and/or material to the contractor or its subcontractors for the performance of the contract.

RFP DISCLAIMER. Grand County reserves the right to disqualify incomplete proposals, waive minor defects, as it deems applicable, in the written proposals, to request additional information from any respondent, change or modify the scope of the project at any time, without any penalty, negotiate terms with one or more of the respondents, reject any or all proposals, without a penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work.

SUSPENSION & TERMINATION. Through written notification the County may order an immediate suspension of work with or without cause. The contract may be terminated in accordance to the provision contained in the contract.

FORM 1
Public Records Law

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

Upon selection of the award, submittals become “public records” and shall be subject to public disclosure consistent with the Governmental Records Management Act. Those who submit must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

If you submit information exempt from public disclosure, you must identify with specificity which page(s)/paragraph(s) of your proposal package is (are) exempt from the Governmental Records Management Act and identify the specific exemption section that applies to each. The protected information must be submitted to the County in a separate envelope marked accordingly. By submitting an offer in response to this solicitation, you specifically agree to defend and indemnify Grand County, County Council, and its officers, employees and agents, and hold them harmless from any claim or liability and defend any action brought against them for their refusal to disclose copyrighted material, trade secrets or other proprietary information to any person making a request therefore.

Company Name: _____

Authorized representative (printed): _____

Authorized representative (signature): _____

Date: _____

**FORM 2
Proposal Breakdowns**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

I, _____ (Printed Name) on behalf
of _____ (Print Company Name),
provide Grand County with this proposal and agree to comply with Part IV- Requirements/Standards
Governing RFP.

Signature: _____ Date: _____

Type 2 Ambulance

1. All services described in this RFP \$ _____

2. _____ \$ _____

Subtotal A (Not to Exceed Amount) \$ _____

Main total (Not to Exceed Amount) \$ _____

1. GENERAL

1.01 Scope

The ambulance specification documented here establishes requirements for a new automotive emergency medical services (EMS) ground vehicle used for out-of-hospital medical care and patient transport. The term *new* as applied in this standard is intended to refer to the original construction of an ambulance using all new materials and parts. Bidders shall not propose ambulances that are refurbished or remounted.

1.02 Purpose

The purpose of this document is to specify the purchaser's requirements, performance parameters, and essential criteria for the design of this ambulance. This document shall layout exacting details and shall have accompanied drawings to clearly and accurately specify the ambulance.

1.03 Application

This specification shall apply to vehicles intended for use in both emergency and non-emergency operations.

1.04 Equivalency

This specification is intended to provide the bidder the guidelines and parameters of the ambulance to be purchased. Many of the components specified here can be procured from common vendors. In those instances, the model or brand specified shall be used. The bidder is encouraged to propose a like model for those items in this specification which they cannot comply to. Alternative construction and design methods detailed by the bidder shall not be cause for automatic rejection. The specification for this ambulance has a desired level of quality and workmanship. In instances where exceptions and clarifications are necessary, detailed descriptions and photographs may be used.

1.05 Exceptions

Each section requiring a response shall be marked by the bidder to acknowledge acceptance and compliance to the specification. Should the bidder choose not to comply with the specified requirements, the bidder shall disclose to the purchaser what they are offering in comparison. Exceptions to the proposal shall be documented in a centralized location in this bid proposal. The exceptions section of the proposal shall include the section heading, the page number and a detailed description of what shall be proposed by the bidder. Bidders taking 'total exception' shall not be allowed and will be considered unresponsive as this disregards the purchaser's request of a comparable product. Exceptions with descriptions claiming they meet or exceed the specification with no backing documentation will be considered non responsive and subject to disqualification.

1.06 Drawings

The ambulance proposal shall include computer aided design drawings for the model specified here. Two dimensions (2D) sales drawings shall be acceptable for this proposal. The bidder shall not accept standard model or generic drawings as these are not an accurate depiction of the vehicle specified. Drawings provided "upon request" shall not be permitted by the purchaser.

To maintain a level of quality and craftsmanship, the entire ambulance shall be modeled with 3D CAD software before any fabrication begins. Manufacturers utilizing a different engineering method shall document this in the exceptions section of this document.

1.07 Referenced Publications

This specification specifically sites documents or portions of documents listed below. It is the bidder's responsibility to ensure the ambulance proposed meets the requirements set forth in these documents.

1.08 Responsibility of the Purchaser

It shall be the responsibility of the purchaser to consider the amount of equipment and personnel that will be carried on the ambulance and to specify a minimum usable payload that will accommodate this weight once the ambulance is placed in service if this weight exceeds standard regulations. It shall be the responsibility of the purchaser to specify any details of the ambulance that would exceed the minimum specifications of those standards. After acceptance of the ambulance, the purchaser shall be responsible for ongoing training of personnel to develop and maintain proficiency regarding the proper and safe use of the ambulance and its associated equipment.

1.09 Responsibility of the Contractor

The bidder shall provide a detailed description of the ambulance with the proposal along with a list of equipment to be furnished. Documentation of all testing data detailed in this specification shall be included in the bid proposal. Failure to comply with this requirement is considered to be non-responsive and will be subject to rejection for this cause.

The bidder's detailed description shall include exceptions and clarifications clearly defining each section of the proposal not be fully compliant with the requirements of detailed specification defined here.

Responsibility for the ambulance and customer supplied equipment shall remain with the contractor until they are accepted by the purchaser.

1.10 Schedule

The manufacturer shall be able to schedule the ambulance into its production cycle to give an accurate deadline of completion from the time of the signed accepted order. The bidder shall include the proposed lead time for the completion unit and other important milestones in a Gantt or similar chart.

The manufacturer shall not be held liable for changes arising from its failure to make or delay in making delivery because of fire, flood, strike, riot, chassis shortage, accidents, acts of force majeure, or any circumstances beyond the bidding manufacturer's control.

1.11 Quality Processes

A manufacturer's internal quality process system shall be in place. This quality process system shall preferably conform to ISO-9001 specifications. To ensure the quality system is continually maintain the manufacturer shall be audited by an independent agency. Documentation on this internal quality process system shall be provided.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

1.12 Ambulance Components

All components shall be installed in accordance with the applicable manufacturer's installation instructions. The emergency medical care vehicles, including chassis, equipment, devices, medical accessories, and electronic equipment shall be standard commercial products, tested and certified to meet or exceed the requirements of this standard. Vehicles shall be free from defects that may impair their serviceability or detract from appearance. All bodies, systems, equipment, and interfaces with the chassis shall be done in accordance with OEM best practices.

1.13 Serviceability

The ambulance shall be designed so that all the manufacturer's recommended routine maintenance checks of lubricant and fluid levels can be performed by the operator without the need of hand tools. Ambulance components that interfere with repair or removal of other major components shall be attached with fasteners, such as cap screws and nuts, so that the components can be removed and installed with ordinary hand tools. These components shall not be welded or otherwise permanently secured into place.

In the event of repair (warranty or non-warranty), the manufacturer shall have approved service centers to assist in maintaining and repairing the ambulance. A list of the approved service centers shall be provided upon request of the purchaser.

1.14 Warranty

The manufacturer shall include documentation of all warranties pertaining to the new ambulance. Each warranty shall be specifically detailed and shall describe what exactly is covered under the specified warranty. Warranties must be described and detailed in exact times (e.g years, months, days). Warranties offering "Lifetime" or "Limited Lifetime" are often considered legally vague and subject to interpretation from the manufacturer as well as the state in which the ambulance is placed in service. For this reason, the warranty for this ambulance shall be as follows:

- Paint: 5 Years non pro-rated / 180,000 Miles
- Electrical: 5 Years/ 180,000 Miles
- Materials and Workmanship: 5 Years/ 180,000 Miles
- OEM Materials: 2 Years / 75,000 Miles

A written statement of each of the manufacturer's warranties shall be provided with this bid proposal.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

1.15 Documentation

All documentation delivered with the ambulance shall either be printed format, electronic format, audiovisual format or any combination of these forms of media. The documentation shall be provided in a centralized manual, binder or CD. All documentation shall be clearly labeled and shall be easy for the purchaser to review as necessary.

The ambulance manufacturer shall deliver with the ambulance at least one (1) copy of the following documents:

1. The manufacturer's record of ambulance construction details, including the following information:
 - a. Owner's name and address
 - b. Ambulance manufacturer, model, and serial number
 - c. Chassis make, model, and VIN
 - d. GAWR of front and rear axles and GVWR
 - e. Front tire size and total rated capacity in pounds (kilograms)
 - f. Rear tire size and total rated capacity in pounds (kilograms)
 - g. Engine make, model, serial number, rated horsepower.
 - h. Type of fuel and fuel tank capacity
 - i. Electrical system voltage and alternator output in amps
 - j. Battery make, model, and capacity in cold cranking amps (CCA)
 - k. Chassis transmission make, model, and serial number
 - l. Ratios of all driving axles
 - m. Maximum governed road speed
 - n. Paint manufacturer and paint number(s)
 - o. Company name and signature of responsible company representative
 - p. Documents from a certified scale showing curb weight on the front axle and rear axle(s) (without personnel and equipment)
2. Certification of compliance of the optical warning system
3. Siren manufacturer's certification of the siren
4. Written load analysis and results of the electrical system performance tests
5. Certification of slip resistance of all exterior stepping, standing, and walking surfaces

1.16 Operations and Service Documentation

The manufacturer shall deliver with the ambulance at least one digital (1) set of complete owner/operators manuals. These manuals shall also include service documentation covering the completed ambulance as delivered and accepted.

The owner/operators manual shall include the inspection, service, and operations of the ambulance of all major components thereof. The documentation listed here shall be for each ambulance delivered and shall contain the following information:

1. Manufacturer's name and address
2. Country of manufacture
3. Source for service and technical information
4. Parts replacement information
5. Descriptions, specifications, and ratings of the chassis
6. Wiring diagrams for low voltage and line voltage ambulance-specific systems to include the following information:
 - a. Pictorial representations of circuit logic for all electrical components and wiring
 - b. Circuit identification
 - c. Connector pin identification
 - d. Zone location of electrical components
 - e. Safety interlocks
 - f. Alternator-battery power distribution circuits
 - g. Input/output assignment sheets or equivalent circuit logic implemented in multiplexing systems
7. Lubrication charts
8. Operating instructions for the chassis, any major components
9. Instructions regarding the frequency and procedure for recommended maintenance
10. Overall ambulance operating instructions

11. Safety considerations
12. Limitations of use
13. Inspection procedures
14. Recommended service procedures
15. Troubleshooting guide
16. Ambulance body, chassis, and other component manufacturer's warranties
17. Special data required by this standard
18. Material safety data sheet (MSDS) for any fluid that is specified for use on the ambulance

1.17 Certification and Payload Signage

The complete ambulance shall have a certification and payload label. This label shall be mounted on the body interior in a conspicuous location. The completed ambulance shall have a payload calculation form.

1.18 Dimension Labeling

The completed ambulance manufacturer shall provide a high-visibility label showing the dimensions of the ambulance and the GVWR of the completed vehicle. This label shall be located in a location easily found by the driver.

1.19 Component Protection

All manufacturer or supplier supplied hose lines, air system tubing and electrical harnesses shall be mechanically attached to the frame or body structure of the ambulance. All exposed tubing, electrical wiring and hoses shall be contained in a loom or an insulated covering on both the exterior and interior of the ambulance. Where hoses and electrical wiring looms are passing through a metal edge; a protective grommet shall be installed in the hole to prevent premature wear on the loom or hose. Exposed wires and hoses shall not be permitted as this poses a potential hazard and could cause premature failure of critical components on the completed ambulance.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

1.20 Personnel Protection

Protection in the form of guards and shields shall be provided on the completed ambulance to prevent injury of personnel by temperature sensitive, moving, or rotating parts during non-maintenance operations. Access to these areas shall be restricted yet still accessible for qualified technicians to perform maintenance when necessary.

Electrical insulation or isolation shall be provided on all electrical components to prevent electrical shock from onboard electrical systems. Electrical systems and wiring shall be properly secured in the electrical control panel to prevent accidental entry or storage in these areas.

The completed ambulance shall be free of sharp edges and protrusions that could injure during routine maintenance or while the vehicle is in motion.

1.21 Liability

The bidding manufacturer shall furnish a Certificate of Insurance showing an aggregate of liability insurance which shall not be less than five million dollars (\$5,000,000.00). This

general liability Certificate of Insurance shall be provided by the manufacturer's insurer. Failure to provide a Certification of Insurance shall be considered non-responsive and cause for rejection of the proposal.

2. TEST AND CERTIFICATION

2.01 Testing Capabilities

The ambulance manufacturer shall be equipped to do a majority of the ambulance testing at their facility. All pull tests, load tests, lighting level tests and noise level tests shall be done at the manufacturer's facility. The manufacturer shall have a full range of testing equipment proven by an independent engineering agency.

In-house testing facilities are preferred by this purchaser as this gives the manufacturer flexibility to perform tests on various designs and iterations on a continual basis. All testing shall be audited and documented by an engineering, which will all be accredited under the board of engineering and technology of their respective state or province.

If the Ambulance manufacturer does not have its own testing facility on-site, a detailed description of how continual testing is provided shall be detailed in the bid proposal.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

2.02 Testing Requirements

The bidding manufacturer shall be capable of passing testing certifications for North America. All testing performed shall meet or exceed the highest requirement set forth in any of the North American standards listed here. The manufacturer shall be able to provide testing or certification results for the following requirements.

Copies of manufactures testing documentation and certification shall be provided with this proposal.

Copies of different vehicle certifications for the following vehicle specifications shall be provided with this proposal:

- **KKK:** Federal Specification for the Star of Life Ambulance (KKK-A-1822)
- **FMVSS:** US Federal Motor Vehicle Safety Standards and Regulations
- **DOT:** US Department of Transportation

Any manufacturer who exceeds these specifications is welcomed to provide data. However, it needs to be useful in the application of the purchaser to be considered a plus.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

2.03 Additional Testing Requirements

In addition to the above mentioned testing requirements in section 2.02, the following tests shall be conducted on the specific model, passed and documented.

2.03.1 Additional AMD Testing Requirements

- **AMD 004: Cot Retention Pull Test**
Above and beyond the minimum required 2200 lbs., the bidding manufacturer must have completed a cot retention pull test to meet or exceed 10 times the weight of the cot plus the cot hardware and the weight of a male patient in the 90th percentile per the current NIHS / CCHS data. The minimum requirement may vary, depending on the specific cot (Ferno or Stryker) and cot hardware. Results for both brands must be provided

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

- **AMD 006: Sound Level Test**
Above and beyond the minimum requirement of 80 decibels or less as tested in the patient compartment, the bidding manufacturer must also perform a sound level test in the front cab, with windows opened 6 inches and reach a minimum requirement of 89 decibels or less. Another sound level test in the front cab must be done with windows closed while reaching a minimum of 84 decibels or less.
- **AMD 008: Patient compartment Grab Rail Test**
Above and beyond the minimum requirement of a 300 lbs pull test on the overhead ceiling grab rail, the bidding manufacturer must perform pull tests **on each grab handle** inside the patient compartment. All grab handles and overhead grab rails will be pull tested to 500 lbs., however it is important to mention that deformation may occur at 500 lbs.
- **AMD 012: Interior Climate Control Test**
Heating
Minimum Requirement: From 32°F to 68°F in 30 minutes or less
Above and beyond the minimum requirement, the bidding manufacturer must show that his test began at 1°F and reach 68°F in 30 minutes or less.
Air Conditioning
Minimum Requirement: From 95°F to 78°F in 30 minutes or less
Above and beyond the minimum requirement, the bidding manufacturer must perform the exact same test and reach 78°F in 20 minutes or less.
- **AMD 013: Weight Distribution**
Above and beyond the minimum requirement of having 20% or more GVWR on the front axle, the bidding manufacturer will need to meet or exceed a minimum of 30% GVWR on the front axle. This added front axle weight distribution is a critical safety aspect in terms of added traction, braking capacity and increased handling capabilities.

2.03.2 Additional Testing Requirements

- **Safety Net and Safety Net Anchor Points Pull Tests**
The bidding manufacturer will need to meet or exceed a pull test on the safety net of 3000 lbs. The bidding manufacturer will also need to meet or exceed a pull test

of the safety net anchor points of 6000 lbs., with each anchor point being subject to an equal amount of force.

Test Scope – Anchor Points

Attach a force application device to each fastener and applied the required load in a plane parallel to the fastener. Repeat the test procedure while applying the load perpendicular to the initial plane. Examine and record the results.

Test Scope – Safety Net

Apply a force in a forward direction at the center of the net using a suitable solid block to distribute the load. Examine and record results

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

- **Street side Cabinetry Pull Test**

The bidding manufacturer will need to meet or exceed a pull test on the street side medical cabinetry equivalent to 25 times the weight of the cabinet and action wall assembly or, in the case the cabinets are individual components of the wall assembly, the sum of every individual cabinet plus the cabinet shelves and action wall, in both lateral and longitudinal axis', with the force equally dispersed on the surface of the cabinet. The pull test shall be conducted on a final assembled cabinet installed in a similar module.

Test Scope – Street Side Cabinetry Pull Test

Apply the required force to the component using a force application device such that the force is spread equally over the fasteners. Apply the force in a lateral direction. Observe and record the results. Repeat the test procedure by applying the force in a longitudinal direction. Observe and record the results.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

- **Equipment Restraint Devices Pull Tests**

The bidding manufacturer will need to meet or exceed a pull test on any and all equipment restraining device, such as fasteners, O2 brackets or belts. The pull test will be a minimum of 10 times the weight of the restraint device and the restrained equipment.

Test Scope – Equipment Restraint Devices

Document and calculate the weight of the equipment and the equipment restraint to be pull tested. Apply the calculated force on each different installation in a parallel and perpendicular plane to the initial plane of the fasteners.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

- 3.01 Model**
Mercedes Sprinter 2500 Diesel with high roof 2015 Model year or newer
- 3.02 Wheelbase**
144.3"
- 3.03 GVWR**
8550 lbs
- 3.05 Paint**
OEM Artic White
- 3.06 Interior Color**
Black Lima and Tunja fabric
- 3.07 Seating**
Seats, front bucket, included in comfort package
- 3.08 Equipment packages**
High idle fixed
Additional battery
Premium package
Driver comfort
Rear window
- 3.09 Mirrors**
OEM electric mirrors with heat and integrated convex
- 3.10 Radio**
AM/FM/CD with clock and 4 speakers
- 3.11 Engine**
3.0L V6 BlueTEC Diesel
- 3.12 Transmission**
Five speed automatic transmission
- 3.13 Alternator**
Single Alternators with 220 amps
- 3.14 Batteries**
Two (2) 12V 760CCA/100 Amp- Hr
OEM relay
- 3.15 Tires**
LT245/75R16E BSW all season
Full size spare tire/wheel mounted underneath the vehicle with tools
- 3.16 Wheels**
16" Steel wheels
- 3.17 Brakes**

Four-wheel disc with anti-lock

3.18 Axle

Axle ratio 3,923

3.19 GAWR

Front: 3,970 lbs

Rear: 5,360 lbs

3.20 Stabilizer Bars

Front and rear standard

3.21 Carpet

OEM black vinyl mat

3.23 Emissions

EPA13 compliant-low emission engine

3.24 Fuel Tank

100 litre fuel tank

3.25 Additional Options/Features

Aux heater fuel pickup

Heater Booster, 5 kW

Heat Insulation, front compartment

Urea tank front

Cruise control

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement?

Y N X

4. VEHICLE FEATURES

4.01 Anti-Theft System (136)

There shall be a fully integrated anti-theft system installed in the ambulance. This system, activated via the front console, allows the user to remove the keys from the ambulance. This allows the unit to stay running while reducing the risk of theft. While the system is engaged, if the brake pedal is depressed, the system will automatically shut the unit down, preventing the unit from being driven

Does your bid comply with the specification as written?

Y X N

No exception will be allowed.

4.02 High Idle Device

A high idle or throttle to engine speed auxiliary control device (high idle switch or throttle) shall be installed to allow an increase in the engine speed when the ambulance is parked. The high idle shall be automatically engaged when the ambulance parking brake is engaged with the transmission in park. The high idle shall deactivate when the vehicle's parking brake is removed or the brake is applied.

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement? Y___ N^X___

4.03 Running Boards (074)

Running boards shall be installed on both sides of the vehicle, full length on curb side. They shall be constructed of a sure grip material no less than 7" wide with machine punched holes to facilitate water and debris runoff. Aluminum mud flaps and brackets shall be added for reinforcement and prevent road debris intrusion.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

4.04 Tinted privacy glass (491)

The ambulance shall be equipped with tinted privacy glass, side and rear doors.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

4.05 Front Bumper

The chassis manufacturers OEM front bumper shall be furnished at the front of the chassis.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

4.06 Rear Step Bumper

A full width rear step bumper with flip up rear stepping surface shall be installed on the rear of the vehicle. It shall be constructed of a sure grip material no less than 9" wide with machine punched holes to facilitate water and debris runoff. The structure is to be bolted to the chassis for easy replacement and adjustment.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

5. DRIVERS' COMPARTMENT

5.01 Radio

The radio shall be relocated below the Heads Up Console. It shall be fully integrated in the OEM console.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

5.02 Fire extinguisher (025)

The ambulance shall have a 5 lbs ABC fire extinguisher in the front cabin. It shall be secured to the floor or the wall with a metal bracket. Position to be determined prior to delivery.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

5.03 Wiring preparation

There shall be 2 radio coax and 2 power wired provided. Location TBD at time of order.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

5.04 Glove box (662)

There shall be a glove box compartment on the partition, towards the top of the bulkhead. It shall house five (5) different boxes.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

6. REAR and INSULATION

6.01 Rear configuration

There shall be two (2) pivoting doors on the rear side of the ambulance. These doors shall allow for entering and exiting the patient compartment. The left door shall provide access to the backboard storage compartment, behind the medical cabinet, upright. The right door shall provide access to the oxygen cylinder compartment, upright.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

6.02 Insulation

The patient compartment shall be insulated with a vermin and mildew proof reflective faced insulation with a hard compressed fiberglass back. This insulation shall be used in all areas, including the sidewalls, doors and roof. Reflective faced compressed fiberglass insulation is recommended due to its nature not to settle over time and the ability to block outside noise. Other insulating methods may be documented and submitted. In accordance to the KKK-A-1822 Federal Ambulance Specifications and the forthcoming edition of NPFA 1917 Standard for Automotive Ambulance requirements, all insulations shall be non-settling type, vermin-proof, mildew-proof, fire retardant, non-toxic, and non-hygroscopic.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

7. PATIENT COMPARTMENT

7.01 Construction General Guidelines

The interior of the ambulance shall be constructed in such a way that is free of sharp edges. All interior surfaces shall be easy to clean, impervious to soap, water, body fluids, disinfectants and shall be mildew resistant. Wall surfaces shall be a CNC cut non-wood, fiberglass or aluminum matching the interior color of the module.

Trim pieces adjoining multiple wall surfaces are not preferred by the purchaser as this adds another crevice to keep clean and could become an unnecessary source of penetration for debris or liquids to enter. Trim molding can also contain sharp edges on the corners and could be a potential hazard.

All components installed in the ceiling shall be mounted as flush as possible and shall not protrude any further than 1/2" from the ceiling, except for the grab rails. Surface mounted components on the wall shall comply with head protection requirements and shall incorporate a protective shield or covering.

All upholstered seating surfaces shall be thermoformed and shall have no exposed stitching. Head pads and vinyl trim areas which are not seating areas shall be customized with vinyl wrapped polyurethane foam with a hard surface backing material.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

7.02 Floor

The floor shall be constructed of 5/8" marine grade 7-ply plywood and shall extend the length and width of the patient compartment. Where additional sections of plywood are needed, the sections shall utilize lap joint construction to maintain a continuous lay of the floor and eliminate the possibility of gaps or cracking. It shall be bonded to the aluminum panel and screwed only where there are beams or plates. Screws only through the aluminum skin will not be tolerated as they present a potential injury risk and add little value to the floor integrity. Holes in the floor for patient handling options shall be CNC pre-cut to ensure maximum precision.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

7.03 Floor Covering (818)

Altro Safety flooring shall be installed in the completed ambulance. The non-slip floor covering shall be rolled at least 3" up both sides of the patient compartment. This floor shall be rolled on the coved floor extrusion and shall be adhered at every point of the floor cove giving a tight secure fit that will not bubble or prematurely tear. The floor shall be a one (1) seamless piece and shall be able to be cleaned without having to purchase special or potentially harmful cleaning agents. This roll up floor shall cover the entire length and width of the compartment's working area. Areas in the floor where the sidewalls and floor meet shall be sealed to prevent any blood borne pathogens from entering.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y___ N^X___

7.04 Floor Insulation (105)

Install 1/8" neoprene between the chassis and wood floor for added insulation.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.05 Cabinets

All cabinet structure, cabinet doors, shelves and openings described here shall be manufactured in fiberglass or aluminum. Over time, wood products tend to warp, distort and shrink, creating potential for premature structural wear. The purchaser prefers fiberglass and aluminum construction for its resiliency to harsh environments and cleaners as well as its lightweight size and overall strength.

The overall cabinet structure shall consist of interlocking extrusions. Extruded frame work shall provide the structural integrity of the cabinets as well as creating the individual cabinet sections. These extrusions shall be custom fit and CNC cut to form the particular cabinet configuration. All cabinet extrusions shall incorporate a rounded edge to give an aesthetically pleasing appearance as well as providing a smooth, safe surface for the crew member. Mitered box framed cabinetry will not be accepted as a mitered corner produces sharp edges and potential gaps. Each interlocking extrusion joint shall be attached by two (2) hex machine bolt into the extrusion via a tap and die holes. These fasteners shall lock the cabinet frame structure into place and shall prevent the cabinet sections from twisting. Cabinet inserts shall be placed on the lip of the extrusion and shall be fixed with an adhesive as well as mechanically fastened into position. **This structure alone shall resist to the pull test, the structural integrity of the cabinetry is not reliant on the interior storage cavity.**

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

Unless specified for a particular purpose, all interior cabinets shall be constructed of preformed fiberglass inserts. Cabinets designed for a particular purpose may be constructed of formed aluminum depending on the application.

All cabinets shall be easy to clean, impervious to soap, water, body fluids, and disinfectants and shall be mildew resistant.

Cabinets with sliding windows shall have a transparent window and window track felt installed in the dedicated channels of the cabinet extrusion. The cabinet windows shall be made of 3/16" Lexan.

The purchaser will not accept prototype built models or untested construction methods used only to satisfy the detailed description of this specification. Alternative construction methods shall be detailed in the exceptions section of this bid proposal. Photographs of this construction method shall be provided to allow for adequate comparison. Testing documents of the exact layout shall be provided.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.06 Street Side Cabinetry (500, 736)

The street side cabinetry layout shall consist of the following cabinetry:

There shall be four (4) "A" type compartments, 42"L x 10"H x 6,75"D, stacked two (2) by two (2) in the upper section of the cabinet.

There shall be two (2) "B" type compartments, 42"L x 16,25"H x 10,25"D, one above the other, towards the aft section of the medical cabinet.

There shall be one (1) "C" type compartment below the primary action area, towards the front.

The main action area shall include the rear console, the oxygen outlets, the suction outlets, the inverter control panel if equipped, the clock if equipped, the reading light, electrical outlets and other optional items.

The exact cabinetry layout shall match the drawings specified in this bid proposal.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.07 ALS Cabinet

7.17.3 ALS Compartment (771, 791)

The ALS compartment shall include two (2) infinitely adjustable shelves. The patient compartment access shall be via two (2) powder coated aluminum doors. The right side door shall be held closed by the left side door, which is held closed by two (2) latches. The side entry door access shall be via two (2) retaining straps.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.18.5 ALS bag (773)

The ALS bag patient compartment access shall be via two (2) retaining straps.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.08 Bulkhead with Sliding Window

The ambulance shall be equipped with an aluminium bulkhead wall partition. It shall be positioned between the driver and the patient's compartment, towards the front, allowing enough space to recline the front seats. A sliding window shall be installed above the rear attendant seat, between the ALS compartment and the medical cabinet.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.09 Sliding seat (837)

In lieu of a squad bench, an EVS thermoformed with 3 point safety belt seat shall be installed. The seat shall be able to be swiveled forward or side facing.

A cabinet will be installed towards the front of the squad bench area. It shall include a flip out trash / bio hazard compartment, a drawer and an auxiliary control panel. The top of that cabinet will be the location to mount the patient cardiac monitor.

The purchaser will not accept prototype built models or untested construction methods used only to satisfy the detailed description of this specification. Alternative construction methods shall be detailed in the exceptions section of this bid proposal. Photographs of this construction method shall be provided to allow for adequate comparison. Testing documents of the exact seat configuration, installed in the same vehicle, shall be provided.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.10 Waste and Sharps Disposal

A kick out style sharps and waste disposal shall be installed in the squad bench area. This type of system shall allow the attendant to quickly discard any biologic waste via a tip out door with his or her foot to avoid unnecessary contamination from their hands.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.11 Flip up Attendant's Seat with Child Safety Device (531)

An automotive style thermoformed seamless attendant's seat shall be installed at the head of the cot. The attendant's seat shall have a three-point seatbelt. The seat base shall be able to flip up. An integrated fold down 5-point child safety seat shall be incorporated into this seat. The child seat shall meet and exceed all testing requirements.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.12 Overhead Grab Rail (639)

One 63" overhead safety yellow grab rail shall be mounted in the patient compartment ceiling. The grab rail shall be securely fastened to the roof structure in the patient compartment ceiling at each mounting location. The grab rail shall be at least 1" in diameter.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.13 Additional Handrails (639)

Two additional 12" safety yellow powder coated steel handrails shall be mounted in the patient compartment, one (1) right-of rear access door and one (1) right of side access door. These additional grab handles shall be positioned in a location that is easy for the attendant to grip when entering the vehicle.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

7.14 IV Holder (144)

Three (3) recessed mounted IV hangers specifically designed for holding IV containers shall be installed, including hook and loop straps to adequately secure an IV bag/bottle. The IV holder shall recess into the ceiling creating minimal protrusion into the patient compartment when not in use.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

7.15 Clock (055)

An analog clock shall be installed in the patient compartment in the primary action area.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

7.16 Rear Radio Speakers

A pair of rear radio speakers shall be installed in an upper portion of the patient compartment in an area not interfering with patient care. The speakers shall be controlled by a rheostat volume control on the action area wall.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

7.17 Patient Cot Retention (503)

The patient compartment shall be equipped with Stryker cot mounts. These front cot mount shall be securely bolted through tapped ½" 6061-T6 aluminum reinforcement plates while the rear cot mount shall bolted to the medical cabinet structure.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

7.18 Stretcher Safety Hook (069)

There shall be a safety hook installed towards the rear door. It shall prevent the stretcher to inadvertently fall when pulled out to release the undercarriage.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y___ N^X___

7.19 Safety Net (050)

A woven nylon seatbelt style safety net shall be installed towards the front of the squad bench area to serve as an additional safety barrier. The net shall be secured to the ceiling, the floor and the curbside wall of the module. Each attachment point shall be bolted to a reinforcement structure strong enough to meet required testing. The net shall be interwoven and designed to decrease the force of an object when the vehicle comes to an abrupt halt.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.20 Glove Compartment over Sliding seat (680)

The overhead protector will include provisions to store four (4) different glove boxes accessible to the attendant while remaining seated.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.21 Dual Lock Compartment on Top of ALS Cabinet (734)

There shall be a dual lock compartment above the ALS cabinet. It shall include a lockable compartment behind a lockable door.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.22 Cardiac Monitor Tray (048, 787)

There shall be a sliding and turning cardiac monitor tray in the patient compartment. It shall be located towards the front of the curb side wall seating area.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

7.23 Fire Extinguisher (482)

The ambulance shall have a 5 lbs ABC fire extinguisher in the patient compartment. It shall be secured to the floor or the wall with a metal bracket.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

8. HVAC

8.01 General

The patient compartment HVAC system shall be controlled by the driver or the patient compartment attendant via the multiplex touch pad or touch screen located in the front console or the rear switch panel.

