



GRAND COUNTY COUNCIL REGULAR MEETING

Grand County Council Chambers
125 East Center Street, Moab, Utah

AGENDA

Tuesday, December 20, 2016

4:00 p.m.

- Call to Order**
- Pledge of Allegiance**
- Approval of Minutes** (Diana Carroll, Clerk/Auditor)
 - A. October 4, 2016 (County Council Meeting), Postponed from October 18, 2016
 - B. October 7, 2016 (County Council Special Meeting: Budget Workshop), Postponed from October 18, 2016
 - C. October 18, 2016 (County Council Meeting), Postponed from November 1, 2016
 - D. October 21, 2016 (County Council Special Meeting: Budget Workshop), Postponed from November 1, 2016
 - E. October 28, 2016 (County Council Special Meeting: Budget Workshop), Postponed from November 1, 2016
 - F. November 1, 2016 (County Council Meeting), Postponed from November 15, 2016
 - G. November 4, 2016 (County Council Special Meeting: Administrative and Budget Workshop)
 - H. November 15, 2016 (County Council Meeting), Postponed from December 6, 2016
 - I. November 18, 2016 (County Council Special Meeting: Canvass of the General Election), Postponed from December 6, 2016
 - J. December 6, 2016 (County Council Meeting)
- Ratification of Payment of Bills**
- Elected Official Reports**
- Council Administrator Report**
- Department Reports**
- Agency Reports**
- Citizens to Be Heard**
- Presentations**
 - K. Presentation recognizing employees' years of service (Employee Supervisors/ Department Heads, Elected Officials and Human Resources Director)
 - L. Presentation recognizing Council Members Ballantyne, Jackson and Tubbs (Council Member Hawks)
- Discussion Items**
 - M. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)
- General Business- Action Items- Discussion and Consideration of:**
 - N. Approving proposed County Fire Warden Agreement with the Utah Division of Forestry, Fire and State Lands, effective January 1, 2017, pending 2017 budget adoption (Chairwoman Tubbs)

- O. Approving sole source provider to transfer the chassis/computer inject sprayer from the old Weed truck to the new 2016 F450 chassis (Scott Crookston, Lead Weed Technician)
- P. Adopting proposed resolution formalizing the Geographic Information Systems (GIS) Technical and Policy Committees (Matt Cenicerros, Information Technology Services Director)
- Q. Approving proposed land use code amendment removing “residential units used for overnight accommodations” in the highway commercial (HC) zone district (Zacharia Levine, Community Development Director)
- R. Approving proposed purchase of a 60,000-watt generator and automatic transfer switch from GSA Contract for the Grand County Jail Project (Sheriff White)
- S. Adopting proposed resolution amending the Policies and Procedures (Bylaws) of the Governing Body, pending legal review (Ruth Dillon, Council Administrator)
- T. Adopting proposed resolution amending the 2016 budget (Diana Carroll, Clerk/Auditor)
- U. Adopting proposed resolution approving the 2017 budget (Diana Carroll, Clerk/Auditor)
- V. Approving proposed job description for a new full-time position, Building Inspector 2 and adopting proposed resolution setting out step advancement for state-required certifications earned, effective January 1, 2017 (Jeff Whitney, Building Official and John West, Human Resources Director)
- W. Approving proposed job description amendments and reclassification from a part-time to a full-time Administrative Assistant position in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- X. Approving proposed reclassification for Paramedic positions in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- Y. Approving proposed reclassification for Advanced Emergency Medical Technician position in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- Z. Approving three new full-time Paramedic or Advanced Emergency Medical Technician positions in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- AA. Approving proposed reclassification for Basic Emergency Medical Technician position in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- BB. Approving proposed reclassification for the Operations Supervisor position in the Emergency Medical Services department, effective January 1, 2017 (Andy Smith, EMS Director and John West, Human Resources Director)
- CC. Approving proposed job description amendments to rename the part-time Council Office Assistant position to a part-time Special Event Permit Specialist position and to include essential duties and accountabilities related to processing special event applications (Ruth Dillon, Council Administrator)
- **Consent Agenda- Action Items**
- DD. Approving 2017 annual meeting schedule for the County Council

6:00 p.m.

- **Public Hearings- Possible Action Items**
- EE. Public Hearing to hear public input on a proposed ordinance to adjust wages and benefits for Grand County Council Members (Council Member Baird)

FF. Public Hearing to hear public input on a proposed ordinance to adjust wages, including Cost of Living Adjustment, for Grand County Elected Officials, excluding County Council Members, effective January 4, 2017, in order to be consistent with 4th and 5th class Utah Counties (Diana Carroll, Clerk/Auditor)

GG. Public Hearing to hear public input on a proposed ordinance to enact the rural health care facilities sales and use tax on eligible sales in Grand County (Ruth Dillon, Council Administrator)

- General Council Reports and Future Considerations**
- Closed Session(s)** (if necessary)
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend County Council meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

It is hereby the policy of Grand County that elected and appointed representatives, staff and members of Grand County Council may participate in meetings through electronic means. Any form of telecommunication may be used, as long as it allows for real time interaction in the way of discussions, questions and answers, and voting.

At the Grand County Council meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

A Council agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

October 4 2016

The Regular Session of the Grand County Council was called to order at 4:00 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Ken Ballantyne, Chris Baird, Jaylyn Hawks, Lynn Jackson, Rory Paxman, and Mary McGann along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. The Pledge of Allegiance was led by Jerry Shue.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. September 20, 2016 (County Council Meeting)**
- B. September 23, 2016 (County Council Special Meeting: Budget Workshop)**
- C. September 30, 2016 (County Council Special Meeting: Budget Workshop)**

MOTION: Motion by Council Member Mary McGann to approve the minutes as amended. Motion seconded by Council Member Chris Baird carried 7 – 0.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$1,120,411.55. Accounts payable check numbers 94123 - 94403 totaling \$934,074.78 and payroll in the amount of \$186,336.77 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 6 - 0 by roll-call vote.

Council Administrator Report

Council Administrator Ruth Dillon reported she has been busy with employee evaluations.

Department Reports

D. 2015 Community Development Report (Zacharia Levine, Director)

Community Development Director Zacharia Levine gave his report of 2015 activities and projects including housing issues, Area Sector Analysis Process, the County Resource Management Plan and the Moab Business Summit.

Agency Reports

E. 2016 Honey Bee Inspection Report (Jerry Shue, Grand County Honey Bee Inspector)

Grand County Honey Bee Inspector Jerry Shue presented the 2016 Honey Bee Inspection Report. Grand County bee colonies are reported to be healthy and increasing in number.

Citizens to Be Heard

None

Presentations

F. PowerPoint presentation on Red Rock Speedway proposal for motocross lease renewal under new management (David Adams, Red Rock Speedway, LLC Board, President)

Red Rock Speedway Board President David Adams presented a proposal for future use and management of the leased facility.

Discussion Items

G. Discussion on proposed policy exception regarding initial grade and step assignments for entry level law enforcement positions (Graig Thomas, Human Resources Director and Sheriff White)

Grand County Sheriff Steve White and HR Director Graig Thomas led the discussion regarding proposed changes in recruiting and retaining entry level law enforcement positions.

H. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Section S, Public Hearings, continued from August 16, 2016 (Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann) (allow 15 minutes)

I. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)

General Business- Action Items- Discussion and Consideration of:

J. Approving the proposed 2016 property tax abatements and cancelations through 9/28/2016 (Chris Kauffman, County Treasurer)

Postponed until 6:05 p.m.

MOTION: Motion by Council Member Chris Baird to approve the 2016 property tax abatements and cancellations through 09/28/2016 as presented, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

K. Approving 2016 Board of Equalization Hearing Officer's recommendations (Diana Carroll, Clerk/Auditor)

MOTION: Motion by Council Member Mary McGann to approve the proposed Board of Equalization Hearing Officer recommendations resulting from taxpayer valuation appeals during the 2016 BOE hearings and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 - 0.

L. Approving surplus declaration of heavy equipment for online auction (Cody McKinney, Fleet Manager)

MOTION: Motion by Council Member Ken Ballantyne to approve declaration of surplus equipment as presented for online auction with "Public Surplus" so as to help maintain an organized and efficient fleet for Grand County, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Lynn Jackson carried 7 – 0.

M. Approving the formation of a temporary EMS Stakeholder Group, with proposed community representation, to review options in order to make a recommendation on long-term placement and sustainability of Emergency Medical Services as an agency (Andy Smith, EMS Director)

MOTION: Motion by Council Member Chris Baird to approve the formation of a temporary community-based EMS Stakeholder Group to review options in order to make a recommendation to the County Council on long-term placement and sustainability of Emergency Medical Services as an agency; such Stakeholder Group to include: Canyonlands Health Care Special Service District, Grand County EMS, Grand County Sheriff's Office, Moab Area Chamber of Commerce, and Moab Regional Hospital; and 2 voting representatives from the currently seated County Council as follows: Council Members Baird and Tubbs. Motion seconded by Council Member Mary McGann carried 7 – 0.

N. Adopting proposed ordinance approving amendments to the Grand County Land Use Code (LUC) Section 9.17 Site Plan Review (Zacharia Levine, Community Development Director)

MOTION: Motion by Council Member Chris Baird to adopt the proposed ordinance to amend Section 9.17 of the Grand County Land Use Code: Site Plan Review and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

Consent Agenda- Action Items

O. Approving proposed State of Utah contract amendment between Grand County and Utah Attorney General's Office to increase funding for the Children's Justice Center Program effective July 1, 2016

P. Approving proposed grant agreement between the Utah Department of Natural Resources, Division of Wildlife Resources and the Grand County Weed Department for the completion of riparian habitat restoration on the Lower Dolores River

Q. Ratifying the Chair's signature on proposed Geographic Information System (GIS) support block with GIS Inc.

R. Ratifying the Chair's signature on proposed professional services statement of work with LanDesk

MOTION: Motion by Council Member Chris Baird to approve the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7 – 0.

Public Hearings- Possible Action Items

S. Public Hearing to hear public comment on a proposed resolution for a Conditional Use Permit– Day Care Center General, care for more than eight (8) children at one time– located at 4508 Vista Verde Circle in the Pueblo Verde Subdivision, a Planned Unit Development (PUD) (Community Development Department Representative)

This application is submitted by Jeff and Jessica Dunn, property owners. The applicant is requesting conditional use approval for an in-home Day Care, which is by conditional use permit. The applicant currently provides day care for no more than eight children, a limited Day Care, and is requesting a conditional use permit to expand the care to allow more than eight children, General Day Care, which is conditional use in the SLR zone district.

MOTION: Motion by Council Member Ken Ballantyne to suspend the Council rules to take action at this meeting. Motion seconded by Council Member Chris Baird carried 7 – 0.

MOTION: Motion by Council Member Chris Baird to adopt the proposed resolution approving a conditional use permit for Munchkins Day Care with the following conditions as identified in Sec. 3.2.3B in the Grand County Land Use Code and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

6:25 p.m.

T. Public Hearing to allow interested parties to present arguments in favor of and against the proposed rural health care facilities sales and use tax ballot proposition, “Proposition 3: Canyonlands Care Center and Ambulance Services Sales Tax,” for the November General Election (Chairwoman Tubbs)

On September 6, 2016 the County Council adopted arguments in favor of the proposed rural health care facilities sales and use tax to be on the November General Election ballot. This public hearing provides the opportunity for interested parties to present comments regarding the proposed sales and use tax.

Ann Carter, a resident of Grand County, spoke in favor of the tax.

Jen Sadoff, CEO of Moab Regional Hospital, spoke in favor.

The Public Hearing closed at 6:35 p.m.

General Council Reports and Future Considerations

Council Member McGann

- Reported that rack cards for Throttle Down Campaign have been distributed.

Council Chair Tubbs

- Reported the Public Health Director has requested services be provided to San Juan County from the local health district.

Council Member Paxman

- Attended the Weed Board budget meeting.
- Attended the Airport Board meeting.

Council Member Baird

- OSTA is installing a pressure reducing valve and searching for Ken’s Lake water shares to purchase or lease.

Closed Session(s): Pending or Reasonably Imminent Litigation

MOTION: Motion by Council Member Chris Baird to enter into Closed Session at 6:45 p.m. to discuss pending or reasonable imminent litigation. Motion seconded by Council Member Rory Paxman carried 7 -0. Present were Council Members Baird, Ballantyne, Hawks, McGann, Paxman and Tubbs along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon, County Attorney Andrew Fitzgerald, and Airport Manager Judd Hill.

MOTION: Motion by Council Member Mary McGann to end the Closed Session at 7:26 p.m. Motion seconded by Council Member Chris Baird carried 7 – 0.

MOTION: Motion by Council Member Chris Baird to enter into Closed Session at 7:28 p.m. to discuss the Character, Professional Competence or Physical or Mental Health of an Individual. Motion seconded by Council Member Rory Paxman carried 7 -0. Present were Council Members Baird, Ballantyne, Hawks, McGann, Paxman and Tubbs along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon, County Attorney Andrew Fitzgerald, and Airport Manager Judd Hill.

MOTION: Motion by Council Member Rory Paxman to end the Closed Session at 8:04 p.m. Motion seconded by Council Member Chris Baird carried 7 – 0.

Adjourn

The meeting was adjourned at 8 :06 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**GRAND COUNTY COUNCIL
Special Administrative Meeting
125 East Center Street
Moab, Utah**

October 7, 2016

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Vice-Chair Jaylyn Hawks at 9:13 a.m. In attendance were Council Members Jaylyn Hawks, Chris Baird and Mary McGann along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Ken Ballantyne, Lynn Jackson, Elizabeth Tubbs and Rory Paxman were absent.

Administrative and Budget Workshop:

A. Discussion of 2017 Grand County Budget

Grand County Community Development, Airport, and OSTA Departments presented budget requests and amendments.

ADJOURN

The meeting was adjourned at 11:40 p.m.

Grand County Council Chair
Elizabeth Tubbs

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

October 18, 2016

The Regular Session of Grand County Council was called to order at 4:00 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Rory Paxman, Mary McGann, Jaylyn Hawks along with Grand County Deputy Clerk Renee Baker and Council Administrator Ruth Dillon. Council Members Lynn Jackson and Ken Ballantyne were absent. The Pledge of Allegiance was led by Lee Shenton.

Approval of Minutes

- A. October 4, 2016 (County Council Meeting)**
- B. October 7, 2016 (County Council Special Meeting; Budget Workshop)**

Action postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$938,691.32. Accounts payable check numbers 94404-94618 totaling \$752354.55 and payroll in the amount of \$186,336.77 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 6 - 0 by roll-call vote.

Council Member Jackson arrived at this time.

Council Administrator Report

Council Administrator Ruth Dillon went to the meeting for the Airport CIB funding, reported that the funding was approved. A moment of silence was held for Road Department employee Eric Brewer.

Department Reports

- C. Announcement and Brief Presentation on Approaching Dedication of the Lisbon Valley Historical Marker to Commemorate the Area's History Associated with the Mi Vida Uranium Mine (Lee Shenton, UMTRA Liaison)**

UMTRA Liaison Lee Shenton announced that there will be a dedication of the Lisbon Valley Historical Marker to commemorate the area's history associated with the Mi Vida uranium mine. There will be invites sent out at a later time.

Citizens to Be Heard

David Adams spoke on the fact that they are unable to get the lease for the Red Rock Speedway at this time because their company is not set up as a Non-Profit, he wanted the council to consider the liabilities if no one has the lease when it is up on November 30, 2016, and think about maybe granting them a temporary lease while they get the Non-Profit status so that someone can cover the liabilities.

Council Member Ballantyne arrived at this time.

Discussion Items

- D. Discussion on prioritizing Grand County's 2017 match-required projects for potential funding by the Permanent Community Impact Fund Board (CIB) (Ruth Dillon, Council Administrator)**

Discussion was led by Council Administrator Ruth Dillon on prioritizing Grand County's 2017 match-required projects for potential funding by the Permanent Community Impact Fund Board.

- E. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Section S, "Public Hearings," continued from October 4, 2016; Section T, "Personnel Action Appeal Hearing Protocol;" and Section U, "Amendment of Policies and Procedures" (Ruth Dillon, Council Administrator and Council Study Committee Members Tubbs, Hawks, and McGann) (allow up to 30 minutes)**

Discussion on recommended revisions to the Policies and Procedures of the Governing Body; Section S, "Public Hearings," continued from October 4, 2016; Section T, "Personnel Action Appeal Hearing Protocol;" and Section U, "Amendment of Policies and Procedures"

- F. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)**

General Business- Action Items- Discussion and Consideration of:

- G. Approving 1) proposed letter of agreement with San Juan County and 2) proposed Challenge Cost Share Agreement with the Manti- La Sal National Forest regarding 4.5 miles of snow removal on Geyser Pass Road. (Bill Jackson, Road Supervisor and Michael Diem, Forest Service District Ranger)**

MOTION: Motion by Council Member Mary McGann to approve 1) proposed letter of agreement with San Juan County and 2) proposed Challenge Cost Share Agreement with the Manti-La Sal National Forest both regarding snow plowing by Grand County of approximately 4.5 miles of Geyser Pass Road—a San Juan County Road—and associated parking areas, and authorize the Chair to sign the Forest Service Agreement and the Council Administrator to sign the letter of agreement with San Juan County. Motion seconded by Council Member Chris Baird carried 6-1. Council Member Elizabeth Tubbs opposed.

- H. Approving proposed Inmate Housing Agreement with Emery County for the housing of Grand County inmates during the remodeling of the Grand County Jail and Dispatch Center (Sheriff White)**

MOTION: Motion by Council Member Chris Baird to approve proposed Inmate Housing Agreement with Emery County for the housing of Grand County inmates during the remodeling of the Grand County Jail and Dispatch Center and to authorize the Chair to sign all paperwork associated with this agreement. Motion seconded by Jaylyn Hawks carried 7-0.

- I. Adopting 1) proposed resolution approving "Grade and Step Assignments Policy for Entry Level Law Enforcement Positions" and 2) adjusting the wages of existing entry level (Grade 13) officers using the same standard.**

MOTION: Motion made by Council Member Mary McGann to Adopting 1) proposed resolution approving "Grade and Step Assignments Policy for Entry Level Law Enforcement Positions" and 2) adjusting the wages of existing entry level (Grade 13) officers using the same standard. Motion seconded Lynn Jackson carried 7-0.

- J. Approving 2017 healthcare benefit rates and approving renewing coverage with existing carriers.**

MOTION: Motion made by Council Member Chris Baird to amended the motion to include that the County to split the increase with the employees on traditional insurance at 50/50. Motion seconded by Council Member Mary McGann carried 7-0.

MOTION: Motion made by Council Member Chris Baird to approved the 2017 healthcare benefits Rates and the county will split the cost of the increase 50/50 with the employees on the traditional insurance plan and Approve Renewal with the following insurance carriers: Cigna, for Medical, Dental and Vision

coverage; Lincoln Financial Group for Life, AD&D and Long Term Disability coverage; National Benefits Services for Flexible Spending and Health Savings Accounts; and Bloomquist & Hale for the Employee Assistance Program and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7-0.

K. Approving proposed scope of work-based reclassification and corresponding job description amendments of one of the Maintenance Worker positions at the Old Spanish Trail Arena Recreation Complex.

MOTION: Motion made by Mary McGann to approve the proposed scope of work-based reclassification and corresponding job description amendments of one of the Maintenance Worker (Grade 6) positions to Maintenance Technician (Grade 9), by creating a new uniformly written job description, and to compensate the incumbent for the expended responsibilities effective January 1, 2017 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 6-1 Council Member Jaylyn Hawks opposed.

L. Approving proposed bid awards for 1) installation and 2) LED light fixtures at the Old Spanish Trail Arena.

MOTION: Motion made by Council Member Chris Baird to approve the proposed bid award for installation of Arena LED Lighting to A&E Electric (Moab) for the amount of \$6523 and the bid award for the supply of LED fixtures to Titan LED for the amount of \$46689.08 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7-0.

