



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

AGENDA

Tuesday, June 21, 2016

2:00 p.m.

- ❑ **Joint County Council-County Planning Commission Workshop**
 - A. Housing Workshop (Zacharia Levine, Community Development Director)

4:00 p.m.

- ❑ **Call to Order**
- ❑ **Pledge of Allegiance**
- ❑ **Approval of Minutes** (Diana Carroll, Clerk/Auditor)
 - B. June 1, 2016 (County Council Special Meeting: Public Lands Initiative Update), Postponed from June 7, 2016
 - C. June 7, 2016 (County Council Meeting)
- ❑ **Ratification of Payment of Bills**
- ❑ **Elected Official Reports**
- ❑ **Council Administrator Report**
- ❑ **Department Reports**
- ❑ **Agency Reports**
 - D. Housing Authority of Southeastern Utah (HASU) Quarterly Report (Benjamin Riley, HASU Executive Director)
- ❑ **Citizens to Be Heard**
- ❑ **Presentations** (none)
- ❑ **Discussion Items**
 - E. Discussion on Grand County's position on the Six County Infrastructure Coalition's decision to move forward with an Environmental Assessment (EA) for the Book Cliffs Transportation Corridor (Chairwoman Tubbs)
 - F. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Section K "Agenda," Section L "Council Chambers," and Section M "Voting" (Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann) (*allow 30 minutes*)
 - G. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)
- ❑ **General Business- Action Items- Discussion and Consideration of:**
 - H. Approving proposed Four Corners Community Behavioral Health, Inc. FY2017 Annual Area Plan (Karen Dolan, Director, Four Corners Community Behavioral Health, Inc.)
 - I. Approving Discretionary Funds of \$3,700 toward a new part-time community-funded position, "Grand County Community Coalition Coordinator," for the Moab Community Action Coalition and appointing a Council Member to a seat on its Community Key Leader Board (Chairwoman Tubbs)
 - J. Approving proposed grant agreement with the Utah Weed Supervisor Association for noxious weed control of the Giant Reed, *Arundo donax* (Tim Higgs, Weed Supervisor)

- K. Approving proposed letter to Moab City acknowledging notice of petition to annex 1.54 acres, more or less, of property located in unincorporated Grand County at approximately 400 East and Raspberry Lane and requesting full consideration of annexation of all parcels located within “islands” of the county (Zacharia Levine, Community Development Director)
- L. Approving proposed Repurchase/Buyback Agreement with Honnen Equipment for one new John Deere 544K Wheel Loader (Bill Jackson, Road Department Supervisor)
- M. Approving purchase of 2016 Ford F-150 from Ken Garff Ford for the Road Department (Bill Jackson, Road Department Supervisor)
- N. Approving proposed letter of invitation to Secretary Jewell of the U.S. Department of Interior to celebrate the signing of the BLM's Moab Master Leasing Plan this summer (Council Member Baird)
- Consent Agenda- Action Items**
 - O. Ratifying match-required grant application submitted to the Federal Lands Access Program (FLAP) for an alternative transportation project along the Colorado River—the Half-Mile Gap—for potential ~~2017~~ 2019 or later funding, indicating UDOT as lead agency for grant and project administration in cooperation with Central Federal Lands Highway Division
 - P. Ratifying the Chair’s signature on Utah Department of Corrections Intergovernmental County Jail Agreement for the period July 1, 2016 through June 30, 2019
 - Q. Ratifying the Chair’s signature on state professional services contract with Geographic Information Services, Inc. for GIS Pay-As-You-Go Support Block Services in an amount not to exceed \$15,000 for time and materials
- Public Hearings- Possible Action Items** (none)
- General Council Reports and Future Considerations**
- Closed Session(s)** (if necessary)
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
June 21, 2016
 2:00 pm *Workshop*
 AGENDA ITEM: A

TITLE:	Housing Workshop
FISCAL IMPACT:	N/A
PRESENTER(S):	Zacharia Levine, Community Development Director

Prepared By:
ZACHARIA LEVINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT
DIRECTOR

FOR OFFICE USE ONLY:
Attorney Review:

N/A

BACKGROUND:
 The Grand County Council will address housing affordability in a series of workshops beginning at 2:00 pm ahead of each regular scheduled public meeting.

In this workshop, the Community Development Director will provide a recap of adopted amendments to the Land Use Code (LUC), an overview of amendments to be voted upon by the Planning Commission on June 22, updates from the Interlocal Housing Task Force, and discussion material related to an assured housing policy. The Council shall conclude with a discussion of future workshop agendas by reviewing the affordable housing work plan.

- ATTACHMENT(S):**
1. Assured Housing Policy Worksheet
 2. Publicly owned parcels



Inclusionary Housing Program Design Worksheet

Part 1: Defining the Need

Pick one or two of the following primary policy reasons for adopting an inclusionary housing policy in your community.

- Affordable Housing Needs and Obligations
- Socioeconomic Integration
- Workforce Retention and Attraction
- Support Transit Oriented Development
- Anti-Displacement

Most communities that adopt Inclusionary Housing policies do so to address a lack of housing for low- and moderate-income households. Many also adopt Inclusionary Housing to meet community-specific needs such as socioeconomic integration.

Part 2: Program Structure

Type of Program

- Mandatory
- Voluntary

Mandatory policies require developers to provide some percentage of affordable housing in all new developments covered by the policy. Some States prohibit mandatory ordinances. Voluntary ordinances provide incentives to developers to include affordable units in their projects.

Geographic Coverage

- Whole Jurisdiction
- Geographically Targeted Areas

Most ordinances apply to the entire jurisdiction. Some places with specific market conditions and needs target parts of the jurisdiction using planning area designations or economic and market metrics.

Type/Tenure of Development

- Ownership
- Rental
- Both

Depending on the legal and market conditions of a given community, Inclusionary Housing policies sometimes only apply to rental or homeownership types of projects. In most communities, both types of tenure are included in the ordinance.

Project Threshold Size

- All Projects
- 5-10 Units
- 10+ Units
- Other _____

Also known as the "trigger," this is the minimum size of project that is covered by the policy. 10 units is the most common trigger size, but it can vary widely and is sometimes different for rental and ownership types of projects.





Inclusionary Housing Program Design Worksheet

Part 3: Detailed Policy Choices

Percentage of Units Which Must be Affordable (Pick One)

- 5%
- 10%
- 15%
- 20%
- 25%
- 30%
- Other _____

This is the overall percentage of units within an otherwise market-rate development that must be affordable to households earning below some defined income level. Most policies require between 10 and 20 percent of all units to be affordable.

Affordability Level Rental Units (Pick One)

- 0-30% AMI
- 31-50% AMI
- 51-80% AMI

This is the income level that households must earn in order to be eligible to live in inclusionary units. Affordability is most commonly defined as a percentage of Area Median Income (AMI) as defined by HUD. For rental units, affordability levels below 60% AMI are typical and for ownership units affordability levels between 80% to 100% of AMI are typical.

Ownership Units (Pick One)

- 51-80% AMI
- 81-100% AMI
- 101-120% AMI

Duration of Affordability Requirements (Pick One)

- Less than 30 years
 - 50 Years
 - 99 Years or In-Perpetuity
 - Different Standards for Rental and Ownership?
-

This is the period during which inclusionary units must be maintained as affordable through deed restrictions or affordability covenants. In order to stretch scarce public resources, many jurisdictions are opting for longer affordability periods. These also sometimes vary by housing tenure.

Design Standards (Pick One)

- Exact Comparability
 - Flexibility
 - Different Standards for Rental and Ownership?
-

Many places require exact comparability between market-rate units and inclusionary units to ensure equity for lower-income renters and homeowners. Other places have found it practical to allow some flexibility, particularly in case where luxury unit finishes would result in extraordinary spending on inclusionary units that could be better leveraged in other ways.





Inclusionary Housing Program Design Worksheet

Part 4: Incentives

Select and Describe Up to Three Incentives

- Density Bonus Increase (DU/ACRE) (%)

- Parking Ratio Reduction (%)

- Other Zoning Variance (Describe)

- Expedited Processing (In Months)

- Fee Reduction/Waiver (Total \$/Unit)

- Subsidy (Total \$/Unit)

- Tax Abatement (Value and Term of Abatement)

The most common incentive is a density bonus to allow developers to build additional market-rate units to offset the reduced revenues from inclusionary units. Density bonuses are typically given as an increase in allowed dwelling units per acre (DU/A) or floor area ratio (FAR). In some places, density is not a meaningful incentive in of itself and other types of cost offsets are needed.

Part 5: Compliance Alternatives (Yes or No)

In- Lieu Fees: Yes No

Off-Site Performance:

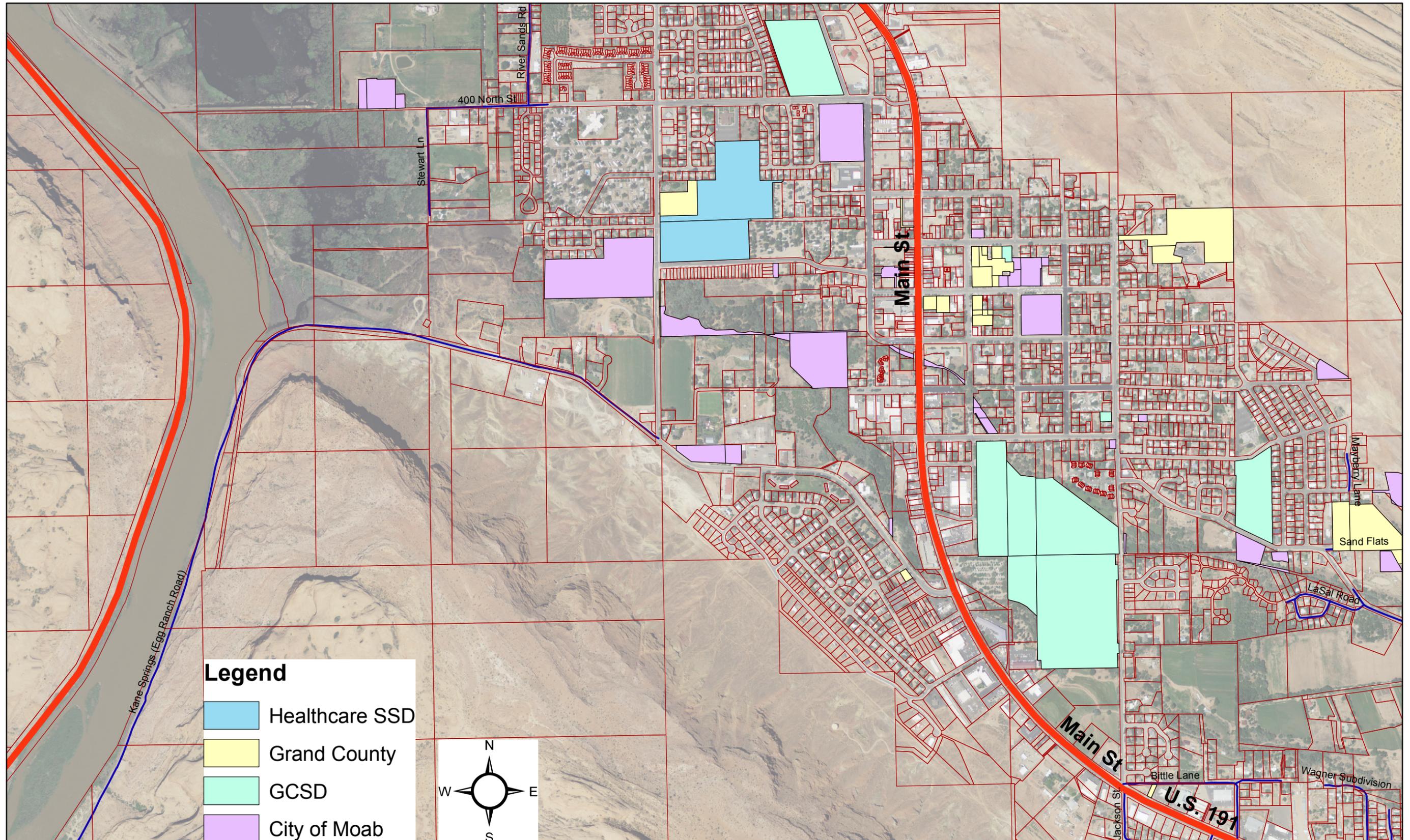
Partnerships with Nonprofits: Yes No

Land Dedication: Yes No

For practical and legal reasons, many places allow developers to pay fees in-lieu of building inclusionary units on-site. These in-lieu fees can be leveraged by local jurisdictions and nonprofit developers to build affordable housing. Off-site performance is another alternative where developers arrange for the units to be built off-site, typically by either partnering with another developer or by dedicating or donating land.

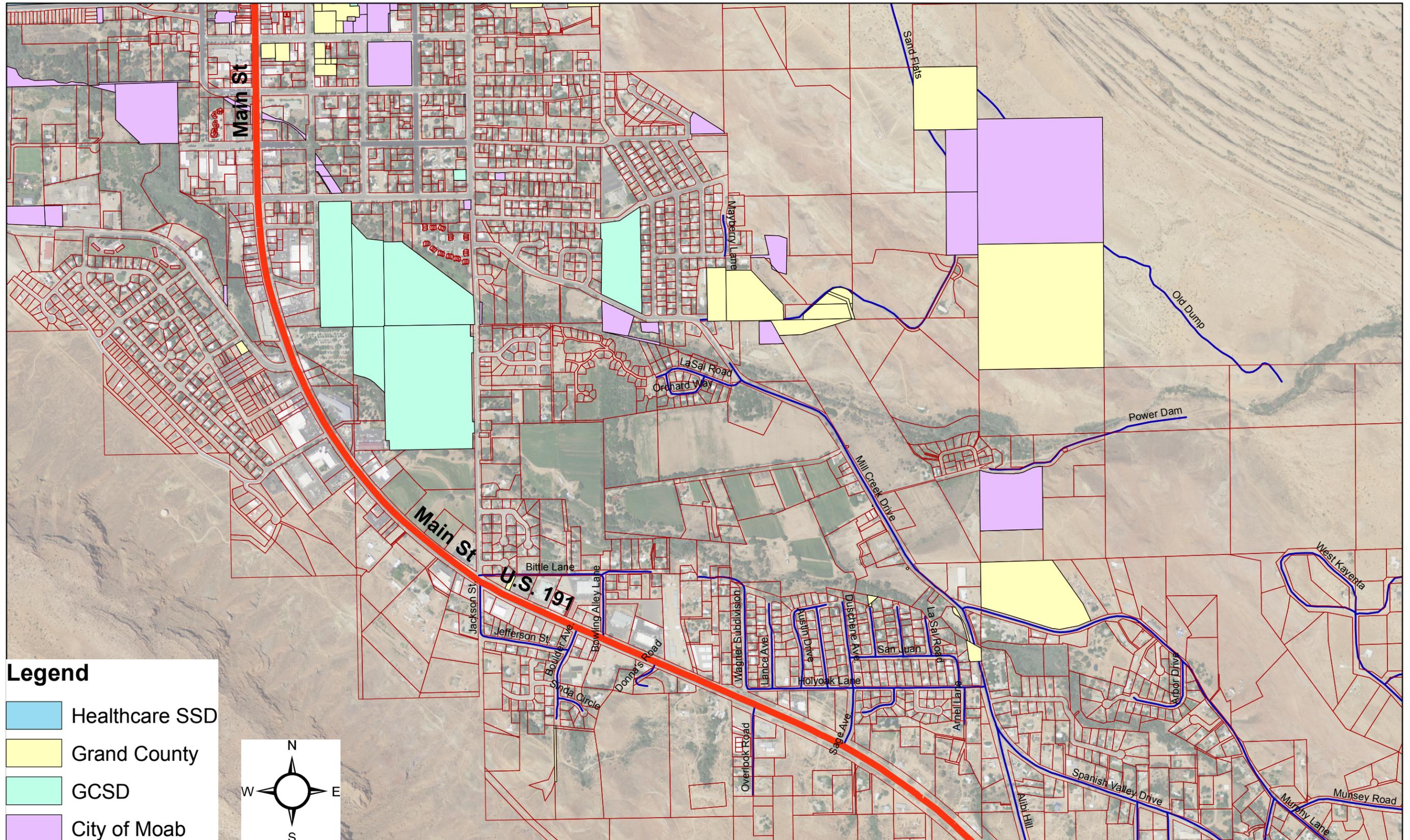


Publicly Owned Parcels in Moab City and Grand County



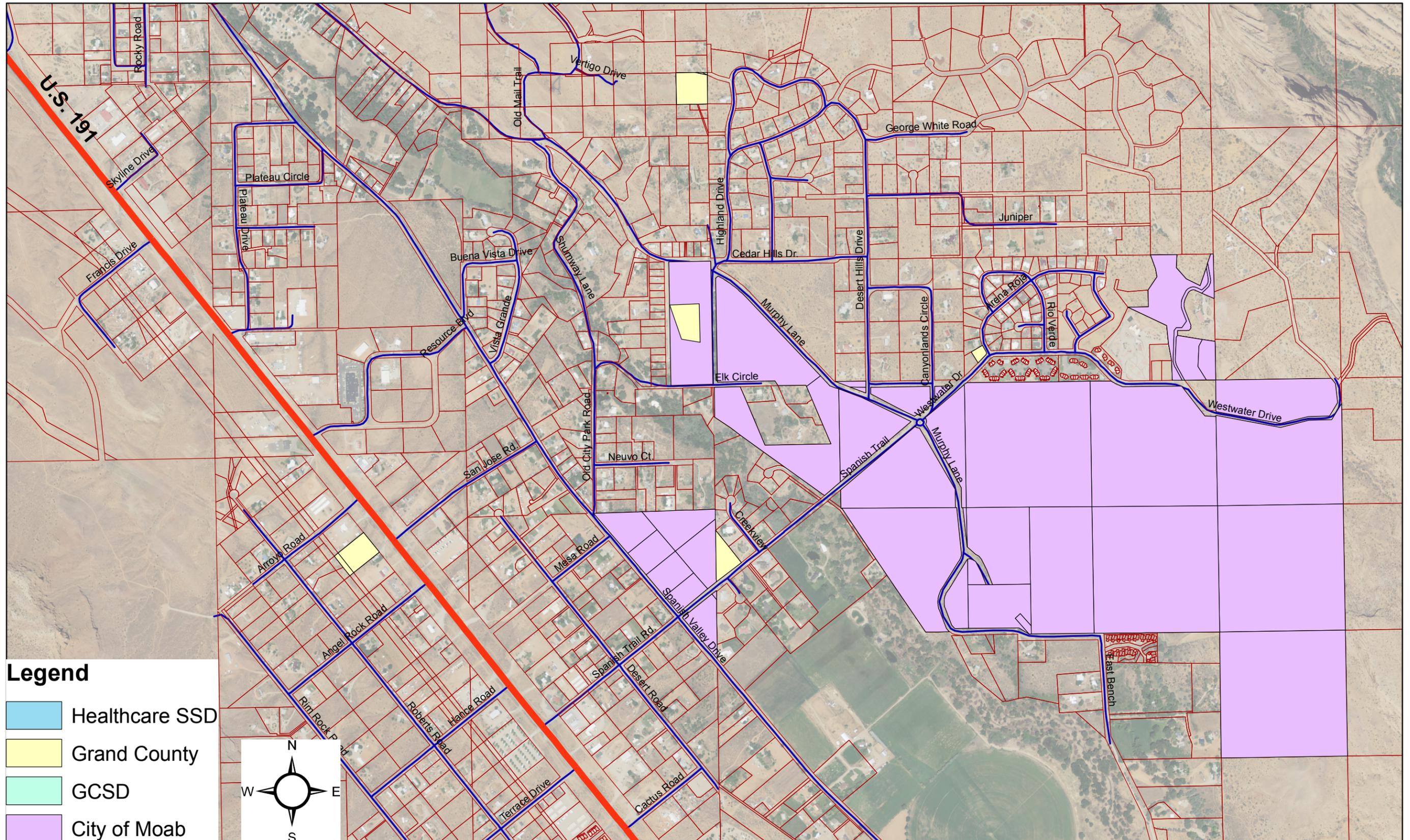
Map prepared by Zacharia Levine, Grand County Community Development Director

Publicly Owned Parcels in Moab City and Grand County

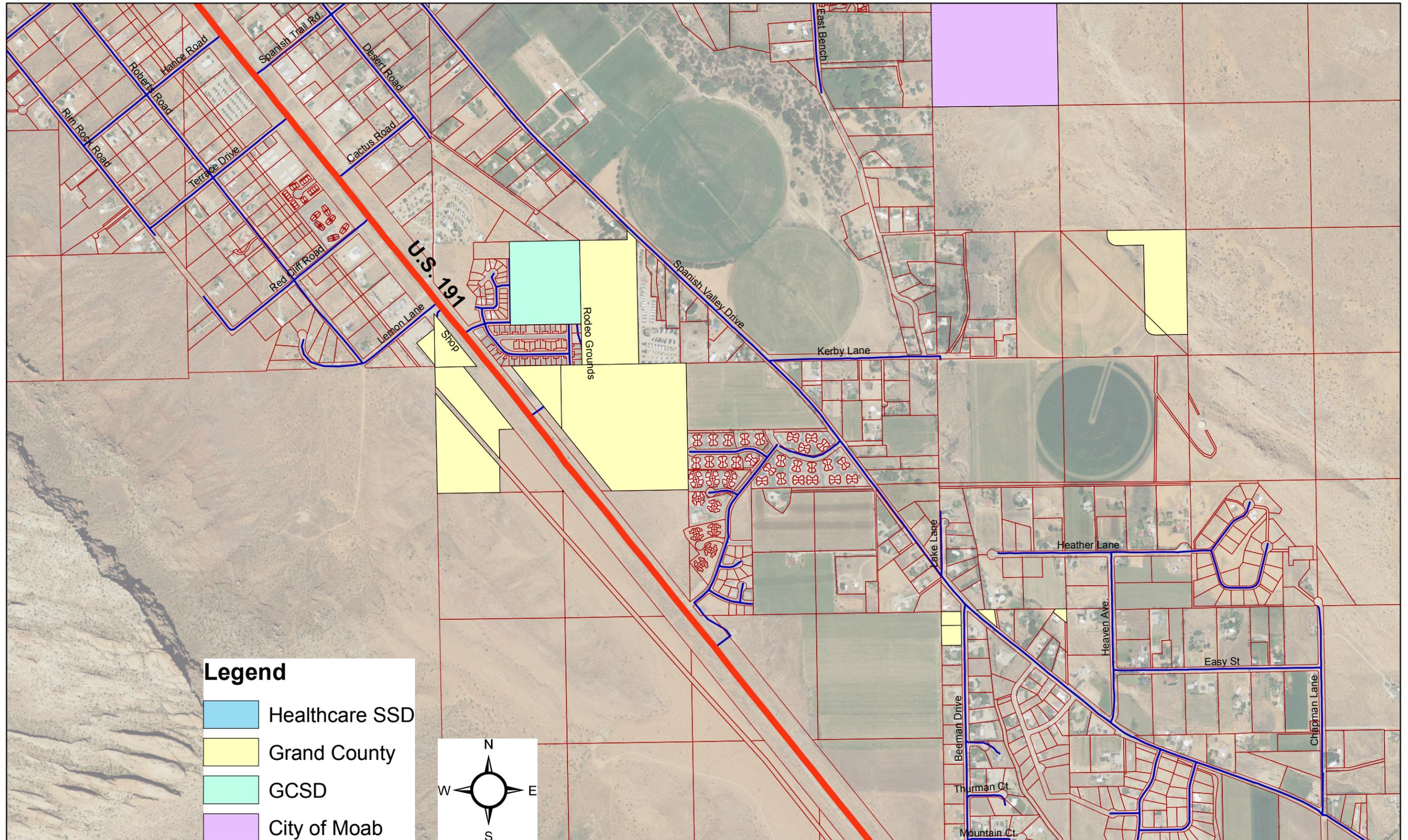


Map prepared by Zacharia Levine, Grand County Community Development Director

Publicly Owned Parcels in Moab City and Grand County

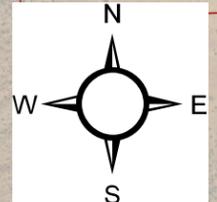


Publicly Owned Parcels in Moab City and Grand County

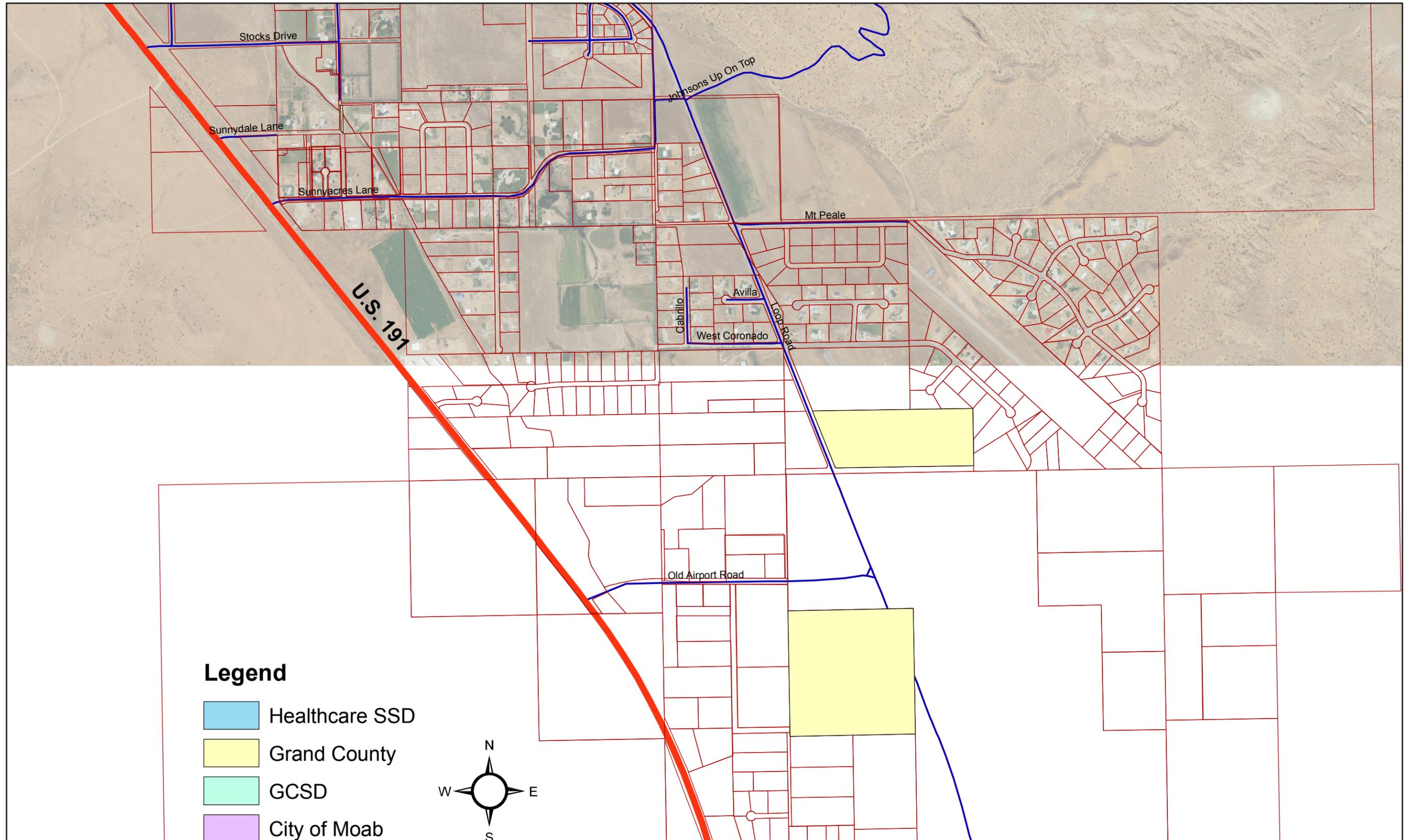


Legend

- Healthcare SSD
- Grand County
- GCSD
- City of Moab



Publicly Owned Parcels in Moab City and Grand County



**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

June 1, 2016

The Grand County Council met in Special Workshop Session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairman Elizabeth Tubbs called the Council meeting to order at 9:00 a.m. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Lynn Jackson and Jaylyn Hawks along with Grand County Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon and members of the Grand County Planning Commission. Council Members Ken Ballantyne, Rory Paxman, and Mary McGann were absent.

Workshop

A. Update on Congressman Bishop's Public Lands Initiative

Staff members from Congressman Jason Chaffetz's Office, Fred Ferguson (Chief of Staff), Wade Garrett (District Manager), Kelsey Berg (Energy & Natural Resource Advisor) along with Casey Snider (Energy Legislative Director) from Congressman Rob Bishop's Office gave an update of the proposed Public Lands Initiative. Several items were specifically addressed and further discussion will occur with the Congressmen and staff with an updated draft to be presented to Council Members when it is available.

Adjourn

The meeting was adjourned at 5:10 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

June 7, 2016

The Regular Session of the Grand County Council was called to order at 4:05 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Jaylyn Hawks, Lynn Jackson, Rory Paxman, Ken Ballantyne and Mary McGann along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. The Pledge of Allegiance was led by Bob O'Brien during the Municipal Building Authority meeting.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

A. May 3, 2016 (Housing Workshop and County Council Meeting), Postponed from May 17, 2016

B. May 17, 2016 (Housing Workshop and County Council Meeting)

C. June 1, 2016 (County Council Special Meeting: Public Lands Initiative Update)

MOTION: Motion by Council Member Chris Baird to approve the minutes of the May 3 & 17, 2016 Council Meetings as corrected. Motion seconded by Council Member Jaylyn Hawks carried 7 -0.

Approval of the June 1, 2016 Special Meeting was postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$1,016,728.25. Accounts payable check numbers 92697 - 92940 totaling \$827,556.78 and payroll in the amount of \$189,171.47 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 7 - 0 by roll-call vote.

Elected Official Reports

D. Update on jail remodel process (Sheriff White & Rick Bailey, Emergency Management Director)

Rick Bailey introduced Ralph Stanislaw (Archiplex Group) and Mike Hogan (Hogan Construction) who collectively gave an update on the jail remodel project. The plans are still in draft form and are being reviewed by the project committee. Increased construction costs over the past year have increased to the total cost of the project and may require additional funding to complete.

Grand County Clerk Diana Carroll reported that ballots for the 2016 Primary Election will be mailed today.

Council Administrator Report

Ruth Dillon reported that she met with the new CNHA Director Roxanne Bierman.

Department Reports

E. 2015 Information Technologies (IT) Report (Matt Cenicerros, Director)

IT Director Matt Cenicerros presented his 2015 department report. VALCOM continues to supply help desk calls to fill-in in Matt's absence. New county-wide email, software in the Sheriff's Office and firewall protection are some of the tasks completed recently. Future projects will include building a more comprehensive program.

Citizens to Be Heard

Ross High a resident at 1003 Kane Creek Blvd spoke regarding several issues that occurred during the motorcycle event held over the Memorial Day weekend.

Dave Early, Mayor of Castle Valley spoke in opposition of a potential stoplight at the turnoff to Arches National Park on Highway 191.

Mark Risenhover agreed with the comments made by Ross High, spoke in opposition of UTV headlights and barking dogs.

Presentations

F. Presentation on ‘Communities That Care Financial Proposal’ (Sarah Shea, Director of Marketing & Community Relations, Moab Regional Hospital)

A presentation was given by employees representing Four Corners Community Behavioral Health and Moab Regional Hospital on “Communities That Care”. Grand County was given the opportunity to contribute to the financial needs of the program.

G. Presentation on Trust Accountability Program (TAP) Award (Doug Folsom, Consultant, Utah Local Governments Trust (ULGT))

The Trust Accountability Program provides recognition to Utah Local Government Trust members that implement loss prevention best practices. Grand County’s Insurance Coordinator Jana Smith was recognized by the ULGT for successfully completing TAP which will provide a dividend to the County equal to 5% of our liability insurance premium.

Discussion Items

H. Discussion on noise complaints and special events permitting process (Council Member Baird)

Council Member Chris Baird led a lengthy discussion regarding the legal status of vehicles, noise mitigation strategies, possibility of a County noise ordinance and the event permit process and how it relates to the County’s resources available to contain an event.

I. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)

General Business- Action Items- Discussion and Consideration of:

J. Approving proposed FY2017 beer tax plan (Sheriff White)

MOTION: Motion by Council Member Chris Baird to approve the proposed FY 2017 Beer Tax Plan as proposed. Motion seconded by Council Member Rory Paxman carried 7 – 0.

K. Approving proposed letter of support for US Air Force training exercise to be held on the former White Sands Missile Range (Mr. B. Paul Weddle, Realistic Military Training Coordinator, Visual Awareness Technologies & Consulting, Inc.)

MOTION: Motion by Council Member Rory Paxman to approve the proposed letter of support for US Air Force Training exercise to be held in the former White Sands Missile Range and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

L. Approving proposed letter of support for the City of Moab’s match-required grant application to the Federal Lands Access Program (FLAP) for Kane Creek Blvd. rehabilitation for potential 2019 funding (Phillip Bowman, Moab City Engineer; Bill Jackson, County Roads Supervisor; and Zacharia Levine, County Community Development Director)

MOTION: Motion by council Member Mary McGann to approve the proposed letter of support for the City of Moab’s match-required grant application to the Federal Lands Access Program (FLAP) for Kane Creek Blvd. rehabilitation in the approximate total amount of \$6.0 million with the understanding that such grant application will require a 2019 total match of approximately \$406,200 and a city-county cost-sharing agreement, and move to authorize the Chair to sign the proposed letter of support. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

M. Authorizing submission of a match-required grant application to the Utah Office of Tourism (UOT) for a Co-operative Marketing Project in 2017 (Elaine Gizler, Moab Area Travel Council Executive Director (by phone))

MOTION: Motion by Council Member Ken Ballantyne to approve the authorization of the Travel Council to move forward with a Utah Office of Tourism Co-Operative Marketing grant application in the amount of \$325,000 (\$325,000 would then be matching from the Travel Council 2017 advertising budget) and authorize the Chair to sign all associated documents. Motion seconded by Council Member Lynn Jackson carried 7- 0.

N. Approving proposed property tax exemption for Moab Free Health Clinic (Debbie Swasey, Assessor and Danette Johnson, Board President, Moab Free Health Clinic)

MOTION: Motion by Council Member Mary McGann tax exemption status for the Moab Free Clinic and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 7 – 0.

O. Authorizing imposition of a healthcare facilities sales and use tax of up to one-half of one percent to be used as allowed by State statute, including to help fund the operations of Canyonlands Care Center—a long-term care facility in Grand County—and to help fund Grand County Emergency Medical Services, and adopting proposed resolution to ask registered voters in the November 2016 election whether Grand County shall impose a healthcare facilities sales and use tax of this same amount and for these same purposes (Kirstin Peterson, Canyonlands Health Care Special Service District (CHCSSD) Board Member and Andy Smith, Emergency Medical Services Director)

MOTION: Motion by Council Member Chris Baird to adopt the proposed resolution to 1) impose a healthcare facilities sales and use tax of up to one-half of one percent to be used as allowed by State Statute, including to help fund the operations of Canyonlands Care Center – a long term care center in Grand County – and to help fund Grand County Emergency Medical Services, and 2) to adopt the proposed resolution to ask registered voters in the November 2016 election whether Grand County shall impose a healthcare facilities sales and use tax of this same amount for these same purposes. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

P. Adopting proposed resolution approving a Conditional Use Permit (CUP) application for Red Cliffs RV Park, located at 1151 S. Highway 191, in a Highway Commercial Zone District (Community Development Department staff)

MOTION: Motion by Council Member Rory Paxman to adopt the proposed resolution approving a conditional use permit for Red Cliffs RV Park with the following conditions:

1. Applicant shall provide cut sheets for all exterior lighting to comply with Sec 6.6 of the Grand County Land Use Code at building permit;
2. Due to the proximity to residential properties, two policies shall be instituted:
 - a. No outside burning, and
 - b. Noise curfew of 10:00 p.m.

Motion seconded by Council Member Mary McGann carried 7 – 0.

Q. Adopting proposed resolution approving a replat of Lots 47, 48, and a metes and bounds parcel combining the lots for the purpose of creating a single larger parcel for commercial use at Kingsmead KOA, located at 3225 and 3411 S. Highway 191 within the Government Lots Subdivision (Community Development Department staff)

MOTION: Motion by Council Member Chris Baird to adopt the proposed resolution approving a replat of Lots 47, 48, and a metes and bounds parcel combining the lots for the purpose of creating a single larger parcel for commercial use at Kinsmead KOA, located at 3225 and 3411 So. Highway 191 within the Government Lots Subdivision, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

Consent Agenda- Action Items

R. Adopting proposed resolution approving the Widhalm Minor Record Survey in Thompson Springs, Utah

S. Approving proposed study grant with the Tamarisk Coalition for a “Tamarisk Mortality Survey 2016”

T. Approving proposed contract amendment to the Children’s Justice Center program

MOTION: Motion by Council Member Chris Baird to approve the Consent Agenda as presented. Motion seconded by Council Member Rory Paxman carried 7 – 0.

General Council Reports and Future Considerations

Council Member Baird

- The Recreation District received one of the lowest Mineral Lease funds check ever.

Council Member Tubbs

- Attended a meeting with the Lt. Governor.

Council Member Hawks

- Attended the SEUALG meeting.

Council Member McGann

- Attended a meeting regarding the recent water study.

Adjourn

The meeting was adjourned at 7:32 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

HASU Quarterly Report for June 21st, 2016

1. 2016 Financials/Budget:
 - a. HASU will finish its 2016 fiscal year at the end of June; board will be looking to approve 2016/17 budget at its June 28th meeting. We received our 2015 FY organizational audit – there were two small findings that have been reviewed and fixed moving forward.
2. Section 8/Housing Choice Voucher:
 - a. Currently 46 vouchers are issued for the Section 8 program.
 - b. The waiting list for the Voucher program is open and taking applications. The wait for a Voucher is around one year.
3. Crown (rent to own):
 - a. All Crown homes in Blanding, Monticello and Moab are occupied
 - b. Crown now has 4 projects with a total of 21 homes; 13 in Moab, four in Blanding, four in Monticello. Compliance periods will end and families will have first right to buy homes in Rim Hill (off Boulder Ave.), Monticello and Blanding in 2018.
4. Cinema Courts:
 - a. Currently four vacancies; three two-bedrooms and one one-bedroom. Waiting list for all units are as followed; 18 on the one-bedroom, 21 on the two-bedroom and 8 on the three-bedroom.
 - b. We've recently undergone inspections with investor partners and compliance officers. No major outstanding issues were found.
5. The Virginian Apartments:
 - a. We have one upcoming one-bedroom vacancy that will be filled from our waiting list. Waiting list for one-bedroom units are around six months and one year plus for the two-bedroom units.
6. Mutual Self-Help Program:



- a. HASU recently completed the Quarter Horse Flats project on Murphy Lane. These homes have 10-year payback deed-restrictions to incentivize homeowners to maintain as their primary residence.
- b. We are set to close in mid/late June on 10 new MSH homes in the Valley View subdivision on Mill Creek.
- c. Currently there is a buffer requirement revision being discussed at the Grand County Planning Commission. If the buffer requirement is reduced HASU will begin to explore the development of a four-acre parcel located on Southgate in Spanish Valley. This would likely look like a combination of single, twin and townhome style development for MSH and other programs.

7. Future Development

- a. HASU was awarded \$277,000 in CDBG funds to purchase land on Kane Creek Blvd. We hope to develop a 12-unit townhome style project at this site. We are budgeting for 75% of the units to be for residents up to 80% AMI and 25% of the units to be for 50% AMI and below using some of our Housing Choice Vouchers as 'Project Based'. We are currently working through HUD's environmental review process and hope to close on the land this summer with construction beginning late fall 2016 or spring 2017.
- b. We have hired a tax-credit consultant to submit a Low Income Housing Tax Credit application to Utah Housing Corporation this October (this is the same type of financing and development as Cinema Court). We are working on an agreement with a for-profit developer to partner on this project. Currently we are projecting 36-48 units of deed-restricted affordable rental units.



AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

JUNE 21, 2016

Agenda Item: E

TITLE:	Discussion on Grand County's position regarding the Six County Infrastructure Coalition's decision to move forward with an Environmental Assessment (EA) for the Book Cliffs Transportation Corridor
FISCAL IMPACT:	N/A
PRESENTER(S):	Chairwoman Tubbs

Prepared By:

Elizabeth Tubbs
(435) 259-1342

FOR OFFICE USE ONLY:

Attorney Review:

None requested

BACKGROUND:

At the June 9, 2016 meeting of the Community Impact Fund Board in Monticello, the Six County Infrastructure Coalition (SCIC) presented, and was granted, a request for 1 million dollars (50% grant 50% Loan) for "Book Cliffs Environmental Planning Phase 1". A (CIB) board member inquired if Grand County has taken a position on completing an EA and was told that no formal position has been received.

I believe that it is important to make Grand county's position clear to both the SCIC as well as the BLM and would like to discuss if and how the Council would like to move forward on this.

ATTACHMENT(S):

1. CIB Agenda 6-9-16



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Workforce Services

JON S. PIERPONT
Executive Director

CASEY R. CAMERON
Deputy Director

GREG PARAS
Deputy Director

MEMORANDUM

June 9, 2016

TO: PERMANENT COMMUNITY IMPACT FUND BOARD
FROM: KEITH HEATON, CHAIRMAN
SUBJECT: JUNE 9, 2016 MEETING AGENDA

The next regular meeting of the Permanent Community Impact Fund Board (CIB) will be held on Thursday, June 9, 2016, in San Juan County at the Hideout Community Center, 648 South Hideout Way, Monticello, Utah.

The meeting will start at 8:00 a.m. with the staff briefing for the CIB commencing at 8:30 a.m. The action portion of the CIB meeting will start after the completion of the staff briefing.

AGENDA

page

Briefing

- | | |
|--|-------------------|
| 1. Up-coming Meeting Dates & Locations | <i>handout</i> |
| 2. Financial Review | 1-1-1 |
| 3. Review of Agenda Items | <i>discussion</i> |

I. Welcome & Introductions

II. Approval of Minutes (May 5, 2016 meeting) 2-1-1

III. New Projects

<u>Applicant & Project</u>	<u>\$ Request</u>	<u>page</u>
1. Carbon County Municipal Building Authority 7 th District and Juvenile Courts Complex	\$ 6,900,000 (I)	3-1-1
2. Town of Tabiona New Community Center	\$ 5,367,193 (I/g)	3-2-1
3. Town of Joseph Road Improvements	\$ 475,000 (I/g)	3-3-1

III. New Projects continued

<u>Applicant & Project</u>	<u>\$ Request</u>	<u>page</u>
4. Grand County Special Service District Road Improvements - La Sal Mountain Loop Phase I	\$ 267,400	(g) 3-4-1
5. Fillmore City Storm Drain Improvements	\$ 872,500	(l/g) 3-5-1
6. Flaming Gorge Transportation Special Service District Road Improvements – Browns Park Road Phase 3	\$ 2,080,000	(l/g) 3-6-1
7. Northwestern Special Service District New Fire Truck at Gunlock Fire Station	\$ 67,496	(g) 3-7-1
8. Uintah County Municipal Building Authority Storm Water / Flood Control Project	\$ 10,906,251	(l/g) 3-8-1

IV. Pending List

1. East Carbon City Sidewalk Safety Project - revised	\$ 956,640	(l/g) 4-1-1
2. Central Iron County Water Conservancy District Well Exploration Project	\$ 150,000	(g) 4-2-1

→ **V. Special Consideration**

1. Six County Infrastructure Coalition Book Cliffs Transportation Corridor Environmental Planning Phase I	\$ 1,000,000	(g) 5-1-1
---	--------------	-----------

VI. Supplemental Requests

1. Kane County Water Conservancy District 1-1 Office & Warehouse Building – Supplemental	\$ 515,000	(l/g) 6-
---	------------	----------

VII. Board Member Discussion

- | | |
|--|---------|
| 1. Regional Planning Program (RPP) | handout |
| 2. Town of Hideout –Public Safety Building – October 3, 2013 Funding | 7-1-1 |

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cris Rhead, Permanent Community Impact Fund Board, at 1385 South State Street, 4th Floor, Salt Lake City, Utah, (801) 468-0043 at least three working days prior to the meeting.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

JUNE 21, 2016

Agenda Item: F

TITLE:	Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Section K "Agenda," Section L "Council Chambers," and Section M "Voting" (<i>allow 30 minutes</i>)
FISCAL IMPACT:	N/A
PRESENTER(S):	Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann

Prepared By:

Ruth Dillon
Council Administrator
(435) 259-1347
rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

To be requested after all sections are discussed

BACKGROUND:

On May 3rd, the Council completed discussions of Sections F through J.

The next topics for tonight's discussion are:

- Section K, Agenda
- Section L, Council Chambers
- Section M, Voting

The Study Committee's redlined suggestions are provided for each of these sections.

ATTACHMENT(S):

1. Council Study Committee redlined suggested changes

- A majority of the Council Members must approve the meeting (1 CA 52-4-02(5))

J. Workshops

1. Workshops: Workshops are Special Meetings and may be required from time to time and scheduled as needed, and to the extent possible, attended by all Council Members. The purpose of these meetings shall be to discuss and consider items pending on the Council Agenda or other items that require the attention of the Council, such as Administrative or Budget Workshops, so as to receive in-depth updates and information prior to a future, formal vote. The Council may provide direction to the staff concerning those same issues. Unless it is so noted on the agenda, action will not be taken at Workshops.
2. Joint Workshops: The Council may from time to time or on a regular schedule conduct joint workshops with other local government bodies and staff as deemed necessary for the purpose of working together on administrative and informational updates on issues that have impacts on the entities. There shall be no formal action taken during these workshops.

K. Agenda

1. Order of Business: The Council Administrator shall prepare, and the Chair shall approve, a written agenda for each meeting including, as necessary, the agenda for the Municipal Building Authority. ~~In general, each regular meeting shall consist of an afternoon administrative session, and an evening public business session.~~

The Municipal Building Authority and Council session matters shall be considered, as far as practicable, in the following order:

Municipal Building Authority

- Call to Order
- Pledge of Allegiance
- Approval of Minutes
- Ratification of Payment of Bills
- ~~Action Items~~
- Discussion Items
- General Business – Action Items
- Public Hearings – Possible Action Items
- Closed Session(s) if necessary
- Adjourn

Council Afternoon Session Meeting

- Call to Order
- Pledge of Allegiance

- Approval of Minutes
- Ratification of Payment of Bills
- Elected Officials Reports – for any elected official other than Council Members
- Council Administrator Report
- Department Head Reports
- Agency Reports
- Citizens to Be Heard
- Presentations
- ~~□ General Business – Action Items~~
- Discussion Items
 - Discussion of Calendar Items and Public Notices
- General Business – Action Items
- Consent Agenda- Action Items
- Public Hearings- Possible Action Items
- General Council Reports and Future Considerations
 - ~~□ Future Considerations~~
- Closed Session(s) if necessary
- Adjourn

2. **Procedure:** All reports, communications, ordinances, resolutions, contracts, documents or other matters to be submitted to the Council at a public meeting shall be delivered to the Council Administrator 6 days in advance of the meeting unless otherwise authorized. The Administrator shall prepare the agenda for review by the Chair.

(a) The Chair shall review the agenda and ~~background information supporting material prior to the posting deadline and as close to the agenda deadline as possible~~. The Chair may delete or add items to the agenda at their discretion, except those items ~~specially specifically~~ requested by a Council Member. ~~The Chair shall maintain a rotating schedule for Council Member reports on Board, Committee and special assignments such that a report on each assignment is received at least quarterly.~~

(b) Following the agenda review, the agenda with the additions, deletions or other corrections, shall be returned to the Council Administrator who shall prepare the agenda in its final draft form for review by the Council Members.

(c) The Council Members will have 24 hours or less to request changes to the draft agenda.

~~(d)~~ The Council Administrator shall make a copy of the meeting packet available to the press, ~~if desired, prior to each meeting~~ and at the Grand County Library and County Council's Office prior to each meeting, removing any materials that are (i) copyrighted unless written permission by the copyright holder is provided; (ii) proprietary; (iii) confidential; (iv) related to a

closed/executive session; and/or (v) intended as a legal opinion. The Administrator shall make available prior to the meeting an identical online copy, with materials removed as described in (i) through (v) above, at the County's website.

Formatted: Highlight

(ed) The agenda shall be made public in advance of the meeting both by posting on the regular public bulletin board at the County Courthouse and the Public Meeting Notice website and by notification dissemination to the public news paper of record media. Such action shall be taken concurrently with the furnishing of the agenda to individual Members of the County Council: ~~and to individuals on the agenda notice email and fax lists.~~

(fe) Copies of the agenda shall be made available to the public at the meeting.

3. Posting Deadline: Agendas shall be posted, as far as practicable, forty-eight (48) hours in advance of any regular meeting, but in no event less than twenty-four (24) hours in advance of a regular meeting ~~or special meeting.~~ (UCA 52-4-202).
4. Agenda and Agenda Summary Deadline: Requests for inclusion on an agenda and supporting documentation must be received by 5 PM on the Wednesday prior to a Regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. The Council Administrator staff may extend this deadline when staff time permits: so long as the final agenda is set by the Chair.
5. Legal Review: Agenda items requiring legal review must be submitted to the County Attorney at least fourteen (14) days in advance of the scheduled meeting except in unusual circumstances in which time is of the essence. Items requiring legal review ~~would~~ include new ordinances, resolutions, memoranda of understanding, contracts, agreements, and any other documents including proposed correspondence which involve a legal obligation or commitment on behalf of the County. Unsubstantial amendments or contract renewals do not require legal review.

L. Council Chambers

1. Described: The Council Chambers consists of the auditorium and the raised dais.
2. Auditorium: The auditorium shall be open to the public for all public meetings with the exception of ~~closed executive~~ sessions.
3. Removal: Law enforcement may remove from the Chambers ~~any~~ persons causing disturbances or otherwise violating the law.

M. Voting

1. To Pass Acts: Four (4) affirmative votes of the Membership shall be necessary to pass any resolution, ordinance or act (motion) of the Governing Body, regardless of the number of Council Members in attendance.
2. Conflict of Interest: Member(s) shall not vote where there is a conflict of interest as defined by Ordinance No. 462, An Ordinance Establishing Policies and Procedures for Conflicts of Interest of Grand County Officers and Utah State Code § 67-16-9 and shall declare such conflict and recuse themselves. The Member(s) shall not debate the agenda matter from which s/he is recusing her/himself, matter. and the Chair shall excuse them from the dais. They may remain in the auditorium and participate as a member of the public.
3. Failure to Vote: A failure to vote by a Council Member shall be considered a non-vote or an abstained vote.
4. Tie Votes: A tie results in the defeat of a proposed action because it failed to gain the four (4) required votes.
5. Leaving Seat: When a call for the vote is commenced, no Member shall leave until the vote is disclosed.
6. Change of Vote: A Member may change their vote after the call for the vote has been completed and before announcement of the result, but not thereafter.
7. Abstentions: Although it is the duty of every Member who has an opinion on a question to express it by their vote, they can abstain, since they cannot be compelled to vote. (An abstention shall be considered a non-vote.)
8. Questions Affecting Oneself: Members are permitted to vote for themselves for an office or other position to which Members are generally eligible, including when other Members are included with them in the motion.

N. Motions

1. Making and Withdrawing: When a motion is made, the Chair shall restate the motion and call for a second. If the motion receives a second, the Chair shall restate the motion before-after debate and before vote commences. If there is no second to the motion the motion shall die without further debate due to the lack of a second. A motion may not be withdrawn by the person making the motion without the consent of the Member seconding it once it has been stated by the Chair. The Chair may request that the motion is submitted in written form prior to the motion being stated by the Chair.

June 2016

May 2016							July 2016							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7							1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	17	18	19	20	21	22	23	
29	30	31					24	25	26	27	28	29	30	
							31							

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
23	29	Memorial Day ♦ 8:00AM - 5:00PM County Offices Closed	♦ 9:00AM - 9:00AM Council Administrative Workshop (if needed) (Chambers) ♦ 1:30PM - 1:30PM Water Study Update (City Council)	♦ 1:30PM - 1:30PM Intergenerational Poverty Event with Lt. Governor (Seekhaven) ♦ 5:00PM - 5:30PM Agenda Summaries Due	♦ 5:30PM - 5:30PM Mosquito Abatement District (District Office) ♦ 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office)	3	4
24	5	♦ 5:00PM Airport Board (Chambers)	ULGT Risk Assess ♦ 8:30AM Safety & Accident Review Committee (Chambers) ♦ 2:00PM Housing Workshop - CANCELLED (Chambers) ♦ 4:00PM County Council Meeting (Chambers)	♦ 6:00PM Planning Commission (Chambers) ♦ 7:00PM Thompson Springs Fire District (Thompson)	♦ 8:30AM CIB Meeting (Hideout Community Center, Monticello) ♦ 10:30AM Open & Public Meetings Act Training (Grand Center) ♦ 1:30PM Client Committee Meeting (Utah State Capitol Board Room, 2n... ♦ 3:30PM Sand Flats Stewardship Committee (Chambers) ♦ 4:00PM Solid Waste Management SSD (District Office) ♦ 7:00PM Thompson Springs Water SSD (Th...	10	11
25	12	♦ 12:30PM - 12:30PM Council on Aging (Grand Center) ♦ 7:00PM - 7:00PM Conservation District (Youth Garden Project)	♦ 12:00PM - 12:00PM Trail Mix Committee (Grand Center) ♦ 3:00PM - 3:00PM Travel Council Advisory Board (Chambers) ♦ 5:30PM - 5:30PM OSTA Advisory Committee (OSTA) ♦ 6:00PM - 6:01PM Cemetery Maintenance District (Sunset Memorial) ♦ 6:00PM - 6:00PM Transportation SSD (Road Shed)	♦ 5:00PM - 5:00PM Agenda Summaries Due ♦ 6:00PM - 6:00PM Recreation SSD (City Chambers)	♦ 12:00PM - 12:00PM Housing Authority Board (City Chambers) ♦ 1:30PM - 3:30PM Exemplary / Performance Review Committee Meeting (Chambers) ♦ 4:00PM - 4:00PM Arches SSD (Fairfield Inn & Suites) ♦ 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office)	17	18
26	19	20	♦ 12:00PM Chamber of Commerce (Zions Bank) ♦ 2:00PM Housing Workshop (Chambers) ♦ 4:00PM County Council Meeting (Chambers)	♦ 1:00PM Homeless Coordinating Committee (Zions Bank) ♦ 6:00PM Planning Commission (Chambers)	♦ 9:00AM Canyon Country Partnership (DNR Building, Price) ♦ 12:00PM Local Emergency Planning Committee (Fire Dept) ♦ 1:00PM Association of Local Governments (ALG) (Price) ♦ 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital) ♦ 7:00PM Grand Water & Sewer Service Agency (District Office)	24	25
27	26	27	Primary Elections	♦ 5:00PM - 5:00PM Agenda summaries Due		1	2

July 2016

June 2016							August 2016						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30			28	29	30	31			

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
27	26	27	Primary Elections 28	29 5:00PM - 5:00PM Agenda summaries Due	30	1	2	
28	3	Independence Day 8:00AM - 5:00PM County Offices Closed 4	5 8:30AM - 8:30AM Safety & Accident Review Committee (Chambers) 2:00PM - 3:45PM 2pm Mid-Year Budget Update and Certified Tax Rate Workshop (Chambers) 4:00PM - 4:00PM County Council Meeting (Chambers)	6	7 5:30PM - 5:30PM Mosquito Abatement District (District Office) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office)	8 10:00AM - 10:00AM Historical Preservation Commission (Grand Center)	9	
29	10 12:30PM - 12:30PM Council on Aging (Grand Center) 1:00PM - 1:00PM Affordable Housing Task Force (Chambers) 5:00PM - 5:00PM Airport Board (Chambers) 7:00PM - 7:00PM Conservation District (Youth Garden Project)	11 12:00PM - 12:00PM Trail Mix Committee (Grand Center) 2:00PM - 2:00PM USU Advisory Board (USU Moab) 5:30PM - 5:30PM OSTA Advisory Committee (OSTA) 6:00PM - 6:01PM Cemetery Maintenance District (Sunset Memorial) 6:00PM - 6:00PM Transportation SSD (Road Chambers)	12 12:00PM Chamber of Commerce (Zions Bank) 2:00PM Housing Workshop (Chambers) 4:00PM County Council Meeting (Chambers)	13 5:00PM - 5:00PM Agenda Summaries Due 6:00PM - 6:00PM Planning Commission (Chambers) 7:00PM - 7:00PM Thompson Springs Fire District (Thompson)	14 4:00PM - 4:00PM Solid Waste Management SSD (District Office) 5:30PM - 5:30PM Library Board (Library) 7:00PM - 7:00PM Thompson Springs Water SSD (Thompson)	15	16	
30	17	18	19	20 1:00PM Moab Area Watershed Partnership (Water District Office) 6:00PM Recreation SSD (City Chambers)	21 12:00PM Housing Authority Board (City Chambers) 1:30PM Exemplary / Performance Review Committee Meeting (Chambers) 4:00PM Arches SSD (Fairfield Inn & Suites) 7:00PM Grand Water & Sewer Service Agency (District Office)	2016 NACo Annual Con... ♦ Long Beach 22 23		
31	2016 NACo Annual Con... ♦ Long Beach 24		Pioneer Day Obse 8:00AM - 5:00PM County Office Closed 25 2:45PM - 2:45PM Mental Health Board (Green River) 3:00PM - 3:00PM Moab Tailings Project Steering Committee (Chambers) 5:00PM - 5:00PM Public Health Board (Green River)	26 5:00PM - 5:00PM Agenda Summaries due 6:00PM - 6:00PM Planning Commission (Chambers)	27 1:00PM - 1:00PM Association of Local Governments (ALG) (Price) 5:30PM - 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital)	28 11:30AM - 11:30AM Joint City/County Council Meeting (TBD)	29 30	
32	31 4:00PM - 4:00PM Noxious Weed Control Board (Grand Center) 5:00PM - 5:00PM Airport Board (Chambers)	1 8:30AM - 8:30AM Safety & Accident Review Committee (Chambers) 2:00PM - 3:45PM Housing Workshop (Chambers) 4:00PM - 4:00PM County Council Meeting (Chambers)	Utah Rural Summit ♦ Cedar City 2 5:30PM Mosquito Abatement District (District Office) 7:00PM Grand Water & Sewer Service Agency (District Office)		3 3	4 4	5 5	6 6

Entity: Grand County

Body: Grand County Clerk Auditor

Subject: Elections

Notice Title: OFFICIAL NOTICE AND SAMPLE BALLOT GRAND COUNTY PRIMARY ELECTION

Meeting Location: 125 E. Center St.