The patient compartment temperature shall be monitored by a thermostat incorporated in the multiplexing electrical system. Additional to the three (3) preprogrammed speeds, an automatic mode shall be able to decide between heating, cooling and fan speed in function of the set temperature versus the patient compartment temperature.

Adequate room for hose connections and hose lines shall be provided when installing HVAC components. The hoses shall be protected and insulated to optimize performance and longevity. They shall also be clamped every 18" and routed without sharp bends and kinks.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

8.02 Heating (847)

The separate heating unit shall be installed in the patient compartment in a location behind the street side cabinet, in the wheel well area. It shall be tapped on the OEM coolant system. Hot air shall be blown from multiple vents located in the bottom section of the medical cabinet.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

8.03 Air Conditioning

The separate air conditioning unit shall be installed in the patient compartment above the oxygen compartment. It shall be accessible by removing the partition ceiling protector.

Five (5) universally adjustable vents with manual closures shall be installed above the rear attendant seat.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

8.04 Ventilation

ONE (1) exhaust fan shall be installed. The fan shall allow adequate air exchange within cab and patient compartment while parked or in motion. The exhaust fan shall be controlled by the multiplexing electrical system and shall operate on 3 speeds (Low, Medium and High). The exhaust vents shall exit from the street side of the vehicle.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

9. BATTERY SYSTEM' MULTIPLEX AND WIRING

9.01 Overview

A 12VDC electrical system shall be added in junction with the OEM system. They shall be isolated from each other, yet they still exchange data. This is achieved by using a multiplex system in combination with a CAN BUS connectivity between the two (2) systems. It reduces the number of wires in the harness, thus reduces the number of components and connections. Using programmable solid state devices allows for easy diagnostics, troubleshooting and customizing of the vehicle without needing to add relays or modify the wiring system, even at a later stage while the vehicle is in the field. Printed circuit board or, so called "hardwired" electrical systems shall not be acceptable.

The ambulance manufacturer shall have significant experience in installing multiplex and electrical systems. The purchaser is not interested in prototypical or logical systems that are untested or unproven by the ambulance manufacturer. Documentation of electrical systems installed and in-service shall be provided at the purchaser's request.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.02 Electronic Controller Units (ECU)

Multiplexing electrical system shall consist of solid state electronic controller units mounted in the electrical control panel. Electronic controller units shall act as the central communications system for the entire electrical system. These electrical controller units shall command all electrical components installed by the ambulance manufacturer in the cab and in the patient compartment. Each electronic controller unit shall be self-diagnostic with easy-to-read LED. Printed schematics of all components and wiring shall be provided with the completed ambulance.

All Electronic controller units shall be sealed in a weatherproof exterior casing. The ECUs main control panel shall be coated in weather resistant from the factory. All electronic controller units shall be installed in electrical control panel compartment for centralized location.

Electronic controller units shall be programmed using already established automotive communication language. Electronic controller units shall be programmed to communicate and receive signals in the SAE J1939 protocol via the CAN BUS connection. This type of system is preferred to allow for future expansion and. No auxiliary printed circuit boards, circuit breakers or relays shall be needed in future expansion or to assist in the functionality of standard electrical components.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.03 Wiring

All wiring for the electrical systems shall be stranded copper or copper alloy conductors of a gauge rated to carry 125 percent of the maximum current for which the circuit is protected. Voltage drops in all wiring from the power source to the component shall not exceed 10 percent. All circuits shall be wired in conformance with SAE J1292,

Automobile, Truck, Truck-Tractor, Trailer, and Motor Coach Wiring. None of the ambulances electrical wiring and components shall terminate or originate in the oxygen storage compartment except for the oxygen flow control solenoid, compartment light, and switch plunger or trigger device.

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement?

Y N X

9.04 Wiring Harness

The ambulance wiring harnesses shall be a continuous run to each electrical component. The ambulance wiring shall contain no splices in the main wiring harness. The terminals on connectors of each end shall be machined crimped. Hand crimped electrical connectors are not permitted by the purchaser as they have been proven to be prone to premature failure and/or irregularities.

All ambulance wiring harnesses shall be enclosed in a plastic loom. This loom shall run from the electronic controller units to each specified electrical component. Instances where conduit must travel through a tube structure, a rubber grommet shall be placed in the hole to prevent premature wear of the plastic loom and/or wiring. All wiring harnesses shall be secured to the roof and walls tube structures with insulated clamping fasteners.

The overall covering of jacketed cables shall be moisture resistant and have a minimum continuous temperature rating of 194°F (90°C), except for cable installations where the wiring may be exposed to higher temperatures. All wiring connections and terminations shall use a method that provides a positive standard connection. Wiring connections and terminations shall be installed in accordance with the device manufacturer's instructions. Wire nut, insulation displacement, and insulation piercing connections shall not be used.

All connections to the electrical components shall include a minimum 6 in. service loop of. All wiring connections shall utilize easy plug in style connectors.

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement?

Y N X

9.05 Wiring Identification

All wiring shall be identified every 6" at a minimum. The wiring identification code shall indicate the position on the electronic controller unit for easy maintenance and diagnosis. Wiring identification shall be clearly visible and shall be printed on the insulated wire. No stickers will be allowed.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.06 Circuit Protection

Circuits shall be provided with properly rated low voltage overcurrent protective devices. Such devices shall be readily accessible and protected against heat in excess of the overcurrent device's design range, mechanical damage, and water spray. Circuit protection shall be accomplished by utilizing fuses, circuit breakers, fusible links, or solid state equivalent devices.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.07 Wiring Schematics

The complete set of wiring schematics shall clearly identify all wiring locations, routing, and component connection. A sample document shall be available to the purchaser on request to examine the quality of the electrical schematic. All instances of wiring not conforming to the standards established in this document shall be documented at the time of the proposal. Failure to comply with this requirement shall be cause for rejection of the proposal.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.08 Electric Panel

The electrical panel shall be located underneath the front passenger seat. It shall include in addition to the ECUs all block fuses and other electronic devices. All components shall be centralized in that location for ease of maintenance and diagnosis.

For future upgradability, one (1) extra 15 amp 12VDC circuit breaker shall be provided. It shall be wired and shall be ready for a future programmable function with the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

9.09 Grounding

Dedicated grounding locations for all appliances, circuits, etc. shall be supplied. Appliance mounting screws/hardware shall not be used for grounding purposes, nor shall the body of the ambulance be used as a ground location. Star washers or unapproved, untested grounding methods shall not be used.

OEM grounds shall not be used as grounding location for the conversion circuits.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

9.10 Switching Requirements

Switches, relays, terminals, and connectors shall have a direct current (dc) rating of 125 percent of maximum current for which the circuit is protected.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

9.11 Voltage Alarm

The multiplex system shall incorporate an audible voltage warning when the system voltage of any battery bank drops below 11.5VDC.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

9.12 Load Management

The multiplexing electrical system shall be programmed to automatically shed electrical load should the electrical output rating of the installed alternator drop below a programmed voltage level. Electrical components shall shed in order of priority. External load management systems or load management systems not programmable shall not be considered as the purchaser requires this electrical system to be flexible and customizable.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

9.13 Batteries

There shall be two (2) OEM batteries. These batteries shall be linked together via an OEM controlled relay.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

10. 110 VAC & 12 VDC ELECTRICAL SYSTEMS AND INVERTER

10.01 Overview

The completed ambulance shall be equipped with two (2) forms of internal power sources: 110VAC and 12VDC. These internal power sources shall allow attendants in the ambulance to plug in additional accessories or to charge battery powered devices when needed.

All wiring shall be rated to handle the load of the electrical component specified. The 110VAC and 12VDC wiring and associated equipment shall be tested by the ambulance manufacturer prior to delivery. The testing criteria shall include polarity and load demand of all receptacles to verify that all wiring connections have been properly made.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

10.02 12VDC Outlets

All 12VDC power point outlets specified here shall be properly tested and shall be protected with a Schottky-style diode to isolate the medical equipment batteries from other loads. The diode shall be located in the electrical panel and shall be wired to the conversion batteries. It shall be designed to handle voltage of at least 48VDC. All wiring to the 12VDC outlets shall be clearly labeled and shall be one (1) continuous run from the diode to the outlet.

The ambulance shall be equipped with at least three (3) 12VDC "power point" style outlets. These outlets shall be breaker protected. They shall be energized when the module master switch is activated.

One (1) shall be installed on the street side of the vehicle in the first action area wall.

One (1) shall be installed on the curb side wall of the vehicle.

One (1) shall be installed in the ALS cabinet.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

10.03 110VAC Outlets

110VAC outlets shall be energized from the shoreline and/or from the inverter if equipped. All 110VAC outlets shall be UL certified, Nema 5-15, clearly identified on the unit, rated to 60Hz and have a pilot light when powered. A 110VAC GFCI shall be installed beyond the shoreline and shall disable all 110VAC outlets when tripped. The GFCI shall be located in the rear attendant console for ease of consulting and/or resetting if needed.

The ambulance shall be equipped with at least three (3) 110VAC 60Hz outlets. They shall be energized when the module master switch is activated or the shoreline plugged.

One (1) shall be installed on the street side of the vehicle in the first action area wall.

One (1) shall be installed on the curb side wall of the vehicle.

One (1) shall be installed in the ALS cabinet.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y___ N^X___

10.04 Auto eject shoreline (593) -

A 15 amp shoreline shall be installed on the driver's side of the vehicle. The shoreline shall be a Kussmaul Auto Eject with sealed casing. When the shoreline is plugged into an exterior source, all 110VAC 60Hz outlets shall be energized. The shoreline shall be recessed into the vehicle and shall include a weather proof low profile cover.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

10.05 1000W Xantrex inverter (011)

A Xantrex Freedom HW power inverter rated for 1000 watts shall be installed in the patient compartment, behind the driver seat. The inverter shall be powered via a control panel in the rear attendant console. When this inverter is activated, all 110VAC outlets shall be energized.

An inverter integrated battery charger shall be provided for maintaining batteries in a fully charged condition when the shoreline is plugged.

Does your bid comply with the specification as written? Y^X___ N___

Does your proposal include an exception to this requirement? Y___ N^X___

11. CONSOLES

11.01 General

Controls and switches that are expected to be operated by the belted attendant while the ambulance is in motion shall be visible and within reach. Switches shall be located in such a position that the driver does not have to unbuckle to activate or read the control switches while the ambulance is in motion.

Switches, indicators, and control devices shall be perceptively and permanently identified with universal automotive graphics or at least 12 point letters for the noun or function, and 8 point letters for the remainder of the legend.

For ease of identification, the controls and switches shall be contrasting colors etched or engraved in plastic or metal, or printed and laminated in see through plastic, and logically grouped according to function. The switches shall have a different feel from the OEM switches. All switches and controls detailed here shall be properly LED illuminated for night driving.

Every switch shall incorporate a confirmation LED connected to the device or circuit that is activated. Confirmation lights wired directly to the switch shall not be tolerated as it doesn't confirm that the output activated, only that the switch is activated.

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement?

Y N X

11.02 Front Console

The completed ambulance shall have a Heads Up Console (HUC) integrated in the OEM dashboard. It shall include all controls and switches to operate all necessary emergency or mission critical functions such as:

1. Master switch (lockable)
2. Primary/Secondary emergency lighting
3. Side scene and rear load lights
4. Alarm cutoff for patient indicator and back up alarm
5. Wig Wag headlights (where applicable)
6. Optional lighting activation (lightbars, additional warning lights, etc.)
7. Rear heat and AC controls with digital interior temperature display
8. Patient compartment lighting
9. Patient compartment exhaust
10. Door open indicator
11. Digital Ammeter/Volt Meter Display

The detail above describes the minimum features the front heads up display shall activate. All switches shall be wired to a multiplex node located in the front console. Wiring directly to the electrical panel will not be tolerated as it adds unnecessary wires and connections. The master switch shall be lockable in the "ON" position to ensure that the power shall not be inadvertently cut.

Switch panels or displays requiring the operator to move their line of sight up or down is not permitted as this movement is not a natural line of sight movement for the driver and will take his or her focus off of the road. The radio shall be moved below the dash, integrated into the OEM console. It shall be placed out of the line of sight as it not an emergency function.

Does your bid comply with the specification as written?

Y X N

Does your proposal include an exception to this requirement?

Y N X

11.03 Rear Console

The completed ambulance shall have a rear action area console. It shall include all controls and switches to operate all necessary emergency or mission critical functions such as:

1. Rear heat and AC controls with digital interior temperature display
2. Patient compartment lights, bank 1
3. Patient compartment lights, bank 2
4. Action area reading light
5. Suction pump
6. Patient compartment exhaust
7. Patient status indicator (intercodes, red, yellow, green)

Switches shall be easily cleaned and sanitized.

The detail above describes the minimum features the rear console shall activate. All switches shall be wired to a multiplex node located in the rear console. Wiring directly to the electrical panel will not be tolerated as it adds unnecessary wires.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

11.04 Front Console Indicator Lights

The front console shall integrate the following indicators:

1. **Patient Status Indicator Lights (intercodes):** the Red/Amber/Green patient indicator lights shall be integrated on the front Heads Up Console. An audible alarm shall sound when any state is activated from the patient compartment. The alarm shall be cancelled by the Alarm Cancel / Mute switch.
2. **Door Ajar Indicator:** This shall illuminate when an entry door is opened. An audible alarm shall sound when this indicator light is flashing.
3. **Battery Indicator Light:** This light shall illuminate when the conversion battery bank is operational.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

11.05 Heat/AC Controls

The rear HVAC system shall be able to be controlled from the action area and the cab via a touch pad or touch screen. It shall integrate functions to raise and lower the patient compartment temperature and to control the fan speed. Speed available shall be off, 1, 2, 3 and automatic mode. There shall be a digital display for the patient compartment temperature, the set temperature, the fan speed, as well as the ambient temperature information. If equipped with the touch pad, two (2) auxiliary or more buttons shall be available for future expansion if needed. These touch pads or touch screens, at least one (1) in the front console and one (1) in the rear console, shall be part of the multiplex system and also act as nodes.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

11.06 Hour meter

A digital engine hour meter shall be integrated in the front console.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12. EMERGENCY AND TASK LIGHTING

12.01 General

Each ambulance shall have a system of optical warning devices as specified in this section. The visual warning system on the ambulance shall have two (2) distinct programmed sequences during emergency operation. These shall be defined in this specification as Primary and Secondary. The Primary mode shall signal to drivers and pedestrians that the ambulance is responding to an emergency and is calling for the right-of-way. The Secondary mode shall indicate that the ambulance is stopped and is blocking the right-of-way.

The bidder shall comply where specific vendor and model numbers are described as these lights are purchased from a common vendor and can be purchased by all manufacturers.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.02 Flash Rate

Flash patterns shall be easily programmable through the multiplexing electrical system for all emergency lighting. External flasher units are not preferred, nor lights programmed with a specific flash pattern.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.03 Front Plane Lights - Cab Riser (774)

Minimum seven (7) LED lights, including five (5) Whelen 400 series LED lights, shall be The lighting shall include a mix of six (6) red and one (1) clear LED lights. These lights shall flash in an alternating pattern where each red side flashes together first followed by the clear light. Or equivalent light bar.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.04 Wig Wags

The OEM high beams lights shall act as Wig Wag emergency lights.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.05 Grille Lights

Two (2) red Whelen LINZ6 Series LED lights shall be installed in the front grille.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.06 Front Intersection Lights (107)

Two Whelen 700 Series LED red lights shall be installed on the fenders of the chassis. These lights shall be located in a forward position to provide adequate visibility at an intersection.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.07 Side Plane Warning Lights (4) with Lower Intermediate Lights (2) (484, 738)

Four (4) Whelen 600 Series LED red warning lights with fiberglass bezels shall be installed on the side plane of the ambulance, two (2) on each side towards the corners.

Two (2) Whelen 700 series LED red warning lights shall be installed on the side plane of the ambulance, one (1) on each side towards the center, above the wheel well.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.08 Rear Plane Warning Lights (740, 745)

Two (2) Whelen 600 Series LED red warning lights shall be installed on the aerodynamic rear spoiler, towards each corner. One (1) Whelen 600 Series LED amber warning light shall be installed centered between the two (2) red lights. Two (2) additional Whelen 700 series LED red warning lights shall be installed on the rear doors, below each window.

These lights shall flash in a pattern programmed by the multiplexing electrical system.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

12.09 Scene Lighting (738)

Four Whelen 600 Series LED scene lights shall be installed on the side planes of the ambulance, below the red emergency lights, on the same fiberglass bezels. The scene lights shall project at a downward angle to allow for adequate lighting of the area surrounding the sides of the ambulance.

They shall be controlled independently for each side by a switch in the front console. The curbside scene lights shall also be activated when the side entry door is opened.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

12.10 Load Lights (745)

Two (2) Whelen 600 Series LED load lights shall be installed on the aerodynamic rear spoiler, between the red and amber warning lights. The load lights shall project at a downward angle to allow for adequate lighting of the area surrounding the rear of the ambulance.

They shall be controlled by a switch in the front console. The lights shall also be activated when the rear entry door is opened.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

12.11 Patient Compartment Illumination (815)

Seven (7) Whelen round LED dome lights shall be installed in the ceiling of the patient compartment. The LED lights shall be controlled via switches on the rear control panel. Four (4) LED lights of the patient compartment curbside shall be illuminated when the patient compartment entry doors are opened.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

12.13 Patient Compartment Timer

An automatic digital timer shall be integrated into the rear consol. Four (4) LED lights of the patient compartment curbside shall be illuminated when the timer is activated. This timer shall be triggered with five (5) minutes increment and display the time remaining.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

13. AUDIBLE WARNING DEVEICES

13.01 Siren

The ambulances primary audible warning equipment shall be in the form of one (1) automotive traffic horn and one (1) Whelen 295HFS or similar 200 watt multiple tone siren. This siren shall be easy for the driver to access as it shall be mounted in the Heads Up Console.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

13.02 Speakers

Whelen low profile siren speakers shall be concealed under the front bumper of the chassis. They shall be securely mounted in an engineered support to fit without modifying the chassis. This housing shall be designed not to restrict airflow or to reduce the effective of the siren speaker.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

13.03 Backup Alarm

A backup alarm shall be provided. It shall be activated when the vehicle is put in reverse. The cancel switch in the Heads Up display shall mute the siren when pressed after the alarm is activated. However, an automatic function shall revive the siren after 15 seconds of down time. The backup alarm shall be located under the rear of the ambulance.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

14. OXYGEN AND SUCTION

14.01 General

The completed ambulance shall have a piped medical oxygen system capable of storing and supplying a minimum of 3,000 liters of medical oxygen. The main oxygen supply shall be from a compressed gas cylinder that the purchaser will provide and install at the time the vehicle is placed in service. Low pressure, electrically conductive hose and fittings approved for medical oxygen only shall be used. All oxygen piping shall be concealed, loomed and not exposed. Where oxygen lines may travel through a hole, a grommet shall be used to prevent premature wear of the oxygen line. All oxygen tubing shall be secured yet shall be still accessible for maintenance. Oxygen shall be piped to self-sealing oxygen outlets. The system shall be tested prior to delivery and the results of the test shall be provided with the end user documentation.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

14.02 Oxygen Outlets, Quick Connect, Three (3) (459)

Three (3) Quick Connect surface mounted oxygen outlets shall be installed in the completed ambulance. Two (2) shall be installed on the medical center wall in the main action area and one (1) shall be located on the curbside pad towards the forward end of the squad bench. These outlets shall be tested prior to delivery of the ambulance.

Exact location of the oxygen outlets shall be located on the provided drawings.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

14.03 Oxygen Tank Storage

The oxygen tank shall be stored in an inside compartment next to the rear right door entry. The cylinder shall be able to be accessed and removed from the outside of the patient compartment. The regulator shall be accessible by a Lexan window from the curb side seating position without opening the main compartment door.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

14.04 Oxygen Tank Bracket

An oxygen cylinder bracket shall be installed in the oxygen compartment to accommodate different sizes of oxygen cylinders. This bracket shall be securely fastened to reinforcement mounting plates.

Does your bid comply with the specification as written? Y N

Does your proposal include an exception to this requirement? Y N

14.05 Suction

One (1) electrically controlled suction system shall be installed in the patient compartment that is capable of accepting a Bemis 1200 cc canister. The outlet shall be on the action area wall with the control in the rear switch panel. The suction pump shall be located behind the street side cabinetry and be easily accessible for maintenance. It shall be securely mounted with rubber pads to eliminate any unnecessary noise. A vacuum indicator gauge ranging from 0 to 760 mm Hg shall be provided.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

14.06 Oxygen Regulator (169)

The ambulance shall have a 50 PSI oxygen regulator.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

14.07 Quick Connect Wall Flow Meter (455)

The ambulance shall be equipped with a Quick Connect 0,5-15 LPM wall flow meter.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

15. VARIOUS

15.01 Signs and Instructions

All required signs, instruction plates, and labels related to the electrical system shall be permanently attached and easy to read. All signage and labeling shall be resistant to fluids, extreme temperatures (-30°F (-25°C) and 176°F (80°C)), and ultra violet radiation. These labels shall meet the UL 969, *Standard for Marking and Labeling Systems*. All exterior labels relating to safety or critical operational instructions shall be reflective or illuminated per the guidelines set forth in the forthcoming NFPA 1917 Standard for Automotive Ambulance Guidelines.

Does your bid comply with the specification as written? Y X N

Does your proposal include an exception to this requirement? Y N X

Mirage EXE (2016)

Type II - Mercedes Sprinter 2500

2016_02_03_DirectWesternUSA_Scullin_GrandCountyEMS_EXE-16 SPRINTER Diesel 2500 V16 00

DRAWING NO.	REV	VIEW	CLIENT
21ME-2500XXX-C6-0020	0	GENERAL EXTERIOR	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0021	0	CURBSIDE EXTERIOR	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0022	0	STREETSIDE EXTERIOR	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0023	0	FRONT & REAR EXTERIOR	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0024	0	CURBSIDE WALL	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0025	0	STREETSIDE WALL	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0026	0	FRONT WALL	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0027	0	FLOOR VIEW	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0028	0	CEILING VIEW	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0029	0	FRONT CONSOLE	GRAND COUNTY E.M.S.
21ME-2500XXX-C6-0030	0	REAR CONSOLES	GRAND COUNTY E.M.S.

DISCLAIMERS

Should there be any discrepancies between the sales sheet and these drawings; the sales sheet will take precedence.
 These drawings are subject to change by engineering during the construction process of the vehicle. Dimensional data for information only.

I have read and agree to the terms

I have read and agree to the terms

Dealer signature : _____

Customer Signature : _____

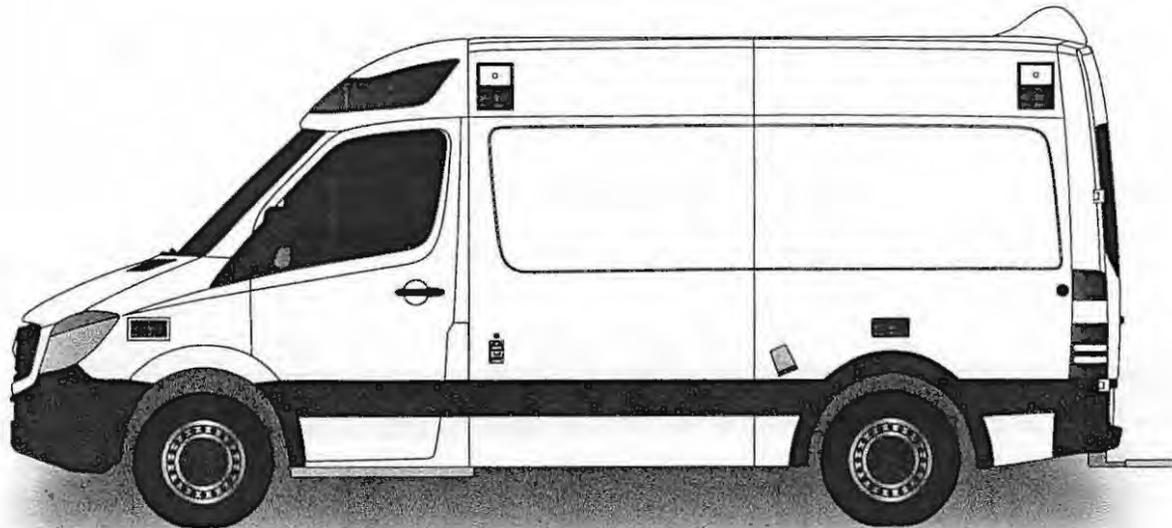
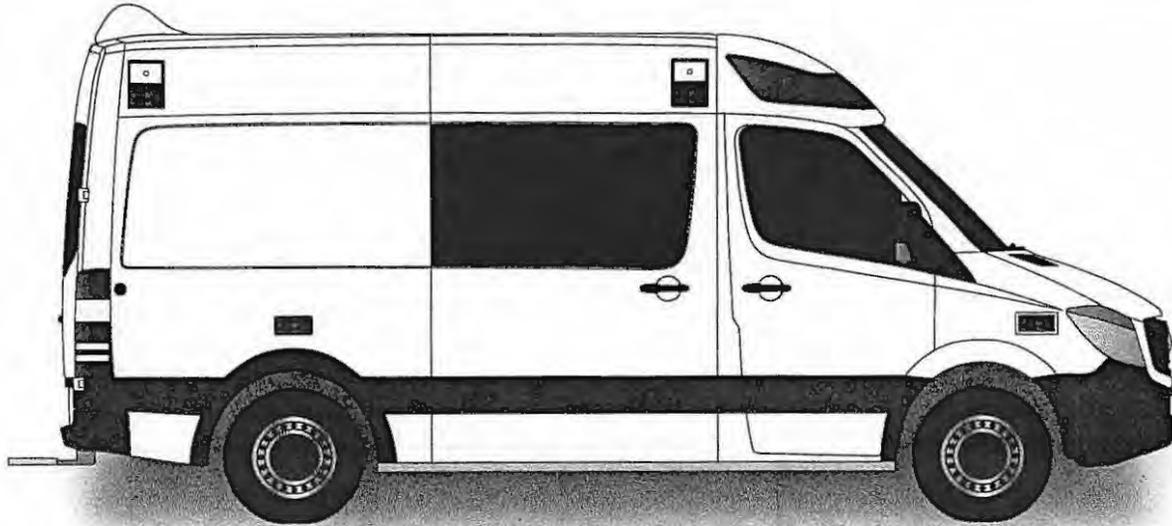
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Name : _____

Date : _____

Date : _____





THIS DRAWING IS SUBJECT TO CHANGE BY ENGINEERING
 DURING THE CONSTRUCTION PROCESS OF THE VEHICLE.
 DIMENSIONAL DATA FOR INFORMATION ONLY.



PAGE
2 of 12

CONTRACT

GENERAL EXTERIOR

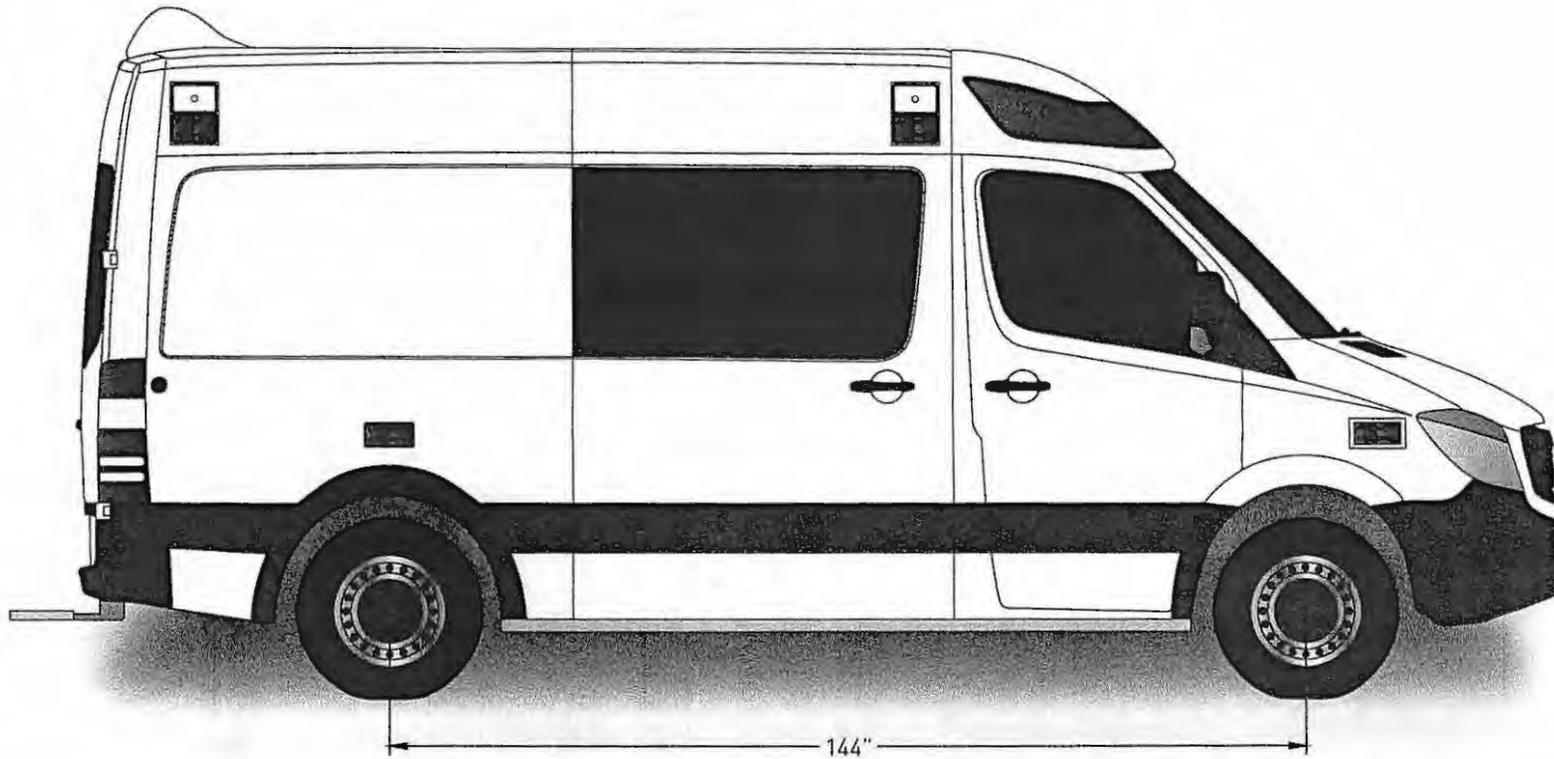
GRAND COUNTY E.M.S.