M. Approving proposed 2 year office lease agreement between Grand County and Pinnacle Helicopters, LLC at Canyonlands Field Airport. (Judd Hill, Airport Manager)

MOTION: Motion made by Council Member Rory Paxman to approve the proposed 2-year office lease agreement with Pinnacle Helicopters, LLC for office space in the terminal building at Canyonlands Field Airport, effective November 1, 2016 and authorizes the Chair to sign all associated documents. Motion seconded by Chris Baird carried 6-0; Council Member Jaylyn Hawks was out of chambers.

N. Approving proposed ground lease agreement between Grand County and Pinnacle Helicopters at Canyonlands Field Airport (Judd Hill, Airport Manager)

MOTION: Motion made by Council Member Chris Baird approve the proposed ground lease agreement between Grand County and Pinnacle Helicopters, LLC for the construction of a hangar and authorize the Chair to sign all associated documents. Motion seconded by Rory Paxman carried 6-0; Council Member Jaylyn Hawks was out of chambers.

O. Approving seven individual proposed ground lease agreements between Grand County and William Hawley for a nested T-hangar development at Canyonlands Field Airport (Judd Hill, Airport Manager)

MOTION: Motion made by Council Member Chris Baird approve the proposed seven individual proposed ground lease agreements between Grand County and William Hawley for a nested T-hangar development at Canyonlands Field and authorize the Chair to sign all associated documents. Council Member Ken Ballantyne carried 6-0; Council Member Jaylyn Hawks was out of chambers.

Public Hearing- Possible Action Items

P. Public Hearing to solicit public input on proposed amendments to the Council on Aging Ordinance No. 478 (Verleen Striblen, Grand Center Program Director)

There were no public comments.

MOTION: Motion made by Council Member Chris Baird to close the Public Hearing, suspend the rules, and approves the chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 7-0.

General Council Reports and Future Considerations

Council Member McGann

- Got the state approval for the compost facility
- A rack card holder has been created for the UTV rack cards, will be asking business to donate to cover the cost of the holders.

Council Member Jackson

- Green River Farmer would like to do the maintenance on his section of a road, when the road department comes thru after a storm it messes with his water system
- Will work on a Draft Agreement for this Farmer

Council Member Tubbs

- Inter-Generational Poverty committee has set up some benchmarks and goals for the upcoming meetings
- Would like to set up a workshop to talk about creating an Economic Development position
- USU has submitted their application to the CIB, next CIB meeting will be held at Red Cliffs Lodge in November.

Council Member Baird:

- Working on the Recreation District Budget
- Next week will be heading to a Cooperative Agency meeting with the Forest Service in Price, UT.

Adjourn

The meeting was adjourned at 6:59 p.m.

Grand County Council Chair
Elizabeth Tubbs

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**GRAND COUNTY COUNCIL
Special Administrative Meeting
125 East Center Street
Moab, Utah**

October 21, 2016

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Elizabeth Tubbs at 9:10 a.m. In attendance were Council Members Elizabeth Tubbs, Jaylyn Hawks, Chris Baird and Mary McGann along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Ken Ballantyne, Lynn Jackson and Rory Paxman were absent.

Administrative and Budget Workshop:

A. Discussion of 2017 Grand County Budget

Grand County Maintenance, Travel Council, Sheriff and Library Departments presented budget requests and amendments.

ADJOURN

The meeting was adjourned at 12:20 p.m.

Grand County Council Chair
Elizabeth Tubbs

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**GRAND COUNTY COUNCIL
Special Administrative Meeting
125 East Center Street
Moab, Utah**

October 28, 2016

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Elizabeth Tubbs at 9:10 a.m. In attendance were Council Members Elizabeth Tubbs, Jaylyn Hawks, Chris Baird, Lynn Jackson, Rory Paxman and Mary McGann along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Member Ken Ballantyne was absent.

Administrative and Budget Workshop:

A. Discussion of 2017 Grand County Budget

Grand County Travel Council (follow-up) and IT Departments presented budget requests and amendments. Non-Department items and Revenue projections were discussed.

ADJOURN

The meeting was adjourned at 2:50 p.m.

Grand County Council Chair
Elizabeth Tubbs

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

November 1, 2016

The Regular Session of the Grand County Council was called to order at 4:00 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Lynn Jackson, Rory Paxman, and Mary McGann along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Ken Ballantyne and Jaylyn Hawks were absent. The Pledge of Allegiance was led by Andy Smith, Grand County EMS Director.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. October 4, 2016 (County Council Meeting), Postponed from October 18, 2016
- B. October 7, 2016 (County Council Special Meeting: Budget Workshop), Postponed from October 18, 2016
- C. October 18, 2016 (County Council Meeting)
- D. October 21, 2016 (County Council Special Meeting: Budget Workshop)
- E. October 28, 2016 (County Council Special Meeting: Budget Workshop)
Action postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$567,186.13. Accounts payable check numbers 94619 - 94801 totaling \$348,663.65 and payroll in the amount of \$218,552.48 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 5 - 0 by roll-call vote.

Council Administrator Report

Ruth Dillon reported attending the Moab City waste water workshop.

Department Reports

Zacharia Levine, Community Development Director, announced an upcoming Land Use training for appointed and elected officials.

Discussion Items

- F. **Discussion on calendar items and public notices (Bryony Chamberlain, Office Coordinator)**

General Business- Action Items- Discussion and Consideration of:

- G. **Approving proposed contract award to print the new Moab Area Travel Council Travel Planner (Robert Riberia, Moab Area Travel Council, Internet Specialist/Graphic Designer)**

MOTION: Motion by Council Member Chris Baird to approve the proposed contract award effective November 1, 2016 to Hudson Printing Company of Salt Lake City, Utah as the company for the printing of the new Moab Area Travel Council Travel Planner and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 5 – 0.

- H. **Approving proposed resolution to make proposed changes to the Grand County Safety and Accident Review Committee (SARC) and Accident Review Policy (Chris Kauffman, Committee Secretary and Jana Smith, Committee Chair)**

MOTION: Motion by Council Member Chris Baird to approve the proposed resolution making changes to the Grand County Safety & Accident Review Committee and Accident Policy, amending page 2, striking Council as part of the committee, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 5 – 0.

I. Approving proposed declaration of County-Owned Electronics as surplus for recycling/disposal (Matt Cenicerros, IT Manager)

MOTION: Motion by Council Member Mary McGann to approve the proposed declaration of County-owned electronics a surplus and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 5 – 0.

J. Approving proposed scope-of-work reclassification and corresponding job description amendments of the Road Department Clerk position (Bill Jackson, Road Department Supervisor)

MOTION: Motion by Council Member Chris Baird to approve the proposed scope of work reclassification and corresponding job description amendments of the Road Department Clerk position to Administrative Assistant at the Road Department to Grand 10 Step 4 for the expanded responsibilities effective January 1, 2017 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 5 – 0.

K. Approving proposed reclassification and corresponding job description amendments of the EMS Assistant Director position (Andy Smith, Emergency Medical Services Director)

MOTION: Motion by Council Member Mary McGann to approve the proposed job description amendments and reclassification of the Assistant Director position to the Assistant Director of Education and increase the wage from Grade 13 to Grand 16, effective January 1, 2017, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Lynn Jackson carried 5 – 0.

L. Approving proposed transition plan in the absence of a Human Resources Director (Andrew Fitzgerald, County Attorney)

Grand County Attorney Andrew Fitzgerald reported that he is working through any issues during the transition period of absence of the Human Resource Director.

Consent Agenda- Action Items

M. Approving proposed retail beer license for Grassroots Events – Moab’s Red Hot 55K/33K, located at Poison Spider Trailhead

MOTION: Motion by Council Member Chris Baird to approve the Consent Agenda as presented and authorize the Chair to sign all associated documents. Motion seconded by Council Member Rory Paxman carried 5 – 0.

General Council Reports and Future Considerations

Council Member McGann

- Attended a Homeless Committee meeting.

Council Chair Tubbs

- Reported that Thompson Fire District is working through some issues of the Board.

Council Member Jackson

- Recently heard rumors of Bureau of Land Management road closures in Grand County.

Closed Session(s): Pending or Reasonably Imminent Litigation

MOTION: Motion by Council Member Chris Baird to enter into Closed Session at 5:10 p.m. to discuss pending or reasonable imminent litigation. Motion seconded by Council Member Rory Paxman carried 5 -0. Present were Council Members Baird, Jackson, McGann, Paxman and Tubbs along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon, County Attorney Paralegal Emily Butterfield, and Attorney James Ahlstrom via telephone.

MOTION: Motion by Council Member Rory Paxman to end the Closed Session at 5:25 p.m. Motion seconded by Council Member Chris Baird carried 5 – 0.

MOTION: Motion by Council Member Chris Baird to enter into Closed Session at 5:26 p.m. to discuss real estate negotiations. Motion seconded by Council Member Rory Paxman carried 5 - 0. Present were Council Members Baird, Jackson, McGann, Paxman and Tubbs along with Clerk/Auditor Diana Carroll, Council Administrator Ruth Dillon, and County Attorney Paralegal Emily Butterfield.

MOTION: Motion by Council Member Lynn Jackson to end the Closed Session at 5:35 p.m. Motion seconded by Council Member Rory Paxman carried 5 – 0.

Adjourn

The meeting was adjourned at 5 :36 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

Adjourn

The meeting was adjourned at 5:36 p.m.

**GRAND COUNTY COUNCIL
Special Administrative Meeting
125 East Center Street
Moab, Utah**

November 4, 2016

The Grand County Council met in Special Session on the above date in the Grand County Council Chambers of the Courthouse located at 125 East Center Street, Moab, Utah. The meeting was called to order by Chair Elizabeth Tubbs at 9:05 a.m. In attendance were Council Members Elizabeth Tubbs, Jaylyn Hawks, Chris Baird, Rory Paxman and Mary McGann along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Members Ken Ballantyne and Lynn Jackson were absent.

Administrative and Budget Workshop:

A. Discussion of 2017 Grand County Budget

Departmental budget requests and amendments were discussed and finalized.

B. Adopting the 2017 Tentative Budget for Grand County

MOTION: Motion by Council Member Chris Baird to adopt the Tentative Grand County Budget for 2017. Motion seconded by Council Member Mary McGann carried 5 – 0.

C. Approving Proposed Beer Wholesaling License for General Distributing Company

MOTION: Motion by Council Member Chris Baird to approve the proposed beer wholesaling license, as presented, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 5 – 0.

ADJOURN

The meeting was adjourned at 9:50 a.m.

Grand County Council Chair
Elizabeth Tubbs

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

**Grand County Council
Council Chambers
125 East Center Street
Moab, Utah**

November 15, 2016

**2:00 p.m.
Economic Development Workshop**

Recess at 3:45 p.m.

The regular session of the Grand County Council was called to order at 4:01 p.m. by Chari Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Mary McGann, Jaylyn Hawks, Lynn Jackson and Ken Ballantyne along with Grand County Deputy Clerk Renee Baker and Council Administrator Ruth Dillon. Council Member Rory Paxman was absent. The Pledge of Allegiance was led by Elaine Gizler.

Approval of Minutes (Diana Carroll, Clerk/ Auditor)

- A. October 4, 2016 (County Council Meeting)**
- B. October 7, 2016 (County Council Special Meeting: Budget Workshop)**
- C. October 18, 2016 (County Council Meeting)**
- D. October 21, 2016 (County Council Special Meeting: Budget Workshop)**
- E. October 28, 2016 (County Council Special Meeting: Budget Workshop)**
- F. November 1, 2016 (County Council Meeting)**

Action postponed until the next meeting.

Ratification of Payment of Bills

MOTION: Motion by Council Member Christopher Baird to approve payment of bills presented in the amount of \$314,408.64. Accounts payable check numbers 84802-94843 totaling \$121,450.09 and payroll in the amount of \$192,958.55 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Lynn Jackson carried 6 - 0 by roll-call vote. Council Member Rory Paxman was absent.

Council Administrator Report:

Council Administrator Ruth Dillon introduced new Grand County HR Director- John West. Additionally, went to the CDGB workshop on how to apply for grant funding and attended the high school debate on the minimum wage

G. Discussion on options for a market-rate temporary lease between Grand County and Red Rock Speedway LLC, for the Grand County owned speedway property located in San Juan County. (Ruth Dillon, Council Administrator and David Adams, Red Rock Speedway, LLC Board President)

H. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)

I. Approving Horsepower Fleet Lease Master Agreement for annual leasing of vehicles (Darrel Mecham, Chief Deputy Sheriff)

MOTION: Council Member Mary McGann moved to approve the Horsepower Fleet Lease Master Agreement and authorize the chair to sign to all documents. Motion seconded by Ken Ballantyne motion carried 6-0.

J. Approving proposed Bylaws for the OSTA Advisory Committee (Steve Swift, OSTA Manager)

Motion: Council Member Mary McGann moved to approve the proposed Bylaws for the OSTA advisory committee bylaws and authorize the Chair to sign all associated documents. Motion amended to exclude the "faithfully" wording. Motion seconded by Chris Baird motion carried 6-0 as amended.

K. Approving proposed "Comprehensive Statewide Wildland Fire Prevention, Preparedness & Suppression Policy" agreement with Utah Division of Forestry, Fire and State Lands effective January 1, 2017 (Chairwoman Tubbs and Jason Johnson, Southeast Area Manager, Utah Division of Forestry, Fire, and State Lands)

Motion: Motion made by Council Member Chris Baird to postpone this item until the next meeting seconded by Council Member Mary McGann carried 6-0.

L. Approving 1) a request for impact fee waivers on 44 deed- restricted affordable dwelling units in the proposed Arroyo Crossing Subdivision, and 2) proposed amendments to the Arroyo Crossing Subdivision Development Agreement.

Motion: Motion made by Council Member Lynn Jackson approving the waiver 44 deed- restricted impact fees at the time the buildings are being permitted. Motion seconded by Council Member Ken Ballantyne.

MOTION: Council Member Chris Baird substituted the motion to approve the impact fee waiver for the deed restricted affordable units as defined in the development agreement, and to approve the concept of transferable deed restrictions. Motion seconded by Council Member Lynn Jackson carried 6-0.

General Council Report and Future Considerations:

Council Member Mary McGann:

Composting has been approved- meeting will be held at the MARC to consistently recycle the electronics

Council Member Ken Ballantyne:

Scheduled Care Center meeting was set for 11/24/2016- meeting has been moved and the tax has passed so the budget will be a bit easier to set.

Council Member Jaylyn Hawks:

Council on Aging- will be meeting every other month.

Attended the High School Debate on the Minimum Wage.

Council Member Elizabeth Tubbs:

Attended the EMS meeting and directions are emerging with the tax being passed.

CIB bid was USU 50/50 grant loan for the building of the campus.

Council Member Chris Baird: Attended the coordinating meeting for the forest service plan. Also attended water study meeting with Council Member Jackson.

Working with the Recreation Board to set the tentative budget for next year and inquire grants.

Recess 5:55 – 6:00 p.m.

6:00 PM

M. Public Hearing to hear public comment on proposed amendments to the Consolidated Fee Schedule Ordinance (Ruth Dillon, Council Administrator)

There were no public comments at this time, the hearing is now closed. Public can submit written comment until November 30, 2016.

N. Closed Session

MOTION: Motion by Council Member Chris Baird moved to go into closed session to discuss pending or reasonably imminent litigation. Motion seconded by Council Member Mary McGann carried 6-0. Present were Council Members Baird, Ballantyne, Hawks, Jackson, McGann and Tubbs along with Deputy Clerk/Auditor Renee Baker, Council Administrator Ruth Dillon, County Attorney Andrew Fitzgerald and Airport Manager Judd Hill.

MOTION: Motion by Council Member Chris Baird end the closed session. Motion seconded by Council Member Mary McGann carried 6-0.

Adjourn

The meeting adjourned at 6:47 p.m.

Elizabeth Tubbs
Grand County Council Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

Statement of Votes Cast
Grand County, Utah
General Election
November 8, 2016

Date:11/18/16
Time:13:02:59
Page:51 of 51

SOVC For Jurisdiction Wide, All Counters, All Races
FINAL RESULTS

The foregoing information has been reviewed by the Grand County Board of Canvassers and is found to be accurate.

Dated this 18th day of November, 2016

Diana Carroll

Diana Carroll, Grand County Clerk/Auditor

Board of Canvassers:

Signature:

A. Lynn Jackson
Mary McGann
Elizabeth A. Tubbs
Chris Baird

Printed Names:

A. Lynn Jackson
Mary McGann
ELIZABETH A. TUBBS
Chris Baird

**GRAND COUNTY BILLS TO BE APPROVED
12/20/2016**

95171-95291		12/5/2016	\$417,592.17
95292-95385		12/16/2016	\$306,444.40

TOTAL BILLS \$724,036.57

32816-32836			
120916101-120916274	11/24/16-12/4/16	12/7/2016	\$187,809.22

TOTAL PAYROLL \$187,809.22

TOTAL BILLS & PAYROLL \$911,845.79

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
ADVERTISER						
30946	ADVERTISER	A201611174	SANDFLATS	21.30	.00	
30946	ADVERTISER	A201611089	OSTA	36.00	.00	
Total ADVERTISER:				57.30	.00	
AJOULES, INC						
34304	AJOULES, INC	10112-2016	ASSESSOR	525.00	.00	
34304	AJOULES, INC	10112-2016	RECORDER	525.00	.00	
34304	AJOULES, INC	10112-2016	CLERK	525.00	.00	
34304	AJOULES, INC	10112-2016	TREASURER	525.00	.00	
Total AJOULES, INC:				2,100.00	.00	
AKUTSU, SHAW						
34975	AKUTSU, SHAW	DEC 8 2016	REIMBURSEMENT	43.24	.00	
34975	AKUTSU, SHAW	NOV 24 2016	TRANSFER	23.00	.00	
Total AKUTSU, SHAW:				66.24	.00	
ALSCO INC.						
34353	ALSCO INC.	LGRA1861315	AIRPORT	38.59	.00	
34353	ALSCO INC.	LGRA1855633	AIRPORT	38.59	.00	
34353	ALSCO INC.	LGRA1850349	AIRPORT	39.73	.00	
Total ALSCO INC.:				116.91	.00	
AMAZON						
10530	AMAZON	067693923599	LIBRARY	16.13	.00	
10530	AMAZON	228622582630	LIBRARY	12.73	.00	
10530	AMAZON	067587314855	LIBRARY	28.62	.00	
10530	AMAZON	003002761507	LIBRARY	35.10	.00	
10530	AMAZON	298355994036	LIBRARY	4.00	.00	
10530	AMAZON	000732756611	LIBRARY	4.00	.00	
10530	AMAZON	088897799234	LIBRARY	20.90	.00	
10530	AMAZON	153594049875	LIBRARY	4.68	.00	
10530	AMAZON	042518251528	LIBRARY	17.97	.00	
10530	AMAZON	240677317978	LIBRARY	7.98	.00	
10530	AMAZON	232081188417	LIBRARY	16.99	.00	
10530	AMAZON	232089135480	LIBRARY	31.98	.00	
10530	AMAZON	147459505399	LIBRARY	7.32	.00	
10530	AMAZON	009354684531	LIBRARY	4.00	.00	
10530	AMAZON	268660686922	LIBRARY	23.49	.00	
10530	AMAZON	136890857710	LIBRARY	8.95	.00	
10530	AMAZON	117523491094	LIBRARY	24.80	.00	
10530	AMAZON	232085430547	LIBRARY	11.86	.00	
10530	AMAZON	232082638051	LIBRARY	30.93	.00	
10530	AMAZON	232089765228	LIBRARY	14.18	.00	
10530	AMAZON	247402630386	LIBRARY	22.62	.00	
10530	AMAZON	094372424528	LIBRARY	17.98	.00	
10530	AMAZON	118544218223	LIBRARY	28.97	.00	
10530	AMAZON	236256810501	LIBRARY	9.94	.00	
10530	AMAZON	034825062105	LIBRARY	4.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
10530	AMAZON	042836788895	LIBRARY	15.41	.00	
10530	AMAZON	090501571463	LIBRARY	4.00	.00	
10530	AMAZON	157560552524	LIBRARY	8.84	.00	
10530	AMAZON	071348786882	LIBRARY	22.98	.00	
10530	AMAZON	128861711014	LIBRARY	5.98	.00	
10530	AMAZON	279391672548	LIBRARY	34.60	.00	
10530	AMAZON	076275378276	LIBRARY	8.84	.00	
10530	AMAZON	214431763047	LIBRARY	6.99	.00	
10530	AMAZON	246599703141	LIBRARY	5.24	.00	
10530	AMAZON	196739642530	LIBRARY	20.93	.00	
10530	AMAZON	089729889349	LIBRARY	4.99	.00	
10530	AMAZON	196731092111	LIBRARY	53.04	.00	
10530	AMAZON	118538658947	LIBRARY	35.69	.00	
10530	AMAZON	097635650779	LIBRARY	34.95	.00	
10530	AMAZON	097630555318	LIBRARY	23.96	.00	
10530	AMAZON	128745062740	LIBRARY	4.00	.00	
10530	AMAZON	269326336348	LIBRARY	4.00	.00	
10530	AMAZON	186597795892	LIBRARY	8.99	.00	
10530	AMAZON	013137699081	LIBRARY	4.74	.00	
10530	AMAZON	163113167681	LIBRARY	13.98	.00	
10530	AMAZON	290131736034	LIBRARY	4.00	.00	
10530	AMAZON	059915599028	LIBRARY	7.95	.00	
10530	AMAZON	097637892200	LIBRARY	27.00	.00	
10530	AMAZON	297956001811	LIBRARY	4.13	.00	
10530	AMAZON	110869779138	LIBRARY	4.00	.00	
10530	AMAZON	110777702032	LIBRARY	4.00	.00	
10530	AMAZON	291256416793	LIBRARY	11.34	.00	
Total AMAZON:				794.69	.00	
ANDERSON & ANDERSON, P.C.						
32729	ANDERSON & ANDERSON, P.C.	14361	DEPUTY LEGAL SERVICES	1,000.00	.00	
Total ANDERSON & ANDERSON, P.C.:				1,000.00	.00	
ARCHIPLEX GROUP, LLC						
34821	ARCHIPLEX GROUP, LLC	1514.02-14	JAIL REMODEL	7,679.41	.00	
Total ARCHIPLEX GROUP, LLC:				7,679.41	.00	
ARDALAN, NADI						
33653	ARDALAN, NADI	DEC 4 2016	SAR MILEAGE REIMBURSEMEN	139.86	.00	
Total ARDALAN, NADI:				139.86	.00	
AVAYA FINANCIAL SERVICES						
33323	AVAYA FINANCIAL SERVICES	29432283	SHERIFF	162.81	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	WEEDS	12.25	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	SAND FLATS	22.28	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	ROADS	42.36	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	EMS	32.31	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	ATTORNEY	72.46	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	BUILDING	42.37	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	COUNCIL	52.40	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	IT	12.25	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	PLANNING	32.32	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	TREASURER	42.36	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	JUSTICE COURT	52.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
33323	AVAYA FINANCIAL SERVICES	29432283	RECORDER	62.43	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	HR	22.28	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	OSTA	22.28	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	GRAND CENTER	42.35	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	AIRPORT	32.31	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	ASSESSOR	62.43	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	CLERK	72.47	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	UHP	62.43	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	UMTRA	12.25	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	JAIL	82.51	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	MAINTENANCE	32.32	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	TRAVEL COUNCIL	52.40	.00	
33323	AVAYA FINANCIAL SERVICES	29432283	EOC	22.28	.00	
Total AVAYA FINANCIAL SERVICES:				1,159.31	.00	
BACK OF BEYOND BOOKS						
32887	BACK OF BEYOND BOOKS	2029	LIBRARY	19.99	.00	
32887	BACK OF BEYOND BOOKS	2046	LIBRARY	91.95	.00	
32887	BACK OF BEYOND BOOKS	2042	LIBRARY	70.39	.00	
Total BACK OF BEYOND BOOKS:				182.33	.00	
BASTIAN, BRITTANY						
33943	BASTIAN, BRITTANY	NOV 27 2016	TRANSFER	15.00	.00	
Total BASTIAN, BRITTANY:				15.00	.00	
BC MEDICAL & SAFETY LLC						
30416	BC MEDICAL & SAFETY LLC	3309	ROAD DEPT	749.40	.00	
Total BC MEDICAL & SAFETY LLC:				749.40	.00	
BCL DISTRIBUTING CO.						
34200	BCL DISTRIBUTING CO.	18535	DIESEL FUEL	5,100.94	.00	
34200	BCL DISTRIBUTING CO.	18514	DIESEL FUEL	4,956.56	.00	
Total BCL DISTRIBUTING CO.:				10,057.50	.00	
BOGAN, TODD						
32948	BOGAN, TODD	NOV 27 2016	TRANSFER	15.00	.00	
Total BOGAN, TODD:				15.00	.00	
BONNEVILLE INTERMOUNTAIN RADIO						
32193	BONNEVILLE INTERMOUNTAIN	10399-1	TRAVEL COUNCIL	1,510.00	.00	
32193	BONNEVILLE INTERMOUNTAIN	10262-1	TRAVEL COUNCIL	5,050.00	.00	
32193	BONNEVILLE INTERMOUNTAIN	9911SLC-2	TRAVEL COUNCIL	6,160.00	.00	
Total BONNEVILLE INTERMOUNTAIN RADIO:				12,720.00	.00	
BRANTLEY DISTRIBUTING						
12045	BRANTLEY DISTRIBUTING	104490	ROAD DEPT SUPPLIES	60.60	.00	
12045	BRANTLEY DISTRIBUTING	104490	DIESEL FUEL ADDITIVE	286.80	.00	
Total BRANTLEY DISTRIBUTING:				347.40	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
BROADWAY MEDIA SLC						
34258	BROADWAY MEDIA SLC	IN-1161143292	MOAB TRAVEL COUNCIL	14,100.00	.00	
Total BROADWAY MEDIA SLC:				14,100.00	.00	
BULL, DANIEL						
35348	BULL, DANIEL	NOV 14 2016	REFUND BAIL/JOSH WALTERS	1,320.00	.00	
Total BULL, DANIEL:				1,320.00	.00	
CANYONLANDS AUTO						
12515	CANYONLANDS AUTO	46098	CEMETERY	26.98	.00	
12515	CANYONLANDS AUTO	461492	CEMETERY	20.46	.00	
12515	CANYONLANDS AUTO	462364	CEMETERY	9.69	.00	
12515	CANYONLANDS AUTO	462733	CEMETERY	4.03	.00	
12515	CANYONLANDS AUTO	463103	CEMETERY	4.99	.00	
12515	CANYONLANDS AUTO	460887	CEMETERY	43.87	.00	
12515	CANYONLANDS AUTO	461083	CEMETERY	16.88	.00	
12515	CANYONLANDS AUTO	462050	CEMETERY	4.79	.00	
12515	CANYONLANDS AUTO	462680	CEMETERY	49.17	.00	
12515	CANYONLANDS AUTO	463101	CEMETERY	15.18	.00	
12515	CANYONLANDS AUTO	463232	CEMETERY	19.48	.00	
Total CANYONLANDS AUTO:				215.52	.00	
CANYONLANDS NATURAL HISTORY						
12560	CANYONLANDS NATURAL HIS	691	TRAVEL COUNCIL	528.40	.00	
12560	CANYONLANDS NATURAL HIS	692	TRAVEL COUNCIL	638.31	.00	
12560	CANYONLANDS NATURAL HIS	693	TRAVEL COUNCIL	1,628.93	.00	
Total CANYONLANDS NATURAL HISTORY:				2,795.64	.00	
CASELLE, INC.						
12770	CASELLE, INC.	77123	HR contract support	100.18	.00	
12770	CASELLE, INC.	77123	clerks contract support	780.49	.00	
Total CASELLE, INC.:				880.67	.00	
CENTURYLINK						
33538	CENTURYLINK	NOV 19 2016	911 WIRELESS-435-867-3776 54	1,619.94	.00	
33538	CENTURYLINK	1394010033	911 WIRELESS-85719196	.73	.00	
Total CENTURYLINK:				1,620.67	.00	
CHANNING BETE CO INC						
12950	CHANNING BETE CO INC	53265635	ems supplies-textbooks	110.00	.00	
Total CHANNING BETE CO INC:				110.00	.00	
CHARM-TEX, INC.						
34970	CHARM-TEX, INC.	0131791-IN	JAIL	708.00	.00	
34970	CHARM-TEX, INC.	0131791-IN	JAIL	235.08	.00	
Total CHARM-TEX, INC.:				943.08	.00	
CHEMTECH-FORD LABORATORIES						
32769	CHEMTECH-FORD LABORATO	16K0389	AIRPORT	25.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total CHEMTECH-FORD LABORATORIES:				25.00	.00	
CODALE ELECTRIC SUPPLY, INC.						
32821	CODALE ELECTRIC SUPPLY, IN	S5840896.001	COURTHOUSE	61.95	.00	
Total CODALE ELECTRIC SUPPLY, INC.:				61.95	.00	
CODE PUBLISHING INC.						
34954	CODE PUBLISHING INC.	54848	PLANNING & ZONING	1,850.35	.00	
Total CODE PUBLISHING INC.:				1,850.35	.00	
COMCAST SPOTLIGHT MOUNTAIN						
32756	COMCAST SPOTLIGHT MOUNT	WC603050	TRAVEL COUNCIL	1,000.00	.00	
32756	COMCAST SPOTLIGHT MOUNT	WC602887	TRAVEL COUNCIL	3,276.25	.00	
32756	COMCAST SPOTLIGHT MOUNT	WT2257985	TRAVEL COUNCIL	2,091.00	.00	
32756	COMCAST SPOTLIGHT MOUNT	WC603050	TRAVEL COUNCIL	1,000.00	.00	
32756	COMCAST SPOTLIGHT MOUNT	WC602887	TRAVEL COUNCIL	3,276.25	.00	
32756	COMCAST SPOTLIGHT MOUNT	WT-2259922	TRAVEL COUNCIL	3,489.00	.00	
Total COMCAST SPOTLIGHT MOUNTAIN:				14,132.50	.00	
CTS LANGUAGE LINK						
34891	CTS LANGUAGE LINK	98294	SHERIFF	7.01	.00	
Total CTS LANGUAGE LINK:				7.01	.00	
DENCO SECURITY						
30521	DENCO SECURITY	96428	GRAND CENTER	22.95	.00	
30521	DENCO SECURITY	96432	LIBRARY	73.85	.00	
30521	DENCO SECURITY	96433	STAR HALL SECURITY	24.95	.00	
Total DENCO SECURITY:				121.75	.00	
DESERT PAPER & ENVELOPE						
34048	DESERT PAPER & ENVELOPE	3132391	SANDFLATS	851.46	.00	
Total DESERT PAPER & ENVELOPE:				851.46	.00	
DESERT WEST OFFICE SUPPLY						
14375	DESERT WEST OFFICE SUPPL	190354	recorders supplies	203.70	.00	
14375	DESERT WEST OFFICE SUPPL	190321	road dept supplies	49.95	.00	
14375	DESERT WEST OFFICE SUPPL	190329	TRAVEL COUNCIL	14.02	.00	
14375	DESERT WEST OFFICE SUPPL	190398	jail	164.74	.00	
14375	DESERT WEST OFFICE SUPPL	190004	FAMILY SUPPORT	8.79	.00	
14375	DESERT WEST OFFICE SUPPL	189946	SHERIFF	24.50	.00	
14375	DESERT WEST OFFICE SUPPL	190240	d.v. supplies	15.49	.00	
14375	DESERT WEST OFFICE SUPPL	189922	SHERIFF	78.73	.00	
14375	DESERT WEST OFFICE SUPPL	189893	FAMILY SUPPORT	621.94	.00	
14375	DESERT WEST OFFICE SUPPL	189696	SHERIFF	12.99	.00	
14375	DESERT WEST OFFICE SUPPL	189700	CLERK	48.22	.00	
14375	DESERT WEST OFFICE SUPPL	189988	assessor supplies	10.48	.00	
14375	DESERT WEST OFFICE SUPPL	190160	osta supplies	216.92	.00	
14375	DESERT WEST OFFICE SUPPL	190020	AIRPORT	44.72	.00	
14375	DESERT WEST OFFICE SUPPL	190506	ems supplies	51.43	.00	
14375	DESERT WEST OFFICE SUPPL	190169	SHERIFF	23.00	.00	
14375	DESERT WEST OFFICE SUPPL	190524	LIBRARY	91.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
14375	DESERT WEST OFFICE SUPPL	190162	osta supplies	50.98	.00	
14375	DESERT WEST OFFICE SUPPL	189753	SHERIFF	39.99	.00	
14375	DESERT WEST OFFICE SUPPL	189945	assessor supplies	69.99	.00	
14375	DESERT WEST OFFICE SUPPL	189873	emERGENCY MANAGEMENT	85.98	.00	
14375	DESERT WEST OFFICE SUPPL	190087	SHERIFF	19.11	.00	
14375	DESERT WEST OFFICE SUPPL	190053	assessor supplies	14.58	.00	
14375	DESERT WEST OFFICE SUPPL	190257	TRAVEL COUNCIL	95.00	.00	
14375	DESERT WEST OFFICE SUPPL	190409	road dept supplies	17.49	.00	
14375	DESERT WEST OFFICE SUPPL	190266	SANDFLATS	19.82	.00	
14375	DESERT WEST OFFICE SUPPL	190437	HR	260.95	.00	
14375	DESERT WEST OFFICE SUPPL	190413	ems supplies	56.54	.00	
14375	DESERT WEST OFFICE SUPPL	189973	SHERIFF	131.97	.00	
14375	DESERT WEST OFFICE SUPPL	189868	pLANNING & ZONING	34.99	.00	
14375	DESERT WEST OFFICE SUPPL	190112	SANDFLATS	36.00	.00	
14375	DESERT WEST OFFICE SUPPL	190518	MAINTENANCE	161.52	.00	
14375	DESERT WEST OFFICE SUPPL	190111	ems supplies	52.81	.00	
14375	DESERT WEST OFFICE SUPPL	189846	BUILDING INSP	119.96	.00	
14375	DESERT WEST OFFICE SUPPL	189714	ems supplies	78.82	.00	
14375	DESERT WEST OFFICE SUPPL	189893	FAMILY SUPPORT	199.99	.00	
Total DESERT WEST OFFICE SUPPLY:				3,227.48	.00	
DRIVE TRAIN INDUSTRIES, INC.						
35207	DRIVE TRAIN INDUSTRIES, INC.	04 593454	ROAD	59.53	.00	
Total DRIVE TRAIN INDUSTRIES, INC.:				59.53	.00	
ENTERCOM CALIFORNIA						
34752	ENTERCOM CALIFORNIA	NOV 30 2016	MOAB TRAVEL COUNCIL	2,916.66	.00	
34752	ENTERCOM CALIFORNIA	NOV 30 2016	MOAB TRAVEL COUNCIL	2,916.67	.00	
Total ENTERCOM CALIFORNIA:				5,833.33	.00	
ENVISIONWARE, INC.						
32841	ENVISIONWARE, INC.	INV-US-28807	LIBRARY	724.63	.00	
Total ENVISIONWARE, INC.:				724.63	.00	
FARM & CITY GENERAL STORES						
15275	FARM & CITY GENERAL STORE	47689	ROAD	9.89	.00	
15275	FARM & CITY GENERAL STORE	47670	ROAD	29.28	.00	
15275	FARM & CITY GENERAL STORE	47689	ROAD	43.43	.00	
15275	FARM & CITY GENERAL STORE	47591	ROAD	26.65	.00	
Total FARM & CITY GENERAL STORES:				109.25	.00	
FRAZSER, ROBERT M.						
35353	FRAZSER, ROBERT M.	DEC 6 2016	OVERPAYMENT OF LAND USE	200.00	.00	
Total FRAZSER, ROBERT M.:				200.00	.00	
FRONTIER						
15815	FRONTIER	NOV-2016	BUILDING	59.57	.00	
15815	FRONTIER	NOV-2016	COUNCIL	74.46	.00	
15815	FRONTIER	NOV 2016	SHERIFF	164.22	.00	
15815	FRONTIER	NOV 2016	SHERIFF - WILSON BASIN	182.86	.00	
15815	FRONTIER	NOV 2016	TRAVEL CNL	70.84	.00	
15815	FRONTIER	NOV-2016	AIRPORT	44.68	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
15815	FRONTIER	NOV 2016	DV	9.49	.00	
15815	FRONTIER	NOV 2016	EMC	52.03	.00	
15815	FRONTIER	NOV 2016	FAMILY SUPPORT CENTER	198.36	.00	
15815	FRONTIER	NOV 2016	JUSTICE CT LOBBY PAY PHON	44.46	.00	
15815	FRONTIER	NOV 2016	MUSEUM	200.97	.00	
15815	FRONTIER	NOV-2016	JAIL	14.89	.00	
15815	FRONTIER	NOV-2016	MAINTENANCE	74.46	.00	
15815	FRONTIER	NOV-2016	TRAVEL COUNCIL	74.46	.00	
15815	FRONTIER	NOV-2016	EOC	29.79	.00	
15815	FRONTIER	NOV-2016	OSTA	29.79	.00	
15815	FRONTIER	NOV-2016	GRAND CENTER	59.57	.00	
15815	FRONTIER	NOV-2016	ASSESSOR	89.36	.00	
15815	FRONTIER	NOV-2016	CLERK	104.25	.00	
15815	FRONTIER	NOV-2016	HR	29.79	.00	
15815	FRONTIER	NOV-2016	JUSTICE COURT	74.46	.00	
15815	FRONTIER	NOV-2016	RECORDER	89.36	.00	
15815	FRONTIER	NOV-2016	UMTRA	14.89	.00	
15815	FRONTIER	NOV 2016	EXTENSION	109.20	.00	
15815	FRONTIER	NOV 2016	JUSTICE CT	33.98	.00	
15815	FRONTIER	NOV 2016	MMAD	46.25	.00	
15815	FRONTIER	NOV 2016	ROAD	72.31	.00	
15815	FRONTIER	NOV 2016	SHERIFF	1,648.56	.00	
15815	FRONTIER	NOV 2016	STAR HALL ALARM LINE	56.10	.00	
15815	FRONTIER	NOV-2016	SAND FLATS	29.79	.00	
15815	FRONTIER	NOV-2016	ROADS	59.57	.00	
15815	FRONTIER	NOV-2016	EMS	44.68	.00	
15815	FRONTIER	NOV-2016	ATTORNEY	104.23	.00	
15815	FRONTIER	NOV 2016	ATTORNEY	171.15	.00	
15815	FRONTIER	NOV 2016	SHERIFF'S ENC	296.44	.00	
15815	FRONTIER	NOV-2016	IT	14.89	.00	
15815	FRONTIER	NOV-2016	PLANNING	44.68	.00	
15815	FRONTIER	NOV-2016	TREASURER	59.57	.00	
15815	FRONTIER	NOV-2016	UHP	89.36	.00	
15815	FRONTIER	NOV-2016	SHERIFF	14.89	.00	
15815	FRONTIER	NOV-2016	WEEDS	14.89	.00	
Total FRONTIER:				4,697.53	.00	
GIS INC						
35162	GIS INC	0916-4033000	IT	223.68	.00	
Total GIS INC:				223.68	.00	
GRAND COUNTY CREDIT UNION						
16385	GRAND COUNTY CREDIT UNIO	PR1204160	EMPLOYEE W/H Grand County	1,726.50	.00	
Total GRAND COUNTY CREDIT UNION:				1,726.50	.00	
GRAND COUNTY TREASURER						
16465	GRAND COUNTY TREASURER	PR1204160	EMPLOYEE W/H Grand County	50.00	.00	
16465	GRAND COUNTY TREASURER	PR1204160	EMPLOYEE W/H Grand County	45.00	.00	
16465	GRAND COUNTY TREASURER	PR1204160	EMPLOYEE W/H Grand County	425.50	.00	
Total GRAND COUNTY TREASURER:				520.50	.00	
GRAND TIRE PROS						
13035	GRAND TIRE PROS	69280	ROAD	485.96	.00	
13035	GRAND TIRE PROS	68761	ROAD	54.10	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
13035	GRAND TIRE PROS	68831	ROAD	18.08	.00	
13035	GRAND TIRE PROS	69255	ems	1,092.00	.00	
13035	GRAND TIRE PROS	68622	sheriff	1,078.08	.00	
13035	GRAND TIRE PROS	69122	ROAD	2,418.44	.00	
13035	GRAND TIRE PROS	68700	AIRPORT	1,037.44	.00	
13035	GRAND TIRE PROS	69297	ROAD	944.00	.00	
13035	GRAND TIRE PROS	68877	sheriff	54.06	.00	
13035	GRAND TIRE PROS	69236	sheriff	1,078.08	.00	
Total GRAND TIRE PROS:				8,260.24	.00	
GREEN SOLUTIONS						
29815	GREEN SOLUTIONS	17334	GRAND CENTER	45.00	.00	
29615	GREEN SOLUTIONS	17337	SANDFLATS	63.75	.00	
29615	GREEN SOLUTIONS	17339	SANDFLATS	21.25	.00	
Total GREEN SOLUTIONS:				130.00	.00	
HOGGARD, ASHLEY						
34956	HOGGARD, ASHLEY	NOV 21 2016	TRANSFER	23.00	.00	
Total HOGGARD, ASHLEY:				23.00	.00	
HUDSON PRINTING COMPANY						
17835	HUDSON PRINTING COMPANY	73860	TRAVEL COUNCIL	38,250.00	.00	
Total HUDSON PRINTING COMPANY:				38,250.00	.00	
INTERMOUNTAIN FARMERS ASSOC						
30491	INTERMOUNTAIN FARMERS AS	1007688883	WEED DEPT	16.99	.00	
Total INTERMOUNTAIN FARMERS ASSOC:				16.99	.00	
INTERSTATE BATTERY OF MESA CO						
32697	INTERSTATE BATTERY OF MES	18270	ROAD	14.00	.00	
32697	INTERSTATE BATTERY OF MES	30031174	ROAD	131.05	.00	
Total INTERSTATE BATTERY OF MESA CO:				145.05	.00	
INTREPID POTASH MOAB LLC						
29681	INTREPID POTASH MOAB LLC	M0038935	ROAD SUPPLIES	579.00	.00	
29681	INTREPID POTASH MOAB LLC	M0038953	ROAD SUPPLIES	642.00	.00	
Total INTREPID POTASH MOAB LLC:				1,221.00	.00	
IRS - FICA/FWT						
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	17.60	17.60	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	13.32	13.32	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	32.75	32.75	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	92.22	92.22	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	45.68	45.68	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	18,986.49	18,986.49	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	858.27	858.27	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	283.68	283.68	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	440.09	440.09	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	17.60	17.60	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	9.31	9.31	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	212.97	212.97	12/14/2016