Moab 84532

Event Date & Time: June 28, 2016
6:00 AM - 8:00 PM

Description/Agenda:

SAMPLE BALLOT
GRAND COUNTY PRIMARY ELECTION
Tuesday, June 28, 2016
7:00 a.m. to 8:00 p.m.

OFFICIAL NOTICE AND

Notice is hereby given that a Primary Election will be held in Grand County on Tuesday, June 28, 2016. Registered voters eligible to vote in the 2016 Primary Election in the following races have been mailed a ballot:

Democratic Party - U.S. Senate
Republican Party - Governor & U.S. House District #3
Council District #4 - Voting Precincts 2, 6, 7, & 8
Council District #5 - Voting Precincts 3 & 10

The Grand County Clerk's Office will be open daily 8:00 a.m. to 5:00 p.m. and from 7:00 a.m. to 8:00 p.m. on Election Day for those who have not received the ballot of their choice in the mail. Voters can verify their party affiliation, registration status, and view a sample ballot online at www.vote.utah.gov

Notice is hereby given that the Primary Election will be conducted by mail and there will be NO EARLY VOTING for the Primary Election and THERE WILL BE NO POLLING LOCATIONS ON ELECTION DAY

When you receive your ballot please complete the ballot by voting according to the instructions found on the ballot, sign the affidavit where indicated on the blue return envelope, then seal and return the ballot using one of the following convenient options below:

1. Official Ballot Drop: Deliver to the Clerk's Office @ 125 E. Center Street during normal business hours.
2. On Election Day: Deliver to the Clerk's Office @ 125 E. Center Street from 7:00 a.m. to 8:00 p.m. on June 28, 2016.
3. U. S. Postal Service: Ballots must be postmarked no later than Monday, June 27, 2016.

A public demonstration will be held on June 8, 2016 at 3:00 p.m. to test the electron voting system that will be used for the Primary Election. An audit, if required, of the

Primary Election will be conducted on July 5, 2016 at 10:00 a.m.

For more information visit our website www.grandcountyutah.net or call our office (435) 259-1321

Notice of Special Accommodations:

N/A

Notice of Electronic or telephone participation:

N/A

Other information:

Contact Information:

Diana Carroll
(435)259-1321
dcarroll@grandcountyutah.net

Posted on:

June 10, 2016 10:37 AM

Last edited on:

June 10, 2016 10:37 AM

Printed from Utah's Public Notice Website (<http://pmn.utah.gov/>)

Employment Opportunities

[Agency Manager - Grand Water and Sewer - Moab, Utah](#)

Posted May 25, 2016 9:00 AM | Closes June 24, 2016 5:00 PM

Grand Water & Sewer Service Agency (GWSSA) is accepting applications for the position of Agency Manager. GWSSA is located in scenic Southeastern Utah, a mecca for outdoor... [Full Description](#)

[MANAGER / ENTOMOLOGIST](#)

Posted June 8, 2016 2:00 PM | Closes August 1, 2016 5:00 PM

MOAB MOSQUITO ABATEMENT DISTRICT JOB ANNOUNCEMENT MANAGER / ENTOMOLOGIST Full-time, exempt, work hours as necessary to... [Full Description](#)

[Emergency Medical Technician - Basic](#)

Posted March 15, 2016 8:00 AM | Closes September 30, 2016 3:00 PM

Job Summary Under the supervision of the Director of Emergency Medical services , this position requires current Utah Emergency Medical ... [Full Description](#)

[GCSO - Assistant Food Service Manager in Jail](#)

Posted February 19, 2016 | Closes September 30, 2016 3:00 PM

Apply Online Job Summary Under the supervision of the Food Service Manager, assists in planning menus, ordering supplies, and preparing meals for persons... [Full Description](#)

[GCSO Corrections Officer](#)

Posted May 10, 2016 | Closes September 30, 2016 5:00 PM

Apply Online Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a sworn member of the Sheriff's Office whose work... [Full Description](#)

[GCSO Drug Court Tracker](#)

Posted May 10, 2016 | Closes September 30, 2016 5:00 PM

Apply Online Job Summary The Deputy Sheriff Drug Court Tracker under the direction of the Sheriff provides efficient public safety to the citizens of Grand County,... [Full Description](#)

<http://www.grandcountyutah.net/jobs.aspx>

Bid Title:	Moab Travel Planner Redesign
Category:	Moab Area Travel Council
Status:	Open

Description:

Redesign the Moab Travel Planner, the primary tourism mail-out publication of the Moab Area Travel Council. The purpose of the travel planner is to showcase what Moab has to offer and convince potential visitors to come to Moab.

Publication Date/Time:

6/14/2016 12:00 PM

Publication Information:

Redesign the Moab Travel Planner, the primary tourism mail-out publication for Moab.

Closing Date/Time:

7/8/2016 5:00 PM

Related Documents:

[2016 Moab Travel Planner Redesign RFP](#)

[Return To Main Bid Postings Page](#)

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
JUNE 21, 2016
 Agenda Item: H

TITLE:	Approving proposed Four Corners Community Behavioral Health, Inc. FY2017 Area Plan
FISCAL IMPACT:	None
PRESENTER(S):	Karen Dolan, Executive Director of Four Corners Community Behavioral Health

Prepared By:
 Yvonne Wilson
 Admin Asst.,
 FCCBH,
 P.O. Box 867,
 Price, UT 84501
 435-637-7200x306
 ywilson@fourcorners.ws

FOR OFFICE USE ONLY:
Attorney Review:

 None requested

RECOMMENDATION:
 I move to approve the proposed Four Corners Community Behavioral Health, Inc. for FY2017 Annual Area Plan and authorize all Council members to sign all associated documents

BACKGROUND:
 The FCCBH Board of Trustees approved this Area Plan, which outlines all the services FCCBH will provide for Grand, Carbon and Emery counties for FY2017. By interlocal agreement, all 3 county councils/commissions need to sign the plan.

ATTACHMENT(S):
 Area Plan, form D signature page
 Area Plan
 Area Plan Budget form A
 Area Plan Budget form B
 Area Plan Budget form C

FORM D
LOCAL AUTHORITY APPROVAL OF AREA PLAN

IN WITNESS WHEREOF:

The Local Authority approves and submits the attached Area Plan for State Fiscal Year 2017 in accordance with Utah Code Title 17 Chapter 43.

The Local Authority represents that it has been authorized to approve the attached Area Plan, as evidenced by the attached Resolution or other written verification of the Local Authority's action in this matter.

The Local Authority acknowledges that if this Area Plan is approved by the Utah Department of Human Services Division of Substance Abuse and Mental Health (DHS/DSAMH) pursuant to the terms of Contract(s) # LMHA #130075 and LSAA #130074, the terms and conditions of the Area Plan as approved shall be incorporated into the above-identified contract by reference.

The Four Corners Community Behavioral Health, Inc. FY2017 Substance Use Disorder and Mental Health Annual Area Plan was adopted by the Grand County Council at a regular meeting of the Council on June 21, 2016.

LOCAL AUTHORITY OFFICIAL SIGNATURES:

_____ Council Chair Elizabeth Tubbs	_____ Date
_____ Council Vice Chair Jaylyn Hawks	_____ Date
_____ Councilperson Chris Baird	_____ Date
_____ Councilperson Ken Ballantyne	_____ Date
_____ Councilperson Lynn Jackson	_____ Date
_____ Councilperson Mary McGann	_____ Date
_____ Councilperson Rory Paxman	_____ Date

Four Corners Community Behavioral Health
FY2017 Area Plan

Governance and Oversight Narrative

Instructions:

- In the boxes below, please provide an answer/description for each question.

1) Access and Eligibility for Mental Health and/or Substance Abuse Clients

Who is eligible to receive mental health services within your catchment area? What services (are there different services available depending on funding)?

Every person who comes to the Four Corners Community Behavioral Health clinics seeking care is provided a clinical screening regardless of ability to pay. This screening is often provided on the same day as requested. FCCBH has an open access model of care in many of the clinics. A discounted fee schedule exists to provide services to FCCBH catchment area residents based upon ability to pay, as well as several funding sources which can be accessed enabling qualified individuals and families to receive services at no cost. No area resident is refused medically necessary services due to inability to pay.

There are 3 Federally Qualified Health Centers (FQHC) in the FCCBH area. A Licensed Mental Health Therapist (LMHT) is located in each FQHC serving low income and unfunded populations. Clinical services provided include mental health and SUD screenings, assessments, individual and family therapy. Many consumers prefer to access mental health care in the same location as their primary somatic health care. Using clinical screening for early detection and developing individualized levels of care, access to counseling and medication evaluation and management are based upon consumer choice and medical necessity.

24 hour emergency crisis and referral services are available to all residents of the tri-county area. Crisis workers are LMIIT and Mental Health Officers with authority to complete the emergency application for mental health commitment process to assure safety for residents.

FCCBH maintains active mental health disorder prevention programming within our catchment area. This includes community education for early detection and informal intervention and development and participation with community coalitions in identifying and responding to specific risk and protective factors within that community.

FCCBH works to develop and maintain a viable recovery oriented system of care in each community that offers a range of support and educational opportunities from elementary school prevention programming to supportive follow-up services after acute care.

Who is eligible to receive substance abuse services within your catchment area? What services (are there different services available depending on funding)?

Every person who comes to the Four Corners Community Behavioral Health clinics seeking care is provided a clinical screening regardless of ability to pay. This screening is often provided on the same day as requested. FCCBH offers an open access model of care in many of the clinics. A discounted fee schedule exists to provide services to FCCBH catchment area residents based upon an ability to pay. No area resident is refused medically necessary services due to inability to pay.

What are the criteria used to determine who is eligible for a public subsidy?

A resident who has an inability to afford medically necessary clinical treatment will receive public subsidy.

All residents are eligible to receive publically subsidized prevention services.

We have many funding resources for which individuals may qualify. For example, Four Corners was awarded a DOH Primary Care Grant in December of 2014, lasting until June 2016. A new DOI Primary Care Grant for FY17 was recently submitted. This allows for no cost SAD and MH assessments, services and well as integrated somatic eHealth care for uninsured and underinsured individuals and families under 100% of the FPL.

Local Authority:

Governance and Oversight Narrative

How is this amount of public subsidy determined?

FCCBH serves area residents with a range of prevention treatment, clinical treatment, acute care and after acute care support services. Each individual's subsidy is based upon medical necessity as established by psychiatric diagnostic evaluation performed by a Licensed Mental Health Professional.

Prevention programming public subsidy is determined by incidence and prevalence of at risk behavior as found in various public health surveys and the availability of and community acceptance of evidence-based practices that impact risk and protective factors in that community.

How is information about eligibility and fees communicated to prospective clients?

FCCBH advertises the sliding fee schedule, through brochures and in each clinical office

Are you a National Health Service Core (NHSC) provider?

FCCBH is a very grateful NHSC provider. At the present time we have 7 FCCBH staff members participating in the NHSC program, many who have successfully completed the program, and several more FCCBH clinical professionals in the process of applying.

Local Authority:

Governance and Oversight Narrative

2) Subcontractor Monitoring

The DHS Contract with Mental Health/Substance Abuse Local Authority states:

When the Local Authority subcontracts, the Local Authority shall at a minimum:

- (1) Conduct at least one annual monitoring review. The Local Authority shall specify in its Area Plan how it will monitor their subcontracts.

Describe how monitoring will be conducted, what items will be monitored and how required documentation will be kept up-to-date for active subcontractors.

FCCBH performs annual license verifications on the Utah Division of Occupational and Professional Licensing website. We obtain background criminal investigation (BCI) clearances annually for all individual clinical subcontractors. For clinical and respite subcontractors, we review their clinical records. At least annually, we check the credentialing status of our subcontractors, and renew credentialing every three years. We hold randomized site visits for off-site subcontractor providers. On a monthly basis, we check subcontractors for an exclusion status in both the List of Excluded Individuals/Entities database and the System for Award Management database. Our prescribers practice within our facilities, using our electronic health record and are subject to our ongoing internal monitoring, and quality control processes.

FCCBH requires all subcontractors to follow Medicaid and Division of Substance Abuse and Mental Health clinical documentation requirements. Further, FCCBH also audits for administrative documentation and duties. This includes insurance cards, correct coding, ROI (if applicable), and safety plans (if applicable), clinical license, acceptable malpractice insurance, background check, and business license. For external subcontractors, the initial assessment and treatment plan is required and reviewed for medical necessity before initial authorization is given for services. The same is required for ongoing authorizations.

For subcontracted organizations (for example inpatient facilities or residential facilities) FCCBH requires that subcontractors complete regular LEIE and SAM verification as well verifying that all employed clinical staff are in good standing with DOPL.

By signing the confidentiality agreement, the organizational Provider provides acknowledgement that they shall perform their obligations related to disclosure of Protected Health Information (PHI) as that term is defined in the Public Law 104-191.

Local Authority:

Form A – Mental Health Budget Narrative

Instructions:

- In the boxes below, please provide an answer/description for each question.

1a) Adult Inpatient

Form A1 - FY16 Amount Budgeted: \$234,620

Form A1 - FY17 Amount Budgeted: \$178,250

Form A – FY16 Projected Clients Served: 59

Form A – FY17 Projected Clients Served: 86

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide hospital diversion programming and will contract with several inpatient behavioral health facilities to provide inpatient psychiatric services.

Because hospitalization can be very disruptive and costly, FCCBH's hospital diversion plan is to: Hospitalize all individuals who pose a danger to self or others due to a mental illness and who cannot be stabilized and treated in a less restrictive environment. For others not requiring that level of care, alternatives for community stabilization will be developed and implemented. These include "stabilization and transitional rooms" at FCCBH residential facilities in both Price and Moab.

FCCBH will use ARTC at USH as the primary source for acute inpatient care. When a bed is not available at ARTC, FCCBH will obtain acute inpatient care through contracts with a variety of inpatient psychiatric hospitals. Our secondary, contracted, inpatient providers will be Provo Canyon Hospital, the University Neuropsychiatric Institute, and Salt Lake Behavioral Health. Long term psychiatric inpatient care will be provided by the Utah State Hospital.

The FCCBH Utilization Review Specialist will work closely to coordinate care with the inpatient psychiatric hospitals, clinical teams, clients and each individual client's support system. The Utilization Review Specialist will work to help manage the transition from the community to hospital and also with discharge planning in effort to provide seamless transitions and to help maintain stabilization.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We are seeing a trend of increased adult inpatient admissions, increased admissions of indigent and non-clients and an increase in the youth inpatient population. The use of our Transitional Beds has decreased average cost per admission in this area by diverting known clients and assisting in transitioning out of inpatient sooner.

Describe any significant programmatic changes from the previous year.

FCCBH anticipates no significant programmatic changes from the previous year.

Local Authority:

Form A – Mental Health Budget Narrative

1b) Children/Youth Inpatient

Form A1 - FY16 Amount Budgeted:\$57,993

Form A1 - FY17 Amount Budgeted:\$109,256

Form A – FY16 Projected Clients Served: 8

Form A – FY17 Projected Clients Served: 13

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH has contracts for acute psychiatric inpatient care with Provo Canyon Behavioral Health, The University of Utah Neuropsychiatric Institute, and Salt Lake Behavioral Health. Long term care will be provided at the Utah State Hospital.

Case management, high fidelity wraparound, and systems of care development will all be used to divert the need for hospitalization.

FCCBH will use tools provided by DSAMH such as “Commitment Process for Children” (8/09/2012) and “Custody and Why it Matters” (4/11/14) to train FCCBH LMHT and community partners in the hospitalization access and diversion process.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We are seeing a trend of increased youth inpatient population.

Describe any significant programmatic changes from the previous year.

FCCBH anticipates no significant programmatic changes in inpatient services for children and youth from the previous year.

Local Authority:

Form A – Mental Health Budget Narrative

1c) Adult Residential Care

Form A1 - FY16 Amount Budgeted:\$461,004

Form A1 - FY17 Amount Budgeted:\$462,000

Form A – FY16 Projected Clients Served: 28

Form A – FY17 Projected Clients Served: 31

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will provide a range of housing services and supports to include independent living, supported living, and short term “transitional” beds for hospital diversion. These are not contracted services but are provided directly by FCCBH.

FCCBH currently has two supported living facilities: The Willows in Grand County and The Friendship Center in Carbon County. These facilities are for SPMI adult clients with varying needs for supervised living, therapeutic support and case management. The Willows in Moab has eight beds and the Friendship Center which is located in Price, has ten beds. Residential staff members provide coverage 24 hours daily. The residents participate in comprehensive clinical treatment and the psychosocial rehabilitation programs (Interact & New Heights) in each respective county.

Both facilities have dedicated “transitional” beds that are used for stabilization and hospital diversion when necessary. They will help to avoid initial hospitalization by providing a secure and supported living environment and also to allow for the earliest possible discharge of a client who has been hospitalized. We anticipate the facilities will operate at full capacity.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

FCCBH anticipates no significant programmatic changes for FY17.

Local Authority:

Form A – Mental Health Budget Narrative

1d) Children/Youth Residential Care

Form A1 - FY16 Amount Budgeted: \$0

Form A1 - FY17 Amount Budgeted: \$0

Form A – FY16 Projected Clients Served: 0

Form A – FY17 Projected Clients Served: 0

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH does not currently operate a children's only residential facility.

FCCBH uses intensive services including, high fidelity wrap around to support children and youth to prevent the need for disruptive residential services. If the need arose to place a child or youth, FCCBH would contract for these services. FCCBH contracts on a case by case basis with "Youth Village," a state-wide organization, to provide children/youth residential care services as needed.

FCCBH has not budgeted any funding in this area because the demand for this service has traditionally been very low: however residential services will certainly be contracted and paid for when clinically necessary.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None.

Describe any significant programmatic changes from the previous year.

No expected programmatic changes in children/youth residential care in FY17

Local Authority:

Form A – Mental Health Budget Narrative

1e) Adult Outpatient Care

Form A1 - FY16 Amount Budgeted: \$1,008,848

Form A1 - FY17 Amount Budgeted: \$991,022

Form A – FY16 Projected Clients Served: 641

Form A – FY17 Projected Clients Served: 864

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly operate behavioral health outpatient clinics in Price, Castle Dale and Moab, and provide two days/week integrated behavioral services in the Green River Health Center, a federally qualified health center.

Services provided at all FCCBH clinic locations will offer; assessment, psychological testing, individual, family therapy, group therapy, case management, therapeutic behavioral services, medication management, education and smoking cessation services. Clinical staff members will provide a clinical screening for every person who comes to the Four Corners Community Behavioral Health clinics regardless of ability to pay. Each FCCBH clinic will have a minimum of one clinician available during clinic hours for walk-in appointments and/or emergencies to enhance access to services. Individuals with mental health and substance use co-occurring disorders will be provided integrated MH and SUD treatment

Services provided at the FQHC clinic location will include assessment, individual and family therapies, integrated medication management services with the somatic health care provider and education and smoking cessation services.

A variety of individual and group EBP interventions will be used in providing treatment for adults with depression, anxiety, a history of childhood sexual abuse, Borderline Personality Disorder, codependency issues, parenting education needs and other diagnosis benefitted from treatment.

Our model of service delivery will use the licensed mental health therapist as the service prescriber, as well as a provider of services. An individualized 'Personal Recovery Plan' will be developed with the client using the person-centered method, containing life goals and measurable objectives. The Personal Recovery Plan will identify the type, frequency and duration of medically necessary services for each client as prescribed by a licensed clinician. The duration and intensity of services will be evaluated on an on-going basis by the licensed clinician and the client to determine the service appropriateness to support the client's progress on the goals and objectives related to recovery.

Clubhouse Psychosocial Rehabilitation programs for SPMI consumers will be directly maintained by FCCBH in two counties: New Heights in Carbon County and Interact in Grand County. These free standing facilities provide psychosocial rehabilitation, personal services, case management, psycho-education and development and referral to transitional and supported employment settings throughout a work ordered day. These services will be identified on the Personal Recovery Plan where appropriate to medical necessity and personal recovery. Additionally, FCCBH provides transportation to and from FCCBH services for Medicaid clients. Representative payee services to assist in management of disability benefits are also offered through the programs clubhouses.

Smoking cessation classes will be offered both during SUD treatment groups, as well as in an independent setting. A wellness goal will be encouraged for each SPMI client's Personal Recovery Plan. Being sensitive to the individual's readiness, the objectives may include increasing awareness and participating in specific wellness activities.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We expect to have increases in clients served due to the Utah Yes grant project.

Describe any significant programmatic changes from the previous year.

FCCBH was awarded the Utah Yes grant funding which will employ early intervention efforts including outreach, engagement, early detection and intervention to identify and engage young people ages 16-25 with emerging mental health problems or who are at risk of developing serious mental illness and substance use disorders as they transition into adult roles and responsibilities. We have just under 4 years left for use of this grant. Interventions will include evidenced based services and supports aimed at changing the life trajectory of these young people by early screening and assessment, intervention, symptom reduction and overall improved life function. Early psychosis screening and treatment services will be developed and provided in accordance with research based practices. Services and supports will be culturally competent, youth-guided, improve the functioning of the young people in community and daily life, employment, education, and housing. Wraparound and recovery support services will be offered and will involve and include family and community members, and will provide for a continuity of care between child- and adult-serving systems to ensure a seamless transition. This effort will include a public awareness campaign, with special emphasis on reducing stigma, for the community at large as well as cross-system provider trainings. A full complement of staff members have been hired to effectively provide the complete continuum of services throughout the tri-county area. With the Utah Yes project, we are planning for cultural and treatment "sea changes" in our agency and communities. Utah Yes services will be provided to an anticipated 64 clients in the tri-county area, with 2-3 cases involving early onset psychosis. A portion of these will be current clients and some will be new to our services.

Local Authority:

Form A – Mental Health Budget Narrative

1f) Children/Youth Outpatient Care

Form A1 - FY16 Amount Budgeted:\$601,489

Form A1 - FY17 Amount Budgeted:\$540,373

Form A – FY16 Projected Clients Served: 468

Form A – FY17 Projected Clients Served: 468

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

A clinical screening will be provided to every youth who comes to Four Corners Community Behavioral Health Center seeking services regardless of ability to pay. Each clinic location will provide clinical evaluations including 30-day evaluations for DCFS children, individual, family and group therapy, psychiatric assessment, medication management, and psychological testing when necessary to establish psychiatric diagnosis and treatment plan.

Children and youth with trauma concerns will be provided Trauma Focused CBT treatment from certified providers. Also, FCCBH volunteered to take part in statewide trauma training initiative through The Children's Center to receive Attachment, Self-Regulation, Competency (ARC) training. This two year program includes training on how to develop a trauma informed system of care, how to screen, assess, and to provide evidence based trauma treatments to children and their families. Clinical supervision by the developer is provided monthly to ensure fidelity. By the end of the two year project FCCBH should have a sustainable trauma treatment program for children and families in our communities.

School based therapy will be offered in majority of the elementary, middle, and high schools in Carbon, Grand, and Emery counties. Adolescent to Adult Transition groups will be made available for youth transitioning from youth programs to adult services, including coordination of treatment and/or service. Four Corners Community Behavioral Health will work collaboratively encouraging a System of Care model to provide wrap-around services to youth and families needing this type and intensity of care. Family Resource Facilitators (FRF) will be employed in Grand, Emery, and Carbon Counties for the development of family team meetings to achieve the following: help children and youth with serious emotional disturbances remain in the home and community, receive individualized, family driven care, increase success in school, provide peer support, and reduced contact with the legal system.

Clients dually diagnosed with mental health and substance use disorders will be provided integrated treatment. FCCBH provides critical incident debriefing response to the schools after crisis events.

Four Corners will strongly support the Systems of Care model of service delivery for youth and children with serious emotional disturbance. This system of care will be built through interagency collaboration and under the oversight of the Multi Agency Council (Carbon County) and the Local Interagency Council (LIC) in Grand County. Efforts are underway to continue to strengthen the Local Interagency Council in Emery County as well. The children and youth served under this project are those often not eligible for Medicaid and identifiable as disabled and/or "at-risk" by the criteria of at least two LIC/Multiagency Council agencies.

We will provide a therapeutic parenting group for parents who are involved with DJJS or DCFS and those who have children who are at a high risk for an out of home placement. It will be in conjunction with youth substance abuse services as a section of the youth IOP program. In Carbon and Emery Counties, FCCBH staff members will provide a therapeutic support group for Caregivers (Foster Parents, Grandparents, Adoptive Parents, Kinship) raising displaced children.

FCCBH will provide Early Intervention Mental Health Services to youth in Carbon, Emery and Grand county elementary schools. This will include a clinical assessment, and individual and family sessions as needed and referral to appropriate resources.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

FCCBH was awarded the Utah Yes grant funding which will employ early intervention efforts including outreach, engagement, early detection and intervention to identify and engage young people ages 16-25 with emerging mental health problems or who are at risk of developing serious mental illness and substance use disorders as they transition into adult roles and responsibilities

Local Authority:

Form A – Mental Health Budget Narrative

1g) Adult 24-Hour Crisis Care

Form A1 - FY16 Amount Budgeted: \$141,540

Form A1 - FY17 Amount Budgeted: \$54,556

Form A – FY16 Projected Clients Served: 428

Form A – FY17 Projected Clients Served: 233

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide mental health crisis services. Crisis services will be available 24 hours per day, seven days per week (including holidays) in all three counties. During business hours licensed mental health therapists (LMHT) in each clinical office will provide crisis services over the telephone, in person at each clinical office, as well as out in the community. A designated LMHT is available to immediately attend to those who may walk into the clinic in crisis. After business hours crisis services will be provided by a FCCBH on-call LMHT in each county. A “high-risk list,” for youth and adults separately, will be maintained in each county and high-risk cases will be staffed at least weekly, but in many cases several times per week. The on-call therapist will be required to respond within 15 minutes to crisis calls. Outreach crisis intervention (going to the source of the crisis, to evaluate an individual or provide assistance to law enforcement) will be available in all three counties. Whether responding in person to assist a law enforcement officer, or a family who walks into the clinic for help, FCCBH crisis services will be delivered free of charge to all in need.

The FCCBH clinical director will meet regularly with area first responders to ensure FCCBH crisis services are interfacing well and meeting community needs.

For crisis care, Case Managers in each county will be used to access resources and act as informal supports when the crisis worker is developing the wrap-around plan aimed at promoting stability and diverting hospitalization.

In addition to the clinical interview, the Columbia-Suicide Severity Rating Scale (C-SSRS) will be used as the standard tool for suicide assessment and safety plan development. Also, all FCCBH clinical staff will be trained using the Collaborative Assessment and Management of Suicidality (CAMS) approach in working with clients endorsing concerns around suicide.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Fy16 expected funding and numbers served included daytime crisis. These services are now reported in outpatient. FY17 expected funding and numbers served includes only after hour and weekend emergencies, resulting in a decreased amount of funding and clients served reported under Adult 24-hour crisis.

Describe any significant programmatic changes from the previous year.

Continued education around improving services to clients endorsing concerns around suicide through use of the CAMS approach. Implementation of the C-SSRS screening to all individuals being served in crisis, and subsequent full C-SSRS assessment when clinically indicated. This is in line with our current Performance Improvement Project (PIP) objectives.

Local Authority:

Form A – Mental Health Budget Narrative

1h) Children/Youth 24-Hour Crisis Care

Form A1 - FY16 Amount Budgeted: \$21,210

Form A1 - FY17 Amount Budgeted: \$19,744

Form A – FY16 Projected Clients Served: 63

Form A – FY17 Projected Clients Served: 61

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide mental health crisis services to children, youth, and families. These services will be available 24 hours per day, seven days per week (including holidays) in all three counties. During business hours therapists in each clinical office will provide crisis services over the telephone, in person at each clinical office, as well as out in the community. After hours crisis services will be provided by a FCCBH on-call therapist in each county. Whether responding in person to assist a law enforcement officer, or a family who walks into the clinic for help, FCCBH crisis services will be delivered free of charge to all in need.

A 'high-risk list' of clients needing close monitoring due to instability of illness, will be maintained in each county. This list is exclusive to just children and youth. These cases will be closely monitored and clinically reviewed at least weekly and in many cases multiple times per week.

The on-call therapist will be required to respond within 15 minutes to crisis calls. Outreach crisis intervention (going to the crisis source to evaluate an individual or provide assistance to law enforcement) will be available in all three counties. FCCBH clinical director will meet regularly with area first responders to ensure FCCBH crisis services are interfacing well and meeting community needs.

Case Managers and family resource facilitators (FRF) may be used to access resources and informal supports as part of the high fidelity wrap-around plan, to resolve and/or divert crisis situations. In addition to the clinical interview, the Columbia-Suicide Severity Rating Scale (C-SSRS) will be used as the standard tool for suicide assessment and safety plan development. Also, all FCCBH clinical staff will be trained using the Collaborative Assessment and Management of Suicidality (CAMS) approach in working with clients endorsing concerns around suicide.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Fy16 expected funding and numbers served included daytime crisis. These services are now reported in outpatient. FY17 expected funding and numbers served includes only after hour and weekend emergencies, resulting in a decreased amount of funding and clients served reported under Child/ Youth 24-hour crisis.

Describe any significant programmatic changes from the previous year.

Continued education around improving services to clients endorsing concerns around suicide through use of the CAMS approach. Implementation of the C-SSRS screening to all individuals being served in crisis, and subsequent full C-SSRS assessment when clinically indicated. This is in line with our current Performance Improvement Project (PIP) objectives.

Local Authority:

Form A – Mental Health Budget Narrative

1i) Adult Psychotropic Medication Management

Form A1 - FY16 Amount Budgeted: \$240,111

Form A1 - FY17 Amount Budgeted: \$269,202

Form A – FY16 Projected Clients Served: 336

Form A – FY17 Projected Clients Served: 357

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will have contracted psychiatrists, two APRN's, one Physician's Assistant and two Registered Nurses serving the tri-county area. They will provide psychiatric evaluations and medication management for adults and youth in all three county clinics. We will contract with the University of Utah and continue as a pilot site for the Medical School Residency/Tele-Psychiatry expansion project. Tele-Medicine will be used to provide medication management between clinics, from the University of Utah as well as from a FCCBH contracted psychiatrist's office in Park City. A Physician's Assistant will see patients by tele-conference from Provo Canyon Behavioral Health.

Psychiatrists and nursing staff will manage required lab testing such as ordering blood tests for clients on atypical antipsychotic medications; diabetes screening following the AMA guidelines; obtaining lithium levels; or a CPK test for clients who are on mood stabilizer medication. Laboratory test results will be forwarded to the client's primary care provider for coordination of care.

With the help of our EHR (Credible), FCCBH utilizes e-prescribing.

Client vital signs and weight will be taken and recorded during each visit. If a client presents with a physical health concern such as high blood pressure, FCCBH medical staff will refer the client to the primary care provider. In the event that a client does not have a primary care provider, or is unfunded, referral will be made to the local FQHC or the co-located primary care provider.

When a person is unable to pay and requires an emergency medication evaluation, this will be completed to stabilize and the client will then be referred to the appropriate community resource for follow-up with consultation with the FCCBH prescriber. If it is a complicated medical issue, the client will be served at FCCBH to avoid higher levels of care.

Case managers or other staff members will coordinate transportation to FCCBH medical appointments when the client has no other means of transport. FCCBH will maintain the "Nurse/Outreach Specialist" position that was established in 2013. This LPN level staff member provides outreach to high risk clients who have difficulty following through or maintaining scheduled appointments. Medication education and outreach will be provided in the home and in the community to assure medication adherence.

The collocated FCCBH integrated care APRN will offer somatic healthcare. The co-location will enable better access to somatic care for FCCBH clients who need monitoring of chronic conditions.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

The Utah Yes grant funding will allow qualifying adults to receive funding for Psychotropic Medication evaluation and Management.

Local Authority:

Form A – Mental Health Budget Narrative

1j) Children/Youth Psychotropic Medication Management

Form A1 - FY16 Amount Budgeted: \$35,067

Form A1 - FY17 Amount Budgeted: \$34,705

Form A – FY16 Projected Clients Served: 78

Form A – FY17 Projected Clients Served: 70

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will have contracted psychiatrists, two APRN's, one Physician's Assistant and two Registered Nurses serving the tri-county area. They will provide psychiatric evaluations and medication management for adults and youth in all three county clinics. We will contract with the University of Utah and continue as a pilot site for the Tele-Psychiatry expansion project. Tele-Medicine will be used to provide medication management between clinics, from the University of Utah as well as from a FCCBH contracted psychiatrist's home in Park City. A board certified child psychiatrist will provide in-person psychiatric services to children and youth in Moab and tele-health services to children and youth in Price and Castle Dale. Initial child and adolescent psychiatric evaluations and medication management will be provided in-person whenever possible. There will be events when the child or youth is assessed as needing immediate medication services, although the family is without ability to pay. FCCBH prescriber will see the client initially and, provided that the medication treatment issue is not complicated, the client will be referred to a PCP or FQHC for follow-up with consultation with the FCCBH prescriber. If it is a complicated medical issue, the client will be served at FCCBH to avoid higher levels of care.

Psychiatrists and nursing staff will manage required lab testing such as ordering blood tests for clients on atypical antipsychotic medications. Laboratory test results will be forwarded to the client's primary care provider for coordination of care. FCCBH's "cloud-based" electronic medical record enables e-prescribing. Client vital signs and weight will be taken and recorded during each visit. If a client presents with a physical health concern, FCCBH medical staff will refer the client to the primary care provider. In the event that a client does not have a primary care provider, or is unfunded, referral will be made to the local FQHC or the co-located PCP discussed below in program changes.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

The Utah Yes grant funding will allow qualifying youth to receive funding for Psychotropic Medication evaluation and Management.

Local Authority:

Form A – Mental Health Budget Narrative

1k) Adult Psychoeducation Services and Psychosocial Rehabilitation

Form A1 - FY16 Amount Budgeted: \$926,872

Form A1 - FY17 Amount Budgeted: \$975,109

Form A – FY16 Projected Clients Served: 114

Form A – FY17 Projected Clients Served: 144

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide psychosocial rehabilitation and psycho-education services using the Clubhouse Model in Carbon (New Heights) and Grand (Interact) Counties. These services will be delivered to consumers who have, through assessment by a LMHT, been found to be Severely and Persistently Mentally Ill (SPMI). Transportation to these programs will be provided 5 days/week for clients residing in Grand, Carbon and Emery counties.

The services will be delivered in the context of the “the work ordered day”. Program units in which the services will be delivered will include clerical, housing, kitchen services, the bank, snack bar, transitional employment. Consumers will be assisted with independent living skills, housing assistance, applying for and maintaining entitlements, skills training for employment preparedness and successful day to day living in the community. Working side-by-side with consumers, clubhouse staff will assist consumers to reach maximum functional level through the use of face-to-face interventions such as cueing, modeling, and role-modeling of appropriate fundamental daily living and life skills.

Program activities will be geared toward stabilization, hospital diversion, improved quality of life, increased feelings of connectedness and promoting overall wellness.

Wellness strategies will be implemented into the program to promote health and wellness education and to foster healthy lifestyles. Each clubhouse will have exercise equipment, a snack bar with healthy snack options, and weekly wellness activities. Lunch menu planning and meal preparation will include healthful alternatives. Assisting consumers with shopping lists that include more healthful food items will promote long term recovery. Wellness education will be provided by program staff as well as outside consultants. Smoking cessation classes will be offered throughout the year by a peer support specialist or another staff person trained in an evidence-based curriculum.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Expected increased in clients served are due to funding from the Utah YES program.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

11) Children/Youth Psychoeducation Services and Psychosocial Rehabilitation

Form A1 - FY16 Amount Budgeted: \$8,011

Form A1 - FY17 Amount Budgeted: \$13,728

Form A – FY16 Projected Clients Served: 43

Form A – FY17 Projected Clients Served: 35

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will provide psycho-social rehabilitation in Carbon, Emery and Grand Counties children and-youth with serious emotional disturbance. This collection of individual and group services will be provided by other trained staff members who are supervised by a LMHT. Services will begin after a comprehensive clinical assessment which will determine medical necessity and a personal recovery plan is developed prescribing this service. Providers will be trained to deliver a specific skills development curriculum such as Botvin Life Skills Training.

These services will be provided at the schools during the school year. They will be provided at the clinics during the summer months. The programs will incorporate treatment modules designed to improve stability, decrease symptomology and maladaptive or hazardous behaviors and develop effective communication and interpersonal behaviors. Staff will use cueing, modeling, and role-modeling of appropriate fundamental daily living and life skills.

Psychosocial Rehabilitation Program components include individual and group skills development. These programs will operate during the summer school recess as well as during the school year. The programs will incorporate treatment modules designed to improve stability, decrease symptomology and maladaptive or hazardous behaviors and develop effective communication and interpersonal behaviors

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

There are no anticipated programmatic changes from the previous year.

Local Authority:

Form A – Mental Health Budget Narrative

1m) Adult Case Management

Form A1 - FY16 Amount Budgeted: \$525,743

Form A1 - FY17 Amount Budgeted: \$602,248

Form A – FY16 Projected Clients Served: 336

Form A – FY17 Projected Clients Served: 446

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Targeted case management (TCM) services will be directly provided for Severely Mentally Ill (SMI) and Severely and Persistently Mentally Ill (SPMI) adults for whom the service is determined to be a medically necessary and is prescribed and authorized on a client-centered personal recovery plan. TCM will be provided by Four Corners staff operating out of the three county clinics, the two clubhouse locations, and the two supported living residences. Client-specific TCM services will be based on a case management needs assessment (DLA-20) and service plan, which will be completed as part of a comprehensive treatment planning process and will be updated through the clients course of treatment to reflect accurately on-going needs.

Targeted case management is included in the FCCBH array of in-home services. Outreach monitoring services, provided by a both case managers and nursing staff, will be provided when needed to maintain client stabilization and to avoid a more restrictive treatment setting or hospitalization.

At FCCBH, TCM for SMI and SPMI adults includes linking the consumer not only to services at FCCBH but advocating for, linking and coordinating services provided by other agencies that may meet the consumers social, medical, educational or other needs.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Nurses, outreach staff, and Utah YES case managers have increased case management services to the SMI and SPMI populations.

Describe any significant programmatic changes from the previous year.

The Utah Yes grant funding will allow qualifying adults and youth to receive case management services.

Local Authority:

Form A – Mental Health Budget Narrative

In) Children/Youth Case Management

Form A1 - FY16 Amount Budgeted: \$90,567

Form A1 - FY17 Amount Budgeted: \$36,280

Form A – FY16 Projected Clients Served: 114

Form A – FY17 Projected Clients Served: 151

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Targeted case management (TCM) services will be directly provided by FCCBH for youth and children with serious emotional disturbance for whom the service is determined to be medically necessary in a mental health evaluation by a licensed mental health therapist (LMHT). Family-specific TCM services will be based on a case management assessment (DLA-20) and service plan, which will be completed as part of a comprehensive treatment planning process.

TCM for children/youth will be provided from each of the three county clinics and, where agreements have been established, from schools in our communities. A system of care for children/youth with serious emotional disturbance will be sustained through collaborative agreements with community partners and families. Case managers will be pro-active in facilitating wraparound services through family team meetings.

In addition to certified children and youth case managers, FCCBH will employ a Family Resource Facilitator (FRF) and peer support workers through the Utah YES grant, who will work as a peer-parent to strengthen family involvement and empower families in the recovery process. FCCBH FRF will be integral to improving the family-provider collaboration. High fidelity wraparound services will be a part of the recovery planning process, involving community partners and natural supports to assist in achieving the recovery goals. FCCBH TCM will be supervised by LMHT to be pro-active in the maintenance of a coordinated community network of mental health and other support services to meet the multiple and changing needs of children and adolescents with serious emotional disturbance and their families.

Each clinic will have a staff member assigned to participate on the Local Interagency Council (LIC) and/or Community Coalition meetings to promote community partnership and develop integrated services for high risk children and youth.

FCCBH children's case managers will advocate for youth and families in school settings by encouraging parents to access the Individual Education Plan (IEP) process; this may be accomplished within the wraparound process or independently through CM work. Coordination of family team meetings and the service linking/monitoring process will be the primary work of FCCBH TCM.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Services are expected to increase, however because mental health therapist were largely providing these services in FY16, costs were higher. Now that FCCBH case management is fully staffed, costs will be lower.

Describe any significant programmatic changes from the previous year.

None

Local Authority:

Form A – Mental Health Budget Narrative

1o) Adult Community Supports (housing services)

Form A1 - FY16 Amount Budgeted: \$109,297

Form A1 - FY17 Amount Budgeted: \$105,506

Form A – FY16 Projected Clients Served: 26

Form A – FY17 Projected Clients Served: 31

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide in-home, housing and respite services for our SPMI consumers. When needed, in-home services will include Targeted Case Management, individual therapy, RN medication management, individual psycho-social rehabilitation, and personal services such as assistance with housing issues and payee assistance.

FCCBH began construction on a housing unit in Grand County in March 2014 with completion in December 2014. This facility has 8- one bedroom units and 2- two bedroom units. Six of these beds will be used for transitional housing for stays of up to 2 years. Six beds will be permanent housing units. This addition to our housing capacity enables FCCBH to use 6 beds at the Willows that had been considered permanent housing to be used for crisis stabilization, hospital diversion and short term stays while awaiting permanent housing. In total, FCCBH now has the following: 22 permanent and 6 transitional housing units in Grand County. Carbon County- Friendship Center has 10 supported living single apartments and 2 transitional bed. Cottonwood Apartments has 4 two bedroom units, 7 beds total.

As people progress, we encourage them to move on to independent housing. FCCBH staff members will help clients find and maintain suitable housing. The Psychosocial Rehabilitation program 'Housing Units' in the Interact and New Heights Clubhouses will act as resident councils and assist in managing the Ridgeview Apartments, Aspen Cove Apartments in Moab and the Cottonwood 4-plex in Price.

Targeted Case Managers will work with individual clients to identify housing needs and options, and assist them in develop budgets to save for housing expenses, access deposit funding, complete necessary paperwork, and coordinate the move-in process when needed.

FCCBH will be pro-active in sustaining the local homeless coordinating committees, provide outreach to local shelters to link people with mental illnesses who are homeless or at risk of homelessness to housing resources.

FCCBH will work with local nursing homes and hospitals to assist clients with housing needs upon discharge.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Additional housing has helped clients move from more restrictive 24-hour supported living to independent housing monitored by FCCBH.

Describe any significant programmatic changes from the previous year.

None

Local Authority:

Form A – Mental Health Budget Narrative

1p) Children/Youth Community Supports (respite services)

Form A1 - FY16 Amount Budgeted: \$48,703

Form A1 - FY17 Amount Budgeted: \$21,368

Form A – FY16 Projected Clients Served: 25

Form A – FY17 Projected Clients Served: 26

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Children/Youth Community Supports will be provided directly by FCCBH staff, by contracted providers and by informal supports developed through the system of care wraparound process.

Children or youth needing community supports will be identified by any member of the treatment team at any point in treatment. Parents will be asked at mental health intake/evaluation, as well throughout the course of treatment, if they need respite for their child/youth with serious emotional disturbance. The mental health assessment includes the DLA-20, which helps identify the need for community resources for the family of the identified patient.

Through the high fidelity wraparound process, needs and services will be determined and developed for each individual child, youth or family. FCCBH will employ a family resource facilitator (FRF) with a job description that includes the development of community supports for youth and families. Each clinic will have a staff member assigned to participate on the Local Interagency Council (LIC) and/or Community Coalition meetings to promote community partnership and develop integrated services for high risk children and youth.

Services may include; respite, case management, school supports, school based services, social connections, family therapy, recreation needs, housing assistance, and/or connection to community supports. All interventions will be 'strengths focused,' empowering the family to support the children and youth with serious emotional disturbance.

Respite services for children and youth will be provided by both FCCBH employees and contracted providers.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We expect a minor decrease in funding due to the number of other community resources available to provide respite.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

1q) Adult Peer Support Services

Form A1 - FY16 Amount Budgeted: \$102,146

Form A1 - FY17 Amount Budgeted: \$80,664

Form A – FY16 Projected Clients Served: 82

Form A – FY17 Projected Clients Served: 97

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Peer support services will be provided directly by FCCBH for the primary purpose of assisting in the rehabilitation and recovery of adults with severe and persistent mental illness (SPMI). Individuals who have co-occurring substance use disorders will be referred to peer support when requested by the individual. Peer Support will be identified as an intervention on the person-centered treatment plan as the LMHT and consumer identify it as appropriate to support recovery. Peer support specialists are integrated as part of the regular treatment team.

FCCBH will support the Peer Support model of services. When hiring staff at all levels of the organization, FCCBH will give priority to individuals in active recovery. The FCCBH employee providing Peer Support will be certified and properly trained to provide this intervention. FCCBH currently employs staff members in each county who are in recovery or who are family members of those in recovery. The trained and certified Peer Support Specialist will be encouraged to share his experience, strength and hope in interactions with FCCBH clients.

FCCBH Peer support services will be designed to promote recovery. Peer support specialists will lend their unique insight into mental illness and substance use disorders and share their understanding of what makes recovery possible.

The Peer Support Specialist will provide group support for wellness promotion and self-care. The Peer Support Specialist will provide individual support as it is called out as an appropriate intervention for a specific objective on the personal recovery plan. The Peer Support Specialist will work from the outpatient psychosocial rehabilitation facility (clubhouse) and so will have opportunity to provide group peer support related to development of wellness practice by our clientele.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

During the initial stages of Peer Support implementation, it was difficult to fill and maintain employees in those positions, thus case managers were largely fulfilling that role. This resulted in high costs, with less clients served. Vacancies for peer support workers are currently full, which will result in lower costs and more clients served.

Describe any significant programmatic changes from the previous year.

The Utah Yes Grant will employ peer support specialists in each county.

Local Authority:

Form A – Mental Health Budget Narrative

1r) Children/Youth Peer Support Services

Form A1 - FY16 Amount Budgeted: \$41,990

Form A1 - FY17 Amount Budgeted: \$18,858

Form A – FY16 Projected Clients Served: 50

Form A – FY17 Projected Clients Served: 24

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide children/youth peer support services by supporting the parents/families of SED youth. This support will come via Family Resource Facilitation and through peer support specialists for the Utah Yes grant.

Peer support employees will implement a peer support based family resource facilitation program aimed at improving mental health services by targeting families and caregivers of children and youth with serious emotional disturbance through the provision of technical assistance, training, peer support, modeling, mentoring and oversight. Peer support specialists, whether through FRF or Utah Yes, will work to develop a strong mentoring component to strengthen family involvement and self-advocacy and assist in the wrap-around model of services.

All peer support specialists will be trained and certified as the per DSAMH criteria with the capacity to deliver wraparound services with high fidelity to the model. Each of these trained individuals will be encouraged to share his or her experience, strength and hope in interactions with families. As a peer support specialists, will lend his/her unique insight into mental illness and substance use disorders and share their understanding of what makes recovery possible.

FCCBH will support the Peer Support model of services organizationally, as well. When hiring staff on all levels of the organization, FCCBH will give priority to individuals in active recovery. FCCBH currently employs staff members in each county who are in recovery or who are family members of those in recovery.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We expect to have decreases in funding and in numbers served due to the loss of the TANF funding for one FRF position.

Describe any significant programmatic changes from the previous year.

None

Local Authority:

Form A – Mental Health Budget Narrative

1s) Adult Consultation & Education Services

Form A1 - FY16 Amount Budgeted: \$4,250

Form A1 - FY17 Amount Budgeted: \$6,094

Form A – FY16 Projected Clients Served: N/A

Form A – FY17 Projected Clients Served: N/A

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will provide professional consultation and education services throughout the tri-county area. There will be training on various subjects pertinent to MH and SUD as well as clinical case consultation to our partner organizations and agencies.

FCCBH psychiatrists will provide consultation to primary somatic care physicians who are working with persons with mental illness in all three counties. Area primary care providers will be invited, at least twice annually, to “lunch and learn” conferences with FCCBH prescribers.

FCCBH will provide staff to train law enforcement and probation as part of the Annual Tri- County Crisis Intervention Team (CIT) Training. FCCBH staff will also provide clinical staff time to organize and schedule these week long trainings.

On-call clinical consultation services will be provided in the emergency departments and intensive care units of Castleview Hospital in Price and Moab Regional Hospital regarding patient disposition and discharge planning.

Mental Health First Aid will be offered to local community groups by a FCCBH staff members certified in this curriculum.

FCCBH prevention staff will continue to participate and provide consultation in identifying a target population for the HOPE SQUAD Suicide Prevention Coalition. FCCBH prevention staff will assist in organizing trainings for the QPR Gatekeepers to fulfill their community training commitment for suicide prevention.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We are currently in the process of writing a Prevention by Design Grant which will increase our Mental Health First Aid training capacity, including adult and youth sections and expect to have significant increases in all three counties.

Describe any significant programmatic changes from the previous year.

The Utah Yes Grant will work to educate each community about the value of early detection and referral into services. The aim will be to raise awareness, reduce stigma and identify action strategies to use when a serious mental health concern is identified for youth and young adults.

Local Authority:

Form A – Mental Health Budget Narrative

1t) Children/Youth Consultation & Education Services

Form A1 - FY16 Amount Budgeted: \$4,250

Form A1 - FY17 Amount Budgeted: \$6,094

Form A – FY16 Projected Clients Served: N/A

Form A – FY17 Projected Clients Served: N/A

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will provide child and family related professional consultation and education services throughout the tri-county area. FCCBH staff members will provide clinical case consultation with our partner organizations and agencies such as DCFS, DJJS, DSPD juvenile court and probation and schools.

A FCCBH contracted child psychiatrist will be available to provide consultation to primary somatic care physicians who are working with youth and children with mental illness in all three counties. The FCCBH contracted child psychiatrist, also will provide consultation to “Early Intervention” clients and service providers in Moab as will a FCCBH employed LMHT.

In each county FCCBH staff members will provide training on the system of care model to the family and child serving agencies represented on the local interagency councils. FCCBH is an active part of the Local Interagency Council in each county.

The FCCBH children’s services staff will provide training to the School Districts special education coordinators and teachers on attachment disorder, attention-deficit hyperactivity disorder, and self-injurious behavior. Frequent consultation is also provided to school personnel and school officials by way of the SBEI intervention.

On-call clinical consultation services will be provided to physicians in the emergency departments and intensive care units of Castleview Hospital in Price and Moab Regional Hospital regarding patient disposition and discharge planning.

FCCBH prevention staff will continue to participate in the “Hope Squad” community-based suicide prevention coalition to provide consultation in identifying a target population, risk and protective factors and evidence-based programming prior to implementation.

FCCBH work to sustain System Of Care efforts for children’s mental health services in all three counties and provide consultation to our partner organizations and families in developing a more family driven, coordinated system of care in our communities.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We are currently in the process of writing a Prevention by Design Grant which will increase our Mental Health First Aid training capacity, including adult and youth sections and expect to have significant increases in all three counties.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

1u) Services to Incarcerated Persons

Form A1 - FY16 Amount Budgeted: \$21,580

Form A – FY16 Projected Clients Served: 101

Form A1 - FY17 Amount Budgeted: \$56,426

Form A – FY17 Projected Clients Served: 304

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH clinical staff members will provide jail outreach, crisis intervention and clinical services for male and female inmates in all three counties. Mental health and substance abuse treatment groups will be held weekly in each county jail. FCCBH clinical staff members will provide emergency substance abuse and mental health evaluations for inmates in crisis, with a referral for medication management/consultation when appropriate. FCCBH psychiatrists will be available to the county jail physicians for consultation with more complex psychiatric medication issues. Co-occurring mental health/substance use disordered treatment groups will be held weekly in each county jail. Inmates will be linked to outpatient services upon release from jail.

FCCBH licensed mental health crisis workers will provide suicide evaluations and crisis screenings to youth in the local youth detention center.

We have also increased our coordination efforts with the courts and the jails in all three counties, as a result of our strong JRI implementation efforts, to outreach individuals earlier and help them to access resources before leaving incarceration or compounding legal involvement once released. The JRI planning and implementation process continues to be ongoing, meeting frequently with stakeholders to further efforts in serving the court compelled/JRI populations.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

FCCBH has seen a large increase in clients served because the current EHR effectively captures all clients served.

Describe any significant programmatic changes from the previous year.

FCCBH has increased our coordination efforts with the courts and the jails in all three counties, as a result of our strong JRI implementation efforts, to outreach individuals earlier and help them to access resources before leaving incarceration or compounding legal involvement once released. Case Managers are present at many Justice Court proceedings, in order to immediately outreach clients struggling with SUD and MH concerns, in order to get them into services more quickly and efficiently. The JRI planning and implementation process continues to be ongoing, meeting frequently with stakeholders to further efforts in serving the court compelled/JRI populations.

Local Authority:

Form A – Mental Health Budget Narrative

1v) Adult Outplacement

Form A1 - FY16 Amount Budgeted: \$20,458

Form A1 - FY17 Amount Budgeted: \$22,775

Form A – FY16 Projected Clients Served: 60

Form A – FY17 Projected Clients Served: 120

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Outplacement interventions and services will be provided directly by FCCBH staff to SPMI clients to either divert hospitalization, decrease the chance of repeat hospitalizations or to facilitate discharge from inpatient services.