SCALE
1 : 40

REV
0¹

DATE
2016-02-10

DESIGNER
BENOIT LANDRY



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PAGE
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CURBSIDE EXTERIOR

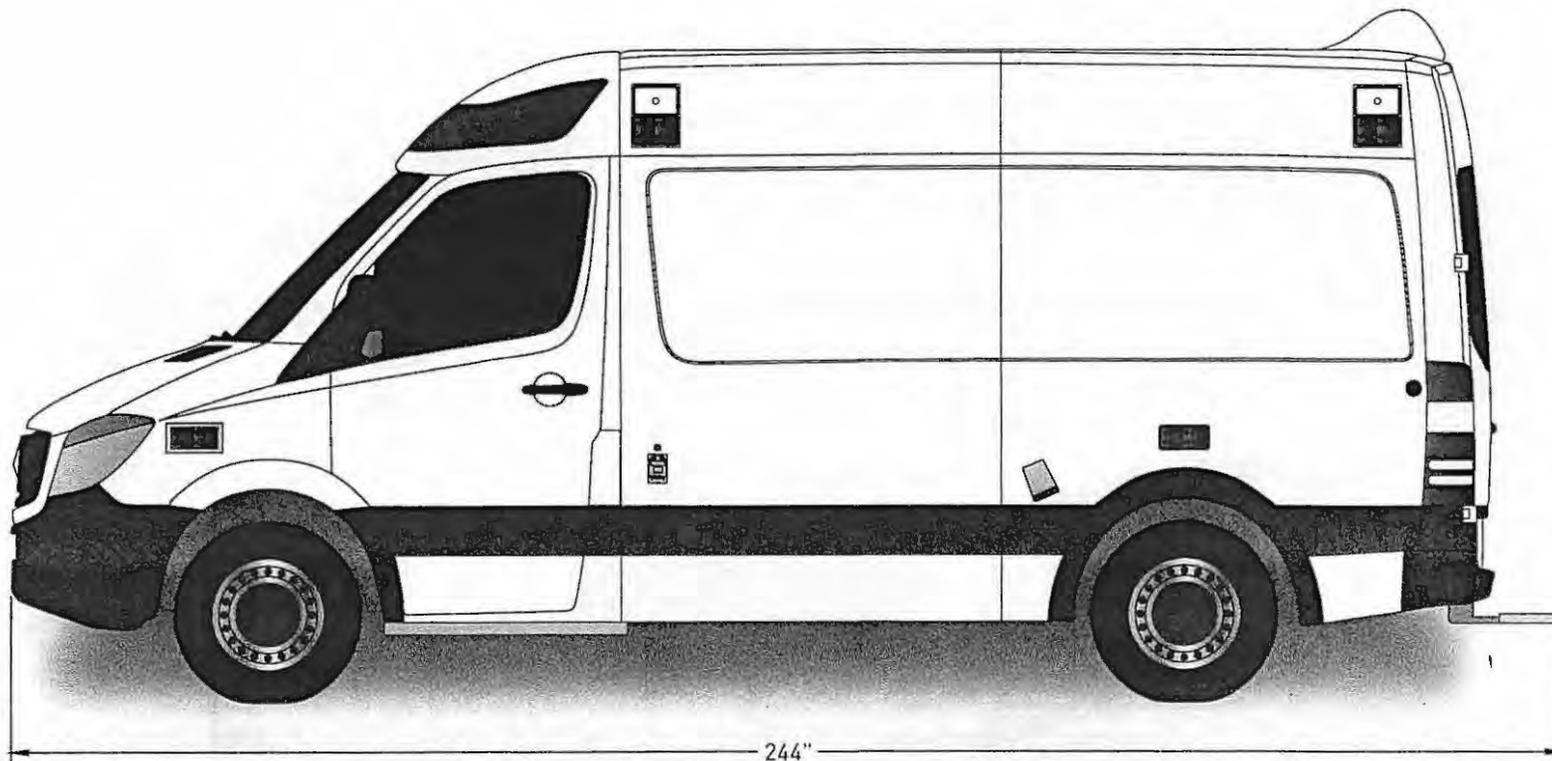
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1 : 30

DATE
2016-02-10

CONTRACT
GRAND COUNTY E.M.S.

REV
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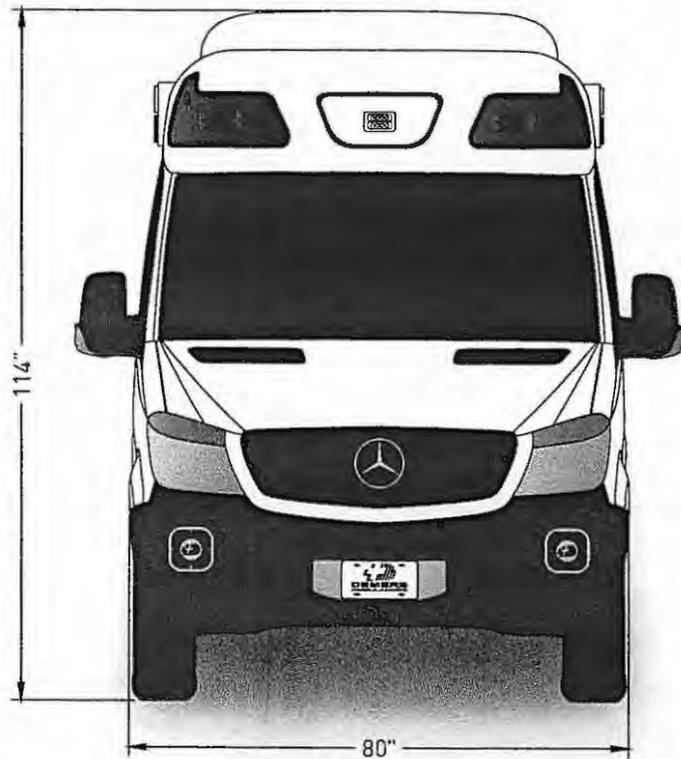
DESIGNER
BENOIT LANDRY



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PAGE 4 of 12	STREETSIDE EXTERIOR	SCALE 1 : 30	DATE 2016-02-10
CONTRACT	GRAND COUNTY E.M.S.	REV 0	DESIGNER BENOIT LANDRY



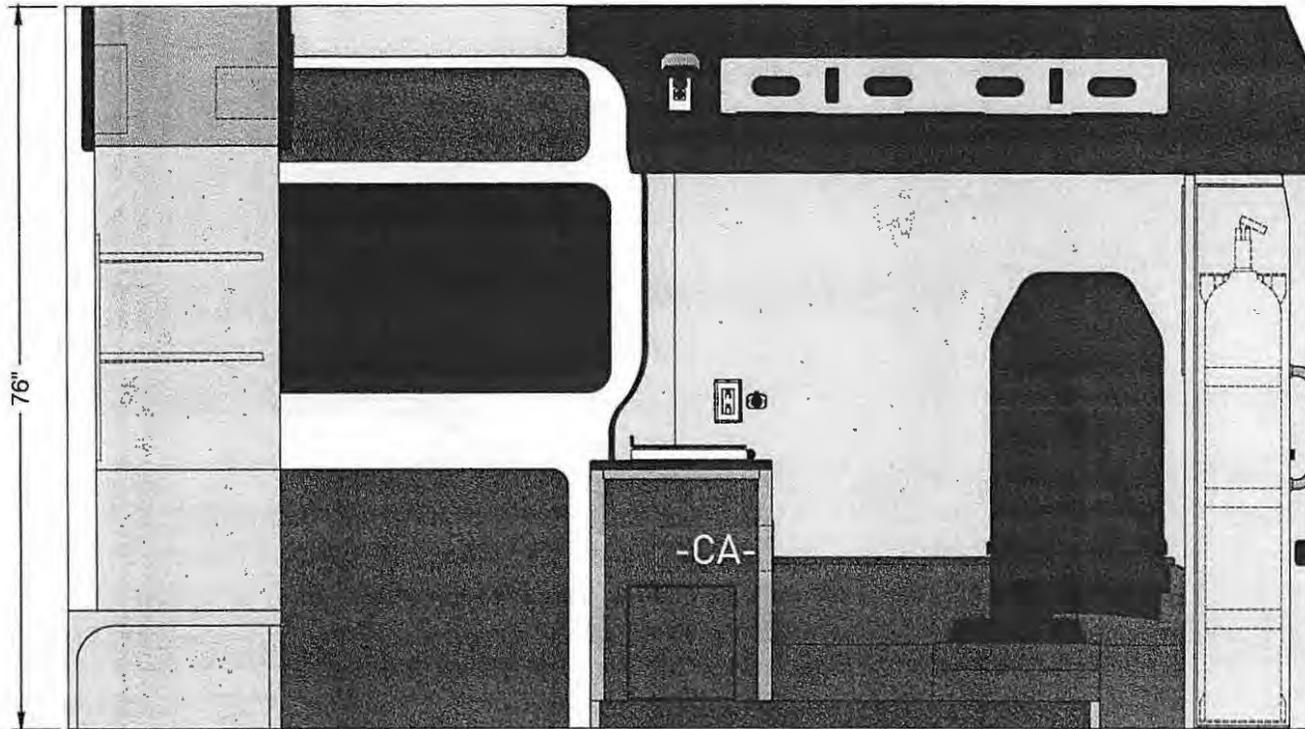
NOTE

THE TOTAL HEIGHT OF THE VEHICLE AND THE LOADING HEIGHT CAN BE DIFFERENT ACCORDING TO CHASSIS AND SUSPENSIONS

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PAGE	5 of 12	FRONT & REAR EXTERIOR	SCALE	1 : 30	DATE	2016-02-10
CONTRACT	GRAND COUNTY E.M.S.		REV	0	DESIGNER	BENOIT LANDRY



COMPARTMENT	DIMENSIONS L x H x D
STORAGE DRAWER -CA-	12.00" x 4.75" x 12.25"

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PAGE
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CURBSIDE WALL

SCALE
1 : 20

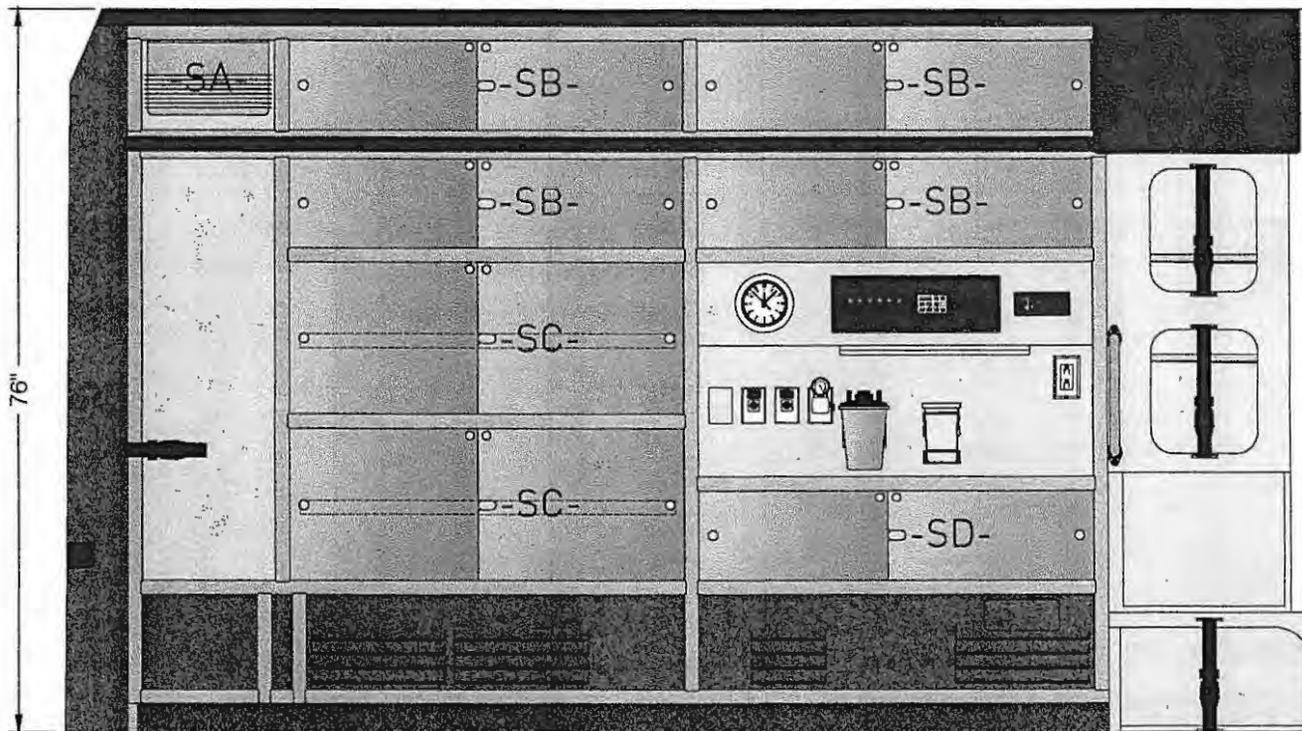
DATE
2016-02-10

CONTRACT

GRAND COUNTY E.M.S.

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DESIGNER
BENOIT LANDRY



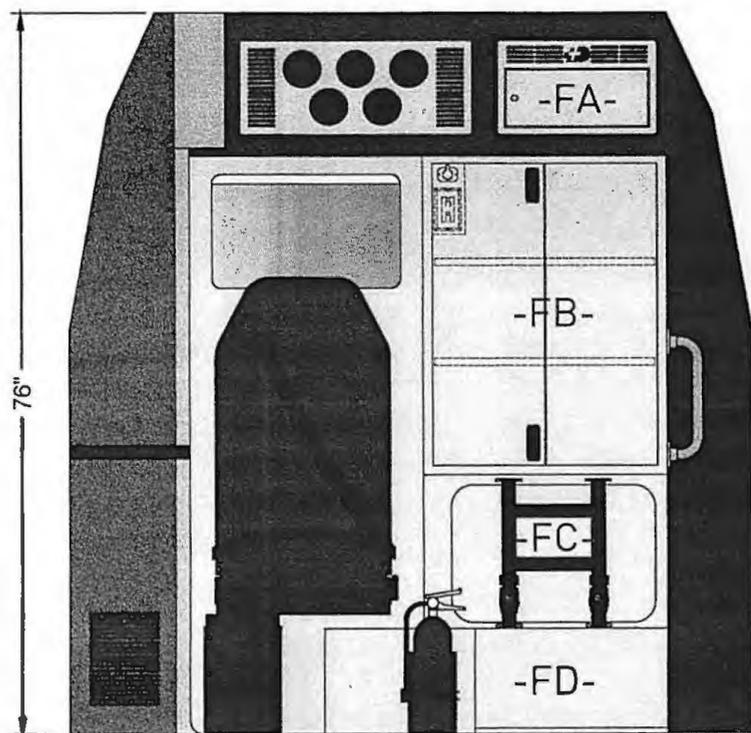
COMPARTMENT	DIMENSIONS L x H x D
COMPARTMENT -SA-	15.75" x 10.75" x 3.00"
MEDICAL CABINET -SB-	42.00" x 10.00" x 6.75"
MEDICAL CABINET -SC-	41.75" x 16.25" x 10.25"
MEDICAL CABINET -SD-	41.75" x 9.75" x 10.25"

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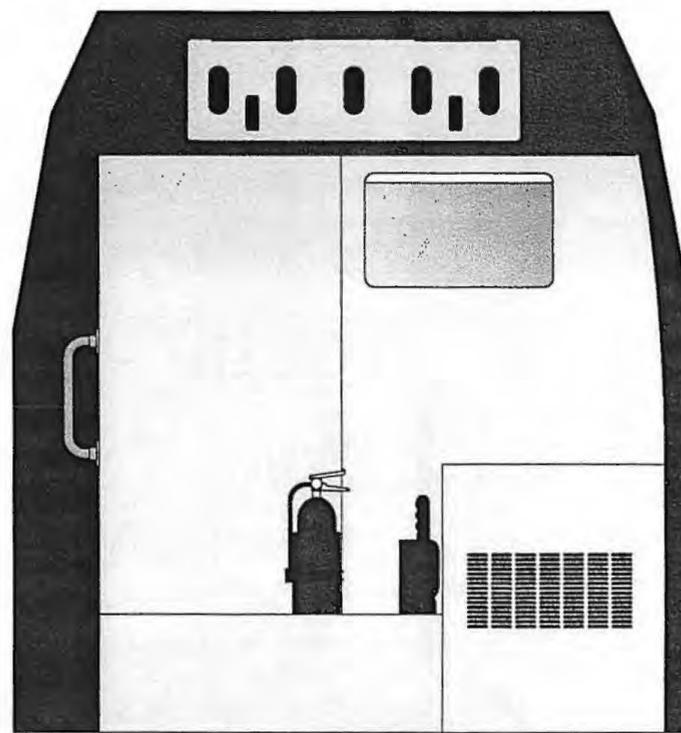


PAGE 7 of 12	STREETSIDE WALL	SCALE 1 : 20	DATE 2016-02-10
CONTRACT	GRAND COUNTY E.M.S.	REV 0	DESIGNER BENOIT LANDRY

PATIENT COMPARTMENT



FRONT CABIN



COMPARTMENT	DIMENSIONS L x H x D
DUAL LOCKABLE COMP. -FA-	13.00" x 5.50" x 7.75"
ALS COMPARTMENT -FB-	23.50" x 27.50" x 15.75"
ALS BAG COMP. -FC-	23.50" x 15.75" x 15.75"
STAIR CHAIR COMP. -FD-	34.75" x 12.25" x 21.00"

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FRONT WALL

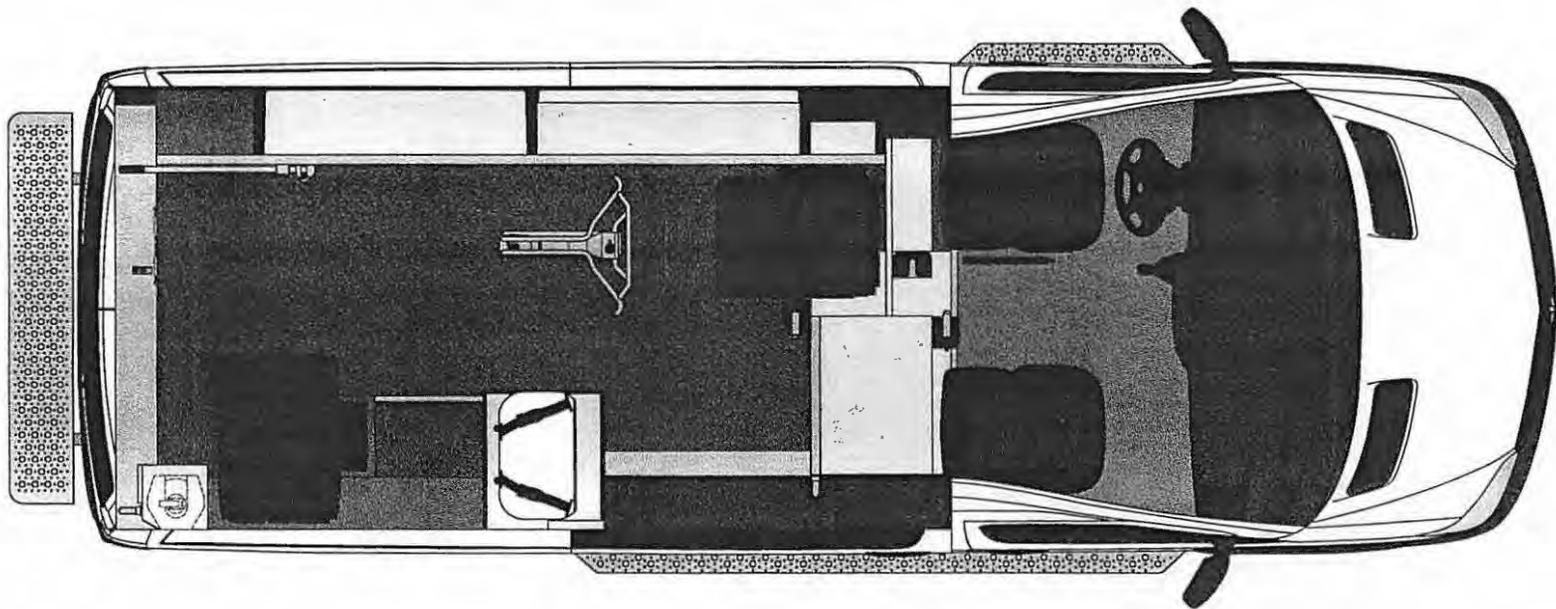
SCALE
1 : 20

DATE
2016-02-10

CONTRACT
GRAND COUNTY E.M.S.

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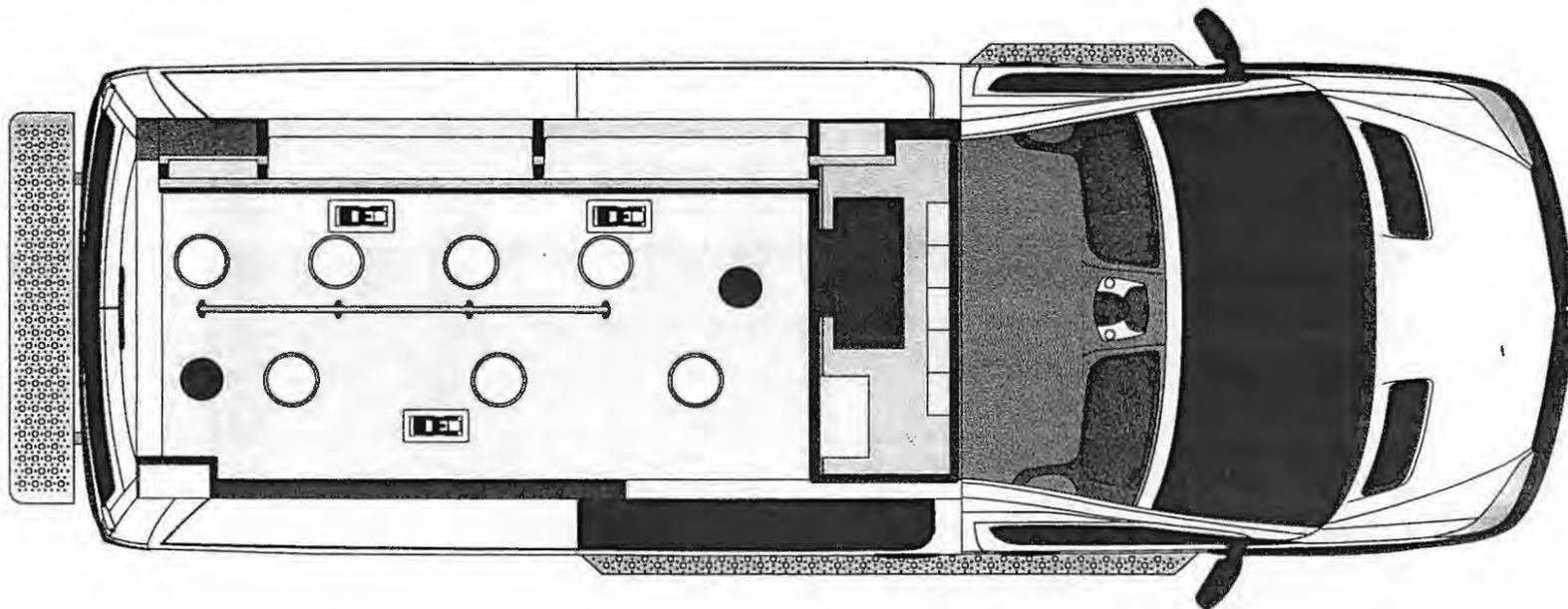
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PAGE 9 of 12	FLOOR VIEW	SCALE 1 : 30	DATE 2016-02-10
CONTRACT	GRAND COUNTY E.M.S.	REV 0	DESIGNER BENOIT LANDRY



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CEILING VIEW

SCALE
1 : 30

DATE
2016-02-10

CONTRACT
GRAND COUNTY E.M.S.

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BENOIT LANDRY



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PAGE
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FRONT CONSOLE

SCALE
1 : 3

DATE
2016-02-10

CONTRACT
GRAND COUNTY E.M.S.

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DESIGNER
BENOIT LANDRY

STREETSIDE CONSOLE



CURBSIDE CONSOLE



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PAGE
12 of 12

REAR CONSOLES

SCALE
1 : 3

DATE
2016-02-10

CONTRACT

GRAND COUNTY E.M.S.

REV
0

DESIGNER
BENOIT LANDRY



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax: 450.467.6526

Tel.:

EX Date: 23-Feb-16

Contact : John M. Scullin, RSM

Buyer:

Andy Smith
Grand County Emergency Medical Services
125 E Center Street
Moab, UT 84532
Email: ASmith@grandcountyutah.net
Tel.: (435) 259-1301
Fax :

Ship to :

Andy smith
Grand County Emergency Medical Serv
125 E Center Street
Moab, UT 84532
Tax ID:
Tel.: (435) 259-1301
Fax :

Subject :

Type II Ambulance Technical Specifications
(BLS configuration)

Chassis :

Mercedes Sprinter Van 2500 144"
Ambulance package

Model :

MIRAGE EXE-16 Sprinter Diesel

Interior trimming color :

Cobalt blue and Safety yellow

Stock number :

TBD

MIRAGE SPECIFICATION TOPICS

Equipment list: Standard Optional

- | | | |
|--------|-------------------------------|---------------------------------------|
| Group: | ▶ Chassis | ▶ Patient compartment |
| | ▶ Driver's compartment | ▶ Power distribution & control system |
| | ▶ Paint decals & lettering | ▶ Vehicle features |
| | ▶ Oxygen | ▶ Scene / Emergency lights & sirens |
| | ▶ Interior colors, upholstery | ▶ Custom items & special notes |

OEM VEHICLE FEATURES

- Chassis
 - Sprinter Van 2500 with High Roof
- Engine
 - Engine: 3.0 litre CDI Turbo Diesel (188 hp @3800 rpm)
 - Def tank : 6,6 gallons
 - Transmission : 5 speed automatic
- Wheelbase
 - 144 inches
- GVWR
 - 8,550 lbs (3,878 kg)



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax: 450.467.6526

Tel:

EX Date: 23-Feb-16

Contact : John M. Scullin, RSM

DRIVER'S COMPARTMENT

2

OEM

- 12 V. DC Outlet (3)
- Cup holders (2)
- Electronic radio AM/FM stereo with CD and digital clock (includes 4 speakers)
- High capacity air conditioning/heating
- Black cloth driver and passenger comfort seating package
- Fast idle with charge protection
- Extra keys (2)

DEMERS

- HUC (Head up console) incorporated in dashboard
 - Switches with LED backlight pictograms
 - "Door ajar" light , low voltage, Red, Yellow & Green Patient condition lights
 - Gooseneck reading light
- Integrated electronic rear control panel
 - Rear air conditioning/heating speed and temperature control with automatic mode
 - Voltmeter
 - Exhaust fan
 - Ceiling lights
- Coat hooks (2)

OPTIONS

1 Anti-Theft (136)

1 Glove box (5) holder above driver and passenger seats (662)

KKK-A-1822 OPTIONS

1 Hand held spotlight 400 000 CP with momentary switch stowed in thermoformed bracket (450)

1 Fire extinguisher ABC (5 pounds) with heavy duty bracket (150)



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax: 450.467.6526

Tel: _____

EX Date: 23-Feb-16

Contact : **John M. Scullin, RSM**

OXYGEN 3

- Two (2) oxygen outlets - Quick Connect Style 1450
 - Two (2) at left in ECC
- Vertical cylinder rack for main oxygen bottle next to rear right door entry -
 - "M" Aluminum bottle
 - "M" Steel bottle
 - "H" bottle

OPTIONS

-
- 1 Oxygen regulator (50PSI) 1459
-
-

OPTIONS - QUICK CONNECT STYLE

- 1 One (1) additional oxygen outlets on right side pad 1453
- 1 Flowmeter Quick Connect model (0-15LPM) 1450

KKK-A-1822 OPTIONS

-
-

INTERIOR COLORS, UPHOLSTERY AND SEATING 4

- **COBALT BLUE**
 - Floor : Altros Safety Floor, Midnight 1430
 - Ceiling : Light grey
 - Walls : Light grey
 - Furnitures: Light grey
 - Upholstery: Cobalt Blue and Safety Yellow
 - Lower section: Dark grey

OPTION

- 1 Floor insulation, 1/8" thick Ethafoam between chassis and floor boards 105
-
-



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 Fax: 450.467.6526

Tel.:

EX

Date: 23-Feb-16

Contact: John M. Scullin, RSM

PATIENT COMPARTMENT

- 27.5 inches ground to floor loading height
- Floor
 - Flooting: Full length and width 5/8" thick exterior grade plywood
 - Slip resistant, covering material: .098 in. (2.5mm) thickness rolled-up 3 in. (75mm)
- Configuration
 - Full left wall configuration with seven (7) medical cabinet (S.C.) (736)
 - ▶ Anodized aluminium extrusion structure
 - ▶ Fiberglass storage areas (7)
 - ▶ Clear Lexan sliding windows
 - Action wall console (ECC)
 - ▶ Switches and controls
 - ▶ Fluorescent lamp
 - ▶ Rear speakers volume control
 - ▶ Suction pump with disposable canister
 - ▶ Sharps disposal container
 - Electronic control panel
 - ▶ Temperature control with automatic setting
 - ▶ Red, Yellow & Green Patient condition lights
 - ▶ Ceiling Light
 - Front partition
 - ▶ EVS certified flip up thermoformed attendant seat with 3 points safety belt (530)
 - ▶ Sliding window
 - ▶ Stair chair compartment
 - ▶ ALS bag compartment
 - ▶ ALS lockable compartment with two (2) adjustable shelves with straps
 - Squad bench
 - ▶ Two (2) seating position with safety belts and thermoformed moulded cushions
 - ▶ Location for cardiac monitor tray on the squad bench
 - ▶ Flip out waste basket
 - Cot fastener system "STRYKER" wall mounted (cot not included)
 - Vertical backboard storage, slide in compartment at rear entry door
 - Accessories
 - Chrome grab bar package
 - ▶ Two (2) 12" entry grab bar
 - ▶ One (1) 63" hand rail on ceiling
 - Low and high intensity LED Light in the patient compartment
 - Air conditioning unit
 - Heater tapped on OEM coolant system
 - One (1) exhaust fan for contaminated air
 - Two (2) recessed/flexible IV hook in ceiling
 - Two (2) recessed radio speakers in patient compartment
 - Working lights on 0-15 minutes timer



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax: 450.467.6526

Tel:

EX Date: 23-Feb-16

Contact : John M. Scullin, RSM

OPTIONS-FRONT PARTITION

• UPPER PARTITION

1 Dual lock narcotic box in front partition (73)

• ALS COMPARTMENT

1 Lateral access with retaining straps (77) (79)

• ALS BAG COMPARTMENT

1 Inside access with retaining straps (77)

OPTIONS - CURB SIDE CONFIGURATION

1 Cardiac monitor tray, sliding and turning on curb side for Captain Seat configuration (75)

1 Captain Seat Configuration : Right wall captain seat, swivel, forward and side facing (956)

▶ Auxiliary console with lighting, exhaust, temperature and patient condition lights control

▶ EVS certified thermoformed seat with three (3) points safety belt

▶ Right side cabinet with garbage disposals and storage drawer

▶ Seat with offset pivot and flip-up seat bottom for more space

1 One (1) additional I.V. hook in ceiling (144)

1 Safety net for Squad bench configuration (1050)

1 Upper glove compartment (4) (686)

configuration (103)

OPTIONS - COT CONFIGURATION

1 Stretcher floor safety hook (069)

OPTIONS

1 EVS certified child safety device for head seat (551)

1 Safety yellow grab bar package (630)

APP-A-1822 OPTIONS

1 Analog clock (battery powered) (000)

1 Fire extinguisher ABC (5 pounds) with heavy duty bracket (482)



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax:450.467.6526

Tel: _____

EX Date: 23-Feb-16

Contact: John M. Scullin, RSM

POWER DISTRIBUTION AND CONTROL SYSTEM 6

- Demers Electronic Management System (DEMS) - Multiplex system
- Alternator : 220 amp
- Two (2) OEM batteries
- Shoreline (592)
- Electrical outlet 12 V. DC, (cigarette lighter type)
 - o One (1) in rear ECC
 - o One (1) in the ALS compartment
 - o One (1) on the right wall
- 120V AC electrical outlet (3) (with indicator type)
 - o One (1) in ECC GFCI protected
 - o One (1) in the ALS compartment
 - o One (1) in the right wall
- Five (5) minute timer on patient module power
- Battery charger (754)
- Rewiring for power inverter

OPTIONS

- 1 Auto Eject Shoreline 115 V. AC 15amp (591)
- 1 Power Inverter with battery charger "FREEDOM" (12 V.DC to 120 V.AC,1000 Watt) (751)
-

VEHICLE FEATURES 7

- OEM
- Third rear brake light high mount OEM
 - Mud-guards
 - Spare tire mounted under rear floor in location
 - Front lateral stepwell
 - Remote Power/Heated mirror with convex mirror
 - Undercoating protection
- DEMERS
- Output for data recorder
 - 1/4 fuel tank filled-up (692)

OPTION

-
-

NON-ABSZ OPTIONS

- 1 Tinted privacy glass; side and rear (451)
- 1 Anti-skid lateral steps (running boards) (27)



3 Area Development Dr., Plattsburgh, NY 12901
800.363.7591 fax: 450.467.6526

Tel.:

EX Date: 23-Feb-16

Contact : John M. Scullin, RSM

SCENE / EMERGENCY LIGHTS & SIREN

- Back up alarm (97db) with override switch
- Emergency light package :
 - o Aerodynamic lightweight forward cab riser includes: 774:
 - ▶ 4 red LED flashing light at front
 - ▶ 2 red LED flashing corner lights
 - ▶ 1 clear LED flashing light at center
 - o Aerodynamic lightweight rear spoiler includes: 746:
 - ▶ 2 red LED flashing lights
 - ▶ 1 amber LED flashing light
 - ▶ 2 clear halogen scenelights
 - o Lateral lights includes : 716:
 - ▶ 4 clear halogen scene lights
 - ▶ 4 red LED flashing lights
 - o Intersection red LED lights (2) on front fender 107:
 - o Red LINZ0 lights (2) on grille and WIG Wag in headlamp
- Siren amplifiers (100 watt) with four (4) tones and Public address (P/A) microphone mounted in front control console
- Speakers Dual 100 watt mounted under front bumper

OPTIONS

-
-
- 1 Two (2) rear mid-height red emergency LED lights 1346
- 1 Two (2) lateral red emergency LED lights over wheel well 1111
-

KKK-A-1022 OPTIONS

-

PAINT DECALS AND LETTERING

- White exterior paint

OPTIONS

-
-

RADIO COMMUNICATION

- 1 Wiring preparation for two-way radio including: 2 antenna cables and 12 V. Power Provision 1451
-

Bureau de Normalisation du Québec
Attestation Letter # PE43021

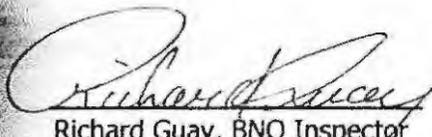
This attestation letter reflects the testing performed by Demers Ambulances and witnessed by the BNQ inspector, in accordance with Ambulance Manufacturers Division (AMD) standards mentioned below, on:

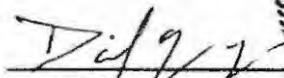
*Type II, Mirage EX Sprinter manufactured by Demers Ambulances
 (28 Richelieu, Beloeil, Québec, Canada) with Mercedes-Benz Sprinter 2010 chassis,
 144" wheelbase, 3 l diesel engine, 8 550 lbs GVWR.*

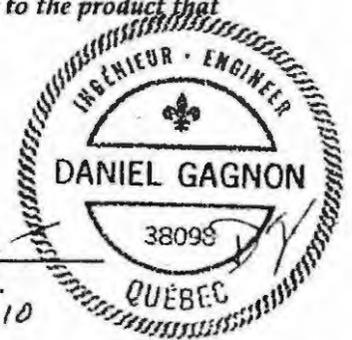
This document is supported by attestation verification data reports, photographs, calibration certificates, parts numbers, B.O.M., and many other relevant evidences of the following tests:

<u>Standard</u>	<u>Description</u>	<u>Status</u>
AMD 003	Oxygen tank retention system static test	PASS
AMD 004	Litter retention system static test	PASS
AMD 006	Patient compartment sound level test	PASS
AMD 007	Patient compartment carbon monoxide level test	PASS
AMD 008	Patient compartment grab rail static load test	PASS
AMD 010	Water spray test	PASS
AMD 011	Equipment temperature test	PASS
AMD 012	Interior climate control test	PASS
AMD 013	Weight distribution guidelines	PASS
AMD 014	Engine cooling system test	PASS
AMD 016	Patient compartment lighting level test	PASS
AMD 017	Road test	PASS
AMD 018	Rear step and bumper static load test	PASS
AMD 019	Measuring guidelines : cabinets & compartments	PASS
AMD 020	Floor distributed load test	PASS
AMD 022	Cold engine start test	PASS
AMD 024	Perimeter Illumination test	PASS
AMD 025	Measuring guidelines : occupant head clearance zones	PASS

Testing has been done in October and November 2010. This attestation letter pertains only to the vehicles tested and is valid for the vehicle configuration, options and test conditions described in the detailed attestation verification data reports # PE43021 which are essential part of this document. It remains the sole responsibility of the manufacturer to provide a product consistent to the product that was tested.


 Richard Guay, BNQ Inspector
 Date: 2010-12-10


 Revised by : Daniel Gagnon, Eng.
 Date: 2010-12-10



Bureau de Normalisation du Québec (BNQ) • 333 Franquet • Québec, Canada • G1P 4C7 •
 Phone: 418-652-2238 • Fax: 418-652-2292 • www.bnq.qc.ca

**Richard
 Potvin**

Signature numérique de Richard Potvin
 DN : cn=Richard Potvin, o=Demers Ambulances, ou=Engineering, email=rpotvin@demers-ambulances.com, c=CA
 Date: 2012.12.07 14:55:56 -0500

CLIENT Customer : Demers Ambulances
28 Richelieu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 003**
Title : Oxygen tank retention system static test
Date and revision : Revision 8-07
Object : Oxygen tank type "K" (72 kg)
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelieu, Beloeil, QC
Canada J3G 4N5 450-457-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WD3PE7CC7A5464559
Motor and GVWR : Motor : N/A GVWR : N/A
Inventory serial number : Damaged Body

Test date : October 20, 2010
Test facility localisation : Demers Ambulances, Beloeil, Quebec, Canada
Environmental conditions : inside the plant
Test performed by : Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness : Richard Guay, BNQ

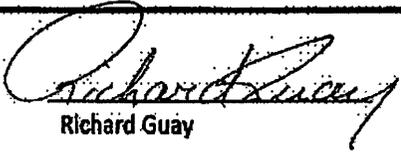
Equipment / measuring devices used and calibration info:	Brand	Model	S/N	Calibr. due date	Other
	Load cell	101NH	1109002793	2011-07-28	
	Western scale	M2000	S1610	2011-07-28	

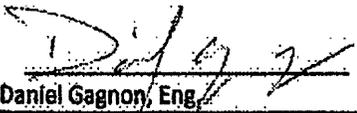
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
E603032 Rev. 0 : Support cylindre O2 universel
A016240 Rev. 4 : Retenu cylindre O2 vertical universel soudé
D016795 Rev. 0 : Complément retenu cylindre O2
Representative B.O.M. : M10-413 (recipe of the cylinder "K")
Localisation : right back corner inside the patient compartment ; vertical position.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 003.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

This attestation verification data report does not authorize to use the BNQ name or mark which is limited to products appearing in the official listing (www.bnq.qc.ca). The observation and test results in this report are relevant only to those items / product tested. It remains the sole responsibility of the manufacturer to provide a product consistent to that which was tested.

CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 003**
Title : Oxygen tank retention system static test
Date and revision : Revision 8-07
Object : Oxygen tank type "E" (5,5 kg x 2)
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WD3PE7CC7A546A559
Motor and GVWR : Motor : N/A GVWR : N/A
Inventory serial number : Damaged Body

Test date : November 01, 2010
Test facility localisation : Demers Ambulances, Beloeil, Quebec, Canada
Environmental conditions : Inside the plant
Test performed by : Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness : Richard Guay, BNQ

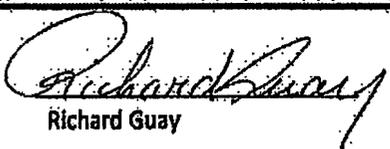
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Load cell	101NH	1109002752	2011-10-28	
	Western scale	M2000	S1611	2011-10-28	

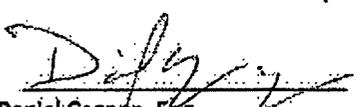
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
A015829 Rev. 1 : Compartiment cylindre D/E E602009 : Barrure ajustable sans clé
D016941 Rev. 0 : Porte compartiment cyl D/E EXE-Sprinter
D017300 Rev. 0 : Butée de porte cylo D/E EXE Sprinter
D015828 Rev. 0 : Fond compartiment cylindre D/E EXE-Sprinter
Representative B.O.M. : M10-413 (recipe of the cylinder "E")
Localisation : inside the squad bench, space for two cylinders ; Door with 2 latches.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 003.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

As attestation verification data report does not authorize to use the BNQ name or mark which is limited to products appearing in the official listing (www.bnq.qc.ca). The observation and test results in this report are relevant only to those items / product tested. It remains the sole responsibility of the manufacturer to provide a product consistent to that which was tested.

**ATTESTATION VERIFICATION****DATA REPORT**

#PE 43021

CLIENT Customer : Démers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr. Richard Potvin

Standard reference number : **AMD 003**
Title : Oxygen tank retention system static test
Date and revision : Revision 8-07
Object : Medical air cylinder (18 kg)
Procedure : No derogation from test method.

Ambulance manufacturer : Démers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Démers Ambulances modèle Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WD3PE7CC7A5464559
Motor and GVWR : Motor : N/A GVWR : N/A
Inventory serial number : Damaged Body

Test date : October 20, 2010
Test facility localisation : Démers Ambulances, Beloeil, Quebec, Canada
Environmental conditions : Inside the plant
Test performed by : Richard Potvin and Jean Handfield, Eng., Démers Ambulances
BNQ witness : Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Load cell	101NH	1109002793	2011-07-28	
	Western scale	M2000	S1610	2011-07-28	

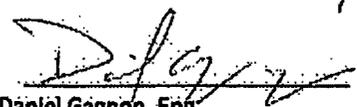
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
A015700 Rev. 0 : Support cylindre O2 "Air Medical" assemblé
A015705 Rev. 0 : Cabinet médical avec compartiment air medical
A175583 Rev. 1 : Ancre support bonbonne
Representative B.O.M. : M10-413 (recipe of the Air medical cylinder)
Localisation : Inside the medical cabinet
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 003.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness  Richard Guay

Revised by : BNQ Agent  Daniel Gagnon, Eng.

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ATTESTATION VERIFICATION

DATA REPORT

#PE 43021

CLIENT	Customer :	Demers Ambulances 28 Richelieu, Beloeil, Quebec, Canada
	Contact :	Mr Richard Potvin

Standard reference number :	AMD 004
Title :	Litter retention system static test
Date and revision :	Revision 8-07
Object :	Stryker Stretcher Clamping System
Procedure :	No derogation from test method.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelieu, Beloeil, QC Canada J3G 4N5 450-467-4683

Model designation :	Demers Ambulances model Mirage EX Sprinter (Type II)		
Chassis, MY & VIN :	Mercedes-Benz Sprinter 2010	VIN :	WD3PE7CC7A5464559
Motor and GVWR :	Motor : N/A	GVWR :	N/A
Inventory serial number :	Damaged Body		

Test date :	October 20, 2010
Test facility localisation :	Demers Ambulances, Beloeil, Quebec, Canada
Environmental conditions :	Inside the plant
Test performed by :	Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness :	Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Load cell	101NH	1109002793	2011-07-28	
	Western scale	M2000	S1610	2011-07-28	

(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components : E403001 Rev. 0 : Ancre Stryker civière au mur A015579 Rev. 1 : Plaque d'ancrage de civière EXE Sprinter D015865 Rev. 0 : Espaceur plaque d'ancrage de civière 1/8 D015866 Rev. 1 : Espaceur ancre civière EXE Sprinter Représentative B.O.M. : M10-413 (recipe of the Stretcher Clamping System) Localisation : between the medical cabinet and the squad bench
Other attached document :	None

Conclusion :	Following our testimony, we confirm that the results meet the requirements of the standard AMD 004.
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Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness Richard Guay	
Revised by : BNQ Agent	Daniel Gagnon, Eng	

This attestation verification data report does not authorize to use the BNQ name or mark which is limited to products appearing in the official listing (www.bnq.qc.ca). The observation and test results in this report are relevant only to those items / product tested. It remains the sole responsibility of the manufacturer to provide a product consistent to that which was tested.

CLIENT	Customer :	Demers Ambulances 28 Richelieu, Belloell, Quebec, Canada
	Contact :	Mr Richard Potvin

Standard reference number :	AMD 006
Title :	Patient compartment sound level test
Date and revision :	Revision 8-07
Object :	Sound inside de patient compartment
Procedure :	No derogation from test method.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelieu, Belloell, QC Canada J3G 4N5 450-467-4683

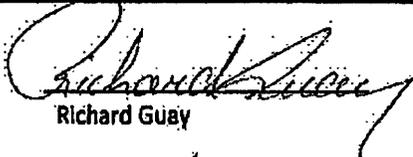
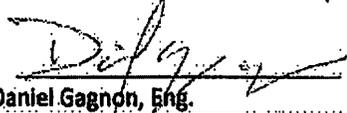
Model designation :	Demers Ambulances model Mirage EX Sprinter (Type II)		
Chassis, MY & VIN :	Mercedes-Benz Sprinter 2010	VIN :	WDYPE7CC5A5494346
Motor and GVWR :	Diesel 3 liters	GVWR :	8 550 lbs
Inventory serial number :	M10-442		

Test date :	November 3, 2010
Test facility localisation :	PMG Technologies, Blainville, Quebec, Canada
Environmental conditions :	Outside
Test performed by :	Richard Potvin, Demers Ambulances
BNQ witness :	Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Reed	R147239	SL4022	2011-06-09	Sound Level meter Type 1
(Copies of calibration records are kept in file for future reference)					

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components : E506033 : Sirène Whelen heavy duty E515035 : Haut-parleur Whelen SA315P E701075 : Air climatisé MILLENIUM 13-2525 Representative B.O.M. : M10-442
Other attached document :	None

Conclusion :	Following our testimony, we confirm that the results meet the requirements of the standard AMD 006.
---------------------	---

Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness	 Richard Guay
	Revised by : BNQ Agent	 Daniel Gagnon, Eng.

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CLIENT Customer: Demers Ambulances
28 Richelleu, Beloell, Québec, Canada
Contact: Mr Richard Potvin

Standard reference number: **AMD-007**
Title: Patient compartment carbon monoxide level test
Date and revision: Revision 8-07
Object: CO levels
Procedure: No derogation from test method.

Ambulance manufacturer: Demers Ambulances
Manufacturer address: 28, Richelleu, Beloell, QC
Canada J3G 4N5 450-467-4683

Model designation: Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN: Mercedes-Benz Sprinter 2010 VIN: WDYPE7CC5A5494346
Motor and GVWR: Diesel 3 liters GVWR: 8 550 lbs
Inventory serial number: M10-442

Test date: November 3, 2010
Test facility localisation: PMG Technologies, Blainville, Québec, Canada
Environmental conditions: Outside
Test performed by: Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness: Richard Guay, BNQ

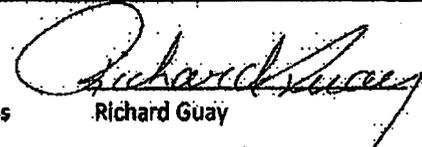
Equipment / measuring devices used and calibration info:	Brand	Model	S/N	Calibr. due date	Other
	Crowcon	Triple Plus	2560014841	2011-08-05	

(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested: (localisation on the ambulance)
Main components:
Mercedes-Benz Sprinter 2010 VIN: WDYPE7CC5A5494346
Diesel 3 liters Demers stock M10-442
Representative B.O.M.: M10-442
Testing done at PMG Technologies, Blainville, Québec, Canada
Also in Blainville city roads and Highway 15 nearby Blainville City.
Other attached document: None

Conclusion: Following our testimony, we confirm that the results meet the requirements of the standard AMD 007.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone: 418-652-2238
Fax: 418-652-2292

BNQ witness 
Richard Guay

Revised by: BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 008**
Title : Patient compartment grab rail static load test
Date and revision : Revision 8-07
Object : Grab rail
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirag  EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WD3PE7CC7A5464559
Motor and GVWR : Motor : N/A GVWR : N/A
Inventory serial number : Damaged Body

Test date : November 23, 2010
Test facility localisation : Demers Ambulances, Beloeil, Quebec, Canada
Environmental conditions : Inside the plant
Test performed by : Richard Potvin, Demers Ambulances
BNQ witness : Richard Guay, BNQ

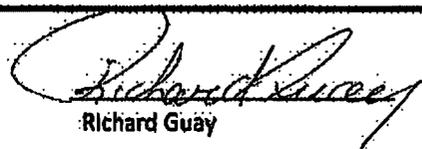
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Load cell	101NH	1109002793	2011-07-28	
	Western scale	M2000	S1610	2011-07-28	

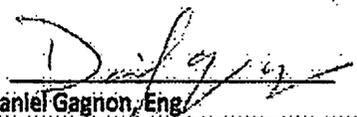
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Yellow finish : E402042 : Barre soutien 59 1/2" jaune (4 pieds)
Chrome finish : E402043 : Barre soutien 59 1/2" (4 pieds)
E008209 : Vis B 14X1 Frai Phil ZP
Reference : engineering change notice # DC10-42 effective 2011.
With four (4) legs grab rail.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 008. Grab rail fastened at 4 points.

Bureau de normalisation du Qu bec (BNQ)
333 rue Franquet
Qu bec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT Customer : Demers Ambulances
28 Richelleu, Beloell, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 010**
Title : Water spray test
Date and revision : Revision 8-07
Object : Minimize the possibility of water leakage in ambulances
Procedure : No derogation from test method. Test method "A".

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloell, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC5A5494346
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-442

Test date : November 3, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Inside
Test performed by : Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness : Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
(Copies of calibration records are kept in file for future reference)					

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC5A5494346
Diesel 3 liters Demers stock M10-442
Representative B.O.M. : M10-442
Other attached document : None

Conclusion :
Following our testimony, we have observed water leakage through the lateral sliding door. Based on Mercedes-Benz's correspondence from Engineering support Manager, Mercedes-Benz design allows the water to go inside the door panel and then is routed outside. Despite this and vehicle transformations done by Demers Ambulances, we confirm that the results meet the requirements of the standard AMD 010.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness *Richard Guay*
Revised by : BNQ Agent *Daniel Gagnon, Eng.*

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CLIENT	Customer :	Demers Ambulances 28 Richelleu, Beloeil, Quebec, Canada
	Contact :	Mr Richard Potvin

Standard reference number :	AMD 011
Title :	Equipment temperature test
Date and revision :	Revision 8-07
Object :	Test at 32 °F (0 °C)
Procedure :	No derogation from test method.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelleu, Beloeil, QC Canada J3G 4N5 450-467-4683

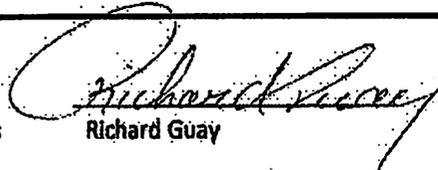
Model designation :	Demers Ambulances model Mirage EX Sprinter (Type II)	
Chassis, MY & VIN :	Mercedes-Benz Sprinter 2010	VIN : WDYPE7CC1A5475132
Motor and GVWR :	Diesel 3 liters	GVWR : 8 550 lbs
Inventory serial number :	M10-413	

Test date :	November 2, 2010
Test facility localisation :	PMG Technologies, Blainville, Quebec, Canada
Environmental conditions :	Conditionning chamber 32 °F (0 °C)
Test performed by :	Richard Potvin, Demers Ambulances
BNQ witness :	Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Fluke	2686A	9628004	2011-03-10	Certificate # 100325-01
	Data Logger System				
	Westrel	4000	581901	2011-01-06	Air velocity measure
(Copies of calibration records are kept in file for future reference)					

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components :
	Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132 Diesel 3 liters Demers stock M10-413 Representative B.O.M.: M10-413
Other attached document :	None

Conclusion :	Following our testimony, we confirm that the results meet the requirements of the standard AMD 011.
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Bureau de normalisation du Québec (BNQ) 393 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness	 Richard Guay
		 Daniel Gagnon, Eng.
	Revised by : BNQ Agent	

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CLIENT Customer : Demers Ambulances
28 Richelieu, Belloell, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 011**
Title : Equipment temperature test
Date and revision : Revision 8-07
Object : Test at 95 °F (35 °C)
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelieu, Belloell, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage-EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-413

Test date : November 3, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Conditionning chamber 95 °F (35 °C)
Test performed by : Richard Potvin, Demers Ambulances
BNQ witness : Richard Guay, BNQ

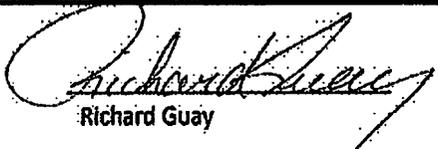
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Fluke	2686A	9628004	2011-03-10	Certificate # 100325-01
	Data Logger System				
	Westrel	4000	581901	2011-01-06	Air velocity measure

(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Diesel 3 liters Demers stock M10-413
Representative B.O.M. : M10-413
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 011.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT Customer : Demers Ambulances
28 Richelieu, BeLoell, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 012**
Title : Interior climate control test
Date and revision : Revision 8-07
Object : Air Conditioning test
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelieu, BeLoell, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model-Mirage EX-Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-413

Test date : November 3, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Conditionning chamber 95 °F (35 °C)
Test performed by : Richard Potvin, Demers Ambulances
BNQ witness : Richard Guay, BNQ

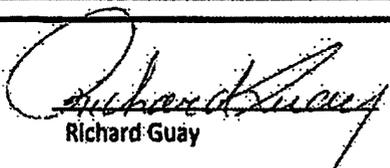
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Fluke	2686A	9628004	2011-03-10	Certificate # 100325-01
	Data Logger System				
	Westrel	4000	581901	2011-01-06	Air velocity measure

(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
E701075 : Air climatisé MILLENIUM 13-2525
Representative B.O.M. : M10-413
A/C outlets located at the top front wall of the patient compartment.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 012.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 012**
Title : Interior climate control test
Date and revision : Revision 8-07
Object : Heating test
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelieu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-413

Test date : November 2, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Conditionning chamber 32 °F (0 °C)
Test performed by : Richard Potvin, Demers Ambulances
BNQ witness : Richard Guay, BNQ

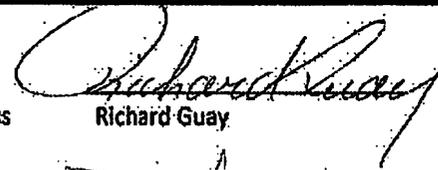
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Callbr. due date	Other
	Fluke	2686A	9628004	2011-03-10	Certificate # 100325-01
	Data Logger System				
	Westrel	4000	581901	2011-01-06	Air velocity measure

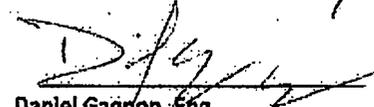
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
E701098 : Chauffage à air ESPAR «AIRTRONIC 4»
Representative B.O.M. : M10-413
Espar heating outlets located under the medical cabinet.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 012.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT Customer: Demers Ambulances
28 Richelieu, Beloeil, Quebec, Canada
Contact: Mr Richard Potvin

Standard reference number: **AMD 013**
Title: Weight distribution guidelines
Date and revision: Revision 8-07
Object:
Procedure: No derogation from test method.

Ambulance manufacturer: Demers Ambulances
Manufacturer address: 28, Richelieu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation: Demers Ambulances model Mirage-EX Sprinter (Type II)
Chassis, MY & VIN: Mercedes-Benz Sprinter 2010 VIN: WDYPE7CC5A5494346
Motor and GVWR: Diesel 3 liters GVWR: 8 550 lbs
Inventory serial number: M10-442

Test date: November 3, 2010
Test facility localisation: PMG Technologies, Blainville, Quebec, Canada
Environmental conditions: Inside
Test performed by: Benoît Hurtubise, PMG Technologies
BNQ witness: Richard Guay, BNQ

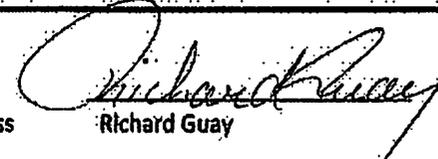
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Toledo	8146	6031596	May 3, 2011	

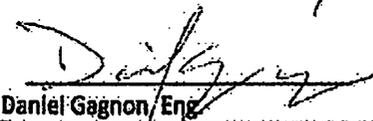
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Entire vehicle
Representative B.O.M. : M10-442
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 013.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness: 
Richard Guay

Revised by: BNQ Agent 
Daniel Gagnon / Eng

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CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 014**
Title : Engine cooling system test
Date and revision : Revision 8-07
Object : Performance of the engine cooling system
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-413

Test date : November 4, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Conditionning chamber 95 °F (35 °C)
Test performed by : Richard Potvin, Demers Ambulances
BNQ witness : Richard Guay, BNQ

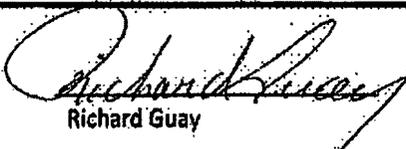
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Fluke	2686A	9628004	2011-03-10	Certificate # 100325-01
	Data Logger System				
	Westrel	4000	581901	2011-01-06	Air velocity measure

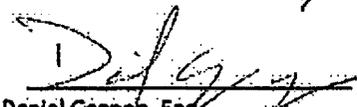
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Diesel 3 liters Demers stock M10-413
Representative B.O.M. : M10-413
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 014.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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**ATTESTATION VERIFICATION****DATA REPORT**

#PE 43021

CLIENT
 Customer : Demers Ambulances
 28 Richelleu, Beloell, Quebec, Canada
 Contact : Mr Richard Potvin

Standard reference number : **AMD 016**
 Title : Patient compartment lighting level test
 Date and revision : Revision 8-07
 Object : Performance of ambulance interior lighting
 Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
 Manufacturer address : 28, Richelleu, Beloell, QC
 Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX Sprinter (Type II)
 Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
 Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
 Inventory serial number : M10-413

Test date : November 1, 2010
 Test facility localisation : Demers Ambulances, Beloell, Quebec, Canada
 Environmental conditions : Inside the plant
 Test performed by : Richard Potvin, Demers Ambulances
 BNQ witness : Richard Guay, BNQ

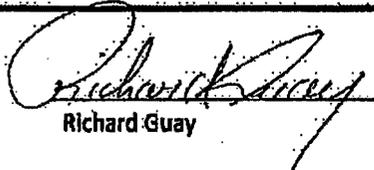
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Callbr. due date	Other
	Reed	LX1102	Q280063	2011-01-28	

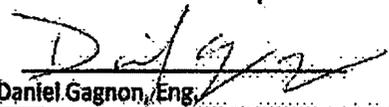
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)
 Main components :
 E503370 : Plafonnier LED
 Representative B.O.M. : M10-413
 Localisation : 4 on the left side of the roof (over the cot) and 3 on the right side of the roof. The 3 lighting fixtures on the right side of the roof are lit for the door-entry illumination of patient compartment floor.
 Reference : engineering change notice # DC10-39 effective Demers stock # M10-445.
 Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 016.