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	195.31	195.31	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	10,712.41	10,712.41	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	426.63	426.63	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	42.76	42.76	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	910.63	910.63	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	316.14	316.14	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	10,853.65	10,853.65	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	426.63	426.63	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	2.95	2.95	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	56.96	56.96	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	140.03	140.03	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	394.28	394.28	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	212.97	212.97	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	73.94	73.94	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	73.94	73.94	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	200.72	200.72	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	66.35	66.35	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	440.09	440.09	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	32.75	32.75	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	92.22	92.22	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	45.68	45.68	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	2,505.32	2,505.32	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	99.77	99.77	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	10.00	10.00	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	394.28	394.28	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	195.31	195.31	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	2,505.32	2,505.32	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	99.77	99.77	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	.69	.69	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	13.32	13.32	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	858.27	858.27	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	283.68	283.68	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	1,881.81	1,881.81	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	75.27	75.27	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	56.96	56.96	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	140.03	140.03	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	311.70	311.70	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	1,740.57	1,740.57	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	75.27	75.27	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	39.81	39.81	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	910.63	910.63	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Social Security Pay P	316.14	316.14	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	66.35	66.35	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	3,054.60	3,054.60	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	127.92	127.92	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	1,148.45	1,148.45	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	577.14	577.14	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	1,070.57	1,070.57	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	719.58	719.58	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	42.14	42.14	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	239.54	239.54	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	393.45	393.45	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Federal Withholding P	193.13	193.13	12/14/2016
33378	IRS - FICA/FWT	PR1204161	FICA/FWT Medicare Pay Period:	200.72	200.72	12/14/2016
Total IRS - FICA/FWT:				67,074.53	67,074.53	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
KAUFFMAN, CHRIS						
34670	KAUFFMAN, CHRIS	NOV16-18 201	PER DIEM	50.00	.00	
34670	KAUFFMAN, CHRIS	NOV16-18 201	MILEAGE	184.14	.00	
Total KAUFFMAN, CHRIS:				234.14	.00	
KCC						
35354	KCC	OCT 26 2016	AIRPORT	150.45	.00	
Total KCC:				150.45	.00	
KEETON, CINDY						
35313	KEETON, CINDY	732227	MOAB TRAVEL COUNCIL	112.00	.00	
Total KEETON, CINDY:				112.00	.00	
KELLERSTRASS OIL COMPANY						
33554	KELLERSTRASS OIL COMPANY	819332	road	2,602.87	.00	
33554	KELLERSTRASS OIL COMPANY	NOV 2016	Cemetery	123.30	.00	
33554	KELLERSTRASS OIL COMPANY	NOV 2016	Cemetery	17.31	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	Sheriff-State Tax	206.64	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	State Taxes Road	34.30	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	EMS FUEL	278.24	.00	
33554	KELLERSTRASS OIL COMPANY	NOV 2016	road	279.59	.00	
33554	KELLERSTRASS OIL COMPANY	NOV 2016	search & rescue	82.66	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	travel council	93.36	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	ext agent/mike	24.49	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	road volume discount	1.95-	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	sheriff	1,561.96	.00	
33554	KELLERSTRASS OIL COMPANY	NOV 2016	weed/tim	28.73	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	Ems- State Tax	27.23	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	S & R- State Tax	11.12	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	State Taxes/Excess	23.67	.00	B
33554	KELLERSTRASS OIL COMPANY	NOV 2016	Attorney - Terri	20.19	.00	
Total KELLERSTRASS OIL COMPANY:				5,413.71	.00	
KEN GARFF FORD						
34911	KEN GARFF FORD	2016-T1123	SANDFLATS-2017 FORD F-150	32,440.50	.00	
Total KEN GARFF FORD:				32,440.50	.00	
KIMBALL MIDWEST						
32638	KIMBALL MIDWEST	5283590	ROAD	202.12	.00	
32638	KIMBALL MIDWEST	5260381	ROAD	158.43	.00	
32638	KIMBALL MIDWEST	5260808	ROAD	589.89	.00	
Total KIMBALL MIDWEST:				950.44	.00	
LANGSTON, BRENT						
29425	LANGSTON, BRENT	NOV 28 2016	DEPUTY LEGAL SERVICES	2,025.00	.00	
Total LANGSTON, BRENT:				2,025.00	.00	
LEGRAND JOHNSON CONSTRUCTION						
32515	LEGRAND JOHNSON CONSTRU	325701	OSTA	5,582.60	.00	
32515	LEGRAND JOHNSON CONSTRU	319836	ROAD	49.05	.00	
32515	LEGRAND JOHNSON CONSTRU	325170	ROAD	911.67	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total LEGRAND JOHNSON CONSTRUCTION:				6,543.32	.00	
LES OLSON COMPANY						
34276	LES OLSON COMPANY	EA684328	JUSTICE COURT	30.94	.00	
34276	LES OLSON COMPANY	EQ201785	FAMILY SUPPORT	5,689.00	.00	
Total LES OLSON COMPANY:				5,719.94	.00	
LYLE NORTHERN ELECTRIC INC.						
34360	LYLE NORTHERN ELECTRIC IN	51261	IT	420.04	.00	
34360	LYLE NORTHERN ELECTRIC IN	51263	MAINTENANCE	2,025.00	.00	
Total LYLE NORTHERN ELECTRIC INC.:				2,445.04	.00	
MARSH, KRIS						
35120	MARSH, KRIS	DEC7-9 2016	PER DIEM	62.00	.00	
Total MARSH, KRIS:				62.00	.00	
MASON CREST AN IMPRINT OF NATIONAL						
35349	MASON CREST AN IMPRINT OF	1103988	LIBRARY	1,118.60	.00	
Total MASON CREST AN IMPRINT OF NATIONAL:				1,118.60	.00	
MATTHEW BENDER & CO., INC.						
20140	MATTHEW BENDER & CO., INC.	88155641	LIBRARY	385.71	.00	
Total MATTHEW BENDER & CO., INC.:				385.71	.00	
MOAB AUTO PARTS INC						
34633	MOAB AUTO PARTS INC	14910-66191	EMS	52.16	.00	
34633	MOAB AUTO PARTS INC	14910-66910	EMS	28.78	.00	
34633	MOAB AUTO PARTS INC	14910-67510	ROAD	48.84	.00	
34633	MOAB AUTO PARTS INC	14910-66586	ROAD	4.20	.00	
34633	MOAB AUTO PARTS INC	14910-67404	MAINTENANCE	12.54	.00	
34633	MOAB AUTO PARTS INC	14910-66224	EMS	.96	.00	
34633	MOAB AUTO PARTS INC	14910-67164	ROAD	27.99	.00	
34633	MOAB AUTO PARTS INC	14910-66647	ROAD	60.59	.00	
34633	MOAB AUTO PARTS INC	14910-66323	ROAD	6.08	.00	
Total MOAB AUTO PARTS INC:				242.14	.00	
MOAB CITY INC.						
20755	MOAB CITY INC.	NOV 2016	city fines	5,037.53	.00	
20755	MOAB CITY INC.	NOV-2016	Grand Center/Senior	131.90	.00	
20755	MOAB CITY INC.	NOV-2016	Old Library	261.53	.00	
20755	MOAB CITY INC.	NOV-2016	Star Hall	127.92	.00	
20755	MOAB CITY INC.	NOV-2016	Grand Center/Civic	131.90	.00	
20755	MOAB CITY INC.	NOV-2016	New Library	128.80	.00	
20755	MOAB CITY INC.	NOV-2016	Museum	48.07	.00	
20755	MOAB CITY INC.	NOV-2016	Courthouse	680.66	.00	
20755	MOAB CITY INC.	NOV-2016	EMS	50.07	.00	
20755	MOAB CITY INC.	NOV-2016	128 E 100 N	10.00	.00	
20755	MOAB CITY INC.	NOV-2016	Sprinkler System	19.69	.00	
20755	MOAB CITY INC.	NOV-2016	Travel Council	107.33	.00	
20755	MOAB CITY INC.	NOV-2016	Bus GR 25%	9.25	.00	
20755	MOAB CITY INC.	NOV-2016	Family Support Center	100.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
20755	MOAB CITY INC.	NOV-2016	MMAD40%	13.97	.00	
20755	MOAB CITY INC.	NOV-2016	Recycle 50%	17.46	.00	
20755	MOAB CITY INC.	NOV-2016	Bus GR 75%	27.76	.00	
20755	MOAB CITY INC.	NOV-2016	Old Senior Center	86.07	.00	
20755	MOAB CITY INC.	NOV-2016	Weed 10%	3.49	.00	
Total MOAB CITY INC.:				6,994.00	.00	
MOAB SUN NEWS						
33869	MOAB SUN NEWS	4939	FAMILY SUPPORT	35.00	.00	
Total MOAB SUN NEWS:				35.00	.00	
MOAB VALLEY MULTICULTURAL CENTER						
34610	MOAB VALLEY MULTICULTURA	00029	JUSTICE COURT	135.00	.00	
Total MOAB VALLEY MULTICULTURAL CENTER:				135.00	.00	
MONUMENT WASTE SERVICES LLC						
35004	MONUMENT WASTE SERVICES	132078	ROF000024-AIRPORT	360.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000040-ROAD	91.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000039-EOC	32.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000474-SHERIFF	80.00	.00	
35004	MONUMENT WASTE SERVICES	131854	ROF000046-SANDFLATS	678.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000041-SENIOR CENTER	40.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000035-ARENA	260.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000151-JAIL	60.00	.00	
35004	MONUMENT WASTE SERVICES	NOV 2016	CMA000037-CEMETERY	51.00	.00	
Total MONUMENT WASTE SERVICES LLC:				1,652.00	.00	
MOSHER, EYAN						
34711	MOSHER, EYAN	NOV 21 2016	TRANSFER	46.00	.00	
Total MOSHER, EYAN:				46.00	.00	
MOUNT OLYMPUS WATERS, INC.						
31323	MOUNT OLYMPUS WATERS, IN	15699071 1211	TRAVEL COUNCIL	3.85	.00	
Total MOUNT OLYMPUS WATERS, INC.:				3.85	.00	
MOUNTAIN AMERICA CREDIT UNION						
21255	MOUNTAIN AMERICA CREDIT U	PR1204160	EMPLOYEE W/H Mount. Americ	250.00	.00	
Total MOUNTAIN AMERICA CREDIT UNION:				250.00	.00	
MOUNTAINLAND SUPPLY LLC						
21280	MOUNTAINLAND SUPPLY LLC	S102030408.1	OSTA	60.88	.00	
21280	MOUNTAINLAND SUPPLY LLC	S102030408.2	OSTA	76.24	.00	
Total MOUNTAINLAND SUPPLY LLC:				137.12	.00	
MULLETT-HOOVER						
21335	MULLETT-HOOVER	130785	ADMINISTRATION	288.50	.00	
Total MULLETT-HOOVER:				288.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
MYERS, GARY E. P47014						
35266	MYERS, GARY E. P47014	PR1204161	GARNISH/MCILVAIN/#07-1584	267.25	.00	
Total MYERS, GARY E. P47014:				267.25	.00	
NANCY B. ANDERSON, MA						
35287	NANCY B. ANDERSON, MA	NOV 2016	NOMONIE TSOSIE	195.00	.00	
Total NANCY B. ANDERSON, MA:				195.00	.00	
NATIONAL BENEFIT SERVICES						
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	500.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	50.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	1,530.58	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	75.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	200.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	100.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	62.50	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	106.25	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	290.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	62.50	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	1.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	450.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	150.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	150.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	3,512.50	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	1.75	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	20.84	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	10.42	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	513.34	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	33.33	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	75.00	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H FSA (Cafe) PI	106.25	.00	
30265	NATIONAL BENEFIT SERVICES	PR1204160	EMPLOYEE W/H HSA Plan Pay	1,511.10	.00	
Total NATIONAL BENEFIT SERVICES:				9,512.36	.00	
NEOPOST USA INC.						
35053	NEOPOST USA INC.	MOAB 112744	POSTAGE #8024084	1,000.00	.00	
Total NEOPOST USA INC.:				1,000.00	.00	
NICHOLAS AND COMPANY						
21780	NICHOLAS AND COMPANY	5771362	GRAND CENTER	624.57	.00	
Total NICHOLAS AND COMPANY:				624.57	.00	
NICKEL, THE						
29803	NICKEL, THE	427606	TRAVEL COUNCIL	685.00	.00	
Total NICKEL, THE:				685.00	.00	
OFFICE DEPOT, INC						
22060	OFFICE DEPOT, INC	878658323001	LIBRARY	131.87	.00	
22060	OFFICE DEPOT, INC	878658444001	LIBRARY	13.95	.00	
22060	OFFICE DEPOT, INC	878658443001	LIBRARY	43.32	.00	
22060	OFFICE DEPOT, INC	876771380001	AIRPORT	136.87	.00	
22060	OFFICE DEPOT, INC	877360359001	AIRPORT	16.81	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
22080	OFFICE DEPOT, INC	878516867001	AIRPORT	36.62	.00	
22080	OFFICE DEPOT, INC	876771664001	AIRPORT	472.91	.00	
22080	OFFICE DEPOT, INC	877360262001	AIRPORT	10.88	.00	
Total OFFICE DEPOT, INC:				863.23	.00	
OFFICE ETC.						
22070	OFFICE ETC.	419885	ROAD DEPT SUPPLIES	180.00	.00	
Total OFFICE ETC.:				180.00	.00	
OFFICE OF RECOVERY SERVICES						
22075	OFFICE OF RECOVERY SERVIC	PR1204163	Case #C000954508 Child Suppor	207.00	.00	
Total OFFICE OF RECOVERY SERVICES:				207.00	.00	
ONEBIRD						
34718	ONEBIRD	1435	MOAB TRAVEL COUNCIL	137.61	.00	
Total ONEBIRD:				137.61	.00	
OUTFRONT MEDIA						
34951	OUTFRONT MEDIA	03991696	MOAB TRAVEL COUNCIL	2,500.00	.00	
34951	OUTFRONT MEDIA	03991696	MOAB TRAVEL COUNCIL	2,500.00	.00	
Total OUTFRONT MEDIA:				5,000.00	.00	
PACKARD WHOLESALE DIST						
22400	PACKARD WHOLESALE DIST	199410	GRAND CENTER	133.44	.00	
22400	PACKARD WHOLESALE DIST	198726	library supplies	61.63	.00	
22400	PACKARD WHOLESALE DIST	199348	SHERIFF	221.00	.00	
22400	PACKARD WHOLESALE DIST	199158	library supplies	38.61	.00	
22400	PACKARD WHOLESALE DIST	198727	HUB	51.16	.00	
22400	PACKARD WHOLESALE DIST	199358	COURTHOUSE	495.68	.00	
22400	PACKARD WHOLESALE DIST	199130	ROAD	62.60	.00	
22400	PACKARD WHOLESALE DIST	198659	jail	45.04	.00	
22400	PACKARD WHOLESALE DIST	199181	library supplies	78.36	.00	
22400	PACKARD WHOLESALE DIST	198678	airport supplies	635.68	.00	
22400	PACKARD WHOLESALE DIST	197863	MAINTENANCE	39.70	.00	
22400	PACKARD WHOLESALE DIST	199407	EMS	74.35	.00	
22400	PACKARD WHOLESALE DIST	198348	osta supplies	86.66	.00	
22400	PACKARD WHOLESALE DIST	199187	airport supplies	46.92	.00	
Total PACKARD WHOLESALE DIST:				2,070.83	.00	
PARRIOTT, DALE						
35311	PARRIOTT, DALE	461161	ROAD	150.00	.00	
Total PARRIOTT, DALE:				150.00	.00	
PITNEY BOWES, INC						
22875	PITNEY BOWES, INC	1002381821	LIBRARY POSTAGE METER	261.50	.00	
Total PITNEY BOWES, INC:				261.50	.00	
PURVIS INDUSTRIES LTD						
35291	PURVIS INDUSTRIES LTD	7261948	ROAD	245.17	.00	
35291	PURVIS INDUSTRIES LTD	7258753	SHERIFF	164.08	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total PURVIS INDUSTRIES LTD:				409.25	.00	
QUEST DIAGNOSTICS						
32245	QUEST DIAGNOSTICS	9168295225	SHERIFF/POST ACCIDENT	21.00	.00	
Total QUEST DIAGNOSTICS:				21.00	.00	
QUILL CORPORATION						
32271	QUILL CORPORATION	1732868	LIBRARY	29.99	.00	
32271	QUILL CORPORATION	1958336	LIBRARY	83.98	.00	
32271	QUILL CORPORATION	1685937	LIBRARY	160.98	.00	
Total QUILL CORPORATION:				274.95	.00	
RED VALLEY CHIROPRACTIC						
34098	RED VALLEY CHIROPRACTIC	NOV 30 2016	DWANE FRANSEN	120.00	.00	
Total RED VALLEY CHIROPRACTIC:				120.00	.00	
RIM SUPPLY						
23875	RIM SUPPLY	152773	CEMETERY DISTRICT	72.91	.00	
23875	RIM SUPPLY	152582	CEMETERY DISTRICT	11.94	.00	
23875	RIM SUPPLY	152758	WEED	86.63	.00	
23875	RIM SUPPLY	152691	osta	15.99	.00	
23875	RIM SUPPLY	152768	WEED	112.35	.00	
23875	RIM SUPPLY	152777	ROAD DEPT SUPPLIES	4.53	.00	
23875	RIM SUPPLY	152580	AIRPORT	479.95	.00	
Total RIM SUPPLY:				784.30	.00	
RIVER CANYON WIRELESS						
33676	RIVER CANYON WIRELESS	102336	SANDFLATS	24.98	.00	
Total RIVER CANYON WIRELESS:				24.98	.00	
RIVERSIDE PLUMBING & HEATING						
23930	RIVERSIDE PLUMBING & HEATI	168807	MAINTENANCE	41.25	.00	
Total RIVERSIDE PLUMBING & HEATING:				41.25	.00	
ROBERT I. MERRILL CO.						
34210	ROBERT I. MERRILL CO.	756677	MAINT	30.00	.00	
Total ROBERT I. MERRILL CO.:				30.00	.00	
ROSE, ANTHONY						
35350	ROSE, ANTHONY	DEC 2 2016	FAMILY SUPPORT	217.50	.00	
Total ROSE, ANTHONY:				217.50	.00	
ROYCES ELECTRONICS, INC						
24195	ROYCES ELECTRONICS, INC	10304758	AIRPORT	15.99	.00	
24195	ROYCES ELECTRONICS, INC	1030458	SHERIFF	49.93	.00	
Total ROYCES ELECTRONICS, INC:				65.92	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
SHOPKO STORES						
34768	SHOPKO STORES	03151	AIRPORT	119.99	.00	
34768	SHOPKO STORES	07385	SHERIFF	35.45	.00	
34768	SHOPKO STORES	04347	SHERIFF	227.04	.00	
Total SHOPKO STORES:				382.48	.00	
SKAGGS COMPANIES INC						
25100	SKAGGS COMPANIES INC	2770888 RI	BRIMHALL/CLOTHING	67.98	.00	
25100	SKAGGS COMPANIES INC	2775235 RI	MECHAM DARREL/CLOTHING	115.00	.00	
Total SKAGGS COMPANIES INC:				182.98	.00	
SMITH, ANDY						
33858	SMITH, ANDY	NOV2-5 2016	PER DIEM	181.00	.00	
33858	SMITH, ANDY	NOV16-19 201	PER DIEM	167.00	.00	
Total SMITH, ANDY:				348.00	.00	
SPANISH TRAIL SHELL						
30958	SPANISH TRAIL SHELL	NOV 2016	ROAD	29.70	.00	
30958	SPANISH TRAIL SHELL	NOV 2016	ROAD	14.35	.00	
Total SPANISH TRAIL SHELL:				44.05	.00	
STANDARD PLUMBING SUPPLY CO						
25570	STANDARD PLUMBING SUPPLY	FQTT90	FILTER REPLACEMENT PROJE	35.44	.00	
25570	STANDARD PLUMBING SUPPLY	FQWK41	FILTER REPLACEMENT PROJE	14.79	.00	
25570	STANDARD PLUMBING SUPPLY	FQZZ07	FILTER REPLACEMENT PROJE	6.90	.00	
25570	STANDARD PLUMBING SUPPLY	FRBY87	FILTER REPLACEMENT PROJE	40.10	.00	
25570	STANDARD PLUMBING SUPPLY	FRRY47	FILTER REPLACEMENT PROJE	13.58	.00	
25570	STANDARD PLUMBING SUPPLY	FQVC81	FILTER REPLACEMENT PROJE	44.30	.00	
25570	STANDARD PLUMBING SUPPLY	FQYQ54	FILTER REPLACEMENT PROJE	30.12	.00	
25570	STANDARD PLUMBING SUPPLY	FRBN90	FILTER REPLACEMENT PROJE	108.29	.00	
25570	STANDARD PLUMBING SUPPLY	FRR818	FILTER REPLACEMENT PROJE	294.99	.00	
25570	STANDARD PLUMBING SUPPLY	FRXB24	FILTER REPLACEMENT PROJE	294.99-	.00	
Total STANDARD PLUMBING SUPPLY CO:				293.52	.00	
STATE FIRE SALES & SERVICE						
29764	STATE FIRE SALES & SERVICE	U8760S	GRAND CENTER	325.00	.00	
29764	STATE FIRE SALES & SERVICE	U8763S	LIBRARY	325.00	.00	
Total STATE FIRE SALES & SERVICE:				650.00	.00	
STATE OF UTAH/DTS						
25860	STATE OF UTAH/DTS	1705R3370000	DISPATCH/JAIL	25.74	.00	
Total STATE OF UTAH/DTS:				25.74	.00	
STRIBLEN, MIKE						
34733	STRIBLEN, MIKE	DEC 5 2016	REIMBURSEMENT	150.00	.00	
Total STRIBLEN, MIKE:				150.00	.00	
TASER INTERNATIONAL						
35351	TASER INTERNATIONAL	SI1429102	SHERIFF	7,496.81	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total TASER INTERNATIONAL:				7,496.81	.00	
TIEFENBACH NORTH AMERICAN, LLC						
35086	TIEFENBACH NORTH AMERICA	353982	ROAD	30.00	.00	
Total TIEFENBACH NORTH AMERICAN, LLC:				30.00	.00	
TITAN LED, INC						
35352	TITAN LED, INC	19167	OSTA	3,785.00	.00	
Total TITAN LED, INC:				3,785.00	.00	
TRAVEL GUIDES FREE, INC.						
33672	TRAVEL GUIDES FREE, INC.	3279	TRAVEL COUNCIL	450.00	.00	
Total TRAVEL GUIDES FREE, INC.:				450.00	.00	
TURNER LUMBER COMPANY						
26920	TURNER LUMBER COMPANY	2657952	library	33.90	.00	
Total TURNER LUMBER COMPANY:				33.90	.00	
UNDERGROUND SERVICES & HYDRAU						
27075	UNDERGROUND SERVICES &	49401	road supplies	512.69	.00	
27075	UNDERGROUND SERVICES &	49402	road supplies	307.31	.00	
Total UNDERGROUND SERVICES & HYDRAU:				820.00	.00	
UTAH CORRECTIONAL INDUSTRIES						
27475	UTAH CORRECTIONAL INDUST	177UC000210	SANDFLATS	234.31	.00	
Total UTAH CORRECTIONAL INDUSTRIES:				234.31	.00	
UTAH DIVISION OF CONSUMER						
30630	UTAH DIVISION OF CONSUMER	DEC 5 2016	REGISTRATION	42.00	.00	
Total UTAH DIVISION OF CONSUMER:				42.00	.00	
UTAH LOCAL GOVERNMENT TRUST						
30551	UTAH LOCAL GOVERNMENT T	1537036	AUTO PD ENDORSEMENT T	19.41	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	DV	42.66	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	GENERAL	5,898.34	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	ROAD	1,119.11	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	UMTRA	37.87	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	CJC	76.25	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	Sand Flats	289.26	.00	
30551	UTAH LOCAL GOVERNMENT T	1537035	JAIL BUILDERS RISK	1,337.39	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	E911	48.68	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	Travel Council	236.12	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	EMS	560.48	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	FAMILY SUPPORT	134.73	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	LIBRARY	487.52	.00	
30551	UTAH LOCAL GOVERNMENT T	1537037	MMAD	155.93	.00	
Total UTAH LOCAL GOVERNMENT TRUST:				10,441.75	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
UTAH RETIREMENT SYSTEMS						
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	349.78	349.78	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	50.00	50.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	250.00	250.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	1,418.80	1,418.80	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	96.13	96.13	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	44.28	44.28	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	791.87	791.87	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	443.28	443.28	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Contributory	393.59	393.59	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Police Non-C	8,571.97	8,571.97	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	403.97	403.97	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	389.37	389.37	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC Pay Per	300.84	300.84	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	13,168.24	13,168.24	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	892.17	892.17	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	410.77	410.77	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement ROTH IRA Pay	95.00	95.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement TRADITIONAL I	5.00	5.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement Retirement-repa	91.66	91.66	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement Retirement-repa	35.17	35.17	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	613.23	613.23	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	181.01	181.01	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	351.91	351.91	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	377.54	377.54	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	1,710.75	1,710.75	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	354.62	354.62	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Contributory	864.24	864.24	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement ROTH IRA Pay	80.40	80.40	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	306.71	306.71	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	589.43	589.43	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	394.39	394.39	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB PS Hybr	4,417.04	4,417.04	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC Pay Per	141.76	141.76	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 Non-Contribu	4,210.01	4,210.01	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement ROTH IRA Pay	718.60	718.60	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement ROTH IRA Pay	25.00	25.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement TRADITIONAL I	25.00	25.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement Retirement-repa	1,481.76	1,481.76	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement Retirement-repa	20.88	20.88	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB Hybrid P	3,168.23	3,168.23	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	47.08	47.08	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	46.49	46.49	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB PS HYB	248.29	248.29	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC 401(K) P	21.19	21.19	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC 401(K) P	211.90	211.90	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement 457 Pay Period:	39.14	39.14	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	184.30	184.30	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pol P	1,137.81	1,137.81	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	44.03	44.03	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	378.21	378.21	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	36.62	36.62	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	70.37	70.37	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	200.00	200.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	50.00	50.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	315.71	315.71	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	453.60	453.60	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	37.92	37.92	12/07/2016