A portion of the outplacement services will be provided by contracted providers. Each clinic in the three county area will have an established and dedicated budget based upon community size and caseload, designated specifically for outplacement services. These services will cover a variety of creative interventions and may include almost anything to assist in stabilization. Examples of outplacement activities that maybe used are: home repair, visits to or from family members, food, clothing, clinical services, medications, needed dental or physical healthcare, assistance in the home. In the past, FCCBH has hired additional staff specifically to track a client who has been released from hospital and required daily monitoring, limit setting. Additional interventions may include: arranging/contracting for placement in alternative environments/facilities to augment care requirements, minor modifications to the client's residence, temporary housing assistance while the client is stabilized on medication, clinical treatments, companion animal, travel arrangements, and other creative ideas to assist in stabilization.

As inpatient hospitalization can be very disruptive and difficult for clients and their families; case management, residential support and clinical team services are actively used for hospital diversion. All FCCBH clinical and residential staff members will be able to draw from this budget to support outplacement efforts.

FCCBH plans to use a community wraparound team model in diverting hospitalizations, facilitating discharge, and managing crisis.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Other resources have allowed outplacement funds to cover more clients at the lower cost per individual. The other resources cover high cost items such as rental deposits.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

1w) Children/Youth Outplacement

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH plans to use a community wraparound team model in diverting hospitalizations, facilitating hospital discharge and managing crisis. Therefore, all youth hospitalized will have an outplacement plan as part of a request for a hospital stay and a dedicated liaison to facilitate it. The wraparound family team will be convened in the first week of a child or youth being hospitalized and teleconferencing technology will be used to coordinate family and hospital team meetings.

FCCBH has an experienced LMHT who will attend all coordination meetings at Utah State Hospital and another experienced staff person to attend Children's Coordinator's meetings. These individual roles will learn creative methods to develop outplacement opportunities for early return to community by our youth.

Outplacement services will cover a variety of creative interventions and may include: visits to and from family members, food, clothing, clinical services, medications, dental or physical healthcare and/or assistance in the home. Outplacement services may include arranging/ paying for placement in alternative environments/facilities to augment care requirements, minor modifications to the family's residence, temporary housing assistance for the family while the youth is stabilized on medication, companion animal, travel arrangements, and other creative stabilizing ideas.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

No increases or decreases are anticipated.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

1x) Unfunded Adult Clients

Form A1 - FY16 Amount Budgeted: \$57,954

Form A1 - FY17 Amount Budgeted: \$129,988

Form A – FY16 Projected Clients Served: 81

Form A – FY17 Projected Clients Served: 135

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will provide unfunded services directly with employed staff. The typical unfunded adult client who is not SPMI and not meeting FCCBH high risk criteria will receive an assessment, up to three individual sessions and, when indicated, time limited group therapy. When possible, i.e., uncomplicated, medication management is referred to the local FQHC. When necessary medication management will be provided by Four Corners until treatment is progressing and medications are stabilized.

Unfunded clients who are SPMI and at high risk of need for a more restrictive environment may receive a full FCCBH continuum of services if needed, including targeted case management, personal services, psycho-social rehabilitation, as well as medication management and psychotherapy.

FCCBH will affirm the need for services to the un-insured /under-insured, and SMI population, who may not be at risk of hospitalization but need services to return to a baseline level of functioning. At the same time, FCCBH will continue to loosen the criteria for use of the unfunded pool of resources to insure that high risk consumers do not need a more restrictive level of care.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

In prior years only funding and clients covered by the unfunded dollars, listed in the allocation letter, were reported on this page. FY 17 amount budgeted and projected clients served includes funding from other areas.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes

Local Authority:

Form A – Mental Health Budget Narrative

1y) Unfunded Children/Youth Clients

Form A1 - FY16 Amount Budgeted: \$22,875

Form A1 - FY17 Amount Budgeted:\$25,695

Form A – FY16 Projected Clients Served: 33

Form A – FY17 Projected Clients Served: 28

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Unfunded children and youth in need of services typically receive an assessment and up to three individual or family sessions. If the child or youth has a serious emotional disturbance or acuity dictates, the full FCCBH continuum of services will be made available. The youth and/or family may be seen at school or home as well as in the clinical offices. When indicated, a referral to a time limited group therapy may be used. Family sessions will be used rather than individual sessions whenever possible. When necessary, medication management will be provided by a FCCBH prescriber at the FCCBH clinic. When clinically appropriate, a referral may be made to the local FQHC.

All children/youth entering services as unfunded will be screened for the suitability of receiving other entitlement (i.e. Medicaid). If the child/youth does meet criteria for such entitlements, case management services may be provided to assist the clients family in establishing those.

Unfunded clients may be eligible to receive any part of the FCCBH continuum of services. Wraparound services, including linking to informal supports, may be included in the treatment plan of an unfunded family or youth.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

No significant increases in funding or clients served.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes.

Local Authority:

Form A – Mental Health Budget Narrative

1z) Other Non-mandated Services

Form A1 - FY16 Amount Budgeted: \$16,536

Form A1 - FY17 Amount Budgeted: \$22,454

Form A – FY16 Projected Clients Served: N/A

Form A – FY17 Projected Clients Served: 56

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Integrated Care- FCCBH will provide integrated health care adherence monitoring by use of an outreach LPN position that will have a caseload of consumers of behavioral health services at FCCBH and somatic health services through a specific APRN who will be co-located with FCCBH programming. The somatic care APRN will serve Carbon and Emery County residents and will allow for quality, accessible primary somatic care for FCCBH consumers. Individuals presenting with somatic complaints are screened and referred to mental health services on the same campus. Where ROI is in place, the APRN will participate as a clinic team member in weekly case staffing and share crisis and outreach resources.

Utah YES funding allows for creative interventions with SPMI/SMI youth and adults.

The expense of the time used by the LPN in the outreach described here is budgeted in the medication management and targeted case management sections of the budget proposal.

In FY16, FCCBH joined community medical partners to embark on a tri-county educational campaign to increase awareness and improve access to Naloxone with a focused attention on preventing overdose deaths. This effort will be directed at educating professionals, primary care providers, pharmacists and families to expand access to naloxone (Narcan) and help prevent overdose deaths. Efforts around this will be continued in FY17.

In the December of 2014, Four Corners was awarded a DOH Primary Care Grant to provide no cost MH and SUD assessments as well as general medical care and services for those under 200% of the FPL. This increase access and has remove funding barriers for individuals in need.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We expect an increase in funding and in clients served due to Utah YES funding for creative interventions.

Describe any significant programmatic changes from the previous year.

The DOH Primary Care Grant will provide no cost MH and SUD assessments as well as general medical care and services for those under 200% of the FPL. This will increase access and remove funding barriers for individuals in need.

Local Authority:

Form A – Mental Health Budget Narrative

2. Client Employment

Increasing evidence exists to support the claim that meaningful employment is an essential part of the recovery process and is a key factor in supporting mental wellness.

In the following spaces, please describe your efforts to increase client employment in accordance with **Employment First 62A-15-105.2** in the following areas:

• Competitive employment in the community

FCCBH will provide a number of services, supports and interventions to assist the consumer to achieve personal life goals through employment.

Transportation will be provided to and from employment. Lunch is provided in the clubhouse for those coming from a job. “Job support” will be provided through the clubhouse work ordered day and can include helping a consumer learn to appropriately dress for a “supported employment” or a “competitive employment” position.

Each clubhouse program will have a Career Development and Education (CDE) unit. The CDE unit will connect members with community referrals and relevant resources, and help members with educational goals such as getting a GED or going back to school, getting a driver’s license, temporary employment placements, transitional, supported and independent employment, staying employed and training/coaching members to needed job skills. Through clubhouse services, the consumer gets a competitive edge in obtaining and keeping competitive employment in the community.

The Four Corner’s Utah Yes Grant will include employment assistance to grant recipients.

• Collaborative efforts involving other community partners

TE or Transitional Employment opportunities will be developed through staff assignments in the work ordered clubhouse day. These opportunities will allow consumers to step into the world of work on a temporary supported basis so as to manage stress and personal expectations realistically.

Community partners will offer “Group TE” opportunities on a given day each week where clubhouse members can work a few or several hours to earn money and structure their day. An annual “Employer Dinner” will be held in the clubhouse each year to honor competitive, supported and temporary employers who have contributed to assisting clubhouse member’s return to meaningful work.

The Clubhouse staff members will give presentations to community groups, such as the Rotary Club, to educate and promote employment opportunities for members. FCCBH programs will facilitate consumer attendance at the various classes offered by DWS to enhance employment skills.

• Employment of consumers as staff

FCCBH will make every effort to employ consumers when appropriate. A former clubhouse member will work as a residential aid and another as a secretary in the administration office. In Carbon and Grand Counties, FCCBH will employ consumers who provide landscaping, snow removal and janitorial work for the administrative, clinical and housing facilities.

Through the Utah Yes Grant we are in the research stage of the evidence based Individual Placement and Support (IPS) model which is a specific type of employment service. Research has demonstrated that this method of supported employment is the most effective approach for helping people with serious mental illness who want to work in regular jobs. Because research has consistently shown that IPS is more effective than other types of employment programs.

Local Authority:

Form A – Mental Health Budget Narrative

2. Client Employment (cont.)

• Peer Specialists/Family Resource Facilitators providing Peer Support Services

Peer Specialists/Family Resource Facilitators

FCCBH will have 1 Family Resource Facilitator working in the tri-county area. FCCBH will also have 4 Peer Support Specialists providing service in the tri-county area working under the Utah Yes grant. In Grand County in grant partnership with USARA, a peer recovery specialist is employed full time assisting Four Corner's clients.

• Evidence-Based Supported Employment

FCCBH is affiliated with the Utah Clubhouse Network but neither clubhouses are currently ICCD certified. Where possible FCCBH works to maintain fidelity to the clubhouse model which emphasizes employment and meaningful work as a major vehicle of recovery from SPMI. Temporary and supported employment opportunities are offered through both the New Heights clubhouse in Price and the Interact Club in Moab. While these stand-alone buildings are psychosocial rehabilitation and employment development facilities, we do not have a plan for "supported employment to fidelity" at this juncture.

Local Authority:

Form A – Mental Health Budget Narrative

3. Quality and Access Improvements

Identify process improvement activities including implementation and training of:

- **Evidence Based Practices**

FCCBH intends to further our initiative on integrated behavioral health and somatic health care. Our implementation will be enhanced by our new internet-based, electronic health record which will allow greater connectivity for shared medical information through our in-house, integrated primary care medical provider.

FCCBH volunteered to take part in statewide trauma training initiative through The Children's Center to receive Attachment, Self-Regulation, Competency (ARC) training. This two year program includes training on how to develop a trauma informed system of care, how to screen, assess, and to provide evidence based trauma treatments to children and their families. Clinical supervision by the developer is provided monthly to ensure fidelity. By the end of the two year project FCCBH should have a sustainable trauma treatment program for children and families in our communities.

FCCBH continues efforts to maintain a "trauma-informed organization". FCCBH policies and procedures are reviewed with the intention to make organizational practices trauma-informed. Training goals are in place to ensure FCCBH staff are trained in MRT, MI, and Wrap-Around and agency support to practice these to fidelity.

- **Outcome Based Practices**

FCCBH plans to use the resources available through the CREDIBLE EMR system. We will use the UTAH DSAMH outcome items as well as others that we will create, such as tobacco use to identify and train to best practices among staff. FCCBH will have an interface between our CREDIBLE EMR and OQ Analyst so as to reduce barriers to the use of OQ by clinic LMHT in individual psychotherapy appointments.

In addition, FCCBH will increase its focus and initiatives around "Customer Service." Training specific to this will be provided for all support staff in each of the clinics, Program Directors and Supervisors, as well as Administrative staff. Information will then be disseminated out to the remaining staff through team meetings and supervision. An executive walk through, focusing on customer service and quality of access to services will be conducted several times throughout the year.

- **Increased service capacity**

In December of 2014, Four Corners was awarded a DOH Primary Care Grant to provide no cost MH and SUD assessments and services for those under 200% of the FPL. This has increased access and removed funding barriers for individuals in need. FCCBH has written again for that grant in order to continue providing this benefit to clients in need. The Utah Yes grant has and is anticipated to increase service capacity as well.

- **Increased access for Medicaid and Non-Medicaid funded individuals**

-Open access in each of our clinic locations. If desired, scheduled appointments may also be made upon request.

-A clinical screening is provided for each person regardless of ability to pay.

-Enhanced availability of services when individuals are ready to begin care.

- **Efforts to respond to community input/need**

FCCBH will maintain support of The HOPE Suicide Prevention Coalition in Carbon County, though continued membership. That coalition maintains oversight of training in the community as "QPR Gatekeepers" to see that the trainings subsequent to the gatekeeper training are accomplished. FCCBH will disseminate the QPR process through the Gatekeeper network and SA prevention coalitions in our regions communities. Four Corners will increase the number of trained staff members in Mental Health First Aid, for both adults and youth. Trainers will frequently provide training for community members and seek out opportunities to increase awareness in more isolated areas and underserved areas of our communities. FCCBH has a sustainable method for motivating and maintaining training of the Columbia-Suicide Severity Rating Scale (C-SSRS). This will develop a more consistent evaluation process across the three county area that is more explicable to the public. Training on the CAMS practice model for working with individuals endorsing suicidal ideation will also be provided this year to all FCCBH clinical staff.

- In FY16, FCCBH joined community medical partners to embark on a tri-county educational campaign to increase awareness and improve access to Naloxone with a focused attention on preventing overdose deaths. This expanded to interest being increased by local law enforcement. And since then, most pharmacies carry and readily make available the Naloxone (Narcan) and help prevent overdose deaths.

Local Authority:

Form A – Mental Health Budget Narrative

3. Quality and Access Improvements (cont.)

• **Coalition development**

Moab Community Action Coalition MCAC: The mission of MCAC is to develop community protective factors and to reduce community risk factors for substance abuse and other social problems among youth and adults. MCAC does this by creating, supporting, and promoting evidence based programs and relationships which take into consideration the interrelationship between the physical, mental, spiritual, and environmental health of our inhabitants.

CHEER: Emery County Coalition which works to eliminate substance abuse through prevention, education, improving treatment, and working with the legal system.

CARE: The Carbon County CARE coalition is committed to providing a safe environment that empowers youth to be healthy, successful, and compassionate members of our community.

Emery Youth Coalition: Youth attending Emery High School work to decrease substance use using the strategic prevention framework.

HOPE Squad: Suicide prevention in Eastern Utah.

JRI- We actively involved in the continued development and maintenance of a 'Justice Reinvestment Initiative Coalition' with our community partners.

• **In areas designated as a Health Professional Shortage Areas (HPSA) describe programmatic implications, participation in National Health Service Corp (NHSC) and processes to maintain eligibility.**

NHSC loan repayment is a vital tool for recruitment and retention in our locations, which are not merely rural, but frontier. NHSC provides a job announcement service with national accessibility. The NHSC program provides a boost to the limited salaries that a private non-profit organization can offer. Also, it is a draw for young clinicians that otherwise have little incentive to move into the remote communities that we serve.

In the past three years we have had two site visits for recertification by the NHSC. Our sliding scale fee scale was updated with the latest poverty guidelines to assure eligibility. We are in an on-going comprehensive review of our policies and procedures to ensure compliance with NHSC and other guidelines.

• **Describe plan to address mental health concerns for people on Medicaid in nursing facilities.**

For many years, FCCBH has provided clinical treatment services to individuals residing in the 4 local nursing facilities in the tri-county area, offering the full continuum of MH and SUD services. In addition to MH and SUD needs, we also provide support to the nursing facilities by providing crisis intervention, 24 hours a day, 7 days a week. We are also the contracted provider to complete PASRR assessments, when requested either by the local hospitals or the nursing facilities themselves.

• **Other Quality and Access Improvements (if not included above)**

Local Authority:

Form A – Mental Health Budget Narrative

4. Integrated Care

How do you integrate Mental Health and Substance Abuse services in your Local Authority area? Do you provide co-occurring treatment, how?

FCCBH will provide co-occurring services to individuals who are; court ordered to substance use disorder treatment and who have been identified in assessment to have a co-occurring mental health disorder. Using LMHT to facilitate group therapy sessions devoted to mental health issues, such as depression and anxiety, FCCBH will enable an individualized whole person treatment process. A Level II Intensive Outpatient Program requiring 9 hours/week or more of contact gives opportunity to spread an individual's time among a variety of providers who treat the specific assessed needs of the consumer.

Describe partnerships with primary care organizations or Federally Qualified Health Centers.

In the coming fiscal year FCCBH will continue to provide, through contract, a co-located LMHT to the Green River Medical Clinic (FQHC). Over the past year, the number of days dedicated to providing treatment within that facility has increased from 1 day to 2 days weekly, due to need.

Four Corners Integrated Care Clinic-FCCBH will provide space for a nurse practitioner (PCP) in the lower floor of the clubhouse building, across the street from the Price Clinic, with an entrance and parking lot separate from the clubhouse. This nurse practitioner will, as well as have a discreet caseload, provide primary medical care services to FCCBH clients on a same day, open access, manner. Likewise, FCCBH will provide same day, open access, assessment to referrals from the PCP. This PCP will attend Price Clinic staff meetings to share and receive information on shared consumers where there is appropriate ROI.

In December of 2014, Four Corners was awarded a DOH Primary Care Grant to provide no cost MH and SUD assessments, treatment services as well as primary physical health care for those under 200% of the FPL. This will increase access and remove funding barriers for individuals in need.

Local Authority:

Form A – Mental Health Budget Narrative

4. Integrated Care (cont.)

Describe your efforts to ensure that clients have their physical, mental and substance use disorder treatment needs met.

FCCBH will undertake a training and implementation process of a more thorough assessment of physical health needs of our consumers. FCCBH will provide training in recognizing physical health problems to our LMHT so as to more successfully use our co-located somatic health provider.

FCCBH plans to have a blended staff providing mental health and substance use disorder treatment. LMHT will mostly see those with a primary mental health diagnosis but will also provide mental health treatment groups to those with a primary substance abuse diagnosis. Those with an SSW and case managers, may primarily serve mental health diagnosis consumers, but will also provide TBS and TCM services to SUD consumers.

Recovery Plus: Describe your efforts to ensure health and wellness by providing education, treatment, support and a tobacco-free environment.

FCCBH will offer discreet tobacco cessation classes in all of the clinics. Also, sections of the TBS groups provided as part of Level II Treatment will contain information of quitting tobacco and how such is a support for abstaining from other addictive substances. Recovery-Plus is a celebration of recovery. It is a process that recognizes that each of us is in a state of continuous growth and development. A peer support specialist and peers who have quit tobaccos will be facilitated in telling their story of recovery from addictive behaviors.

FCCBH campuses will be tobacco free and free of e-cigarettes or other forms of nicotine vapor distribution.

FCCBH will have an ongoing wellness challenge for staff through the year. Consumers are invited to join in the fitness challenges. Much thought is given to healthful menu planning in the clubhouse lunch units and education will be provided as to the healthful contents of the lunch each day.

FCCBH will also be participating in a Tobacco Cessation train-the-trainer program, DIMENSIONS, that is being offered through DSAMH and the Department of Health. This will allow us to maintain a sustainable Tobacco Cessation training in all three counties for years to come.

Local Authority:

Form A – Mental Health Budget Narrative

5a) Children/Youth Mental Health Early Intervention

Describe the Family Resource Facilitation with Wraparound activities you propose to undertake and identify where services are provided. Describe how you intend to partner with other Department of Human Services child serving agencies. For each service, identify whether you will provide services directly or through a contracted provider.

A Family Resource Facilitator (FRF) will be employed directly by FCCBH to implement and sustain a high fidelity wraparound program in each county. The intention will be to enhance early intervention with mental health services by identifying and targeting families and caregivers of children with complex behavioral health needs. The FRF will engage and link the family to the mental health services that the family may not otherwise obtain for their child.

The FRF will be available to families referred by child serving agencies who participate in the local interagency council or multi-agency committee process. Through the provision of technical assistance, training, peer support, modeling, mentoring and the representation and development of family voice, the FRF staff member will work at the family and agency level to break down barriers to early identification and intervention into a child's mental health needs. FCCBH will supervise toward a strong mentoring component of this service. The FRF will strengthen family involvement and facilitate the wrap-around model of services. **Include expected increases or decreases from the previous year and explain any variance over 15%.** There are no expected increases or decreases over FY17.

Describe any significant programmatic changes from the previous year.
There are no anticipated programmatic changes for the coming fiscal year.

Do you agree to abide by the Mental Health Early Intervention Family Resource Facilitation and Wraparound Agreement?

Yes, FCCBH will abide by the agreement. FCCBH believes in wraparound to fidelity as best practice for children and youth with unique and/or complex behavioral health issues. FCCBH does not use Early Intervention money to fund the FRF position.

Local Authority:

Form A – Mental Health Budget Narrative

5b) Children/Youth Mental Health Early Intervention

Describe the Mobile Crisis Team activities you propose to undertake and identify where services are provided. Please note the hours of operation. For each service, identify whether you will provide services directly or through a contracted provider.

Although FCCBH has an organizational value, as a good community partner, of providing a 24 hour/day, 7 days/week on-call LMHT response to the home or other setting where sheriff dispatch calls for help with evaluation and disposition of youth and families, FCCBH will not participate in the funded “Mobile Crisis Team” Project in the coming fiscal year. We will, however, participate in the Mobile Crisis Team training offered by the DSAMH, in order to continuously evaluate and improve our own unique crisis intervention in each of our counties.

Include expected increases or decreases from the previous year and explain any variance over 15%.

No expected increases or decreases

Describe any significant programmatic changes from the previous year.

No significant programmatic changes this year.

Describe outcomes that you will gather and report on.

None

Local Authority:

Form A – Mental Health Budget Narrative

5c) Children/Youth Mental Health Early Intervention

Describe the School-Based Mental Health activities you propose to undertake and how you intend to support family involvement in treatment. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will directly provide School Based Mental Health Services in nine elementary schools, four Middle Schools/Jr. High schools, three high schools, and one charter school in all three counties. These services will be provided by a LMHT and include diagnostic assessment, treatment planning, individual therapy, family therapy and group therapy. The LMHT will also be available for consultation and care coordination with school personnel and parents. Referrals will be accepted regardless of ability to afford the service. Services will be provided at the school. Intake paperwork, including consent to treat and appropriate ROI, will be completed by the parent at the school. Referral to the family resource facilitator (FRF) in each county will be made by the LMHT where barriers may exist to parental involvement in the child's treatment. Each school has agreed to host wraparound family team meetings as appropriate to track the child's progress and identify further resources to support success. In these ways, FCCBH intends to support family involvement in treatment.

Outcome measures will be changes in academic grade point averages, changes in absenteeism, and DIBLES testing. School behavioral records will be tracked by the school counselor. Youth Outcome Questionnaires (YOQ-30) will be administered to all parents/students to obtain feedback on behavioral improvement.

Include expected increases or decreases from the previous year and explain any variance over 15%.

No significant increases or decreases from the previous year.

Describe any significant programmatic changes from the previous year. (Please e-mail DSAMH a list of your current school locations if there have been changes from last year.)

FCCBH hopes to increase the level of service provided within the school supported by the SBEI program, by offering group services in all three counties, in addition to the individual therapy, case management, and other services currently provided.

Describe outcomes that you will gather and report on.

- 1) Changes in academic grade point averages
- 2) DIBELS -The three DORF (Fluency, Accuracy, Retell) scores
- 3) Changes in absenteeism
- 4) Youth Outcome Questionnaires (YOQ-30PR)

Local Authority:

Form A – Mental Health Budget Narrative

6. Suicide Prevention, Intervention and Postvention

Describe the current services in place in suicide prevention, intervention and postvention.

Prevention: FCCBH is a proactive member of the HOPE Suicide Prevention Coalition in Carbon County.

In partnership with USU-Eastern, FCCBH plans to continue to host and provide QPR Gatekeeper Training in the next fiscal year. FCCBH will also be establishing a Zero Suicide committee internally. This committee will consist of a chair and representatives from each clinic/team who will meet together quarterly to oversee and make recommendations around prevention, Intervention, and postvention improvements.

Intervention:

FCCBH will continue to implement and adhere to the standards established in the State-wide Performance Improvement Project, for 2017.

FCCBH plans, in the coming fiscal year to continue to train and use the Columbia-Suicide Severity Rating Scale (C-SSRS).

FCCBH LMHT currently are trained to and use a "Crisis and Safety Plan" that is, incorporated into the EMR, is printable and includes the following elements:

1. Risk Concerns, 2) Safety Precautions, 3) Communication with Others, 4) Interventions, 5) Parent's and Family's Concurrence with and Involvement in the Decisions Made, 6) Protective Factors

FCCBH plans, in the coming fiscal year to continue to train incoming staff members to use the "Crisis Plan" which is incorporated into the CREDIBLE EMR, it is printable and includes the following elements:

1. Warning Signs (what triggers distress), 2) Internal Coping (things I can do to feel better), 3) Social Contacts (list of people I can contact me to distract me from distress), 4) Family Members (list of family member who can help), 5) Professional and Agency Contacts (list of professionals who can help), 6) Make My Environment Safe (things I can remove or add that will make it safer), 6) Protective Factors (list of events or people that I look forward to being with).

Postvention: FCCBH on-call staff provides the emergency mental health evaluations for the hospitals and law enforcement in our region. Follow-up on suicide prevention and crisis planning interventions by a LMHT are scheduled for follow-up within 48 hours/usually the following day at the closest clinic. When not possible for the client to keep an appointment within 48 hours, FCCBH LMHT will follow-up by phone and re-schedule. FCCBH makes available open access service to family and friends of suicide completers. FCCBH makes available open access service to first responders to completed suicide. FCCBH provides crisis stress debriefing intervention for first responders as such is requested by supervisors. Appointments for these services are scheduled within 48 hours when requested by family, friends, first responders.

Describe the outcome of FY15 suicide prevention behavioral healthcare assessment, due June 30, 2015, and the process to develop a policy and implementation plan to establish, implement and monitor a comprehensive suicide prevention plan.

A multidisciplinary team was gathered and completed the Organization Self-Assessment for Suicide Safe Care/Zero Suicide, by the Action Alliance. As a result of that assessment and ongoing training regarding Zero Suicide, here are the areas of focus Four Corners will be addressing over the next year to improve our efforts with preventing suicide.

-Developing a Zero Suicide committee

-We will be developing a policy on suicide prevention, using inside and outside sources to provide input on drafting and in the development of that policy.

-Implementation of the C-SSRS tool into our EHR, training on use of the tool, and increase in screening of all clients entering our facility and those interacted with on crisis.

-Training on the CAMS treatment modality and implementation by clinicians and crisis workers.

-Provide, at minimum, one training annually for staff specifically targeted around suicide awareness, trauma-informed care, and documentation.

Describe your collaboration with emergency services to coordinate follow up care after emergency room visits for suicide related events; both general collaboration efforts as well specific efforts for your clients.

FCCBH provides all MH crisis services for both local hospitals in Carbon and Grand Counties. When patients are seen at the E.R, 24 hour crisis workers are contacted. An thorough evaluation is completed and then a plan is established. Patients may be moved into a higher level of care (i.e. inpatient hospitalization) or a plan for safety, including follow up services, will be established with both the patient and a family member/support person. Medical providers are included throughout the process. In FY17 we will be monitoring clients that are clinically determined to be "high risk" and conduct additional assessments on their clinical charts to review whether additional or remedial intervention may be needed. In FY17, the QAPI committee's goal is to place a clinical notation in the electronic health record specifying that the case that the case is "high Risk" and provide enhanced monitoring and governance of these specified cases.

Local Authority:

Form A – Mental Health Budget Narrative

7. Justice Reinvestment Initiative

Identify the members of your local JRI Implementation Team.

Carbon County

Presiding Judges: Judge George Hammond and Judge Thomas
Regional AP&P Director- Richard Laursen
County Attorney: Jeremy Humes,
Local Substance Abuse/Mental Health Director Designee: Kara Cunningham
Sheriff: Sheriff Jeff Wood
Jail Commander: Justin Sherman
Defense Attorney: David Allred
County Commissioner: Jake Mellor
Justice Court Judge: John Carpenter

Emery County

Presiding Judge: Judge Thomas
Regional AP&P Director- Richard Laursen
County Attorney: Brent Langston/Mike Olsen
Local Substance Abuse/Mental Health Director Designee: Jennifer Thomas
Sheriff: Sheriff Greg Funk
Defense Attorney: David Allred
County Commissioner: Keith Brady
Justice Court Judge: Steve Stream

Grand County

Presiding Judge: Mary Manley
Regional AP&P Director- Richard Laursen
County Attorney: Andrew Fitzgerald
Local Substance Abuse/Mental Health Director Designee: Belinda Hurst
Sheriff: Sheriff White
Jail Commander: Veronica
County Commissioner: Liz Tubbs

Describe the evidence-based mental health screening, assessment, prevention, treatment, and recovery support services you intend to implement including addressing criminal risk factors.

FCCBH will comply with the standards that are outlined in the Utah State JRI rule, R523-4, regarding screening, assessment, prevention, treatment, and recovery support services.

The focus of Four Corners services will be on effective screening, engagement of and retention into evidenced based treatment services and supports. Our current screening and assessment process, including use of the LS-RNR assessment tool, allows for the distinction between high risk and low risk individuals and a treatment service plan to eliminate mixing these populations will be established. For this population, the full continuum of FCCBH services and care may be utilized to stabilize and treat.

Prevention Plan- We plan to use universal prevention programs to reduce widespread risk through community-wide targeting low as well as high risk groups.

Treatment- FCCBH staff involved in the JRI effort will be trained and provide evidenced based treatment interventions including but not limited to; Moral Reconciliation Therapy, Motivational Interviewing, REBT, and other curriculum for decreasing criminal thinking. For persons with serious and persistent mental illness, stabilization units in Emery and Carbon County will be created and utilized, when suitable, as an alternative to incarceration and/or inpatient psychiatric hospitalization. A Housing First model will be used. Clients supported by the JRI will be able to access resources including case management, residential treatment, MAT services, Naloxone kits and other services as clinically indicated.

Identify your proposed outcome measures.

Our outcome measures for this designated population will be treatment engagement, completion and recidivism reduction.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

Instructions:

In the boxes below, please provide an answer/description for each question.

1) Screening and Assessment

Form B - FY16 Amount Budgeted \$21,163

Form B - FY17 Amount Budgeted: \$36,440

Form B – FY16 Projected Clients Served: 134

Form B – FY17 Projected Clients Served: 191

Describe the activities you propose to undertake and identify where services are provided. Please identify the instruments you use to screen and assess both adolescents and adults for substance use disorders. Identify whether you will provide services directly or through a contracted provider.

SUD treatment services will be offered to the community with admission priority given to: pregnant IV drug users; pregnant drug /alcohol users; IV drug users; others in need of SUD treatment.

FCCBH will provide all out-patient, non-residential services directly in FCCBH outpatient clinics. All individuals requesting services will be screened for HIV-AIDS, Hepatitis C, and Tuberculosis and referred to the Southeastern Utah Department of Health. FCCBH provides same day/open access services in all three counties. All clients assessed for services will be provided a full substance abuse and mental health assessment. FCCBH will offer the full continuum of outpatient treatment services. Clients will be initially placed in the appropriate level of care which will be subsequently adjusted to meet each individual's ongoing clinical need. Changes in the level of care will be made in accordance with the ASAM placement criteria. All personal recovery plans will be developed according to collaborative person-centered planning, and will be reviewed and modified according to the individual level of care requirement.

The assessment will include an interview with a LMHT where concerns and clinical need can be determined and initial individualized goals set. A full evaluation of SUD issues (including tobacco use), Mental Health needs, and trauma history will be completed at this time to ensure each client receives the assistance and clinical interventions necessary while in treatment. Screening of physical healthcare needs will also be completed as part of the client assessment. Referral for primary health care needs will either be referred out, provided by our in-house integrated health care provider, or the nearest FQHC. In addition, FCCBH will educate clients about Medication Assisted Treatment (MAT) options; when clinically indicated and the client is amenable. When MAT is included as part of a recovery program, MAT will be indicated in the client treatment plan, whether the services are provided internally or referred to another appropriate facility/provider. Collateral information is also gathered from appropriate resources (family, referring agency, etc.) to ensure comprehensive current and historical information is collected.

At the time of assessment, the client may be asked to complete one or more assessment tools, including (but not limited to) the SASSI, A-SASSI, MAST, BDI, ACE, and LS/RNR (JRI). The ASAM is administered to help determine the level of care that will best assist the client in his or her recovery goals. Once the assessment is complete, initial recommendations are provided through a multidisciplinary team process. The recommendations are then shared with the client and referring agency with signed ROI. The client is provided an opportunity to contribute feedback around recommendations.

DUI screening will include an interview with the administration and scoring of the SASSI, the MAST, and LSI-SV. Individuals with multiple DUI charges on record will be also referred for a full A&D/MH assessment with referral into appropriate level of care and/or the Prime for Life Class.

All services will be provided directly using FCCBH staff members.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

Because of the Primary Care Grant, we will be providing free mental health and substance abuse assessments; therefore we will anticipate an increase in the number of individuals served. The JRI efforts will contribute continued increase.

Describe any significant programmatic changes from the previous year.

Significant efforts have been made over the past year to improve use of Motivational Interviewing with all clinical and non-clinical staff. Using evidenced-based fidelity tools, clinical staff will be monitored for their use of MI on a frequent basis.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

2) Detoxification Services (ASAM IV-D, III.7-D, III.7D, I-D or II-D)

Form B - FY16 Amount Budgeted: 0

Form B - FY17 Amount Budgeted: 0

Form B – FY16 Projected Clients Served: 0

Form B – FY17 Projected Clients Served: 0

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will not provide this service directly. Individuals requiring this level of care due to risk of medical withdrawal will be referred to appropriate medical facilities including (but not limited to); Payson Hospital, Utah Valley Regional Medical Center, and UNI.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

None

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

3) Residential Treatment Services: (ASAM III.7, III.5, III.3, III.1)

Form B - FY16 Amount Budgeted: \$68,479

Form B - FY17 Amount Budgeted: \$47,247

Form B – FY16 Projected Clients Served: 19

Form B – FY17 Projected Clients Served: 15

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH will not provide these services directly. FCCBH will contract with, and refer clients to the following agencies for this service; House of Hope (Provo and SLC), Odyssey House and First Step House. Prior to entering into short term treatment, FCCBH will provide clients with a full substance abuse and mental health assessment, in accordance with the ASAM dimensions, including the MAST, SASSI or other instruments.

Residential treatment will include an array of services including; assessment; crisis intervention, recovery planning and reviewing, relapse prevention, individual, group and family therapy, mental health counseling, therapeutic behavior services, psycho-education classes, personal skills development, social skills training, clothing assistance and transportation services, inclusion in community self-help (AA, 12 step) groups, supervised community time, and discharge planning. Treatment will be trauma informed. Gender specific services will be offered and services available to accommodate women with dependent children.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

We anticipate a decrease in expected funding and individuals served from FY 16 to FY 17 budget because actual assignments to this level of care have proven to be lower.

Describe any significant programmatic changes from the previous year.

None

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

4) Outpatient (Methadone - ASAM I)

Form B - FY16 Amount Budgeted: 0

Form B - FY17 Amount Budgeted: 0

Form B – FY16 Projected Clients Served: 0

Form B – FY17 Projected Clients Served: 0

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH is not licensed to provide this service. Those in need of Methadone maintenance will be referred to Project Reality in Salt Lake City, or other appropriate licensed provider for these services.

FCCBH will provide education to clients and their families around Medication Assisted Treatment options; when clinically indicated and the client is amenable.

FCCBH will also provide Naloxone education and training, as well as assistance to access the medication, to clients, families, friends, and significant others.

FCCBH has also partnered with local law enforcement in all three counties in an attempt to obtain and distribute Naloxone kits to all law enforcement officers. This is an important effort in reducing overdose deaths, by providing kits to those first responders on the scene of an overdose.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

No anticipated increase or decrease in funding or number of individuals served.

Describe any significant programmatic changes from the previous year.

No significant programmatic changes from last year.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

5) Outpatient (Non-methadone – ASAM I)

Form B - FY16 Amount Budgeted: \$698,471

Form B - FY17 Amount Budgeted: \$721,314

Form B – FY16 Projected Clients Served: 420

Form B – FY17 Projected Clients Served: 370

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

SUD treatment services will be offered to the community with admission priority given to: pregnant IV drug users; pregnant drug /alcohol users; IV drug users; others in need of SUD treatment. FCCBH will provide all out-patient, non-residential services directly in FCCBH outpatient clinics. All individuals requesting services will be screened for HIV-AIDS as well as Tuberculosis and referred to the Southeastern Utah Department of Health.

Prior to entering treatment, clients will receive a complete substance abuse and mental health assessment. Treatment levels of care will be determined and provided in accordance with the ASAM patient placement criteria. All personal recovery plans will be developed according to collaborative person centered planning, and will be reviewed and modified according to the individual level of care requirement. Recovery teams will regularly review client progress and status in treatment and jointly recommend the appropriate movement through the levels of care.

The FCCBH adult substance abuse services will use multifaceted level I and II programming approaches ranging from .5 hours to up to 9 hours a week. Treatment programs and recommendations are individualized for each client, accommodating specific recovery needs and medical necessity. Initial treatment recommendations are derived from the initial assessment, though treatment recommendations may be modified, adjusted, or added to at any point in the client's program to fit individual needs. Program options address (but are not limited to) individual therapy (addressing substance use and co-occurring mental health disorders, marriage/family therapy, parenting skills, co-dependency concerns, trauma-focused treatment, and other recommended psycho-educational courses. Case management and recovery coaching will be offered to assist clients with stabilization, accessing of basic resources and with setting and maintaining future life goals.

Some core evidence-based models used are CBT, Motivational Interviewing, MRT, Seeking Safety, TREM, MOST, DBT, REBT, and the Matrix Model. Trauma informed, gender specific treatments are available to all clients and are incorporated in all Level I and Level II programming. All educational and program materials will be based upon evidence-based treatment programming. Interim services (limited treatment) will also be made available.

Screening of physical healthcare needs will also be completed as part of the client assessment. Referral for primary health care needs will either be referred out, provided by our in-house integrated health care provider, or the nearest FQHC. In addition, FCCBH will educate clients about Medication Assisted Treatment (MAT) options; when clinically indicated and the client is amenable. When MAT is included as part of a recovery program, MAT will be indicated in the client treatment plan, whether the services are provided internally or referred to another appropriate facility/provider.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

Significant efforts have been made over the past year to improve use of Motivational Interviewing with all clinical and non-clinical staff. Using evidenced-based fidelity tools, clinical staff will be monitored for their use of MI on a frequent basis. We have also significantly increased the number of staff trained to provide MRT and will be increasing fidelity oversight of that EBP in the next year.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

6) Intensive Outpatient (ASAM II.5 or II.1)

Form B - FY16 Amount Budgeted: \$584,847

Form B – FY16 Projected Clients Served: 225

Form B - FY17 Amount Budgeted: \$531,171

Form B – FY17 Projected Clients Served: 193

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Priority for treatment will be in the following order: pregnant IV drug users; pregnant drug /alcohol users; IV drug users; others. FCCBH will provide these services directly. Upon entering treatment, FCCBH will provide clients with a full substance abuse and mental health assessment.

At the time of assessment, the client may be asked to complete one or more assessment tools, including (but not limited to) the SASSI, A-SASSI, MAST, BDI, ACE, and LS/RNR (JRI). Level of care will be determined and provided in accordance with the ASAM placement criteria. All recovery plans will be developed according to collaborative Person Centered Planning, and will be reviewed and modified according to the individual level of care requirement. Also, during the assessment, each client's readiness to engage in treatment is assessed and preliminary or interim services (i.e. limited treatment, with a heavy emphasis on case management and recovery coaching) is provided to those in that stage of recovery. Interim/limited treatment services will also be made available.

FCCBH will provide the full continuum of individualized treatment with clients being placed in the appropriate level of care and adjusted to meet each individual's ongoing clinical need. Changes in level of care will be made in accordance with the ASAM placement criteria. Recovery teams will regularly review client progress and status in treatment and jointly recommend the appropriate movement through the levels of care. Clients may be sorted upon the basis of risk and need, with other similar needs clients.

A variety of evidenced based classes and therapeutic groups will be made available, based on the client's needs, deficits or level of motivation. These will include the Stages of Change group (based on the Motivational Interviewing Model) for the more resistive client and/or the Interim Group, to aid in increased cognitive functioning and basic life reconstruction. A Recovery Coach will aid clients in staying on course, meeting their basic needs and access resources. All educational and program materials will use evidence-based programming. The outpatient program will include a women-specific treatment component (Seeking Safety). FCCBH will provide transportation to services for pregnant women, or women with children, when needed.

When medically necessary, clients will be referred to a psychiatrist for medication evaluation and management. Dual-diagnosis clients may be referred to a mental health therapist for more concentrated attention to a non-substance abuse disorder. Screening of physical healthcare needs will also be completed as part of the client assessment. Referral for primary health care needs will either be referred out, provided by our in-house integrated health care provider, or the nearest FQHC.

In addition, FCCBH will educate clients about Medication Assisted Treatment (MAT) options; when clinically indicated and the client is amenable. When MAT is included as part of a recovery program, MAT will be indicated in the client treatment plan, whether the services are provided internally or referred to another appropriate facility/provider. Also, naloxone education and training will be provided to individual, families and others who may benefit from receiving the medication. Assistance with obtaining the medication will also be provided.

Programs services will include: individual, couples work, family and group therapy; individual and group therapeutic behavior services; psycho-education classes; case management services as needed, and urine analysis. There is a strong family support component built into our programming; provided to the clients at a specific point in their treatment for maximum effectiveness.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

Significant efforts have been made over the past year to improve use of Motivational Interviewing with all clinical and non-clinical staff. Using evidenced-based fidelity tools, clinical staff will be monitored for their use of MI on a frequent basis.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

7) Recovery Support Services

Form B - FY16 Amount Budgeted: \$44,038

Form B – FY16 Projected Clients Served: 149

Form B - FY17 Amount Budgeted:\$132,958

Form B – FY17 Projected Clients Served:175

Recovery Support includes housing, peer support, case management, childcare, vocational assistance and other non treatment services that foster health and resilience; increase permanent housing, employment, education, and other necessary supports; and reduce barriers to social inclusion.

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Based upon Individual needs and choice, FCCBH Recovery Coaches will act as a strengths-based advocate supporting any positive change, helping recovering persons avoid relapse, building community supports for recovery, or assisting with life goals not related to addiction such as relationships, work, education etc. Recovery coaches are available in each county. Recovery coaching is action oriented with an emphasis on improving present life and laying the groundwork for future goals. FCCBH Recovery Coaches will assist clients in accessing recovery supports such as housing, peer support, case management, childcare, vocational assistance and other non-treatment services that foster health and resilience; increase permanent housing, employment, education, and other necessary supports; and reduce barriers to social inclusion.

FCCBH will promote and support the informal network of recovery support in the tri-county area. Recovery support meetings will be peer led and offered, rent free, in a dedicated space at the FCCBH clinical offices in Grand and Carbon Counties. This will create an ease of attendance in recovery support services for those who have been enrolled in SUD treatment and for those not in need of treatment but able to access support for an earlier intervention into a possible progression toward a SUD. Other opportunities to attend recovery support meetings within the community will be supported by Four Corners programming and staff, providing it follows an organized program (i.e. AA, NA, RR) or other approved recovery support activity as part of their personal recovery program.

FCCBH will provide deposits for housing, one-time rental payments, dental, vision, physical health payments, and other creative supports to reduce barriers to social inclusion, through use of Drug Court Recovery Support funding.

Recovery awareness month will be celebrated with a community celebration to promote recovery awareness in all three counties.

Describe the activities that you propose to provide/support Recovery Housing/Transitional Housing.

FCCBH also will provide housing support through deposits for housing and one-time rental payments to help clients obtain and/or keep housing, within appropriations.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

A significant increase in both funding and clients served is expected. More funding will go to finding sober housing options; preparing individuals to support their long-term recovery (including primary health care, employment readiness, etc.)

Describe any significant programmatic changes from the previous year.

The sober living facility, Mentor works, recently closed their programs from the Carbon and Grand areas, which will result in decreased sober-housing placement options. We intend to use funds to support individuals to secure sober housing options.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

8) Drug Testing

Form B - FY16 Amount Budgeted: \$119,604

Form B – FY16 Projected Clients Served: 200

Form B - FY17 Amount Budgeted: \$113,650

Form B – FY17 Projected Clients Served: 468

Describe the activities you propose to undertake and identify where services are provided. Identify who is required to participate in drug testing and how frequently individuals are tested. For each service, identify whether you will provide services directly or through a contracted provider.

Clients receiving their initial assessment, with an emphasis on substance use/abuse, are asked to provide a UA sample for a basic 9-13 panel drug screen dip, or combination of dips to include detection of specific substances, such as designer drugs. This is administered in each of the clinics, by a substance abuse treatment program provider. In addition, each client participating in Level I and Level II treatment services are randomly drug screened, at minimum once weekly. A hand-held breathalyzer analysis and an EtG dip panel may also be used to determine alcohol intoxication/abuse when appropriate. Results of the drug screen and alcohol testing are reported in the client's electronic health record. Confirmation drug/alcohol testing will be completed through a gas chromatography/mass spectrometry (GC/MS) process and is sent out to a contracted provider (Redwood Labs) on occasion, when a discrepancy on a drug screen takes place. All results are meant and used for treatment purposes/plans only.

Drug Court clients, who are actively participating in treatment services, are drug screened through a different procedure. Their UA's are captured through both a randomized, daily call-in, schedule system and through random home visits. There is a designated location in each county where those drug screens take place and a chain of custody procedure that is followed during the collection process. All drug and alcohol screens will be initially collected using a combination of instant result 9-13 panel drug screen (other dip screens when applicable), EtG dip, and breathalyzer to determine use. If a positive drug screen is contested by the client, then the secured sample will be sent off to a contracted provider (Redwood Labs) for GC/MS testing.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

A slight decrease in funding is expected because better pricing for drug testing supplies was secured.

FY 16 drug testing numbers served was actually underestimated thus it appears that there will be a large expected increase in drug testing for FY17. Clients served from FY 16 to FY 17 does not represent a large increase.

Describe any significant programmatic changes from the previous year.

We are exclusively using instant result, panel dips for all initial drug testing in all three counties. This also includes UA's collected for Drug Courts. Within all drug courts, if a positive drug screen results, and it is contested by the client, then the secured sample will be sent off to a contracted provider (Redwood Labs) for GC/MS testing.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

9) **Quality and Access Improvements**

Describe your Quality and Access Improvements

1. Open Access- We have been offering same-day intake services, for all clients, through our open access system in each of our three clinics.
2. Reducing intake requirements: We continue to work at minimizing the amount of paperwork completed at intake and the duplication of information gathered. We are consistently streamlining the intake process and currently looking at implementing a patient navigation system within each of our clinics. Intake packets will be accessible from home on that the site so clients can complete required documentation prior to their first appointment.
3. We will be adding updates, client access to treatment information, and other trauma-informed/wellness information on our FCCBH website over the next year.
4. We started a Facebook page for Four Corners, which is well managed by administrative staff, as an additional source of information for clients. Positive messages, notification about wellness events, and other wellness information is updated frequently on this page.
5. We have access to a MH and SUD therapist in the FQIC in Green River, Utah, which is one of the most underserved areas in our region. We expanded the therapists time spent in that clinic, from one day to two days a week, to meet the demands of needed services. Individuals may be referred by the FQHC to FCCBH for an assessment and treatment, where appropriate.
6. The Interim Treatment and Recovery coach Program has been created to offer access to services to those individuals who would otherwise be denied admission to treatment (because of ASAM PC criterion showing pre-contemplative stage of change). This program allows the individual access to services intended to enhance their motivation for level one or level two treatments. A FCCBH Recovery Coach aids clients in; staying on track, meeting basic needs and with accessing resources. The modality of the group is motivational enhancement therapy. Also, limited treatment as a level of care has allowed clients to continue enrollment in low-level programming after they have finished a more intensive level of care. This allows clients to “step-down” from treatment, by providing them much needed ongoing support into their long-term recovery program.
7. We have implemented a more efficient, text-based reminder system for all appointments. This decreases no-shows and allows a conversation to develop prior to the appointment time if the client has needs that might otherwise prevent them from attending much needed treatment appointments.

Quality Improvements:

1. Stronger integrated care model between our in-house primary health physician and our treatment teams.
2. Treatment modules have been developed based on co-occurring conditions rather than just SUD issues which has led to a better overall integrated care.
3. FCCBH is currently developing an ongoing Trauma Informed approach to: staff supervision, clinical programming, facility management and client care. FCCBH has recently developed a Trauma Informed Care policy and is in process of developing the specific procedures related to trauma screening, assessment and service planning. This this past year multiple trainings have been provided on TIC. This effort will be continued throughout the coming year.
4. Continued improvements in technology –based supervision, thereby increasing oversight around use of EBT and the ability to provide specialized clinical supervision to staff throughout the agency.
5. Heavy emphasis on good customer service, spanning from internal trainings to discussion around a monthly initiatives. This has also contributed to several remodeling projects within our buildings in all counties to enhance TIC and good customer service.

Identify process improvement activities including implementation and training of Evidence Based Practices, Outcome Based Practices, increased service capacity, increased access, efforts to respond to community input/need, coalition development, etc.

FCCBH is committed to consistently improving treatment through use of evidenced-based practices (EBP), and has most recently implemented Motivational Interviewing throughout the agency to full fidelity of the model in the clinical setting. All FCCBH staff were trained in this model, including support staff and administrative staff. Over the next year, MRT will become a focus for oversight and monitored to fidelity. We have already begun the process of all staff involved with SUD and JRI populations trained in this modality. We have also increased our coordination efforts with the courts and the jails in all three counties, as a result of our strong JRI implementation efforts, to outreach individuals earlier and help them to access resources before leaving incarceration or compounding legal involvement.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

10) Services to Persons Incarcerated in a County Jail or Other Correctional Facility

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH clinical staff members will provide jail outreach, crisis intervention and clinical services for male and female inmates in all three counties. Mental health and substance abuse treatment groups will be held weekly in each county jail. FCCBH clinical staff members will provide emergency substance abuse and mental health evaluations for inmates in crisis, with a referral for medication management/consultation when appropriate. FCCBH psychiatrists will be available to the county jail physicians for consultation with more complex psychiatric medication issues.

We have also increased our coordination efforts with the courts and the jails in all three counties, as a result of our strong JRI implementation efforts, to outreach individuals earlier and help them to access resources before leaving incarceration or compounding legal involvement once released. The JRI planning and implementation process continues to be ongoing, meeting frequently with stakeholders to further efforts in serving the court compelled/JRI populations.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

Furthering the coordination efforts using case management to aid community members and clients in linking to resources quicker and more efficiently through the jail and court systems.

The SAPT block grant regulations limit SAPT expenditures for the purpose of providing treatment services in penal or correctional institutions of the State. Please identify whether your County plans to expend SAPT block grant dollars in penal or correctional institutions of the State.

No

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

11) Integrated Care

How do you integrate Mental Health and Substance Abuse services in your Local Authority area? How do you provide co-occurring treatment?

Integrated mental health and substance abuse treatment services are provided in all of three counties. It is recognized that integrated treatment produces better outcomes for individuals with co-occurring mental and substance use disorders. Integrated treatment occurs at the individual-practitioner level and includes all services and activities. The service integration FCCBH provides includes: integrated screening for mental and substance use disorders, integrated assessment, integrated treatment planning, integrated or coordinated treatment, and cross over between SUD and MH groups and services. Most clinicians serve both SUD and MII populations in all of our clinics. Dually diagnosed clients can enjoy seamless services regardless of principle need or where they enter services. Treatment modules have been developed based on co-occurring conditions rather than just SUD issues which has led to a better overall integrated care. Recovery Coaches work to help clients access needed community resources including physical and behavioral health needs.

Describe partnerships with primary care organizations and/or Federally Qualified Health Centers.

There are three Federally Qualified Health Centers (FQHC) in the FCCBH catchment area of which we enjoy close collaboration and mutual referrals. We have a FCCBH Licensed Mental Health therapist co-located in one of the FQHC sites serving low income and unfunded populations. Clinical Services provided include; Mental Health and Substance abuse screenings, assessments, individual and family therapy.

We work with Primary Care providers on a regular basis to coordinate care. (See below)

Describe your efforts to ensure that clients have their physical, mental and substance use disorder treatment needs met.

In May of 2013 we began an integrated model of care combining behavioral health care and physical health primary care. We have contracted with an APRN who is now co-located with our Carbon County Psychosocial Rehabilitation program (which is actually across the street from the Carbon County Outpatient Clinic Location) This service is available to Carbon and Emery county clients and allows for quality, assessable primary care for FCCBH clients. The APRN takes referrals regardless of ability to pay and has a zero based sliding fee scale. We provide truly integrated care by making the APRN a part of the clinic team. The APRN attends weekly combined case staffing, and share crisis and outreach resources. Our integrated physical health care clinic offers open access walk-in appointments.

In May 2013 we replaced a vacated case manager position with a new position titled "Nurse/Outreach Specialist". This position is an LPN level staff member who provides outreach to high risk clients who have difficulty following through or maintaining scheduled appointments. Medical observation and support as well as medication management is now provided out in the field, in the home and in the community

Recovery Plus: Describe your Plan to reduce tobacco and nicotine use by 5% from admission to discharge.

We have posted recovery plus signage inside and outside of all of our facilities and we enjoy tobacco free campuses. Key staff members in each county are trained in evidence based tobacco cessation curriculum and then classes will be offered to all of our clients in effort to encourage a smoke free life. Our groups are on a 12 week rotation. Every 24 weeks we offer consumers the chance to participate in a smoking cessation class. In addition, we incorporate lessons and discussion into our Level I and Level II SUD treatment services, on an on-going basis, to address the benefits of quitting tobacco and nicotine use. We also refer to the quit lines, and provide case management services for those who desire to quit smoking. For our participants that come in and out of jail, when they exit jail we always try to encourage them to stay tobacco free, and provide supports to them to continue that abstinence. We plan to increase and improve education regarding smoking cessation and the role this plays in addiction, relapse and recovery. We have "quit kits" available at our front office that we will hand out to anyone interested. These are provided in support by the Health Department. We have a section in our outpatient treatment program that focuses on wellness. We have family nights were we focus on abstinence based fun and we have a session that we focus on health and wellness of our families. In our supported living facilities, we have nicotine replacement supplements and tools available to those wishing to stop smoking, while they are waiting to receive on-going support/supplements through resources like the Quit Line in the mail.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

12) Women’s Treatment

Form B - FY16 Amount Budgeted: \$739,441

Form B - FY17 Amount Budgeted: \$704,905

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

Women’s specific treatment services are provided by FCCBH in each of our clinics. All SUD treatment programs include a group services specifically for women, using the Seeking Safety curriculum and/or Helping Women Recover. Continued training opportunities for new staff with these programs have been provided by the Division of Substance Abuse and Mental Health over the past several years. If these training opportunities by DSAMH were to be discontinued in the future, FCCBH would seek out other training opportunities in order to continue these programs in each of our clinics. Fidelity oversight of these programs in each of the clinics will be done through a polycom-based supervision monitoring system. This system is currently in place.

Priority for treatment is provided for pregnant and IV drug using women, in order according to the priority population criteria. Women are encouraged to express voice and choice with many aspects of their treatment, such as gender of primary therapist, in order to provide them with trauma-informed treatment options. We have incorporated the ACE as a standard assessment tool to better identify and serve those with past or current trauma. We have also increased our services around identifying and building parenting tools and skills over the past year in all three counties, as this has been identified as a potential stressor to many women with children as they enter recovery. FCCBH will provide transportation to services for pregnant women, or women with children, when needed.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

None

Describe any significant programmatic changes from the previous year.

No significant programmatic changes anticipated

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

13) Adolescent (Youth) Treatment

Form B - FY16 Amount Budgeted: \$64,764 Form B - FY17 Amount Budgeted: \$37,903

Describe the activities you propose to undertake and identify where services are provided. For each service, identify whether you will provide services directly or through a contracted provider.