Bureau de normalisation du Québec (BNQ)
 333 rue Franquet
 Québec, Canada G1P 4C7
 Phone : 418-652-2238
 Fax : 418-652-2292

BNQ witness: 
 Richard Guay

Revised by : BNQ Agent 
 Daniel Gagnon, Eng.

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**ATTESTATION VERIFICATION
DATA REPORT**

#PE 43021

CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 017**
Title : Road test
Date and revision : Revision 8-07
Object : Verifies ambulance road performance
Procedure : An extra weight (+15%) is added to the vehicle to simulate a 35% slope over a 30% hill. *

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances model Mirage EX-Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC5A5494346
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-442

Test date : November 3, 2010
Test facility localisation : PMG Technologies, Blainville, Quebec, Canada
Environmental conditions : Outside
Test performed by : Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness : Richard Guay, BNQ

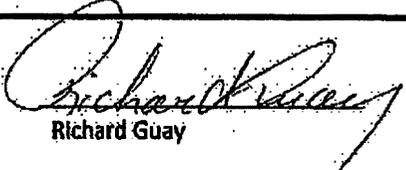
Equipment / measuring devices used and calibration info :

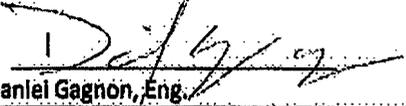
Brand	Model	S/N	Calibr. due date	Other
(Copies of calibration records are kept in file for future reference)				

Parts, BOM or equipment tested : (localisation on the ambulance)
Main components :
Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC5A5494346
Diesel 3 liters Demers stock M10-442
Representative B.O.M. : M10-442
* There is no 35% slope available in Canada.
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 017.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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ATTESTATION VERIFICATION

DATA REPORT

#PE 43021

CLIENT	Customer:	Demers Ambulances 28 Richelleu, Beloell, Quebec, Canada
	Contact:	Mr Richard Potvin

Standard reference number:	AMD 018
Title:	Rear step and bumper static load test
Date and revision:	Revision 8-07
Object:	Static load test
Procedure:	No derogation from test method.

Ambulance manufacturer:	Demers Ambulances
Manufacturer address:	28, Richelleu, Beloell, QC Canada J3G 4N5 450-467-4683

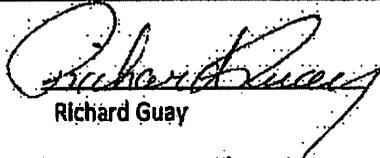
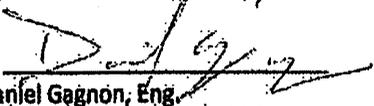
Model designation:	Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN:	Mercedes-Benz Sprinter 2010 VIN: WDYPE7CC1A5475132
Motor and GVWR:	Diesel 3 liters GVWR: 8 550 lbs
Inventory serial number:	M10-413

Test date:	November 1, 2010
Test facility localisation:	Demers Ambulances, Beloell, Quebec, Canada
Environmental conditions:	Outside the plant
Test performed by:	Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness:	Richard Guay, BNQ

Equipment / measuring devices used and calibration info:	<table border="1"> <thead> <tr> <th>Brand</th> <th>Model</th> <th>S/N</th> <th>Calibr. due date</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td>Measuring tape</td> <td>920</td> <td>1514800049</td> <td>2011-07-22</td> <td></td> </tr> </tbody> </table> <p>(Copies of calibration records are kept in file for future reference)</p>	Brand	Model	S/N	Calibr. due date	Other	Measuring tape	920	1514800049	2011-07-22	
Brand	Model	S/N	Calibr. due date	Other							
Measuring tape	920	1514800049	2011-07-22								

Parts, BOM or equipment tested: (localisation on the ambulance)	<p>Main components:</p> <p>D015507 Rev. 1 : Support marche pied basculant EXE A014389 Rev. 0 : Marche pied 10" basculant EXE Sprinter ass. Representative B.O.M.: M10-413 Localisation: Rear of the patient compartment</p>
Other attached document:	None

Conclusion:	Following our testimony, we confirm that the results meet the requirements of the standard AMD 018.
-------------	---

Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone: 418-652-2238 Fax: 418-652-2292	BNQ witness Richard Guay	 Richard Guay
	Revised by: BNQ Agent Daniel Gagnon, Eng.	 Daniel Gagnon, Eng.

This attestation verification data report does not authorize to use the BNQ name or mark which is limited to products appearing in the official listing (www.bnq.qc.ca). The observation and test results in this report are relevant only to those items / product tested. It remains the sole responsibility of the manufacturer to provide a product consistent to that which was tested.

CLIENT	Customer : Demers Ambulances 28 Richelieu, Beloeil, Quebec, Canada
	Contact : Mr Richard Potvin

Standard reference number :	AMD 019
Title :	Measuring guidelines : cabinets & compartments
Date and revision :	Revision 8-07
Object :	Guidelines for accurately measuring the volume of cabinets & compartments
Procedure :	No derogation from test method.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelieu, Beloeil, QC Canada J3G 4N5 450-467-4683

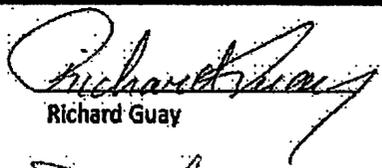
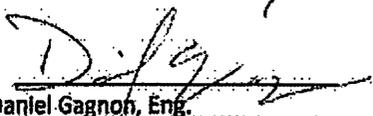
Model designation :	Demers Ambulances model Mirage EX Sprinter (Type II)		
Chassis, MY & VIN :	Mercedes-Benz Sprinter 2010	VIN :	WDYPE7CC5A5494346
Motor and GVWR :	Diesel 3 liters	GVWR :	8 550 lbs
Inventory serial number :	M10-442		

Test date :	November 11, 2010
Test facility localisation :	Bureau de normalisation du Québec (BNQ), Québec, Canada
Environmental conditions :	Inside
Test performed by :	Richard Potvin, Demers Ambulances
BNQ witness :	Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	Brand Model S/N Calibr. due date Other
	Starrett D1-8CME 64292 2011-01-21 Certificate # MSM10012001CRIQ
	(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components : Representative B.O.M. : M10-442 All cabinets & compartments inside the patient compartment.
Other attached document :	None

Conclusion :	Following our testimony, we confirm that all measurements has been done according to the method described in the standard AMD-019. Cabinet and compartments volume 54,33 pi ³ (1,53 m ³). KKK-A-1822F requirement equals 35 pi ³ .
---------------------	---

Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness	 Richard Guay  Daniel Gagnon, Eng.
	Revised by : BNQ Agent	

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**ATTESTATION VERIFICATION
DATA REPORT**

#PE 43021

CLIENT Customer : Demers Ambulances
28 Richelleu, Beloeil, Quebec, Canada
Contact : Mr Richard Potvin

Standard reference number : **AMD 020**
Title : Floor distributed load test
Date and revision : Revision 8-07
Object : Verify that the ambulance floor can support the weight of the laden cot.
Procedure : No derogation from test method.

Ambulance manufacturer : Demers Ambulances
Manufacturer address : 28, Richelleu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation : Demers Ambulances modèle Mirage EX Sprinter (Type II)
Chassis, MY & VIN : Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC1A5475132
Motor and GVWR : Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number : M10-413

Test date : November 1, 2010
Test facility localisation : PMG Technologies, Blainville, Québec, Canada
Environmental conditions : Outside
Test performed by : Richard Potvin and Jean Handfield, Eng., Demers Ambulances
BNQ witness : Richard Guay, BNQ

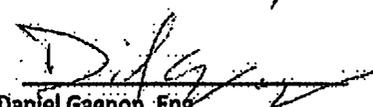
Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	Measuring tape	.920	1514300049	2011-07-22	Certificat # 1342978
(Copies of calibration records are kept in file for future reference)					

Parts, BOM or equipment tested: (localisation on the ambulance)
Main components :
Chassis manufacturer floor frame with a 5/8" plywood floor (E104003).
Representative B.O.M. : M10-442
Other attached document : None

Conclusion : Following our testimony, we confirm that the results meet the requirements of the standard AMD 020.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone : 418-652-2238
Fax : 418-652-2292

BNQ witness 
Richard Guay

Revised by : BNQ Agent 
Daniel Gagnon, Eng.

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CLIENT	Customer :	Demers Ambulances 28 Richelieu, Belloeil, Quebec, Canada
	Contact :	Mir Richard Potvin

Standard reference number :	AMD 022
Title :	Cold engine start test
Date and revision :	Revision 8-07
Object :	
Procedure :	Clause S4. Standard AMD 022.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelieu, Belloeil, QC Canada J3G 4N5 450-467-4683

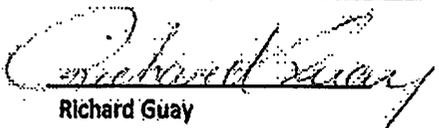
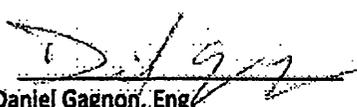
Model designation :	As per manufacturer's compliance letter:
Chassis, MY & VIN :	Mercedes-Benz Sprinter with current available engine type OM642 DE30LA
Motor and GVWR :	
Inventory serial number :	

Test date :	No test done.
Test facility localisation :	Chassis manufacturer compliance letter permitted as per Clause S4 of
Environmental conditions :	Standard AMD 022.
Test performed by :	
BNQ witness :	

Equipment / measuring devices used and calibration info :	Brand	Model	S/N	Calibr. due date	Other
	(Copies of calibration records are kept in file for future reference)				

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components : Reference : VIN : WDYPE7CC1A5475132
Other attached document :	None

Conclusion :	Based on the chassis manufacturer (Mercedes-Benz) compliance letter, we confirm that the results meet the requirements of the standard AMD 022.
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Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness	 Richard Guay
	Revised by : BNQ Agent	 Daniel Gagnon, Eng

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CLIENT	Customer : Demers Ambulances 28 Richelieu, Beloeil, Quebec, Canada
	Contact : Mr Richard Potvin

Standard reference number :	AMD 024
Title :	Perimeter Illumination test
Date and revision :	Revision 8-07
Object :	Exterior Lighting
Procedure :	No derogation from test method.

Ambulance manufacturer :	Demers Ambulances
Manufacturer address :	28, Richelieu, Beloeil, QC Canada J3G 4N5 450-467-4683

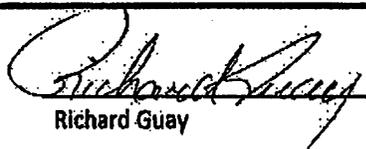
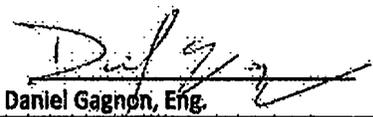
Model designation :	Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN :	Mercedes-Benz Sprinter 2010 VIN : WDYPE7CC5A5494346
Motor and GVWR :	Diesel 3 liters GVWR : 8 550 lbs
Inventory serial number :	M10-442

Test date :	November 23, 2010
Test facility localisation :	PMG Technologies, Blainville, Quebec, Canada
Environmental conditions :	Outside after sunset (night)
Test performed by :	Richard Potvin, Demers Ambulances
BNQ witness :	Richard Guay, BNQ

Equipment / measuring devices used and calibration info :	<table border="1"> <thead> <tr> <th>Brand</th> <th>Model</th> <th>S/N</th> <th>Calibr. due date</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td>Reed</td> <td>LX1102</td> <td>Q280063</td> <td>2011-01-28</td> <td></td> </tr> </tbody> </table> <p>(Copies of calibration records are kept in file for future reference)</p>	Brand	Model	S/N	Calibr. due date	Other	Reed	LX1102	Q280063	2011-01-28	
Brand	Model	S/N	Calibr. due date	Other							
Reed	LX1102	Q280063	2011-01-28								

Parts, BOM or equipment tested : (localisation on the ambulance)	Main components : ES03200 : 9 X 7 LUM SC HALO CLAI WHE (8-32°) Qty : 2 per side ES03410 : Lumière LED Lin scene serie 500 Whelen Qty : 2 Inside rear doors ES03370 : Plafonnier LED Qty : 3 (Squad bench side)
Other attached document :	None

Conclusion :	Following our testimony, we confirm that the results meet the requirements of the standard AMD 024. Note: Illumination level for the load lights done with the rear doors open.
---------------------	---

Bureau de normalisation du Québec (BNQ) 333 rue Franquet Québec, Canada G1P 4C7 Phone : 418-652-2238 Fax : 418-652-2292	BNQ witness Richard Guay	
	Revised by : BNQ Agent Daniel Gagnon, Eng.	

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**ATTESTATION VERIFICATION****DATA REPORT**

#PE 43021

CLIENT Customer: Demers Ambulances
28 Richelieu, Beloeil, Quebec, Canada
Contact: Mr. Richard Potvin

Standard reference number: **AMD 025**
Title: Measuring guidelines : occupant head clearance zones
Date and revision: Revision B-07
Object:
Procedure: No derogation from test method.

Ambulance manufacturer: Demers Ambulances
Manufacturer address: 28, Richelieu, Beloeil, QC
Canada J3G 4N5 450-467-4683

Model designation: Demers Ambulances model Mirage EX Sprinter (Type II)
Chassis, MY & VIN: Mercedes-Benz Sprinter 2010 VIN: WDYPE7CC5A5494346
Motor and GVWR: Diesel 3 liters GVWR: 8 550 lbs
Inventory serial number: M10-442

Test date: November 11, 2010
Test facility localisation: Bureau de normalisation du Québec (BNQ), Quebec, Canada
Environmental conditions: Inside
Test performed by: Richard Potvin, Demers Ambulances
BNQ witness: Richard Guay, BNQ

Equipment / measuring devices used and calibration info:
Brand Model S/N Callbr. due date Other
The test fixture defined in the AMD 025 was used:
Demers Ambulances jig # AE-017 Seating space box dummy.
Ref.: Demers corrective action # DAC-070 for seats installation procedure.
(Copies of calibration records are kept in file for future reference)

Parts, BOM or equipment tested: (localisation on the ambulance)
Main components:
A015836 : Banc de technicien assemblé standard EXE Sprinter
E406150-2 : Siège flip up 3 pts avec base fixe à droite EVS1760
Representative B.O.M. : M10-442
Other attached document: None

Conclusion: Following our testimony, we confirm that the results meet the requirements of the standard AMD 025.

Bureau de normalisation du Québec (BNQ)
333 rue Franquet
Québec, Canada G1P 4C7
Phone: 418-652-2238
Fax: 418-652-2292

BNQ witness: Richard Guay
Revised by: BNQ Agent Daniel Gagnon, Eng.

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SAFETY SEAT TEST

- Reference to the certification: MOH 20.21 (Ministry of Health - Ontario), CMVSS 210 (Canadian Motor Vehicle Safety Standard), FMVSS (US Federal Motor Vehicle Safety Standard).
- Scope: This performance standard establishes requirements for passenger and patient safety restraints.

Safety Seat Test (5,035lb.)

- ✓ This Passenger Restraint Load preliminary Test has been performed on a Demers MX 170 Type III ambulance model. The seat belt attachment points were tested with a load of 5,035 lbs. This test has been done during the development of the system to verify the design. ***The load applied was close to 15% more than the load required by CMVSS / FMVSS for this model.***



MAIN COT RETENTION TEST

- Reference to the certification: AMD 004 - Litter Retention System Static Test / 20.1 Main Cot Retention.
- Scope: This standard establishes minimum requirements for testing the installation of the litter retention system when installed per the manufacturer's directions.

Main Cot Retention Test (5,034 lb.)

- ✓ This Litter Retention System Static Test has been performed on a Demers MX 160 Type III ambulance model. The Litter Retention anchorage System was tested with a load of 5,034 lbs. ***The load applied was over 125% more than the load required by AMD 004 for this model.***



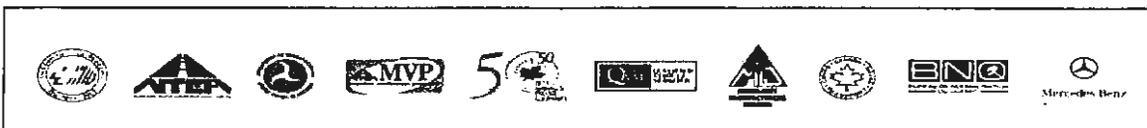
OCCUPANT RESTRAINT NET TEST

- Reference to the certification: 20.23 Occupant Restraint Load Test, 17.10 Occupant Restraint Net Test.
- Scope: This standard establishes the minimum static load requirements for occupant restraint device and its fasteners.

Safety Net Test (3,080 lb.)

- ✓ This Occupant Restraint Net Test has been performed on a Demers EXE 5sprinter Type II ambulance model. ***The attachment points were tested with a load of 3,080 lbs for this model this model.***

☛ VIDEOS of the tests listed here, along with certifications and other engineering information can be viewed on our website at: http://www.demers-ambulances.com/company/engineering_testing/





50 Years of World Class Ambulances!



AMBULANCE BODY STRUCTURE – STATIC LOAD TEST

- Reference to the certification: AMD STANDARD 001.
- Scope: This standard establishes minimum requirements for testing ambulance body structural integrity.

Static load Test – Side (33 983 lb.)

- ✓ This ambulance body structure static load test has been performed on a Demers MX 160 Type III ambulance. The side of the structure was tested with a charge of 33,983 lbs. *This charge represents over 25% more than the charge required by the AMD Standard 001 for this model.*

Static Load Test – Roof (32 382 lb.)

- ✓ This ambulance body structure static load test has been performed on a Demers MX 160 Type III ambulance. The roof of the structure was tested with a charge of 32,382 lbs. *This charge represents over 20% more than the charge required by the AMD Standard 001 for this model.*



CABINET STRUCTURE TEST

- Reference to the certification: Cabinet Structure and Fastener Test 17.11 of Ambulance Vehicle Standards Code of Alberta Health.
- Scope: This standard establishes minimum requirements for testing the installation of medical supply cabinets, benches, bulkheads and partitions in an ambulance. The structure and fasteners of the components shall resist separation when subjected to a load equivalent to 25 times its empty weight.

Medical Cabinet Test (9 000 lb.)

- ✓ This Medical Cabinet Test Load Test has been performed on a Demers MX 160 Type III ambulance model. The load was applied in a manner that it was equally distributed through 20 points and was tested with a load of 9,000 lbs for this model.



PASSENGER AND SAFETY RESTRAINTS LOAD TEST

- Reference to the certification: MOH 20.21 (Ministry of Health - Ontario), CMVSS 210 (Canadian Motor Vehicle Safety Standard), FMVSS (Federal Motor Vehicle Safety Standard).
- Scope: This performance standard establishes requirements for passenger and patient safety restraints.

Passenger and Safety Restraint Load Test (5,100 lb.)

- ✓ This Passenger Restraint Load Test has been performed on a Demers MX 160 Type III ambulance model. The seat belt attachment points were tested with a load of 5,150 lbs. The load for this test has to be fully applied in less than 30 seconds. *The load was applied in less than 4 seconds and represents 7.5 times faster than the time allowed by CMVSS/FMVSS for this model.*





June 27, 2014

Daimler Vans USA LLC
A Daimler Company

Demers Ambulances:

Established in 2002, the Sprinter Preferred Upfitter Program allows us to develop and share quality guidelines, technical information and promotional materials with a national upfitter network and potential customers.

We would like to recognize your distinguished status as a Sprinter Preferred Upfitter. This designation signifies Demers Ambulances as a premium upfitting specialist who adheres to the highest quality standards.

We know you take great pride in your upfitting achievements. Now, it's time to enjoy the rewards that come with your status.

Your position as a Sprinter Preferred Upfitter is your competitive advantage in the marketplace. Promote your hard-earned distinction by using the three enclosed items to showcase your achievement and further drive your upfitting business.

- The **Sprinter Preferred Upfitter Guidebook** provides essential information regarding your distinction as a Sprinter Preferred Upfitter. Along with illustrating the best ways to benefit from your new status, as well as the benefits for your customers, the Guidebook also offers clear examples and easy-to-follow instructions regarding proper logo usage and brand consistency in all of your marketing communications.
- The framed, personalized **Sprinter Preferred Upfitter Certificate** is ready to be prominently displayed in your showroom (or another high-visibility area) to reflect your valuable upfitting status.
- Your **Sprinter Preferred Upfitter Desk Award** can be displayed on a desk or a prominent place in your showroom as a symbol of your exceptional upfitting abilities.

Once again, congratulations on your status as a Sprinter Preferred Upfitter. If there is anything additional you need, please visit www.daimlervansupfitterportal.com or contact us directly.

We're looking forward to working together as part of the Sprinter Preferred Upfitter team!

Sincerely,

Claus Tritt
General Manager
Commercial Vans
Mercedes-Benz USA, LLC

Walther F. Bloch
Department Manager
Sprinter Engineering Support
Mercedes-Benz USA, LLC
walther.bloch@daimler.com

Daimler Vans Presents

MASTER UPFITTER

2015 | 2016



Mathias Geisen
General Manager
Marketing, Product & Upfitter Management



Claus Tritt
General Manager
Sales Operations



Ford Motor Company

Is proud to recognize

Demers Ambulance

as a participant in the

Ambulance

Qualified Vehicle Modifier Program




Randy M. Freiburger – SVE Quality Programs Mgr.

December, 2010



Certificate of Achievement

Demers Ambulances

Has Qualified as an

NTEA Verified Member

The Member Verification Program (MVP) recognizes distributors, manufacturers and upfitters for implementing quality business practices and have demonstrated that steps are being taken to comply with specific government safety regulations.

A handwritten signature in black ink that reads "Steve Cary". The signature is written in a cursive style and is positioned above a horizontal line.

Executive Director
National Truck Equipment Association

March 31, 2015

EXPIRATION DATE



U.S. Department
of Transportation
**National Highway
Traffic Safety
Administration**

1200 New Jersey Ave., S.E.
Washington, D.C. 20590

Oct 29, 2008

Mr. Yves Martin
Paul Demers & Fils Inc.
28 Boul. Richelieu Beloeil
Quebec, CANADA J3G 4N5

Dear Mr. Martin:

This is to inform you that the National Highway Traffic Safety Administration (NHTSA) has processed Paul Demers & Fils Inc.'s (Paul Demers & Fils) information submitted under the requirements of 49 CFR Parts 566, *Manufacturer Identification*.

An acknowledgement of Paul Demers & Fils' registration as a U.S. market final stage manufacturer into the NHTSA Part 566 database at: www.nhtsa.dot.gov/cars/rules/manufacture

Please note that, although NHTSA has registered Paul Demers & Fils as a final stage manufacturer, NHTSA does not presume or suggest that motor vehicles manufactured by Paul Demers & Fils meet the requirements of Federal motor vehicle safety standards (FMVSS). It is Paul Demers & Fils' exclusive responsibility as a manufacturer to enact engineering effort and to perform compliance testing to ensure that their motor vehicles comply with the requirements of FMVSS.

Note also that Paul Demers & Fils' motor vehicles manufactured for the U. S. market, must bear certification labels that comply with the requirements of 49 CFR Part 567, *Certification* including the manufacturer's statement that they comply with the requirements of applicable FMVSS in effect at time of production.

And note that Paul Demers & Fils must maintain business records pertaining to the manufacture of its U.S. certified motor vehicles; initiate safety recall campaigns to remedy possible noncompliance and/or safety defects; and, if it has an off-shore component of its manufacturing process, appoint its U.S. agent.

You may e-mail: importcertification@dot.gov or by fax: 202-493-0073.

Sincerely,

David Coleman
Safety Compliance Specialist
Office of Vehicle Safety Compliance



TOOLS FOR SOURCING COMPLIANCE INFORMATION

The regulations require motor vehicle manufacturers to forward revised parts 565 and 566 documents to NHTSA, within thirty days of substantive business changes. NHTSA will publish its acknowledgement of receipt of these documents at: www.nhtsa.dot.gov/cars/rules/manufacture

U.S. Department of Transportation
NHTSA Correspondence Unit
1200 New Jersey Avenue, S.E.
West Building - 4th Floor – NVS 223
Washington, D.C. 20590

Manufacturers with facilities located outside the borders of the U.S., may e-mail Allison.rusnak@dot.gov for information concerning their U.S. agent (49 CFR 551, Subpart D).

U.S. market motor vehicle equipment manufacturers may derive benefit from reviewing the following Internet sites:

Compliance Test

Procedures: www.nhtsa.dot.gov/cars/testing/procedures/

49 U.S.C. 301, Safety Act: www.nhtsa.dot.gov/nhtsa/Cfc_title49/ACTchap301.htm

NHTSA Internet site: www.nhtsa.dot.gov/cars/rules

Complaints & VOQs: www.nhtsa.dot.gov/cars/problems

Federal Register Notices: www.gpoaccess.gov/fr/search.html

Federal Safety Regulations: www.access.gpo.gov/nara/cfr/waisidx_06/49cfrv6_06.html#501

FMVSS: www.access.gpo.gov/nara/cfr/waisidx_06/49cfr571_06.html

Frequent Questions: www.nhtsa.dot.gov/cars/rules/import

Questions? E-mail: importcertification@dot.gov or fax to: (202) 493-0073.

Certificate of Registration

This is to certify that QUASAR has registered the Quality Management System of:



DEMERS, ambulance manufacturer Inc.

28 rue Richelieu, Beloeil QC J3G 4N5

15 rue St-Charles, Beloeil QC J3G 4L2

to the Quality System Standard:

ISO 9001:2008

Initial Registration
18 July 2011

Date of Issue
18 July 2014

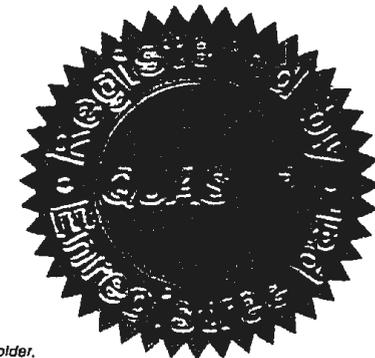
Date of Expiry
18 July 2017

Certificate Number
Q3691

Scope: Sale, Design, manufacturing, service and repair of ambulances.



Registrar



Terms and Conditions governing registration and the use of this certificate are defined in the contract between QUASAR and the Holder. Contact the certificate holder for further information related to the scope and boundaries of the registration.



NATIONAL TRUCK EQUIPMENT ASSOCIATION

is proud to recognize

Paul Demers & Fils Inc

as a member in good standing of the



Ambulance Manufacturers Division

Since 2001


AMD Secretary



Warranty claim form

F-5.02e

Rev. : 1

1	Vehicle serial number (V.I.N) (Number on dash, driver's side)	
---	---	--

2	Fleet unit number		3	Demers stock number	
---	-------------------	--	---	---------------------	--

4	Date in service (YY/MM/DD)		5	Milles / Miles	
---	----------------------------	--	---	----------------	--

6	Date of failure (YY/MM/DD)		7	Date of warranty claim	
---	----------------------------	--	---	------------------------	--

8	Description of the issue

9	Cause(s) of the issue

10	Corrective(s) action(s)

11	Estimated repair time	
----	-----------------------	--

12	Claim requested by		13	Invoice N°	
----	--------------------	--	----	------------	--

14	Billing address
Phone:	

15	Shipping address
Phone:	

Part N°	QTY	DESCRIPTION

DEMERS RESERVED SECTION

1. Warranty claim authorization no. :	<input type="text"/>
2. Time allowed for repairs :	<input type="text"/>
3. Warranty claim authorization date :	<input type="text"/>



DEMERS AMBULANCES EASY STEPS WARRANTY GUIDE (United States)

UNDERSTANDING YOUR DEMERS AMBULANCES LIMITED WARRANTIES

Your satisfaction is very important to us.

If you have questions or concerns with your vehicle, please do not hesitate to take the following steps:

1. Contact your Service Advisor at your authorized service center.
2. If the inquiry or concern is not resolved in a reasonable delay, please contact the Demers Ambulances Customer Assistance at:

**Demers Ambulances
Customer Assistance Center
1-800-363-7591 (toll free - U.S.)
info@demers-ambulances.com**

1. INTRODUCTION

Thank you for buying a Demers Ambulance.

When warranty repairs are required, you may take your vehicle to any Demers Ambulances authorized service center (see separate sheet for these locations). Please be aware that since certain warranty repairs require specifically trained employees, not all service centers are authorized to perform these warranty repairs. If a particular center cannot assist you, then contact the Demers Ambulances Customer Assistance Center at the number shown above.

This guide explains in detail the warranty coverage that apply to your Demers Ambulances.

Demers Ambulances provides the following Limited Warranties (Hereafter collectively referred to as the "Limited Warranties"):

1. Modular Body Structure Limited Warranty
2. Modular Body Paint Limited Warranty
3. Electrical Limited Warranty
4. Demers Ambulances Materials/Workmanship Limited Warranty
5. OEM Materials/Workmanship assembled by other than Demers Ambulances Limited Warranty

Chassis Manufacturer provides the New Vehicle Limited Warranty as well as the Federal and California Emissions Defect Warranties and Emissions Performance Warranties.

Please see the separate Chassis Manufacturer warranty booklet for coverage.

2. IMPORTANT INFORMATION YOU SHOULD KNOW: IF YOU NEED CUSTOMER ASSISTANCE:

For customer assistance, please follow the procedures outlined in the section 3 of this warranty guide.

DEFINITION:

Demers Ambulances refers to legal name Demers Ambulance Manufacturer Inc.

OEM refers to Original Equipment Manufacturer

OWNER refers to Original purchaser and/or Original license operators

KNOW WHEN EACH LIMITED WARRANTY BEGINS AND HOW LONG IT LASTS:

The **Start Date** for each Limited Warranty is the day the unit is first put into service (requires proper documentation to be filled and returned to **Demers Ambulances**) or the date of invoice, if no in service document was returned to **Demers Ambulances**. Each Limited Warranty lasts for the length of time specified or until the applicable mileage has been met, whichever occurs first.

CHECK YOUR VEHICLE:

If you see any damage when you receive your vehicle, notify your **Demers Ambulances Representative** immediately.

MAINTAIN YOUR VEHICLE PROPERLY:

Your vehicle contains an **Owner's Manual** and a **Recommended Maintenance Schedule** which indicates the scheduled maintenance required for your vehicle. Proper maintenance guards against major repair expenses resulting from neglect or inadequate maintenance.