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	40.68	40.68	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	48.22	48.22	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB PS HYB	56.31	56.31	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC 401(K) P	415.00	415.00	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DC 401(K) P	449.69	449.69	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement 457 Pay Period:	1,039.89	1,039.89	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	1,705.31	1,705.31	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	85.32	85.32	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T1 401(K) Pay	47.76	47.76	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	85.70	85.70	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	167.98	167.98	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	73.20	73.20	12/07/2016
27725	UTAH RETIREMENT SYSTEMS	PR1204162	Utah Retirement T2 DB HYB 401	21.61	21.61	12/07/2016
Total UTAH RETIREMENT SYSTEMS:				55,993.71	55,993.71	
UTAH STATE TAX COMMISSION						
27735	UTAH STATE TAX COMMISSIO	1982148481	GRAND CENTER/12480016-002-	109.20	.00	
Total UTAH STATE TAX COMMISSION:				109.20	.00	
UTAH STATE TREASURER						
27740	UTAH STATE TREASURER	NOV 2016	childrens defense trst fund	100.00	.00	
27740	UTAH STATE TREASURER	NOV 2016	90% SURCHARGE	5,457.32	.00	
27740	UTAH STATE TREASURER	NOV 2016	wildlife resources	114.19	.00	
27740	UTAH STATE TREASURER	NOV 2016	35% surcharge	4,475.78	.00	
27740	UTAH STATE TREASURER	NOV 2016	80%OF \$32 COURT SECURITY	6,739.11	.00	
Total UTAH STATE TREASURER:				16,886.40	.00	
WAGNER EQUIPMENT						
32798	WAGNER EQUIPMENT	S02W0873442	ROAD	404.26	.00	
Total WAGNER EQUIPMENT:				404.26	.00	
WALKER DRUG						
29324	WALKER DRUG	148442	MAINTENANCE	15.98	.00	
29324	WALKER DRUG	148432	EMS EXPENSE	14.99	.00	
Total WALKER DRUG:				30.97	.00	
WALKERS TRUE VALUE HARDWARE						
28255	WALKERS TRUE VALUE HARD	705124	sandflats	24.94	.00	
28255	WALKERS TRUE VALUE HARD	706249	sandflats	2.49	.00	
28255	WALKERS TRUE VALUE HARD	707000	FAMILY SUPPORT	89.90	.00	
28255	WALKERS TRUE VALUE HARD	706289	library	55.96	.00	
28255	WALKERS TRUE VALUE HARD	705833	FAMILY SUPPORT	6.49	.00	
28255	WALKERS TRUE VALUE HARD	706445	FAMILY SUPPORT	31.99	.00	
28255	WALKERS TRUE VALUE HARD	707109	sheriff	50.92	.00	
28255	WALKERS TRUE VALUE HARD	707584	sheriff	66.62	.00	
28255	WALKERS TRUE VALUE HARD	707356	sheriff	17.47	.00	
28255	WALKERS TRUE VALUE HARD	708597	WEED	89.90	.00	
28255	WALKERS TRUE VALUE HARD	705379	airaport supplies	129.93	.00	
28255	WALKERS TRUE VALUE HARD	705723	FAMILY SUPPORT	6.49	.00	
28255	WALKERS TRUE VALUE HARD	705441	WEED	80.76	.00	
28255	WALKERS TRUE VALUE HARD	706304	sheriff	24.89	.00	
28255	WALKERS TRUE VALUE HARD	707301	sheriff	67.96	.00	
28255	WALKERS TRUE VALUE HARD	707554	sheriff	39.98	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
28255	WALKERS TRUE VALUE HARD	705158	EMERGENCY MANAGEMENT	49.75	.00	
28255	WALKERS TRUE VALUE HARD	706266	road	2.79	.00	
28255	WALKERS TRUE VALUE HARD	707571	road	73.69	.00	
28255	WALKERS TRUE VALUE HARD	707290	airaport supplies	36.45	.00	
28255	WALKERS TRUE VALUE HARD	705187	airaport supplies	165.65	.00	
28255	WALKERS TRUE VALUE HARD	705397	airaport supplies	22.98	.00	
28255	WALKERS TRUE VALUE HARD	705759	airaport supplies	41.57	.00	
28255	WALKERS TRUE VALUE HARD	706595	WEED	89.90	.00	
28255	WALKERS TRUE VALUE HARD	705741	road	22.99	.00	
28255	WALKERS TRUE VALUE HARD	705692	road	97.39	.00	
28255	WALKERS TRUE VALUE HARD	705013	road	35.90	.00	
28255	WALKERS TRUE VALUE HARD	705576	sandflats	7.87	.00	
28255	WALKERS TRUE VALUE HARD	705144	road	16.49	.00	
28255	WALKERS TRUE VALUE HARD	705188	EXTENSION	14.99	.00	
28255	WALKERS TRUE VALUE HARD	706391	FAMILY SUPPORT	127.81	.00	
28255	WALKERS TRUE VALUE HARD	706393	FAMILY SUPPORT	10.49	.00	
28255	WALKERS TRUE VALUE HARD	70685	MAINT/attorney	43.97	.00	
28255	WALKERS TRUE VALUE HARD	705928	airaport supplies	95.96	.00	
28255	WALKERS TRUE VALUE HARD	705579	sandflats	14.98	.00	
28255	WALKERS TRUE VALUE HARD	705577	sandflats	2.29	.00	
28255	WALKERS TRUE VALUE HARD	705247	mAINT/MIC	1.24	.00	
28255	WALKERS TRUE VALUE HARD	707309	road	26.15	.00	
28255	WALKERS TRUE VALUE HARD	705564	MAINT	23.97	.00	
28255	WALKERS TRUE VALUE HARD	705498	FAMILY SUPPORT	124.94	.00	
28255	WALKERS TRUE VALUE HARD	706672	FAMILY SUPPORT	98.12	.00	
28255	WALKERS TRUE VALUE HARD	706671	airaport supplies	22.99	.00	
28255	WALKERS TRUE VALUE HARD	706832	osta	199.96	.00	
28255	WALKERS TRUE VALUE HARD	706411	JAIL PROJECT	27.97	.00	
28255	WALKERS TRUE VALUE HARD	705740	road	22.45	.00	
28255	WALKERS TRUE VALUE HARD	705628	road	21.57	.00	
28255	WALKERS TRUE VALUE HARD	707770	sandflats	12.08	.00	
28255	WALKERS TRUE VALUE HARD	707556	FAMILY SUPPORT	45.56	.00	
28255	WALKERS TRUE VALUE HARD	707790	FAMILY SUPPORT	18.99	.00	
28255	WALKERS TRUE VALUE HARD	706390	FAMILY SUPPORT	59.90	.00	
28255	WALKERS TRUE VALUE HARD	706392	FAMILY SUPPORT	72.44	.00	
28255	WALKERS TRUE VALUE HARD	706673	FAMILY SUPPORT	25.98	.00	
Total WALKERS TRUE VALUE HARDWARE:				2,501.37	.00	
WHEELER MACHINERY						
28700	WHEELER MACHINERY	PS000437673	ROAD DEPARTMENT	5.15	.00	
28700	WHEELER MACHINERY	PS000437118	ROAD DEPARTMENT	7.60	.00	
28700	WHEELER MACHINERY	PS000435427	ROAD DEPARTMENT	312.24	.00	
28700	WHEELER MACHINERY	PS000439660	ROAD DEPARTMENT	80.06	.00	
28700	WHEELER MACHINERY	PS000437674	ROAD DEPARTMENT	92.74	.00	
28700	WHEELER MACHINERY	PS000437672	ROAD DEPARTMENT	6,612.60	.00	
28700	WHEELER MACHINERY	PS000433094	ROAD DEPARTMENT	55.88	.00	
28700	WHEELER MACHINERY	PS000439659	ROAD DEPARTMENT	98.07	.00	
Total WHEELER MACHINERY:				7,264.34	.00	
WHITE, SANDY						
33906	WHITE, SANDY	NOV 7 2016	TRANSFER	11.00	.00	
Total WHITE, SANDY:				11.00	.00	
XEROX CORPORATION						
29100	XEROX CORPORATION	087172300	recorder	61.03	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total XEROX CORPORATION:				61.03	.00	
ZUNICH BROS MECHANICAL						
33851	ZUNICH BROS MECHANICAL	M16631	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16853	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16889	SANDFLATS	105.00	.00	
33851	ZUNICH BROS MECHANICAL	M16698	SANDFLATS	135.00	.00	
33851	ZUNICH BROS MECHANICAL	M16630	SANDFLATS	90.00	.00	
33851	ZUNICH BROS MECHANICAL	M16888	SANDFLATS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16367	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16625	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16851	SANDFLATS	5,750.00	.00	
33851	ZUNICH BROS MECHANICAL	M16368	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16626	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16632	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16854	POWERHOUSE DAM VAULTS	90.00	.00	
33851	ZUNICH BROS MECHANICAL	M16699	SANDFLATS	105.00	.00	
33851	ZUNICH BROS MECHANICAL	M16733	SANDFLATS	90.00	.00	
33851	ZUNICH BROS MECHANICAL	M16791	SANDFLATS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16361	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16622	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16629	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16635	SANDFLATS	243.40	.00	
33851	ZUNICH BROS MECHANICAL	M16623	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16627	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16836	POWERHOUSE DAM VAULTS	45.00	.00	
33851	ZUNICH BROS MECHANICAL	M16852	POWERHOUSE DAM VAULTS	800.00	.00	
33851	ZUNICH BROS MECHANICAL	M16792	SANDFLATS	105.00	.00	
33851	ZUNICH BROS MECHANICAL	M16583	SANDFLATS	90.00	.00	
33851	ZUNICH BROS MECHANICAL	M16362	POWERHOUSE DAM VAULTS	45.00	.00	
Total ZUNICH BROS MECHANICAL:				9,712.20	.00	
Grand Totals:				417,592.17	123,068.24	

Dated: 12/5/16County Auditor: Diana CouncilCouncil Chairperson: Elizabeth A. TuleyCouncil: [Signature]Council: Mary McGowanCheck No. 95171-95291

Report Criteria:

- Detail report
- Invoices with totals above 50 included.
- Paid and unpaid invoices included