FCCBH provides same day/open access services in all three counties for adolescent/youth. All youth assessed for services will be provided a full substance abuse and mental health assessment. FCCBH will offer the full continuum of outpatient treatment services. Clients will be initially placed in the appropriate level of care which will be subsequently adjusted to meet each individual's ongoing clinical need. Changes in the level of care will be made in accordance with the ASAM placement criteria. All personal recovery plans will be developed according to collaborative person-centered planning, and will be reviewed and modified according to the individual level of care requirement.

The FCCBH Adolescent Substance Use Disorder program will include group, individual, and family treatment for youth with SUD and with dual diagnosis. Implementation of the screening tool DUSI-R will be incorporated as part of all initial client assessments, to aid in determining risk and need and to avoid placement of low risk individuals in high risk groups. In addition, we will educate and train collaborative partners in the use of the DUSI-R Brief Screener for Youth, to aid in determining the appropriateness of referring an individual for services.

MRT (for youth) has been implemented in all counties. Other evidence based programs, including Adolescent Matrix, are also incorporated into Level I and Level II programming. Relapse prevention and program maintenance services are also available to adolescents who have been through some form of prior treatment. Family therapy groups are continually being enhanced as a key component of the adolescent treatment program. In effort to reduce barriers and provide earlier intervention, FCCBH does not charge for adolescent SUD treatment services

FCCBH is actively engaged in the process for evaluating and improving quality adolescent treatment by participating in the state-wide TRI project. We will complete the process and implement recommended changes to enhance adolescent treatment programming.

Describe efforts to provide co-occurring services to adolescent clients.

Four Corners has always provided a full-spectrum of services to adolescent clients, depending on identified need and medical necessity. Adolescents entering treatment that are endorsing a co-occurring mental health disorder will be provided with a LMHT for individual and family therapy. If needed, clients may also be provided with case management services (specific to youth and families) and/or may be referred for High Fidelity Wraparound services through the Family Resource Facilitator in Carbon and Emery Counties.

Multidisciplinary staffing of adolescents participating in both MH and SUD services takes place formally at least once weekly. If adolescents receiving treatment for co-occurring disorders are determined to have medication needs, they will be referred to either one of our in-house providers, our integrated primary care physician, or referred back to their primary care provider for a psychiatric evaluation.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change).

In house services (also known as silos of care) that have been emerging in the local human services agencies including DCFS, DJJS, along with youth treatment grants written by local schools and hospitals have led to a decrease in referrals and a decrease in numbers served in Four Corners Youth services.

Describe any significant programmatic changes from the previous year.

Implementation of the DUSI-R into treatment programming to aid in determining risk/need of adolescents and thus appropriate placement into treatment groups based on results of that tool.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

14) Drug Court

Form B - FY16 Amount Budgeted: \$417,342

Form B - FY17 Amount Budgeted: Felony \$202,163

Form B - FY17 Amount Budgeted: Family Dep. \$427,674

Form B - FY17 Amount Budgeted: Juvenile \$0

Form B1 - FY16 Recovery Support Budgeted: \$31,500

Form B1 - FY17 Recovery Support Budgeted: \$42,741

Describe the Drug Court eligibility criteria for each type of court (Felony, Family and Juvenile).

Due to size, this is attached at the end of the document

Describe Drug Court treatment, case management, and drug testing services you propose to undertake. For each service, identify whether you will provide services directly or through a contracted provider. Please identify and answer to each type of court in your response (Felony, Family Dep. and Juvenile).

The Four Corners Community Behavioral Health Center in collaboration with the Seventh District Court as well as Carbon, Emery and Grand Counties, has operated Certified Adult Family and Felony Drug Courts in Eastern Utah for over a decade, providing much needed quality services to these communities.

There are 5 Drug Courts currently in operation in the FCCBH catchment area. Carbon and Grand Counties each have both a Felony and Family Drug Court and Emery County has a Felony Drug Court. This is a collaborative effort between the local Court, Sheriff Department, Adult Probation and Parole and FCCBH.

Family and Juvenile Drug Court Treatment, in all counties, will be provided by FCCBH and is trauma Informed, gender specific and allows for MAT.

Level I and Level II treatment programs are offered to Drug Court participants (Family and Felony). Mental health and substance abuse treatment programming is available for all drug court participants regardless of treatment level. All treatment services and drug court fees are offered on sliding scale. Treatment groups offered include (but not limited to):

Motivational Interviewing, Moral Reconciliation Therapy, separate men and women's specific groups treatment, REBT, Life Skills, Parenting (Love Limits and Latitude), Codependency, Mind over Mood, DBT, Mind/Body Bridging, and Mindfulness Oriented Skills Training (MOST). Level I groups include: Matrix A&D education classes, family group, and maintenance group. Parenting group may also be provided as part of an individual's Level I program.

Program advancement is based on individual client progress and team clinical evaluation. Advancement in Drug Court is not contingent on treatment completion. All three drug courts are internally evaluated often, through steering committee meetings, for use of Drug Court best practice.

UA's for all Drug Court participants are captured through both a randomized, daily call-in, schedule system and through random home visits. There is a designated location in each county where those drug screens take place and an appropriate procedure that takes place during the collection process. All drug and alcohol screens will be initially collected (through a chain of custody procedure) using a combination of instant result 9-13 panel drug screen, breathalyzer and/or EtG panel dip to determine use. If a positive drug screen is contested by the client, then the secured sample will be sent off to a contracted provider (Redwood Labs) for GCMS testing.

Justify any expected increase or decrease in funding and/or any expected increase or decrease in the number of individuals served (15% or greater change). Please answer for each type of court (Felony, Family Dep. and Juvenile).

FCCBH does not expect an increase in funding between FY16 and FY17 budget, however, the budget listed above all Drug Court expense include those covered by sources other than State Drug Court funding.

Outline additional drug court fees assessed to the client in addition to treatment sliding scale fees. Please answer for each type of court (Felony, Family Dep. and Juvenile).

In addition to treatment sliding scale fees, Drug Court fees for both family and felony are also determined using a sliding scale.

Describe any significant programmatic changes from the previous year. Please answer for each type of court (Felony, Family Dep. and Juvenile).

As a result of JRI, many eligible participants for Drug Court, may not have acquired felony charges prior to being considered for the program. Thus, the courts in our areas are considering renaming the court program to "Problem-Solving Court." Other such names may evolve as familiarity with legislative changes around JRI is improved. Also as a result, clients will not require the presence of felony charges in order to take part in the program, but will need to be indicated as high risk/high need regarding their addiction.

Describe the Recovery Support Services you will provide with Drug Court RS funding. Please answer for each type of court (Felony, Family Dep. and Juvenile).

FCCBH will provide deposits for housing, one-time rental payments, dental, vision, physical health payments, and other creative supports to reduce barriers to social inclusion.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

15) Justice Reinvestment Initiative

Form B - FY16 Amount Budgeted: not listed FY16 Form B - FY17 Amount Budgeted: \$145,148

Identify the members of your local JRI Implementation Team.

FCCBH will work together with community partners to initially complete a local community needs assessment and from the results of that assessment, design local programming and supports to create effective alternatives to incarceration for this designated prison diversion population. The aim will be to engage and retain the defined population in SUD and MH treatment services, improve overall stability and functioning, and reduce recidivism. Four Corners has an ongoing meeting schedule established in all three counties. Initially, we met every month with each of the implementation teams. Currently, our scheduled meetings occur every other month. "A Checklist for Implementation of EBP" (SAMSA) will be used as a guide and continued practice for the JRI Implementation teams.

Implementation teams:

Carbon County

Presiding Judges: Judge George Hammond and Judge Thomas
Regional AP&P Director- Richard Laursen
County Attorney: Jeremy Humes,
Local Substance Abuse/Mental Health Director Designee: Kara Cunningham
Sheriff: Sheriff Jeff Wood
Jail Commander: Justin Sherman
Defense Attorney: David Allred
County Commissioner: Jake Mellor
Justice Court Judge: John Carpenter

Emery County

Presiding Judge: Judge Thomas
Regional AP&P Director- Richard Laursen
County Attorney: Brent Langston/Mike Olsen
Local Substance Abuse/Mental Health Director Designee: Jennifer Thomas
Sheriff: Sheriff Greg Funk
Defense Attorney: David Allred
County Commissioner: Keith Brady
Justice Court Judge: Steve Stream

Grand County

Presiding Judge: Mary Manley
Regional AP&P Director- Richard Laursen
County Attorney: Andrew Fitzgerald
Local Substance Abuse/Mental Health Director Designee: Belinda Hurst
Sheriff: Sheriff White
Jail Commander: Veronica
County Commissioner: Liz Tubbs

Describe the evidence-based substance abuse screening, assessment, prevention, treatment, and recovery support services you intend to implement including addressing criminal risk factors.

FCCBH will comply with the standards that are outlined in the Utah State JRI rule, R523-4, regarding screening, assessment, prevention, treatment, and recovery support services.

The focus of Four Corners services will be on effective screening, engagement of and retention into evidenced based treatment services and supports. Our current screening and assessment process, including use of the LS-RNR assessment tool, allows for the distinction between high risk and low risk individuals and a treatment service plan to eliminate mixing these populations will be established. For this population, the full continuum of FCCBH services and care may be utilized to stabilize and treat.

Prevention Plan- We plan to use universal prevention programs to reduce widespread risk through community-wide targeting low as well as high risk groups.

Treatment- FCCBH staff involved in the JRI effort will be trained and provide evidenced based treatment interventions including but not limited to; Moral Reconciliation Therapy, Motivational Interviewing, REBT, and other curriculum for decreasing criminal thinking. For persons with serious and persistent mental illness, stabilization units in Emery and Carbon County will be created and utilized, when suitable, as an alternative to incarceration and/or inpatient psychiatric hospitalization. A Housing First model will be used. Clients supported by the JRI will be able to access resources including case management, residential treatment, MAT services, Naloxone kits and other services as clinically indicated.

Identify training and/or technical assistance needs.

Needs include ongoing training around MRT and financial support to supervise and monitor that practice to fidelity. More identification and training around other evidenced based models that support the JRI population.

Local Authority:

Form B – Substance Abuse Treatment Budget Narrative

16) Drug Offender Reform Act

Form B - FY16 Amount Budgeted: \$73,857

Form B - FY17 Amount Budgeted: \$44,041

In accordance with Section 63M-7-305(4)(a-b) of the Utah Code, Please Fill out the 2016-7 Drug Offender Reform Act Plan in the space below. Use as many pages as necessary. Instructions for the Plan are as Follows:

- 1. Local DORA Planning and Implementation Team:** List the names and affiliations of the members of your Local DORA Planning and Implementation Team. Required team members include: Presiding Judge/Trial Court Executive (or designee), Regional AP&P Director (or designee), District/County Attorney (or designee), and Local Substance Abuse Authority Agency Director (or designee). Other members may be added to the team at the local area's discretion and may include: Sheriff/Jail, Defense Attorney, and others as needed.

Carbon County

Presiding Judges: Judge George Harmond and Judge Thomas

Regional AP&P Director- Richard Laursen

County Attorney: Jeremy Humes,

Local Substance Abuse Director Designee: Kara Cunningham

Sheriff: Sheriff Jeff Wood

Defense Attorney: David Allred

Emery County

Presiding Judge: Judge Thomas

Regional AP&P Director- Richard Laursen

County Attorney: Mike Olsen

Local Substance Abuse Director Designee: Jennifer Thomas

Sheriff: Sheriff Greg Funk

Defense Attorney: David Allred

- 2. Individuals Served in DORA-Funded Treatment:** How many individuals will you serve in DORA funded treatment in SFY 2017? How many individuals currently in DORA-funded treatment services do you anticipate will be carried over into SFY 2016 (e.g., will still be in DORA-funded treatment on July 1, 2016)?

Expected clients served is 19 individuals with 7 of these in the program on July 1, 2017.

- 3. Continuum of Treatment Services:** Describe the continuum of substance use disorder treatment and recovery services that will be made available to DORA participants in SFY 2015, including locally provided services and those you may contract for in other areas of the state. The list should include Assessment and Drug Testing, if applicable to your plan.

FCCBH makes available comprehensive substance abuse assessment, treatment and drug testing services to adults with drug-related felony offenses, referred into DORA by the courts and AP&P in Carbon and Emery Counties. FCCBH treatment program also complies with the standards outlined in the Utah State JRI statute, R523-4.

Programming available includes Level I (outpatient) and Level II (Intensive outpatient) treatment, in accordance with the ASAM placement criteria. Mental health and substance abuse treatment programming is available for all DORA clients regardless of treatment level.

Level I and Level II treatment programs are offered to Drug Court participants (Family and Felony). Mental health and substance abuse treatment programming is available for all drug court participants regardless of treatment level. All treatment services and drug court fees are offered on sliding scale. Treatment groups offered include (but not limited to): Motivational Interviewing, Moral Reconciliation Therapy, separate men and women's specific groups treatment, REBT, Life Skills, Parenting (Love Limits and Latitude), Codependency, Mind over Mood, DBT, Mind/Body Bridging, and Mindfulness Oriented Skills Training (MOST). Level I groups include: Matrix A&D education classes, family group, and maintenance group. Parenting group may also be provided as part of an individual's Level I program.

Local Authority:

16) Drug Offender Reform Act (Cont.)

Program advancement is based on individual client progress and team clinical evaluation. Individual substance abuse and mental health therapy is also available to all DORA clients. All clients referred in DORA are drug tested on the same randomized system as other Level I/Level II participants; minimum of once weekly.

4. Evidence Based Treatment: Please describe the evidence-based treatment services you will provide, including how you will incorporate these principles into your DORA-funded treatment services.

To determine treatment need, FCCBH will provide DORA clients with a full substance abuse and mental health assessment that includes use of the MAST, SASSI and other evaluation instruments. The level of care recommended will be provided in accordance with the ASAM placement criteria and is indicated as Level I, II, III, etc. Clients may be provided a spectrum of services, based on recommendation, ranging from preventative services through Level II (Intensive Outpatient) treatment. Any client requiring a higher level of care, including residential services (Level III) will be served through a referral process to a contracted facility. All recovery plans will be developed in consideration of collaborative Person Centered Planning. These recovery plans will be reviewed regularly and modified according to the individual's ASAM level of care criteria. One way that FCCBH assures that the treatment being provided is Person Centered rather than program-centered is by these regular reviews of ASAM placement. Thus the individual's treatment content is adjusted to meet each individual's ongoing clinical need.

Recovery teams will regularly review DORA client progress and status in treatment and jointly recommend the appropriate movement through the levels of care. Recommendations for treatment, progress in treatment, and other treatment benefitting information will be shared with the referring DORA agent, with active ROI. A variety of evidenced based classes and therapeutic groups will be made available, based on the client's needs, deficits or level of motivation. These will include the Stages of Change group (based on the Motivational Interviewing Model) for the more ambivalent client and/or the Interim Group, to aid in increased cognitive functioning and basic life reconstruction. A Recovery Coach will aid clients in staying on course, meeting their basic needs and accessing community resources. All educational and program materials will use evidence-based programming. A balance of incentives and sanctions will be used to encourage pro-social behavior and treatment participation. Treatment quality, treatment fidelity and program integrity will be consistently monitored by ongoing internal and external supervision, auditing and review.

The outpatient program will include a women-specific treatment component. FCCBH will provide transportation to services for pregnant women, or women with children, when needed. When medically necessary, DORA clients will be referred to a psychiatrist for medication evaluation and management. Clients with co-occurring mental health and substance use disorders may be referred to a mental health therapist for more concentrated attention to a mental health disorder. Program services will include: individual and couples counseling; family and group therapy; individual and group therapeutic behavior services; psycho-education classes; case management services as needed, and ongoing random drug screen urine analysis.

FCCBH will educate clients about Medication Assisted Treatment (MAT) options; when clinically indicated and the client is amenable. When MAT is included as part of a recovery program, MAT will be indicated in the client treatment plan, whether the services are provided internally or referred to another appropriate facility/provider. All MAT recommendations will be shared with referring agent/probation officer.

DORA clients presenting with medical concerns/conditions, as the result of specific medically focused inquiries in the assessment process, will be referred to the FCCBH in-house APRN, a client-preferred primary care physician, the nearest FQHC, or the nearest office of SEUHD to screen for, prevent and treat serious chronic medical conditions including HIV/AIDS, Hepatitis B, C and tuberculosis.

With a release of information signed by each participant, treatment, supervision and criminal justice agencies will coordinate and communicate individual needs, progress, correctional supervision requirements and will measure progress in meeting treatment and supervision goals and objectives.

5. Budget Detail and Narrative Complete the Budget Detail and Narrative form on the following page. This is intended to be an overview/summary of your DORA budget for purposes of the USAAV Council's review of your plan. The budget amount listed on this page includes other resources in addition to DORA funding utilized to fund DORA services. The amount budgeted on the following page reflects the state DORA allocation for FY16.

Local Authority:

Budget Detail and Narrative

Complete each budget category below by including the cost and quantity of items to be purchased, and a brief narrative for each category describing what will be purchased with DORA funding. (Please limit your Budget Detail and Narrative to one or two pages)

Personnel

Briefly describe the Personnel costs you will pay for with DORA funding. You need only list the following for each position: the person's name, job title, %FTE, and total for salary and benefits.

Total Personnel Costs	\$ 44,041
------------------------------	------------------

(Provide budget detail and narrative here)

Lance Wright – LSAC 8% \$5,128

Heather Towndrow – MHT 14% \$12,414

Daniel Gibson – SSW 24% \$11,307

Kara Cunningham – Director/MHT \$9,926

Dane Keil – ACMHC 4% \$2,875

Ammon Sorenson – MHT 3% \$2,391

Contract Services

Briefly describe the Contract Services you will pay for with DORA funding.

Total Contract Costs	\$ 0
-----------------------------	-------------

(Provide budget detail and narrative here)

Equipment, Supplies and Operating (ESO)

Briefly describe the ESO costs you will pay for with DORA funds. Include item descriptions, unit costs and quantity of purchases.

Total ESO Costs	\$ 0
------------------------	-------------

(Provide budget detail and narrative here)

Travel/Transportation

Briefly describe the Travel/Transportation costs you will pay for with DORA funding. Include your travel destination, travel purpose, mileage cost, cost of lodging, per diem, etc.

Total Travel/Training Costs	\$ 0
------------------------------------	-------------

(Provide budget detail and narrative here)

Total Grant	\$ 44,041
--------------------	------------------

Local Authority:

Application for Facilities
Seeking a Provisional
Mental Health/Substance Use Disorder Justice Certification

Please note that only treatment sites identified in this application will be certified

Agencies wishing to certify as a provider under Utah's justice reform must certify each treatment location separately. The agency must have a license to provide inpatient/outpatient substance use disorder treatment and or social detoxification through the Department of Human Services, Office of Licensing. Information about the application process for those licenses may be found at:
<http://hslic.utah.gov/application-options/preparing-for-licensure/>

The certification process consists of:

- Treatment sites submit the 2 page application in this packet
- After review of the application, the DSAMH issues a provisional certification that can last up to 1-year.
- The Director of the site participates in a phone interview.
- A 3 to 5-hour site visit completed by DSAMH.
- DSAMH will issue a Site Visit Report.
- The site will provides DSAMH with an agency response to the accuracy of information contained in the report and way to work on any identified process improvement opportunities
- A final report will be issued by DSAMH that includes the site's response and process improvement plan.
- The site will submits required data to DSAMH.
- DSAMH will issue a certification that expires 1 to 2-years from the end date of the provisional certification.
- The site will submit a request for recertification at least 6-weeks prior to the expiration date of the certification

All applications submitted to DSAMH must meet the certification Standards set forth in R523-4 <http://www.rules.utah.gov/publicat/bulletin/2015/20151115/39864.htm>. Once a review of your application is completed, DSAMH will issue a Notice of Agency Action that will inform you that your site has been accepted for certification or your application has been denied, along with an explanation for the denial, and the process for appealing the denial. Please anticipate that the review and notification process can take up to 3-weeks.

Please find attached to this Application packet the following additional information:

- Appendix 1: A copy of R523-4, the rule outlining the requirements and standards of justice certification.
- Appendix 2: A copy of the DSAMH's Directives for Justice Date Submission.
- A supplemental copy of the application check list that will be completed by DSAMH to determine each site's ability to meet the requirements found in statute needed for certification.

Provisional MH/SUD Justice Certification Application Continued†

SITE 1:

Site Name: Four Corners Community Behavioral Health – Carbon Clinic

Site Administrator's Name: Kara Cunningham, CMHC

Address: 575 E. 100 S.

Price, Utah 84501

Phone Number: 435-637-2358 Administrator's Email Address: kcunningham@fourcorners.ws

Type of Services: Substance Use Disorders Mental Health Disorders Co-occurring Disorders
 Education/Prevention Outpatient Intensive Outpatient Inpatient
 Residential

SITE 2:

Site Name: Four Corners Community Behavioral Health- Grand Clinic

Site Administrator's Name: Belinda Hurst, CMHC

Address: 198 East Center Street

Moab, Utah 84532

Phone Number: 435-259-6131 Administrator's Email Address: bhurst@fourcorners.ws

Type of Services: Substance Use Disorders Mental Health Disorders Co-occurring Disorders
 Education/Prevention Outpatient Intensive Outpatient Inpatient
 Residential

SITE 3:

Site Name: Four Corners Community Behavioral Health- Emery Clinic

Site Administrator's Name: Jennifer Thomas, LCSW

Address: 45 E. 100 S.

Castledale, Utah 84513

Phone Number: 435-381-2432 Administrator's Email Address: jthomas@fourcorners.ws

Type of Services: Substance Use Disorders Mental Health Disorders Co-occurring Disorders
 Education/Prevention Outpatient Intensive Outpatient Inpatient
 Residential

† Please copy this page and complete for additional sites being submitted in this request

Supplemental Check List
Community Based Treatment Services Continued

Agency Name: Four Corners Community Behavioral Health

Agency Director's Name: Karen Dolan, LCSW

Agency Director's Email Address: kdolan@fourcorners.ws

1. FOR EACH SITE BEING CERTIFIED, PLEASE PROVIDED A BRIEF DESCRIPTION OF :

- a. Type of license from The Utah Office of Licensing for each site being certified;
 - **Outpatient Treatment: Emery, Carbon, Grand, FCCBH Green River Clinic**
 - **Residential Support: Friendship Center, Willows**
 - **Day Treatment: New Heights, Interact**
- b. Accreditations; - **Not Applicable**
- c. Levels of care:
 - i. Criminogenic- High, Moderate, Low- **Outpatient treatment provided in all three counties for criminogenic risk levels low, moderate, and high.**
 - ii. Mental Health Disorders- Residential, Inpatient, Intensive Outpatient, Outpatient, and **Will be serving clients on an outpatient basis, with varying levels of intensity up to Intensive outpatient. All diagnosable (behavioral health) Axis I and II, MH and SUD disorders will be served through each of our clinics.**
 - iii. Substance Use Disorders per ASAM; **The level of care recommended will be provided in accordance with the ASAM placement criteria and is indicated as Level I,II, III, etc. Clients may be provided a spectrum of services, based on recommendation, ranging from preventative services through Level II (Intensive Outpatient) treatment.**
- d. Population Capacity for Males and Females FCCBH serve both men and women with treatment needs, without exception.
- e. Evidence Based Practices currently being used
Treatment groups offered include:
Motivational Interviewing, Moral Reconciliation Therapy, separate men and women's specific (seeking safety/TREM) groups treatment, REBT, Life Skills, Mind over Mood, Parenting (Love Limits and Latitude), Codependency, DBT, Mind-Body Bridging, Motivational Enhancement Therapy (MET), and Mindfulness Oriented Skills Training (MOST), PRIME for Life, Matrix A&D education classes, family group, and Relapse Prevention Therapy (RPT), Straight Ahead: Transition skills for recovery.

2. ASSURANCES

- a. I attest to the validity of the information I am providing in this application.
- b. I agree to comply with the Department of Human Services Office of Licensing and the Division of Substance Abuse and Mental Health (DSAMH) rules that govern the licensing/certification of programs providing screening, assessment, prevention, treatment and recovery support services for adults required to participate in services by the criminal justice system. I also agree to comply with all applicable local, State and Federal laws and regulations.
- c. I attest that all employees using screening, assessment, education/prevention and treatment tools have completed training recommended by the developer of the specific instrument being used and/or approved by the DSAMH.
- d. I attest that the site will attempt to either obtain the results from another source or administer the most current version of the Level of Service Inventory-Revised: Screening Version (LSI-R:SV), and the Level of Service/Risk, Need, Responsivity (LS/RNR) for males and the Women's Risk Needs Assessment (WRNA) for females to screen for criminogenic risk, or use another evidence based tool or process germane to the treatment population.
- e. I attest that criminogenic assessments will meet the standards set forth in R523-4-4(3)(c) and (d).*
- f. I attest that substance use and/or mental health disorder screening, assessment and treatment tools, instruments and modalities provided in this program will meet the standards set forth in R523-4-5, R523-4-6 and R523-4-8.*

- g. I agree to provide and submit admission and discharge data as outlined in the DSAMH's most current Division Directives.*
- h. For sites wishing to provide education/prevention services: I attest the curriculum used is on the Utah's registry of evidence-based prevention interventions per R523-9 and address substance use, mental health and criminogenic needs and meet the standards set forth in R523-4-7.*
- i. I agree to fully participate in monitoring visits by the DSAMH.
- j. I certify that clients will not be discharged from services because of a positive drug test and that treatment will be reassessed and modified to meet the needs of the client.
- k. I certify that medication-assisted treatment will be strongly considered for treatment of mental health disorders and opioid, alcohol and nicotine use disorders.
- l. I certify this agency will complete and submit the National Survey on Substance Abuse Treatment Services as required by R523-4-4(10)(n)

Melissa Huntington, CMHC
Signature of Authorizing Officer

4/22/16
Date

Eligibility Criteria for Participation in Carbon County Family Dependency Drug Court

- Screening and Approval by Carbon County DCFS
 - Excludes individuals with a charge of aggravated assault and/or sexual assault
 - May exclude individuals with aggravated distribution charge
 - Potential participants who do not pass this first level of screening are not ordinarily reviewed further for the drug court program
 - If participation is approved by the Carbon County DCFS, a clinical assessment is performed
 - The individuals have to be court involved with DCFS and Juvenile Court.
- Clinical SUD / MH Assessment (at clinic or jail)
 - Diagnostic Interview - detailed history (substance use, trauma, psychosocial, major mental health, cognitive deficits, suicidality, etc.) to ascertain the existence of an SUD Spectrum - Diagnosis of Chemical or Substance (specific or poly-) Dependence
 - Complete a treatment plan based on current prevalent need, reassessed periodically
 - LS/RNR score indicating moderate to very high risk (11-43)
 - Risk and Responsivity to determine suitability for rehabilitation
 - ASAM Level II or III need of services
 - SASSI- "High Probability of Substance Use Dependence"
 - MAST (revised) score indicating "moderate" or "problem drinker" (4 or higher)
 - RANT – High Risk / High Need
- Ongoing Multi-disciplinary and ASAM staffing and reassessment
 - monitor client progress and need for increased or decreased level of care
 - ascertain relapse cues and client-centered relapse prevention and education need
 - vocational rehabilitation and DWS resource eligibility
 - adult education evaluation to determine scholastic aptitude

Eligibility Exclusion

- Aggravated Assault
- Severe Mental Illness, which precludes an individual from adequate functioning
 - Severe Mania, Hallucinations and/or delusional, Psychotic
 - Individuals unable or unwilling to be managed with psychotropic pharmacology
- Mental illness or retardation, or other factors that seriously inhibit effective functioning or severe factors that cannot be addressed by available services
- Individuals who are unable, by physician order, to reduce or abate narcotic medication use

Eligibility Criteria for Participation in Seventh District Carbon Adult Drug Court

- Legal Screening and Approval by Carbon County Prosecutor
 - Excludes individuals with a charge of aggravated assault and/or sexual assault
 - May exclude individuals with aggravated distribution charge
 - May exclude individuals with “alcohol only” charge(s)
 - Potential participants who do not pass this first level of screening are not ordinarily reviewed further for the drug court program
 - If participation is approved by the Carbon County Deputy Prosecutor, a clinical screen is performed
- Clinical SUD / MH Assessment (at clinic or jail)
 - Diagnostic Interview - detailed history (substance use, trauma, psychosocial, major mental health, cognitive deficits, suicidality, etc.) to ascertain the existence of an SUD Spectrum - Diagnosis of Chemical or Substance (specific or poly-) Dependence
 - Complete a treatment plan based on current prevalent need, reassessed periodically
 - LS/RNR score indicating moderate to very high risk (11-43)
 - Risk and Responsivity to determine suitability for rehabilitation
 - ASAM Level II or III need of services
 - SASSI- “High Probability of Substance Use Dependence”
 - MAST (revised) score indicating “moderate” or “problem drinker” (4 or higher)
 - RANT – High Risk / High Need
- Ongoing Multi-disciplinary and ASAM staffing and reassessment
 - monitor client progress and need for increased or decreased level of care
 - ascertain relapse cues and client-centered relapse prevention and education need
 - vocational rehabilitation and DWS resource eligibility
 - adult education evaluation to determine scholastic aptitude

Eligibility Exclusion

- Aggravated Assault
- Severe Mental Illness, which precludes an individual from adequate functioning
 - Severe Mania, Hallucinations and/or delusional, Psychotic
 - Individuals unable or unwilling to be managed with psychotropic pharmacology
- Mental illness or retardation, or other factors that seriously inhibit effective functioning or severe factors that cannot be addressed by available services
- Individuals who are unable, by physician order, to reduce or abate narcotic medication use

Eligibility Criteria for Participation in Emery Problem-solving Drug Court

- Legal Screening and Approval by Emery County Prosecutor
 - Excludes individuals with a charge of aggravated assault and/or sexual assault
 - May exclude individuals with aggravated distribution charge
 - May exclude individuals with “alcohol only” charge(s)
 - Potential participants who do not pass this first level of screening are not ordinarily reviewed further for the drug court program
 - If participation is approved by the Emery County Deputy Prosecutor, a clinical screen is performed
- Clinical Screen Interview (conducted in jail or upon release, by therapist)
 - Ascertain interest in voluntary inclusion into the problem-solving drug court treatment program, and to help each applicant establish a general understanding of drug court rules and procedures.
 - To determine immediate risk to self or others by virtue of mental health issues (suicidal/homicidal) or substance intoxication, acute withdrawal or impairment
 - Consult with team physician to determine appropriateness for Medication Assistance
 - Both MAT and Psychopharmacological
 - Client signs an “agreement to participate”
 - Client signs a “release of information” for the drug court team personnel
 - Client immediately enrolls in Level II IOP ambulatory services, the day of release
 - Request collateral information from collaborative agencies
- Clinical SUD / MH Assessment (conducted at the clinic, within one week of release)
 - Diagnostic Interview - detailed history (substance use, trauma, psychosocial, major mental health, cognitive deficits, suicidality, etc.) to ascertain the existence of an SUD Spectrum - Diagnosis of Chemical or Substance (specific or poly-) Dependence
 - Complete a treatment plan based on current prevalent need, reassessed periodically
 - LS/RNR score indicating moderate to very high risk (11-43)
 - Risk and Responsivity to determine suitability for rehabilitation
 - ASAM Level II or III need of services
 - SASSI-3 score indicating “High Probability of Substance Use Dependence”
 - MAST (revised) score indicating “moderate” or “problem drinker” (4 or higher)
 - RANT – High Risk / High Need
 - OQ 45
- Ongoing Multi-disciplinary and ASAM staffing and reassessment
 - monitor client progress and need for increased or decreased level of care
 - ascertain relapse cues and client-centered relapse prevention and education need
 - vocational rehabilitation and DWS resource eligibility
 - adult education evaluation to determine scholastic aptitude

Eligibility Exclusion

- **Aggravated Assault**
- **Severe Mental Illness, which precludes an individual from adequate functioning**
 - **Severe Mania, Hallucinations and/or delusional, Psychotic**
 - **Individuals unable or unwilling to be managed with psychotropic pharmacology**
- **Mental illness or retardation, or other factors that seriously inhibit effective functioning or severe factors that cannot be addressed by available services**
- **Individuals who are unable, by physician order, to reduce or abate narcotic medication use**

Eligibility Criteria for Participation in Grand County Problem-solving Drug Court

- Recommendation for screening by the Grand County Prosecutor
- Determined to be High Risk/High Need as screened by the RANT
- Determined to have a Substance Use Dependence Disorder as determined by a licensed mental health clinician, based on the criteria set forth by the ICD-10.
- No exclusions for violent crimes or distribution charges.
- May be excluded due to medical or intense mental health conditions that make it impractical for participation in Problem Solving Court.
- Each candidate evaluated through objective criteria based on Best Practice Guidelines
- Clinical SUD / MH Assessment
 - Diagnostic Interview - detailed history (substance use, trauma, psychosocial, major mental health, cognitive deficits, suicidality, etc.) to ascertain the existence of an SUD Spectrum - Diagnosis of Chemical or Substance (specific or poly-) Dependence
 - Complete a treatment plan based on current prevalent need, reassessed periodically
 - LS/RNR score indicating moderate to very high risk (11-43)
 - Risk and Responsivity to determine suitability for rehabilitation
 - ASAM Level II or III need of services
 - SASSI-3 score indicating "High Probability of Substance Use Dependence"
 - MAST (revised) score indicating "moderate" or "problem drinker" (4 or higher)
 - RANT – High Risk / High Need
 - OQ 45
- Ongoing Multi-disciplinary and ASAM staffing and reassessment
 - monitor client progress and need for increased or decreased level of care
 - ascertain relapse cues and client-centered relapse prevention and education need
 - vocational rehabilitation and DWS resource eligibility
 - adult education evaluation to determine scholastic aptitude

Eligibility Criteria for Grand County Family Drug Court

- Must have an open case with DCFS.
- Determined to be High Risk/High Need as screened by a licensed clinical mental health clinician (CMHC, LCSW).
- Determined to have a Substance Use Dependence Disorder as determined by a licensed mental health clinician (CMHC, LCSW), based on the criteria set forth by the ICD-10.
- May be excluded due to medical or intense mental health conditions that make it impractical for participation in Problem Solving Court.
- Each candidate evaluated through objective criteria based on Best Practice Guidelines
- Clinical SUD / MH Assessment

- Diagnostic Interview - detailed history (substance use, trauma, psychosocial, major mental health, cognitive deficits, suicidality, etc.) to ascertain the existence of an SUD Spectrum - Diagnosis of Chemical or Substance (specific or poly-) Dependence
 - Complete a treatment plan based on current prevalent need, reassessed periodically
- ASAM Level II or III need of services
- SASSI-3 score indicating "High Probability of Substance Use Dependence"
- MAST (revised) score indicating "moderate" or "problem drinker" (4 or higher)
- OQ 45
- Ongoing Multi-disciplinary and ASAM staffing and reassessment
 - monitor client progress and need for increased or decreased level of care
 - ascertain relapse cues and client-centered relapse prevention and education need
 - vocational rehabilitation and DWS resource eligibility
 - adult education evaluation to determine scholastic aptitude

Form C – Substance Abuse Prevention Narrative

1. List your prioritized communities and prioritized risk/protective factors.

Community	Risk Factors	Protective Factors	Link to Strategic Plan
Carbon County	<ul style="list-style-type: none"> • Low Commitment to School • Early Initiation of ASB • Depressive Symptoms 	<ul style="list-style-type: none"> • Comm. Rewards • Family Attachment 	Due to be posted by Dec 2016 @ CARE4Carbon.org
Grand County	<ul style="list-style-type: none"> • In phase 1 of CTC 	—————>	Projected completion Spring 2017
Emery County (Emery County Youth Coalition)	<ul style="list-style-type: none"> • Perceived Risk of Use 	<ul style="list-style-type: none"> • School Rewards 	Emery County Youth Coalition (attached)
Emery County (Cheer Coalition)	<ul style="list-style-type: none"> • Low Commitment to School • Low Neighborhood Attachment 	<ul style="list-style-type: none"> • Community Rewards 	
FCCBH Region	<ul style="list-style-type: none"> • Perceived Risk of Use • Community Disorganization 		

2. In the space below describe prevention capacity plan for FY2017 within your area. This may include attendance at conferences, workshops, training on evidence based programming, and building coalitions.

FY17 will be a time of tremendous growth. Our base capacity to offer Botvin Life Skills, as a means to address our region wide priority of “Perceived Risk,” is continuing to expand to a full fidelity offering across all areas of our region. Training and necessary capacity will be identified and implemented as needed to maintain fidelity.

In addition to this region wide effort we are diligently working to build community capacity for the implementation of the Communities that Care Coalition Structure. Two communities in our catchment area (Carbon & Grand) are moving toward contracting with the division for matching funds and plan to hire coordinators for their local coalition. A third community (Emery) is working to build the capacity of the Emery County Youth coalition, as well as maintaining a well-established CTC coalition in Green River.

Our intent is to provide support to the infrastructure needed for these two coordinator staff positions, as well as technical assistance to all SA prevention coalitions within our region. This will include developing local expertise through trainings and professional development. (ie: SAPST, UPCA Summit, CADCA, CTC Facilitator training, Fall Conference, and others as needed.)

Finally we are continuously working to increase our capacity to support EASY. We are hopeful that capacity built through our community coalitions will increase our ability to see a higher level of implementation in this area. To provide this, we are seeking to host training and provide continued technical assistance to our local law enforcement to ensure completion and timely reimbursement for the program.

3. Attach Logic Models for each program or strategy.

Program Name: Botvin Life Skills			Cost: \$65,728		Evidence Based: <u>Yes</u> or No			
Agency: FCCBH			Tier Level: Blueprints- Model					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	<p>Reduced All Grades lifetime use.</p> <p>Alcohol: 26.9%</p> <p>Tobacco: 18.9%</p>	<p>Perceived Risk of Drug Use</p> <p>Attitudes Favorable toward ASB.</p>	<p><u>Carbon</u></p> <p>Helper Middle School: Approx. #: 200</p> <p>Mt. Harmon Middle School: Approx. #: 200</p> <p><u>Emery</u></p> <p>San Rafael Approx. #: 90</p> <p>Canyon View Approx. #: 100</p> <p><u>Grand</u></p> <p>Grand County Middle School Approx. #: 225</p>			<p>Levels I, II, & III will be taught to Carbon county 6th 7th and 8th Graders at a minimum of 1 45 min lesson per week and a limit of 1 lesson per day.</p> <p>Levels II, & III will be taught to Grand and Emery 7th and 8th Graders at a minimum of 1 45 min lesson per week and a limit of 1 lesson per day.</p>	<p>Maintain or decrease perceived risk of drug use</p> <p>Maintain or decrease favorable attitudes to ASB.</p>	<p>Life time use reported by All Grades</p> <p>Alcohol: ≤25%</p> <p>Tobacco: ≤15%</p>
Measures & Sources	2015 SHARP Survey	SHARP Survey Pre test					SHARP Survey Pre/Post test data	2021 SHARP Survey

Program Name: Carbon County CTC Building			Cost: \$19,604		Evidence Based: <input checked="" type="radio"/> Yes or No			
Agency: FCCBH			Tier Level: Blueprints - Promising					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	Reduced underage lifetime alcohol use. All Grades: 28.3%	Early Initiation of ASB Low commitment to school.	Invest time and political capital on community leaders and volunteers who can build and maintain a CTC Model in Carbon County.			Provide training and technical assistance in CTC process and fidelity.	Program selection and fidelity implementation selected to address identified priority factors.	Sustain and maintain community coalition with the political capital to effect change. Reduced lifetime use all grades from 30.2% to ≤28%
Measures & Sources	2015 SHARP Survey					Coalition Meeting attendance, training, and minute logs.	Program selection matches registry for identified factors. Fidelity evaluation documentation.	Coalition Meeting attendance and minutes logs 2023 SHARP Survey

Program Name: Green River CHEER CTC Coalition				Cost: \$4,266	Evidence Based: <u>Yes</u> or No			
Agency: FCCBH				Tier Level: Blueprints- Promising				
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	Reduce lifetime alcohol use All Grades: 36.9%	Low neighborhood attachment Low commitment to school	Universal population of Green River. Approx. #: 1000			Provide technical assistance and training to sustain and maintain CTC	Increase neighborhood attachment Increase commitment to school Use SPF model to evaluate current goals and establish new means to address the need..	Decreased lifetime alcohol use from 36.9% to ≤33%
Measures & Sources	2015 SHARP	SHARP				Coalition training, attendance, and minutes logs.	Coalition training, attendance, and minutes logs.	2019 SHARP

Program Name: EASY			Cost: \$10,488		Evidence Based: <u>Yes</u> or No			
Agency: FCCBH			Tier Level:					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	Maintain or Decrease underage drinking.	Perceived availability of alcohol Community laws and norms favorable to use.	Universal: Youth ages 12- 21 years living in Four Corners Region.			Organize quarterly compliance checks w/in Emery and Carbon county, for a total of 20 grocery and convenience stores, by law enforcement officers. An average of 2.5 hours per compliance check. 80 individual checks total per year. Continue encouraging Grand County city/county officials to see the importance of checks/enforcement.	Reduce perceived availability of alcohol Reduce community laws and norms favorable to drug use. Establish base line compliance rates for Carbon, Emery, & Grand.	≤28.9% all grades lifetime use.
Measures & Sources	FCCBH County compliance check records	SHARP survey FCCBH Compliance check data				FCCBH program records FCCBH County compliance check records	Baseline: 2015 SHARP survey Benchmark: 2017 SHARP survey	2019 SHARP Survey

Program Name: Emery County Youth Coalition (SPF)				Cost: \$17,260	Evidence Based: <u>Yes</u> or No			
Agency: FCCBH				Tier Level:				
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	Reduce Chewing Tobacco use in 10 th graders: 18.9% & 12 th graders: 19.7%	Perceived risk of drugs.	Emery County High School			<p>Provide training and technical assistance in SPF.</p> <p>Provide training and technical assistance in the formation bylaws and coalition standards. (ie: student involvement standards, meeting frequency, leadership structure, etc.)</p>	<p>Reduce perceived availability of drugs.</p> <p>Establish a functioning youth leadership board.</p> <p>Identify clear goals through the SPF process based on a community (school) needs assessment.</p>	<p>Maintain or decrease Chewing Tobacco use in 10th graders: <18.% & 12th graders: <19.7%</p>
Measures & Sources	2015 SHARP Survey	SHARP Survey				Coalition Meeting & minute logs.	Coalition Meeting & minute logs.	<p>Coalition Meeting attendance and minutes logs</p> <p>2023 SHARP Survey</p>

Emery Youth Coalition

— Our Plan —

Our Cause

We are a part of this coalition because...

We are the future.

We have the inside scoop.

We want to bring awareness to our community.

We want to gain community support.

We want to better our school.

Washington D.C. Conference:

In February, we attended CADCA's National Leadership Forum.

It was for coalitions nationwide.

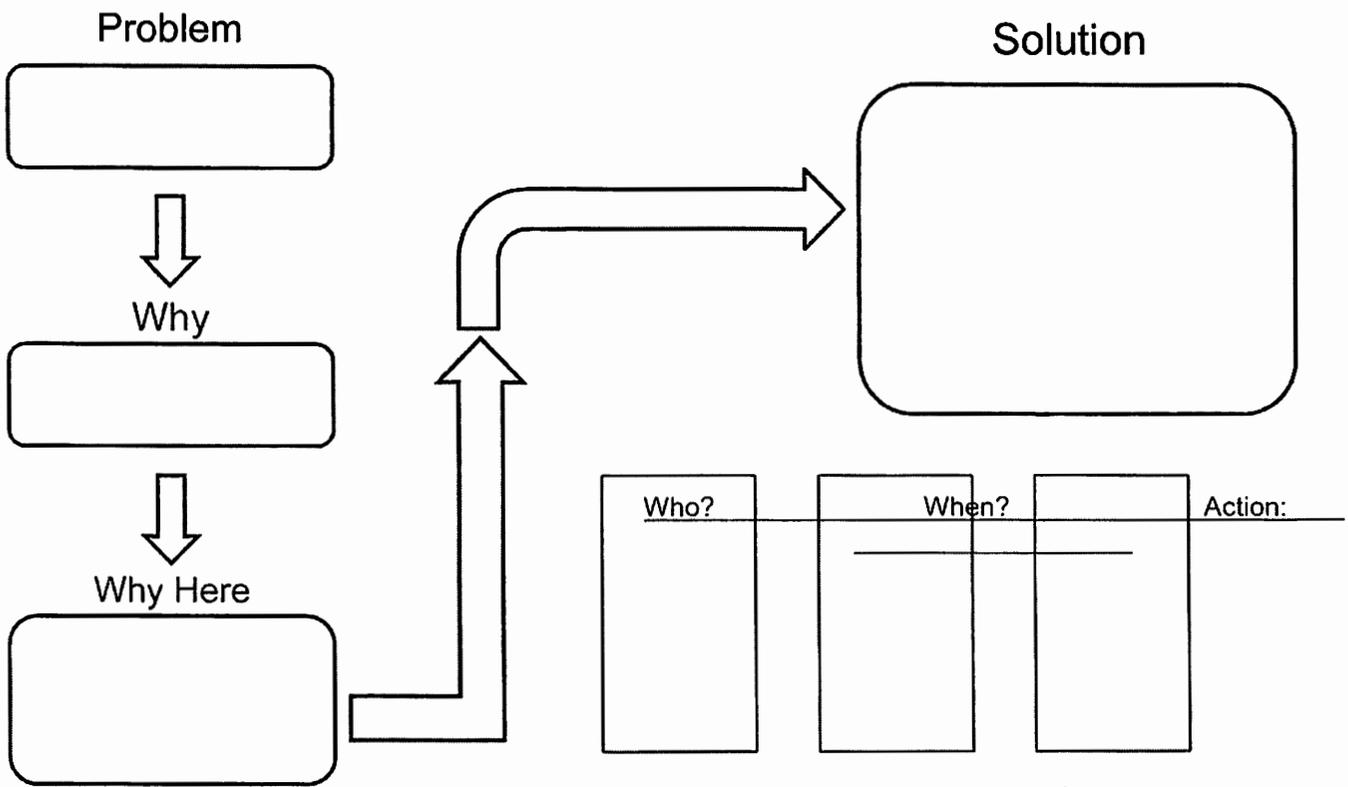




Taking control of a situation

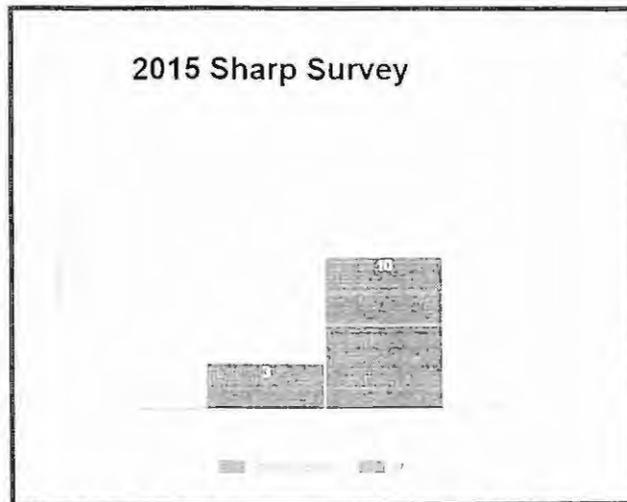
Finding the problem

Working through a solution



Sharp Survey:

- Sharp Survey Results on Chewing Tobacco Statewide and at Emery



Problem

Tobacco



Why

Tobacco usage is much higher in our school than the state average.



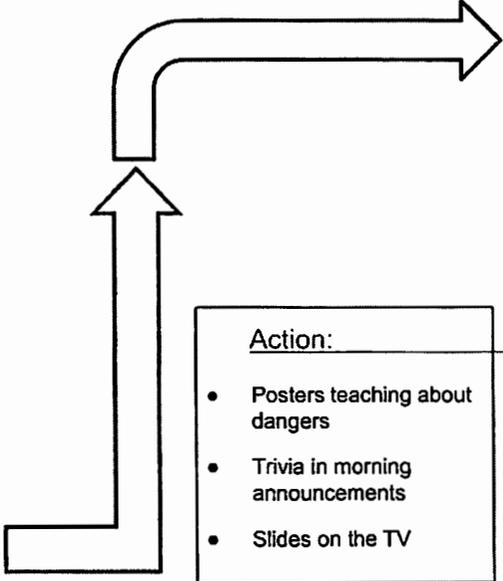
Why Here

Chewing Tobacco has become something of a normality to students in Emery because of the Rural Influence.

Solution

Bring awareness to the Problem!
Educate the students about the effects and consequences!

<u>Action:</u>	<u>Who?</u>	<u>When?</u>
<ul style="list-style-type: none"> • Posters teaching about dangers • Trivia in morning announcements • Slides on the TV 	The Emery Youth Coalition	Now! Action is currently being taken and will continue on in the future.



Future Plans:

Once we have tackled the Chewing Tobacco problem, we would like to address other topics:

- Alcohol
 - Cigarettes
 - E-cigs
 - The effects that harm Mental Health
 - Parent Involvement
- And hopefully more!

Program Name: Grand County CTC Building			Cost: \$19,800		Evidence Based: <u>Yes</u> or No			
Agency: FCCBH			Tier Level: Blueprints - Promising					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	<p>Reduced underage lifetime alcohol use.</p> <p>All Grades: 28.7%</p>	<p>Low Neighborhood attachment</p> <p>Low commitment to school.</p>	Invest time and political capitol on community leaders and volunteers who can build and maintain a CTC Model in Carbon County.			Provide training and technical assistance in CTC process and fidelity.	<p>Establish a functioning key leader and community board.</p> <p>Identify clear goals through the SPF process based on a community needs assessment to address low neighborhood attachment and low commitment to school.</p>	<p>Sustain and maintain community coalition with the political capital to effect change.</p> <p>Reduced lifetime use all grades from 30.2% to ≤28%</p>
Measures & Sources	2015 SHARP Survey					Coalition Meeting attendance, training, and minute logs.	Coalition Meeting attendance and minutes logs.	<p>Coalition Meeting attendance and minutes logs</p> <p>2023 SHARP Survey</p>

Program Name: Parents Empowered/ Community Events			Cost: \$16,819		Evidence Based: <input checked="" type="radio"/> Yes or No			
Agency: FCCBH			Tier Level: III					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			<input checked="" type="radio"/> U	S	I		Short	Long
Logic	Reduce underage lifetime use across all grades: 26.9%	Perceived Risk of ATOD Favorable Attitudes towards ATOD Early initiation of using ATOD	Universal population of FCCBH service area.			Provide PE collateral material along with evidenced based prevention information at public gatherings. (ie: health fairs, county events, school events, movie theaters, etc.)	Perceived risk of ATOD will decrease. Favorable attitudes towards using ATOD will decrease. Early initiation of ATOD will decrease.	Decrease lifetime underage alcohol use across all grades from 28.9% to ≤26%
Measures & Sources	2015 SHARP Survey	SHARP Survey Event Surveys	Demographics from universal populations of all ages.			Event Surveys and demographic record collection.	Event Surveys SHARP	2019 SHARP Survey

Program Name: Prevention Dimensions			Cost: \$4,703		Evidence Based <u>Yes</u> or No			
Agency: FCCBH			Tier Level: III					
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	<p>Decrease lifetime alcohol and Cigarette rates in 6th graders</p> <p>Lifetime Alcohol: 12.9%</p> <p>Lifetime Cigarette: 9.5%</p>	<p>Favorable attitudes towards alcohol, tobacco, and other drugs</p> <p>Favorable attitudes toward anti-social behavior</p>	<p>Elementary students in Moab Charter School, grades K – 6 (ages 5-11)</p> <p>Approximate #: 130</p>			<p>Prevention Dimensions lessons will be taught interdisciplinary to elementary students by their core teacher & specials teachers.</p> <p>The lesson will last approximately 15-30 minutes & follow the PD curriculum design.</p>	<p>Favorable attitudes toward ATOD use will decrease or maintain current 2013 levels in 6th grade students.</p> <p>Favorable attitudes toward anti-social behavior will decrease or maintain in 6th grade students.</p>	<p>Alcohol use in 6th grade will maintain or decrease from 12.0%.</p>
Measures & Sources	2015 SHARP	2015 SHARP	2015 SHARP			Teacher reporting data will be collected and monitored by program lead to monitor fidelity and dosage.	2017 SHARP	2019 SHARP

Program Name: Prime For Life				Cost: \$13,976		Evidence Based: <u>Yes</u> or No		
Agency: FCCBH				Tier Level:				
	Goal	Factors	Focus Population			Strategies	Outcomes	
			U	S	I		Short	Long
Logic	Reduced recidivism for DUI offenders	Decreased perceived risk of drug and alcohol use	Adult offenders over 18 years of age.			Provide the Prime for Life 16-hour course 4 times a year for participants who are court referred. Classes will be provided once a week for four consecutive weeks for four hours each class	Participants who have completed ALL four classes will have an increased knowledge of the risks associated with alcohol and other drugs.	A sample size of participants who have successfully completed First Offender PRI have fewer ATOD violations in the year following the completion of the class VS a sample size of students who did not attend or successfully complete First Offender.
Measures & Sources	Violator Court Referrals	Violation Referral information and pre-test	Violation Referrals from the Court			Program Records provided by the facilitator	Post-class test	System Records

FY2017 Mental Health Revenue	State General Fund			County Funds		Net Medicaid	Mental Health Block Grant (Formula)	10% Set Aside Federal - Early Intervention	Other State Contracts (PASRR, PATH, PASSAGE, FORENSIC, OTHER)	Third Party Collections	Client Collections (eg. co-pays, private pay, fees)	Other Revenue	TOTAL FY2017 Revenue
	State General Fund	State General Fund used for Medicaid Match	\$2.7 million Unfunded	NOT used for Medicaid Match	Used for Medicaid Match								
FY2017 Mental Health Revenue by Source	\$ 171,752	\$ 526,832	\$ 67,238		\$ 427,624	\$ 2,881,352	\$ 31,044		\$ 397,378			\$ 123,502	\$ 4,626,722

FY2017 Mental Health Expenditures Budget	State General Fund			County Funds		Net Medicaid	Mental Health Block Grant (Formula)	10% Set Aside Federal - Early Intervention	Other State Contracts (PASRR, PATH, PASSAGE, FORENSIC, OTHER)	Third Party Collections	Client Collections (eg. co-pays, private pay, fees)	Other Expenditures	TOTAL FY2017 Expenditures Budget	Total Clients Served	TOTAL FY2017 Cost/Client Served
	State General Fund	State General Fund used for Medicaid Match	\$2.7 million Unfunded	NOT used for Medicaid Match	Used for Medicaid Match										
Inpatient Care (170)		45,196				242,310						-	\$ 287,506	99	\$ 2,904
Residential Care (171 & 173)		72,626			-	389,374						-	\$ 462,000	31	\$ 14,903
Outpatient Care (22-24 and 30-50)	26,525	134,915	67,238		217,885	779,767	31,044		283,990				\$ 1,541,364	1,332	\$ 1,157
24-Hour Crisis Care (outpatient based service with emergency_ind = yes)	43,373	3,127			9,094	16,767			1,949				\$ 74,310	274	\$ 271
Psychotropic Medication Management (61 & 62)	7,317	30,758			91,780	164,902			6,684			2,466	\$ 303,907	427	\$ 712
Psychoeducation Services (Vocational 80) Psychosocial Rehabilitation (Skills Dev. 100)	67	146,396			40,861	784,878			16,635				\$ 988,837	179	\$ 5,524
Case Management (120 & 130)	14,633	78,875			68,004	422,876			53,766			374	\$ 638,528	597	\$ 1,070
Community Supports, including - Housing (174) (Adult) - Respite services (150) (Child/Youth)	636	3,259				17,473						105,506	\$ 126,874	57	\$ 2,226
Peer Support Services (140) - Adult Peer Specialist - Family Support Services (FRF Database)		11,680				63,005			11,900			2,968	\$ 89,553	122	\$ 734
Consultation and education services, including case consultation, collaboration with other county service agencies, public education and public information												12,188	\$ 12,188		
Services to persons incarcerated in a county jail or other county correctional facility	56,426					-							\$ 56,426	304	\$ 186
Adult Outplacement (USH Liaison)	22,775					-							\$ 22,775	120	\$ 190
Other Non-mandated MH Services						-			22,454				\$ 22,454	56	\$ 401
FY2017 Mental Health Expenditures Budget	\$ 171,752	\$ 526,832	\$ 67,238	\$ -	\$ 427,624	\$ 2,881,352	\$ 31,044	\$ -	\$ 397,378	\$ -	\$ -	\$ 123,502	\$ 4,626,722		

FY2017 Mental Health Expenditures Budget	State General Fund			County Funds		Net Medicaid	Mental Health Block Grant (Formula)	10% Set Aside Federal - Early Intervention	Other State Contracts (PASRR, PATH, PASSAGE, FORENSIC, OTHER)	Third Party Collections	Client Collections (eg. co-pays, private pay, fees)	Other Expenditures	TOTAL FY2017 Expenditures Budget	Total FY2017 Clients Served	TOTAL FY2017 Cost/Client Served
	State General Fund	State General Fund used for Medicaid Match	\$2.7 million Unfunded	NOT used for Medicaid Match	Used for Medicaid Match										
ADULT	110,842	429,578	43,867		347,991	2,359,618	24,629		386,534			118,766	\$ 3,821,825	1,258	\$ 3,038
YOUTH/CHILDREN	60,910	97,254	23,371		79,633	521,734	6,415		10,844			4,736	\$ 804,897	500	\$ 1,610
Total FY2017 Mental Health Expenditures	\$ 171,752	\$ 526,832	\$ 67,238	\$ -	\$ 427,624	\$ 2,881,352	\$ 31,044	\$ -	\$ 397,378	\$ -	\$ -	\$ 123,502	\$ 4,626,722	1,758	\$ 2,632

FY2017 Form A (1) - Proposed Cost and Clients Served by Population

Carbon Co (Four Corners Community Behavioral Health)

Local Authority

Budget and Clients Served Data to Accompany Area Plan Narrative

MH Budgets		Clients Served	FY2017 Expected Cost/Client Served
Inpatient Care Budget			
\$ 178,250	ADULT	86	\$ 2,073
\$ 109,256	CHILD/YOUTH	13	\$ 8,404
Residential Care Budget			
\$ 462,000	ADULT	31	\$ 14,903
\$ -	CHILD/YOUTH	-	#DIV/0!
Outpatient Care Budget			
\$ 991,022	ADULT	864	\$ 1,147
\$ 540,373	CHILD/YOUTH	468	\$ 1,155
24-Hour Crisis Care Budget			
\$ 54,566	ADULT	233	\$ 234
\$ 19,744	CHILD/YOUTH	61	\$ 324
Psychotropic Medication Management Budget			
\$ 269,202	ADULT	357	\$ 754
\$ 34,705	CHILD/YOUTH	70	\$ 496
Psychoeducation and Psychosocial Rehabilitation Budget			
\$ 975,109	ADULT	144	\$ 6,772
\$ 13,728	CHILD/YOUTH	35	\$ 392
Case Management Budget			
\$ 602,248	ADULT	446	\$ 1,350
\$ 36,280	CHILD/YOUTH	151	\$ 240
Community Supports Budget (including Respite)			
\$ 105,506	ADULT (Housing)	31	\$ 3,403
\$ 21,368	CHILD/YOUTH (Respite)	26	\$ 822
Peer Support Services Budget			
\$ 80,664	ADULT	97	\$ 832
\$ 18,858	CHILD/YOUTH (includes FRF)	25	\$ 754
Consultation & Education Services Budget			
\$ 6,094	ADULT		
\$ 6,094	CHILD/YOUTH		
Services to Incarcerated Persons Budget			
\$ 56,426	ADULT Jail Services	304	\$ 186
Outplacement Budget			
\$ 22,775	ADULT	120	\$ 190
Other Non-mandated Services Budget			
\$ 17,963	ADULT	45	\$ 399
\$ 4,491	CHILD/YOUTH	11	\$ 408

Summary

Totals	
\$ 3,821,825	Total Adult
\$ 804,897	Total Children/Youth

From the budgets and clients served data reported above, please breakout the following information regarding unfunded (duplicated from above)

Unfunded (\$2.7 million)			
\$ 43,867	ADULT	46	\$ 954
\$ 23,371	CHILD/YOUTH	25	\$ 935
Unfunded (all other)			
\$ 86,121	ADULT	89	\$ 968
\$ 2,324	CHILD/YOUTH	3	\$ 775

Local Authority

	State General Fund		County Funds		Net Medicaid	Third Party Collections	Client Collections (eg, co-pays, private pay,	Other Revenue	TOTAL FY2017 Revenue
	State General Fund	State General Fund used for Medicaid Match	NOT used for Medicaid Match	Used for Medicaid Match					
FY2017 Mental Health Revenue									
FY2017 Mental Health Revenue by Source	\$ 62,428		\$ 12,486						\$ 74,914

	State General Fund		County Funds		Net Medicaid	Third Party Collections	Client Collections (eg, co-pays, private pay,	Other Expenditures	TOTAL FY2017 Expenditures Budget	Total Clients Served	TOTAL FY2017 Cost/Client Served
	State General Fund	State General Fund used for Medicaid Match	NOT used for Medicaid Match	Used for Medicaid Match							
FY2017 Mental Health Expenditures Budget											
MCOT 24-Hour Crisis Care-CLINICAL									\$ -		#DIV/0!
MCOT 24-Hour Crisis Care-ADMIN									\$ -		
FRF-CLINICAL									\$ -		#DIV/0!
FRF-ADMIN									\$ -		
School Based Behavioral Health-CLINICAL	52,906		10,581						\$ 63,487	105	\$ 605
School Based Behavioral Health-ADMIN	9,522		1,905						\$ 11,427		
FY2017 Mental Health Expenditures Budget	\$ 62,428	\$ -	\$ 12,486	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,914	105	\$ 713

* Data reported on this worksheet is a breakdown of data reported on Form A.