It is your responsibility to make sure that all of the scheduled maintenances are performed and that the materials used meet applicable engineering specifications. Failure to perform scheduled maintenance as specified in the Service Guide will invalidate warranty coverage on parts affected by that lack of maintenance. Make sure that receipts for completed maintenance work are retained with the vehicle and confirmation of maintenance work is always kept.

COVERAGE UNDER THE LIMITED WARRANTIES:

During a Limited Warranty coverage period, the authorized **Demers Ambulances** service center will repair, replace, or adjust all parts on your vehicle (except specific exclusions as stated in the exclusions section of each Limited Warranty) that are defective in factory-supplied materials or workmanship. Items and conditions that are not covered by the Limited Warranties are stated in each Limited Warranty.

When making warranty repairs on your vehicle, the authorized service center will use new or remanufactured **Demers Ambulances** parts or other parts authorized by **Demers Ambulances**.

VEHICLES TO WHICH THE LIMITED WARRANTIES DO APPLY:

The **Limited Warranties** described in this booklet apply to your vehicle if:

- It was originally registered/licensed in United States and
- It is being operated in United States.

LIMITATIONS ON ALL OF YOUR LIMITED WARRANTIES:

ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE APPLICABLE TO THE VEHICLE IS LIMITED TO THE DURATION OF THE APPLICABLE LIMITED WARRANTY. THE PERFORMANCE OF REPAIRS AND NEEDED ADJUSTMENTS ARE THE EXCLUSIVE REMEDIES UNDER ALL THE LIMITED WARRANTIES. **DEMERS AMBULANCES** SHALL NOT BE HELD RESPONSIBLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE, SUCH AS LOSS OF TIME, INCONVENIENCE, LOSS OF USE OF THE VEHICLE, LOANER VEHICLES, LODGING, FOOD, TOWING, PERSONAL PROPERTY, OR LOSS OF BUSINESS PROFITS.

The implied warranties are limited (to the extent allowed by law) to the time period covered by the written warranties, or to the applicable time period provided by state law, whichever period is shorter.

Some states do not allow Demers Ambulances to limit how long an implied warranty may last, or to exclude or limit incidental or consequential damages, so the limitation and exclusions described above may not apply to you.

NOTE

This information about the limitation of implied warranties and the exclusion of incidental and consequential damages is applicable to all the Limited Warranties.

Your Limited Warranties give you specific legal rights. You may have other rights that vary from state to state. The Limited Warranties are the only express warranties from Demers Ambulances applicable to your vehicle. Demers Ambulances does not authorize anyone to assume any other obligation or liability in connection with your vehicle or the Limited Warranties.

Demers Ambulances reserves the unrestricted right at any time, and from time to time, to make changes in design of and/or improvements on its products without thereby imposing any obligation upon itself to make corresponding changes or improvements in or on its products theretofore manufactured.

WHAT IS NOT COVERED UNDER ANY OF THE LIMITED WARRANTIES:

Damage Caused By:

- Abuse, negligence or unapproved alteration of original parts
- Damage from accidents
- Proven failure of a third party, certified or not by Demers Ambulances to make repairs, to adhere to comprehensively detailed remount instruction of the proponent that results in any impairment is also exempted.
- Collision or objects striking the vehicle
- Theft, vandalism, or riot
- Fire or explosion
- Freezing
- Misusing the vehicle, such as driving over curbs, overloading
- Altering or modifying the vehicle – including the engine, body, chassis, or components – after the vehicle leaves Demers Ambulances' control
- Non-Demers Ambulances approved parts installed after the vehicle leaves Demers Ambulances' control. For example, but not limited to, cellular phones, alarm systems, and automatic starting systems
- Tampering with the vehicle
- Disconnecting or altering the odometer or allowing the odometer to be inoperative for an extended period of time with the result that the actual mileage cannot be determined
- Using contaminated or improper fuel/fluids
- Customer-applied chemicals or accidental spills
- Driving through water deep enough to cause water to be ingested into the engine

Damaged Caused by Use and/or the Environment

Your Limited Warranties do not cover surface corrosion and deterioration that result from use and/or exposure to the elements. Here are examples:

- Stone chips, scratches (some examples are on paint and glass)
- Dings, dents
- Cuts, burns, punctures or tears
- Road salt, tree sap
- Bird and bee droppings
- Lightning, hail
- Windstorm
- Earthquake
- Water or flood

Damaged Caused by Improper Maintenance

Your Limited Warranties do not cover damage caused by failure to maintain the vehicle, improperly maintaining the vehicle, or using the wrong part, fuel, oil, lubricants, or fluids. See the **Owner's Manual** for correct fluid types and levels, and consult the **Recommended Maintenance Schedule** for proper ways to maintain your vehicle.

Maintenance/Wear

Your Limited Warranties do not cover: (1) parts and labor needed to maintain the vehicle; and (2) the replacement of parts due to normal wear and tear. You, as the owner, are responsible for these items. Examples are:

- Oil changes
- Oils, lubricants, other fluids
- Oil/air filters
- Brake linings/pads or adjustments
- Tire rotation
- Cleaning/polishing
- Wiper blades
- Clutch linings or adjustments
- Engine tune-up
- Batteries
- Bulbs
- Belts
- Hoses

Other Items and Conditions Not Covered

Your Limited Warranties also do not cover:

- Vehicles that have ever been labeled or branded as "dismantled", "fire", "flood", "junk", "rebuilt", "reconstructed", or "salvaged"; this will void the Limited Warranties
- Vehicles that have been determined to be a "total loss" by an insurance company; this will void the Limited Warranties
- Tires, wheel alignment and tire balancing.
- Adjustments as part of normal preventive maintenance such as hinges / door latches and hardware
- Components and installations other than those specified and approved by **Demers Ambulances**
- Batteries; batteries are covered by their respective OEM manufacturer.
- Programs, updates and/or software used by and for upgrade of equipment such as, but not limited to: GPS, AVL, Data recorder, mapping system, driver behavior, etc. Support and Warranty coverage beyond that of Demers Ambulances, for such equipment is to be provided by their Original Equipment Manufacturer.

3. STEPS YOU MUST FOLLOW IN ORDER TO OBTAIN WARRANTY SERVICE

To obtain warranty service, you must:

1. First contact the authorized **DEMERS AMBULANCES DEALER** from whom you purchased your vehicle, or contact a **Demers Ambulances Warranty Service Representative** directly:

1-800-363-7591 (toll free - U.S.)
info@demers-ambulances.com

- Have all pertinent information ready for the representative (using warranty claim form), including:
 - Vehicle make and model (Ford E350, GM Express, etc.);
 - **Demers Ambulances** model (MX164; MX170: EXE : LT2E : etc.);
 - **Demers Ambulances** stock number (located in the driver B pillar);
 - VIN (Vehicle Identification Number);
 - Date of delivery;
 - In Service Date;
 - Current mileage;
 - And any other pertinent information associated with the purchase of your ambulance.
- 2. To be eligible for any warranty service, you or your dealer (whichever applies) must send the warranty claim form (via fax; email or regular mail) found in your Owner's Manual with the proper information within 30 days of failure.
- 3. Your warranty replacement parts will be sent as soon as possible. Defective parts must be returned to your **Demers Ambulances DEALER** within 30 days of shipment of the replacement part. If the defective part is received within the required 30 day period, and is confirmed as being defective by **Demers Ambulances** technical personnel, there will be no charge to you. **Demers Ambulances will cover parts repair and shipping.**

NOTE

If the claimed defective part or the claim form is not received by your **Demers Ambulances DEALER** within 30 days of shipment of the warranty replacement part, or if the part is determined not to be defective, your **Demers Ambulances DEALER** will invoice you for the entire cost, plus shipping and handling, for the replacement part. It is your responsibility to return the claimed defective part to your **Demers Ambulances DEALER** within 30 days of receipt of the replacement part in order to avoid being invoiced for the replacement part.

4. All approved warranty work must be completed by a **Demers Ambulances** authorized service center.
5. Your dealer may need to obtain authorization from **Demers Ambulances** for major work to be completed. Please do not take it upon yourself to make arrangements for the completion of warranty work. By doing so, and without the appropriate approval from a **Demers Ambulances Warranty Service** representative, you may VOID your warranty and/or be responsible for the total cost of the service repair.
6. If you have any questions concerning **Demers Ambulances'** warranty policies, please contact a **Demers Ambulances Warranty Service** representative.



DEMERS AMBULANCES LIMITED WARRANTIES

1. MODULAR BODY STRUCTURE LIMITED LIFETIME WARRANTY

WHAT IS COVERED?

Demers Ambulances hereby warrants to each original owner of a Demers Ambulance that, under normal use and service, each new Demers Ambulances Modular Body Structure (exclusive of paint finish, hardware, mouldings, windows and other components and accessories) shall be structurally sound and free of all structural defects of both material and workmanship, under normal use and service and further warrants that it will maintain such structural integrity for a period of **TWENTY FIVE (25) YEARS**. The obligations of Demers Ambulances under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the Modular Body Structure. Parts may be replaced with refurbished parts of like kind and quantity. Thereof which shall be returned with transportation charges prepaid to an authorized Demers Ambulances Service Center or dealer, and which examination shall disclose to have been defective, except as hereinafter provided. Service will be provided during normal business hours.

In the event that a modular body remount by the original owner is performed prior to the expiration of the original Modular Body Structure Limited Warranty, The Modular Body Structure Limited Warranty shall remain in effect provided the remount work is completed by Demers Ambulances personnel or a facility approved by Demers Ambulances.

Should repairs become necessary under the term of this warranty, the extent of that repair shall be determined solely by Demers Ambulances and shall be performed solely by Demers Ambulances or a repair facility designated by Demers Ambulances.

This warranty is conditioned upon:

- normal use and proper maintenance of such modular body;
- prompt written notice of any defects submitted to Demers Ambulances or one of its authorized dealers in the area;
- no alteration or additions to the modular structure except by Demers Ambulances or authorized by it;

If any of such conditions are not complied with, this warranty shall become void and unenforceable.

WHAT IS NOT COVERED?

The following items are specifically excluded from the Demers Ambulances Modular Body Structure Limited Warranty:

- All paint, striping, hardware, hinges, latches, mouldings, windows, appointments and accessories;
- Any and all structural damage resulting from any form of accident or operator negligence.
- Any and all structural damage resulting from unmaintained galvanic corrosion.
- Any and all structural damage resulting from unmaintained oxidation.
- The expense of any transportation to or from a repair facility.
- Any defect resulting from misuse, negligence, accident, remounting, overloading beyond applicable weight rating by customer or third parties.

2. MODULAR BODY PAINT LIMITED WARRANTY 5 YEARS / 180 000 MILES

WHAT IS COVERED?

Demers Ambulances hereby warrants to each original owner of a Demers Ambulance, that under normal use and service, each new Demers Ambulances Modular Body Paintwork provided by Demers Ambulances or a Demers Ambulances **PAINT & COATING ACCREDITED MANUFACTURER** and/or **SERVICE SUPPLIER** shall be free from defects of both material and workmanship, and further warrants that it will maintain such integrity for a period of **FIVE (5) YEARS or 180 000 miles**, whichever occurs first. The obligations of Demers Ambulances under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the Demers Ambulances Modular Body Paintwork. Parts may be replaced with refurbished parts of like kind and quantity. Thereof which shall be returned with transportation charges prepaid to an authorized Demers Ambulances service center or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

The following paint failures are covered:

- Peeling or delaminating of the topcoat and/or other layers of paint
- Cracking or checking
- Loss of gloss caused by cracking, checking, and hazing
- Any paint failure caused by defective paint or paint curing process at Demers Ambulances or Demers Ambulances Accredited paint service supplier.

WHAT IS NOT COVERED?

The following items are specifically excluded from the Demers Ambulances Modular Body Paint Limited Warranty:

- Hazing, chalking, or loss of gloss caused by improper care, abrasive polishes, cleaning agents, heavy duty pressure washing, or aggressive mechanical wash systems
- Paint deterioration caused by abuse, accidents, acid rain, chemical fallout or acts of nature
- Accidents, scratches, chips, bruises, and gloss reduction due to normal vehicle use and maintenance
- Custom finishes, exotic finishes or any other finish than standard refinish procedure
- Failures resulting from product misuse or abuse
- Repairs done to previously refinished areas unless stripped to bare metal or appropriate substrate
- Failures on finishes performed by **Non-Demers Ambulances Service Center**
- Paint failures resulting from improper application of striping, tapes, decals or custom painted designs / numerals.
- Defects resulting from normal and customary wear as a result of operating the vehicle.
- The expense of any transportation to or from a repair facility.

Should repairs become necessary under the term of this warranty, the extent of that repair shall be determined solely by Demers Ambulances and shall be performed by Demers Ambulances or a repair facility designated by Demers Ambulances.

3. ELECTRICAL LIMITED WARRANTY 5 YEARS / 180 000 MILES

WHAT IS COVERED?

Demers Ambulances hereby warrants to each original owner of a Demers Ambulance that, under normal use and service, each new Demers Ambulances Electrical System shall be free from defects of both materials and workmanship, and further warrants that it will maintain such integrity for a period of FIVE (5) YEARS or 180 000 MILES, whichever occurs first. The obligations of Demers Ambulances under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the Demers Ambulances Electrical System. Parts may be replaced with refurbished parts of like kind and quantity. Thereof which shall be returned with transportation charges prepaid to an authorized Demers Ambulances service center or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by Demers Ambulances and shall be performed solely by Demers Ambulances or a repair facility designated by Demers Ambulances..

Items specifically covered under the Demers Ambulances Electrical Warranty include:

- Electrical harnesses and harness installation
- Printed circuit board(s)
- Switches, timers, outlets
- Circuit breakers and relays
- Shoreline

WHAT IS NOT COVERED?

The following items are specifically excluded from the DEMERS Ambulances Electrical Limited Warranty:

- OEM electrical systems and components
- Equipment not manufactured by DEMERS Ambulances but which are installed by DEMERS Ambulances personnel. These items include, but are not limited to, the following: battery chargers; sirens; inverters; light bars and similar OEM equipment. These excluded items are typically covered by separate warranties supplied by DEMERS Ambulances and/or the OEM manufacturer of the component.
- Periodic tightening and cleaning of connection terminals as this is considered routine maintenance
- Defects arising from abuse, accident, negligence or unapproved alteration of original parts or systems.
- The expense of any transportation to or from a repair facility.

**DEMERS AMBULANCES MATERIALS AND WORKMANSHIP
LIMITED WARRANTY
5 YEARS / 180 000 MILES**

WHAT IS COVERED?

Demers Ambulances hereby warrants to each original owner of a Demers Ambulance that, under normal use and service, each new Demers Ambulances Materials and Workmanship, shall be free from defects and further warrants that it will maintain such integrity for a period of **FIVE (5) YEARS or 180 000 MILES**, whichever occurs first. The obligations of Demers Ambulances under this warranty is limited to repairing and replacing, at its sole discretion, any part or materials related to the Demers Ambulances Supplied Parts and Materials. Parts may be replaced with refurbished parts of like kind and quantity. Thereof which shall be returned with transportation charges prepaid to an authorized Demers Ambulances distributor or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by Demers Ambulances and shall be performed solely by Demers Ambulances or a repair facility designated by Demers Ambulances.

WHAT IS NOT COVERED?

The following items are specifically excluded from the Demers Ambulances Features Limited Warranty:

- Chassis, OEM body structure, engine, interior or any other items supplied by chassis manufacturer (see chassis manufacturer's warranties)
- Any required maintenance adjustment, general tightening or headlamps adjustments
- Normal wear, or defects arising from abuse, accident, negligence or unapproved alteration of original parts or systems.
- The expense of any transportation to or from a repair facility.

**4. OEM MATERIALS AND WORKMANSHIP ORIGINALLY
ASSEMBLED BY OTHER THAN DEMERS AMBULANCES
LIMITED WARRANTY
2 YEARS / 75 000 MILES**

WHAT IS COVERED?

Demers Ambulances hereby warrants to each original owner of a Demers Ambulances body that, under normal use and service, each new OEM Materials And Workmanship Originally Assembled By OTHER Than Demers Ambulances, shall be free from defects and further warrants that it will maintain such integrity for a period of **TWO (2) YEARS or 75 000 MILES**, whichever occurs first. The obligations of Demers Ambulances under this warranty is limited to repairing and replacing, at its sole discretion, any component as a whole or any part related to the **OEM Parts And Materials originally assembled by OTHER than Demers Ambulances**. Parts may be replaced with refurbished parts of like kind and quantity. Thereof which shall be returned with transportation charges prepaid to an authorized Demers Ambulances distributor or dealer, and which examination shall disclose to have been defective except as hereinafter provided. Service will be provided during normal business hours.

These items include, but are not limited to, the following: battery chargers; sirens; inverters; light bars; fluorescent ballasts; door handles & latches; gas cylinders; laptops; laptop mounts; docking stations; actuators and similar OEM equipment. These items are typically covered by separate warranties supplied by the OEM manufacturer of the component. When necessary, Demers Ambulances Customer Assistance personnel will assist you in pursuing warranty assistance with the OEM manufacturers of these components, should their stated warranty be in excess of the basic Demers Ambulances warranty

Should repairs become necessary under the terms of this warranty, the extent of that repair shall be determined solely by Demers Ambulances and shall be performed solely by Demers Ambulances or a repair facility designated by Demers Ambulances.

WHAT IS NOT COVERED?

The following items are specifically excluded from the Demers Ambulances Features Limited Warranty :

- Chassis, OEM body structure, engine, interior or any other items supplied by chassis manufacturer (see chassis manufacturer's warranties)
- Any required maintenance adjustment, general tightening or headlamps adjustments
- Normal wear, or defects arising from abuse, accident, negligence or unapproved alteration of original parts.
- The expense of any transportation to or from a repair facility.



DEMERS AMBULANCES

RECEIPT AND ACKNOWLEDGMENT OF LIMITED WARRANTIES DELAY WARRANTY REGISTRATION

The undersigned acknowledges receipt and understanding of DEMERS AMBULANCES Modular Body Structure Limited Warranty, Modular Body Paint Limited Warranty, Electrical Limited Warranty, Demers Ambulances Materials And Workmanship Limited Warranty and OEM Materials And Workmanship Originally Assembled By Other Than Demers Ambulances Limited Warranty. These Limited Warranties have been reviewed in detail and I understand the policies and procedures outlined in each warranty.

Accepted and agreed to this day of _____.

OWNER INFORMATION	DEALERSHIP INFORMATION
Name : _____	Name : _____
Address : _____ _____	Address : _____ _____
Phone Number: _____	Phone Number: _____
Representative Name : _____	Dealership Representative : _____
Representative Email Address: _____	Representative Email Address: _____
Representative Signature : _____	Dealership Signature : _____

VEHICLE INFORMATION

Vehicle Identification Number (VIN): _____

Demers Ambulance Vehicle Stock Number: _____

Date of delivery: _____

Mileage on the vehicle at date of delivery: _____

WARRANTY SHOULD BE ACTIVATED WITHIN 24HRS OF DELIVERY

Please fill and return to:

Fax.: 450-467-6526 or dchatelle@demers-ambulances.com



Warranty claim form

F-5.02e

Rev. : 1

1 Vehicle serial number (V.I.N) (Number on dash, driver's side)

2 Fleet unit number 3 Demers stock number

4 Date in service (YY/MM/DD) 5 Milles / Miles

6 Date of failure (YY/MM/DD) 7 Date of warranty claim

8 Description of the issue

9 Cause(s) of the issue

10 Corrective(s) action(s)

11 Estimated repair time

12 Claim requested by 13 Invoice N°

14 Billing address
Phone:

15 Shipping address
Phone:

Table with 3 columns: Part N°, QTY, DESCRIPTION

DEMERS RESERVED SECTION

- 1. Warranty claim authorization no. :
2. Time allowed for repairs :
3. Warranty claim authorization date :

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: N

TITLE:	Approving bid award for EMS Department assessment to Safe Tech Solutions
FISCAL IMPACT:	\$30,000.00 all within current EMS Department's budget.
PRESENTER(S):	Andy Smith, Director Grand County EMS

Prepared By:

Andy Smith
Director
Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the bid award for an EMS Department assessment to Safe Tech Solutions LLP, and authorize the chair to sign all associated documents.

BACKGROUND:

During the 2015 budget meetings the EMS department expressed the need to have a full department assessment done by an outside agency. The Department leadership is concerned about the long term sustainability and viability of the department. Bids were solicited according to the county purchasing policy. We only received one bid, this bid met all requirements within the RFP. This firm has a long history of working with Rural agencies.

ATTACHMENT(S):

1. RFP
2. Safe Tech Response to RFP



GRAND COUNTY REQUEST FOR PROPOSALS (RFP) FOR
Emergency Medical Services Department Assessment

February 22, 2016

Proposals are due by 5:00 p.m. on Monday, March 28, 2016

SEND TWO (2) COPIES OF THE PROPOSAL TO:

Clerk/Auditor's Office
Diana Carroll, Clerk/Auditor
125 E. Center Street
Moab, UT 84532
Phone: 435-259-1322
Fax: 435-259-2959
Email: dcarroll@grandcountyutah.net

SEND INQUIRIES Grand County EMS
Andy Smith, EMS Director 125 E. Center Street Moab, UT 84532
Phone: 435-259-1301 Email: asmith@grandcountyutah.net

IMPORTANT NOTICE TO ALL RESPONDENTS: Grand County reserves the right to: disqualify incomplete proposals, waive minor defects as it deems applicable in the written proposals, request additional information from any respondent, change or modify the scope of the project at any time without penalty, negotiate terms with one or more of the respondents, reject any or all proposals without penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work. Proposals will not be considered for award if received by Grand County after the official closing date and time

Grand County Emergency Medical Services

Department Assessment Request for Proposal

PURPOSE

Grand County Emergency Medical Services is requesting competitive negotiable proposals for professional EMS assessment service. This assessment will review the current level of EMS services being offered as well as address future needs.

BACKGROUND

Grand County EMS is a third service ALS provider in the southeastern part of Utah. Grand County's primary response area encompasses over 3,600 square miles of some of the most scenic and remote areas of Utah. GCEMS currently operates with a full time director, assistant director, operations supervisor, and 30 paid call staff. The citizen base population for the county is about 9,500 with over half residing within the city of Moab. Grand County EMS also serves the needs of a very large visitor population of around 2.5 million per year. Moab and its surrounding area is known for its recreational opportunities. It is also known as a mecca for high adrenaline sports such as base jumping, rock climbing, canyoneering, white water rafting and others.

Grand County Emergency Medical Services leadership is concerned for the sustainability of the service. With a 20% increase in calls over the last five year and a 53% increase in the last decade, the service has developing issues with the demand visitors to our area place on the system. GCEMS responds to over a 1,000 calls annually, of which 40% are for visitors to the County. GCEMS has been self-funded relying on patient transports for the funds to run this essential service. Over the last few years increasing costs and lower income have caused the service to consider other options for funding. This along with ever increasing requirements for certification, the second longest call duration in the state, very seasonal populations, and the cost of living in the area, has contributed to difficulty in recruitment and retention of staff for GCEMS.

Grand County EMS has also had a revolving door of leadership over the last 15 years, with most department directors staying less than 2 years. Long term growth and development have been stunted due to the extreme demands placed on the department and its leadership.

SCOPE OF SERVICES

The successful vendor shall provide the following:

1. Review the organizational structure and make-up of Grand County Emergency Medical Services, how it relates to the County government along with its authority and purpose. Make recommendations for future changes as needs are evaluated and documented.
2. Analysis of level, allocation and utilization of personnel and positions.
3. Assessment of policies, procedures, operational practices and training programs to assure and improve personnel safety, competency, and retention practices.
4. Review current department culture and make recommendations for improvement.
5. Review and provide recommendations for staff recruitment and retention.
6. Review of governing Federal, State and Local laws for compliance, and make recommendations for any local ordinances that should be put into place.
7. Assess cost effectiveness of current operations and identify areas where cost savings, cost avoidance and/or improved productivity and service can be accomplished, to include options for sustainable funding of the service, and a review of potential revenue streams.
8. Analysis of citizen access to emergency services and system reliability along with recommendation for improvements.
9. Assessment of relationship and coordination with key stake holders (Law Enforcement, Citizens, Hospitals, National Parks, etc..).
10. Evaluation of present public education programs and public relations efforts, providing recommendations for future options.
11. Analysis of physical facilities, apparatus and equipment in regards to serviceability and recommendations for future needs.
12. Provide a timeline for the assessment process as well as an overall expected time to deliver the final report.
13. Present final report, findings, and recommendations to the Grand County EMS leadership team, as well as to the Grand County Council.

If applicable please include any additional items in your RFP that you feel need to be covered.

SUBMISSION OF PROPOSAL

TIMELINE: To be considered, 2 (two) sealed copies of the proposal marked "Emergency Medical Services Assessment" shall be submitted to the County Clerk/Auditor, at 125 E. Center Street, Moab, UT 84532, no later than 5:00 p.m. on Monday, March 28th, 2016.

PROPOSAL OPENINGS: Proposals shall be opened by a representative from the Clerk Auditor's office and a witness in private on or after March 29th, 2016. The amount of each proposal, the number of respondents, and any other relevant information shall not be public until after the negotiation process has concluded.

INSTRUCTIONS FOR RESPONDING TO RFP: It is incumbent upon each respondent to carefully examine these specification, terms and conditions contained in this RFP. Any clarification or additional information shall be made in writing to the appropriate person called out on the cover page. When appropriate the County will respond through written means. If it becomes necessary to revise or amend any part of this RFP, notice will be given to all respondents who are registered when receiving this package. To register please send an email to asmith@grandcountyutah.net with contact information sufficient to forward any amendments. Respondent must acknowledge receipt of the amendment in their proposal. Each respondent should ensure that they have received all amendments to this RFP before submitting their proposal; please check the Grand county website at www.grancontyutah.net for any amendments.

PROPOSAL: Two (2) copies of the information enumerated below are to be returned in response to this RFP. The proposals shall be sealed and marked "Emergency Medical Services Assessment". Information that shall be submitted includes:

1. Company resume including contact information.
2. Main contact person for proposal purposes and for business needs.
3. Reference information for the 4 pas and/or current clients of similar size and scope. This includes their name, telephone number and email of a contact person from that entity.
4. Business license and certification required to perform work.
5. Any unique suggestions or requirements.
6. FORM 1: Public Records Law
7. FORM 2: Cost Breakdowns- The Respondent must provide a proposal of the work to be completed and include the cost of the service.

SELECTION PROCESS

SELECTION SCHEDULE: Each proposal will be reviewed by a selection committee that may include but is not limited to elected officials, County staff members, and invitees of the County. The committee will evaluate the written proposals and rank each proposal on the considerations noted in RFP. The committee may request the top Respondents to attend an interview and provide additional information to the committee.

The selection committee will endeavor to negotiate a contract with the successful firm. In the event that a mutually agreeable contract cannot be negotiated with the first firm, it is

anticipated that negotiations will begin with the next highest rated firm and so on until a mutually agreeable contract can be negotiated. The selection committee will forward a recommendation and draft contract to the County Council for awarding of the contract.

PROPOSAL EVALUATION CRITERIA: The selection of the successful Respondent will be based upon the following criteria:

1. Expertise in the field of EMS assessments.
 - a. Knowledge of the state and federal laws and regulations.
 - b. Knowledge of the healthcare industry.
 - c. Knowledge of rural healthcare services.
2. Customer relations
 - a. Previous client feedback on responsiveness and timeliness of firm.
 - b. How previous clients perceive the overall usefulness of report.
3. Compliance with and information provided in the RFP
4. Cost of service
5. Other areas as deemed appropriate by GCEMS

REQUIREMENTS/STANDARDS GOVERNING RFP

SCOPE: The following terms and conditions, including “Requirements/Standards Governing RFP” shall govern the submission of proposals. Any conflict with the terms and conditions contained in “Requirements/Standards Governing RFP” and any other part of the proposal shall be controlled by the stricter term or condition. The County reserves the right to reject any proposals, which takes exception to the terms or conditions in “Requirements/Standards Governing RFP” or any other part of this document.

COMPLETING PROPOSALS: Proposals must be submitted with the required forms herein and all forms must be completed in accordance with the instructions. Any and all corrections and/or erasures must be initialed and dated by the respondent. Each proposal must be manually signed in ink by an authorized respondent and all required information must be provided. Each respondent may submit only one (1) proposal. The contents of the proposal submitted by the successful respondent will become part of any contract awarded as a result of this request.

CONFIDENTIALITY OF PROPOSAL INFORMATION: Each proposal must be securely sealed to provide confidentiality of the proposal information prior to the proposal opening. The submitted proposal envelope must be prominently marked in the lower left hand corner “REQUEST FOR PROPOSAL and PROJECT TITLE” along with the proposal submission date and time. Failure to mark proposal envelopes as required is cause for proposal rejection as the County may not consider proposal improperly marked that are inadvertently opened as routine correspondence prior to the time and date set for the proposal submission.

All proposals become public information after the proposal opening and are available for inspection by the general public in accordance with the Government Records Management Act.

REQUEST FOR INFORMATION: Any request for clarification or additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to Grand County Emergency Medical Services, 125 E. Center Street Moab, UT 84532. To be considered, any such request must be received in time to allow for the County sufficient time to prepare and disseminate a written response. When appropriate valid requests received in accordance with the foregoing will be responded to in writing from the County in the form of an addendum addressed to all prospective respondents.

ADDENDUM: All changes in connection with this request for proposals will be issued by the County’s in the form of a written addendum. Signed acknowledgment of receipt of each addendum should be submitted with the proposals response.

TAX EXEMPT: Grand County is exempt from federal and state taxes. DO NOT include taxes in the proposal.

CONDITIONAL PROPOSALS: Conditional proposals are subject to rejection in whole, or in part, at the sole discretion of Grand County.

LATE PROPOSALS AND MODIFICATIONS OR WITHDRAWALS: Proposals received after the date and time indicated on the cover sheet shall not be considered and shall be returned (unopened if sealed) if the respondent is identified on the proposal envelope. Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the County prior to the proposal submission deadline. After proposal opening no changes in proposal prices or other provisions of proposals prejudicial to the interest of the County or fair competition shall be permitted.

PROPOSALS BINDING: All proposals submitted shall be binding upon the respondent if accepted by Grand County within ninety (90) calendar days of the proposal submission date. Negligence upon the part of the respondent in preparing the proposal confers no right of withdrawal after the time fixed for the submission of proposals.

NEGOTIATION: The County reserves the right to negotiate any and all elements of this proposal.

TIME LIMIT TO EXECUTE CONTRACT: The respondent must successfully execute a contract within the specified time after the County's notification to enter into contract. If the respondent fails to execute a contract within the required time, award to that respondent may be withdrawn and award made to the next highest rated respondent.