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
A & E ELECTRIC						
10055	A & E ELECTRIC	18076	AIRPORT	97.92	.00	
Total A & E ELECTRIC:				97.92	.00	
ADVERTISER						
30946	ADVERTISER	A201611168	GRAND CENTER	229.50	.00	
Total ADVERTISER:				229.50	.00	
AMERIGAS-GREEN RIVER						
10615	AMERIGAS-GREEN RIVER	3058659962	airport propane/200781332	166.86	.00	
Total AMERIGAS-GREEN RIVER:				166.86	.00	
APN MEDIA, LLC						
34433	APN MEDIA, LLC	216672	MOAB TRAVEL COUNCIL	6,000.00	.00	
34433	APN MEDIA, LLC	216672	MOAB TRAVEL COUNCIL	24,000.00	.00	
Total APN MEDIA, LLC:				30,000.00	.00	
ASFPM						
35356	ASFPM	DEC 9 2016	CERT FLOODPLAIN MANAGER	140.00	.00	
Total ASFPM:				140.00	.00	
AUSTIN PRECISION PRODUCTS, INC.						
35355	AUSTIN PRECISION PRODUCT	391473	SHERIFF	1,616.95	.00	
Total AUSTIN PRECISION PRODUCTS, INC.:				1,616.95	.00	
BAIRD, MIKE						
11145	BAIRD, MIKE	DEC 15 2016	PROFESSIONAL SERVICES LIB	600.00	.00	
Total BAIRD, MIKE:				600.00	.00	
BAKER & TAYLOR						
32963	BAKER & TAYLOR	T46835340	LIBRARY	50.86	.00	
32963	BAKER & TAYLOR	T45042250	LIBRARY	17.99	.00	
32963	BAKER & TAYLOR	T44989520	LIBRARY	119.67	.00	
Total BAKER & TAYLOR:				188.52	.00	
BIG R BRIDGE						
35359	BIG R BRIDGE	INV-44605-CO	ROAD	3,650.00	.00	
Total BIG R BRIDGE:				3,650.00	.00	
BLUE TARP FINANCIAL, INC.						
34366	BLUE TARP FINANCIAL, INC.	36656165	AIRPORT	39.99	.00	
Total BLUE TARP FINANCIAL, INC.:				39.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
BLUEGLOBES LLC						
33009	BLUEGLOBES LLC	CNY-23765	AIRPORT	92.40	.00	
Total BLUEGLOBES LLC:				92.40	.00	
BONNEVILLE INTERMOUNTAIN RADIO						
32193	BONNEVILLE INTERMOUNTAIN	10567-1	TRAVEL COUNCIL	5,060.00	.00	
Total BONNEVILLE INTERMOUNTAIN RADIO:				5,060.00	.00	
BRIMHALL, COLTON						
35119	BRIMHALL, COLTON	DEC 12 2016	REIMBURSEMENT	38.00	.00	
Total BRIMHALL, COLTON:				38.00	.00	
CANYONLANDS ADVERTISING						
12505	CANYONLANDS ADVERTISING	MCC113633	AIRPORT	54.43	.00	
12505	CANYONLANDS ADVERTISING	MMC113799	ems supplies/copies	44.75	.00	
12505	CANYONLANDS ADVERTISING	MMC113873	ems supplies/copies	4.02	.00	
12505	CANYONLANDS ADVERTISING	MMC113541	SEARCH & RESCUE	38.14	.00	
12505	CANYONLANDS ADVERTISING	MH135380	OSTA EXPENSE	25.00	.00	
Total CANYONLANDS ADVERTISING:				166.34	.00	
CANYONLANDS AUTO						
12515	CANYONLANDS AUTO	460903	ROAD	545.48	.00	
12515	CANYONLANDS AUTO	462243	ROAD	36.46	.00	
12515	CANYONLANDS AUTO	462267	ROAD	12.82	.00	
12515	CANYONLANDS AUTO	462269	ROAD	5.86	.00	
12515	CANYONLANDS AUTO	462515	ROAD	5.11	.00	
12515	CANYONLANDS AUTO	462715	ROAD	35.98	.00	
12515	CANYONLANDS AUTO	461106	ROAD	4.62	.00	
12515	CANYONLANDS AUTO	461011	ROAD	117.66	.00	
12515	CANYONLANDS AUTO	460968	ROAD	3.42	.00	
12515	CANYONLANDS AUTO	461053	ROAD	2.59	.00	
12515	CANYONLANDS AUTO	460912	ROAD	39.92	.00	
12515	CANYONLANDS AUTO	460874	ROAD	5.51	.00	
12515	CANYONLANDS AUTO	460764	ROAD	3.95	.00	
12515	CANYONLANDS AUTO	460771	ROAD	2.60	.00	
12515	CANYONLANDS AUTO	463055	sheriff	3.95	.00	
12515	CANYONLANDS AUTO	463140	ROAD	3.45	.00	
12515	CANYONLANDS AUTO	463077	ROAD	125.04	.00	
12515	CANYONLANDS AUTO	462990	ROAD	68.00	.00	
12515	CANYONLANDS AUTO	462606	ROAD	64.27	.00	
12515	CANYONLANDS AUTO	462601	ROAD	6.55	.00	
12515	CANYONLANDS AUTO	462716	ROAD	71.98	.00	
12515	CANYONLANDS AUTO	462246	ROAD	4.89	.00	
12515	CANYONLANDS AUTO	462251	ROAD	20.88	.00	
12515	CANYONLANDS AUTO	462164	ROAD	123.60	.00	
12515	CANYONLANDS AUTO	462163	ROAD	138.66	.00	
12515	CANYONLANDS AUTO	462101	ROAD	60.12	.00	
12515	CANYONLANDS AUTO	461448	ROAD	37.70	.00	
12515	CANYONLANDS AUTO	461477	sANDFATS	8.84	.00	
12515	CANYONLANDS AUTO	461333	ROAD	5.05	.00	
12515	CANYONLANDS AUTO	462989	ROAD	626.32	.00	
12515	CANYONLANDS AUTO	463173	ROAD	387.73	.00	
12515	CANYONLANDS AUTO	463254	ROAD	72.63	.00	
12515	CANYONLANDS AUTO	461007	ROAD	13.28-	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
12515	CANYONLANDS AUTO	460972	ROAD	144.40	.00	
12515	CANYONLANDS AUTO	461436	emERGENCY MANAGEMENT	116.46	.00	
12515	CANYONLANDS AUTO	460626	MMAD	8.19-	.00	
12515	CANYONLANDS AUTO	461346	OSTA	29.68	.00	
12515	CANYONLANDS AUTO	461554	OSTA	7.04	.00	
12515	CANYONLANDS AUTO	461031	AIRPORT	7.98	.00	
12515	CANYONLANDS AUTO	462347	OSTA	7.99	.00	
12515	CANYONLANDS AUTO	462735	OSTA	10.98	.00	
Total CANYONLANDS AUTO:				2,954.68	.00	
CHILDS, CRAIG						
35360	CHILDS, CRAIG	DEC 13 2016	REFUND OF DEPOSIT	225.00	.00	
Total CHILDS, CRAIG:				225.00	.00	
CHYNOWETH, TERRA						
35362	CHYNOWETH, TERRA	NOV 30 2016	CLASS FEE	25.00	.00	
Total CHYNOWETH, TERRA:				25.00	.00	
CIGNA HEALTHCARE - C/O WELLS FARGO						
34613	CIGNA HEALTHCARE - C/O W	DEC 2016	PREMIUM	45,020.13	45,020.13	12/12/2016
34613	CIGNA HEALTHCARE - C/O W	DEC 2016	FUNDING	104,642.24	104,642.24	12/12/2016
Total CIGNA HEALTHCARE - C/O WELLS FARGO:				149,662.37	149,662.37	
CLARK, LAIRD IAN						
35361	CLARK, LAIRD IAN	DEC 5 2016	CLASS FEE	162.50	.00	
Total CLARK, LAIRD IAN:				162.50	.00	
CROP PRODUCTION SERVICES						
32402	CROP PRODUCTION SERVICES	31788784	WEED	2,487.50	.00	
Total CROP PRODUCTION SERVICES:				2,487.50	.00	
DIRECTV						
31998	DIRECTV	30119535102	AIRPORT	149.80	.00	
Total DIRECTV:				149.80	.00	
EMERY COUNTY						
35369	EMERY COUNTY	DEC 5 2016	HOUSING GRAND COUNTY INM	9,520.00	.00	
Total EMERY COUNTY:				9,520.00	.00	
EMERY TELCOM						
14995	EMERY TELCOM	NOV 2016	1007100 - SEARCH & RESCUE	66.97	.00	
14995	EMERY TELCOM	NOV 2016	1082600 - EMS	118.75	.00	
14995	EMERY TELCOM	NOV 2016	1105700 - SHERIFF	101.13	.00	
14995	EMERY TELCOM	NOV 2016	1106500 - LIBRARY	95.00	.00	
14995	EMERY TELCOM	NOV 2016	1141900 - EMS	101.16	.00	
14995	EMERY TELCOM	NOV 2016	3066900 - CJC	75.00	.00	
14995	EMERY TELCOM	NOV 2016	3196900 - AIRPORT	175.19	.00	
14995	EMERY TELCOM	NOV 2016	3197000 - OSTA	147.18	.00	
14995	EMERY TELCOM	NOV 2016	3197100 - WEED	105.63	.00	
14995	EMERY TELCOM	NOV 2016	3206900 - ROAD	105.53	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
14995	EMERY TELCOM	NOV 2016	3207000 - GRAND CENTER	77.11	.00	
14995	EMERY TELCOM	NOV 2016	3207000 - GRAND CENTER	77.11	.00	
14995	EMERY TELCOM	NOV 2016	3207200 - EOC	100.19	.00	
14995	EMERY TELCOM	NOV 2016	3304000 - JAIL RENTAL HOUSE	224.10	.00	
Total EMERY TELCOM:				1,570.05	.00	
FARM & CITY GENERAL STORES						
15275	FARM & CITY GENERAL STORE	47948	ROAD	26.32	.00	
Total FARM & CITY GENERAL STORES:				26.32	.00	
FEDEX						
15375	FEDEX	6-684-75779	travel crnl postage	14.97	.00	
15375	FEDEX	6-684-75779	travel crnl postage	115.68	.00	
Total FEDEX:				130.65	.00	
FIRSTMED						
35363	FIRSTMED	24911	SHERIFF	35.00	.00	
Total FIRSTMED:				35.00	.00	
FRANK VACCARO PLUMBING INC						
30321	FRANK VACCARO PLUMBING I	58589	GRAND CENTER	213.05	.00	
30321	FRANK VACCARO PLUMBING I	58566	GRAND CENTER	1,313.79	.00	
30321	FRANK VACCARO PLUMBING I	58566	GRAND CENTER	6,000.00	.00	
30321	FRANK VACCARO PLUMBING I	58605	GRAND CENTER	76.08	.00	
Total FRANK VACCARO PLUMBING INC:				7,602.92	.00	
FRONTIER						
15810	FRONTIER	NOV 2016	e911-435-196-1799	282.65	.00	
15810	FRONTIER	NOV 2016	e911/0386	996.86	.00	
Total FRONTIER:				1,279.51	.00	
GEARHEADS OUTDOOR STORES						
16035	GEARHEADS OUTDOOR STOR	55382	EMS SUPPLIES	134.99	.00	
Total GEARHEADS OUTDOOR STORES:				134.99	.00	
GEMPLER'S INC.						
16050	GEMPLER'S INC.	SI02999220	WEED	92.80	.00	
Total GEMPLER'S INC.:				92.80	.00	
GOVCONNECTION INC						
30872	GOVCONNECTION INC	54320288	JAIL	1,249.23	.00	
Total GOVCONNECTION INC:				1,249.23	.00	
GRAINGER						
16310	GRAINGER	9281208877	MAINTENANCE	71.27	.00	
16310	GRAINGER	9288983092	AIRPORT	73.22	.00	
16310	GRAINGER	9287217401	AIRPORT	6.64	.00	
16310	GRAINGER	9287217393	AIRPORT	125.07	.00	
16310	GRAINGER	9300470128	HUB	9.89	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
16310	GRAINGER	9300254258	HUB	26.17	.00	
Total GRAINGER:				312.26	.00	
GRAND RENTAL CENTER, INC.						
16505	GRAND RENTAL CENTER, INC.	56666	OSTA	150.00	.00	
16505	GRAND RENTAL CENTER, INC.	56661	OSTA	75.00	.00	
16505	GRAND RENTAL CENTER, INC.	56112	OSTA	67.25	.00	
16505	GRAND RENTAL CENTER, INC.	56588	OSTA	1,243.75	.00	
Total GRAND RENTAL CENTER, INC.:				1,536.00	.00	
GRAND WATER & SEWER S A						
16530	GRAND WATER & SEWER S A	NOV 2016	15112502/PUBLIC SAFETY BLD	58.85	.00	
16530	GRAND WATER & SEWER S A	NOV 2016	15111401/ROAD	70.95	.00	
16530	GRAND WATER & SEWER S A	NOV 2016	1604171/OSTA WATER	59.60	.00	
16530	GRAND WATER & SEWER S A	NOV 2016	1507491/OSTA SEWER & WATE	142.35	.00	
16530	GRAND WATER & SEWER S A	NOV 2016	16042601-OSTA-REC COMPLEX	663.05	.00	
16530	GRAND WATER & SEWER S A	NOV 2016	8039901/GRAND COUNTY CEM	56.45	.00	
Total GRAND WATER & SEWER S A:				1,051.25	.00	
GREEN SOLUTIONS						
29615	GREEN SOLUTIONS	17335	LIBRARY	50.00	.00	
29615	GREEN SOLUTIONS	17315	LIBRARY	138.80	.00	
29615	GREEN SOLUTIONS	17336	TRANSIT HUB	52.50	.00	
29615	GREEN SOLUTIONS	17314	IT	434.70	.00	
Total GREEN SOLUTIONS:				676.00	.00	
HAAS ROCK PUBLICATIONS						
34054	HAAS ROCK PUBLICATIONS	9300	MOAB TRAVEL COUNCIL	1,500.00	.00	
Total HAAS ROCK PUBLICATIONS:				1,500.00	.00	
HELP STOP POACHING FUND						
17260	HELP STOP POACHING FUND	DEC 8 2016	RESTITUTION/KENT W. JONES	400.00	.00	
Total HELP STOP POACHING FUND:				400.00	.00	
HENDERSON LEASING CO LLC						
31151	HENDERSON LEASING CO LLC	16366	EMS	5.85	.00	
31151	HENDERSON LEASING CO LLC	16409	OSTA	80.00	.00	
Total HENDERSON LEASING CO LLC:				85.85	.00	
HORROCKS ENGINEERING, INC						
17750	HORROCKS ENGINEERING, IN	41445	p & z	2,335.92	.00	
Total HORROCKS ENGINEERING, INC:				2,335.92	.00	
INDEPENDENT PUMP CO. INC.						
34393	INDEPENDENT PUMP CO. INC.	17409	FUELING STATION	55.58	.00	
Total INDEPENDENT PUMP CO. INC.:				55.58	.00	
INGRAM LIBRARY SERVICES						
18085	INGRAM LIBRARY SERVICES	95517862	LIBRARY	283.53	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
18085	INGRAM LIBRARY SERVICES	95731993	LIBRARY	378.30	.00	
18085	INGRAM LIBRARY SERVICES	95712119	LIBRARY	123.76	.00	
18085	INGRAM LIBRARY SERVICES	95596155	LIBRARY	430.69	.00	
Total INGRAM LIBRARY SERVICES:				1,216.28	.00	
KENWORTH SALES COMPANY						
35364	KENWORTH SALES COMPANY	PRIIN2106365	ROAD	54.33	.00	
35364	KENWORTH SALES COMPANY	PRIIN2077120	ROAD	287.84	.00	
Total KENWORTH SALES COMPANY:				342.17	.00	
L.N. CURTIS & SONS						
32698	L.N. CURTIS & SONS	INV64072	SHERIFF	7,600.61	.00	
Total L.N. CURTIS & SONS:				7,600.61	.00	
LAMAR COMPANIES, THE						
30194	LAMAR COMPANIES, THE	107631345	TRAVEL COUNCIL	1,300.00	.00	
30194	LAMAR COMPANIES, THE	107631354	TRAVEL COUNCIL	450.00	.00	
30194	LAMAR COMPANIES, THE	107624679	TRAVEL COUNCIL	800.00	.00	
Total LAMAR COMPANIES, THE:				2,550.00	.00	
LARRY H MILLER FORD						
30980	LARRY H MILLER FORD	1445472W	ROAD	62.44	.00	
Total LARRY H MILLER FORD:				62.44	.00	
LIFE ASSIST						
32666	LIFE ASSIST	775161	EMS	1,037.89	.00	
32666	LIFE ASSIST	775757	EMS	169.14	.00	
Total LIFE ASSIST:				1,207.03	.00	
LK SURVEY INSTRUMENTS						
29810	LK SURVEY INSTRUMENTS	668844	ROAD	50.55	.00	
Total LK SURVEY INSTRUMENTS:				50.55	.00	
MAD MOOSE EVENTS						
35161	MAD MOOSE EVENTS	DEC 7 2016	MOAB TRAVEL COUNCIL	1,800.00	.00	
Total MAD MOOSE EVENTS:				1,800.00	.00	
MADBRO SPORTS						
30957	MADBRO SPORTS	51982	SEARCH & RESCUE	55.00	.00	
30957	MADBRO SPORTS	51958	SEARCH & RESCUE	205.72	.00	
30957	MADBRO SPORTS	51948	SHERIFF	142.49	.00	
Total MADBRO SPORTS:				403.21	.00	
MCCANDLESS TRUCKING CENTER						
34681	MCCANDLESS TRUCKING CEN	P105016291:1	ROAD	312.61	.00	
Total MCCANDLESS TRUCKING CENTER:				312.61	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
MCGUFFEE, BRANDON						
35223	MCGUFFEE, BRANDON	DEC 7 2016	WITNESS FEE	18.50	.00	
Total MCGUFFEE, BRANDON:				18.50	.00	
MILE HIGH OUTDOOR						
33444	MILE HIGH OUTDOOR	189221	TRAVEL COUNCIL	250.00	.00	
Total MILE HIGH OUTDOOR:				250.00	.00	
MISOMEDIA STUDIOS						
32105	MISOMEDIA STUDIOS	DEC 12 2016	STAR HALL	270.00	.00	
32105	MISOMEDIA STUDIOS	121606	STAR HALL	1,350.00	.00	
Total MISOMEDIA STUDIOS:				1,620.00	.00	
MOAB ARTS & RECREATION CENTER						
20705	MOAB ARTS & RECREATION C	DEC 8 2016	TRAVEL COUNCIL	1,117.25	.00	
Total MOAB ARTS & RECREATION CENTER:				1,117.25	.00	
MOAB CHEVROLET						
30328	MOAB CHEVROLET	6139148	EMS	190.67	.00	
Total MOAB CHEVROLET:				190.67	.00	
MOAB CITY INC.						
20755	MOAB CITY INC.	229554	DOG INTAKE	180.00	.00	
Total MOAB CITY INC.:				180.00	.00	
MOAB FOLK FESTIVAL						
30147	MOAB FOLK FESTIVAL	DEC 12 2016	2ND HALF OF FUNDING	4,500.00	.00	
Total MOAB FOLK FESTIVAL:				4,500.00	.00	
MOAB HALF MARATHON						
31355	MOAB HALF MARATHON	DEC 15 2016	TRAVEL COUNCIL	2,000.00	.00	
Total MOAB HALF MARATHON:				2,000.00	.00	
MOAB HEAT N COOL, LLC						
30302	MOAB HEAT N COOL, LLC	12584	EMS	76.50	.00	
30302	MOAB HEAT N COOL, LLC	12580	MUSEUM	101.40	.00	
30302	MOAB HEAT N COOL, LLC	12493	GRAND CENTER	846.00	.00	
Total MOAB HEAT N COOL, LLC:				1,023.90	.00	
MOAB VETERINARY CLINIC						
20995	MOAB VETERINARY CLINIC	625200	SHERIFF	177.40	.00	
20995	MOAB VETERINARY CLINIC	624394	SHERIFF	64.95	.00	
20995	MOAB VETERINARY CLINIC	623706	SHERIFF	76.00	.00	
Total MOAB VETERINARY CLINIC:				318.35	.00	
MORGAN, HAPPY						
21165	MORGAN, HAPPY	DEC 2 2016	M. BEGAY (JUVENILE COURT)	75.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	A. CERVANTES (JUVENILE COU)	765.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
21165	MORGAN, HAPPY	DEC 2 2016	J. GALLEY (JUVENILE COURT)	240.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	C. GILMORE (JUVENILE COURT)	570.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	J. LAWS (JUVENILE COURT)	90.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	J. PIERCE (JUVENILE COURT)	255.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	S. RANDALL (JUVENILE COURT)	75.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	C. REDHOUSE (JUVENILE COU)	135.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	D. SALAZAR (JUVENILE COURT)	105.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	J. SHERIDAN (DISTRICT/JUV C)	285.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	B. SHUMWAY (JUVENILE COUR)	585.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	W.TILFORD (JUVENILE COURT)	120.00	.00	
21165	MORGAN, HAPPY	DEC 2 2016	P. ZEILER (JUVENILE COURT)	30.00	.00	
Total MORGAN, HAPPY:				3,330.00	.00	
MOUNT OLYMPUS WATERS, INC.						
31323	MOUNT OLYMPUS WATERS, IN	14103665 1211	EMS-634840114103665	21.26	.00	
Total MOUNT OLYMPUS WATERS, INC.:				21.26	.00	
MURDOCK, DOUG						
33828	MURDOCK, DOUG	DEC 15 2016	EMS OFFLINE MEDICAL DIREC	125.00	.00	
Total MURDOCK, DOUG:				125.00	.00	
NATIONAL BENEFIT SERVICES						
30265	NATIONAL BENEFIT SERVICES	NOV-DEC 201	GWSA/GCSW CAFETERIA/HSA	4,391.66	4,391.66	12/13/2016
Total NATIONAL BENEFIT SERVICES:				4,391.66	4,391.66	
NEXSTAR BROADCASTING INC.						
34452	NEXSTAR BROADCASTING INC	2823954	MOAB TRAVEL COUNCIL	300.00	.00	
34452	NEXSTAR BROADCASTING INC	2838818	MOAB TRAVEL COUNCIL	1,415.00	.00	
34452	NEXSTAR BROADCASTING INC	2838816	MOAB TRAVEL COUNCIL	3,140.00	.00	
Total NEXSTAR BROADCASTING INC.:				4,855.00	.00	
OFFICE DEPOT, INC						
22080	OFFICE DEPOT, INC	883816496001	LIBRARY	68.89	.00	
22060	OFFICE DEPOT, INC	871807628001	SHERIFF	122.80	.00	
Total OFFICE DEPOT, INC:				191.69	.00	
O'REILLY AUTO PARTS						
33054	O'REILLY AUTO PARTS	3792-341168	OSTA	148.29	.00	
33054	O'REILLY AUTO PARTS	3792-341338	ROAD	12.24	.00	
33054	O'REILLY AUTO PARTS	3792-341442	ROAD	10.98	.00	
33054	O'REILLY AUTO PARTS	3792-343611	AIRPORT	66.95	.00	
33054	O'REILLY AUTO PARTS	3792-342688	ROAD	40.00-	.00	
Total O'REILLY AUTO PARTS:				198.46	.00	
PITNEY BOWES, INC						
22875	PITNEY BOWES, INC	3302242096	TRAVEL COUNCIL	979.74	.00	
Total PITNEY BOWES, INC:				979.74	.00	
QUESTAR GAS						
23280	QUESTAR GAS	DEC 2016	Bus GR 25%	36.75	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
23280	QUESTAR GAS	DEC 2016	Bus GR 75%	110.25	.00	
23280	QUESTAR GAS	DEC 2016	Civic Center/EMS	462.27	.00	
23280	QUESTAR GAS	DEC 2016	Civic Center/EMS	6.95	.00	
23280	QUESTAR GAS	DEC 2016	Grand Center/50% Civic	371.40	.00	
23280	QUESTAR GAS	DEC 2016	Grand Center/50% Senior	371.40	.00	
23280	QUESTAR GAS	DEC 2016	Grand County Cemetery	20.34	.00	
23280	QUESTAR GAS	DEC 2016	Courthouse	748.74	.00	
23280	QUESTAR GAS	DEC 2016	EMS	101.81	.00	
23280	QUESTAR GAS	DEC 2016	EOC	125.46	.00	
23280	QUESTAR GAS	DEC 2016	Family Support Center	133.79	.00	
23280	QUESTAR GAS	DEC 2016	Grand Co. Trans	232.41	.00	
23280	QUESTAR GAS	DEC 2016	MMAD 80%	56.43	.00	
23280	QUESTAR GAS	DEC 2016	Museum	147.65	.00	
23280	QUESTAR GAS	DEC 2016	OSTA	324.32	.00	
23280	QUESTAR GAS	DEC 2016	Road Shop	84.55	.00	
23280	QUESTAR GAS	DEC 2016	Travel Council	63.04	.00	
23280	QUESTAR GAS	DEC 2016	Star Hall	422.79	.00	
23280	QUESTAR GAS	DEC 2016	Weed	23.29	.00	
23280	QUESTAR GAS	DEC 2016	Weed 20%	14.11	.00	
Total QUESTAR GAS:				3,857.75	.00	
RICKS GLASS						
23855	RICKS GLASS	108729	EMERGENCY MANAGEMENT	348.30	.00	
23855	RICKS GLASS	108599	road supplies	553.08	.00	
23855	RICKS GLASS	108734	WEED	301.51	.00	
Total RICKS GLASS:				1,202.89	.00	
ROCKY MOUNTAIN POWER						
27655	ROCKY MOUNTAIN POWER	NOV 2016	AIRPORT	222.15	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	AIRPORT FIRE TRUCK (AFF)	122.00	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	COURTHOUSE	3,861.47	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	ELGIN/Grand County Lights	489.57	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	Thompson Street Lights	171.52	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	EMS-BUS BARN	138.35	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	EMS-BUS BARN	46.12	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	EOC	376.43	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	MMAD	52.70	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	MMAD/LIGHT	17.28	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	MUSEUM	198.06	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	N.HWY 191Street Lts.	16.74	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	ROAD DEPT	472.37	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	Road/Maint Shop	560.46	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	WILLOW BASIN ROAD	103.97	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	Sheriff	790.20	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	DISPATCH TEMP SERVICE	18.84	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	WEED	13.18	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	OSTA	1,506.60	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	OSTA-BALL FIELD	734.79	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	OSTA - OUTDOOR ARENA	10.37	.00	
27655	ROCKY MOUNTAIN POWER	NOV 2016	Civic Center/EMS	230.00	.00	
27655	ROCKY MOUNTAIN POWER	DEC-2016	AIRPORT/ACCT#59186716-005	821.84	.00	
Total ROCKY MOUNTAIN POWER:				10,975.01	.00	
RUSSELL, STEVE ATTORNEY						
24235	RUSSELL, STEVE ATTORNEY	DEC 15 2016	ATTORNEY EMPLOYMENT AGR	1,166.67	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total RUSSELL, STEVE ATTORNEY:				1,166.67	.00	
SAFETECH SOLUTIONS						
33986	SAFETECH SOLUTIONS	607	EMS	3,241.64	.00	
Total SAFETECH SOLUTIONS:				3,241.64	.00	
SATCOM GLOBAL						
33392	SATCOM GLOBAL	AS12161524	EMS	41.82	.00	
Total SATCOM GLOBAL:				41.82	.00	
SIEGEL OIL CO/INLAND						
24975	SIEGEL OIL CO/INLAND	10127092	road	662.30	.00	
Total SIEGEL OIL CO/INLAND:				662.30	.00	
SIERRA, MONICA						
35365	SIERRA, MONICA	DEC 7 2016	WITNESS FEE	18.50	.00	
Total SIERRA, MONICA:				18.50	.00	
SKAGGS COMPANIES INC						
25100	SKAGGS COMPANIES INC	2783501 RI	sheriff	30.00	.00	
25100	SKAGGS COMPANIES INC	2786080 RI	BULLOCK/CLOTHING	606.63	.00	
25100	SKAGGS COMPANIES INC	2783963 RI	BLACK/CLOTHING	225.00	.00	
Total SKAGGS COMPANIES INC:				861.63	.00	
SNYDER, WILLIAM						
35357	SNYDER, WILLIAM	DEC 8 2016	CASE#151000355/JESSE KNIGH	1,000.00	.00	
Total SNYDER, WILLIAM:				1,000.00	.00	
SOUTH COMM BUSINESS MEDIA						
35366	SOUTH COMM BUSINESS MEDI	10127092	MOAB TRAVEL COUNCIL	1,900.00	.00	
Total SOUTH COMM BUSINESS MEDIA:				1,900.00	.00	
TAYO						
35367	TAYO	12	MOAB TRAVEL COUNCIL	375.00	.00	
Total TAYO:				375.00	.00	
THATCHER, CHRISTOPHER						
35358	THATCHER, CHRISTOPHER	DEC 12 2016	CASE#165001282	165.00	.00	
Total THATCHER, CHRISTOPHER:				165.00	.00	
TIMES INDEPENDENT						
26580	TIMES INDEPENDENT	23230	ADMIN	52.50	.00	
26580	TIMES INDEPENDENT	23230	airport ad	101.25	.00	
26580	TIMES INDEPENDENT	23230	CLERK/ELECTIONS	16.88	.00	
26580	TIMES INDEPENDENT	23230	OSTA	39.38	.00	
26580	TIMES INDEPENDENT	23230	planning	168.75	.00	
26580	TIMES INDEPENDENT	23230	ROAD	41.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
Total TIMES INDEPENDENT:				420.01	.00	
TRANTER, CALLIE						
29535	TRANTER, CALLIE	DEC 13 2016	PETTY CASH	83.01	.00	
Total TRANTER, CALLIE:				83.01	.00	
TRIP ADVISOR						
32764	TRIP ADVISOR	CINV1148734	TRAVEL COUNCIL	1,032.93	.00	
Total TRIP ADVISOR:				1,032.93	.00	
TRUST LANDS ADMINISTRATION						
32536	TRUST LANDS ADMINISTRATIO	NOV 22 2016	ROAD	20.00	.00	
Total TRUST LANDS ADMINISTRATION:				20.00	.00	
UTAH ASSOCIATION OF COUNTIES						
27405	UTAH ASSOCIATION OF COUN	5142	2 QTR LITIGATION FEES	388.28	.00	
Total UTAH ASSOCIATION OF COUNTIES:				388.28	.00	
UTAH RETIREMENT SYSTEMS						
27725	UTAH RETIREMENT SYSTEMS	DEC 12 2016	Utah Retirement 401 CONT DUE	6,384.63	.00	
Total UTAH RETIREMENT SYSTEMS:				6,384.63	.00	
VALDES, CARRIE						
31201	VALDES, CARRIE	DEC 14 2016	PETTY CASH	98.24	.00	
31201	VALDES, CARRIE	DEC 14 2016	PETTY CASH	28.28	.00	
Total VALDES, CARRIE:				126.52	.00	
VLCM						
33927	VLCM	521809	VLCMNET PLUS GRANDCO NW	2,050.00	.00	
Total VLCM:				2,050.00	.00	
WASH IT EXPRESS						
30367	WASH IT EXPRESS	NOV 2016	2010/SHERIFF	261.35	.00	
30367	WASH IT EXPRESS	NOV 2016	2044-EMS	61.92	.00	
Total WASH IT EXPRESS:				323.27	.00	
WF COMMUNICATIONS						
28915	WF COMMUNICATIONS	249837	sEARCH & RESCUE	55.00	.00	
Total WF COMMUNICATIONS:				55.00	.00	
WHITEHEAD, STEVE F.						
35368	WHITEHEAD, STEVE F.	2110	EMS	1,285.00	.00	
Total WHITEHEAD, STEVE F.:				1,285.00	.00	
ZANE'S WELDING						
29195	ZANE'S WELDING	DEC 8 2016	MAINTENANCE	100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
	Total ZANE'S WELDING.			100.00	.00	
ZUNICH BROS MECHANICAL						
33851	ZUNICH BROS MECHANICAL	M16675	AIRPORT	503.50	.00	
	Total ZUNICH BROS MECHANICAL:			503.50	.00	
	Grand Totals:			306,444.40	154,054.03	