FY2017 Substance Use Disorder Treatment Area Plan and Budget

Carbon Co (Four Corners Community Behavioral Health)

Form B

Local Authority												
FY2017 Substance Use Disorder Treatment Revenue	State Funds NOT used for Medicaid Match	State Funds used for Medicaid Match	County Funds NOT used for Medicaid Match	County Funds Used for Medicaid Match	Federal Medicaid	SAPT Treatment Revenue	SAPT Women's Treatment Set aside	Other Federal (TANF, Discretionary Grants, etc)	3rd Party Collections (eg, insurance)	Client Collections (eg, co-pays, private pay, fees)	Other Revenue (gifts, donations, reserves etc)	TOTAL FY2017 Revenue
Drug Court	314,804	2,791			42,654	52,434	34,701	3,566		162,757	6,500	\$620,207
Drug Offender Reform Act	44,041											\$44,041
JRI	120,957		3,890	20,301								\$145,148
Local Treatment Services	141,751			42,605	112,405	180,200				187,243	107,150	\$771,354
Total FY2017 Substance Use Disorder Treatment Revenue	\$621,553	\$2,791	\$3,890	\$62,906	\$155,059	\$232,634	\$34,701	\$3,566	\$0	\$350,000	\$113,650	\$1,580,750

\$1,289,295

FY2017 Substance Use Disorder Treatment Expenditures Budget by Level of Care	State Funds NOT used for Medicaid Match	State Funds used for Medicaid Match	County Funds NOT used for Medicaid Match	County Funds Used for Medicaid Match	Federal Medicaid	SAPT Treatment Revenue	SAPT Women's Treatment Set aside	Other Federal (TANF, Discretionary Grants, etc)	3rd Party Collections (eg, insurance)	Client Collections (eg, co-pays, private pay, fees)	Other Revenue	TOTAL FY2017 Expenditures	Total FY2017 Client Served	Total FY2017 Cost/ Client Served
Assessment Only	36,440											\$36,440	191	\$191
Detoxification: ASAM IV-D or III.7-D) (ASAM III.2-D) ASAM I-D or II-D)												\$0		#DIV/0!
Residential Services (ASAM III.7, III.5, III.1 III.3 III.1 or III.3)	27,673		136	2,201	3,934					6,553	6,750	\$47,247	15	\$3,150
Outpatient (Methadone: ASAM I)												\$0		#DIV/0!
Outpatient (Non-Methadone: ASAM I)	177,275	1,276	2,200	35,579	80,898	157,435	34,701	3,566		183,931	44,453	\$721,314	370	\$1,949
Intensive Outpatient (ASAM II.5 or II.1)	249,029	1,160	1,058	17,101	50,294	52,210				135,629	25,060	\$531,541	193	\$2,754
Recovery Support (includes housing, peer support, case management and other non-clinical)	49,383		496	6,025	16,418	22,989				23,887	11,760	\$132,958	175	\$760
Drug testing	81,753	355			3,515						28,027	\$113,650	468	\$243
FY2017 Substance Use Disorder Treatment Expenditures Budget	\$621,553	\$2,791	\$3,890	\$62,906	\$155,059	\$232,634	\$34,701	\$3,566	\$0	\$350,000	\$116,050	\$1,583,150	1,412	\$1,121

FY2017 Substance Use Disorder Treatment Expenditures Budget By Population	State Funds NOT used for Medicaid Match	State Funds used for Medicaid Match	County Funds NOT used for Medicaid Match	County Funds Used for Medicaid Match	Federal Medicaid	SAPT Treatment Revenue	SAPT Women's Treatment Set aside	Other Federal (TANF, Discretionary Grants, etc)	3rd Party Collections (eg, insurance)	Client Collections (eg, co-pays, private pay, fees)	Other Revenue	TOTAL FY2017 Expenditures
Pregnant Women and Women with Dependent Children, (Please include pregnant women under age of 18)	139,555	1,411	1,021	31,793	78,384	61,030	34,701	3,566	0	91,820	30,445	\$473,725
All Other Women (18+)	85,362	642	526	14,476	35,683	31,462			0	47,334	15,695	\$231,180
Men (18+)	383,901	599	2,265	13,498	33,271	135,449			0	203,784	67,569	\$840,336
Youth (12- 17) (Not including pregnant women or women with dependent children)	12,735	139	78	3,132	7,721	4,694			0	7,062	2,342	\$37,903
Total FY2017 Substance Use Disorder Expenditures Budget by Population Served	\$621,553	\$2,791	\$3,890	\$62,900	\$155,059	\$232,634	\$34,701	\$3,566	\$0	\$350,000	\$116,050	\$1,583,144

FY2017 Drug Offender Reform Act and Drug Court Expenditures

Carbon Co (FCCBH)

Form B1

Local Authority

FY2017 DORA and Drug Court Expenditures Budget by Level of Care	Drug Offender Reform Act(DORA)	Felony Drug Court	Family Drug Court	Juvenile Drug Court	TOTAL FY2017 Expenditures
Assessment Only	0	0	0	0	0
Detoxification: ASAM IV-D or III.7-D) (ASAM III.2-D) ASAM I-D or II-D)	0	0	0	0	0
Residential Services (ASAM III.7, III.5, III.1 III.3 III.1 or III.3)	1,086	4,983	10,542	0	16,611
Outpatient (Methadone: ASAM I)	17,467	80,177	169,614	0	267,258
Outpatient (Non-Methadone: ASAM I)				0	0
Intensive Outpatient (ASAM II.5 or II.1)	17,445	80,079	169,406	0	266,930
Recovery Support (includes housing, peer support, case management and other non-clinical)	2,989	13,719	29,022	0	45,730
Drug testing	5,054	23,205	49,090	0	77,349
FY2017 DORA and Drug Court Expenditures Budget	44,041	202,163	427,674	0	673,878

Local Authority

FY2017 Substance Abuse Prevention Revenue	State Funds		County Funds		Federal Medicaid	SAPT Prevention Revenue	Partnerships for Success PFS Grant	Other Federal (TANF, Discretionary Grants, etc)	3rd Party Collections (eg. insurance)	Client Collections (eg. co-pays, private pay, fees)	Other Revenue (gifts, donations, reserves etc)	TOTAL FY2017 Revenue
	State Funds NOT used for Medicaid Match	State Funds used for Medicaid Match	County Funds NOT used for Medicaid Match	County Funds Used for Medicaid Match								
FY2017 Substance Abuse Prevention Revenue	\$ 80,544					\$ 92,101	\$ 32,201					\$ 204,846

FY2017 Substance Abuse Prevention Expenditures Budget	State Funds		County Funds		Federal Medicaid	SAPT Prevention Revenue	Partnerships for Success PFS Grant	Other Federal (TANF, Discretionary Grants, etc)	3rd Party Collections (eg. insurance)	Client Collections (eg. co-pays, private pay, fees)	Other Revenue (gifts, donations, reserves etc)	Projected number of clients served	TOTAL FY2017 Expenditures	TOTAL FY2017 Evidence-based Program Expenditures
	State Funds NOT used for Medicaid Match	State Funds used for Medicaid Match	County Funds NOT used for Medicaid Match	County Funds Used for Medicaid Match										
Universal Direct	6,078					92,101	32,201					6,600	\$ 130,380	
Universal Indirect	60,490											30,000	\$ 60,490	
Selective Services													\$ -	
Indicated Services	13,978												\$ 13,978	
FY2017 Substance Abuse Prevention Expenditures Budget	\$ 80,544	\$ -	\$ -	\$ -	\$ -	\$ 92,101	\$ 32,201	\$ -	\$ -	\$ -	\$ -	\$ 36,600	\$ 204,846	\$ -

SAPT Prevention Set Aside	Information Dissemination	Education	Alternatives	Problem Identification & Referral	Community Based Process	Environmental	Total

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
MARCH 15, 2016

Agenda Item: I

TITLE:	Approving Discretionary Funds of \$3,700 toward a new part-time community-funded position, "Grand County Community Coalition Coordinator," for the Moab Community Action Coalition and appointing a Council Member to a seat on its Community Key Leader Board
FISCAL IMPACT:	N/A
PRESENTER(S):	Chairwoman Tubbs

Prepared By:

Ruth Dillon
Council Administrator
(435) 259-1347
rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

None requested

RECOMMENDATION:

I move to approve Discretionary Funds of \$3,700 toward a new part-time community-funded position entitled "Grand County Community Coalition Coordinator" for the Moab Community Action Coalition, and appoint Council Member _____ to a seat on its Community Key Leader Board.

BACKGROUND:

At the June 7th Council Meeting, a financial proposal for a new part-time community-funded position on the Communities That Care program was presented by leaders of the Moab Regional Hospital and Four Corners Community Behavioral Health (proposal attached). The position is for the Moab Community Action Coalition.

While this matter can be discussed during budget workshops for the 2017 budget, use of current year Discretionary Funds is also an option. Note that all financial contributors will have one seat on the Community Key Leader Board.

ATTACHMENT(S):

1. Position proposal
2. Position description



Grand County Communities That Care Community Coalition Coordinator Position Proposal

POSITION PROPOSAL

- Moab Regional Hospital Community Relations Director, Sarah Shea, will serve as the Grand County Community Coalition Coordinator.
- MRH & Four Corners Community Behavioral Health will serve in supervisory roles.
- MRH will serve as the fiscal agent of the community-funded position.

FINANCIAL NEEDS FOR A COMMUNITY COALITION COORDINATOR

PROPOSED FISCAL AGENT: Moab Regional Hospital

SALARY AND BENEFITS: \$31,200/year

OVERHEAD: \$4550

TOTAL NEEDED: \$35750

KEY AGENCY	NOTES	AMOUNT
Utah Division of Substance Abuse and Mental Health	Matching Grant	\$10,000.00
City of Moab		*\$10,000.00
Four Corners Community Behavioral Health		\$2,000.00
Moab Regional Hospital	Benefits and Overhead	\$10,000.00
Grand County School District		?
Grand County		?
Deficit		-\$3,700.00

*** Tentative commitment**

*****All financial contributors will have one seat on the Community Key Leader Board*****

Key Leader Board Responsibilities:

- Attend quarterly board meetings
- Attend initial board training
- Serve as advisory body for Community Board
- Approve or amend Community Board annual strategic plan



POSITION DESCRIPTION

TITLE: Grand County Community Coalition Coordinator

SUPERVISORS: Moab Regional Hospital CEO
Four Corners Community Behavioral Health Prevention Coordinator

SCHEDULE: Part-time, 20 hours/week

GENERAL PURPOSE

Plans, organizes, and builds community support for the Grand County Communities That Care (CTC) program. This is a highly visible leadership position in the community and interacts with key community leaders, agencies, an extensive volunteer base, and other stakeholders to facilitate program goals and objectives. Works with Board of Directors to establish priorities, long-range plans, and other technical aspects of program operation. Supervises staff, manages allocated budget, and performs various administrative duties in support of the program.

POSITION RESPONSIBILITIES

- Recruits, orients, and works with the Grand County Communities That Care Key Leader Board.
- Develops cooperative relationships between Board members and ensures continual focus on program goals and objectives.
- Facilitates the development of short- and long-term program goals and objectives and ensures resources are allocated to meet such goals and objectives.
- Promotes the pro-social recognition of youth by adults by generating and facilitating recognition efforts, programs, and education.
- Performs various duties necessary to oversee management of CTC programs.
- Obtains funding through various sources such as fund raising, grants, City budget, or other community support; manages budgets for program.
- Recommends, implements, and enforces policies, procedures, and rules relating to programs.
- Evaluates program needs and determines which evidence-based programs will be most likely to meet the immediate needs of the priority risk and depressed protective factors in the community.
- Recommends and implements management plans as needed to improve services.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

JUNE 21, 2016

Agenda Item: J

TITLE:	Approving proposed grant agreement with the Utah Weed Supervisor Association Cooperative for noxious weed control of the Giant Reed, <i>Arundo donax</i>
FISCAL IMPACT:	The grant will need a \$3,000 match but it is in the budget for that.
PRESENTER(S):	Tim Higgs, Grand County Weed Supervisor

Prepared By:

Tim Higgs, Grand
County Weed
Supervisor
435-259-1369
[twhiggs@grandcountyu
tah.net](mailto:twhiggs@grandcountyu
tah.net)

FOR OFFICE USE ONLY:

Attorney Review:

None requested

RECOMMENDATION:

I move to approve the proposed Utah Weed Supervisor Grant Agreement for the control of Giant Reed or *Arundo donax* in part of the County, and for the Chair to sign or initial any associated documents.

BACKGROUND:

This past year the Utah Department of Agriculture & Foods increase the amount of weeds on the State Noxious Weed List and changed the classes. The Giant Reed is a class 1B weed which for the State of Utah is a high priority weed to be controlled. For what has been mapped out in Utah in Eddmap we have more than 10 times that amount that the rest of the state has. We are going to be working on getting land owners to start removing this plant from their yard. This will be a multi-year project and we will be seek other funds from other grant sources to help the land owners with this. This grant is only a small start to this long term goal of controlling this species. We have some funds in this grant for replacement plants once they have the Reed removed. Our goal is in the future to only get funding for replacement plants and that the land owner will do the removing on the plants. We have at least 115 infestations in the county with most being in Moab and Spanish Valley's.

Attachment(s):

The letter and grant agreement.
Draft Giant Reed handout.



PO Box 1114
Castle Dale, UT 84513

June 8, 2016

Grand County Weed Department
125 E. Center Street
Moab, UT 84532

Attention: Tim Higgs

Dear Tim:

The Utah Weed Supervisors' Association has awarded Grand County \$3,000 for weed control projects during 2016. The project must be completed and a final report submitted by November 1, 2016.

Please read the attached contract carefully, be sure you agree with the terms, make two copies, have the appropriate people sign them and send them both to me at:

Aaron Eagar, Utah County Public Works, 2855 S State St, Provo, UT 84606.

Alternatively, the contracts may be scanned and emailed to aarone@utahcounty.gov or simply faxed to 801-851-8612, Attention: Aaron Eagar.

I will sign both for the UWSA and return one copy to you for your files.

If an RC&D Council is your fiscal agent, the chairman of that board should sign as fiscal agent. If your county clerk's office is the fiscal agent, the County Commission Chair should sign as fiscal agent.

Sincerely,

/s/Aaron Eagar
Chairman
Utah Weed Supervisors' Association



Grand County Weed Department

125 E. Center Street
Moab, UT 84532

General Purpose of the Contract:

Authority: Noxious Weed Act, Chapter 17 SAE 4443 7303

Cooperative control of noxious weeds and invading weeds through USDA Forest Service Grant Money and USDA APHIS Biological Control Grant Money.

Scope of Work:

Grand County Weed Department agrees to complete the following work as proposed:

1. Educate the public about *Arundo donax*, teaching them effective treatment of weed.
2. Continue to inventory the infestations in Grand County.
3. Help landowners by cutting and digging the plant.
4. Provide replacement plants to the landowner.
5. Provide at least a 50%/50% match in cash or non-cash contributions.
6. Submit GIS weed points to EDDMaps

If publications are produced using grant funding, the UWSA must be contacted for additional documentation. The USDA Forest Service or APHIS must be given credit on any publication.

Financial Administration and Reporting:

The fiscal agent agrees to provide the Utah Weed Supervisors Association with intermittent reports and invoices, as work progresses, and a final report, which is due before **November 1, 2016**. The reports will consist of a completed form, reimbursable receipts, and matching documentation, before and after photographs of the project (annual report) and maps of the project area. **If possible send all documentation in a digital format, by email.**

Reimbursements may be requested on a monthly basis. All requests must be postmarked by the third Friday of the month. Send all information to the **Utah Weed Supervisors Association, c/o Rosann Fillmore, P.O. Box 429, Orangeville, UT 84537** or email at <rosann@etv.net >.

The Utah Weed Supervisors (UWSA):

The UWSA agrees to reimburse the **Grand County Weed Department \$3000** for project costs authorized by this contract after receiving the necessary reports (quarterly cost-share numbers, treated acres, reimbursement requests and annual and final reports).



The contractor will only be able to receive 75% of the grant amount until the final grant report has been submitted.

The UWSA also agrees to submit an annual report of the grantee's activities funded by this grant to the USDA Forest Service and USDA APHIS.

Contract Period:

Effective date: Date of the award notification

Termination date: November 1, 2016

IN WITNESS WHEREOF THE PARTIES SIGN AND CAUSE THE CONTRACT TO BE EXECUTED:

Print Name of CWMA Chair
Or County Commission Chair

Signature

Date

Print Name of Fiscal Agent Chair

Signature

Date

Print Name of UWSA Chair

Signature

Date

Giant Reed or Arundo donax

A class 1B Noxious Weed in Utah



Seedling of *Arundo donax* or Giant Reed



Close up of leaf attached to the stem



Giant reed (*Arundo donax*) is a robust perennial grass nine to thirty feet tall, growing in many-stemmed, cane-like clumps, spreading from horizontal rootstocks below the soil, and often forming large colonies many meters across. Individual stems or culms are tough and hollow, divided by partitions at nodes like bamboo. First-year culms are unbranched, with single or multiple lateral branches from nodes in the second year. The pale green to blue-green leaves, which broadly clasp the stem with a heart-shaped base and taper to the tip, are up to two feet or more in length. Leaves are arranged alternately throughout the culm, distinctly two-ranked (in a single plane). Giant reed produces a tall, plume-like flower head at the upper tips of stems, the flowers closely packed in a cream to brown cluster borne from early summer to early fall. Culms may remain green throughout the year, but often fade with semi-dormancy during the winter months or in drought. Giant reed can be confused with cultivated bamboos and corn, and in earlier stages with some large-stature grasses such as *Leymus* (ryegrass), and especially with *Phragmites* (common reed), which is less than ten feet tall and has panicles less than one foot long with long hairs between the florets.

Giant reed displaces native plants and associated wildlife species because of the massive stands it forms (Bell 1994, Gaffney and Cushman 1998). Competition with native species has been shown to result from monopolization of soil moisture and by shading (Dudley unpubl. data). It clearly becomes a dominant component of the flora, and was estimated to comprise 68 percent of the riparian vegetation in the Santa Ana River (Douthit 1994). As giant reed replaces riparian vegetation in semi-arid zones, it reduces habitat and food supply, particularly insect populations, for several special status species such as least Bell's vireo, southwestern willow flycatcher, and yellow-billed cuckoo (Frandsen and Jackson 1994, Dudley and Collins 1995). Unlike native riparian plants, giant reed provides little shading to the in-stream habitat, leading to increased water temperatures and reduced habitat quality for aquatic



Flowering head of *Arundo donax*



Young plant with last year's plant beside it.

wildlife. At risk are protected species such as arroyo toad, red-legged frog, western pond turtle, Santa Ana sucker, arroyo chub, unarmored three-spined stickleback, tidewater goby, and southern steelhead trout, among others (Franklin 1996). In the Sacramento-San Joaquin Delta region *Arundo donax* interferes with levee maintenance and wildlife habitat management (Perrine, pers. comm.).

Giant reed is also suspected of altering hydrological regimes and reducing groundwater availability by transpiring large amounts of water from semi-arid aquifers. It alters channel morphology by retaining sediments and constricting flows, and in some cases may reduce stream navigability (Lake, pers. comm., TNC 1996).

Dense growth presents fire hazards, often near urbanized areas, more than doubling the available fuel for wildfires and promoting post-fire regeneration of even greater quantities of giant reed (Scott 1994, Gaffney and Cushman 1998). Uprighted plants also pose clean-up problems when deposited on banks or in downstream estuaries (Douthit 1994) and during floods create hazards when trapped behind bridges and other structures. Although often planted for erosion control, giant reed can promote bank erosion because its shallow root system is easily undercut and bank collapse may follow.

Plants in North America do not appear to produce viable seed, and seedlings are not seen in the field. Population expansion here occurs through vegetative reproduction, either from underground rhizome extension of a colony or from plant fragments carried downstream, primarily during floods, to become rooted and form new clones. Horticultural propagation is routinely done by planting rhizomes, which readily establish, but stems with no basal material are less likely to root.



GRAND COUNTY COUNCIL MEMBERS
Elizabeth Tubbs (Chair) · Jaylyn Hawks (Vice Chair)
Ken Ballantyne · Chris Baird · A. Lynn Jackson
Mary McGann · Rory Paxman

June 21, 2016

Mrs. Rachel Stenta
City of Moab Recorder
217 E. Center Street
Moab, UT 84532

Dear Mrs. Stenta:

The Grand County Council has reviewed the notice of petition to annex approximately 1.5 acres of property located within unincorporated Grand County at 400 East and Raspberry Lane. This letter is intended to notify you of the Grand County Council's support for the petition to annex and to take the opportunity to make a related request.

The Grand County Council requests the City of Moab fully consider annexation of all parcels located within the two "islands" of unincorporated County land that are otherwise fully surrounded by the City and not contiguous with other County lands. As you can see from the enclosed map, one island includes the parcels identified in this petition. Another island encompasses the HECLA subdivision and other parcels located along Millcreek Drive.

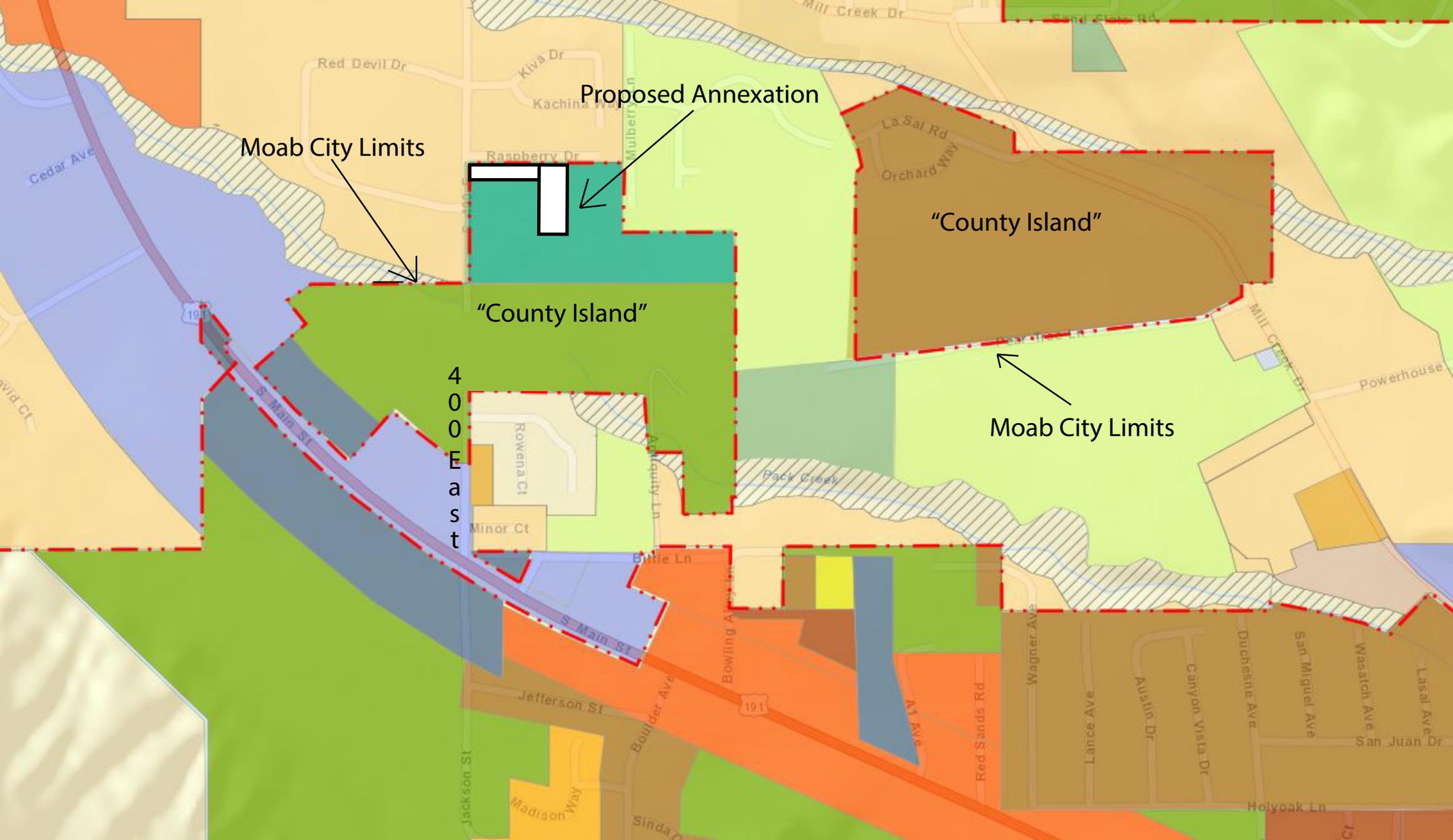
As you may know, the usual standard for annexation of unincorporated lands is to avoid the creation of "islands" and "peninsulas." The islands referenced in this letter are vestiges of previous annexations that need to be corrected.

Should the City Council or planning staff request a joint City-County meeting to further address this request, please contact Ruth Dillon, County Council Administrator, at 435-259-1347 or rdillon@grandcountyutah.net. We look forward to your response.

Regards,

Elizabeth Tubbs, Chair
Grand County Council

Encl.



Proposed Annexation

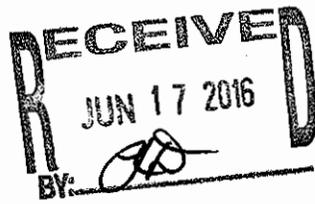
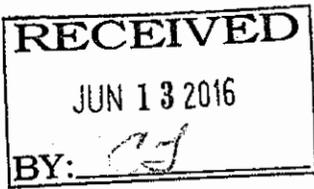
Moab City Limits

"County Island"

"County Island"

Moab City Limits

4
0
0
E
a
s
t



January 13, 2016

Attention: Grand County Boundary Commission

Re: 400 East and Raspberry Lane Annexation

This letter is to file a protest against the 1.54 acre annexation as listed in a Notice of Proposed Annexation in the Times Independent newspaper June 9, 2016.

It concerns us that this annexation would push a small finger of city land into the middle of a larger county block of land. It is not a clean boundary tie in with existing city boundaries. This annexation would set the stage for future inroads in to a piece of land that the majority of us would prefer to be kept out of the city because of farms and farm animals.

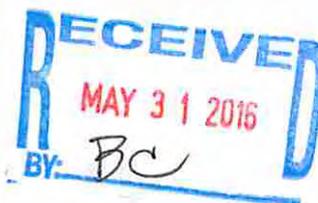
Sincerely,

A large, stylized handwritten signature in black ink, extending across the width of the page.

David and Mary Engleman

860 S. Antiquity Lane
Moab, Utah 84532

NOTICE OF PROPOSED ANNEXATION



Notice is hereby given that a petition has been filed with the City of Moab, Utah, to annex 1.54 acres, more or less, of property located at approximately 400 East and Raspberry Lane, and more particularly described as follows:

A parcel of land within the Northwest Quarter of Section 7, Township 26 South, Range 22 East, Salt Lake Base and Meridian, Grand County, Utah, being more particularly described as follows:

Beginning at a point on the East right of way line of 400 East Street, said point being South 765.5 feet and East 19.39 feet from the Northwest corner of said Section 7, and running thence North 72.50 feet along said east right of way line of 400 East Street; thence East 449.71 feet; thence South 355.50 feet; thence West 122.60 feet; thence North 283.00 feet; thence West 327.11 feet to the point of beginning.

Contains 67,300 sq. ft. OR 1.54 acres

Said petition was received by the Moab City Council on April 26, 2016 and certified by the Moab City Recorder on May 26, 2016 which certification states the petition meets the requirements of Title 10-2-403(2), (3) and (4) of the Utah Code Annotated as follows:

- 1) That said petition contain the signatures of, if all the real property within the area proposed for annexation is owned by a public entity other than the federal government, the owners of all the publicly owned real property, or the owners of private real property that:
 - i. is located within the area proposed for annexation;
 - ii.
 - a. Subject to Subsection (3)(b)(ii)(C), covers a majority of the private land area within the area proposed for annexation;
 - b. covers 100% of rural real property as that term is defined in Section 17B-2a-1107 within the area proposed for annexation;
 - c. covers 100% of the private land area within the area proposed for annexation, if the area is within an agriculture protection area created under Title 17, Chapter 41, Agriculture and Industrial Protection Areas, or a migratory bird production area created under Title 23, Chapter 28, Migratory Bird Production Area; and
 - iii. is equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation;
- 2) That said petition was accompanied by an accurate and recordable plat or map prepared by a licensed surveyor of the area proposed for annexation;
- 3) That said petition was accompanied by a copy of the notice sent to affected entities and a list of the affected entities to which notice was sent;

- 4) If the petition proposes the annexation of an area located in a county that is not the county in which the proposed annexing municipality is located, be accompanied by a copy of the resolution, required under Subsection 10-2-402(6), of the legislative body of the county in which the area is located; and
- 5) Designate up to five of the signers of the petition as sponsors, one of whom shall be designated as the contact sponsor, and indicate the mailing address of each sponsor; and
- 6) That no previous petition for annexation has been filed which has not been denied, rejected, or granted for the proposed annexation area;

A copy of the complete annexation petition is available for inspection and copying at the office of the Moab City Recorder, 217 East Center Street, Moab, UT 84532, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday, except holidays.

Moab City may grant the petition and annex the area described in the petition, unless a written protest to the annexation petition is filed with the Grand County Boundary Commission and a copy of the protest delivered to the Moab City Recorder. The protest period will be 30 days from the date of certification and will end on June 27, 2016.

Protests may be filed with the Grand County Boundary Commission, c/o Grand County Clerk's Office, 125 E. Center St., Moab, UT 84532, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday, except holidays.

Protests may be filed with the Boundary Commission by the legislative body or the governing board of an affected entity.

Dated this 26th day of May, 2016.

/s/ Rachel Stenta
City Recorder

Published in the TIMES INDEPENDENT June 2, 9, and 16 2016.

CERTIFICATION

I, Rachel Stenta, the duly appointed City Recorder, in and for the City of Moab, Grand County, State of Utah, do hereby certify that attached Petition by Randy Day and J.J. Wang, meets the annexation requirements outlined in Title 10-2-403(2) (3) and (4) of the Utah Code Annotated, specifically:

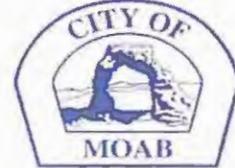
- 1) That said petition contain the signatures of, if all the real property within the area proposed for annexation is owned by a public entity other than the federal government, the owners of all the publicly owned real property, or the owners of private real property that:
 - i. is located within the area proposed for annexation;
 - ii. a. Subject to Subsection (3)(b)(ii)(C), covers a majority of the private land area within the area proposed for annexation;
 - b. covers 100% of rural real property as that term is defined in Section 17B-2a-1107 within the area proposed for annexation;
 - c. covers 100% of the private land area within the area proposed for annexation, if the area is within an agriculture protection area created under Title 17, Chapter 41, Agriculture and Industrial Protection Areas, or a migratory bird production area created under Title 23, Chapter 28, Migratory Bird Production Area; and
 - iii. is equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation;
- 2) That said petition was accompanied by an accurate and recordable plat or map prepared by a licensed surveyor of the area proposed for annexation;
- 3) That said petition was accompanied by a copy of the notice sent to affected entities and a list of the affected entities to which notice was sent;
- 4) If the petition proposes the annexation of an area located in a county that is not the county in which the proposed annexing municipality is located, be accompanied by a copy of the resolution, required under Subsection 10-2-402(6), of the legislative body of the county in which the area is located; and
- 5) Designate up to five of the signers of the petition as sponsors, one of whom shall be designated as the contact sponsor, and indicate the mailing address of each sponsor; and
- 6) That no previous petition for annexation has been filed which has not been denied, rejected, or granted for the proposed annexation area;

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the City of Moab, this 26th day of May, 2016.



Rachel Stenta
City Recorder

City of Moab
217 East Center Street Moab, Utah 84532
Main Number (435) 259-5121
Fax Number (435) 259-4135



PETITION FOR ANNEXATION

Petition Date: ~~3-31-16~~ April 11, 2016

Petition Description (Approximate Address): 671 S. 400 E.

Contact Sponsor Name: Randy Day

Contact Sponsor Mailing Address: 755 N. Main MOAB UT. 84532

Contact Sponsor Phone Number: 435-260-1388

We, the undersigned, being a majority of the owners of real property in territory lying contiguous to the corporate limits of Moab City, a municipal corporation in Grand County, State of Utah, and being also the owners of more than one-third (1/3) in value of the property in said territory as shown by the last assessment rolls in Grand County, hereby respectfully petition the Honorable Mayor and City Council of Moab City that such territory be annexed to and become part of said Moab City and that the corporate city limits of Moab City be extended so as to include the territory herein below listed.

My signature on this petition may be considered as a separate petition or as part of a multiplepetitioner petition.

Printed Name	Mailing Address	Signature
1. RANDY DAY (Mgr.)	755 N. Main	R. Day
2. (HAPPY GREEN LAND LLC. RANDY DAY as Manager.)		
3. J.J. WANG		[Signature]
4.		
5.		
6.		
7.		
8.		

RECEIVED
APR 11 2016
BY: JR

9.

10.

* Moab City Code 17.12.150

Moab City – Annexation Petition

The territory referred to herein is comprised of the following described real property in Grand County, State of Utah, to wit:

***Please attach a legal description of the proposed annexation
and an accurate recordable map prepared by a
licensed surveyor of the area proposed for annexation.***

Those properties described and set forth upon the attached pages ____ through ____, which pages are incorporated by reference and expressly made a part of this petition.

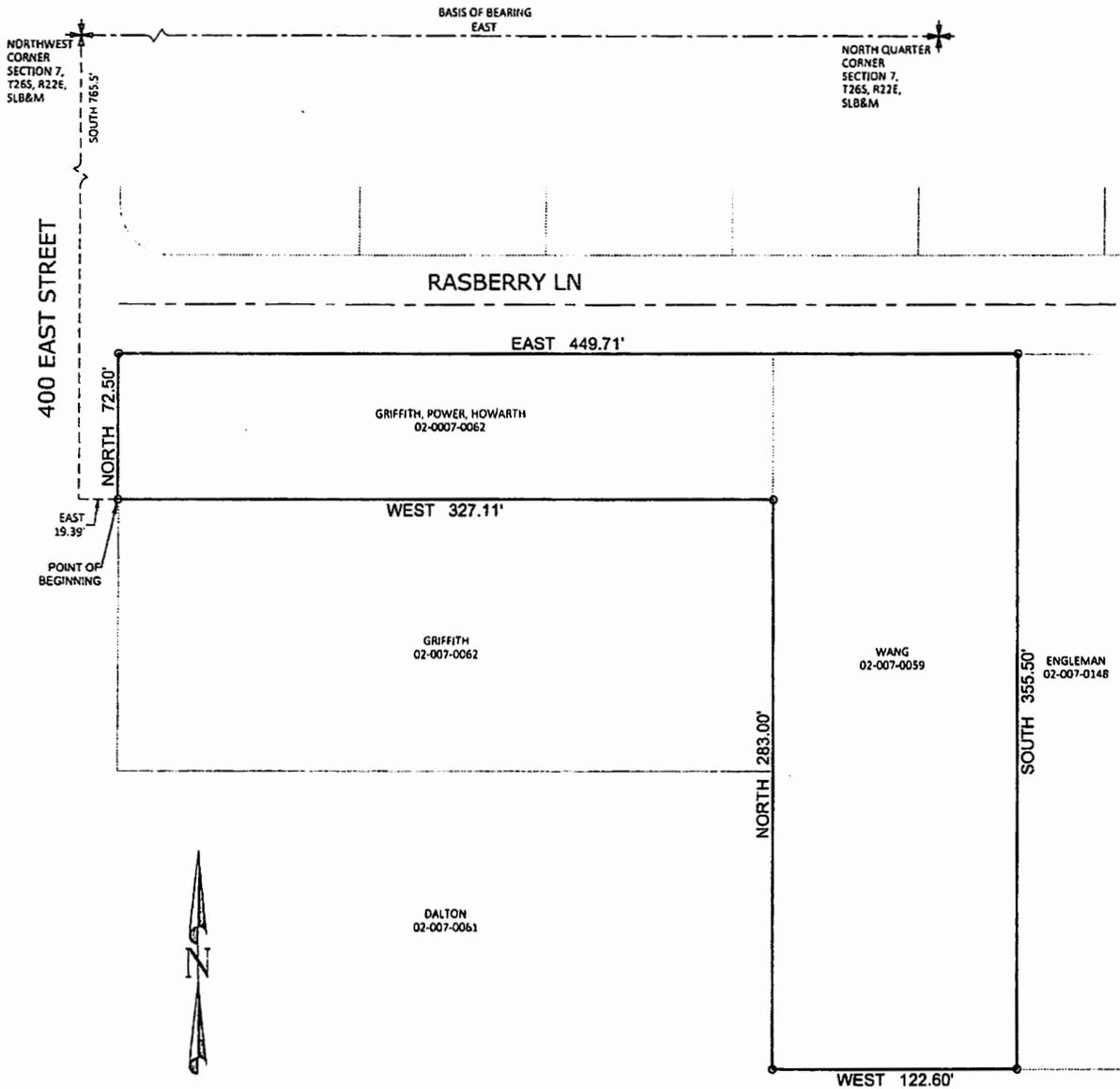
List of Annexation Petition Attachments:

- Individual Legal descriptions for each property proposed for annexation; or
- A legal description that is inclusive of all properties proposed for annexation;
- An accurate, recordable map prepared by a licensed surveyor of the area(s) proposed for annexation;
- Copies of notices sent to affected entities;
- A list of affected entities to which notices were sent;

Please return this form with attachments to the Moab City Offices with an annexation petition fee* of \$100.00 (for lots under five acres) or \$400.00 (for lots over five acres).

Please contact the City Recorder's Office at (435) 259-5121 if you have any questions regarding this form or this process.

**ANNEXATION MAP
MOAB CITY, GRAND COUNTY, UTAH**



ANNEXATION DESCRIPTION

A parcel of land within the Northwest Quarter of Section 7, Township 26 South, Range 22 East, Salt Lake Base and Meridian, Grand County, Utah, being more particularly described as follows:

Beginning at a point on the East right of way line of 400 East Street, said point being South 765.5 feet and East 19.39 feet from the Northwest corner of said Section 7, and running thence North 72.50 feet along said east right of way line of 400 East Street; thence East 449.71 feet; thence South 355.50 feet; thence West 122.60 feet; thence North 283.00 feet; thence West 327.11 feet to the point of beginning.

Contains 67,300 sq. ft. OR 1.54 acres

Lucas Blake
License No. 7540504

APPROVED BY MOAB CITY

MAYOR APPROVED

CITY RECORDER APPROVED

CITY ENGINEER APPROVED

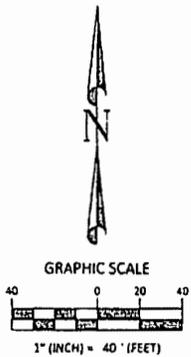
CITY ATTORNEY APPROVED

LOCATED IN THE NORTHWEST QUARTER OF
SECTION 7
TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN

ANNEXATION MAP
691 S 400 E
MOAB, UT 84532



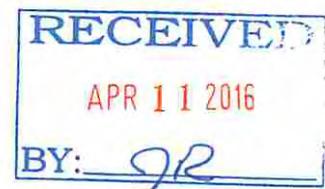
Project	030-16
Date	4/1/16
Sheet	1 of 1



A parcel of land within the Northwest Quarter of Section 7, Township 26 South, Range 22 East, Salt Lake Base and Meridian, Grand County, Utah, being more particularly described as follows:

Beginning at a point on the East right of way line of 400 East Street, said point being South 765.5 feet and East 19.39 feet from the Northwest corner of said Section 7, and running thence North 72.50 feet along said east right of way line of 400 East Street; thence East 449.71 feet; thence South 355.50 feet; thence West 122.60 feet; thence North 283.00 feet; thence West 327.11 feet to the point of beginning.

Contains 67,300 sq. ft. OR 1.54 acres



AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING

JUNE 21, 2016

Agenda Item: L

TITLE:	Approving proposed Repurchase/Buyback Agreement with Honnen Equipment for one new John Deere 544K Wheel Loader
FISCAL IMPACT:	Loader purchase price \$126,911.00. (In Budget)
PRESENTER(S):	Bill Jackson, Grand County Road Supervisor

Prepared By:

Bill Jackson
Grand County
Road Supervisor

FOR OFFICE USE ONLY:

Attorney Review:

None requested

RECOMMENDATION:

I move to approve the purchase of one new John Deere 544K Loader from Honnen Equipment for Grand County Road Department in the amount of \$126,911.00 and authorize the Chair to sign all associated documents.

BACKGROUND:

The Council approved 2016 Road Department budget included the purchase of one new Wheeled Loader. Honnen Equipment holds the State Contract for Loaders. State Contract number PD929. Under this contract agreement Honnen will buy back the loader for \$149,100.00 less any repairs needed and hours over 300 at the rate of \$30.00 per hour.

Attachment(s):

1. Repurchase/Buyback Agreement
2. John Deere Customer Purchase Order
3. Standard Warranty.



Repurchase / Buyback Agreement

Date: 6/1/2016

Agency: Grand County Road & Bridge

Model: 544K

Serial #: tbd

Under this agreement, Honnen Equipment will repurchase the John Deere 544K from Grand County at the end of one years on date of delivery. The repurchase price will be in the sum of \$149,100.00 less any or all repairs needed and wear items as outlined below.

- (1) Total hours on the machine at the end of the term outlined above will not exceed 300 hours. If the hours exceed 300, Grand County will reimburse Honnen Equipment at the rate of \$30.00 per hour for all hours in excess of 300 hours.
(2) Grand County agrees to maintain the equipment to manufacture's specifications, as found in the respective owner's manual provided with the machine. Grand County agrees to provide a record of the maintenance history, including oil samples, upon request at any time during this period.
(3) Honnen Equipment reserves the right to inspect the machine and the service records at any time with reasonable notice to Grand County.
(4) Ground engaging tools, all tires, etc. to be 50% or better, at the conclusion of above specified term.
(5) All glass to be free of all defects including, but not limited to, cracked windows, worn hoses, etc. All lights are to be operational and exterior of the machine including, but not limited to, the cab, shall be free of dents and the paint to have reasonable appearance.
(6) All major warranty work will be done at Honnen Equipment, Grand Junction location, unless otherwise noted and agreed upon as warranty claims arise. It will be the responsibility of Grand County to inform Honnen Equipment as soon as possible when warranty work is needed. In the event that a service call is required, there will be a charge for travel time and mileage, unless other arrangements can be made for the transport of the equipment to Honnen Equipment, Grand Junction location by Grand County.
(7) Fire or rollover damage to the 544K voids the obligation of Honnen Equipment to repurchase the machine.
(8) Upon expiration of the warranty period, Grand County will be responsible for all repairs that otherwise would have been covered by warranty. Such work will be done by Honnen Equipment Service Department using genuine John Deere parts with parts and service labor charged to the account of Grand County.

Acceptance of above referenced terms and conditions is acknowledged by signature below:

Honnen Equipment

Signed: _____

Signed: _____

Title: _____

Title: _____

Date: _____

Date: _____

PURCHASER NAME AND ADDRESS (First Signer)			
NAME(First, Middle, Last) GRAND COUNTY ROAD AND BRIDGE			
STREET or RR 125 E CENTER ST			
CITY MOAB	STATE UT	ZIP CODE 84532	COUNTY Grand
PHONE NUMBER	EMAIL ADDRESS		
PURCHASER NAME AND ADDRESS (Second Signer)			
NAME(First, Middle, Last)			
STREET or RR			
CITY	STATE	ZIP CODE	COUNTY
PHONE NUMBER	EMAIL ADDRESS		

DEALER NAME AND ADDRESS			
DEALER NAME HONNEN EQUIPMENT CO.		Dealer Account No. : 170498	
STREET or RR 2358 I-70 FRONTAGE ROAD			
CITY GRAND JCT.	STATE CO	ZIP CODE 81505	Phone Number 970-243-7090
Date Of Order: Jun 09, 2016			
Dealer Order No.:		TYPE OF SALE: <input checked="" type="checkbox"/> CASH <input type="checkbox"/> LEASE <input type="checkbox"/> TIME SALE	
PURCHASER TYPE: 4 Use County		MARKET USE CODE: 49 Highways & Streets	
Add Purchaser to Mailing List (Check One or More)			
<input type="checkbox"/> Construction <input type="checkbox"/> Utility <input type="checkbox"/> Forestry <input type="checkbox"/> Government			
PURCHASER IS: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Individual		Purchaser Acct.:	
<input type="checkbox"/> SOCIAL SECURITY <input type="checkbox"/> IRS TAX ID NO <input type="checkbox"/> EIN			
NO.:			

EXTENDED WARRANTY IS: <input checked="" type="checkbox"/> Accept <input type="checkbox"/> Decline	LOCATION OF FIRST WORKING USE : Use State/Province UT	COUNTY CODE 19
(Initials) _____	Use County GRAND	
Ultimate Uptime Package Purchase: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	(Initials) _____	

QTY	NEW DEM O RENT DINUC	EQUIPMENT (Model, Size, Description)	Hours of Use	PIN or Serial Number	Delivered Cash Price
1	X	JOHN DEERE 544K 4WD LOADER			\$ 126,561 00
		+ John Deere Extended Warranty : 24 Month/1,000 Hour			\$ 0 00
		- DECLINED :John Deere Preventative Maintenance :			
(1) TOTAL CASH PRICE					\$ 126,561 00

QTY	TRADE-IN (Model, Size, Description)	Hours of Use	PIN or Serial Number	AMOUNT
COMMENTS:				
Honnen Equipment to offer a one year buy back at \$149,100.00 after 12 months. Customer is allotted 300 Hours of usage for 12 months.				
			(2) TOTAL TRADE-IN ALLOWANCE	\$ 0 00
			(3) TOTAL TRADE-IN PAY-OFF	\$ 0 00
			(4) BALANCE	\$ 126,561 00
			(5) DOC FEE	\$ 350 00
			(6) RENTAL FREIGHT IN	\$ 0 00
			(7) RENTAL FREIGHT OUT	\$ 0 00
			(8) RENTAL INTEREST	\$ 0 00
			(9) SUBTOTAL	\$ 126,911 00
			(10) RENTAL APPLIED	\$ 0 00
			(11) CASH WITH ORDER	\$ 0 00
			(12) BALANCE DUE	\$ 126,911 00

ACKNOWLEDGMENTS: Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due (line 11) shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the equipment ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. The Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order.

DISCLOSURE OF REGULATION APPLICABILITY: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

Quote ID: 13472031
Customer Name: GRAND COUNTY ROAD AND BRIDGE

IMPORTANT WARRANTY NOTICE: The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. **PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

The undersigned purchaser(s) (the "Purchaser") hereby orders the product(s) (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

TERMS & CONDITIONS VERIFICATION STATEMENT : Use of John Deere Data Services, if applicable, and all rights and obligations of John Deere and the Purchaser (or "Customer" as identified in the applicable agreement), are governed by the terms and conditions outlined in the Warranty Statement and the applicable John Deere Construction & Forestry Company Subscriptions & Data Services Dealer Agreement and/or Customer Data Services agreements available at www.JohnDeere.com/Agreements. Purchaser agrees to be bound by these terms and conditions if Purchaser activates or otherwise uses any of the Data Services. If Purchaser does not agree to these terms and conditions, Purchaser must not activate or otherwise use the Data Services.

Purchaser's signature below acknowledges the Purchaser has received a copy of the Standard Warranty, Version (Initials) _____ and understands its terms and conditions.

Purchaser (First Signer)	<input type="text" value="BILL JACKSON"/>	Signature	_____	Date	_____
Purchaser (Second Signer)	<input type="text"/>	Signature	_____	Date	_____
Dealer Representative	<input type="text" value="HONNEN EQUIPMENT CO."/>	Signature	_____	Date	_____
Salesperson	<input type="text" value="BRADSHAW, TONY"/>	Signature	_____	Date	_____

Delivery Acknowledgement		
Delivered On:	<input type="text"/>	
Warranty Begins:	<input type="text"/>	Signature _____ Date _____

**STANDARD WARRANTY FOR NEW JOHN DEERE
CONSTRUCTION, UTILITY, AND FORESTRY PRODUCTS – US & Canada**

- **Construction, Forestry & Commercial Worksite Products:** 12 months Full Machine Standard Warranty
- **C&E Series Pull-Type Scrapers:** 6 months Full Machine Standard Warranty
- **DC & DE Series Pull-Type Scrapers:** 12 months Full Machine Standard Warranty
- **Scraper Tractors:** 24 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Forestry Attachments:** 12 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Frontier Equipment:** 6 months Full Machine Standard Warranty (90 days in rental applications)

The "Standard Warranty" is part of the warranty protection package available from John Deere Construction & Forestry Company (John Deere Limited in Canada) ("John Deere") to purchasers of new John Deere products ("product"):

STANDARD Warranty is John Deere's standard new product warranty, described in this document, provided at no additional charge to the purchaser.

EXTENDED Warranty is a separate repair contract made available by John Deere for purchasers who wish to complement their Standard Warranty coverage.

Complete Extended Warranty details, including coverage options and limitations, are set forth in the Application for Extended Warranty, which is available from authorized John Deere dealers.

STRUCTURALL Warranty applies to certain structural components as listed below and as described in this document.

FACTORY-INSTALLED UNDERCARRIAGE Warranty applies to certain undercarriage components as listed below and as described in this document.

A. STANDARD WARRANTY - GENERAL PROVISIONS

John Deere will repair or replace, at its option, any parts (except those specified below) of a new John Deere product that, as delivered to the original retail purchaser(s), are defective in material or workmanship. Performance of this warranty will be free of charge for parts and labor/labour, except as otherwise stated below. Standard Warranty applies only to purchases from John Deere and authorized John Deere dealers and, except as otherwise provided in the next sentence and section L below, is extended only to the original retail purchaser of the product. Remaining Standard Warranty applicable to a used John Deere product is transferred to a subsequent purchaser of the product only if the subsequent purchaser requests a transfer from an authorized John Deere dealer before the product's Standard Warranty expires. Coverage begins on the date of delivery of the product to the original retail purchaser. For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. Warranty statements required by law covering engine emissions-related parts and components are found on a separate written warranty certificate provided to the purchaser at the time of the original retail purchase.