CODES AND REGULATIONS: All deliverables and work within the scope of this request shall be completed by the respondent in conformance with all applicable codes and regulations.

SAFETY: All practices and goods furnished as a result of this request shall comply with the federal Occupational Safety and Health Act, as well as any pertinent federal, state and/or local safety or environment codes.

NON-LIABILITY: The respondent shall not be liable for delay or failure to deliver services when such delay or failure is the result of fire, flood, strike, act of God, act of government, act of an alien enemy or by any other circumstances which, in Grand County's opinion, is beyond the control of the respondent. Under such circumstances, however, Grand County may cancel the contract if such action is deemed to be in the best interest of the County.

ASSIGNMENT OF CONTRACTUAL RIGHTS: Successful respondent shall not assign, transfer, convey or otherwise dispose of any contractual rights derived from this quotation request or its right, title or interest in or to the same, or any part thereof, without the previous written consent of Grand County.

INVOICE: Invoices shall be prepared and submitted in duplicate to Grand County Clerk Auditor's Office, 125 E. Center Street Moab, UT 84532.

COLLUSIVE PROPOSALS: The respondent certifies, by submission of a proposal, that their proposal is made without any previous understanding, agreement or connection with any person, firm or corporation making a proposal for the same products or services with prior knowledge of competitive prices, and is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Any evidence of collusion among respondents and prospective respondents acting to illegally restrain freedom of competition by agreement to offer a fixed price, or otherwise, will render the proposals of such respondent void.

CONFLICT OF INTEREST: The award hereunder is subject to provisions of Utah State Statutes and Grand County ordinances and policies. All respondents must disclose with their proposal the name of any officer, director, or agent who is also an employee of Grand County, Utah. Further, all respondents must disclose the name of any Grand County employee who owns, directly or indirectly, any interest in the respondent's firm or any of its branches.

No person involved in making the award decisions may have personal investments in any business entity that will create a substantial conflict between their private interests and their public duties. Any person involved in making procurement decisions is guilty of a felony if the person asks, receives, or offers to receive any emolument, gratuity, contribution, loan, or reward, or any promise thereof, either for the person's own use or the use of benefit of any other person or organization from any person or organization interested in selling to the County.

DISCLAIMER OF LIABILITY: Grand County or any of its agencies will not hold harmless or indemnify any respondent for any liability whatsoever.

HOLD HARMLESS: The respondent agrees to protect, defend, indemnify, and hold the Grand County, and its officers, council members, commissions, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character resulting from the error, omission, or negligent act of the respondent, its agents, employees or representatives, in the performance of the respondent duties under any agreement resulting from award of this proposal. The respondent further shall agree to investigate, handle, respond to, provide defenses for and defend any such claims, etc., even if such claim is groundless, false or fraudulent.

ANTI-DISCRIMINATION CLAUSE: No respondent on this proposal request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.

ACCURACY OF PROPOSAL: Each proposal is publicly opened and is made part of the public record of Grand County's, Clerk Auditor's Office. Therefore, it is necessary that any and all information presented is accurate and will be that by which the respondent will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail. If there is a discrepancy between the estimated quantities of work in a contract and actual quantities, the estimated quantities shall prevail.

PUBLIC RECORD: Grand County is governed by the Governmental Record Management Act (except from exemptions allowed by state law). Information or data pertinent to the respondent's proposal and of a confidential nature must be bound and placed in a separate sealed envelope and included with each copy of the respondent's proposal. Grand County requests that a minimum amount of confidential material be used by the respondent in preparing responses to the proposal. Materials consisting merely of general descriptive information will not be considered confidential under any circumstances.

SUBSTITUTIONS: No substitutions will be accepted for goods proposed after award, without the prior approval of Grand County. Any substitutions allowed will be supplied at no more than the contract proposal prices.

DISCOUNTS: Any and all discounts must be incorporated as a reduction in the proposal price and not shown separately. The price as shown on the proposal shall be the price used in determining award or awards.

INCURRED EXPENSES: This proposal does not commit Grand County to make an award, nor shall the County be responsible for any cost or expenses which may be incurred by any respondent in preparing and submitting any offer, or expenses incurred by any respondent prior to the execution of a purchase order or contract agreement.

SILENCE OF SPECIFICATIONS: The apparent silence of these specifications or any supplemental specifications as to details or the omission from same of any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship shall be first quality. All interpretations of specifications shall be made upon the basis of this statement. All specifications shall seek to promote overall economy and best use for the purpose intended and encourage competition in satisfying the County's needs.

LOCAL VENDORS. Where practical and reasonable, and within the scope of this article, Utah products and local vendors shall be given preference. Specifically, County Departments are encouraged to determine whether or not local merchants can meet prices quoted by out-of-county vendors. The purchasing agent is not required to purchase goods at the lowest price if there is an offsetting or added expense for travel, shipping, or other inconvenience associated with as out-of-County purchase.

NO WAIVER OF FUTURE RIGHTS: No provision in this document or in the respondent's proposal shall be construed, expressly or by implication, as a waiver by Grand County of any existent or future right and/or remedy available by law in the event of any claim or default or breach of contract.

BOND AMOUNTS. Upon the award of all construction contracts, the following bonds or security shall be delivered to the County: (a) A performance bond in an amount equal to 100% of the contract price; or (b) A payment bond in an amount equal to 100% of the contract price to serve as protection of all persons or companies supplying labor and/or material to the contractor or its subcontractors for the performance of the contract.

RFP DISCLAIMER. Grand County reserves the right to disqualify incomplete proposals, waive minor defects, as it deems applicable, in the written proposals, to request additional

information from any respondent, change or modify the scope of the project at any time, without any penalty, negotiate terms with one or more of the respondents, reject any or all proposals, without a penalty, and take any steps necessary to act in the County's best interest. The County also reserves the unilateral right to order, in writing, changes in the work within the scope of the contract and changes in the time of performance of the contract that do not alter the scope of the contract work.

SUSPENSION & TERMINATION. Through written notification the County may order an immediate suspension of work with or without cause. The contract may be terminated in accordance to the provision contained in the contract.

FORM 1

Public Records Law

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

Upon selection of the award, submittals become “public records” and shall be subject to public disclosure consistent with the Governmental Records Management Act. Those who submit must invoke the exemptions to disclosure provided by law in the response to the solicitation, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

If you submit information exempt from public disclosure, you must identify with specificity which page(s)/paragraph(s) of your proposal package is (are) exempt from the Governmental Records Management Act and identify the specific exemption section that applies to each. The protected information must be submitted to the County in a separate envelope marked accordingly. By submitting an offer in response to this solicitation, you specifically agree to defend and indemnify Grand County, County Council, and its officers, employees and agents, and hold them harmless from any claim or liability and defend any action brought against them for their refusal to disclose copyrighted material, trade secrets or other proprietary information to any person making a request therefore.

Company Name: _____

Authorized representative (printed): _____

Authorized representative (signature): _____

Date: _____

FORM 2

Proposal Breakdowns

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

I, _____ (Printed Name)

on behalf of _____ (Print Company Name), provide Grand County with this proposal and agree to comply with Requirements/Standards Governing RFP.

Signature: _____ Date: _____

Emergency Medical Services Department Assessment.

1. All services described in this RFP \$ _____

2. Additional Services \$ _____

Subtotal A (Not to Exceed Amount) \$ _____

Main total (Not to Exceed Amount) \$ _____

Project Proposal

For



Assessment of Emergency Medical Services
In Grand County, Utah

by



Contact:

Aarron Reinert, Partner
SafeTech Solutions, LLP
(651) 248-4239

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Introduction

Grand County EMS provides Basic and Advanced Life Support, interfacility transport and rescue services to some 9,225 residents of Grand County as well the northern part of San Juan County, Utah. Just over half of the county population lives in the city of Moab, with much smaller populations in the towns of Castle Valley and Thompson, 17 and 35 miles from Moab, respectively. An additional 2,134 residents are forecasted to live in Grand County by 2030, a 22 percent increase over the 2010 estimated population.

Grand County EMS, along with the National Park Service and Grand County Search and Rescue, responds to medical emergencies in two national parks, a state park, and a variety of backcountry recreational areas, on 6,000 miles of roads and trails, and along a 70-mile stretch of Interstate 70, the main artery between Grand Junction, Colorado, and all points west. More than three million vehicles cross the I-70 Utah/Colorado border annually. The provision of EMS extends not only to residents, but also to some two million visitors and tourists each year.

Grand County EMS responded to 960 calls in 2013, and is on target to reach 1,000 calls this year. Of these, 60 percent were for county residents, forty percent for visitors, increasing Grand County EMS' call volume by as much as 400 calls per year. Tourists account for the fact that Grand County EMS maintains the third highest call volume per capita in the state of Utah, with 101.8 calls per 1,000 residents, compared to 40.3 to 114.6 calls per 1,000 people in urban areas of the state.

Grand County's rural and remote terrain also account for higher-than-average patient contact times. Getting to scenes in rural areas is frequently a challenge, requiring off-road driving and/or EMTs to hike several miles on foot to reach a patient. Transport times from the scene to Moab Regional Hospital, a Level 4 Trauma Center, average 62 minutes. [Average transport time in the state is 20 minutes.] Higher levels of care in Provo or Salt Lake require EMTs to drive between 112 and 240 miles one way.

With an annual budget of only \$700,000, Grand County EMS relies heavily on volunteers to stay afloat. Currently, it retains a roster of 25 volunteer EMTs and paramedics, led by 2.5 paid administrative staff. Six certified EMRs respond as volunteers within 10 miles of Castle Valley.

Ambulance crews are made up of three EMTs per rig, with at least one member certified as an AEMT or higher. These crews must remain within five minutes of an ambulance station during shift hours. In addition, Grand County EMS staffs a quick response vehicle 24/7, with a captain who responds directly to the scene of any life-threatening emergency or multi-casualty incident and recruits back-up crews.

Grand County EMS maintains a fleet of six ambulances, including two that are considered "off-road" ambulances, with the ability to navigate unpaved backcountry trails. EMRs in Castle Valley use an older, non-transport ambulance to take supplies to the scene and provide shelter for patients until a transport ambulance arrives.

Grand County EMS uses a staffing schedule that allows for multiple, simultaneous call-outs. A recent call report showed that approximately 25 percent of calls were covered by second-, third- and fourth-out ambulances. All six ambulances are out on calls simultaneously approximately three times per year.

Grand County EMS administrators are concerned about their ability to sustain a reliable EMS service into the future. This concern stems primarily from the recognition that Grand County EMS cannot continue to operate without volunteer labor subsidizing its operation.

Grand County is not alone. Most volunteer-based EMS systems across the country face similar challenges. Compared to the early days of EMS, recruiting and keeping volunteers is no longer simple or easy. Socioeconomic conditions limit rural people's time and availability to volunteer. Current volunteers are aging and are not being replaced by enough younger people. Young people do not view volunteering in the same way as their parents or grandparents did. Attitudes about community commitment and volunteering are changing (especially in young people).

Demands on EMS services has increased in terms of public expectations, changing demographics, expenses, transport distances, and disaster preparedness. More is being expected of rural EMS as healthcare consolidates and trauma, cardiac and stroke care becomes regionalized in specialty care centers (meaning longer transports and more transfers). The cost of running an ambulance service is increasing faster than funding avenues. The need to find new sources of rural EMS funding continues to be a challenge.

Expectations for rural ambulance service clinical expertise, quality, reporting and performance are increasing. Likewise, leading and managing rural ambulance services has become more complicated and time-consuming. The old, uncomplicated, well-staffed volunteer ambulance service is quickly becoming a thing of the past.

In Grand County, the problem of recruiting and keeping volunteer EMTs is exacerbated by the unique physical challenges of the job, as well as the high demand for EMS caused by tourism. As is clear from call volume statistics, tourists place a burden on Grand County EMS that extends well beyond that which would normally exist in a community of fewer than 10,000 residents. In addition, rural terrain and long transport times further strain Grand County EMS' ability to meet the needs of its growing population.

For all of these reasons, Grand County EMS administrators are seeking a comprehensive assessment of Grand County EMS to provide county leaders with a better understanding of the strengths and weaknesses of the EMS system. An assessment also would give county leaders information and insights to plan for and implement improvements that would result in a sustainable EMS system for the future.

SafeTech Solutions has a deep and well-respected track record of conducting rural EMS assessments on behalf of governments and other organizations. This track record includes successful assessments of rural EMS services and systems in seven states over the last 10

years. It also includes working with more than 1,200 EMS leaders and managers, many of whom work for rural EMS agencies, in SafeTech Solutions' EMS Leadership Academy, which has been provided specialized EMS leadership education throughout the United States since 2009.

In addition to having an impressive track record in rural EMS assessment and education, SafeTech Solutions stands out because of its unique six-step assessment methodology that involves the entire community in creating a sustainable EMS system that matches local wants and needs.

SafeTech Solutions builds its assessments on a deep understanding of how change is made in rural EMS systems and communities. This understanding was built over years of experience and observation and is based on the following principles:

- Rural EMS is not small urban EMS;
- Most rural EMS developed locally and organically without a mandate, without significant funding and with large subsidies provided by donated labor;
- The full cost of providing EMS (including the value of donated labor) must be ascertained for long-term sustainability planning;
- Leaders and planners must understand and work with how the local community views EMS (i.e, Is EMS seen as an essential public service?);
- In many rural communities, it is unclear who is ultimately responsible for providing and funding EMS;
- A rural community's history of providing EMS must be honored;
- Change must be facilitated from within – not imposed from without;
- Developing local EMS leaders is one of the most powerful ways to facilitate change from within; and
- Local stakeholders must participate in developing solutions.

SafeTech Solutions provides more than simple EMS assessments and reports. We firmly believe that assessment is only the first step toward creating sustainable rural EMS systems. Assessment and reporting do not equal change in EMS. Change relies on listening deeply to local challenges; creating trust with local people; understanding the unique socioeconomic, geographic demographic needs of the local community; and helping local communities identify and take steps toward addressing challenges of workforce shortages and financial needs in a way that honors and respects local traditions and history.

I. Assessment Proposal

SafeTech Solutions will conduct the assessment in Grand County using a unique, carefully developed six-step process that it has found to be effective in numerous rural settings. Effective assessments lead to positive action and change. The entire assessment process takes about three months.

Step 1. Initial Contact

SafeTech Solutions will begin its assessment by talking via conference call with Grand County EMS leaders to set up and discuss the assessment process. The goals of this step are to:

- Discuss the assessment process;
- Develop trust between the consulting team and Grand County EMS;
- Identify challenges, needs and unique characteristics of Grand County EMS;
- Create a mutually agreed-upon work plan and timeline; and
- Identify key stakeholders.

Step 2. Data Collection

Step Two begins with a request for a variety of written materials, information and documents to obtain objective data about Grand County EMS. A complete list of the requested materials can be found below

At the same time, SafeTech Solutions begins its own data collection process, obtaining a variety of written materials to assist in the assessment, such as state and local regulations, laws and ordinances. SafeTech Solutions conducts in-depth research into census data, demographics, local socioeconomics, industry, geography, highways, neighboring service areas, local medical and healthcare services and facilities, unique impact factors such as parks, mining, prisons, tourism and special events, and service location vis-a-vis stroke, cardiac and trauma centers (some of this information will be gleaned from the state Department of Health EMS and Preparedness in Utah Biennial Report.). Additional data mining may be done using the state EMS data system (POLARIS).

Step 3. Site Visit

A team or one or two SafeTech Solutions' consultants will visit the county to collect subjective data. The site visit will include a tour of the community and EMS facilities, and in-depth interviews with key stakeholders, including but not limited to EMS agency members, agency leadership, public safety, PSAP, fire departments, medical director, local and regional medical and healthcare representatives, elected officials, customers/patients and community stakeholders such as the school superintendent, local businesspeople, and public health officials. The goal of the site visit is to ascertain Grand County EMS' particular local traditions, history, politics and other mitigating factors that will impact the design and implementation of the EMS system going forward.

Step 4. Analysis

Armed with subjective and objective data collected in the previous steps, the SafeTech Solutions team analyzes the data and considers Grand County EMS' strengths and

weaknesses, sustainability, and need for change. SafeTech Solutions will assess the current capabilities, strengths, weaknesses, coverage gaps, and workforce shortfalls. The assessment will include data analysis using common quality and performance improvement benchmarks, indicators, and scoring formats. Based upon all of this input, SafeTech Solutions will begin to form recommendations for change and improvements that best fit the medical, economic, political, geographic, and demographic environment of Grand County.

Step 5. Presentation of Recommendations

SafeTech Solutions will return to Grand County to host an in-depth conversation with key EMS and county leaders and stakeholders to discuss findings and recommendations. The goal of this step is to work collaboratively with stakeholders to formulate a road map for change that can be effectively implemented by Grand County EMS.

Step 6. Written Report

Step Six consists of the development of SafeTech Solutions' final assessment in a written report. The report includes all of SafeTech Solutions' findings and recommendations, including a road map for change.

Assessment Components

SafeTech Solutions' assessment will address the following components and relevant sub-components within the current EMS delivery system:

Organizational structure and system design, to include: local authority structure, ordinances and integration with and support from other local healthcare and emergency response entities; human resources, including EMS leadership and administration and management practices; and local workforce, including the level of volunteerism and the potential for sustainment.

System reliability, to include: total demand for service upon the system by type, including historical demand and projected trends; a measurement of system response times; and the system's ability or inability to respond to current and future requests for service and the causative factors.

Fiscal structure and stability in accordance with standard business practice benchmarks, to include: current system finances; billing practices; and funding sources within the service area, including third-party payor mix within the service area and the relative need for subsidy. SafeTech Solutions will assist the local community in understanding the value in dollars of donated labor (volunteers), the full and total cost of providing EMS in the area, and the gap between current financial resources and what will be needed for long term sustainability.

The delivery and quality of clinical care and the use of quality improvement processes, to include: the current level of care authorized and provided based on the scopes of

practice established within the Utah EMS system; medical direction including the level of involvement and expertise of the local Medical Director; and education and training status. Because objective EMS clinical measures are limited within in Utah, SafeTech Solutions also will gather subjective measures from customers and healthcare providers served by the EMS system.

Public education and outreach to include: support and perception of the local community, including public access to the emergency response system; communication systems to include the EMS agency's ability to communicate with hospitals, local and state emergency management, air medical ambulances, emergency response agencies and the support and involvement of the local dispatch entity or public safety answering point (PSAP); integration and involvement with other components and activities of the comprehensive, statewide, emergency medical system, such as the trauma plan and program, or the cardiac or stroke patient programs, and the level of emergency preparedness of the system and its ability to respond to a disaster or public health emergency. SafeTech Solutions believes that community support is a prime indicator of people's willingness to support local EMS in terms of donated labor and funding going forward.

Organizational Culture and Employee engagement to include a study of the level to which employees in the organization are willing to do more than what is required and how these connections support or do not support the organizational path forward.

Records and Documentation

SafeTech will request the following records and documentation as part of the assessment process.

Organizational documents

- Organizational formation documents, including charters, bylaws
- Organizational chart
- Strategic plan
- Mutual aid agreements
- Service area map
- Staff meeting agendas (6 months)
- Board meeting minutes (6 months)
- Budget and financial summary (3 years)
- Documents demonstrating financial reserves (including record of debt)
- Billing and collections records

Workforce documents

- Staff/member roster and job descriptions for director, manager, supervisor, quality coordinator, training coordinator and field providers
- Medical Director job description and contract
- SOPs
- Employee handbook and policy manual

Policies related to defining what it means to be an active member in the organization
Continuing education and training processes and records, as well as other documents
pertaining to field provider skill and competence
Field provider training documents
Staff scheduling documents
Employee injury data

Call history and reliability

Internal records of call and response history (3 years)
PSAP data (if available)
Response times, including reliability, chute time, scene time and total call time
Quality documents demonstrating performance measures and compliance
Quality manual - program and processes

Vehicle documents

Policies pertaining to vehicle inspection and equipment maintenance
Vehicle maintenance practices
Vehicle accident records

Community perception

Local media reports

Assessment Schedule

SafeTech Solutions, once contracted, estimates that it would take three months to complete its assessment. The schedule and deliverables will be mutually agreed upon by SafeTech Solutions, Grand County EMS and the Grand County Council.

II. About SafeTech Solutions

SafeTech Solutions is a ten-year-old international consulting firm that provides:

- EMS system assessment, design and development
- Rural EMS expertise
- Facilitated planning
- Policy development
- EMS leadership development and training
- Quality system development
- Financial assessment and consulting

SafeTech Solutions' partners and consultants understand firsthand the challenges of EMS systems and especially rural EMS systems. They have served as supervisors, managers, educators, directors, executive directors and consultants, and they have helped to develop EMS nationally by serving on a variety of high-level federal projects and committees.

SafeTech Solutions has extensive experience studying rural EMS and has developed a unique and successful approach to helping organizations, communities and regions manage change.

Since 2004, SafeTech Solutions has continuously conducted rural EMS assessments across the United States, with much of its work located in rural parts of the Great Plains and Intermountain States. In each of these rural settings, SafeTech Solutions has provided the local community with a thorough and accurate understanding of its current EMS system, including but not limited to system design and delivery, response time reliability, fiscal structure and stability, clinical care and quality, staffing and public education and outreach.

SafeTech Solutions is always studying how to effectively become change agents in rural communities steeped in tradition, highly resistant to change, and rooted in local political issues and conflicts. What really makes SafeTech Solutions different is that at its core, we believe that to effectively work with rural communities, consultants must first build strong and trusted relationships with key stakeholders. These relationships begin with listening and flower into respect and trust that then enables SafeTech Solutions to make recommendations for change that are heard and embraced.

For example, SafeTech Solutions conducted an assessment of EMS in Carbon County, Wyoming, and provided guidance for the creation of a successful Joint Powers Authority to provide EMS in the county in which the ambulance services shared resources and collaborated under a single organizational structure called South Central Utah EMS.

In Pembina County, North Dakota, SafeTech Solutions conducted an assessment of four ambulance services and a Critical Access Hospital. The result was that we dramatically improved collaborations among the services, while a countywide EMS council increased efficiencies.

In Luce County, Michigan, a remote area of the Upper Peninsula, SafeTech Solutions assisted the ambulance service in moving from a club-like structure to a business model and from being a volunteer service to a sustainable combination volunteer-paid department.

In International Falls, Minnesota, SafeTech Solutions' assessment work led to the transition of an EMS service from predominantly volunteer Basic Life Support to a combination Advanced Life Support department.

SafeTech Solutions conducted an assessment of EMS in Bridgeport, Nebraska, where a confusing organizational structure within the city fire department was inhibiting the ability of the organization to address important operational and sustainability issues.

SafeTech Solutions evaluated the cooperation between four ambulance services and four first responder agencies in Cass County, North Dakota, assessing the value of sharing resources through a local county EMS association.

SafeTech Solutions' assessment and recommendations for Plattsmouth, Nebraska, led to significant changes in the leadership and structure of EMS in a growing community that has resulted in increasing response reliability and higher levels of clinical care.

Comprehensive assessment of EMS in Jones County, South Dakota, the least populated county in the state resulting in the ambulance service obtaining more community support and visibility, led to being off a hardship exemption, and to the creation of a community working group made of key stakeholders who are creating plans for long-term sustainable EMS.

In North Dakota, SafeTech Solutions conducted a statewide assessment of 134 ambulance services. This project, which was one of the most comprehensive assessments of rural EMS services conducted in the United States to date, examined the challenges of providing remote and rural EMS in rural areas where there is declining volunteerism and funding challenges. As part of the project, SafeTech Solutions provided recommendations for creating sustainable EMS systems across the state.

SafeTech Solutions continues to work with managers and leaders from rural EMS services from across the country through our EMS Leadership Academy providing support, guidance, and analysis of issues facing these rural ambulance services.

SafeTech Solutions' client list includes:

- North Dakota Department of Health Division of EMS and Trauma
- Connecticut Office of Rural Health
- South Dakota Office of Rural Health
- Wyoming Governor's Office
- Wisconsin Office of Rural Health
- Nebraska Department of Health and Human Services EMS and Trauma Program
- Pembina County EMS Council

- Michigan Center for Rural Health
- Minnesota Office of Rural Health
- California LEMSAs (county EMS authorities)
- Los Angeles County Department of Health Services Emergency Medical Services Agency
- Rural Health Solutions
- Montana Department of Public Health and Human Services Office of EMS and Trauma Systems
- Wyoming Department of Health Bureau of Emergency Medical Services and Preparedness

In addition to working with SafeTech Solutions, project team members bring the following additional experience and abilities to the Grand County EMS Assessment Project:

- Nationally recognized data analysis expertise
- Extensive national research and publication in EMS, workforce, rural EMS development
- Broad experience in international EMS study and development
- In-depth background in compliance, licensing and complaint investigation
- Leadership on national associations, boards and committees including the National EMS Advisory Council, American Ambulance Association, National Registry of EMTs, and International Roundtable on Community Paramedicine
- Current leadership and management for rural EMS operations
- Recognized and current expertise in emergency medicine clinical care and education
- Successful turnaround of failing EMS organizations
- Extensive research in EMS workforce planning and co-authorship of national *EMS Workforce Agenda for the Future*
- Deployment plan designs for EMS systems of all sizes
- EMS strategic planning
- Organizational and community facilitation and conflict resolution
- EMS system performance improvement
- Response time analysis and improvement
- Financial improvement analysis and best practice strategies for improvement
- Billing and collections process improvement
- Industry/association/Board of Directors experience
- Educational and development programs experience

Some of SafeTech Solutions' accomplishments include:

- Assessing the quality, effectiveness and sustainability of EMS agencies and systems for organizations, cities, counties and states;
- Conducting EMS leadership education, training and mentoring throughout the nation;

- Performing statewide EMS payment rate rebasing projects;
- Assisting rural EMS agencies in consolidating services and creating unique and sustainable funding mechanisms;
- Assisting in the deployment, direction and planning of EMS resources during disasters;
- Conducting workshops for rural EMS medical directors;
- Assisting state EMS offices in addressing rural EMS challenges;
- Conducting workshops in rural volunteer recruitment and retention;
- Contributing to the development of state EMS systems, trauma systems, quality management plans, public health plans, and disaster and mass casualty plans and the reassessment of these plans; and
- Facilitating strategic EMS visioning and planning for agencies, counties and states.

The Grand County EMS assessment team will be led by Aarron Reinert, NREMT-P, BA, and John Becknell, EMT-P, PhD.

Aarron Reinert, NRP, MA, is nationally known as a master teacher and expert in EMS leadership, management, system design, and applied best practices in rural and small-town EMS systems. Having worked in EMS for more than 20 years, Aarron is the executive director of a critical care ALS ambulance service in a rural region of Minnesota and understands the unique challenges facing small-town ambulance and first-response services. Using such tools as the Balanced Scorecard, Aarron helps ambulance services build organizations that recognize the necessary balance between finance, customer service, employee/volunteer satisfaction and community awareness. Aarron's recognized understanding of current EMS issues led to his appointment as chairperson of the National EMS Advisory Council by the U.S. Secretary of Transportation. Aarron continues to be in demand as an EMS management consultant and lecturer.

John Becknell, PhD, is an accomplished project leader, facilitator and researcher. John is a community and organizational psychologist and has been involved in EMS for 33 years. He has worked as an EMT, paramedic, educator and manager and consultant. He is the founding publisher of *Best Practices in Emergency Services* and the former editor-in-chief of *The Journal of Emergency Medical Services (JEMS)*. He has served on numerous national projects and provided the conceptual design for the *National EMS Workforce Agenda for the Future* (2009). John has been involved in EMS system development in North America, the Middle East and Central America. He is the author of several books and has been published in numerous journals and trade magazines on emergency services administration, management and workforce. John holds a doctorate in psychology with an emphasis on social and community psychology.

STS prohibits discrimination in employment, projects, educational programs, and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference. STS also affirms its commitment to providing equal opportunities for all in its projects and work. For additional information, contact John Becknell or Aarron Reinert.

III. Budget

The total cost for this project is \$30,000. These costs include:

- Project development and planning
- Development of a work plan
- Gathering of quantitative data
- Identifying and contacting key informants
- Site visits to Grand County EMS and surrounding area
- Meetings and interviews with key informants
- Analysis of data findings
- Development of report
- In-person presentation of findings
- All travel expenses for consultants

Total cost of project

\$30,000

Upon acceptance of this proposal, Safetech Solutions will request that Grand County EMS sign an agreement stipulating start and completion dates, fees, and payment schedule.

Appendix A

Tom Nehring, Director
Division of Emergency Medical Services and Trauma
North Dakota Department of Health
(701) 328-2388
tnehring@nd.gov

Andy Gienapp, MS, NREMT-P, Manager
Office of Emergency Medical Services
Health Readiness and Response Section
Public Health Division
Wyoming Department of Health
(307) 777-7955
andy.gienapp@wyo.gov

Halley Lee, Administrator
Office of Rural Health
South Dakota Department of Health
600 E. Capitol
Pierre, SD 57501
(605) 773-3361
halley.lee@state.sd.us

Kendra Bogacz, Administrator
Freemont County Ambulance Service
1052 Petersdorf Dr.
Riverton, WY 82501
Office: 307-857-3669
Cell: 307-850-2056
kendra.bogacz@fremontcountywy.gov

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: O

TITLE:	Approving proposed job description for "Part-Time Paramedic" for EMS
FISCAL IMPACT:	\$12,857.48, is in the 2016 budget.
PRESENTER(S):	Andy Smith, Director, Grand County EMS and Graig Thomas, Human Resources Director

Prepared By:

Andy Smith
 Director
 Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed job description for "Part-Time Paramedic" and authorize the Chair to sign all associated documents.

BACKGROUND:

Early in 2015 many of our staff finished a Paramedic program (approximately 9-12 months) held here in Grand County. We also received our Paramedic Licensure from the State Bureau of Emergency Medical Services. Since that time we have been able to bill patients who receive Paramedic level care at the states allowable Paramedic rate. In the first half of 2015 Grand County EMS was able to bill an additional \$46,400.00, with around 50% actually being collected (the numbers have not been sent yet for the second half of 2015).

The Paramedic staff have not only increased our care to the community but they have also helped us be more fiscally responsible.

Each of our Paramedics paid on average \$7,000.00 out of their own pocket to become Paramedics. The program is 45 credit hours from the University of Utah and total classroom and clinical time adds up to over 1,600 hours. Compare that to our Advanced EMT's providers who get about 380 hours of classroom time and the program cost about \$600.00 out of pocket.

Currently Paramedics make the same hourly wage as EMT Advanced. My proposal, with the support of the Human Resources Director, is that we create a new Job Description for Part-Time Paramedic, with a wage adjustment from a Grade 8 to a Grade 10.