Dated: 12/16/16

County Auditor: Diana Cappel

Council Chairperson: Elizabeth Jolly

Council: Mary Matham

Council: [Signature]

Check No. 95292 - 95385

Report Criteria

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Total AIRPORT:	6	.00	00	4,410.31
Total AMBULANCE	23	.00	00	11,352.03
Total ASSESSOR:	4	.00	00	3,928.40
Total ATTORNEY	5	.00	00	6,585.28
Total BUILDING INSPECTOR:	3	.00	00	4,365.34
Total CEMETARY DISTRICT	3	.00	00	3,713.59
Total CHILD JUST CTR.	1	.00	00	1,564.90
Total CLERK/AUDITOR:	5	.00	00	4,954.42
Total COUNTY ADMINISTRATOR:	4	.00	00	5,323.72
Total COUNTY COUNCIL:	7	.00	00	2,098.99
Total COURTHOUSE:	6	.00	00	5,551.01
Total FAMILY SUPPORT CENTE	4	.00	.00	3,680.65
Total HUMAN RESOURCES:	1	.00	00	1,764.30
Total JAIL:	13	.00	00	19,700.35
Total JUSTICE COURT	4	.00	00	4,108.88
Total LIBRARY:	17	.00	00	9,964.60
Total MOAB MOSQUITO DISTRI:	2	.00	00	2,573.68
Total MOAB PROMOTION:	4	.00	.00	4,904.37
Total PLANNING & ZONING:	3	.00	00	3,710.45
Total RECORDER:	3	.00	00	3,242.68
Total ROADS - CLASS B	18	.00	00	23,737.09
Total SANDFLATS RECREATION	8	.00	.00	4,916.47
Total SEARCH & RESCUE	13	.00	.00	3,445.10
Total SENIOR CITIZENS:	7	.00	00	5,686.16
Total SHERIFF:	20	.00	00	32,207.72
Total SPANISH TRAIL ARENA:	5	.00	00	4,780.28
Total TREASURER:	3	.00	00	2,879.04
Total WEED CONTROL:	4	.00	00	2,659.41
Grand Totals:	196	.00	.00	187,809.22

Dated: Dec 7, 2016
 County Auditor: Riana Couell
 Council Chairperson: Elizabeth G. Fells
 Council: [Signature]
 Council: Mary Mollan
 Check No. 22816-132836
120916101-120916274

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016
Agenda Item:

TITLE:	Presentation Recognizing Employees' Years of Service
FISCAL IMPACT:	None
PRESENTER(S):	Employee Supervisors, Department Heads, Elected Officials And Human Resources

Prepared By:

John W. West
Human Resource
Director

BACKGROUND:

At the end of each year, Grand County recognizes its employees for their years of service to the organization with an award. This year, employees will be presented with awards for reaching the following service milestones for the following years: 5, 10, 15, 20, 25 and 30 years.

Attachment(s):

1. 2016 Grand County Employee Years of Service Recognition list

FOR OFFICE USE ONLY:

Attorney Review:

N/A



**2016 Grand County Years of Service Recognition
December 20, 2016
County Council Session**

5 years: Employee	Supervisor - Department	Title
Eastwood, Lorette	Verleen Striblen - Grand Center	Facility Coordinator
Fitzgerald, Andrew	Elizabeth Tubbs-Attorney	Attorney
Graham, Timothy	Carrie Valdes - Library	Clerk
McKinney, Jill	Debbie Swasey - Assessors	Real Property Appraiser
Poor, Gregory	Steve Swift – Spanish Trail Arena	Technician
Russo, Benjamin	Sheriff White - GCSO	Corrections Officer
Springer, Gary	Judd Hill - Airport	ARFF
Tubbs, David	Elizabeth Tubbs – Justice Court	Justice Court Judge
Welch, Kaleigh	Ruth Dillon – County Administrator	Office Coordinator

10 years: Employee	Supervisor - Department	Title
Boone, Andrew	Andrea Brandt – Sand Flats	Lead Technician
Hurley, Charlotte	Carrie Valdes - Library	Head of Children’s Services
Jimerson, Chris	Sheriff White - GCSO	Comm/Dispatch
Nerone, Melissa	Sheriff White - GCSO	SAR/Technician II
Webster, James	Sheriff White - GCSO	SAR/Director
Whitney, Nathaniel	Sheriff White - GCSO	Investigator
Pearson, Kirk	Andy Smith - EMS	EMT – Advanced
Winters, Regina	John Cortes - Recorder	Deputy

15 years: Employee	Supervisor – Department	Title
Tranter, Callie	Elaine Gizler – Travel Council	Administrative Assistant
Turner, Thomas	Andrea Brandt – Sand Flats	Assistant Director

20 years: Employee	Supervisor - Department	Title
None		

25 years: Employee	Supervisor - Department	Title
Brooks, August	Sheriff White - GCSO	SAR
	Judd Hill- Airport	ARFF

30 years: Employee	Supervisor - Department	Title
None		



2016 Grand County Years of Service Recognition
December 20, 2016
County Council Session
Updated 12/19/2016

5 years: Employee	Supervisor - Department	Title
Eastwood, Lorette*	Verleen Striblen - Grand Center	Facility Coordinator
Fitzgerald, Andrew	Elizabeth Tubbs-Attorney	Attorney
Graham, Timothy	Carrie Valdes - Library	Clerk
McKinney, Jill	Debbie Swasey - Assessors	Real Property Appraiser
Poor, Gregory	Steve Swift – Spanish Trail Arena	Technician
Russo, Benjamin	Sheriff White - GCSO	Corrections Officer
McIlvain, Tammy	Judd Hill - Airport	Operations Specialist
Springer, Gary	Judd Hill - Airport	ARFF
Tubbs, David	Elizabeth Tubbs – Justice Court	Justice Court Judge
Welch, Kaleigh*	Ruth Dillon – County Administrator	Office Coordinator
Hill, Judd	Ruth Dillon – County Administrator	Airport Manager

10 years: Employee	Supervisor - Department	Title
Boone, Andrew	Andrea Brandt – Sand Flats	Lead Technician
Hurley, Charlotte	Carrie Valdes - Library	Head of Children’s Services
Jimerson, Chris	Sheriff White - GCSO	Comm/Dispatch
Nerone, Melissa	Sheriff White - GCSO	SAR/Technician II
Webster, James	Sheriff White - GCSO	SAR/Director
Whitney, Nathaniel	Sheriff White - GCSO	Investigator
Pearson, Kirk	Andy Smith - EMS	EMT – Advanced
Winters, Regina	John Cortes - Recorder	Deputy

15 years: Employee	Supervisor – Department	Title
Tranter, Callie*	Elaine Gizler – Travel Council	Administrative Assistant
Turner, Thomas	Andrea Brandt – Sand Flats	Assistant Director

20 years: Employee	Supervisor - Department	Title
None		

25 years: Employee	Supervisor - Department	Title
Brooks, August	Sheriff White - GCSO	SAR
	Judd Hill- Airport	ARFF