B. WHAT IS COVERED BY STANDARD WARRANTY -

All parts of a new John Deere product (except those noted in Sections D and E below) are covered during the Standard Warranty period set out above.

C. EXCLUSIVE REMEDY -

The repair or replacement of covered parts or components that are defective, as provided in Sections A, B, D.2 and D.3 herein, shall be the purchaser's exclusive remedy for any defect in the product. However, if after repeated attempts such repair or replacement fails to correct the performance problem caused by the defect, the purchaser's sole remedy shall be a refund of the amount paid for the product (in exchange for a return of the product), excluding any transportation charges, license fees, taxes and insurance premiums, and less a reasonable allowance for use of the product prior to its return. In no event will the dealer, John Deere or any company affiliated with John Deere be liable for any incidental or consequential damages, including but not limited to loss of profits, rental of substitute equipment or other commercial loss. Correction of defects in the manner provided above shall constitute fulfillment of all liabilities of the Dealer, John Deere, or any company affiliated with John Deere to the purchaser or any other person, whether based upon contract, tort, strict liability, or otherwise. This limitation does not apply to claims for personal injury.

D. ITEMS COVERED SEPARATELY -

1. **Standard Warranty** does not apply to batteries, radios, tires, cameras, or to Cummins, MTU or Detroit Diesel Engines installed in John Deere products, which are covered by separate written warranties.
2. **Factory-Installed Undercarriage Warranty** covers all non-rubberized factory-installed undercarriage wear components for 3 years or 4,000 hours from the date of delivery to the original retail purchaser, whichever occurs first (unless terminated earlier under Section F, below). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. In addition to the items listed in section E below, Factory-Installed Undercarriage Warranty does not cover: failures due to wear, machine application, maintenance practices, or improper machine configuration; removal and installation labor/labour; transportation or hauling costs; unapproved parts; non-wear items; and rubberized undercarriage components such as rubber tracks. Warranty claims will be pro-rated based upon wear of the failed component and whether track shoe width is approved by John Deere. Factory-Installed Undercarriage Warranty does not apply to Scraper Tractors.
3. **StructurALL Warranty** for new John Deere Products (except Compact Excavators & Loaders, Skid-Steer Loaders, Compact Track Loaders, Scraper Tractors, Pull-Type Scrapers, and Forestry Attachments, which are not eligible for StructurALL Warranty) begins at the date of delivery to the original retail purchaser and ends (unless terminated earlier under Section F, below) after three (3) years, or 10,000 hours (whichever occurs first). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. **StructurALL Warranty applies only to the following structural components listed below as installed on the product at the time of original manufacture.** If a particular component is not listed below it is not covered by StructurALL Warranty.

Arm; Articulation Joint (incl. pins & bushings); Bin Frame; Boom; Carbody; C-Frame*; Circle Frame; Coupler (John Deere built ONLY); Dipperstick; Draft Frame; Engine Frame; Equipment Frame; Grapple Arch and Grapple Boom; Loader Arm; Loader Frame; Mainframe; Moldboard Lift Arm; NeverGrease™ Pin Joints [Includes steering pin and bushing joints (standard equipment), roller elements (roller bearings) in bucket to boom joints and sliding elements (bushing) for boom and linkage joints (optional equipment)]; Rollover Protection Structure (ROPS); Side Frame; Swing Frame; Track Frame; Undercarriage Frame; X-Frame; Z-bar loader linkage (including bell crank and bucket driver link); Specialty booms and arms marketed as "heavy duty" by John Deere.

Items Covered by StructurALL for Cut-to-Length Forestry Machines: Front frame (welded assembly); Rear frame (welded assembly); Crane king post with basement; Middle joint frame; Cabin swing frame; Main Boom

StructurALL Warranty does not apply to:

1. Any product used primarily in extreme duty or severe duty applications such as but not limited to: demolition and wrecking, chemical plant (including fertilizer plants), salt mines, steel mill, land fill and transfer stations, scrap handling, scarifying and other applications that are similarly destructive or similarly heavy duty except specialty booms and arms as stated in Section D.3 above.
2. C-Frames on H-Series & J-Series Crawlers equipped with root rakes or used in forestry applications unless equipped with an "extreme duty" reinforcement package.
3. Cut-to-Length Forestry Heads and Slash Bundler Units.
4. Crawlers equipped with optional side booms.
5. Cut-to-Length Forestry, Excavator, and Log Loader swing bearings.
6. Motor Graders equipped with front- or rear-mounted snow wings.

E. ITEMS NOT COVERED -

John Deere is NOT responsible for the following:

1. Freight
2. Adjustments to compensate for wear, for periodic maintenance or adjustments that result from normal wear and tear.
3. Damage caused by unapproved adjustments (electronic or mechanical) to machine or machine components outside of published specifications including but not limited to engine, hydraulic components and relief valves.

4. Program updates, calibrations, and pressure adjustments
5. Diagnostic Time
6. Additional Labor/Labour Time - Above SPG/Labor/Labour Rate
7. Additional Cleaning - Above SPG/Labor/Labour Rate
8. Rental Fees
9. Depreciation or damage caused by normal wear or application, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, negligence, collision or other accidents.
10. Premiums charged for Overtime Labor/Labour
11. Transportation to and from the dealership
12. Travel time, mileage or service calls by the dealer
13. Non-John Deere components or modifications, Rotobec grapples, and attachments installed aftermarket
14. Shop supplies and maintenance items such as, but not limited to: filters, fuels, oil, hydraulic fluid, lubricants, coolants, conditioners, shop towels, cleaners and degreasers. Note: Reimbursement for refills of oils/coolants lost due to a warrantable failure is covered when a system failure occurs outside the boundaries of a normal oil change (within 25% of specified change interval as provided in the Operator's Manual)
15. Torn, cut, or worn hoses
16. Wear items, such as, but not limited to: body liner, belts, blades, bulbs, lubricated joints (including pins and bushings), dry brakes, brake linings, dry clutch linings, saw blades, chains, skidder grapple shocks, color marking nozzles, and articulation bumpers.
17. Items such as cutting edge parts, delimiting knives, bucket teeth and rubber track are not warranted for depreciation or damage caused by normal wear, lack of proper maintenance, misuse, failure to follow operating instructions, the elements or accident
18. Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component.
19. Secondary damage which occurs from continued operation of a product after recognition of the occurrence of a failure.
20. Parts supplied or modifications done by third party suppliers
21. Topping off fluids when fluid levels fall in the range between low and full
22. Parts/kits not ordered on machine and installed aftermarket. These parts will be covered by any applicable parts warranty
23. Attachments installed aftermarket – i.e. Winch not installed at factory.
24. Custom options installed outside the factory – i.e. G R. Manufacturing option packages.
25. Used Products (except as otherwise provided in section L below)

F. TERMINATION OF WARRANTY-

John Deere is relieved of its obligations under Standard Warranty, StructurALL Warranty, Factory-Installed Undercarriage Warranty and/or Extended Warranty if:

1. Service (other than normal maintenance and replacement of service items) is performed by someone other than an authorized John Deere dealer; or
2. The product is modified or altered in ways not approved by John Deere; or
3. Any unapproved or improperly sized attachment is installed on the product. Approval and attachment size shall be at John Deere's sole discretion. (Consult dealer prior to installing attachments or product modification)
4. The product is moved outside the US and/or Canada

G. PARTS REPLACED UNDER WARRANTY -

Only new or remanufactured parts or components furnished or approved by John Deere, will be used if John Deere elects to repair the product. If any such part or component is defective in material or workmanship when installed in the product, John Deere will repair or replace, as it elects, such defective part or component, provided the defect is reported to an authorized John Deere dealer within 90 days of installation or before expiration of the applicable Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty whichever is later.

H. TELEMATICS

NOTICE: Products may be equipped with telematics hardware and software ("Telematics") that transmit data to John Deere/ Dealer. Purchaser may deactivate Telematics at www.jdlink.com.

Notwithstanding Purchaser's right, title or interest in the Products, Purchaser agrees that John Deere and Dealer (their affiliates, successors and assigns), without further notice to Purchaser have the right to:

1. Access, use, collect and disclose any data generated by, collected by, or stored in, Products or any hardware or devices interfacing with Products ("Machine Data");
2. Access Machine Data directly through data reporting devices integrated within, or attached to, Products, including Telematics ("Data Reporting Systems"); and
3. Update the Data Reporting Systems software from time to time. Machine Data will only be used in accordance with John Deere's Machine Data Policy, located at www.johndeere.com/MachineDataPolicy.

I. OBTAINING WARRANTY SERVICE -

To obtain warranty service, the purchaser must request warranty service from a John Deere dealer authorized to sell the product to be serviced. When making such a request, the purchaser must present evidence of the product's delivery date, make the product available at the dealer's place of business, and inform the dealer in what way the purchaser believes the product to be defective. Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty repairs may be made in the field if the purchaser and servicing dealer so desire. However, John Deere will not be responsible for any charges (such as dealer travel time, mileage or extra labor/labour) that would not have been incurred had the product been repaired at the dealer's place of business.

J. NO IMPLIED WARRANTY, CONDITIONS OR OTHER REPRESENTATION -

Where permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises, express or implied, as to the quality, performance, or freedom from defect of its products, other than those set forth in this document and **NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

K. NO DEALER WARRANTY -

The selling dealer makes no warranty of its own on any item covered by this warranty, and makes no warranty on other items unless the dealer delivers to the purchaser a separate written warranty certificate specifically warranting the item. The dealer has no authority to make any representation or promise on behalf of John Deere, or to modify the terms or limitations of this warranty in any way.

L. USED JOHN DEERE PRODUCTS ONLY -

John Deere will transfer remaining Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty to the purchaser of a used John Deere construction and/or forestry product that has been used for less than the full warranty period provided at the product's original retail purchase. This transfer is not effective until change of ownership is registered by a John Deere dealer. **ALL THE TERMS, INCLUDING LIMITATIONS AND EXCLUSIONS, OF THE JOHN DEERE STANDARD WARRANTY, FACTORY-INSTALLED UNDERCARRIAGE WARRANTY, AND/OR STRUCTURALL WARRANTY ORIGINALLY PROVIDED FOR THE PRODUCT REMAIN IN EFFECT AND APPLICABLE.**

**GRAND COUNTY
COUNTY COUNCIL MEETING**

DATE: JUNE 21, 2016

Agenda Item: M

TITLE:	Approving Purchase of 2016 Ford F-150 from Ken Garff Ford for the Road Department
FISCAL IMPACT:	\$24,419.75 (Within Budget)
PRESENTER(S):	Bill Jackson Road Supervisor

Prepared By

Bill Jackson
Grand County Road
Supervisor

RECOMMENDATION:

Move to approve the purchase of one 2016 Ford F-150 pickup from Ken Garff Ford for the Road Department for the amount of \$24,419.75 and authorize the Chair to sign all associated documents.

BACKGROUND:

During the budget process for 2016 expenditures the County Council approved the purchase of one new Pickup for the road department. Ken Garff Ford of American Fork, Utah holds the State Contract. Contract number AR1940.

Attachment(s):

A. Ken Garff Ford F-150 Quote

==>

Dealer: F56557

2016 F-150

Page: 1 of 2

Order No: 0001 Priority: C4 Ord FIN: QS050 Order Type: 5B Price Level: 640
Ord PEP: 101A Cust/Flt Name: GRAND PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
F1E	F150 4X4 R/C	\$31075	\$28977.00	XL9	3.55 ELEC LOCK	\$470	\$425.00
	122" WHEELBASE				6400# GVWR		
YZ	OXFORD WHITE				FRT LICENSE BKT	NC	NC
C	CLOTH 40/20/40				SELECTSHIFT		
G	GRAY INTERIOR				PRO TRAILER AST		
101A	EQUIP GRP	2055	1856.00	53A	TRAILER TOW PKG	895	808.00
	.XL SERIES				AM/FM CD		
	.POWER EQUIP GRP						
	.SYNC				TOTAL BASE AND OPTIONS	37535	33073.36
	.CRUISE CONTROL				XL MID DISCOUNT	(750)	(678.00)
	.BOXLINK				TOTAL	36785	32395.36
	.17"SILVER STEEL				*THIS IS NOT AN INVOICE*		
99F	5.0L V8 FFV ENG	1595	1440.00				
446	ELEC 6-SPD AUTO				* MORE ORDER INFO NEXT PAGE *		
	.265/70R-17 A/T				F8=Next		

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE. QC082542

*WE would need to do
The remote start after market F20
+ \$502⁰⁰*

Quote
Price \$ 121,419.75
Date _____
Customer _____

*+ TIRES
Kelly SAFARI T512
\$ 1043.21*

Ken Garff | American Fork
Ford
Phone: 801-763-6800
Cell: 801-362-1261
Fax: 801-763-6895
jme@kengarff.com

JIM ELLIOTT
COMMERCIAL FLEET MANAGER
597 East 1000 South
American Fork, UT 84003
www.kengarfford.com

*Cody 435-259-4132
j-elli41@AFFD027*

*Grand County -
Feb 9, 2016 4:51:04 PM*

==>

Dealer: F56557

2016 F-150

Page: 2 of 2

Order No: 0001 Priority: C4 Ord FIN: QS050 Order Type: 5B Price Level: 640

Ord PEP: 101A Cust/Flt Name: GRAND PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
23 GAL TANK				
76C REARVIEW CAMERA	250	227.00		
FLEX FUEL				
SP DLR ACCT ADJ		(1425.00)		
SP FLT ACCT CR		(445.00)		
FUEL CHARGE		8.36		
B4A NET INV FLT OPT	NC	7.00		
DEST AND DELIV	1195	1195.00		

TOTAL BASE AND OPTIONS 37535 33073.36

XL MID DISCOUNT (750) (678.00)

TOTAL 36785 32395.36

THIS IS NOT AN INVOICE

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC082542



GRAND COUNTY COUNCIL MEMBERS
Elizabeth Tubbs (Chair) · Jaylyn Hawks (Vice Chair)
Ken Ballantyne · Chris Baird · A. Lynn Jackson
Mary McGann · Rory Paxman

June 21, 2016

via email: nicole_buffa@ios.doi.gov

Honorable Sally Jewell
Secretary of the Interior
Department of the Interior
1849 C Street, N.W.
Washington, D.C. 20240

Dear Mme. Secretary:

As we move towards completion of the Moab Master Leasing Plan (MLP), the Grand County Council would like to invite you to join us in Moab, Utah to celebrate the announcement of the Final Moab MLP. We are eagerly anticipating the release of this document, which we gather will happen in late July or early August.

Many of our residents and stakeholders from all ends of the spectrum participated in the MLP process. Mineral lease payments are important to our county, as is our thriving recreation economy. We continue to feel that BLM, through the MLP, is on track to striking the right balance among the many uses of public lands in our county.

We appreciated the opportunity to work with our local BLM office to sort out these issues acre-by-acre and to ensure that our community will continue to benefit from our nearby BLM lands. The collaborative process created by the MLP was, on the whole, a very positive experience. We believe the Moab process will prove to be a model for future efforts across the west.

We appreciate the ongoing work of you and your staff to finalize the MLP, and hope you will consider joining us for this important announcement. We would be happy to work with your staff on making arrangements should you decide to join us.

Best regards,

Elizabeth Tubbs, Chair
Grand County Council

cc: Mr. Lance Porter, BLM Canyon Country District Manager, 150porte@blm.gov

CONSENT AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
JUNE 21, 2016

Consent Agenda Items: O, P & Q

TITLE:	<p>O. Ratifying match-required grant application submitted to the Federal Lands Access Program (FLAP) for an alternative transportation project along the Colorado River—the Half-Mile Gap—for potential 2017 <u>2019</u> or later funding, indicating UDOT as lead agency for grant and project administration in cooperation with Central Federal Lands Highway Division</p> <p>P. Ratifying Chair’s signature on Utah Department of Corrections Intergovernmental County Jail Agreement for the period July 1, 2016 through June 30, 2019</p> <p>Q. Ratifying Chair’s signature on state professional services contract with Geographic Information Services, Inc. for GIS Pay-As-You-Go Support Block Services in an amount not to exceed \$15,000 for time and materials</p>
FISCAL IMPACT:	See Corresponding Agenda Summary, if any
PRESENTER(S):	None

Prepared By:

Ruth Dillon
Council Administrator
435-259-1347
rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:
Attorney Review:

None requested

RECOMMENDATION:
I move to adopt the consent agenda as presented and authorize the Chair to sign all associated documents.

BACKGROUND:
See corresponding agenda summary, if any, and related attachments.

ATTACHMENT(S):
See corresponding agenda summary, if any, and related attachments.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
JUNE 21, 2016

Agenda Item: O

TITLE:	Ratifying match-required grant application submitted to the Federal Lands Access Program (FLAP) for an alternative transportation project along the Colorado River—the Half-Mile Gap—for potential 2017 2019 or later funding, indicating UDOT as lead agency for grant and project administration in cooperation with Central Federal Lands Highway Division
FISCAL IMPACT:	Potential for \$6.8 million in grant
PRESENTER(S):	Ruth Dillon, Council Administrator

Prepared By:

Ruth Dillon
 Council
 Administrator
 435-259-1347
 rdillon@grandcounty
 utah.net

FOR OFFICE USE ONLY:

Attorney Review:

None requested

BACKGROUND:

On May 17th, the Council authorized submission of the grant application for design and construction of the half-mile gap of the paved Colorado River Pathway, with the presumption that the project could be funded as early as 2017.

Since then, we have learned that the earliest funding, if awarded the grant, would be 2019.

Additionally, after consultations with Dave Dillman of Horrocks Engineers and with Kimberly Schappert (both of whom are experienced with the construction process for the Colorado River Pathway paved project), it was determined to request of Central Federal Lands Highway Division that Utah Department of Transportation (UDOT) be the lead agency (rather than Central Federal Lands) for grant and project administration if this construction project is indeed funded by the Federal Lands Access Program.

Central Federal Lands offers the option of utilizing an alternative lead agency to themselves and simply requires that the lead agency be certified through their process. Project construction would be located along State Route 128; therefore UDOT has a vested interest in the project's success. UDOT is certified through Central Federal Lands.

ATTACHMENT(S):

1. Grant application (submitted electronically)

Utah Federal Lands Access Program: Project Application Packet Checklist

Program Information:

The Programming Decisions Committee (PDC) of the Utah Federal Lands Access Program is currently soliciting Project Applications for Utah Federal Lands Access Program funds. The PDC anticipates programming between \$30-40 million from 2019-2022, depending on program needs and future congressional action.

The PDC will evaluate Project Applications submitted and select those to be programmed using the Project Application evaluation criteria developed by the PDC. By submission of a Project Application the Applicant is acknowledging to the following requirements:

- a) The Utah Federal Lands Access Program minimum non-Federal Aid Highway (Title 23) match of 6.77% based on the total project cost has been met; and
- b) If selected, the Applicant will enter into a Reimbursable Agreement for the not-to-exceed amount of \$10,000 within 45 days of notification of selection, for the completion of project scoping by Central Federal Lands to develop an accurate scope, schedule, and budget. This dollar amount will be provided toward the overall match for the project, following award. Please be advised that this may require an approval (Resolution) of Reimbursable Agreement funds from the governing agency prior to the Project Application deadline. If the PDC and the Applicant agree with the project scope and cost, then a Memorandum of Agreement will be required within 60 days from approval of funding.

Instructions:

Applications must be received by June 10, 2016 to be considered.

All project applications must be submitted using the Utah Access Program Project Application form. Complete the project application to the best of your ability. It is the responsibility of the entity proposing a project to supply the necessary information to complete the project application. It is understood that data may not be available for all of the project application questions, but the agency may use anecdotal information as a substitute. If possible, please keep this form as a writable PDF form, this makes it easier to review your application. This can be done by saving your form as a PDF and attaching it within an e-mail along with all additional attachments. Supplemental materials including alternative transportation, endorsement, and support forms can be printed and scanned then attached if necessary.

1. Complete Project Application Packet: Project Application, Signature Forms, Letters of Support, and Resolution for approval of funds (as needed by Governing Body)
2. Attach this Application Checklist as a Cover Page to the complete the Project Application Packet
3. Per the Submittal Instructions (page 10), please E-mail your completed Project Application Packet to cfl.planning@dot.gov

If you require assistance in completing this form, please contact:

Morgan Malley , Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 380B, Lakewood, CO 80228
Phone: 720-963-3605 | morgan.malley@dot.gov
Additional information on the Access Program is located at <http://flh.flwa.dot.gov/programs/flap/ut/>

Project Application Evaluation Checklist (1-5 required)

- 1) The facility title or maintenance responsibility is vested in a State, county, city, tribal, or local government
- 2) Acknowledgement that the project has required minimum non-Federal Aid Highway (Title 23) match
- 3) Acknowledgement that facility is located on, is adjacent to, or provides direct access to Federal land(s)
- 4) Sign and Attach Applicant Project Endorsement Form
- 5) Sign and Attach FLMA Support Form from all applicable Federal Land Management Agencies

Project Application Supplemental Material Checklist (6 - 9 check all that are attached at submission)

- 6) Project maps included (Site map identifying project termini, Vicinity map identifying regional context)
- 7) Project photos included (Attach 4 - 6 Photos in jpeg, gif, png format)
- 8) Link to a video tour of project limits (Optional but strongly encouraged) Video Link Here:
- 9) Supplemental Alternative Transportation Worksheet (Alternative projects only)

Utah Federal Lands Access Program
Proposed Project Endorsement Form

Project endorsement can be signed electronically or be printed, signed and submitted electronically.

Agency with Title or Maintenance Funding Responsibility

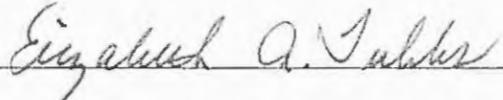
By signing this endorsement form, the signatory certifies:

- A) The project provides access to, is adjacent to, or is located within a Federal recreation site or Federal economic generator
- B) Sufficient maintenance funds will be provided for the life of the constructed facility
- C) Funding commitments are, or will be, made available as detailed on page 6 of the Utah FLAP Proposed Project Application
- D) Reimbursable Agreement will be executed with the Applicant within 45 days of project short-list notification. *(Example furnished upon request)*

1. Agency submitting application (must be the transportation facility owner or provides funds for maintenance of existing transportation facility): Grand County, Utah

2. Name of authorized agency official: Elizabeth Tubbs

3. Title: County Council Chair

4. Signature:  5. Date (MM/DD/YYYY): 06/07/2016

6. E-mail: council@grandcountyutah.net 7. Telephone: 435-259-1347 ext. _____

8. Address 1: 125 East Center Street, Moab, Utah 84532

9. Address 2: _____

10. Identify any tribal, state, regional, or local plans that have included this project (e.g. Regional Transportation Plan, Capital Improvement Plan, etc.):

Utah's Colorado River Special Recreation Area Management Plan (1999)
Federal Lands Alternative Transportation Systems Study (Cambridge Systematics August 2001)
Grand County Non-Motorized Trails Master Plan (adopted into the Grand County General Plan 2005)
Grand County Scenic Byways Corridor Management Plan (August 2008)
BLM Moab Field Office Resource Management Plan (October 2008)

11. Project Point-of-Contact (POC) Name: Zacharia Levine

12. POC Telephone: 435-259-1371 ext. _____ 13. POC e-mail: zlevine@grandcountyutah.net

Morgan Malley, Transportation Planner
Central Federal Lands Highway Division
r2300 West Dakota Ave. Ste 350B, Lakewood, CO 80228
Phone: 720-953-3605 | morgan.malley@fhtd.gov
Additional information on the Access Program is located at:
<http://www.fhtd.gov/programs/31300/>

Utah Federal Lands Access Program: Proposed Project FLMA Support Form

This form can be signed and submitted electronically or be printed, signed, scanned and submitted electronically.

Letters of support are highly recommended in addition to this signature page

Support Form - Acknowledgement of Coordination with Federal Land Management Agency (FLMA)

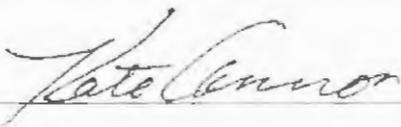
By signing this support form, the FLMA representative certifies that the projects provide access to, is adjacent to, or are located within a Federal recreation site or Federal economic generator.

Please Note: All fields are required

1. Federal Land Management Agency (FLMA) supporting project: National Park Service, Arches and Canyonlands

2. Name of FLMA representative: Kate Cannon

3. Title: Superintendent, Arches and Canyonlands National Parks

4. Signature:  5. Date (MM/DD/YYYY):

0	6	0	7	2	0	1	6
---	---	---	---	---	---	---	---

6. E-mail: kate_cannon@nps.gov 7. Telephone: 435-719-2101 ext. _____

8. Address 1: 2282 S West Resources Boulevard

9. Address 2: Moab UT 84532

10. Comments on the proposed project:

I support this project because its completion would increase the safety of all user groups by segregating non-motorized users from vehicular traffic, encourage alternative transportation, and provide recreational access to a variety of public lands, including Arches and Canyonlands National Parks.

11. FLMA Point-of-Contact (POC) Name: Kat Kirby

12. POC Telephone: 435-719-2117 ext. _____ 12. POC e-mail: kat_kirby@nps.gov

Morgan Malley, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 380B Lakewood, CO 80228
Phone: 720-963-3605 | morgan.malley@dot.gov
Additional information on the Access Program is located at:
<http://flh.fhwa.dot.gov/programs/flap/ut/>

Utah Federal Lands Access Program Proposed Project FLMA Support Form

This form can be signed and submitted electronically or be printed, signed, scanned and submitted electronically.

Letters of support are highly recommended in addition to this signature page.

Support Form - Acknowledgement of Coordination with Federal Land Management Agency (FLMA)

By signing this support form, the FLMA representative certifies that the projects provide access to, is adjacent to, or are located within a Federal recreation site or Federal economic generator.

Please Note: All fields are required.

1. Federal Land Management Agency (FLMA) supporting project: Bureau of Land Management Moab Field Office

2. Name of FLMA representative: Jennifer Jones

3. Title: Assistant Field Manager, Recreation

4. Signature: Jennifer Jones

5. Date (MM/DD/YYYY): 10/21/2016

6. E-mail: jones@blm.gov

7. Telephone: 435-259-2100 ext. _____

8. Address 1: 82 East Dogwood

9. Address 2: Moab, Utah 84532

10. Comments on the proposed project:
See attached letter of support from BLM.

11. FLMA Point-of-Contact (POC) Name: Jennifer Jones

12. POC Telephone: 435-259-2100 ext. _____ 12. POC e-mail: jones@blm.gov

Morgan Malley, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 3806, Lakewood, CO 80226
Phone: 720-953-3605 | morgan.malley@dot.gov
Additional information on the Access Program is located at
<http://flm.blm.gov/programs/flaput>

Utah Federal Lands Access Program Proposed Project FLMA Support Form

This form can be signed and submitted electronically or by printed, signed, scanned and submitted electronically.
Letters of support are highly recommended in addition to this signature page.

Support Form - Acknowledgement of Coordination with Federal Land Management Agency (FLMA)

By signing this support form, the FLMA representative certifies that the projects provide access to, is adjacent to, or are located within a Federal recreation site or Federal economic generator.

Please Print All Fields in Italic.

1. Federal Land Management Agency (FLMA) supporting project: US Forest Service

2. Name of FLMA representative: Mike Diem

3. Title: Acting District Ranger

4. Signature: *Emma Minkoff* 5. Date (MMDDYYYY): 06/27/16

6. E-mail: eminkoff@fs.fed.us 7. Telephone: 435-635-3375 ext. _____

8. Address 1: 62 East 500 North

9. Address 2: Moab, Utah 84532

10. Comments on the proposed project:

USFS Early supports the project

11. FLMA Point-of-Contact (POC) Name: _____

12. POC Telephone: _____ ext. _____ 12. POC e-mail: _____

Morgan Malley, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 3808, Lakewood, CO 80228
Phone: 720-963-3605 | morganmalley@bpa.gov
Additional information on the Access Program is located at
<http://fhwa.dot.gov/programs/3ap/ut>



United States Department of the Interior



NATIONAL PARK SERVICE
Southeast Utah Group
Arches and Canyonlands National Parks
Hovenweep and Natural Bridges National Monuments
2282 S. West Resource Boulevard
Moab, Utah 84532-3298

IN REPLY REFER TO

A3815b

June 7, 2016

Morgan Malley
Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Suite 380 B
Lakewood, Colorado 80228

Dear Ms. Malley,

Please accept this letter in support of Grand County's grant application for funds to complete a final link of the Colorado Riverway Path project.

This pathway, bordering Arches National Park along the Colorado River, is a widely supported and multi-year effort to connect pedestrians and cyclists to the National Parks, city of Moab and area federal recreation lands and camp sites. Finalizing the pathway would provide visitors a safe outdoor recreational experience along the historic Colorado River in the shadows of Arches' massive sandstone walls.

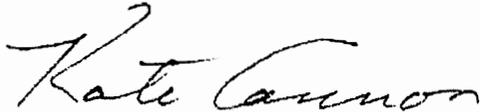
This project is an integral part of a non-motorized trail system linking hikers, runners, skateboarders and cyclists through the Lions Park Trail Hub with its new bouldering park and interpretive displays to wide, paved path both along the shoulders of National Scenic Byway SR 128 and US 191. It travels alongside Arches National Park and on to State Route 313, further connecting visitors to Dead Horse Point State Park and Canyonlands National Park.

The path offers a non-motorized alternative entry to Arches National Park, and it provides a recreational alternative to Arches proper at times when park visitation exceeds capacity. The trail allows transit through the junction of US 191 and SR 128 both north and south of the Colorado Riverway Bicycle/Pedestrian Bridge. This is one of the busiest, most congested intersections in Grand County.

I support this project because its completion would increase the safety of all user groups by segregating non-motorized users from vehicular traffic, encourage alternative transportation, and provide recreational access to a variety of public lands.

I urge you to approve this application and also encourage you to visit, once the project is complete, so you can see first-hand the area's enthusiasm for this integrated trail system.

Sincerely,

A handwritten signature in cursive script that reads "Kate Cannon". The signature is written in black ink and is positioned above the printed name and title.

Kate Cannon
Superintendent



United States Department of the Interior



BUREAU OF LAND MANAGEMENT
Moab Field Office
82 East Dogwood
Moab, Utah 84532
<http://www.blm.gov/ut/st/en/fo/moab.html>

In Reply Refer To:
UT Y010 (8321)

Morgan Malley
Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 380B
Lakewood, Colorado 80228

Dear Ms. Malley:

The Moab Field Office of the Bureau of Land Management (BLM) fully supports Grand County's 2016 application for Federal Lands Access Program funds under the Fixing America's Surface Transportation Act of 2015 (the "FAST" Act" or "Highway Funding Act"). The purpose of the funds would be to complete the last half-mile of bike path remaining in the 15 mile long North Moab Recreation Area Project, which has provided a separated bike path along Moab's busiest highways.

Completion of the North Moab Recreation Areas Project will greatly facilitate visitor use of BLM-administered public lands, improve visitor safety, and relieve traffic congestion through creation of an alternative transportation option. The complete system of bike paths, combined with Moab's multiple private shuttle services and the Lions Park Transit Hub, will form an integrated alternative transportation system.

Grand County has already made significant progress towards implementing the specific recommendations of the 2001 Cambridge Alternative Transportation Feasibility Study. This Department of Transportation commissioned report found that the North Moab Recreation Area is a "strong candidate for the introduction of an Alternative Transportation System" and recommended building a system of continuous and safe bike lanes linking Moab with the North Moab Recreation Area and Arches National Park; construction of a bridge across the Colorado River to safely accommodate bicyclists, pedestrians, and hikers and initiation of a regular or on-demand transit service from the City of Moab to the North Moab Recreation Area and Arches National Park.

Grand County, working with the Utah Department of Transportation, the Utah Department of State Parks and Recreation, the Federal Highway Administration, Grand County Trail Mix, and the Moab Trails Alliance has raised almost 20 million dollars representing 66 % of total project costs. The partnership has constructed all but one-half mile of the planned 15 mile of bike paths.

Also completed are the Lions Park Transit Hub, and the project's signature element, a three million dollar non-motorized bridge across the Colorado River.

Upon completion, the alternative transportation system will help relieve congestion and safety issues between cyclists and motorists at the most popular public land locations administered by the Moab Field Office. Additionally, completion of the proposed project will reduce pollution levels by reducing the number of trips by individual motorists. These objectives will be accomplished by combining the Moab Area's existing shuttle service capacity with the completed bike lanes. The shuttle companies are already providing this service on a limited basis, but such use is still small as cyclists are wary of returning on their own to Moab because of the many areas without highway shoulders. The private sector approach to transit services provides a business opportunity while eliminating the need for government support for the operation and maintenance of shuttle vans and buses.

Grand County's application for the North Moab Recreation Areas Project requests funds to complete an innovative alternative transportation system through construction of the remaining one-half mile section of bike path adjacent to Utah State Route 128 along the Colorado River. Grand County has initiated a coordinated response to the three transportation needs identified in the Department of Transportation's 2001 Cambridge Study. To realize project benefits and fully function, all three elements of the alternative transportation system must be completed. First, Grand County and its partners have constructed the recommended non-motorized access (the new bridge) across the Colorado River. Second, Grand County has completed the Lions Park Transit Hub. Third, Grand County and its partners have constructed the majority of the bike lanes that provide the project's connective element, but additional funding is still required for the remainder of the bike path along State Route 128.

The North Moab Recreation Area request would complete the North Moab Recreation Area bike lane system in its entirety. The project would reduce the number of private auto trips, have a high degree of connectivity, and improve safety along Highway 128. The North Moab Project provides an opportunity to re-shape how a potentially large number of Moab area visitors experience the area. Presently, visitors access the immediate area via private vehicles as no convenient two-way alternate transportation system exists.

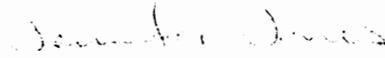
The requested funds would complete the link along Utah State Route 128 between Moab and the popular Porcupine Rim and Negro Bill Canyon trailheads that are used annually by over 73,000 persons with another 15,500 using BLM's two campgrounds along the route. The North Moab Project, in its entirety, will produce a high degree of transportation connectivity by linking multiple public land camping and trail destinations with the Moab City bike lane system. The Lions Park Transit Hub at the junction of U. S 191 and Utah State Route 128 provides a focal point for both motorized and non-motorized alternative transport. There are about 2,300 lodging and camping accommodations within three miles of the transit hub. If each accommodation averages 2 persons, 4,600 people per day will have potential access to the connectivity created by the completion of the project.

Implementation of the total project is expected to provide an estimated 500,000 people with an alternative means of accessing many of the Moab area's popular public land destinations. The project improves public safety by separating slow non-motorized traffic from highway traffic. Separating vulnerable non-motorized visitors from higher speed highway use also benefits a

larger number of drivers, as they are less likely to be in near proximity to slow moving bike and pedestrian traffic (which may require accident avoidance maneuvers). The expected reduction in vehicle traffic (as a significant percentage of visitors make use of the alternative transportation system) will also improve overall safety. The requested funds would complete the bike lane along Utah State Route 128, which is a narrow road located between sheer canyon walls and the Colorado River, with no appreciable shoulders.

In summary, completion of the alternative transportation project for the North Moab Recreation Area would result in fewer private auto trips being taken; greatly improve connectivity between the area's national parks, public lands, and Moab City; increase utilization of existing bus and van fleets, and improve public safety by separating motorized and non-motorized traffic. The project has the full support of the Moab Field Office of the Bureau of Land Management and implements a specific action of BLM's Colorado Riverway Management Plan.

Jennifer Jones

A handwritten signature in cursive script, appearing to read "Jennifer Jones".

Assistant Field Manager, Recreation



United States
Department of
Agriculture

Forest
Service

Manti-La Sal National Forest

Moab Ranger District
62 East 100 North P.O. Box 386
Moab, UT 84532
435-259-7155
FAX: 435-259-7737

File Code: 2350
Date: May 31, 2016

Morgan Malley
Transportation Planner
Central Federal lands Highway Division
12300 West Dakota Avenue, Suite 380 B
Lakewood, Colorado 80228

Dear Mr. Malley:

The Manti –La Sal National Forest recognizes the importance of completing the Colorado River Pathway trail along Highway 128 north of Moab Utah and fully supports the Grand County Federal Lands Access Program (FLAP) grant application.

While the portion of trail that is included in the grant is not directly on lands managed by the US Forest Service it connects to trails that are on Forest Service managed lands. The Whole Enchilada trail starts on the Moab Ranger District of the Manti- La Sal National Forest and ends in the town of Moab by way of the Colorado River Pathway. The Whole Enchilada Trail is by far the most popular and heavily used trail on the Moab Ranger District. Last year's trail counts showed that over 13,000 cyclists used the trail on Forest Service lands.

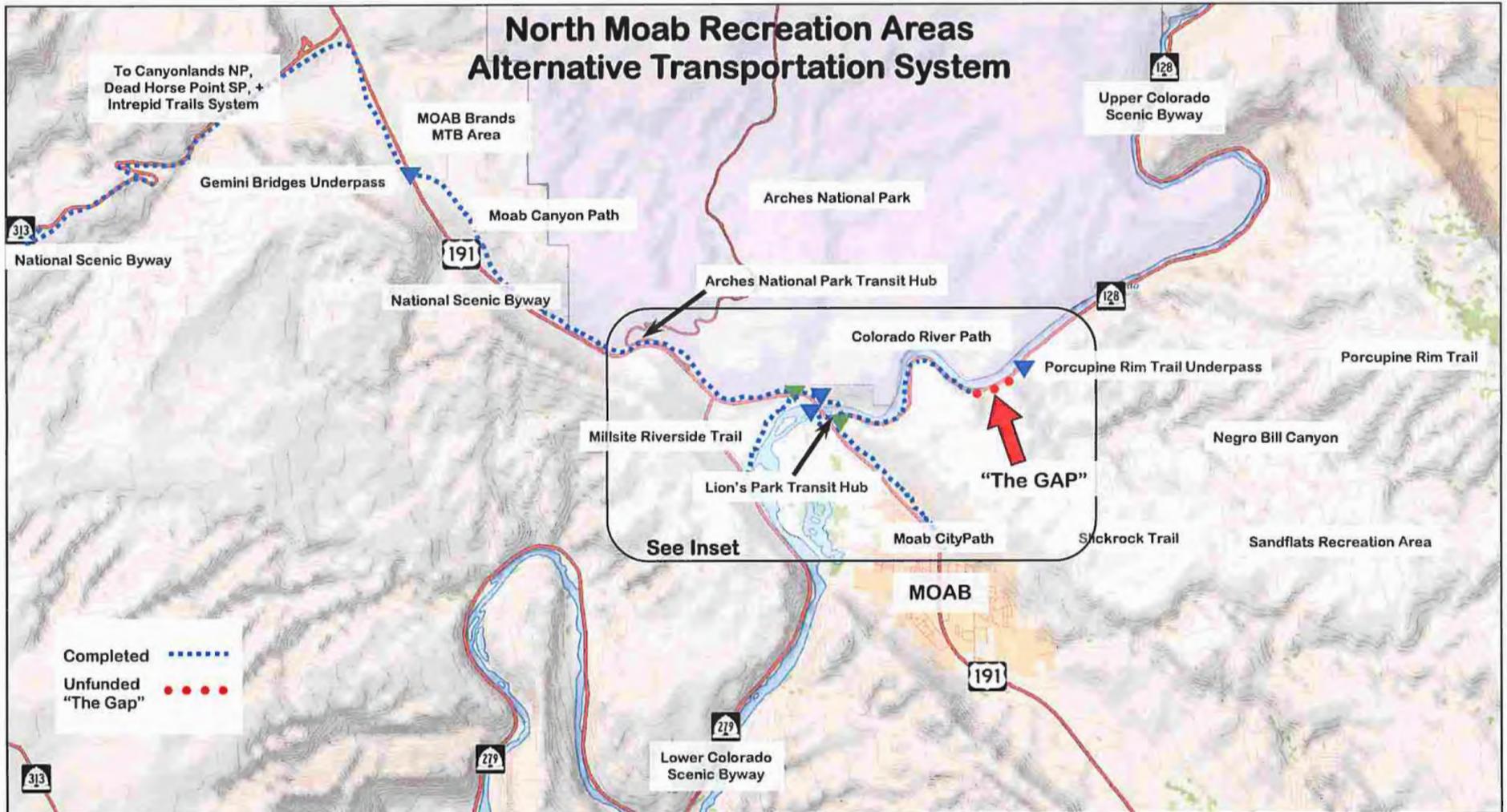
Completing the Colorado River Pathway will make for a much more enjoyable and safe experience for thousands of visitors using the Manti-La Sal National Forest and other public lands around Moab.

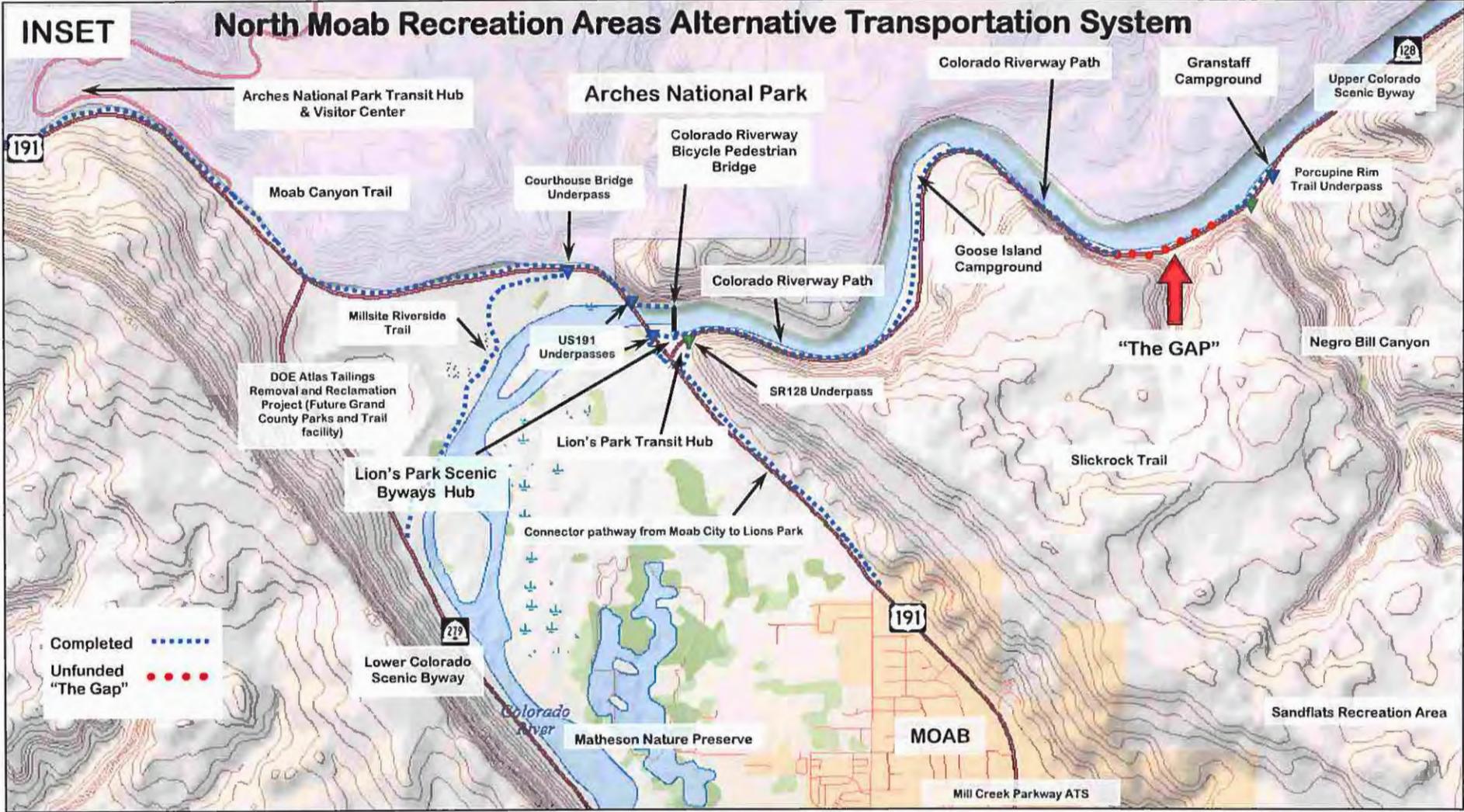
Sincerely,

Michael C. Diem
District Ranger



North Moab Recreation Areas Alternative Transportation System





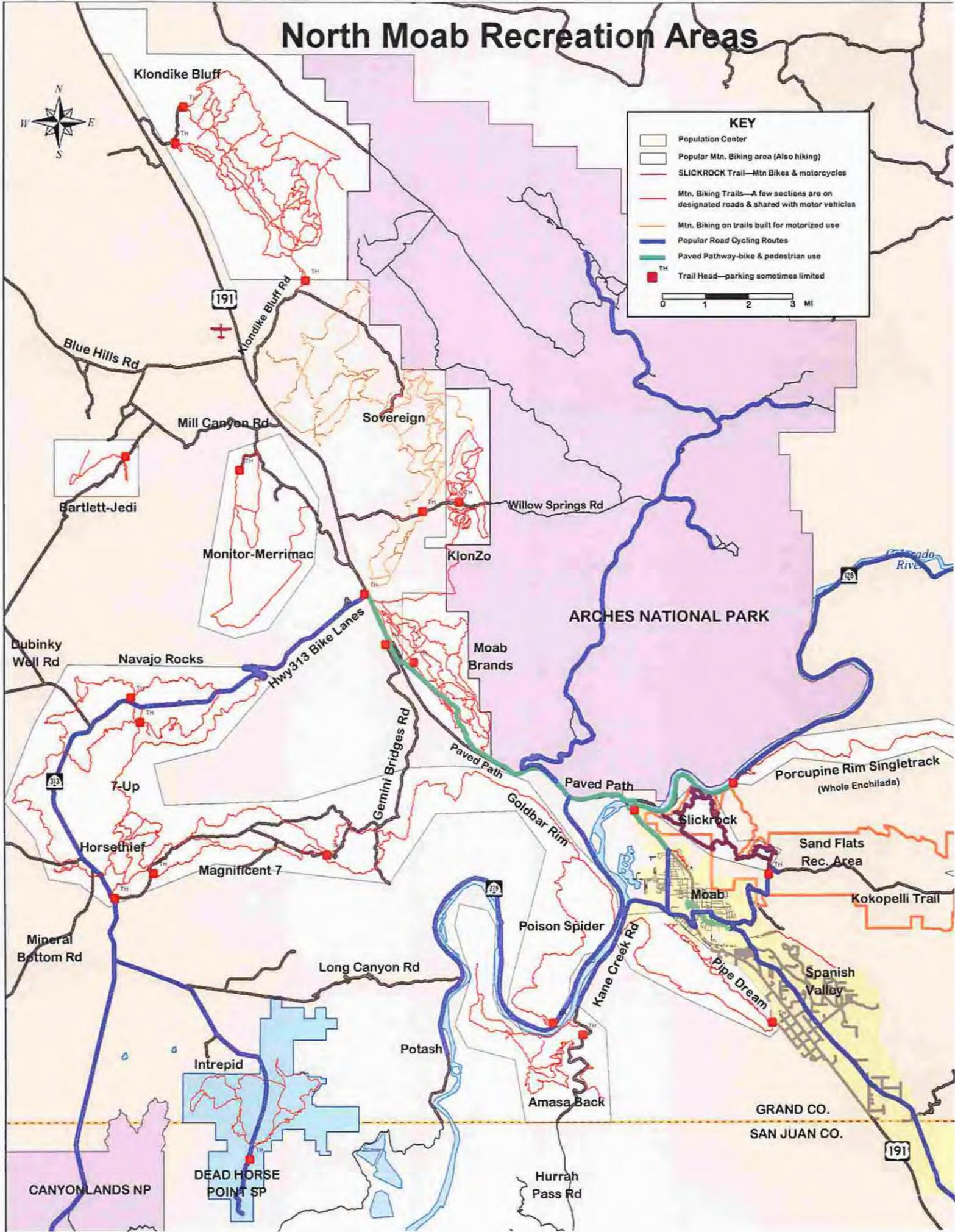
North Moab Recreation Areas



KEY

- Population Center
- Popular Mtn. Biking area (Also hiking)
- SLICKROCK Trail—Mtn Bikes & motorcycles
- Mtn. Biking Trails—A few sections are on designated roads & shared with motor vehicles
- Mtn. Biking on trails built for motorized use
- Popular Road Cycling Routes
- Paved Pathway—bike & pedestrian use
- Trail Head—parking sometimes limited

0 1 2 3 Mi



GRAND CO.
SAN JUAN CO.

191

FUTURE PHASE IV TRAIL STATION 130+25.00 TO 164+66.86



North Moab Recreation Areas Alternative Transportation System Pictures
(Grand County 2016 FLAP Application)



TOP: The Lions Park Transit Hub is located at the intersection of US 191 and SR 128, where the pathway from Moab City joins the Colorado Riverway Path. The transit hub provides pick up facilities for commercial shuttle services, restrooms, parking and an underpass to the Lions Park Trail Hub, located across SR128 on the banks of the Colorado River.

BOTTOM: Sign at the Lions Park Trail Hub alerting people that the path ends abruptly .6 miles before the busy and congested Negro Bill Canyon Trailhead forcing pedestrians to turn around or cyclists to enter the roadway where no shoulders on 10' wide lanes create hazardous conditions for riders and drivers.

North Moab Recreation Areas Alternative Transportation System Pictures
(Grand County 2016 FLAP Application)



TOP: One of the elevated causeways of the Colorado Riverway Path (Station No. 111+00) with the non-motorized Colorado Riverway Bridge in the background.

BOTTOM: Abrupt end of the pathway (Station 130+25.00) where riders empty onto the narrow lanes of SR 128. Families and less experienced riders turn around here instead of being able to continue on to the popular Negro Bill Canyon Trailhead.

North Moab Recreation Areas Alternative Transportation System Pictures
(Grand County 2016 FLAP Application)



TOP: Riders negotiating the narrow lanes of SR 128 (Station 161+ 00) after the path from the Porcupine Rim underpass and Negro Bill Canyon Trailhead ends.
BOTTOM: Riders pondering the entrance to SR 128 from the pathway end (Station No. 130+25.00).

North Moab Recreation Areas Alternative Transportation System Pictures
(Grand County 2016 FLAP Application)



TOP: Riders approaching end of Colorado Riverway Path at the Negro Bill Canyon Trailhead (Station No.164+66.86). Note overflow parking from the TH on both sides of the path causing limited visibility of oncoming traffic coming from the left that might have to pull into the opposite lane to avoid an accident with non-motorized users.
BOTTOM: Colorado Riverway Path as it passes the popular Goose Island Campground. Note the limited visibility ahead on the vertical curve of the roadway that is bypassed by the pathway below.

Pin: Project Name: Colorado River Pathway Concept Phase IV
 Cost Estimate Project Summary - Concept Level

Prepared By

Date

Project Length =	0.647	miles	3,417 ft
Current Year =	2013	2013 bid prices	
Assumed Construction Year =	2017		
Construction Items Inflation Factor =	1.30	4 yrs for inflation	
Assumed Yearly Inflation for Engineering Services (PE and CE) (%/yr) =	5.0%		
Assumed Yearly Inflation for Right of Way (%/yr) =	1.0%		
Contingency for Items not Estimated (% of Construction) =	20.0%		
Preliminary Engineering (% of Construction + Incentives) =	14.0%		
Construction Engineering (% of Construction + Incentives) =	10.0%		

Construction Funding Segments	Assumed Construction Year	Proposed Commission Request	COMMENTS
Segment 1: STA 130+25.00 TO STA 145+00.00	2017	\$4,334,000	
Segment 2: STA 145+00.00 TO STA 164+66.86	2017	\$2,510,000	
Total Proposed Commission Request to complete Concept Phase IV		\$6,844,000	

Pin: Project Name: Colorado River Pathway Concept Phase IV
 Segment 1: STA 130+25.00 TO STA 145+00.00

Prepared By

Date

Project Length =	0.275	miles	1,450	ft
Current Year =	2013			
Assumed Construction Year =	2017			
Construction Items Inflation Factor =	1.30		4 yrs for inflation	
Assumed Yearly Inflation for Engineering Services (PE and CE) (%/yr) =	5.0%			
Assumed Yearly Inflation for Right of Way (%/yr) =	1.0%			
Contingency for Items not Estimated (% of Construction) =	20.0%			
Preliminary Engineering (% of Construction + Incentives) =	14.0%			
Construction Engineering (% of Construction + Incentives) =	10.0%			

Item #	Item	Unit	Quantity	Unit Price	Cost	Remarks
Segment 1 STA 130+25.00 TO STA 145+00.00						
012850010	Mobilization	Lump	1	\$251,763.21	\$251,763	10% of construction
013150010	Public Information Services	Lump	1	\$5,000.00	\$5,000	
015540005	Traffic Control	Lump	1	\$125,881.60	\$125,882	5% of construction
022310020	Clearing and Grubbing (Plan Quantity)	acre	2	\$1,300.00	\$1,950	
023160020	Roadway Excavation (Plan Quantity)	cu yd	3,750	\$12.00	\$45,000	
027210020	Untreated Base Course (Plan Quantity)	cu yd	186	\$32.00	\$5,952	
027410060	HMA - 3/4 Inch	ton	105	\$98.00	\$10,290	
027430040	HMA - Bike/Ped Path 1/2 Inch	ton	165	\$154.00	\$25,410	
027480010	Liquid Asphalt MC-70 or MC-250	ton	2	\$1,035.00	\$2,070	
027850020	Chip Seal Coat, Type II	sq yd	3,555	\$2.55	\$9,065	Price includes Emulsified Asphalt
02826002*	Ornamental Fence 54 Inch Tall	ft	869	\$150.00	\$130,350	
028410097	W-Beam Guardrail 84 inch Steel Post	ft	300	\$29.00	\$8,700	
028430035	Crash Cushion Type G	each	2	\$3,150.00	\$6,300	
02378001*	Rockery	sq ft	450	\$30.00	\$13,500	
	Structures - Future Elevated Pedestrian Trail	ft	673	\$1,600.00	\$1,076,800	
02840002*	MSE Retaining Wall H (designed) (130+25 to 134+50)	sq ft	2,902	\$55.00	\$159,610	
02840003*	Future MSE Retaining Wall C (1304+50 to 137+25)	sq ft	3,035	\$55.00	\$166,925	Continuation of previous Wall H
02840004*	Future MSE Retaining Wall D	sq ft	872	\$55.00	\$47,960	
028910000	Signing	lump	1	\$2,500.00	\$2,500	
027650050	Pavement Marking Paint	gal	50	\$60.00	\$3,000	
(Segment 1: STA 130+25.00 TO STA 145+00.00) Subtotal					\$2,098,027	
Contingency For Items Not Estimated (20%)					\$419,605	
Construction Subtotal					\$2,517,632	
P.E. Cost				P.E. Subtotal	\$352,000	14%
C.E. Cost				C.E. Subtotal	\$252,000	10%
Right of Way				Right of Way Subtotal	\$0	
Utilities				Utilities Subtotal	\$0	
Incentives				Incentives Subtotal	\$0	
Miscellaneous				Miscellaneous Subtotal	\$0	

Cost Estimate		2013	2017
	P.E.	\$352,000	\$426,000
	Right of Way	\$0	\$0
	Utilities	\$0	\$0
	Construction	\$2,518,000	\$3,273,000
	C.E.	\$252,000	\$306,000
	Incentives	\$0	\$0
	Aesthetics	\$0	\$0
	Change Order Contingency	10% \$251,800	\$327,000
	UDOT Oversight	\$0	\$0
	Miscellaneous	\$0	\$0
	TOTAL	\$3,373,800	\$4,334,000

PROPOSED COMMISSION REQUEST	TOTAL	\$3,373,800	TOTAL	\$4,334,000
------------------------------------	--------------	--------------------	--------------	--------------------

Utah Federal Lands Access Program: Proposed Project Cost Estimate

PROPOSED PROJECT COST ESTIMATE

Use this page to develop a cost estimate for the project. Attach a detailed estimate if available as backup to the below information. Must include all project costs including Preliminary Engineering and Construction Engineering costs, ROW, utility relocation, etc. Determine the cost per mile numbers based on understanding of local costs and the type of work proposed. Determine the % of engineering required based on the anticipated engineering and environmental compliance needed to meet Federal requirements and standards.