ATTACHMENT(S):

1. Proposed Job Description
2. Financial impact Comparison
3. 2016 Grade & Step Chart

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)
- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Paramedic Certification.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

Cost of adding Paramedic Job Description

2015 Paramedics

Initials	Regular hrs	Regular pay	On Call hrs	On Call pay
B.B	823	\$11,619.26	205.75	\$2,905.62
J.B	1022	\$14,972.64	440.75	\$6,457.15
T.B	183.5	\$2,585.90	48.75	\$687.00
K.D	5.25	\$73.99	3	\$42.27
S.G	9.75	\$114.26	5	\$58.60
J.H	397.25	\$5,598.06	131.5	\$1,853.09
E.H	267.5	\$3,276.46	63.5	\$787.27
A.H	357.25	\$4,491.94	113.75	\$1,423.22
J.H	384.25	\$5,414.84	69	\$972.33
S.L	498.75	\$6,226.21	144.75	\$1,795.47
B.M	31	\$441.18	12	\$170.78
T.O	344	\$4,050.96	73.75	\$873.79
Total Hrs & Pay 2015	4323.5	\$58,865.70	1311.5	\$18,026.59
Total Hrs & Pay 2016 if Description added	4323.5	\$68,861.25	1311.5	\$20,888.52
	Difference	\$9,995.55		\$2,861.93
Total Difference			\$12,857.48	

2016 Grand County Hourly Step and Grade Chart

STEP	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
GRADE															
1	10.2602	10.5762	10.8923	11.2192	11.5571	11.8949	12.2544	12.6251	13.0065	13.3880	13.7912	14.2054	14.6303	15.0771	15.5239
2	10.7724	11.0994	11.4371	11.7750	12.1347	12.4942	12.8648	13.2570	13.6494	14.0637	14.4779	14.9135	15.3605	15.8291	16.3086
3	11.3174	11.6551	12.0039	12.3635	12.7342	13.1154	13.5078	13.9219	14.3361	14.7610	15.2078	15.6656	16.1342	16.6137	17.1041
4	11.8949	12.2437	12.6251	13.0065	13.3988	13.7912	14.2054	14.6303	15.0664	15.5132	15.9817	16.4612	16.9515	17.4638	17.9869
5	12.4834	12.8539	13.2463	13.6494	14.0527	14.4779	14.9135	15.3605	15.8182	16.2867	16.7771	17.2786	17.8017	18.3358	18.8916
6	13.1046	13.4970	13.9002	14.3034	14.7283	15.1751	15.6329	16.1235	16.6029	17.1041	17.6163	18.1395	18.6844	19.2510	19.8288
7	13.7584	14.1725	14.5976	15.0335	15.4803	15.9491	16.4284	16.9187	17.4203	17.9433	18.4882	19.0332	19.6107	20.1993	20.8097
8	14.4449	14.8701	15.3169	15.7855	16.2542	16.7446	17.2457	17.7580	18.2920	18.8370	19.3928	20.0030	20.6024	21.1909	21.8012
9	15.1751	15.6221	16.0906	16.5702	17.0715	17.5838	18.1067	18.6517	19.2075	19.7851	20.3845	20.9949	21.6159	22.2699	22.9456
10	15.9272	16.4067	16.8970	17.3984	17.9214	18.4555	19.0114	19.5779	20.1664	20.7767	21.3981	22.0410	22.7059	23.3813	24.0789
11	16.7228	17.2349	17.7473	18.2812	18.8260	19.3928	19.9813	20.5806	21.1909	21.8229	22.4879	23.1527	23.8501	24.5693	25.3104
12	17.5401	18.0850	18.6408	19.1967	19.7742	20.3328	20.9730	21.6050	22.2480	22.9127	23.6103	24.3187	25.0378	25.7900	26.5638
13	18.4446	18.9894	19.5672	20.1448	20.7550	21.3761	22.0193	22.6732	23.3489	24.0463	24.7765	25.5175	26.2804	27.0650	27.8715
14	19.3602	19.9485	20.5371	21.1690	21.8012	22.4551	23.1307	23.8175	24.5257	25.2450	26.0080	26.7925	27.5990	28.4273	29.2881
15	20.3192	20.9403	21.5725	22.2154	22.8802	23.5558	24.2641	25.0054	25.7353	26.5092	27.2940	28.1222	28.9723	29.8332	30.7159
16	21.3326	21.9865	22.6403	23.3270	24.0246	24.7438	25.4848	26.2477	27.0214	27.8387	28.6672	29.5281	30.4108	31.3262	32.2635
17	22.4116	23.0872	23.7847	24.4932	25.2232	25.9970	26.7707	27.5771	28.4055	29.2556	30.1384	31.0430	31.9693	32.9281	33.9090
18	23.5342	24.2206	24.9617	25.7136	26.4874	27.2830	28.1004	28.9396	29.8115	30.7050	31.6313	32.5796	33.5495	34.5629	35.5982
19	24.7001	25.4412	26.2040	26.9889	27.7952	28.6454	29.5063	30.3891	31.3043	32.2416	33.2007	34.2034	35.2277	36.2848	37.3638
20	25.9316	26.7162	27.5119	28.3401	29.1902	30.0622	30.9665	31.8929	32.8519	33.8327	34.8572	35.9035	36.9714	38.0830	39.2166
21	27.2312	28.0520	28.8875	29.7573	30.6497	31.5653	32.5147	33.4876	34.4944	35.5243	36.6002	37.6986	38.8199	39.9861	41.1773
22	28.5928	29.4547	30.3319	31.2493	32.1822	33.1435	34.1405	35.1619	36.2191	37.3005	38.4301	39.5836	40.7610	41.9855	43.2363
23	30.0224	30.9274	31.8485	32.8073	33.7913	34.8006	35.8476	36.9201	38.0301	39.1655	40.3517	41.5626	42.7991	44.0847	45.3980
24	31.5236	32.4738	33.4409	34.4477	35.4808	36.5407	37.6400	38.7660	39.9316	41.1239	42.3693	43.6408	44.9389	46.2890	47.6679
25	33.0997	34.0976	35.1129	36.1700	37.2549	38.3677	39.5220	40.7043	41.9282	43.1800	44.4878	45.8229	47.1859	48.6034	50.0513
26	34.7546	35.8024	36.8686	37.9786	39.1175	40.2863	41.4981	42.7395	44.0246	45.3390	46.7122	48.1139	49.5453	51.0335	52.5539
27	36.4923	37.5925	38.7120	39.8775	41.0734	42.3005	43.5729	44.8765	46.2258	47.6060	49.0477	50.5197	52.0224	53.5853	55.1815
28	38.3171	39.4721	40.6476	41.8713	43.1270	44.4155	45.7516	47.1204	48.5372	49.9864	51.5002	53.0456	54.6235	56.2646	57.9407

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: P

TITLE:	Approving proposed Full-Time Paramedic job description, reconfiguring 2016 EMS budgeted funds, and authorizing funding, recruitment and hiring of 3 Paramedics
FISCAL IMPACT:	Approximately \$ 40,000 per employee, wages, taxes, and benefits for the rest of 2016. Total cost for 3 employees, approximately \$120,000 (\$90,000 unbudgeted for 2016)
PRESENTER(S):	Andy Smith, Director Grand County EMS and Graig Thomas, Human Resources Director

Prepared By:

Andy Smith
 Director
 Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed Full Time Paramedic job description and the funding of 3 positions for 2016, authorize immediate recruitment and hiring, and authorize the Chair to sign all associated documents.

BACKGROUND:

Grand County EMS currently operates as a “paid on call” service. With significant increases in call volumes over the last 10 years, as well as the inability of our staff to give more time has created a large gap in our ability to serve the community. Our 3 current full time staff has to regularly cover shifts, and with several of our staff having found full time employment elsewhere, or leaving for seasonal positions, we are unable to maintain coverage. Although our current roster number is in line with the previous years, we are unable to keep up with calls and interfacility transfers to Grand Junction and Salt Lake City. Hiring 3 full time staff who would work rotating shifts would guarantee our ability to respond.

While some of the cost will be offset with savings in the current Department’s budget of \$90,000 will need to come from another source for 2016. These new employee positions will be part of the regular budgeting process for 2017.

ATTACHMENT(S):

1. Job Description
2. Comparison statistics
3. Employees leaving
4. “Why Full-Time Staff?”

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)
- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Emergency Medical Technician.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

Transfers						
First 3 Months of the year for comparision						
	2016	2015	2014	2013	2012	2011
Salt Lake City	14	5	4	6	4	4
Grand Junction	24	26	16	24	24	23
Airport	3	1	5	3	4	9
Other	2	3	2	0	1	1
Totals	43	35	27	33	33	37

Overall Call Volume						
	2016	2015	2014	2013	2012	2011
Call volume		1017	891	960	949	851

Staff						
	2016	2015	2014	2013	2012	2011
Active Staff	30	26	32	32	29	30

Full Time Comparision by County				
Agency	Calls	Pop.	FT	Length
Carbon County	1525	21,318	8	1 hrs
San Juan County	710	14,821	4	1.6 hrs
Sevier County	1,424	20,971	6	1.3 hrs
Grand County	949	9,325	3	2.1 hrs

*based on 2012 data

Anticipated losses over the next 2 months (3/2016)

Name	Avg per month shifts	Starting 5/1/2016								
Shaw Akutsu	23	0	-23	Moving to be a smokejumper for the season						
Jake Blackwelder	24	4	-20	Has accpeted a job as a full time flight Paramedic						
Chris Canning	10	4	-6	River guiding season starts						
Duckie Drake	11	4	-7	Has accepted a full time job as a fire dispatcher in Salt Lake						
Jordan Hanson	7	4	-3	Has accepted a seasonal job with the park service						
Megan Macomber	6	4	-2	Guiding season starts						
Jason Taylor	8	4	-4	Seasonal business starts to pick up and he has cut down on running						
Sonja Glasser	4	0	-4	Accepted a full time job that prohibits her from running						
Sandy White	18	4	-14	Has a full time job potential starting end of May						
Total shifts	111	28	-83							
Man Hours	1332	336	-996							
# of New hires needed (at minimun shift requirments)			20.75							

2016 Full Time Paramedic Positions

Why full time staff?

Grand County EMS has been in a constant state of flux for the last 10 years. Continued call volume increases have pushed our small staff to maximum capacity. In 2015 the Department's call volume increased by 126 calls over 2014. While call volume has continued to increase, our staff numbers have stayed consistent for over 15 years.

In 2015 we saw the need to hire more full time staff; however, the decision was made to delay that process until after the department assessment was completed. At the time we made this decision, we had hired enough new staff to cover the 2016 schedule. In February I was notified by one of our Paramedics who covers a quarter of the calls, that he had accepted a full time position with a flight crew and would have to cut his hours down to the Department's minimum (4, 12hr shifts monthly). Since then we had several other team members inform us of their intention to accept seasonal or full time positions elsewhere. As the leadership team reevaluated the schedule based on this new information, it became apparent that we will not be able to wait for the completion of the assessment to address the staffing issues.

The Department leadership, along with the Human Resources Director, and Council Administrator met to review different options for fixing the anticipated gap. After considering all options, we decided that an immediate hire of 3 full time staff was necessary in order to give us the base coverage needed to continue to guarantee ambulance coverage for 2016.

Within the current EMS Department budget, we were able to save \$30,000.00 on an ambulance purchase. We are proposing to use these funds to help offset the cost of the new employees for 2016. We anticipate that the upcoming assessment will reveal further needs of the department and provide recommendations for improvement. We are planning on utilizing the information from the assessment to further address the needs during the 2017 budget meetings.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: Q

TITLE:	Approving Volunteer Appointment(s) to District and County Boards and Commissions: 1. Thompson Springs Special Service Fire District Board
FISCAL IMPACT:	None
PRESENTER(S):	Chairwoman Tubbs, Council Liaison to the Board

Prepared By:

Bryony Chamberlain
Council Office
Coordinator

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the appointment of Jayson Davis to serve on the Thompson Springs Special Service Fire District Board, with term expiring 12/31/2019 and authorize the Chair to sign all associated documents.

BACKGROUND:

The Thompson Springs Special Service Fire District Board met in an open meeting February 18, 2016 and reviewed two applications submitted for one open vacancy. The Board voted to forward the recommendation of applicant Jayson Davis to the County Council for appointment, with term expiring 12/31/2019.

Other application received:

Russell Bauer

Resolution No. 3007 establishes a board appointment process and requirements of board members, commissioners, and committees. Board Members agree, in signing the application, to abide by Conflict of Interest Ordinance No. 462.

Upon appointment, the Council's Office will mail the appointees a letter congratulating them and inviting them to a training/orientation to be scheduled for 2016.

ATTACHMENT(S):

1. Board recommendation
2. Applications received

**THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT
HC11 BOX 400040, THOMPSON SPRINGS, UT 84540**

February 18, 2016

Special Meeting: Perspective Board Member applicants to be interviewed by Pebbles Patterson, Chairman, David Haile treasurer.

Applicants: Jayson Davis and Russell Bauer.

6: P.M..

Russell Bauer met with Board, and presented his request to be placed on the Board. Positive side: Would like to help perform his civic duty. Negative points: Would not be able to attend four or five months during winter; as he would like to leave the area.

7:P.M..

Jayson Davis:

Would like to become aboard member, and able to attend monthly meetings, and has experiences to help make the best decisions where-ever needed. Willing to do secretarial work.

Board comments by Pebbles Patterson, Chairman, and David Haile

Treasurer: Full approval on Jayson Davis. Russell Bauer not qualified because of the lengthy absence .

Meeting Adjourned: 7:45 P.M. Feb. 18, 2016



Board and Commission Application and Certification Form

Instructions: Complete and sign this form and return it to Thompson Springs Special Service Fire District, HC11 Box 400009, Thompson Springs, UT 84540 or drop in box at fire station.

Board or Commission Position Applied For: TRUSTEE, TSSSF

Name: Thompson Davis

Mailing Address: HC 11 Box 400009

City: Thompson State: UT ZIP Code: 84540

Day Phone: 260-8072 Email Address: Jace0691@yahoo.com

In what year did you establish your current residency in this District? 2015

Occupation or professional training: Grand county Road Dept

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

Please see Attached paper work

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the

on the Board of Com
for the Finance
Committee on W
and the Board
rel

Signature

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

Grand County Resolution 2806 (November 2007) contains the following Board Member requirements:

- Must be a Grand County resident and live within the TSSD boundaries;
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Signature: _____ Date: _____

Areas of Expertise

Strong management skills

Maintained logs on vehicle and equipment maintenance

- Maintained all building and site inspections

Responsible for all equipment inventory and inspections

- Met with clients to determine scope of project, bidding project and seeing them through to completion.
- Yearly inventory of supplies.
- Planned the annual budget for seven different road sections and various buildings within the Afton Wyoming region.
- Maintained logs on vehicle and equipment maintenance
- Maintained all building and site inspections
- Daily fuel inventory and fuel ordering
- Responsible for all equipment inventory and inspections
- Conduct safety meetings.
- Hazwopper and SCBA training
- Responsible for daily scheduling and time reporting for crew.
- Work closely with the public in all areas of obtaining permits.
- Responsible for maintenance of two separate shops and Star Valley rest area.

Strong dedication to safety

- Promoted comprehensive safety program.
- Formalized safety standards and procedures.
- Mentored apprentices and assistants on safety and proper equipment procedures and operations.

Strong computer skills

- Microsoft Word and Excel

Strong Public Relation Skills

- Assisted public in attaining access permits.
- Worked in cooperation with various local, state and federal agencies.

Operated heavy equipment (rotary, motor grader, front end loader, dozer, backhoe, snow plow, street sweeper, tractor and mower, water truck, thermo lay, patching machine, skidster, and various dump trucks) and oversaw the training of crew members on the equipment.

Non Work Experience

I have been in the Thompson area off and on my entire life I have seen the many changes that have come about. I am currently a member of the Thompson fire department. I have training in many different areas.

Please see attached certificates.



Board and Commission Application and Certification Form

Instructions: Complete and sign this form and return it to Thompson Special Service District, HC11 Box 400009, Thompson Springs, UT 84540 or drop in box at fire station.

Board or Commission Position Applied For: TRUSTEE, TSSBFD

Name: RUSSELL BAUER

Mailing Address: HC-11 BOX 400038

City: THOMPSON SPRINGS State: UT. ZIP Code: 84540

Day Phone: 435-210-8005 Email Address: /

In what year did you establish your current residency in this District? _____

Occupation or professional training: TRUCK DRIVER/OWNER

List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying (if needed, attach a separate page):

List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying:

Thompson Fire Dept.

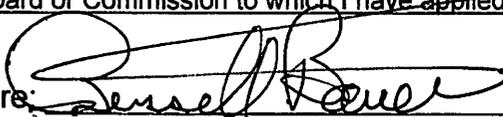
Grand County Resolution 2806 (November 2007) contains the following Board Member requirements:

- Must be a Grand County resident and live within the TSSD boundaries;
- Terms shall be for four years, unless a shorter period is required by law, or unless a mid-term vacancy is being filled;
- All terms shall end December 31st with the new member taking office the first meeting in January of the following year;
- Board Members shall have the appropriate expertise when required by law;
- Submit applications to the Council's Office in accordance with the requirements contained in the notice;
- Agree to abide by the County's Conflict of Interest Ordinance.

Additionally, the State Code has the following requirements for *Special Service Districts in Grand County*:

- No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;
- No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;
- A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;
- Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District.

I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 462, November 2007) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

Signature:  Date: 1-15-16

CONSENT AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
APRIL 5, 2016

Consent Agenda Item: R-S

TITLE:	R. Approving full service liquor license for Susie's Branding Iron located at 2791 South Highway 191 S. Approving proposed application for the Utah Weed Supervisor's Association grant
FISCAL IMPACT:	See Corresponding Agenda Summary, if any
PRESENTER(S):	None

Prepared By:
 Bryony Chamberlain
 Council Office Coordinator
 435-259-1346
 bchamberlain@grandcountyutah.net

FOR OFFICE USE ONLY:
Attorney Review:
 N/A

RECOMMENDATION:

I move to adopt the consent agenda as presented and authorize the Chair to sign all associated documents.

BACKGROUND:

See corresponding agenda summary, if any, and related attachments.

ATTACHMENT(S):

See corresponding agenda summary, if any, and related attachments.

GRAND COUNTY, A MUNICIPAL CORPORATION OF THE STATE OF UTAH

Application for Retail Beer License

TO THE HONORABLE BOARD OF COUNTY COUNCIL, GRAND COUNTY, UTAH.

Name Robert & Karen McKenzie

Address 2845 E Bench Rd #5 Moab UT 84532

Nature of Business ^{DBA} Susie Branding Iron Restaurant

Address of Business 2791 So Hwy 191 Moab, UT 84532

Hereby applies for a license to vend light beer at retail for and on behalf of _____

Susie Branding Iron

whose { partners
officers and
directors } are as follows: Robert McKenzie
and Karen McKenzie

and who have complied with the statutory requirements and possess the qualifications specified in the Liquor Control Act of Utah and request license to be issued for the following particular premises at 2791 So Hwy 191 Moab UT 84532 in Moab, Utah, for a term of 12 months, commencing the 1st day of April, 2016, and ending the 1 day of April, 2017

It is expressly understood that the County Council may with or without hearing refuse to grant the license herein applied for, or if allowed will be granted and accepted by Licensee on condition that it may be revoked at the will and pleasure of the County Council of said County, and no cause therefore need be stated when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 26 day of Feb, 2016

R. McKenzie
RUCK

APPROVED BY GRAND COUNTY COUNCIL

Date 3/14/16 Sanitarian [Signature]

Date 3/10/16 Grand County Sheriff [Signature]

Date _____ Council Chair _____

FULL-SERVICE RESTAURANT LIQUOR LICENSE

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission (1) to issue an on-premise alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant; and (2) to authorize a variance reducing the proximity requirements

AUTHORITY: Utah Code 32B-1-202; 32B-5-201 through 203; 32B-5-205 and -206

_____, City Town County
Local business license authority

hereby grants its consent to the issuance of a full-service restaurant liquor license to:

Business Name (DBA): Susie's Branding Iron

Applicant Entity/Business Owner: Robert & Karen McKenzie

Location Address: 2791 So. Hwy. 191 Moab, UT 84532

Authorized Signature

Name/Title

Date

LOCAL CONSENT FOR PROXIMITY VARIANCE

In accordance with Utah Code 32B-1-202, the local authority also grants consent to a variance regarding the proximity of this establishment relative to a public or private school, church, public library, public playground, or park.

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable. Local consent may be faxed to the DABC at 801-977-6889 or mailed to: Department of Alcoholic Beverage Control, PO Box 30408, Salt Lake City, UT 84130-0408
DABC Local Consent 1/2012

LIMITED-SERVICE RESTAURANT LIQUOR LICENSE

Local Consent

PURPOSE: Local business licensing authority provides written consent to the Alcoholic Beverage Control Commission (1) to issue an on-premise alcohol license for a person to store, sell, offer for sale, furnish, or allow the consumption of an alcoholic product on the premises of the applicant; and (2) to authorize a variance reducing the proximity requirements

AUTHORITY: Utah Code 32B-1-202; 32B-5-201 through 203; 32B-5-205 and -206

_____. [] City [] Town [] County

Local business license authority

hereby grants its consent to the issuance of a limited-service restaurant liquor license to:

Business Name (DBA): Susie's Branding Iron

Applicant Entity/Business Owner: Robert & Karen McKenzie

Location Address: 2791 So Hwy 191 Moab UT 84532

Authorized Signature

Name/Title

Date

LOCAL CONSENT FOR PROXIMITY VARIANCE

In accordance with Utah Code 32B-1-202, the local authority also grants consent to a variance regarding the proximity of this establishment relative to a public or private school, church, public library, public playground, or park.

Authorized Signature

Name/Title

Date

This is a suggested format. A locally produced city, town, or county form is acceptable. Local consent may be faxed to the DABC at 801-977-6889 or mailed to: Department of Alcoholic Beverage Control, PO Box 30408, Salt Lake City, UT 84130-0408
DABC Local Consent (RL) 1/2012

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

APRIL 5, 2016

Agenda Item: S

TITLE:	Approving proposed application for the Utah Weed Supervisor's Association grant
FISCAL IMPACT:	Approximately \$4000 (within budget)
PRESENTER(S):	Tim Higgs, Grand County Weed Supervisor

Prepared By:

Tim Higgs, Grand
County Weed
Supervisor
435-259-1369
[twhiggs@grandcountyu
tah.net](mailto:twhiggs@grandcountyu
tah.net)

FOR OFFICE USE ONLY:

Attorney Review:

None requested

RECOMMENDATION:

I move to approve the proposed application for the Utah Weed Supervisor's Association grant to control the Giant Reed in the County, and for the Chair to sign any associated documents.

BACKGROUND:

This plant is new on the Utah Noxious Weed List. It is a class 1B which places it as a high priority in the State of Utah. Grand County has more infestations mapped out on Eddmapp than the entire state of Utah combined. We have at least 70 know sites in the county. They are in the Moab, Spanish Valley area, Castle Valley area, and Thompson Springs. We are asking the Utah Weed Supervisor's Association for funds to help the land owners buy replacement plants and for us to do some of the labor to show that it can be controlled. We hope that by doing this that next year that others will do it themselves and we will only ask for funds for replacement plants. Most if not all of the infestations have been used as landscaping plants and will require educating the public on this plant and why there is the need to control and remove this plant from our area.

ATTACHMENT(S):

The grant application.

Utah Weed Supervisor's Association

Grant Request Form for 2016

Contents

Grant Request Summary
 Project Worksheets
 Estimated Cost Share Breakdown
 List of Partners
 Allowed Cost Share Fees

Grant Request Summary

Weed points MUST be sent to the EDDMaps before reimbursement

Applicant

Grant Being Applied For (X)			Project Name			
USFS	X	APHIS	Arundo donax Education and Control			
Organization Name (Applicant)				Contact Person (Project Manager)		
Grand County				Tim Higgs		
Mailing Address			City		State	Zip
125 East Center Street			Moab		Utah	84532
Telephone		Cell Phone		Email		
435-259-1369		435-210-0689		twhiggs@grandcountyutah.net		

Fiscal Agent

Fiscal Agent			Contact Person (Financial Manager)			
Grand County			Diana Carroll			
Mailing Address			City		State	Zip
125 East Center Street			Moab		Utah	84532
Federal Tax ID #		Phone		Email		
87-6000304		435-259-1322		dcarroll@grandcountyutah.net		

Total Grant Budget

Qualifying Expenses	Explanation	Requested
Herbicide		
Supplies	Replacement plants	\$500.00
Labor	Seasonal Employees	\$3,000.00
Education	Newspaper article and any other related education material	\$300.00
Administrative	5% for our clerk's office for their cost to administrate the grant,	\$200.00
Total Amount Requested		\$4,000.00

Summary of All Estimated Costs and Contributions

12. Total Amount Requested from UWSA		\$4,000
13. Non-Federal Matching Contributions		
13a. Private	\$500	
13b. City, County, State Government	\$3,500	
13c. Other		
14. Subtotals for Non-Federal Matching Contributions		\$4,000
15. Federal Matching Contributions (not UWSA)		
16. Subtotal of Project Costs Minus Federal Contribution		\$4,000
17. Total Project Costs & Capital Outlay		\$8,000

Summary of Estimated Activity

18. Total Estimated Acres to be Treated	20
19. Total Estimated Acres to be Monitored	70
20. Total Estimated Acres to be Inventoried	7,000
21. Total Estimated Acres to be Revegetated	10
22. Total Estimated Biocontrol to be Released	
23. Protected Acres (Critical acres, forest, watershed, etc.)	2,200
24. Total Human Outreach (newspaper articles, fairs, etc)	6,000

Project Worksheets

Project #1 (Forms are available for 3 projects, if you need more forms, please copy them)

25. Project Name		26. Treatment Method	
<i>Arundo donax</i> Education and control Phase I		Cut plants down and dig up roots.	
27. Estimated Acres Treated	28. Estimated Acres Seeded	29. Estimated Acres Monitored	
20	10	70	
30. Estimated Acres Inventoried	31a. Estimated Number of Bio-control Used	31b. Bio-control Type	
7,000			
Estimated Grant Expenditures			
32. Estimated UWSA contribution			\$4,000
33. Estimated Non-Federal Contribution			
33a. Private		\$500	
33b. City, County, State Government		\$3,500	
33c. Other			
34. Subtotal Estimated Non-Federal			\$4,000
35. Non-matching Federal Contribution (not UWSA)			\$0
36. Total Estimated Cost of Project			\$8,000
36. Describe Proposed Activities (do not exceed window)			
<p>We will have 2 public meetings to explain what they need to do when it is on their land. We will try to write a newspaper article. We will continue to inventory the county for this plant. We will go to the private land owner's home and talk with them in person. We will cut down the plants and dig up the roots to stop the spread. We will look for replacement plants for those land owners we will work with. We will work with the land owner on how to dispose of the bio-mass.</p>			
37. How does this program enhance Early Detection and Rapid Response in your area?			
<p>This is a new weed on the State Noxious Weed List and it is a class 1B. This is the first time we have been asked to do something about this. From our first inventory we have a good idea of where it is and want to keep it from spreading. Most if not all have been used as landscaping.</p>			

38. How does your project benefit non-federal forested land (land with at least 10% canopy cover)?

Many of these plants are located near Mill Creek and Pack Creek in the Moab area which are forested with Cottonwoods and Willows. The same is true in Castle Valley along Castle Creek.

39. Will map data be sent to the EDDMaps before payment

Yes

40. How does your project coordinate with the Utah Noxious Weed Control Plan?

We are planning on doing the first 3 of the state priorities which are Education and research, mapping and monitoring, prevention, early detection and rapid responds. We are also doing the other 4 things control, restoration, regulation and enforcement, and asking for funding.

41. How does your project coordinate with your local strategic weed control plan or annual plan?

Are plan is to control any noxious weed that we have very little in the county and to hit it fast and when needed.

42. Explain how your project utilizes multiple treatment methods of Integrated Pest Management.

We have been told that roundup will not work on this plant and I have found that to be true in my own yard. Arsenal will work but we don't think many land owners will what bear ground for up to a year. By digging up every root segment it will work but will take a few years to do that. I learned this from doing it in my yard about 10 years ago. There is no bio-control that I know of for this species. If a land owner wants us to spray arsenal we will.

43. How will you measure (monitor) the outcomes of this project?

We will take photos of before and after of the areas that we treat or that the landowners treat. If we get the land owners to do most of the work that will be a big successes. That is why we are doing this in at least 2 phases so when the other land owners see the success that will want to participate next year.

Estimated Cost Share Breakdown

For All Projects	Funding		%
84. UWSA Estimated Award		\$4,000	50
85. Estimated Non-Federal Contributions			
85a. Private			
A. Labor (Value of actual wages and benefits)	\$500		
B. Equipment			
C. Herbicide			
D. Funding			
E. Other			
85b. City, County, State Government			
A. Labor	\$2,500		
B. Equipment	\$750		
C. Herbicide	\$250		
D. Funding			
E. Other	\$		
85c. Other Entities			
A. Labor			
B. Equipment			
C. Herbicide			
D. Funding			
E. Other			
86. Subtotal Estimated Non-Federal Contributions		\$4,000	50
87. Total Estimated Award and Matching Contributions		\$8,000	100%
88. Non-Matching Federal Contributions (not UWSA)			
89. Total Project Costs & Capital Outlay		\$8,000	

Authorization

90. Print Authorized Name

		previous projects.
10		Project fits the goals of state and local plans
100		Total Points

Allowed In-kind Cost-Share Fees*

Utah 2012-2013

Cost Share Item	Hourly Fee	
Labor		
Weed Supervisor	\$	32.00
Full Time Sprayer	\$	24.00
Seasonal/Volunteer	\$	12.00
Equipment		
Sedan	\$	12.00
Truck 2x4	\$	15.00
Truck 4x4	\$	18.00
Truck 4x4 w/spray rig	\$	25.00
ATV 4x4	\$	15.00
ATV 4x4 w/spray rig	\$	20.00
ATV 6x6 w/spray rig	\$	22.00
Trailer single axle	\$	12.00
Trailer double axle	\$	15.00
Backpack sprayer 2-5 gal	\$	5.00
Boat	\$	10.00
Boat w/motor	\$	20.00
Boat w/motor and trailer	\$	25.00
GPS non-corrected	\$	5.00
GPS differential correction	\$	10.00
Sweep Net	\$	2.50
Computer	\$	8.00

***If your cost-share fees differ from the chart please attach supporting documentation and/or references.**