1. Major Work Items: costs below includes clearing and grubbing, earthwork drainage improvements, retaining walls, revegetation, permanent signing, and temporary traffic control.

a) New construction or Reconstruction (4R) (Excluding Surfacing)

Range: \$1,000,000 - \$2,000,000 per mile (Basis: 24 ft. width, 6 in. aggregate base)

\$ Per Unit (mile or sq. ft.)	Unit Length (mile or sq. ft.)	Total Cost (\$ per unit x unit length)
\$2,000,000.00	0.648	\$1,296,000.00

b) Pavement Recycling (3R) (Excluding Surfacing)

Range: \$250,000 - \$500,000 per mile (Basis: 24 ft. width, 6in of pulverization)

--	--	--

c) Pavement Recycling (3R) with Minor Widening (< 5 ft.) (Excluding Surfacing)

Range \$400,000 - \$700,000 per mile (Basis: 24 ft. width, 6 in. pulverization)

--	--	--

d) Pavement Recycling (3R) with Major Widening (> 5ft.) (Excluding Surfacing)

Range \$600,000- \$1,000,000 per mile (Basis: 24 ft. width, 6 in. pulverization)

--	--	--

e) Other (please specify in box)

Include \$ per mile in "\$ per unit"

--	--	--

2. Surfacing (costs below are not included in costs above):

a) Asphalt Surfacing (includes pavement markings and associated items

Range: \$400,000 - \$600,000 per mile (Basis: 24ft. width, 4 in. of asphalt)

\$600,000.00	0.648	\$388,800.00
--------------	-------	--------------

b) Gravel Surfacing

Range: \$200,000 - \$300,000 per mile (Basis: 24ft. width, 4 in. of gravel resurfacing)

--	--	--

Asphalt Surfacing items may include prime, tack, fog, etc

3. Additional Work Items:

a) Bridge (New or Replacement)

Range: \$250,000 - \$500,000 per sq. ft. (Basis: Concrete girders with spread footings)

\$250.00	8,100	\$2,025,000.00
----------	-------	----------------

b) Bridge Rehabilitation / Repair

Cost (Lump Sum):	
------------------	--

c) ROW Acquisition

Cost (Lump Sum):	
------------------	--

d) Utility Relocation

Cost (Lump Sum):	\$0.00
------------------	--------

4. Other Work Items (provide backup data for these lump sum costs):

a) Item 1 Name:	MSE Retaining wall	Description:	Retaining wall 17,100sf@\$55	Cost (Lump Sum):	\$940,500.00
b) Item 2 Name:	Ornamental barrier fence	Description:	Railing 2150 ft@\$150	Cost (Lump Sum):	\$322,500.00
c) Item 3 Name:		Description:		Cost (Lump Sum):	

ESTIMATED COST SUBTOTAL OF PROPOSED PROJECT: \$4,972,800.00

Utah Federal Lands Access Program: Proposed Funding

ESTIMATED COST SUBTOTAL OF PROPOSED PROJECT (from previous page): \$4,972,800.00

5. Contingency (for unaccounted items - this is a fixed 10% of estimated subtotal of proposed project): \$497,280.00

6. Engineering (required for all projects):

a) Preliminary Engineering (% of Construction Cost, ROW & Utility Relocation)
 Range: 7%-15% of Items 1-4 plus contingency (Enter as percentage without symbol - i.e. 5.5 for 5.5%) 14 % = \$765,811.20

b) Construction Engineering (% of Construction Cost, ROW & Utility Relocation)
 Range: 10% - 12% of Items 1-4 plus contingency (Enter as percentage without symbol - i.e. 5.5 for 5.5%) 11 % = \$601,708.80

7. ESTIMATED TOTAL COST OF PROPOSED PROJECT: \$6,837,600.00

8. Enter the total funds requested from Federal Lands Access Program: \$6,374,694.00 = 93.23 % (cannot exceed 93.23%)

9. Project Funds Leveraged: Detail the non-FLAP match that will be furnished below.

Match Breakdown	Percent (%)	Amount (\$)	Agency Funding Source(s)	Timing of Availability (as MM/YYYY)
Required		\$10,000.00	Grand County	01/2018
Minimum Match	6.77%	\$452,905.52	Grand County	01/2018
Over Match				
TOTAL FUNDS LEVERAGED	6.77	\$462,905.52	* Maximum funding amount per reimbursable agreement to fund scoping efforts.	

10. Describe all funding sources and partnerships for cash and in-kind contributions. (Overmatch funding sources do not have any restrictions).

Combined funding sources will include:
 Local Option Sales Tax
 Grand County Transportation Special Service District
 TRT Revenue
 UDOT
 Other grant awards
 Private donations

11. Summarize cost for project including assumptions made. Describe costs that are outside of the general summary in the estimate.

Detailed UDOT format Concept Estimate attached. Unit prices derived from work completed on the previous phase for the same type of work.

Pin: Project Name: Colorado River Pathway Concept Phase IV
 Segment 2: STA 145+00.00 TO STA 164+66.86

Prepared By

Date

Project Length =	0.373	miles	1,967	ft
Current Year =	2013			
Assumed Construction Year =	2017			
Construction Items Inflation Factor =	1.30	4 yrs for inflation		
Assumed Yearly Inflation for Engineering Services (PE and CE) (%/yr) =	5.0%			
Assumed Yearly Inflation for Right of Way (%/yr) =	1.0%			
Contingency for Items not Estimated (% of Construction) =	20.0%			
Preliminary Engineering (% of Construction + Incentives) =	14.0%			
Construction Engineering (% of Construction + Incentives) =	10.0%			

Item #	Item	Unit	Quantity	Unit Price	Cost	Remarks
Segment 2: STA 145+00.00 TO STA 164+66.86						
012850010	Mobilization	Lump	1	\$145,836.38	\$145,836	10% of construction
013150010	Public Information Services	Lump	1	\$2,500.00	\$2,500	
015540005	Traffic Control	Lump	1	\$72,918.19	\$72,918	5% of construction
022310020	Clearing and Grubbing (Plan Quantity)	acre	2	\$1,300.00	\$1,950	
023160020	Roadway Excavation (Plan Quantity)	cu yd	8,300	\$12.00	\$99,600	
027210020	Untreated Base Course (Plan Quantity)	cu yd	670	\$32.00	\$21,440	
027410060	HMA - 3/4 Inch	ton	320	\$98.00	\$31,360	
027430040	HMA - Bike/Ped Path 1/2 Inch	ton	317	\$154.00	\$48,818	
027480010	Liquid Asphalt MC-70 or MC-250	ton	8	\$1,035.00	\$8,280	
027850020	Chip Seal Coat, Type II	sq yd	5,394	\$2.55	\$13,755	Price includes Emulsified Asphalt
02826002	Ornamental Fence 54 Inch Tall	ft	1,280	\$150.00	\$192,000	
	Culvert Reconstruction	each	5	\$6,000.00	\$30,000	
02840005	Future MSE Retaining Wall E	sq ft	3,336	\$55.00	\$183,480	
02840006	Future MSE Retaining Wall F	sq ft	6,503	\$55.00	\$357,665	
028910000	Signing	lump	1	\$1,500.00	\$1,500	
027650050	Pavement Marking Paint	gal	70	\$60.00	\$4,200	
(Segment 2: STA 145+00.00 TO STA 164+66.86) Subtotal					\$1,215,303	
Contingency For Items Not Estimated (20%)					\$243,061	
Construction Subtotal					\$1,458,364	
P.E. Cost				P.E. Subtotal	\$204,000	14%
C.E. Cost				C.E. Subtotal	\$146,000	10%
Right of Way				Right of Way Subtotal	\$0	
Utilities				Utilities Subtotal	\$0	
Incentives				Incentives Subtotal	\$0	
Miscellaneous				Miscellaneous Subtotal	\$0	

Cost Estimate		2013	2017
P.E.		\$204,000	\$248,000
Right of Way		\$0	\$0
Utilities		\$0	\$0
Construction		\$1,458,000	\$1,895,000
C.E.		\$146,000	\$177,000
Incentives		\$0	\$0
Aesthetics		\$0	\$0
Change Order Contingency	10%	\$145,800	\$190,000
UDOT Oversight	0%	\$0	\$0
Miscellaneous		\$0	\$0
TOTAL		\$1,953,800	\$2,510,000

PROPOSED COMMISSION REQUEST	TOTAL	\$1,953,800	TOTAL	\$2,510,000
------------------------------------	--------------	--------------------	--------------	--------------------

NORTH MOAB RECREATION AREAS ALTERNATIVE TRANSPORTATION SYSTEM

(NMRA ATS)

SEGMENT SUMMARY - FUNDING SOURCES

6/12/2016

TRAIL HUBS AND RIVER BRIDGE

COLORADO RIVERWAY NON-MOTORIZED BRIDGE	
TRANSPORTATION ENHANCEMENT	\$2,780,000.00
ST PKS & REC (INCLUDES \$20K FROM MOAB CANYON)	\$191,328.00
GRAND COUNTY IMPACT FEES	\$62,898.00
GRAND COUNTY REC DISTRICT 2005, 2007	\$90,000.00
TRAIL MIX	\$10,000.00
BIKES BELONG	\$7,000.00
IN-HOUSE ENGINEERING (PD BY GC)	\$19,102.00
HORROCKS SETTLEMENT	\$300,000.00
BLM (IN-KIND)	\$20,000.00
UDOT REGION 4 CONTINGENCY	\$30,000.00
PRIVATE DONATIONS	\$109,672.00
UTAH STATE TRANS FUND	\$120,000.00
TOTAL	\$3,740,000.00
STATUS: COMPLETED 2008	

ARCHES NATIONAL PARK TRANSIT HUB	
PART OF NEW VISITOR CENTER	34,000
STATUS: COMPLETED 2005	

LIONS PARK TRANSIT HUB	
ALTERNATIVE TRANS IN PARKS & PUBLIC LANDS 200	774,000
STATUS: COMPLETED MARCH 2014	

LIONS PARK SCENIC BYWAYS TRAIL HUB	
CONNECTING PARKS TO TRAILS 2010 (DESIGN)	\$99,000.00
BLM IN-KIND ENVIRONMENTAL	\$15,000.00
RTCA IN-KIND ASSISTANCE	\$12,000.00
TRANSPORTATION ENHANCEMENT	\$500,000.00
CONNECTING PARKS TO TRAILS 2011 (INTERP)	\$99,000.00
OFFSITE SEWER AND WATER (TRANSIT HUB)	\$144,432.00
MOAB CITY	\$366,918.00
NATIONAL SCENIC BYWAYS 2011	\$963,674.00
TOTAL	\$2,200,024.00
STATUS: COMPLETED MARCH 2016	

COLORADO RIVERWAY NON-MOTORIZED PATHWAY

PHASE 1 - GOOSE ISLAND	
TRANSPORTATION ENHANCEMENT	\$616,000.00
STATE PARKS AND RECREATION	\$103,000.00
GRAND COUNTY REC DISTRICT 2006	\$50,000.00
GRAND COUNTY IN-KIND ENGINEERING	\$13,000.00
BIKES BELONG	\$5,000.00
BLM IN-KIND (ENVIRONMENTAL FOR 128 PATHWAY)	\$23,377.00
PRIVATE DONATIONS	\$34,000.00
TOTAL	\$844,377.00
STATUS: COMPLETED 2008	

PHASE 2&3	
PAUL S SARBANES TRIPP 2008	\$3,000,000.00
PAUL S SARBANES TRIPP 2010	\$2,900,000.00
PAUL S SARBANES TRIPP 2011	\$2,500,000.00
UDOT ROADWAY ENHANCEMENT	\$368,224.00
PAUL S SARBANES TRIPP 2012	\$900,000.00
TOTAL	\$9,668,224.00
STATUS: COMPLETED 2014	

PHASE 4	
REMAINING GAP ON PATHWAY	\$ 6,844,000.00

PROJECT SEGMENT COMPLETE
 PROJECT SEGMENT UNDER CONSTRUCTION
 PROJECT SEGMENT FUNDS IN PLACE
 FUNDS NEEDED TO COMPLETE PROJECT SEGMENT

FUNDS COLLECTED TO DATE	\$19,875,625.00
FUNDS NEEDED TO COMPLETE NMRA AT	\$ 6,844,000.00
TOTAL PROJECT VALUE	\$ 26,719,625.00

MOAB CANYON PATHWAY SYSTEM

US 191 UNDERPASS AND TRAIL AT GEMINI BRIDGES	
UDOT	\$350,000.00
STATUS: COMPLETED OCTOBER 2004	

COURTHOUSE WASH TO SR 313	
TRANSPORTATION ENHANCEMENT	\$316,000.00
TRANSPORTATION ENHANCEMENT	\$800,000.00
STATE PARKS AND REC	\$200,000.00
GRAND COUNTY	\$31,000.00
BIKES BELONG	\$5,000.00
TRCC FUNDS	\$20,000.00
GC TRANS SPEC SERV DISTRICT	\$23,000.00
TOTAL	\$1,395,000.00
STATUS: COMPLETED OCTOBER 2010	

US 191 CAR BRIDGE AUXILIARY UNDERPASSES	
CENTENNIAL HIWAY FUNDS (UDOT)	\$500,000.00
STATUS: COMPLETED MARCH 2011	

MOAB CITY TO LIONS PARK HUBS CONNECTOR PATHWAY	
TRANSPORTATION ENHANCEMENT	\$500,000.00
LEFTOVER FROM MOAB CANYON	\$46,000.00
MOAB & GR CTY DESIGN WORK CREDIT	\$18,766.00
CONNECTING TRAILS TO PARKS	\$35,234.00
GC REC DISTRICT 2010	\$20,000.00
TOTAL	\$620,000.00
STATUS: COMPLETED AUGUST 2012	

US191 UNDERPASS AT COURTHOUSE WASH (MILLSITE RIVERSIDE TRAIL CONNECTOR)	
TRANSPORTATION ENHANCEMENT	\$40,000.00
GRAND COUNTY MATCH	\$10,000.00
DOE	\$50,000.00
TOTAL	\$100,000.00
STATUS: COMPLETED AUGUST 2012	

Utah Federal Lands Access Program: Proposed Project Application

GENERAL INFORMATION

Project Points of Contact (POC):

	Applying Agency	Federal Land Management Agency(s)	
Agency Name:	GRAND COUNTY	BLM MOAB FIELD OFFICE	ARCHES NATIONAL PARK
POC Name:	ZACHARIA LEVINE	BETH RANSEL	CATHERINE CANNON
POC Title:	COMMUNITY DEVELOPMENT DIR	Field Office Manager	SUPT OF ARCHES & CANYONLANDS NP
Address Line 1:	125 EAST CENTER STREET	82 EAST DOGWOOD	PO BOX 907
Address Line 2:	MOAB, UTAH 84532	MOAB, UTAH 84532	MOAB, UTAH 84532
E-mail:	zlevine@grandcountyutah.net	bransel@blm.gov	kate_cannon@nps.gov
Phone #:	435-259-1371	(435) 259-2100	435-719-2299
Additional Key Project Stakeholders:	UDOT, MOAB CITY		

Project Identification:

Project Title:	COLORADO RIVERWAY PATH PHASE IV
Facility Name:	NORTH MOAB RECREATION AREAS ALTERNATIVE TRANSPORTATION SYSTEM
Local/FLMA Route, Name, or Designation:	SR 128
Other Facility Name / Designation (if any):	

Federal Land Management Agency (FLMA) Accessed:

Name(s) of FLMA	Site(s) or Major Destination(s) Accessed	Distance from Project (miles)	Current Annual Visitation (Estimate)
BLM MOAB FIELD OFFICE	COLORADO RIVERWAY SRMA	0.1	931,453
MANTI-LA SAL NATIONAL FOREST	WHOLE ENCHILADA MOUNTAIN BIKE TRAIL	0.25	13,000
NATIONAL PARK SERVICE	ARCHES NATIONAL PARK (Entrance Station)	2	1,399,247

	Termini Start	Termini End
Landmark, Milepost, Cross Roads:	SR 128 milepost 2.6	SR 128 MILEPOST 3.2
Latitude Coordinates: <i>(Degrees Minutes Seconds format; to 6 decimals)</i>	N 38.60806°	N 38.60972°
Longitude Coordinates: <i>(Degrees Minutes Seconds format; to 6 decimals)</i>	W 109.54607°	W 109.53510°

Utah Federal Lands Access Program: Project Background

BACKGROUND DATA

1. Agency with Title to Facility:

GRAND COUNTY

2a) Agency with Maintenance Responsibility

GRAND COUNTY

2b) Describe how the maintenance responsibility is provisioned: (e.g. ownership highway easement deed and/or maintenance agreement):

Grand County allocates \$75,000 of tourism taxes annually, that accumulates year after year, for large non-motorized path maintenance projects such as crack sealing, seal coats and repaving. The Grand County Road department is reimbursed for any work done or it is contracted out. Routine maintenance such as sweeping and mowing is performed by county maintenance personnel. Resolution No. 2880 establishing the Grand County Transportation Special Service District (Feb 2008) states the district may also fund construction and maintenance of non-motorized paths.

3. Project Length:

0.648

Provide length in miles

4. Existing Width:

0

Provide average width in feet

5. Existing Posted Speed Limit:

0

6. Existing Bridge Information:

Provide known data for all bridge structures within the project limits.

Refer to the link below for guidance:

<http://www.fhwa.dot.gov/bridge/nbricfrm>

National Bridge Inventory Structure #	Bridge Length (ft.)	Bridge Width (ft.)	Bridge Area (Sq. Ft)	Bridge Sufficiency Rating
n/a				

7. Functional Classification:

Check those that apply.

- National Highway System
 Arterial
 Local Road
 Major Collector
 Minor Collector

Refer to the link for guidance: http://www.fhwa.dot.gov/planning/accessibility/related/highway_functional_classifications/

8. Traffic Volumes:

Provide any available traffic data from recent counts or other documented sources.

Note: If no data (i.e., counts) are available, please estimate range (< 200, 200 - 500, 500, 500 - 1000, > 1000 vehicles per day)

	Current	20-Year Projection	Data Source
Average Daily Traffic (ADT)	940	1255	20 yr data does not include non-motors
Seasonal Average Daily Traffic	2744	3250	UDOT Moab Volumes & TTrackers
% ADT as FLMA visitors / users	97	97	Anecdotal

9. Safety History:

Describe site(s), number, and type of crashes that have occurred within the project limits and the source of this information (reports or anecdotal). If available provide site specific crash data for last three years.

From June 2013- May 2015 there has been 19 accidents within the first 10 miles (mm 1-10) of SR 128. All accidents involved damage to vehicles, 5 involved injuries, and 2 were DUI related (From a conversation with Grand County's Utah Highway Patrol office). UDOT accident data is obtainable only through GRAMA requests and not available.

10. Projects in Proximity:

Describe other projects adjacent to or in proximity to this project that are being constructed to or within federal lands.

The La Sal Mountain Loop Road in the Manti La Sal Ranger District lies 25 miles north of the project area and is undergoing reconstruction summer of 2016-17.

Utah Federal Lands Access Program: Proposed Project

PROPOSED PROJECT

1. Purpose and Need:

Describe the need for the project including but not limited to who the project will serve, conditions requiring relief, and anticipated changes in use due to the proposed project.

The North Moab Recreation Areas Alternative Transportation System links the Moab community and those who visit to Arches and Canyonlands National Parks, Dead Horse Point State Park and thousands of BLM acres that include the Colorado Riverway Recreation Area, Anasazi pictograph panels, and over 150 miles of singletrack mountain bike trails. Currently there is a 0.6 mile gap along the Colorado Riverway Path that forces hundreds of cyclists and pedestrians daily out onto the narrow and shoulder-less SR 128 to cross the distance to the next part of the pathway. The project alleviates a major distraction for tourists, commuters and outfitters with large trailer loads by removing non-motorized users from the roadway. Cyclists and pedestrians are able to enjoy the sights and sounds of the river corridor safely segregated from vehicular traffic.

2. Proposed Design Standards:

Project will be designed to the following standards. Check those that apply.

 AASHTO

 State DOT

 Local Government

 FLMA

3. Proposed Width (feet):

Proposed width should be in accordance with the proposed design standards.

4. Proposed Speed Limit:

2	0
---	---

5. Description of Proposed Work:

Provide a detailed description of the proposed work. As appropriate include options to phase proposed work.

The 1/2 mile gap project constructs a 673' elevated causeway, 4 stretches of retaining wall that build up the riverbank to accommodate a trail and 3 stretches of pavement adjacent to the roadway. The project has been separated into 2 phases but the inconvenience of construction in the narrow river corridor to the commuters from Castle Valley, a town of 345 residents and the outfitters with large trucks and trailers full of rafts becomes significant. It is also difficult or impossible for medical emergencies to bypass the construction zone when the causeway decks are being craned in place. Otherwise, the cost of Segment 1 of Phase IV is \$4,334,000, and Segment 2 is \$2,510,000 for a total of \$6,844,000.

6. Key Items of Work: Check all that apply. Refer to link for guidance: <http://www.fhwa.dot.gov/stivescultr/mis.org/content/reading/types-of-highway/>

New Construction / Reconstruction (4R)

 Earthwork/Grading

 Road base

 Major Drainage (>48")

 Minor Drainage (<48")

 Retaining Walls

 ROW Acquisition

 Utility Relocations

Recycling (3R)

 Existing Asphalt / Base Recycling (Ex: Pulverization)

 Overlay

 Milling

 Minor Widening (< 5 ft.)

 Major Widening (> 5 ft.)

Bridge

 New

 Replacement

 Rehabilitation or Repair

Surfacing

 Asphalt

 Concrete

 Gravel

Safety

 Guardrail

 Sight Distance Improvements

 Roadside Hazards

 Other

* Alternative Modes

 Bicycle / Pedestrian facility

 Transit

 Other

Other

 Planning Study

 Environmental Linkage (PEL) Study

 Research

*Note: Applications that include alternative transportation elements (transit, bicycle, pedestrian, etc.), please fill out the supplemental worksheet for alternative transportation that can be found at: <http://flh.fhwa.dot.gov/programs/flap/ut>

Utah Federal Lands Access Program: Proposed Project

7. Right of Way Acquisition: All Right-of-way (ROW) property (acquisition costs) to be part of the project costs should be detailed in the project estimate page. All acquisition support costs are non-participating and will be borne by the applicant.

7a) Is ROW acquisition required? (yes /no)

No

7b) Describe the anticipated ROW acquisition needed to construct project. Include the formalization of all ROW on FLMA lands.

N/A

8. Utility Impacts: All utility relocation costs must be accounted for by the applicant whether borne by the applicant or included as project cost. Utility relocation costs should be detailed in the project cost estimate.

8a) Will relocation of utilities be required? (yes /no)

No

8b) Describe any anticipated utility impacts and proposed relocations.

N/A

9. Environmental Impacts / Resource Protection: Briefly describe known or anticipated impacts, positive or negative, to biological, cultural, wetlands or water resources, or any other environmental areas.

Wetlands / Water Resources	Positive	Describe: Stabilizing river banks decreases erosion and runoff from the roadway.
Threatened & Endangered Species	None	Describe: All EA work found no impacts to T&E species.
Other, please explain	Positive	Describe: Invasive species have been removed and will be controlled in project area.
Other biological resources (fisheries, wildlife, etc.)	Positive	Describe: Project underpasses increase mobility in the river corridor for wildlife.
Wild & Scenic River	Positive	Describe: Provides a model project that exemplifies "recreation" category for W&S design.
Air, noise, and or visual impacts (list)	Positive	Describe: Less cars means less pollution, noise, and congestion in the river corridor.
Historic & archeological resources	Positive	Describe: Interpretive kiosks at trailheads educate visitors about resource protection.
Parks & recreation area / wildlife refuge (Section 4(f)/6)	Positive	Describe: Provides access to those in wheelchairs and those w/o cars where there was no access.

10. Lead Agency: CFLHD will be the lead agency. The applicant may request another agency take the lead for the project delivery. If recommending a different lead agency, identify alternative agency and rationale for this recommendation. The rationale should include why another agency should take the lead, previous experience in delivering Federal-Aid (Title 23) funded projects, certifications to deliver Federally funded projects, and ability to satisfy FHWA project delivery requirements. The final decision for project delivery resides with the PDC. If delivered by another Agency, CFLHD will have Stewardship and Oversight Responsibility.

→ Grand County requests that UDOT be the lead agency. UDOT has the experience, processes, and certification in place for delivering Federally Funded Projects, has been a partner on previous phases of this project, has helped with government agency coordination occurring between Grand County, National Park Service, BLM and Utah State Division of Lands and Forestry. This is critical as trail construction occurs within the UDOT right-of-way and impacts the existing SR-128 roadway. Construction of the trail requires UDOT approval to meet the needs of the users of the highway and trail system. Safety improvements to the highway occur in conjunction with and are incidental to the trail construction. UDOT is familiar with and will use the same design standards and requirements that have been set for previous phases of the trail system.

Criteria 1 - Access Mobility and Connectivity

1. Describe the high use Federal recreation site(s) and/or Federal economic generator(s) accessed by this project. How is the proposed facility connected to the site(s)? How will it improve access? Are there other access points to the site?

Arches National Park: The NMRA ATS provides a safe non-motorized alternative to visitors arriving on busy weekends when the park may be full and wait time to enter may be longer than 4 hours. Instead visitors may enjoy the pathway along the river in the shadow of the cliffs of Arches or learn about the historical, cultural and archeological wonders of the area at the Lions Park Trail Hub.

BLM recreation area lands: Completing the last 1/2 mile gap of the Colorado Riverway Path links the wildly popular Negro Bill Canyon hiking trail and Grandstaff and Goose Island Campgrounds to Moab City. Offering non-motorized access helps alleviate parking congestion at a very busy confluence.

Manti-La Sal National Forest: The popular 30 mile Whole Enchilada mountain bike trail starts high in the mountains, attracts thousands of riders each season and deposits them on SR 128 for their final leg back to town. This project will keep them safely segregated from motorized traffic as they make their way home.

2. Describe how the project will improve the visitor experience. How many visitors access the site(s) using the proposed roadway/trail/facility?

Currently, over 2000 cyclists and pedestrians use the Colorado Riverway Path each week on average, with peak weekends pushing the numbers over 4000. The 0.6 mile gap forces users on to a narrow shoulder-less road that offers little protection from tourist, commuter, delivery, and outfitter traffic. Completion of this last portion would segregate vehicular traffic from non-motorized users providing better safety for all.

3. Describe how the proposed project and the facility are connected to the existing transportation network.

The project, an uncompleted 0.6 mile stretch of the Colorado Riverway Path, is just one part of the North Moab Recreation Areas Alternative Transportation System that is made up of 5 underpasses, 2 bridges, 33 miles of paved paths that traverse spectacular canyons, 2 hubs that supply parking, a shuttle stop, respite from a long drive, a destination for a bike ride, a walk, or a climb in the bouldering park. It parallels and crosses the major roadways of US 191 and SR 128. Visitors may choose to leave their cars at their hotels as they go on foot or by bicycle to privately offered shuttle services that utilize the hubs of this ATS to access the parks and public lands of Grand County.

4. Will this project improve mode choices or provide alternative modes of transportation? If yes, describe these improvements.

This project improves the Colorado Riverway Path by completing it and encouraging more people to access BLM recreation sites and campgrounds where before they might have felt unsafe having to share a narrow shoulder-less roadway with multiple types of large vehicles. It will also improve the daily commute of Castle Valley residents by clearing the roadway of non-motorized users.

5. Will this improve congestion and/or access management (e.g. reduction in traffic congestion, restrictions, bottlenecks, size/load limits, and/or improve emergency access)? If yes, describe these improvements.

Yes this project will improve congestion at a particularly busy confluence of parking, traffic, roadway, and trailhead facilities along SR 128. As shown in the attached pictures, being able to encourage more people to cycle or walk to this area on a completed pathway would decrease the bottlenecks and unsafe situations created by too many different user groups competing for limited parking space. If an emergency situation were to now occur on any given busy weekend, traffic would shut down completely to provide access for EMS services.

Criteria 2 - Economic Development

1. Identify the community or communities economically dependent on the network, and the elements that comprise the economy (e.g. timber, tourism, etc.). How is the economy tied to the transportation network and the proposed facility? How will the proposed project influence the community's economic goals/needs or development?

According to the Socioeconomic Baseline Report (BLM April 2014) Grand and San Juan Counties (These figures are for Grand County alone), Moab City (pop 4500), the largest community in Grand County (total pop 9,225), supports itself with jobs in Accommodation and Food Services, 32.5%, Government 19.3%, Retail Trade 14.6%, Mining 2%, and Other 31.6% "In general, visitation at major natural resource sites (e.g. national parks) in the socioeconomic study area increased through the period 2005-2013. This indicates a recession proof base of economic activity for the study area."

The project facilitates the movement of traffic along both state scenic byway SR 128 and US 191, a national scenic byway and major north-south trucking route from Canada to Mexico. By providing for alternative modes of transportation, tourism and recreation can peacefully exist with interstate commerce.

2. If the proposed project is located on a designated federal, or state scenic byway or backway, identify the scenic byway/backway and explain the anticipated benefit related to it. Would the project meet the needs identified in the Byway's management plan?

National Scenic Byway designation:
US 191 Dinosaur Diamond Prehistoric Byway
State Scenic Byway designation:
SR 313 Dead Horse Point Mesa Scenic Byway
SR 279 Potash-Lower Colorado Scenic Byway
SR 128 and US 191 Upper Colorado River Scenic Byway (also part of the Dinosaur Diamond)
Grand County Scenic Byways Corridor Management Plan (CMP) targets bike paths as a goal.

Criteria 3 - Preservation

1. Provide detail of the existing surface or facility condition. How will the project improve the surface/facility condition?

Currently there is no existing surface for the project except for the SR 128 roadway with its 10 foot wide lanes. It is "an historic highway originally built to minimal standards and upgraded in a piecemeal fashion". (CMP Page 54) The project will construct a separated non-motorized pathway that parallels the roadway.

2. How will the project impact maintenance and operating costs?

The project will impact maintenance costs by adding another 1/2 mile of some asphalt and some concrete surfacing, one bridge to be inspected on a regular basis as well as railing.

3. Will this project improve a deficient rating or extend the service life of a structure?

N/A

Criteria 4 - Safety

1. How would the proposed project improve unsafe conditions such as crash sites, inadequate sight distance, roadside hazards, poor vertical / horizontal alignment, hazardous intersections, inadequate lane and shoulder widths, etc?

"SR 128 is the county's problem child in terms of highway facilities and safety concerns. While the incidence of accidents is not high at the current traffic levels, there is, nevertheless, a widespread sentiment among residents that it is unsafe, or at a minimum, that it requires some experience with the road to drive safely." (CMP Page 54)The road has each of the conditions listed and the project will remove non-motorized traffic, another major impediment, out of the roadway completely.

2. Describe how the project will improve safety for a wide range of users (destination motorists, bicyclists, pedestrians, public transportation, etc.).

The project will improve safety for all users by removing slower moving, non-motorized cyclists and pedestrians from the roadway where commuter, tourist, outfitter, and large trucks are continuously stressed with the narrow and busy 10 foot wide lanes of SR 128.

Criteria 5 - Sustainability and Environmental Quality Benefits

1. Describe how the proposed project contributes to the environmental goals and objectives of the Federal Land Management Agency.

BLM RMP October 2008- WSR-13 "Designate Colorado River segment 4 (Confluence of the Colorado with the Dolores River to Mile 49 near Potash) as suitable for recommendation into the Wild and Scenic Rivers System with a classification of 'Recreational'. Recreational allows for campgrounds and bike paths while preserving and enhancing the outstandingly remarkable natural resources in the area

2. How would the project enhance wildlife connectivity, wildlife habitat, and / or aquatic organism passage? How would the project reduce pollution (noise, emissions, water, dust, etc.)?

Wildlife and the river corridor are insulated from motorized traffic, noise, and congestion by the pathway structures. The project helps to reduce noise and emissions as more people choose to leave their cars at their hotels or at home and bicycle or walk to popular recreation areas. Less dust is created with better surfacing of the project and roadway shoulders adjacent to it.

3. Would the project contribute to the use of sustainable energy sources for transportation?

If we consider human powered modes of transportation sustainable than YES

4. Describe any known environmental compliance or permitting work completed or anticipated on this project.

BLM's Colorado Riverway Recreation Area Management Plan, Nov 2000, Amendment 1, included recommendations for a bike path along the river adjacent to the roadway. Ammendment 2 (2004) to the plan found No Significant Impact, that the project "would assist in providing safe passage for pedestrians and bicyclists and would not result in any undue and unnecessary environmental degradation", Section 7 with US Fish and Wildlife, Section 106 cultural resource clearance and additional visual resource management analysis, and Army Corps of Engineers 404 permit are all complete.

Criteria 6 - Funding and Coordination

1. Describe coordination and support from FLMA and other project stakeholders. Provide support letters.

The project is part of the North Moab Recreation Areas Alternative Transportation System, an effort by Grand County, UDOT, Moab Trails Alliance, NPS and the BLM to establish safe access to and from popular non-motorized trailheads near Moab to both local residents and to the 2.5 million annual visitors to all of Grand County's public lands. BLM has supplied all the required EA clearance, UDOT has contributed funds as well as oversight and expertise, Moab Trails Alliance provides grant writing and agency coordination, and NPS has contributed invaluable planning support.

2. Describe how this project is in/consistent with applicable state, regional, FLMA, or local plans.

This project finishes off the last component of an ATS that furthers the goal of the stakeholders and community to encourage folks to get out of their cars or off their busses, whether walkers, bikers or those in wheelchairs, and explore the world class recreational amenities provided by the historic and staggeringly beautiful North Moab Recreation Areas. By doing so, emissions, congestion, parking shortages and resource damage, all concerns that are addressed in all of the stakeholders planning documents, are reduced.

Submittal Instructions:

1. Save your form as PDF to your computer, with file name similar to:
UTAH FLAP APP 2016 <PROJECT NAME>
 - a. Check that all fields have been completed and that all your work has saved properly prior to e-mailing your application.
2. Attach all additional files:
 - a. Review the checklist you completed on page 1 and attach all photos, maps project estimates, and forms requiring signatures.
 - b. Maximum total for all files is 15MB. Using a zip application may help reduce file sizes but it is the responsibility of the sending party to ensure their file has successfully transmitted (not getting stuck in the e-mail "outbox").
 - c. **ATTENTION: DO NOT USE YOUR PDF SOFTWARE TO ATTACH DOCUMENTS INTO THE PDF DOCUMENT AS ALL YOUR FORM FIELDS WILL BE INVALID. ALL ATTACHED PHOTOS AND FILES SHOULD BE SEPARATE FILES.**
3. Save a copy for your records
4. E-mail your completed form to cfl.planning@dot.gov, using the subject: *UTAH FLAP APP 2016 <PROJECT NAME>*
5. Check your e-mail's "sent box" to ensure that your file was sent. Larger files may take longer to send.
 - a. You should receive confirmation of receipt of your submission within 3 working days.

Utah Supplemental Alternative Transportation Worksheet

Alternative Transportation Worksheet can be completed electronically or be printed, signed and submitted electronically.

General Information:

This worksheet was created to provide supplemental information on alternative transportation projects applying for Federal Lands Access Program funds. The application still needs to be completed - this worksheet is only supplemental.

Alternative transportation project eligibility includes provisions for non-motorized (e.g. pedestrians, bicycles, and equestrian) and transit operations and maintenance. To be eligible, the transit service or alternative transportation facility must be located on, adjacent to, or provide access to Federal lands for which the title or maintenance responsibility is vested in a State, tribe or local government.

All Alternative Transportation Projects:

A. Project Identification (fill out what is applicable)

1. Federal Land Management Area (FLMA) site(s) accessed:

Federal Land Management Area (FLMA) site(s) accessed:	Number of daily visitors to site(s) PEAK SEASON	Average number of daily vehicles to site(s) PEAK SEASON	Average number of transit riders to site(s) per day PEAK SEASON	Average number of non-motorized visitors to site(s) per day PEAK SEASON
BLM	1,585,183	689,210	N/A	294,967
Arches National Park	6236	2711	N/A	154
USFS	N/A	N/A	N/A	13,000

2. Define (if applicable) when "peak" and "off-peak" season(s) visitation occurs:

BLM 2015 Year End Report: Does not break out peak times of use so the numbers above reflect a full year.
 Arches Monthly Public Use Reporting: Peak months are April-September and the numbers above use those months only.
 USFS: The Whole Enchilada Mountain Bike Trail may be accessed late June - October due to snow conditions. The number above reflects those 5 months of the 2015 season.

3. Describe current Level of Service (LOS) at peak visitation:

US 191 experiences LOS F on peak weekends when the traffic can be stop and go from the entrance to Arches National Park 2 miles back to the Moab City limits, and then again all the way through the city limits as people try to arrive or leave town.
 SR128 experiences LOS C-D when key places like the Negro Bill Canyon trailhead parking area is overflowing into the roadway and encroaching on the Colorado Riverway non-motorized pathway. Large tour buses and outfitter trucks pulling trailers full of rafts compete with tourist and commuter traffic on busy weekends causing unsafe driving conditions on the extremely narrow 2-lane road.

4. Describe the current carrying capacity of the existing facility (if known):

N/A

5. What percent of carrying capacity is the unit operating at during peak periods:

N/A

6. Discuss any off/on-site parking shortages during peak visitation and location:

Major parking shortages occur regularly in Arches National Park. The park's Transportation Implementation Plan (Sept 2006) states that parking congestion exists at all three parking areas 100 days per year at 2003 levels and visitation is growing around 8.5% per year. Memorial Day Weekend 2016, the park closed the entrance after a certain number of cars until others had left. Temporary barricades were installed and people hired to direct incoming and outgoing traffic. SR 128 experiences parking shortages at key recreation areas such as Negro Bill Canyon, BLM Take Out Beach, and Big Sandy on peak weekends throughout the spring, summer and fall season.

Utah Supplemental Alternative Transportation Worksheet

B. Transit Projects Only:

1. Discuss how transit will manage parking shortages during peak visitation and location:

2. Days of the week: Sunday Monday Tuesday Wednesday Thursday Friday Saturday

3. From: a.m. to p.m.

4. Describe the transit route(s) (miles served, number of stops, service hours):

5. Describe current and proposed ridership estimates (daily and annually):

Peak Season

Off-Peak Season

6. Describe any variability in service operations:

7. What revenue will be collected to support the service (describe fare pricing, discounts, pass programs, etc.):

8. Describe the number, type, and age of current fleet:

9. Describe the service area of the proposed transit system:

10. Describe any marketing, wayfinding, or other information that will be disseminated to promote the usage transit:

11. Please attach any service agreement between the applicant and the applicable FLMA

12. Attach a detailed cost estimate with information on the amount of funds requested by type and year.

Utah Supplemental Alternative Transportation Worksheet

C. Non-Motorized Projects Only

1. Describe how the proposed non-motorized infrastructure improvements will manage parking shortages during peak visitation:

Upon completion, the North Moab Recreation Areas Alternative Transportation System is predicted to attract at least 20% of the 2.5 million annual visitors to Grand County's public lands. 500,000 people choosing to leave their cars at hotels and either walk, bike or ride on private shuttle services removes 208,000 cars from the parking areas and roadways. This ATS provides two new parking areas, the Lions Park Transit Hub (opened May 2014) and the Lions Park Scenic Byways Trail Hub (opened March 2016) with over 100 new spaces for vehicles, buses, and shuttle pick-up zones.

2. How many bicycle and/or pedestrian users will access the FLMA unit(s):

As the final piece of the North Moab Recreation Areas Alternative Transportation System is completed the goal of attracting at least 20% of Grand County's 2.5 million visitors is more obtainable. Finishing the SR 128 pathway will encourage more non-motorized use by bikers, hikers, and those in wheelchairs to prime recreation sites. Data collection between the 42 weeks of Feb 14 - Nov 20, 2015, shows 292,362 visits to the system. Between Nov 20, 2015 - June 1, 2016 shows 384,025 visits to the system. Each addition to the system, such as the recently completed Lions Park Scenic Byways Trail Hub (March 2016) with its bouldering park, water features and restrooms, draws more people to the spectacular, world-class scenery of these public lands.

3. Describe any marketing, wayfinding, or other information that will be disseminated to promote the usage of the facility:

All wayfinding maps published by the Grand County Travel Council and Moab City include this non-motorized system. All components of the system radiate from the gateway intersection of US191 and SR 128 at the Lions Park Scenic Byways Trail Hub so it is very easy for travelers to see parts of the system even before they get to town.

4. Describe how the project connects to existing facilities:

The North Moab Recreation Areas Alternative Transportation System provides a safe, environmentally friendly, non-motorized, infrastructure of paved paths, bike lanes, bridges, underpasses and transportation hubs that link Moab City to Arches and Canyonlands National Parks, the BLM managed Colorado Riverway Recreation Area and thousands of acres of other surrounding public lands.

Morgan Malley, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 380B, Lakewood, CO 80228
Phone: 720-963-3605 | morgan.malley@dot.gov
Additional information on the Access Program is located at:
<http://flh.fhwa.dot.gov/programs/flap/ut/>



UTAH DEPARTMENT OF CORRECTIONS

INTERGOVERNMENTAL COUNTY JAIL AGREEMENT NUMBER _____

1. **CONTRACTING PARTIES:** This agreement is made and entered into pursuant to Title 64, Chapter 13e, Utah Code Annotated 1953 as amended, by and between the Utah Department of Corrections (hereafter, "UDC"), 14717 S. Minuteman Drive, Draper, Utah 84020, and:

NAME:	GRAND COUNTY SHERIFF	LEGAL STATUS OF CONTRACTOR
ADDRESS:	125 East Center	<input type="checkbox"/> Sole Proprietor
	Moab, UT 84532	<input type="checkbox"/> Non-Profit Corporation
TELEPHONE:	(435) 259-8115	<input type="checkbox"/> For-Profit Corporation
		<input type="checkbox"/> Partnership
		<input checked="" type="checkbox"/> Government Agency

Hereafter referred to as "COUNTY" or "CONTRACTOR" both being public agencies in the State of Utah.

UDC ACCOUNTING INFORMATION

Fund	Dept	Unit	Approp	Object	Vendor Number	Commodity Code
1000	410	6022	MFA	7115, 6137, 6244	22710H	96120

2. **GENERAL PURPOSE OF AGREEMENT:** To provide for the incarceration of offenders specified by, and under the jurisdiction of UDC at the GRAND County Jail.
3. **PROCUREMENT:** This contract is entered into as an intergovernmental agreement.
4. **CONTRACT PERIOD:** Effective Date July 1, 2016. Termination Date June 30, 2019, or until canceled as provided herein, subject to appropriation of funds as set forth in the "Nonappropriation of Funds" clause, Attachment A, Paragraph 25. This contract contains an option for a year-to-year renewal for up to one additional year.
5. **CONTRACT COSTS:** COUNTY may be paid a maximum of THREE HUNDRED SIXTY SEVEN THOUSAND SIX HUNDRED NINETY SIX DOLLARS AND SEVENTEEN CENTS (\$367,696.17) for costs authorized by this contract. The COUNTY is not guaranteed the maximum amount over the term of this fee for service contract.
6. **ATTACHMENT A:** State of Utah Terms and Conditions – Government Entity
ATTACHMENT B: Utah Department of Corrections Standard Terms and Conditions
ATTACHMENT C: Scope of Work
ATTACHMENT D: Utah Department of Corrections Minimum Jail Standards
EXHIBIT 1 TO ATTACHMENT C: Electronic Fund Transfer
Any conflict between Attachment A and other Attachments will be resolved in favor of Attachment A.
7. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - Utah State Procurement Code, Procurement Rules.

UDC CONTRACT SIGNATURE PAGE

INTERGOVERNMENTAL COUNTY JAIL AGREEMENT NUMBER _____

IN WITNESS WHEREOF, the parties sign and cause the contract to be executed.

CONTRACTOR

UTAH DEPARTMENT OF CORRECTIONS

Elizabeth Tubbs
Contractor's Signature / Date

Rollin Cook, Executive Director / Date
Utah Department of Corrections

ELIZABETH TUBBS, Chair
Type or Print Name / Title County Council

UTAH STATE APPROVING AUTHORITIES

N/A Intergovernmental Agreement

Utah Division of Purchasing / Date

Utah Division of Finance / Date

UDC Originating Division: Inmate Placement Program

Contract Description: To provide for the incarceration of offenders specified by, and under the jurisdiction of UDC at the GRAND County Jail.

UDC Point of Contact: James Chipp, Director, Inmate Placement
Telephone (801) 545-5559, Fax (801) 523-7532, jchipp@utah.gov

(Revision 05/2016)

ATTACHMENT A: STATE OF UTAH TERMS AND CONDITIONS
FOR PROFESSIONAL SERVICES
(For Government Entities)

1. **AUTHORITY:** Provisions of this contract ("Contract") are pursuant to the authority set forth in 63G-6, Utah Code Annotated, 1953, as amended, Utah State Procurement Rules (Utah Administrative Code Section R33), and related statutes which permit the State to purchase certain specified services, and other approved purchases for the State.
2. **CONTRACT JURISDICTION, CHOICE OF LAW, AND VENUE:** The provisions of this Contract shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this Contract or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** The person or entity contracting with the State under this Contract ("Contractor") and any and all supplies, services, equipment, and construction furnished under this Contract will comply fully with all applicable Federal, and State, and local laws, codes, rules, regulations, and ordinances, including applicable licensure and certification requirements.
4. **RECORDS ADMINISTRATION:** The Contractor shall maintain, or supervise the maintenance of, all records necessary to properly account for the payments made to the Contractor for costs authorized by this Contract. These records shall be retained by the Contractor for at least four years after the Contract terminates, or until all audits initiated within the four years, have been completed, whichever is later. The Contractor agrees to allow State and Federal auditors, and State Agency staff, access to all the records to this Contract, for audit and inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.
5. **TIME:** The Contractor shall complete the scope of services work in a manner to achieve any milestones identified in the procurement documents related to this Contract and the attachments to this Contract. The full scope of services work shall be completed by any applicable deadline stated in the solicitation.
6. **TIME IS OF THE ESSENCE:** For all work and services under this Contract, time is of the essence and Contractor shall be liable for all damages to the State of Utah and anyone for whom the State of Utah may be liable, as a result of the failure to timely complete the scope of work required under this Contract.
7. **PAYMENT:**
 - 7.1 Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later. After 60 days from the date a correct invoice is received by the appropriate State official, the Contractor may assess interest on overdue, undisputed account charges up to a maximum of the interest rate paid by the IRS on taxpayer refund claims, plus two percent, computed similarly as the requirements of Utah Code Annotated Section 15-6-3. The IRS interest rate is adjusted quarterly, and is applied on a per annum basis, on the invoice amount that is overdue.
 - 7.2 The contract total may be changed only by written amendment executed by authorized personnel of the parties. Unless otherwise stated in the Contract, all payments to the Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's purchasing card (major credit card).
 - 7.3 The acceptance by the Contractor of final payment without a written protest filed with the State within ten (10) working days of receipt of final payment shall release the State from all claims and all liability to the Contractor for fees and costs of the performance of the services pursuant to this Contract.
8. **PROMPT PAYMENT DISCOUNT:** Offeror may quote a prompt payment discount based upon early payment; however, discounts offered for less than 30 days will not be considered in making the award. Contractor shall list Payment Discount Terms on invoices. The prompt payment discount will apply to payments made with purchasing cards and checks. The date from which discount time is calculated will be the date a correct invoice is received or receipt of shipment, whichever is later; except that if testing is performed, the date will be the date of acceptance of the merchandise.
9. **CHANGES IN SCOPE:** Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by duly authorized representatives of both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.

10. DOCUMENT OWNERSHIP: Contractor agrees that any work/services and all Deliverables prepared for State, to the extent to which it is eligible under copyright law in any county, shall be deemed a work made for hire, such that all right, title and interest in the work and Deliverables reside with the State. To the extent any work or Deliverable is deemed not to be, for any reason whatsoever, work made for hire, Contractor agrees to assign and hereby assigns all right, title, and interest, including but not limited to, copyright, patent, trademark, and trade secret, to such work and Deliverables, and all extensions and renewals thereof, to the State. Contractor further agrees to provide all assistance reasonably requested by State in the establishment, preservation and enforcement of its rights in such work and deliverables, or subsequent amendments or modifications to such work and deliverables, without any additional compensation to Contractor. Contractor agrees to waive, and hereby, to the extent permissible, waives, all rights relating to such work and deliverables, or subsequent amendments or modifications to such work and deliverables, including without limitation any and all rights of identification of authorship and any and all rights of approval, restriction or limitation on use.

11. CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM": The Status Verification System, also referred to as "E-verify," only applies to contracts issued through a Request for Proposal process, and to sole sources that are included within a Request for Proposal. It does not apply to Invitation to Bids nor to the Multi-Step Process.

11.1 Status Verification System

(1) Contractor certifies as to its own entity, under penalty of perjury, that the named Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of the Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302.

(2) The Contractor shall require that the following provision be placed in each subcontract at every tier: "The subcontractor shall certify to the main (prime or general) contractor by affidavit that the subcontractor has verified through the Status Verification System the employment status of each new employee of the respective subcontractor, all in accordance with applicable immigration laws including Utah Code Ann. Section 63G-12-302 and to comply with all applicable employee status verification laws. Such affidavit must be provided prior to the notice to proceed for the subcontractor to perform the work."

(3) The State will not consider a proposal for award, nor will it make any award, where there has not been compliance with this Section.

(4) Manually or electronically signing the Proposal is deemed the Contractor's certification of compliance with all provisions of this employment status verification certification required by all applicable status verification laws, including Utah Code Ann. Section 63G-12-302.

11.2 Indemnity Clause for Status Verification System

Contractor (includes, but is not limited to any Contractor or Consultant) shall protect, indemnify and hold harmless, the State and its officers, employees, agents, representatives and anyone that the State may be liable for, against any claim, damages or liability arising out of or resulting from violations of the above Status Verification System Section whether violated by employees, agents, or contractors of the following: (a) Contractor; (b) Contractor's subcontractor or subconsultant at any tier; and/or (c) any entity or person for whom the Contractor or Subcontractor may be liable.

12. CONFLICT OF INTEREST: Contractor represents that none of its officers or employees are officers or employees of the State of Utah, unless disclosure has been made in accordance with Section 67-16-8, Utah Code Annotated, 1953, as amended. Contractor also represents that it has no conflict of interest in performing the services for the State under this Contract, unless such conflict of interest has been disclosed to the State and approval to proceed, notwithstanding the conflict, has been obtained from the State in writing.

13. CONTRACTOR AN INDEPENDENT CONTRACTOR: The Contractor shall be an independent contractor, and as such, shall have no authorization, express or implied, to bind the State to any agreements, settlements, liability, or understanding whatsoever, and agrees not to perform any acts as agent for the State, except as herein expressly set forth. Compensation stated herein shall be the total amount payable to the Contractor by the State. The Contractor shall be responsible for the payment of all income tax and Social Security amounts due as a result of payments received from the State for these Contract services. Persons employed by the State and acting under the direction of the State shall not be deemed to be employees or agents of the Contractor.

14. INDEMNITY CLAUSE: Both parties to this agreement are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this agreement shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this agreement be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this agreement is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions and will defend against any claims or lawsuit brought against it. There are no other indemnity obligations between these parties.

15. EMPLOYMENT PRACTICES CLAUSE: The Contractor agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1964 (42 USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of

services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, the Contractor agrees to abide by Utah's Executive Order, dated December 13, 2006, which prohibits sexual harassment in the work place. Contractor also agrees to abide by any laws and policies of the State of Utah regarding any of the above mentioned prohibitions in this paragraph.

- 16. PERFORMANCE EVALUATION:** The State of Utah may conduct a performance evaluation of the Contractor's services, including specific personnel of the Contractor. References in the Contract to Contractor shall include Contractor, Contractor's subcontractors, or subconsultants at any tier, if any. Results of any evaluation will be made available to the Contractor.
- 17. WAIVERS:** No waiver by the State or Contractor of any default shall constitute a waiver of the same default at a later time or of a different default.
- 18. SEPARABILITY CLAUSE:** A declaration by any court, or any other binding legal authority, that any provision of this Contract is illegal and void shall not affect the legality and enforceability of any other provision of this Contract, unless the provisions are mutually dependent.
- 19. RENEGOTIATION OR MODIFICATIONS:** This Contract may be amended, modified, or supplemented only by written amendment to this Contract, executed by authorized persons of the parties hereto, and attached to the original signed copy of this Contract. Automatic renewals will not apply to this Contract.
- 20. SUSPENSION/DEBARMENT:** The Contractor certifies that neither it nor its principals are presently or have ever been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (Contract), by any governmental department or agency in the United States, including any federal, state or local agency. If the Contractor cannot certify this statement, attach a written explanation for review by the State. The Contractor must notify the State Director of Purchasing within 30 days if suspended or debarred by any governmental entity during the Contract period.

21. TERMINATION:

21.1 Unless otherwise stated in the Additional Terms and Conditions of the State of Utah, if applicable, this Contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which this Contract may be terminated for cause. This Contract may be terminated without cause, in advance of the specified expiration date, by either party, upon sixty (60) days prior written notice being given to the other party. On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination.

21.2 In the event of such termination, the Contractor shall be compensated for services properly performed under this Contract up to the effective date of the notice of termination. The Contractor agrees that in the event of such termination for cause or without cause, Contractor's sole remedy and monetary recovery from the State is limited to full payment for all work properly performed as authorized under this Contract up to the date of termination as well as any reasonable monies owed as a result of the Contractor having to terminate contracts necessarily and appropriately entered into by the Contractor pursuant to this Contract. Contractor further acknowledges that in the event of such termination, all work product, which includes but is not limited to all manuals, forms, contracts, schedules, reports, and any and all documents produced by Contractor under this Contract up to the date of termination are the property of the State and shall be promptly delivered to the State.

22. INSURANCE:

22.1 To protect against liability, loss and/or expense in connection with the performance of services described under this Contract, the Contractor shall obtain and maintain in force during the entire period of this Contract without interruption, at its own expense, insurance as listed below from insurance companies authorized to do business in the State of Utah and with an A.M. Best rating as approved by the State of Utah Division of Risk Management.

22.2 The following are minimum coverages that may be supplemented by additional requirements contained in the solicitation for this Contract or provided in an Attachment to this Contract:

(1) Worker's Compensation Insurance and Employers' Liability Insurance. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction.

- (2) Professional liability insurance in the amount as described in the solicitation for this Contract, if applicable.
- (3) Any other insurance described in the solicitation for this Contract, if applicable.

22.3 Any type of insurance or any increase of limits of liability not described in this Contract which the Contractor requires for its own protection or on account of any statute, rule, or regulation shall be its own responsibility, and shall be provided at Contractor's own expense.

22.4 The carrying of insurance required by this Contract shall not be interpreted as relieving the Contractor of any other responsibility or liability under this Contract or any applicable law, statute, rule, regulation, or order.

23. STANDARD OF CARE: The services of Contractor and its subcontractors and subconsultants at any tier, if any, shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having substantial experience providing similar services which similarities include the type, magnitude and complexity of the services that are the subject of this Contract. The Contractor shall be liable to the State of Utah for claims, liabilities, additional burdens, penalties, damages or third party claims (i.e. another Contractor's claim against the State of Utah), to the extent caused by wrongful acts, errors or omissions that do not meet this standard of care.

24. STATE REVIEWS, LIMITATIONS: The right of the State to perform plan checks, plan reviews, other reviews and/or comment upon the services of the Contractor, as well as any approval by the State, shall not be construed as relieving the Contractor from its professional and legal responsibility for services required under this Contract. No review by the State or any entity/user, approval or acceptance, or payment for any of the services required under this Contract shall be construed to operate as a waiver by the State of any right under this Contract or of any cause of action arising out of the performance or nonperformance of this Contract, and the Contractor shall be and remain liable to the State in accordance with applicable law for all damages to the State caused by the wrongful acts, errors and/or omissions of the Contractor or its subcontractors or subconsultants at any tier, if any.

25. NONAPPROPRIATION OF FUNDS: The Contractor acknowledges that the State cannot contract for the payment of funds not yet appropriated by the Utah State Legislature. If the Legislature does not appropriate funds for paying the State's obligations on this Contract, or if funding to the State is reduced due to an order by the Governor, or is required by State law, or if Federal funding (when applicable) is not provided, the State may terminate this Contract or proportionately reduce the services and purchase obligations and the amount due from the State upon 30 days written notice to Contractor. If this Contract is terminated, or services and purchase obligations are reduced due to nonappropriation of funds or reduction in funding, as described in the preceding sentence, the State will pay Contractor for services properly performed, and will reimburse Contractor for expenses incurred, as authorized under this Contract, through the date of cancellation or reduction, and this payment shall be Contractor's sole remedy, and the State will not be liable for any future commitments, penalties, or liquidated damages.

26. SALES TAX EXEMPTION: The State of Utah's sales and use tax exemption number is 11736850-010-STC, located at <http://purchasing.utah.gov/contract/documents/salestaxexemptionformsigned.pdf>. The tangible personal property or services being purchased are being paid from State funds and used in the exercise of that entity's essential functions. If the items being purchased are construction materials, they will be converted into real property by employees of this government entity, unless otherwise stated in the Contract.

27. PUBLIC INFORMATION: Contractor agrees that this Contract, related sales orders, and invoices shall be public documents, and shall be available for distribution. Contractor gives the State express permission to make copies of this Contract, related sales orders, and invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Except for sections identified in writing and expressly approved by the State Division of Purchasing, Contractor also agrees that the Contractor's response to the solicitation, if applicable, will be a public document, and copies may be given to the public under GRAMA laws. This permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.

28. PATENTS, COPYRIGHTS, ETC.: The Contractor will release, indemnify and hold the State, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this Contract.

29. ASSIGNMENT/SUBCONTRACT: Contractor will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of the State.

30. DEFAULT AND REMEDIES:

30.1 Any of the following events will constitute cause for the State to declare Contractor in default of this Contract:

- (1) Nonperformance of contractual requirements; or

(2) A material breach of any term or condition of this Contract.

30.2 Should Contractor be in default under any of the provisions under Subsection 30.1 above, the State will issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State may do one or more of the following: (1) Exercise any remedy provided by law; (2) Terminate this Contract and any related contracts or portions thereof; (3) Impose liquidated damages, if liquidated damages are listed in the Contract; or (4) Suspend Contractor from receiving future solicitations.

- 31. FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The State may terminate this Contract after determining such delay or default will reasonably prevent successful performance of this Contract.
- 32. PROCUREMENT ETHICS:** The Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the State, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization (63G-6-1002, Utah Code Annotated, 1953, as amended).
- 33. CONFLICT OF TERMS:** In order for any terms and conditions of the Contractor to apply to this Contract, they must be in writing and attached to this Contract. No other terms and conditions of the Contractor will apply to this Contract, including terms listed or referenced on a Contractor's website, terms listed in a Contractor quotation/sales order, etc. In the event of any conflict in the terms and conditions in the Contract, the order of precedence shall be: (1) Attachment A: State of Utah Terms and Conditions; (2) State of Utah Contract Signature Page(s); (3) Additional Terms and Conditions of the State of Utah; (4) Terms and Conditions of the Contractor, if any.
- 34. ENTIRE CONTRACT:** This Contract including all attachments and documents incorporated hereunder, and the related State solicitation documents, if any, constitutes the entire Contract between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Contract shall supersede any additional or conflicting terms or provisions that may be set forth or printed on the Contractor's work plans, cost estimate forms, receiving tickets, invoices, or any other related standard forms or documents of the Contractor that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of the State. The parties agree that the terms of this Contract shall prevail in any dispute between the terms of this Contract and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Contract.
- 35. DISPUTE RESOLUTION:** In the event of any dispute under this Contract prior to any filing in any judicial proceedings, the parties agree to participate in good faith in the mediation of the dispute. The State, after consultation with the Contractor, may appoint an expert or panel of experts to assist in the resolution of the dispute. If the State appoints such an expert or panel, State and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.

(Revision date: 16 Jan 2013)

(End of Attachment A)

ATTACHMENT B

UTAH DEPARTMENT OF CORRECTIONS STANDARD TERMS AND CONDITIONS

1. **ASSIGNMENT AND DELEGATION:** Neither party shall assign any right or delegate any duty under this contract without the express written and signed consent of the other party.
2. **ATTORNEY'S FEES:** If either party brings an action, in law or equity, to compel the performance of, or to recover for the breach of, any agreement, covenant, or promise contained in this contract, the non-prevailing party shall pay the prevailing party's reasonable attorney's fees, the amount of any judgment, and all costs incurred.
3. **CONTRACT FORMATION:** No legally enforceable rights or duties shall arise between the parties under this contract until: (a) the respective representatives of CONTRACTOR and UDC sign the contract; and (b) the contract is approved and signed by the respective representatives of the UDC Office of Administrative Services, the UDC Bureau of Financial Services, and the State of Utah's Divisions of Purchasing and Finance.
4. **CONTRACTOR ACCESS TO UDC FACILITIES:** UDC shall have the right to deny CONTRACTOR'S agents and employees - or the agents and employees of its SUBCONTRACTORS (if any)--access to any premises controlled, held, leased, or occupied by UDC if, in the sole judgment of UDC, such personnel pose a threat to any of UDC legitimate security interests. Contractor will submit to all security checks that UDC deems necessary; including, but not limited to, searches of person and equipment. No one under the age of 18 will be allowed on property.
5. **CRIMINAL CONVICTION INFORMATION:** Upon written request by UDC, CONTRACTOR shall provide (at CONTRACTOR'S expense) UDC with sufficient personal information about its agents or employees--and the agents and employees of its SUBCONTRACTORS (if any)--who will enter upon premises controlled, held, leased, or occupied by UDC during the course of performing this contract so as to facilitate a criminal record check, at UDC expense, on such personnel by UDC.
6. **FORMER FELONS / MISDEMEANANTS:** CONTRACTOR, in executing any duty or exercising any right under this contract, shall not cause or permit any of its agents or employees--or the agents or employees of its SUBCONTRACTORS (if any)--who have been convicted of a felony or two (2) or more misdemeanors to enter upon any premises controlled, held, leased, or occupied by UDC. A given crime shall be deemed a felony if defined as such by the jurisdiction where the conviction occurred. Any requests for exceptions shall be submitted--in writing through the appropriate chain of command--to the Division Directors, who shall make the final decision.
7. **INTEGRATION:** The parties declare this contract to be the final and complete expression of their agreement, and it shall not be contradicted, supplemented, or varied by any prior or contemporaneous oral or written agreements, representations, or understandings. **No modifications of this agreement will be binding on either party, unless made in writing and signed by persons authorized to sign agreements on behalf of the CONTRACTOR and UDC.**
8. **NON-APPROPRIATION OF FUNDS:** UDC's continued performance after the start of the State of Utah's next fiscal year is expressly contingent upon funds for this contract being appropriated, budgeted, or otherwise made available. If funds are not made available for the next fiscal years, this contract will automatically terminate at the end of the current fiscal year.
9. **OCCUPATIONAL SAFETY AND HEALTH:** (This clause will be considered a part of this contract only if required by law, rule, or regulation). CONTRACTOR represents that it is in compliance with Occupational Safety and Health Administration (OSHA) standards on blood borne pathogens set forth in 29 CFR 1910.1030, for any of the CONTRACTOR'S employees who provide services to UDC pursuant to this contract.
10. **PARAGRAPH AND SECTION HEADINGS:** Paragraph and section headings throughout this contract are used for the sole purpose of facilitating the quick location of various contract provisions. Consequently, such headings do not create contractual rights or obligations, nor are they to be construed as a substantive part of the paragraphs or sections to which they belong.
11. **PUBLIC ACCESS TO CONTRACT INFORMATION:** This contract is a public document, and both CONTRACTOR and UDC shall allow members of the general public to inspect a copy of the same during their regular business hours. Interested parties may obtain a copy of this contract at their own expense.
12. **MONITORING AND REVIEW OF CONTRACT/AGREEMENT:** UDC, either itself or through a designated third-party, will monitor and review CONTRACTORS delivery of services and compliance with the contract/agreement. Monitoring shall include, but not be limited to, verification that specified duties are being properly performed, that appropriate documentation exists, that charges submitted are properly substantiated, and that payments are made in accordance with agreement costs. Monitoring of CONTRACTOR'S records related to this contract/agreement may be performed with or without prior notification by UDC or its designee.
13. **IMMUNITY ACT:** No Provision of this contract shall be construed to bring contractors or their agents, employees, or subcontractors (if any) within the coverage of the Utah Governmental Immunity Act, Utah Code Annotated § 63G-7-101 et seq.
14. **WORKERS' COMPENSATION:** CONTRACTOR shall be responsible to provide Workers' Compensation Insurance for itself and its agents and/or employees or the agents and employees of its subcontractor. Contractor will defend, indemnify, and hold UDC

harmless from any claim or liability arising out of CONTRACTORS' or its agents' and/or employees' workers' compensation claims or its SUBCONTRACTORS' employees' and/or agents' worker's compensation claims.

15. **CONTRACTOR IS AN INDEPENDENT CONTRACTOR:** CONTRACTOR acknowledges and agrees that it is providing its services and the services performed by its employees and/or agents as an independent contractor and not as an employee of UDC or the State of Utah. CONTRACTOR acknowledges and agrees that it is not entitled to any benefits, wages, or rights to which employees of UDC are entitled, including but not limited to retirement, medical/dental, leave, and overtime benefits. As an independent contractor, CONTRACTOR is solely responsible to pay appropriate federal and state taxes, FICA and FUTA on payments received by it and its employees and/or agents. CONTRACTOR agrees to indemnify UDC for all losses arising out of CONTRACTOR'S or SUBCONTRACTORS' tax liabilities, including any and all penalties, assessments, and/or claims against UDC.
16. **WAIVER OF CLAIMS:** CONTRACTOR and/or his agents/employees expressly and knowingly waive(s) any claim to wages, employment benefits and/or rights entitled to employees of UDC. By waiving its claims, CONTRACTOR agrees that neither it nor its employees/agents will file claims for wages and/or employment benefits entitled to employees of UDC, including but not limited to claims arising under the Federal Labor and Standards Act (FLSA) and/or State employment laws. CONTRACTOR agrees to indemnify, defend, and hold the UDC harmless against claims for employee wages, benefits, and/or rights otherwise entitled to employees of UDC.
17. **CONFIDENTIALITY:** CONTRACTOR hereby agrees, as to any records or records series provided to CONTRACTOR by the Utah Department of Corrections (UDC) which are classified pursuant to the Utah Government Records and Management Act (GRAMA) as "private," "controlled," or "protected," that CONTRACTOR is subject to the same GRAMA restrictions on disclosure by CONTRACTOR of such records or record series as is UDC. CONTRACTOR further agrees that any such record or record series requested are necessary for the performance of CONTRACTOR'S contract with UDC; that the CONTRACTOR'S use of the records or record series produces a public benefit that outweighs the individual privacy right that protect the records or record series; that the records or record series will only be used for the performance of the contract with UDC; that the records or record series will not be disclosed to any other person; and that the records or record series will not be used for advertising or solicitation purposes.
18. Contractor understands that any person who intentionally discloses, provides a copy of, or improperly uses such records or record series, knowing that the disclosure is prohibited, is guilty of a class B misdemeanor.
19. **CONTRACTOR TRAINING:** All CONTRACTOR'S officers, employees, subcontractors, agents, or volunteers, providing services pertaining directly to this contract, shall successfully complete orientation or a training session offered by UDC prior to contract implementation.
20. **CUSTODIAL SEXUAL MISCONDUCT:** Utah Statute 76-5-412 prohibits sexual contact to a person in custody by an employee, private provider, or CONTRACTOR for the Utah Department of Corrections. A violation of this statute could result in a felony or a misdemeanor conviction. Consent of the person in custody is not a defense to any violation or attempted violation of this statute. CONTRACTOR must provide written notice of Utah Code Annotated § 76-5-412 to any employees having contact with offenders pursuant to this contract.
21. In addition, the Utah Division of Occupational and Professional Licensing (DOPL) is legislatively responsible to investigate complaints regarding the conduct of individuals practicing in regulated occupations and professions. DOPL may be notified of violations of conduct for those UDC CONTRACTORS who are licensed under DOPL. Refer to Title 58 of the Utah Code and Title R156 of the Utah Administrative Code for details.
22. **RESEARCH / EXPERIMENTS:** Any research or experiments including offenders must be approved by the Departmental Review Board. Sociological/psychological research or experiments including offenders under the jurisdiction of UDC requires prior written approval of the Division Director/designee and written, informed, and voluntary consent from each offender included.

Revised May 2009

-----END OF ATTACHMENT B-----

ATTACHMENT C
ADDITIONAL CONTRACT-SPECIFIC TERMS

Terms shall be subject to contract review annually, at a minimum. Notifications of compliant and non-compliant deficiencies shall be the same as outlined in Attachment D and shall be made in writing following the process and schedule for such notifications to include the Challenge and Corrective Action Plan.

1. Basic Custodial Management Costs: COUNTY shall house "state inmates" (as that term is defined by the Utah Code Annotated § 64-13e-102(6)) at COUNTY's jail, or other correctional facility approved by the IPP Director and/or his or her designee, at the "final state daily incarceration rate" (as that term is defined by Utah Code Annotated § 64-13e-102(5)), which is established for each fiscal year by the Utah State Legislature in the annual appropriations act. The day that a state inmate is transferred to COUNTY's jail shall be considered a full day for purposes of calculating payment due to COUNTY under this contract. COUNTY shall not be paid for the day that a state inmate is moved from COUNTY's jail.

2. Payment: COUNTY shall submit a billing statement to UDC by the 10th of each month for services provided under this contract during the previous month. The bill shall be itemized to include the number of days state inmates were housed in COUNTY's jail during the month, and medical/dental costs, haircut costs, and other authorized expenses incurred by COUNTY for state inmates as well as identifying the inmate by name and UDC Offender Number. The bill shall be sent to the IPP Director at 14717 S. Minuteman Drive Draper, Utah 84020. UDC shall pay, or cause to be paid, all bills in accordance with the Utah Prompt Payment Act, Utah Code Ann. 15-6-1 et seq.

3. Number of State Inmates: An annual average of 10 state inmates may be housed in COUNTY's jail at any given time, subject to COUNTY's need to use such space for county inmates. UDC may, at its discretion, unilaterally decrease the number of state inmates being housed in COUNTY's jail at a given time.

4. UDC Point of Contact: The IPP Director shall be COUNTY's point of contact with UDC. All routine correspondence shall be sent to the IPP Director at 14717 S. Minuteman Drive Draper, Utah 84020.

5. Emergency Notifications: In the event of an escape of a state inmate from COUNTY's jail, COUNTY shall provide immediate notification upon learning of the escape to Control One at the Utah State Prison. Control One can be reached by calling (801) 576-7001. COUNTY shall also make reasonable efforts to contact the local IPP Captain.

COUNTY shall notify Control One at the Utah State Prison as soon as reasonably possible of any state inmate deaths, emergency medical incidents, or violent incidents involving state inmates. COUNTY shall also notify Control One at the Utah State Prison as soon as reasonably possible of any events involving non-state inmates affecting safety and security of COUNTY's jail.

COUNTY shall have full authority over state inmates in COUNTY's jail in the event of exigent circumstances involving civil or natural disasters, including, but not limited to floods, earthquakes, weather related emergencies, etc. COUNTY shall notify Control One at the Utah State Prison of any such emergency as soon as reasonably possible.

6. UDC Access: UDC representatives shall have access to COUNTY's jail and any state inmates housed therein 24 hours a day, seven (7) days per week, to include both announced and unannounced visits. COUNTY shall allow UDC representatives to review or inspect COUNTY's

jail at any time, with or without notice. UDC inspections may occur any time, but it is understood and agreed by each party that UDC does not thereby become responsible for any failure on the part of COUNTY to maintain appropriate standards, it being the intent of this contract that COUNTY retain full responsibility for meeting such standards. Inspections will assure that standards of care and discipline are carried out in accordance with the terms of this contract and the UDC Minimum Jail Standards, which were developed by UDC in partnership with the Utah Sheriff's Association. UDC Minimum Jail Standards, found in the AARMS software program, shall hereto be known as Attachment D and is incorporated herein by reference.

COUNTY acknowledges IPP assists in inmate management. Space and/or accommodations in order to complete such tasks will be provided to IPP by COUNTY at its facilities.

7. UDC Minimum Jail Standards: COUNTY shall comply with the UDC Minimum Jail Standards, which are incorporated herein by reference. In the event that COUNTY is notified by UDC of an infraction of these Minimum Standards, COUNTY shall have ten (10) working days from the day COUNTY is notified to submit a Challenge or Corrective Action Plan to the UDC Contract Monitor Supervisor. Consequences for non-compliance and a process whereby COUNTY can challenge UDC's determination are set forth in the UDC Minimum Jail Standards. The portion of Attachment D providing an introduction to the UDC Minimum Jail Standards and process for a challenge is attached. The actual UDC Minimum Jail Standards, also known as Attachment D, shall be found in the AARMS software program as noted in Paragraph 6. COUNTY shall be given 30 days notice prior to the effective date of implementation of any revisions or additions to the UDC Minimum Jail Standards.

8. Training/Staffing: Without exception only officers who are certified as correctional officers by Peace Officer Standards and Training (hereinafter "POST") shall provide supervision of state inmates at COUNTY's jail. COUNTY shall provide an adequate number of POST certified correctional officers to provide security for state inmates and to meet the UDC Minimum Jail Standards. Training records shall be accessible to UDC upon request.

9. Emergency Training/Drills: Upon request, COUNTY shall provide UDC with documentation of any and all emergency training and drills provided to correctional officers at COUNTY's jail.

10. Standards/Contract Monitoring: COUNTY shall provide proof of any inspections of its jail as required by the UDC Minimum Jail Standards by attaching proof in the AARMS program.

11. Fire and Life Safety: COUNTY shall comply with all local, state, and federal building, fire, and life safety codes, regulations, and standards adopted by the State of Utah.

12. Housing: COUNTY shall provide state inmates with all the necessary hygiene items, food, bedding, adequate exercise and recreational opportunities, shelter, and security required by the UDC Minimum Jail Standards and applicable State and Federal law.

13. Custodial Management: COUNTY will safeguard the basic rights of inmates through the utilization of written policies and procedures governing the jail operation and management of inmates that are consistent with the UDC Minimum Jail Standards and applicable State and Federal law. The day-to-day custodial management of state inmates shall be within the discretion of COUNTY's Sheriff, and state inmates shall be subject to COUNTY's operational policies and procedures. These policies shall be reviewed consistent with the UDC Minimum Jail Standards governing periodic review and revision of policies and procedures by COUNTY administration and updated as needed. All jail policies and procedures shall be made available to all of COUNTY's jail

employees. COUNTY's current policies and procedures shall be accessible to the UDC Contract Monitor.

14. Investigations: UDC investigators shall be made available to assist COUNTY with investigations involving state inmates housed in COUNTY's jail. COUNTY may perform investigations of state inmates in COUNTY's jail as deemed necessary by COUNTY's Sheriff and the IPP Director or his or her designee. At the conclusion of any investigation involving a state inmate performed by COUNTY personnel, COUNTY shall forward a copy of the final investigative report or similar documentation to the UDC Contract Monitor within five (5) working days of the completion of the final report.

15. Selection and Return of Inmates: The IPP Director shall be initially responsible for designating which state inmates shall be housed in COUNTY's jail; nevertheless, COUNTY's Sheriff or his or her designee shall have limited authority to exclude any state inmate from COUNTY's jail. This power of exclusion includes incoming state inmates as well as state inmates already housed at COUNTY's jail. Whenever a state inmate is removed from COUNTY's jail at COUNTY's request, COUNTY shall provide the IPP Director with written documentation/disciplinary stating the reason(s) for requesting the state inmate's removal prior to their removal.

If COUNTY requests the immediate removal of a state inmate from COUNTY's jail, the COUNTY shall provide a verbal explanation of the reason for the request (e.g., safety, misconduct). COUNTY shall thereafter forward written documentation/disciplinary, within seventy-two (72) hours of transport, stating the reason(s) for the state inmate's removal.

16. Inmate Information: UDC shall provide COUNTY with limited access to the O-TRACK computer database. UDC shall provide O-TRACK individual logins for data entry purposes for COUNTY staff approved by UDC. O-TRACK contains information that is classified as PRIVATE, PROTECTED and/or CONTROLLED pursuant to the Government Records Access and Management Act, Utah Code Annotated § 63G-2-101, et.seq. COUNTY is subject to the same restrictions on disclosure of these records as UDC. Failure to comply with these restrictions may be a violation of criminal law, pursuant to Utah Code Annotated §63G-2-801. COUNTY shall insure that access to O-TRACK and its information is limited to trained and authorized personnel.

17. Inmate Classification: State inmates shall be housed at the COUNTY's jail in accordance with their respective classification level of custody, as governed by the most current version of UDC's Inmate Classification Policy. Classification level for state inmates will be assigned by UDC and will only be changed by UDC. The behavioral categories portion of UDC's Classification policy shall not be used in the housing of state inmates in the jail. Housing for state inmates may be more restrictive with written justification. Housing for state inmates shall never be less restrictive than the inmate's classification level. All male and female inmates shall be kept apart and housed separately.

18. Inmate Transportation: UDC shall generally be responsible for transporting state inmates to and from the COUNTY's jail at UDC's expense. UDC shall be allowed a minimum of three (3) working days to make transportation arrangements for state inmates. In the event that COUNTY provides transportation services for state inmates, COUNTY is required to have two certified officers complete the transport. COUNTY shall be reimbursed upon submission of costs on the next monthly billing statement submitted to the IPP Director, for transport officers costs and will be reimbursed per trip for such transportation at the then prevailing rate for state employees using their privately owned vehicles on state business. Admissions of state inmates to COUNTY's jail will be allowed Monday through Friday from 0600 to 2000 hours. Exceptions may be arranged by mutual agreement of both UDC and COUNTY.

19. Holding Cells: COUNTY shall not house state inmates in holding cells. When COUNTY uses a holding cell to temporarily hold a state inmate, the inmate shall be held in the holding cell for not more than eight (8) consecutive hours.

20. Medical Assistance: COUNTY shall provide state inmates housed in COUNTY's jail with adequate medical care, including optical and dental services, in compliance with the UDC Minimum Jail Standards and applicable State and Federal law; all resulting expenses shall be recorded using Current Procedural Technology (CPT) and paid by COUNTY to assure the billing is paid under the requirements set by the Legislature. UDC will reimburse COUNTY for medical care expenses paid for state inmates, unless the need for such medical care was caused by conditions at COUNTY'S jail. If payment of any billing becomes a hardship for COUNTY, COUNTY may make a written request to the UDC Medical Director for payment to be made directly to the provider.

To be reimbursed for such medical care expenses paid for state inmates, COUNTY shall bill UDC in accordance with Paragraph 2 of this Attachment C. Bills submitted by COUNTY for reimbursement of medical expenses paid for state inmates shall include the billing statement received by COUNTY from the medical care provider and verification of payment of this expense by COUNTY. Requests for reimbursement for medical services rendered to state inmates on or before June 30th of current given fiscal year should be billed to UDC on or before July 15th of the following fiscal year. If COUNTY is unable to provide the proper documentation for a request for reimbursement by July 15th the COUNTY shall provide a reliable estimate.

COUNTY must obtain approval for all medical/mental health/dental procedures performed on state inmates housed at COUNTY's jail in advance from the UDC Medical Director or his or her designee, who can be reached by calling (801) 576-7157. Notwithstanding the foregoing, emergency treatment shall be provided by COUNTY without the need to obtain prior consent from UDC. COUNTY shall notify Control One at the Utah State Prison of any state inmate emergency medical incidents as soon as reasonably possible.

COUNTY may collect medical co-pays for state inmates seeing COUNTY medical staff as per their policies and procedures, so long as said policy and procedures are consistent with UCA 64-13-30. The billing and collection of state medical co-pay services provided to state inmates housed at COUNTY's facilities will be maintained and managed by UDC. The COUNTY will not be required to track or collect on state medical co-pay services.

Notwithstanding Paragraph 18, COUNTY shall provide any required transportation and security for state inmates being treated at local medical facilities. COUNTY is required to have two certified officers complete the transport and provide security. COUNTY shall be reimbursed for the costs of this required transportation upon submission of those costs on the next monthly billing statement submitted to the IPP Director in accordance with Paragraph 2 of this Attachment C, and will be reimbursed for such transportation at the then-prevailing rate for state employees using their privately owned vehicles on state business. COUNTY may request to be reimbursed for providing security for state inmates being treated at local medical facilities.

21. Inmate Property: All state inmate property for state inmates arriving at COUNTY's jail shall be inventoried by the sending facility. All state inmate property for state inmates leaving COUNTY's jail shall be inventoried by COUNTY. State inmates transferring to or from COUNTY's jail shall only possess property that is permitted under the UDC/IPP transportation property matrix. UDC transportation officers shall only transport a state inmate's property that complies with the UDC/IPP transportation property matrix. All other property shall be sent out or disposed of by the state inmate while housed at the sending facility.

COUNTY shall establish a list of acceptable items a state inmate may have in his or her possession while housed at the COUNTY jail, which is consistent with the UDC Minimum Jail Standards and applicable State and Federal law. The list shall be included in the jail's policy and procedures. COUNTY should consider anything not on this list as contraband.

22. Inmate Orientation: COUNTY shall provide and document an orientation to state inmates upon their arrival at COUNTY's jail. At a minimum, the orientation shall provide state inmates with sufficient information to allow them to address safety issues, PREA concerns, medical issues, legal issues, grievances, religious issues, ADA issues and mail access.

23. Inmate Funds: COUNTY shall ensure that any state inmate funds shall be directly managed by the COUNTY. When a state inmate is transferred or released from COUNTY jail it is the responsibility of COUNTY to forward the state inmate's funds to the state inmate's new location within five (5) days of transfer or release. Electronic transfer of funds should be set up between COUNTY and UDC. If COUNTY determines to use electronic transfer of funds then contact must be made with the UDC Finance Bureau at (801) 545-5541 to set up and finalize. See Exhibit "1" to Attachment C of the Contract for specific terms and conditions relating to electronic transfer of funds.

24. Legal Assistance: COUNTY shall provide adequate and reasonable access to courts and legal counsel in compliance with the UDC Minimum Jail Standards and applicable State and Federal laws.

COUNTY shall make request forms available for state inmates to use in requesting UDC Contract Attorney services and facilitate the request for such services by scanning and emailing or faxing the request to the designated UDC Contract Attorney and IPP contact within 24 hours of receipt. IPP shall keep COUNTY informed on all email addresses and fax numbers for such. COUNTY shall allow the UDC Contract Attorney access to state inmates following COUNTY's policy and procedure for attorney visits. COUNTY shall facilitate confidential phone calls between state inmates and their legal counsel, including the Contract Attorney, when such communications are protected by the attorney-client privilege.

25. Prison Rape Elimination Act: COUNTY shall adopt and implement written policies and procedures in accordance with the Federal Prison Rape Elimination Act (PREA). COUNTY shall post UDC PREA information where it is readily accessible to state inmates. In the event of a PREA incident involving a state inmate, COUNTY shall notify Control One at the Utah State Prison within one (1) hour of the COUNTY becoming aware of the incident.

26. Clothing: If COUNTY's jail provides inmate clothing to its inmates, COUNTY shall issue inmate clothing to all state inmates upon arrival at COUNTY's jail. If COUNTY's jail does not provide inmate clothing to its inmates, UDC will issue UDC inmate clothing to state inmates housed at COUNTY's jail. COUNTY and UDC issued clothing shall be clearly marked as inmate clothing. State inmates shall not be allowed outerwear unless the outerwear is COUNTY jail or UDC issue and marked clearly as inmate clothing. No civilian clothing shall be worn by state inmates.

27. Haircuts: COUNTY shall provide haircuts for the state inmates housed in COUNTY's jail. In accordance with Paragraph 2 of this Attachment C, COUNTY shall submit with its monthly contract billing statement a listing of the previous month's haircuts identifying the inmate's name, inmate number, date of service, cost of service, and a copy of the log bearing inmate's name and signature. COUNTY shall secure haircut services at the lowest price available in the local market. UDC shall reimburse the COUNTY for the cost of haircuts given to state inmates minus \$2.00 per haircut. COUNTY may collect co-pay from state inmates at a rate of no more than \$2.00 per haircut.

28. Inmate Disciplinary Requirements: COUNTY shall use UDC's disciplinary policy and procedure for state inmates and document major disciplinary infractions in O-TRACK. UDC shall train COUNTY staff on O-TRACK for the purpose of data entry. Once trained and approved, COUNTY staff will be granted an individual O-TRACK login for the purpose of data entry. The COUNTY shall be given seven (7) days to enter the initial disciplinary infraction report into O-TRACK. The COUNTY shall be given a total of forty-five (45) days for completion of a disciplinary infraction (i.e. entry of the initial disciplinary infraction, service, hearing and disposition of the infraction to include final entry of the disposition into O-TRACK.)

If COUNTY determines it does not have sufficient staff resources for data entry, then COUNTY is required to provide the facility designated IPP staff member the disciplinary information within 24 hours of the incident for data entry into O-TRACK.

29. Programs/Classes: COUNTY shall be responsible for costs of programming unless an alternative written agreement has been reached with UDC. Programs, which are offered to county inmates, shall also be made available to state inmates housed at the COUNTY's jail. COUNTY shall have written policy and procedure to ensure that programming requirements are met and to ensure equal access for state and county inmates.

Programs shall be considered any UDC approved and paid program. All others shall be considered classes. Enrollments and transitions for COUNTY's programs shall be sent to the main IPP Office for O-TRACK data entry. IPP will complete data entry of all program enrollments and transitions. Prior to and in order for monthly billings to be processed for payment all required program enrollment and transition paperwork shall be received by IPP by the 10th of each month following enrollment.

Classes offered at COUNTY's jail shall be entered into O-TRACK. At the beginning of each class, enrollments shall be entered into O-TRACK by COUNTY for each state inmate enrolled. Monthly progress notes along with a rating shall be entered into O-TRACK by COUNTY. If at any time a state inmate is completed, dropped or transferred from a class, a final progress note, rating, exit reason and end date shall be entered into O-TRACK by COUNTY. At the end of the class a final progress note, rating, exit reason and end date shall be entered for each state inmate who attended.

If COUNTY does not have trained staff for the purpose of data entry into O-TRACK, UDC may train COUNTY staff. Once trained and approved, COUNTY staff will be granted an individual O-TRACK login for the purpose of data entry. If COUNTY determines it does not have sufficient staff resources for data entry, then COUNTY will submit to the facility designated IPP staff member monthly reports showing enrollments, ratings, transfers, drops, completions, end dates and exit reasons.

30. Inmate Workers: COUNTY shall provide to the IPP Director a security plan, by April 1st annually, for Work Eligibility Class A and/or Class B work crews already approved and in existence. COUNTY shall obtain approval from the IPP Director before working any state inmate. A work eligibility listing, showing approved Class A and/or Class B state inmates, will be made available to the COUNTY through the IPP staff.

For newly created and proposed work crews COUNTY shall submit to the IPP Director a Security Plan for off property state inmate work crews for approval and determination of supervision ratio before work crews with state inmates are taken off property.

COUNTY shall provide and document training on the use of proper protective equipment and provide properly working tools for state inmate workers.

COUNTY, upon approval, may allow a Class B state inmate to leave the jail building, but not the jail's property, to work, under direct supervision, line of sight, of certified staff with a supervision ratio approved by UDC.

COUNTY, upon approval, may allow a Class A state inmate to leave the jail and secure perimeter on a work crew with the direct supervision of certified staff with a supervision ratio approved by UDC.

COUNTY shall enter work assignments and monthly progress notes and ratings for state inmates into O-TRACK. When a state inmate leaves that assignment for any reason, an exit reason, rating and end date shall be entered into O-TRACK by COUNTY.

UDC may train COUNTY staff on O-TRACK for the purpose of data entry. Once trained and approved, COUNTY staff will be granted an individual O-TRACK login for the purpose of data entry. If COUNTY determines it does not have sufficient staff resources for data entry, COUNTY will submit to the facility designated IPP staff member, by the 10th of each month, monthly reports showing ratings, transfers, firings, exit reason and end dates.

31. Grievances: Grievances on COUNTY issues shall be responded to by COUNTY in accordance with COUNTY policies and procedures. Any and all grievances on COUNTY issues shall be accessible for review by UDC Representatives. Grievances on state issues shall be forwarded to 14717 S. Minuteman Drive Draper, Utah 84020, within fifteen (15) working days.

32. Religious Access: COUNTY shall provide access to religious exercise in accordance with the Religious Land Use and Institutionalized Persons Act of 2000 (RLUIPA) and other applicable State and Federal laws.

33. Home Visits/Funeral Leave: COUNTY shall not allow home visits or funeral leave for state inmates.

34. Inmate Release: COUNTY shall not release a state inmate into the community without prior consultation with and written consent of the IPP Director/designee. When releasing a state inmate authorized for release from the COUNTY, either for parole or termination of sentence, the releasing officer shall positively identify the inmate before releasing him or her. COUNTY shall release inmates in civilian clothing.

35. Inmate Visiting: COUNTY's jail shall follow its policies and procedures regarding barrier and video visits, subject to the following conditions: Visitation policies and procedures shall be in compliance with the UDC Minimum Jail Standards and applicable State and Federal law; only one single adult visitor of the opposite gender shall be permitted to visit one single state inmate at any given time, except for members of the inmate's immediate family; all married opposite gender visitors, except for an inmate's spouse, child, parent, sibling, half-sibling, grandparent, or grandchild, shall be accompanied by visitor's spouse, inmate's spouse and/or inmate's parent(s); minor visitors to state inmates shall be accompanied by their parent or legal guardian while visiting; victims of a state inmate who wish to visit must be reviewed and approved by the IPP Director; state inmates with a history of sexual misconduct against a minor shall not visit the victim of the inmate's crime nor with any minor that is not a member of the inmate's immediate family without approval of the IPP Director/designee; all court orders regarding victim contact and contact with minors shall be followed and take precedence over other provisions of this paragraph.

36. Inmate Counts: COUNTY shall conduct a minimum of two (2) full "positive identification" counts per day for all state inmates. "Positive Identification" count is defined as a count during which the inmate is in full view of the officer performing the count and where the officer uses a

picture identification system for positive inmate verification. Positive Identification counts shall be conducted at a minimum of eight (8) hours apart. Counts shall be documented and documents maintained in accordance with jail policy and procedure or UDC Minimum Jail Standards. A count of all state inmates at the county shall be called and/or faxed to Control One at the Utah State Prison once per day, seven days per week between 1900 and 2400 hours.

37. **Restraint Chair:** COUNTY shall not restrain state inmates in restraint chairs.

38. **Strip Search:** COUNTY shall not conduct cross gender strip searches of state inmates.

39. **Digital Body – Cavity Searches:** COUNTY shall not conduct digital body cavity searches on state inmates without UDC's consent. Authorization from UDC for digital body cavity searches can be obtained from Control One at the Utah State Prison.

40. **Waiver:** The failure of either party to exercise any remedy or right under this contract or to require performance of any of the terms, covenants, or provisions of this contract by the other party shall not constitute a waiver of any of the rights under the contract.

41. **Conflict of Terms:** In the event that there is a conflict between the terms of the UDC Minimum Jail Standards and the terms of this Attachment C, the terms of this Attachment C shall govern.

-----END OF ATTACHMENT C-----

ATTACHMENT D
UTAH DEPARTMENT OF CORRECTIONS
MINIMUM JAIL STANDARDS

UDC Minimum Jail Standards are developed by the Utah Department of Corrections (UDC), in partnership with the Utah Sheriff's Association (USA) as minimum jail standards for the housing of state inmates under contract for the UDC. UDC having final say on which standards will be included in the UDC Minimum Jail Standards.

UDC Minimum Jail Standards are maintained, reviewed and tracked within the AARMS computer database. Standards may be revised without amending the contract. Revisions to the Standards may be discussed between UDC and USA prior to the implementation. Notice of revisions will be given to COUNTY 30 days prior to the effective date of implementation.

PURPOSE OF STANDARDS

GENERAL

These Standards are based on legal requirements, sound corrections practice. They are not intended as a substitute for professional judgment and common sense. The Standards will be most effective if used as a starting point in the development of the counties' jail operations plans.

The Standards are based on constitutional and statutory requirements; however, the Standards are not intended as legal authority. Counties should involve their county counsels in determining the answers to legal questions related to policy, procedure, practice and the implementation of these Standards because –

- a. the qualities and deficiencies of individual jail facilities may impact the constitutionality of policies and procedures;
- b. individual courts may not interpret constitutional requirements in exactly the same manner;
- c. individual counties may differ in terms of how aggressive they wish to be in formulating policy that may have to be defended in the event of litigation;
- d. even when the law is clear, individual fact situations will often cause differences in the manner in which the law is applied; and
- e. the county counsel is the county's statutory legal representative.

APPLICATION

The counties should use the Standards—

- a. as a means of evaluating their individual operations;
- b. as a framework around which to write facility policies and procedures manuals;
- c. as a tool for self- and interagency inspections; and
- d. to provide minimal instruction to counties planning to construct new facilities.

AUTHORITY/COMPLIANCE WITH STANDARDS

The Standards are minimum mandatory Standards for counties housing state inmates for UDC. Contract Monitors at a minimum shall review Standards annually for compliance and cite non-compliant deficiencies. A Corrective Action process shall be placed on deficiencies cited.

CONSEQUENCES FOR NON-COMPLIANCE

Determination of the consequences for non-compliance to these Standards may range with the severity of the deficiency and/or the lack of response to the deficiency cited. Possible consequences for failure to comply with these Standards may be but are not limited to:

- Increase in the frequency of inspections/visits
- Mandated training
- Mandatory follow-up meetings
- Freezing of the number of state inmates housed at the facility
- Removal of a specific classification or population of state inmates
- Removal of all state inmates from the facility

PARTS OF A STANDARD

Each standard includes three component parts:

Standard. The text for Standard appears in bold print and states what is required for compliance.

Rationale. "Rationale" provides the justification for the standard, or why the standard is necessary (such as case law, statute, or practical necessity). Specific guidance in the Rationale paragraph is informational only and not a requirement for standard compliance.

Compliance. "Compliance" provides information to assist the user in achieving compliance with the standard.

LANGUAGE

EFFECT OF LANGUAGE

Creation of Liberty Interests

These Standards are intended to guide and assist counties in the operation and construction of jail facilities and in strengthening professionalism among staff, supervisors, and administrators. Nothing in the Standards creates, or is intended to create, liberty interests or other rights for inmates or the general public.

Where mandatory language appears, it is mandatory only for purposes of compliance with the Standards, and in no way implies that standards create constitutional minimums, inmate rights, or other legal requirements.

Validity of Contents

If any statement in these Standards is declared illegal or is otherwise found to be inaccurate, inapplicable, or inoperative, it shall not invalidate the Standards as a whole, or any subdivision thereof.

Provisions

No provision or statement is to be construed to mean something other than the plain meaning of the language used. No provision or statement is to be interpreted in a manner contrary to its obvious intent.

Effect of Titles

Titles for the various sections, subsections, topics, and Standards must not limit, modify, govern, or affect the meaning or intent of the content that follows.

MEANING OF LANGUAGE

Mandatory and Permissive Words

For purposes of complying with these Standards:

- a. "must," "shall," and "will" are considered mandatory for a finding of "full compliance" with the standard. No discretion is allowed in deviating from the requirements of the standard. Use of these words in a standard is associated with topics and practices that are required by law, carry higher liability exposure for jails, or are of a significant safety and security risk if the standard is not met;
- b. "should" allows for limited discretion in how the jail staff attain the end result of full compliance with the requirements of the standard if, through judgment and experience, they find a better way or have local limitations. Use of *should* is an obligation for jail staff to take the initiative, in almost all instances, to comply with the requirements of the standard as they are written to the best of their ability; and
- c. "may" is entirely permissive; it allows jail staff to use maximum discretion to meet the intent of the standard.

DEFINITIONS

Review Types:

- | | |
|-----------------|---|
| Policy Review: | May be conducted on or off site of the Contract Facility to encompass a review of the policy to the specific Standards. |
| On Site Review: | May include policy review with the Jail Commander/Designee, observation of the Contract Facility day-to-day operational practice vs. written policy in relation to the Standards to include documentation as in post logs, training logs, facility inspections etc. |
| Interviews: | Shall be conducted on site with staff and/or state inmates. Interviews are used as a tool to verify/confirm operational practices in relation to Standards and procedures. |
| Proofs: | Specific material such as documents, pictures or other tangible evidence that the facility is factually operating as indicated for a specific standard. |

CORRECTIVE ACTION / CHALLENGE PROCESS
RECOMMENDATION FOR UDC MINIMUM JAIL STANDARDS PROCESS &
CONTRACT MONITOR PROCESS

Contract Monitor Process

Contract Monitors on a regular, routine and on-going basis will conduct on and off site reviews of assigned contract facilities. Visits for reviews may be scheduled as well as unscheduled.

The UDC Contract Monitor shall provide COUNTY an initial rating letter for all UDC Minimum Jail Standards indicating full compliance or non-compliance with the Standards at least 45 days prior to the a final rating approximately two weeks before the contract end of year. During this time the Contract Monitor may review any information which may not have been considered during the on-going review throughout the contract year.

A final rating letter shall be provided to COUNTY by the UDC Contract Monitor indicating full compliance or non-compliance with the UDC Minimum Jail Standards. If COUNTY has deficiencies COUNTY shall Challenge the rating or provide a Corrective Action Plan. Challenging a rating shall be handled as outlined in the “Non-Compliant of Standard Challenge Process” of the Attachment D.

At any time, upon receiving notice of a Corrective Action Plan is required, COUNTY shall complete and submit a plan or challenge as outlined in the “Non-Compliant of Standard Challenge Process” of the Attachment D.

Rating Definitions

Compliant: Current facility policy and practices are in compliance with the standard. *Policy and Practice are both required to obtain a compliant rating/score.*

Non-Compliant: Facility policy and/or practice scoring/rating as non-compliant with standard. Monitor is required to specify in writing what is non-compliant, forward report to initiate notification for requirement of corrective action plan.

Under Review: UDC Contract Monitor has begun the review process for the Standard.

Non- Compliant of Standard Challenge Process

UDC will allow for a challenge process by the Contract Facilities for grading/ratings of non-compliant to any of the UDC Minimum Jail Standards by the Contract Monitor, and accepted as non-compliant by the Contract Monitor Supervisor.

The intention of the challenge process is to allow the Contract Facility to disagree with the Contract Monitors grading/rating and provide opportunity for the Contract Facility to present additional information for consideration.

The existence of the challenge process is not intended nor is it required on the part of the Contract Facility to be utilized on every grading/rating of non-compliant. This process is not intended to limit verbal discussion/communication in resolving/clarifying the deficiency cited.

The challenge process has a maximum of four (4) levels.

See brief overview of process below:

Level 1: Informal Request for Review	Jail Cmdr. to Contract Monitor Supervisor
Level 2: Initiation of Formal Request of Challenge	Jail Cmdr. to IPP Director
Level 3: Escalation of Formal Challenge	Jail Cmdr. to DIO Director
Level 4: Executive Director Review	Sheriff to Executive Director of Corrections

Level 1 - Informal Review:

The Jail Commander contacts the Contract Monitor Supervisor/Designee requesting a review to the specific Standard the Commander has a concern with. This contact should take place within five (5) working days of the Contract Facility receiving the notification letter of non-compliance. The Contract Monitor Supervisor/Designee will review the information in reference to the concern from the Commander and consider any additional information presented in order to make a more informed decision on status of compliant/non-compliant. The UDC Contract Monitor Supervisor/Designee has five (5) working days after receiving the Request for Review to inform the Commander of the status of the standard under review.

Level 2 - Initiation of Formal Challenge:

Should the Jail Commander not agree with the Level 1 response to the Informal Review, the Commander must elevate his/her challenge in writing to the Director of IPP.

In the initialization of a formal challenge, the Jail Commander must specify why the informal response from the Contract Monitor Supervisor/Designee did not resolve the issue involved in the Request for Review. The initiation of a formal challenge must be made within five (5) working days from receiving communication with the Contract Monitor Supervisor on the decision of an Informal Review.

The Director of IPP has five (5) working days after receipt of the Initiation of Formal Challenge to review and respond in writing to the Jail Commander with copies of the response distributed to the Sheriff.

Level 3 - Escalation Request of Challenge:

Should the Jail Commander not agree with the Formal Challenge response from the Director of IPP, the Commander must elevate his/her Challenge to the UDC DIO Director within five (5) working days of receipt of the Director of IPP's decision.

In the Escalation Request of Challenge the Jail Commander must specify why the response from the Director of IPP did not resolve the issue involved in the Initiation of Formal Challenge.

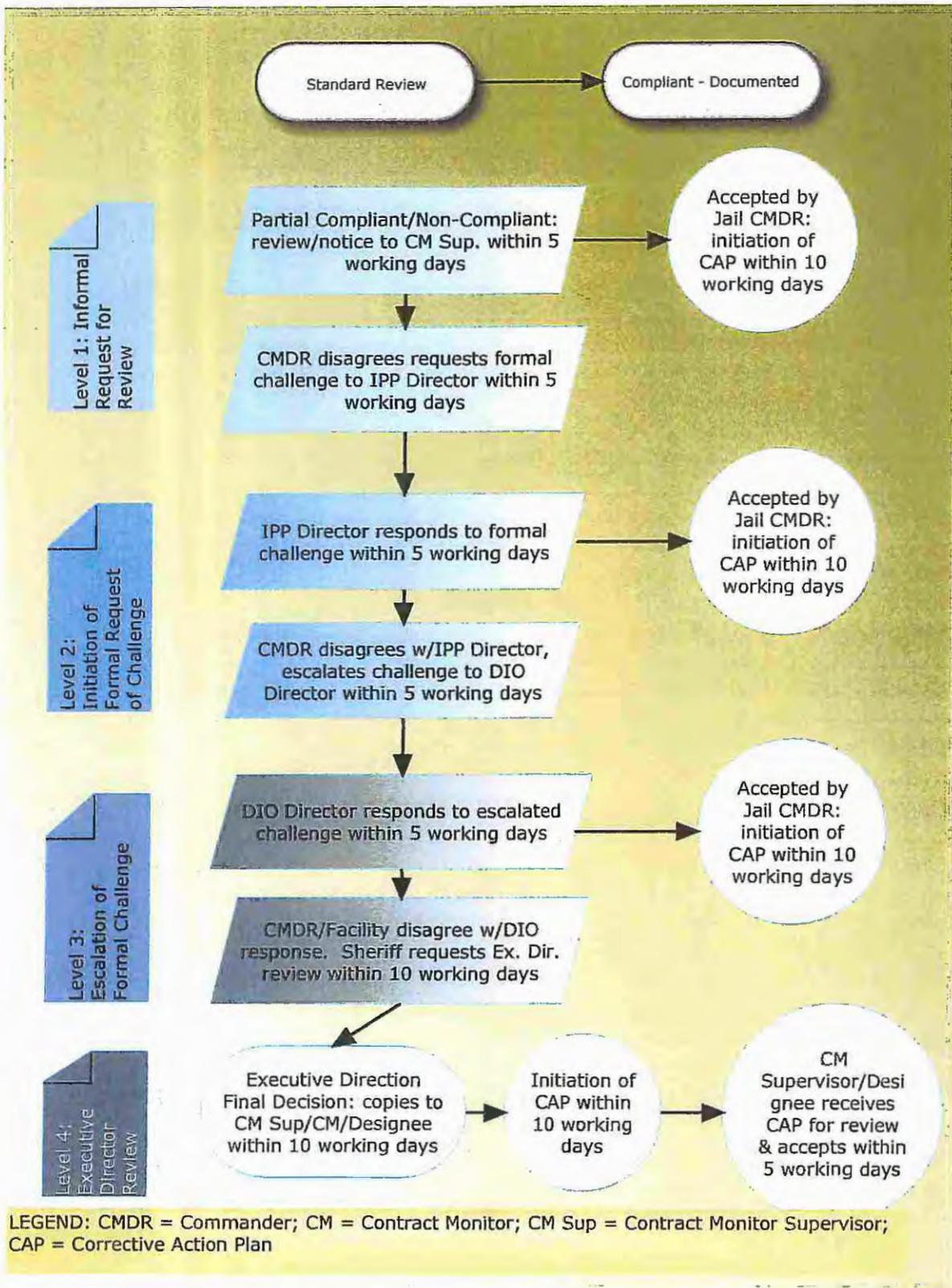
The Director of DIO has five (5) working days after receipt of the Escalation Request of Challenge to review and respond in writing to the Jail Commander with copies of the response distributed to the Sheriff.

Level 4 - Executive Director Review:

Should a Contract Facility Sheriff believe that after the Jail Commander has utilized the three (3) levels of the Review/Challenge steps provided and is still not satisfied with the findings and response to the Level 3 Escalation of Challenge, the Sheriff may request an Executive Director of Corrections Review.

The request from the Sheriff to the Executive Director must be in writing within ten (10) working days of receipt of the decision received from the DIO Director in reference to the Level 3 Escalation Request of Challenge. The request for an Executive Director Review must specify why the responses provided in the first three (3) levels did not remedy the request.

The Executive Director of Corrections has ten (10) working days to review the request from the Sheriff and provide a final decision to the challenge. A copy of the decision of the Executive Director will be distributed.



CORRECTIVE ACTION PLAN / CHALLENGE PROCESS FLOW CHART

GSA Contract
Schedule 70 GS-35F-0682R

March 11, 2016

Mr. Matt Cenicerros
IT Director
Grand County
125 E. Center St.
Moab, UT 84532
mcenicerros@grandcountyutah.net

Dear Matt,

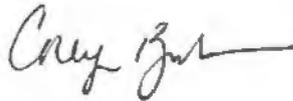
RE: GIS Pay-as-you-Go Support Block Services – GSA Contract Schedule 70 GS-35F-0682R

Thank you for your interest in our GIS Support Block. Included in the following pages are GISi's GSA labor categories and labor rates.

GIS Support Blocks will provide a vehicle for accessing GIS support on-demand to Grand County, Utah. I hope you find this information helpful. If I can provide further assistance, please do not hesitate to contact me.

Thank you again for your interest. We look forward to working with you.

Sincerely,



Corey Baker
State & Local Account Manager
Geographic Information Services, Inc.
2100 Riverchase Center, Suite 105 | Birmingham, AL 35244
p: 205.941.0442 ext.242 | c: 205.504.2825 | e: corey.baker@gisinc.com



I. GIS Support Block

GIS Support Blocks provide a vehicle for accessing GIS support on-demand. Once a GIS Support Block is put in place, GISi will provide professional services to assist Grand County (the County) with GIS support. All services provided as part of the GIS Support Blocks will be conducted by the most effective and cost-efficient method, including: virtually through remote network access, telephone conference calls, Internet (WebEx) demonstrations, or on-site consultants.

How do GIS Support Blocks work?

Once the GIS Support Block vehicle is in place, GISi will provide the County with a single point of contact. GISi will identify the support tasks and establish a communication plan for coordinating the activities of the task as well as status reporting. We will match the support task with the correct GISi resource and their corresponding labor category.

If a support task becomes large, GISi may require using a management team. This function includes people, processes, and technology that are designed to make sure that the County receives outstanding value. Milestones and completion dates will be established for the Planning and Analysis, Client review, Design, Client review, Development, Testing, and Installation/Implementation phases of a large task or project. There are many tasks and risks that have the potential to derail a project. To manage this effort, larger tasks or projects that we execute are assigned a Project Coordinator or Technical Architect from GISi.



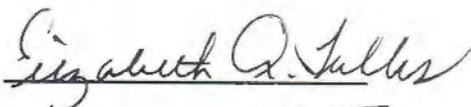
II. GSA Pricing & Acceptance

GISi is proposing a not-to-exceed price of **\$15,000** for the time and materials Professional Services contract utilizing our GSA Labor Categories and Rates that have been provided below:

GSA Services Pricing (CONUS)			
SINs 132-100 and 132-51			
Job Function	Staff 2014	Sr. 2014	Consultant 2014
SIN 132-100 Ancillary Supplies and/or Services			
Experience			
J012, J013	Administrative Support	\$32.24	\$38.69
J152, J153	Project Coordinator	\$66.90	\$80.60
SIN 132-51 Information Technology Professional Services			
Experience			
J022, J023	Application Architect	\$157.18	\$181.36
J033, J034	Geospatial Technician	\$52.39	\$68.51
J042, J043	Database Engineer	\$116.88	\$137.03
J052, J053	Geospatial Analyst	\$88.66	\$116.88
J062, J063	Geospatial Developer	\$112.85	\$141.06
J072, J073	Geospatial Project Manager	\$124.94	\$157.18
J082, J083	Help Desk Specialist	\$80.60	\$100.76
J094	Management Consultant		\$197.48
J095	Enterprise Architect Consultant		\$189.42
J112, J113	Application Designer	\$112.85	\$141.06
J122, J123	Solutions Engineer	\$104.79	\$137.03
J142, J143	Systems Engineer	\$116.88	\$153.15
J162, J163	Database Analyst	\$80.60	\$92.70
J172, J173	Documentation Specialist	\$49.97	\$60.45
J191, J192	Technical Architect	\$149.12	\$173.30
J212, J213	Quality Assurance Specialist	\$84.63	\$104.79
J232, J233	Systems Analyst	\$88.66	\$104.79
J234	Subject Matter Expert Sr.		\$200.00
J235	Subject Matter Expert Consultant		\$220.00

You may indicate your acceptance of the above proposal with a signature from authorized personnel from the County.

Grand County, Utah

Signature: 
 Name: ELIZABETH A. TUBBS
 Title: Chair, Grand County Council
 Date: 3-12-14

10-4114-320-000

Quotation Terms and Conditions

As a condition of using this contract, both parties agree to abide by all terms and conditions of IT Schedule 70 Contract GS-35F-0682R and are hereby incorporated by reference into this award; except for the Disputes clause, the Patent Indemnity Clause and any portion of the Commercial Item Contract Terms and



Conditions that specify 'Compliance with the laws unique to Government Contracts'. Disputes which cannot be resolved by the parties may be litigated in any State or Federal Court with jurisdiction over the parties, applying Federal Procurement Law, and if pertinent, the Uniform Commercial Code. Where contract clauses refer to action by a "Contracting Officer" shall mean "the individual responsible for placing the order or award for services".

Ordering activities may include terms and conditions required by statute, ordinance, regulation, order, or as otherwise allowed by State and local government entities as a part of a statement of work (SOW) or statement of objective (SOO) to the extent that these terms and conditions do not conflict with the terms and conditions of the Schedule contract. The ordering activity and the Contractor expressly acknowledge that, in entering into an agreement for the ordering activity to purchase goods or services from the Contractor, neither the ordering activity nor the Contractor will look to, primarily or in any secondary capacity, or file any claim against the United States or any of its agencies with respect to any failure of performance by the other party.

This confidential quotation is valid for thirty (30) days unless otherwise stated and does not include shipping or tax unless otherwise stated. This quotation information is proprietary and may not be copied or released other than for the express purpose of system and service selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Geographic Information Services, Inc. (GISi).