30 years: Employee	Supervisor - Department	Title
None		

*Unable To Attend

December 2016

November 2016							January 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	22	23	24	25	26	27	28	
27	28	29	30				29	30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
	<ul style="list-style-type: none"> 5:00PM Airport Board (Chambers) 	<ul style="list-style-type: none"> 8:30AM Safety & Accident Review Committee (Chambers) 4:00PM Municipal Building Authority Meeting (Chambers) 4:05PM County Council Meeting (Chambers) 	<ul style="list-style-type: none"> 5:00PM Agenda Summaries Due 9:00AM New Council Member Orientation (Chambers) 	<ul style="list-style-type: none"> 9:00AM Canyon Country Partnership - Holiday Banquet and Retirement Roast (Grand Center) 1:00PM Association of Local Governments (ALG) (Price) 5:30PM Mosquito Abatement District (District Office) 6:00PM Solid Waste Community Goals Public Workshop (MARC) 3:30PM Sand Flats Stewardship Committee (Chambers) 4:00PM Solid Waste Management SSD (District Office) 7:00PM Thompson Springs Water SSD (Thompson) 	<ul style="list-style-type: none"> 7:00PM Grand Water & Sewer Service Agency (District Office) 	
4	5	6	7	8	9	10
	<ul style="list-style-type: none"> 12:30PM Council on Aging (Grand Center) 7:00PM Conservation District (Youth Garden Project) 	<ul style="list-style-type: none"> 12:00PM Chamber of Commerce (Zions Bank) 12:00PM Trail Mix Committee (Grand Center) 3:00PM Travel Council Advisory Board (Chambers) 5:30PM OSTA Advisory Committee (OSTA) 6:00PM Cemetery Maintenance District (Sunset Memorial) 6:00PM Planning Commission (Chambers) 6:00PM Transportation SSD (Road Shed) 	<ul style="list-style-type: none"> 5:00PM Agenda Summaries Due 6:00PM Recreation SSD (City Chambers) 7:00PM Thompson Springs Fire District (Thompson) 	<ul style="list-style-type: none"> 12:00PM County Employee Christmas Potluck (Chambers) 12:00PM Housing Authority Board (City Chambers) 1:30PM Exemplary / Performance Review Committee Meeting - canceled (Chambers) 4:00PM Arches SSD (Fairfield Inn & Suites) 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital) 7:00PM Grand Water & Sewer Service Agency (District Office) 		
11	12	13	14	15	16	17
		<ul style="list-style-type: none"> 4:00PM County Council Meeting (Chambers) 		<ul style="list-style-type: none"> 12:00PM Local Emergency Planning Committee - Canceled (Fire Dept) 	Christmas Holiday <ul style="list-style-type: none"> 8:00AM County Offices Closed 	
18	19	20	21	22	23	24
	Christmas Holiday <ul style="list-style-type: none"> 8:00AM County Offices Closed 		<ul style="list-style-type: none"> 1:00PM Homeless Coordinating Committee - CXL (Zions Bank) 5:00PM Agenda Summaries due 6:00PM Planning Commission (Chambers) 			
25	26	27	28	29	30	31

January 2017

December 2016							February 2017						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3				1	2	3	4
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30	31	26	27	28				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
New Years Day <div style="text-align: center; font-size: 2em; color: #e91e63;">1</div>	New Years Holiday <ul style="list-style-type: none"> 8:00AM - 5:00PM County Offices Closed <div style="text-align: center; font-size: 2em; color: #9e9e9e;">2</div>	<ul style="list-style-type: none"> 8:30AM - 8:30AM Safety & Accident Review Committee (Chambers) 9:00AM - 9:00AM Swearing in of New Council Members (Corridor in front of Clerk's Office) 4:00PM - 4:00PM County Council Meeting (Chambers) <div style="text-align: center; font-size: 2em; color: #9e9e9e;">3</div>	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">4</div>	<ul style="list-style-type: none"> 5:30PM - 5:30PM Mosquito Abatement District (District Office) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) <div style="text-align: center; font-size: 2em; color: #9e9e9e;">5</div>	<ul style="list-style-type: none"> 10:00AM - 12:00PM BLM Coordination Meeting (Chambers) <div style="text-align: center; font-size: 2em; color: #9e9e9e;">6</div>	<div style="text-align: center; font-size: 2em; color: #e91e63;">7</div>
<div style="text-align: center; font-size: 2em; color: #e91e63;">8</div>	<ul style="list-style-type: none"> 12:30PM - 12:30PM Council on Aging (Grand Center) 1:00PM - 1:00PM Affordable Housing Task Force (Chambers) 4:00PM - 4:00PM Noxious Weed Control Board (Grand Center) 5:00PM - 5:00PM Airport Board (Chambers) 7:00PM - 7:00PM Conservation District (Youth Garden Project) 	<ul style="list-style-type: none"> 12:00PM - 12:00PM Trail Mix Committee (Grand Center) 2:00PM - 2:00PM USU Advisory Board (USU Moab) 3:00PM - 3:00PM Travel Council Advisory Board (Chambers) 5:30PM - 5:30PM OSTA Advisory Committee (OSTA) 6:00PM - 6:01PM Cemetery Maintenance District (Sunset Memorial) 6:00PM - 6:00PM Transportation SSD (Road Shed) 	<ul style="list-style-type: none"> 5:00PM - 5:00PM Agenda Summaries Due 6:00PM - 6:00PM Planning Commission (Chambers) 7:00PM - 7:00PM Thompson Springs Fire District (Thompson) 	<ul style="list-style-type: none"> 4:00PM - 4:00PM Solid Waste Management SSD (District Office) 5:30PM - 5:30PM Library Board (Library) 7:00PM - 7:00PM Thompson Springs Water SSD (Thompson) 	<ul style="list-style-type: none"> 10:00AM - 10:00AM Historical Preservation Commission (Grand Center) 	<div style="text-align: center; font-size: 2em; color: #e91e63;">14</div>
<div style="text-align: center; font-size: 2em; color: #e91e63;">15</div>	Martin Luther King <ul style="list-style-type: none"> 8:00AM - 5:00PM County Offices Closed 	<ul style="list-style-type: none"> 12:00PM - 12:30PM Chamber of Commerce (Zions Bank) 2:00PM - 2:00PM Joint City/County Council Meeting (Chambers) 4:00PM - 4:00PM County Council Meeting (Chambers) 6:00PM - 6:00PM Municipal Building Authority Meeting (Chambers) 	<ul style="list-style-type: none"> 1:00PM - 1:00PM Moab Area Watershed Partnership (Water District Office) 6:00PM - 6:00PM Recreation SSD (City Chambers) 	<ul style="list-style-type: none"> 12:00PM - 12:00PM Housing Authority Board (City Chambers) 1:30PM - 4:30PM Exemplary / Performance Review Committee Meeting (Chambers) 4:00PM - 4:00PM Arches SSD (Fairfield Inn & Suites) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) 	<div style="text-align: center; font-size: 2em; color: #e91e63;">20</div>	<div style="text-align: center; font-size: 2em; color: #e91e63;">21</div>
<div style="text-align: center; font-size: 2em; color: #e91e63;">22</div>	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">23</div>	<ul style="list-style-type: none"> 2:45PM - 2:45PM Mental Health Board (Green River) 3:00PM - 3:00PM Moab Tailings Project Steering Committee (Chambers) 5:00PM - 5:00PM Public Health Board (Green River) 	<ul style="list-style-type: none"> 1:00PM - 1:00PM Homeless Coordinating Committee (Zions Bank) 5:00PM - 5:00PM Agenda Summaries due 6:00PM - 6:00PM Planning Commission (Chambers) 	<ul style="list-style-type: none"> 1:00PM - 1:00PM Association of Local Governments (ALG) (Price) 5:30PM - 5:30PM Canyonlands Healthcare SSD (Moab Regional Hospital) 	<div style="text-align: center; font-size: 2em; color: #e91e63;">27</div>	<div style="text-align: center; font-size: 2em; color: #e91e63;">28</div>
<div style="text-align: center; font-size: 2em; color: #e91e63;">29</div>	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">30</div>	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">31</div>	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">1</div>	<ul style="list-style-type: none"> 5:30PM - 5:30PM Mosquito Abatement District (District Office) 7:00PM - 7:00PM Grand Water & Sewer Service Agency (District Office) 	<div style="text-align: center; font-size: 2em; color: #9e9e9e;">3</div>	<div style="text-align: center; font-size: 2em; color: #e91e63;">4</div>



Employment Opportunities

Emergency Medical Technician - Basic

Posted March 15, 2016 8:00 AM | Closes December 31, 2016 3:00 PM

Job Summary Under the supervision of the Director of Emergency Medical services , this position requires current Utah Emergency Medical ... [Full Description](#)

[Apply Online](#)

EMS - Assistant Director of Education

Posted November 15, 2016 | Closes December 31, 2016 5:00 PM

Job Summary The Assistant Director of Education will support exceptional clinical operations by independently planning, implementing, controlling, improving and... [Full Description](#)

[Apply Online](#)

GCSO - Assistant Food Service Manager in Jail

Posted February 19, 2016 | Closes December 31, 2016 3:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Food Service Manager, assists in planning... [Full Description](#)

GCSO Corrections Officer

Posted May 10, 2016 | Closes December 31, 2016 3:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the supervision of the Assistant Jail Commander the Corrections Officer is a... [Full Description](#)

GCSO Drug Court Tracker

Posted May 10, 2016 | Closes December 31, 2016 3:00 PM

Must Complete Sheriff's Office Application Click Here to Download Job Summary The Deputy Sheriff Drug Court Tracker under the direction of the Sheriff... [Full Description](#)

GCSO Patrol Deputy

Posted September 27, 2016 9:00 AM | Closes December 31, 2016

Must Complete Sheriff's Office Application Click Here to Download Job Summary Under the direct supervision of the Patrol Supervisor the Deputy Sheriff... [Full Description](#)

Make a difference in your community ...

Become a Grand County Board or District Volunteer

NOTICE OF COUNTY BOARD END OF THE YEAR VACANCIES for Citizen Participation. The following *Grand County Boards, Commissions & Committees* will have vacancies at year end. Must reside in Grand County unless otherwise indicated, have the appropriate expertise when required by law, and agree to abide by the County's Conflict of Interest Ordinance. Applications are due: **Open Until Filled**

NOTICE OF DISTRICT BOARD END OF THE YEAR VACANCIES for Citizen Participation. The following *District Boards* in Grand County will have vacancies at year end. Must reside in Grand County; must be a registered voter within the District; may not be an employee of the District. Applications are due: **Open Until Filled**

COUNTY BOARD, COMMISSION OR COMMITTEE	VACANCIES	TERM EXPIRATION
Council on Aging	3	12/31/2020
Historical Preservation Commission (May reside in Grand, Emery or San Juan County)	1	12/31/2020
Housing Authority of Southeastern Utah (may reside in Grand or San Juan County)	1	12/31/2021
Library Board	2	12/31/2020
Planning Commission (Must be a resident and a registered voter of Grand County for at least 2 yrs prior to serving)	2	12/31/2020
Public Health Board	12	12/31/2019
Travel Council Board (Must represent the local hotel & lodging industry; restaurant industry; recreational facilities; conventional facilities; museums; cultural attractions; or other tourism-related industries)	1	12/31/2020

DISTRICT BOARD	Vacancies	Term Expiration
Canyonlands Health Care District	2	12/31/2020
Cemetery Maintenance District	1	12/31/2020
Recreation District	2	12/31/2020
Solid Waste Management District	1	12/31/2020
Thompson Fire District	1	12/31/2020
Transportation District (must reside in unincorporated Grand County)	1	12/31/2020

For more information call Bryony Chamberlain at (435) 259-1346. Interested applicants shall complete the "Board, Commission, and Committee Certification and Application Form" available at <http://grandcountyutah.net/194/Boards-Commissions-Committees> or at the County Council's Office. Completed forms may be emailed to council@grandcountyutah.net or delivered to Grand County Council Office, 125 E Center, Moab, UT 84532 by **Monday, October 31, 2016**. All new qualified applicants will be interviewed. The County Council will begin making appointments for these volunteer positions during a regular Council meeting at the beginning of the New Year.

Board member responsibilities and board meeting dates are available at <http://grandcountyutah.net/194/Boards-Commissions-Committees>

Bid Title:	RFP for Airport Terminal Expansion/Remodel Design
Category:	Canyonlands Field Airport
Status:	Open

Description:

Grand County

REQUEST FOR PROPOSALS

Professional Design Services

Grand County is now accepting proposals for Professional Design Services for the Canyonlands Field Terminal Expansion/ Remodel Project to include, but not limited to, designs and schemas related to an extensive expansion and remodel of the Canyonlands Field Airport terminal. All submissions must be delivered to the Grand County Clerk's Office no later than 3:00 p.m. on Tuesday, December 20, 2016 at 125 East Center Street, Moab, Utah 84532. Grand County reserves the right to reject any and all submissions; or waive any informality or technicality. For further information, please contact Judd Hill, Canyonlands Field Airport Manager at 435-259-4849 to request information packets.

/s/ Diana Carroll

Grand County Clerk/Auditor

Published in the Times Independent November 17 & 24, 2016

Publication Date/Time:

11/18/2016 12:00 AM

Publication Information:

<http://moabairport.com/914/Terminal-RFP-Documents>

Closing Date/Time:

12/20/2016 3:00 PM

Submittal Information:

Grand County Clerks Office: 125 E Center St. Moab, UT 84532

Contact Person:

Judd Hill

Airport Manager

jhill@grandcountyutah.net

435-259-4849

Miscellaneous:

Packet Available at:

<http://moabairport.com/914/Terminal-RFP-Documents>

[Return To Main Bid Postings Page](#)

**PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Grand County Council will hold a Public Hearing at a Regular Meeting on Tuesday, December 20, 2016 at 6:00 p.m. in the Council Chambers of the Grand County Courthouse, located at 125 East Center Street, Moab, Utah.

The purpose of this hearing is to solicit public input on a proposed ordinance to adjust wages and benefits for the Grand County Council Members. A complete draft of the ordinance is available in the Grand County Clerk's Office, 125 East Center Street, Moab, Utah.

Witness my hand and seal this 7th day of December 2016.

Diana Carroll, Clerk/Auditor

Published in Times Independent December 15, 2016

**PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Grand County Council will hold a Public Hearing at a Regular Meeting on Tuesday, December 20, 2016 at 6:00 p.m. in the Council Chambers of the Grand County Courthouse, located at 125 East Center Street, Moab, Utah.

The purpose of this hearing is to solicit public input on a proposed ordinance to adjust wages for the Grand County Elected Officials. A complete draft of the ordinance is available in the Grand County Clerk's Office, 125 East Center Street, Moab, Utah.

Witness my hand and seal this 7th day of December 2016.

Diana Carroll, Clerk/Auditor

Published in Times Independent December 15, 2016

PUBLIC NOTICE
ADOPTION OF ORDINANCE 552

The Grand County Council passed, adopted and approved Ordinance 552 in open session on October 18, 2016, amending Ordinance 478 which amended Ordinance Nos. 355 and 176 that established and created the Grand County Council on Aging Board defining the constituent membership, terms of their office, purposes thereof, and providing for the duties and responsibilities of said Council on Aging. A complete copy of the Ordinance is available at the Grand County Clerk's Office.

/s/Diana Carroll
Grand County Clerk/Auditor

Published in *The Times-Independent*,
Moab, Utah December 22, 2016

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: N

TITLE:	Approving proposed County Fire Warden Agreement with the Utah Division of Forestry, Fire and State Lands, effective January 1, 2017
FISCAL IMPACT:	\$43,652 per year (within 2017 budget)
PRESENTER(S):	Chairwoman Tubbs

Prepared By:

Elizabeth Tubbs
 Council Chair

FOR OFFICE USE ONLY:

Attorney Review:

None Requested

RECOMMENDATION:

I move to approve the proposed County Fire Warden Agreement with the Utah Division of Forestry, Fire and State Lands, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

On December 6, 2016, the County council approved the Comprehensive Statewide wildland Fire Prevention, Preparedness and Suppression Policy agreement with Utah Division of Forestry, Fire and State Lands. The Wildland Fire Policy legislation (SB 122 and SB 212) passed unanimously in the 2016 legislative session. The legislation goes into effect on January 1, 2017, for eligible entities (counties, SSD's, municipalities) who sign on to the voluntary cooperative agreement (attached). The effect of the legislation is to shift responsibilities for prevention and mitigation and preparedness to the participating entity, while the responsibility for suppression (after initial attack) shifts to the State (FFSL). The cost to entities is incurred as a "participation match" which is based on a ten-year history of actual fire costs (dropping the high and the low years) as well as the percentage of high, medium and low acreage of fire related risk. For Grand County the participation match total for 2017 is \$15,855.00. This represents a decrease in total fire costs from previous years.

The County Fire Warden agreement and function remains generally unchanged. The Fire Warden position is funded jointly by the County and FFSL and the associated costs are not included in the participation match. The amended FW agreement is also included in this packet for your reference. There are additional expenses born by the county related to fire and these can be found in the "tentative budget" under Fire Control 10-4222.

If the County signs on to the Cooperative Agreement several factors need to be considered.

1. The County has responsibility for Initial Attack (the estimated amount in the budget for 2017 is \$13, 880.00 (10-4222-390-000).
2. The County needs to delegate authority for extended attack to another entity – ***someone in the County has to be responsible for the delegation.***
3. The \$\$ amount of the participation match remains in the County and is to be spent on prevention, mitigation and preparedness. A list (attached) of possible actions and activities for each of these areas is attached with a minimum and maximum % of the match amount

for each area. The list is not all inclusive and other actions will be added as appropriate. ***The County is responsible for accomplishing the identified match actions as well as the means to get them done.***

If the County declines to enter into the Cooperative Agreement they'll be on their own. All fire suppression costs fall to the county.

ATTACHMENT(S):

1. County Fire Warden Agreement between the Utah Division of Forestry, Fire and State Lands

**COUNTY FIRE WARDEN AGREEMENT
BETWEEN THE
UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS
AND**

These additional terms related to the county fire warden are required for counties participating directly as a “participating entity” or indirectly through another “eligible entity” (e.g., fire district) in the Division of Forestry, Fire and State Lands (FFSL) wildland fire management system, pursuant to Utah Code § 65A-8-209.1 (effective January 1, 2017). The agreement is required for any county with unincorporated private land within the jurisdictional authority of any eligible entity that has entered into a cooperative agreement with FFSL. This agreement revokes and replaces any previous warden agreements between the parties. This agreement shall be effective beginning January 1, 2017.

A county of the fifth class that, as of January 1, 2016, is cost-sharing a fire warden with an adjacent county may continue to do so with the permission of the State Forester, and a county of the sixth class may cost-share a county fire warden with an adjacent county with the approval of the State Forester, pursuant with Utah Code § 65A-8-209.1 (effective 2017).

For the purpose of cooperatively hiring, employing, supervising and compensating a county fire warden, FFSL and [County] hereby agree:

A. FFSL WILL:

1. Employ, at a minimum, a seasonal, full-time fire warden, unless exempted in Utah Code § 65A-8-209.1(3)(b) (2017).
2. Recognize the fire warden as a representative of FFSL for wildland fire management on all state and private land within the County(ies). The fire warden will be supervised by FFSL as part of FFSL’s statewide wildland fire program and organization.
3. Pay 50 percent of the fire warden’s compensation (including salary, FICA and employee benefits according to the State system, as applicable) consistent with Utah Code § 65A-8-209.1(2) (2017). All on-call time will be paid by FFSL.
4. Employ an assistant fire warden at the request of the County; the position duration and status will be determined by available funding.
5. Pay for assistant fire warden and other seasonal employees’ on-call time and time spent on FFSL-funded projects. Other duties assigned by the County or participating entity to the assistant fire warden and other seasonal employees will be funded by the County or participating entity. Assistant fire warden and other seasonal employees’ time spent on wildland fire suppression will be billed to the appropriate fire code.

6. Invoice the County for its portion of the costs for the fire warden, assistant fire warden, and other seasonal employees after the conclusion of the State fiscal year (June 30).
7. Provide fire warden support, as outlined in Appendix A, to include the following:
 - a. Training;
 - b. Winter vehicle;
 - c. Office spaces, computer, phone and office supplies;
 - d. Fire prevention activities and or materials; and
 - e. Other items as applicable.
8. Hold the fire warden accountable for meeting the written objectives in their annual Performance Management Contract developed in cooperation with the County or participating entity and overseen by their FFSL supervisor.
9. Provide and maintain at State expense a vehicle, auxiliary tools, and equipment appropriate for use in wildland fire suppression and associated activities during the statutory closed fire season (June 1 - October 31).

B. THE COUNTY WILL:

1. Employ, at a minimum, a seasonal, full-time fire warden, if they are an exempt county as outlined in Utah Code § 65A-8-209.1(3)(b)(2017).
2. Recognize the fire warden as a representative of FFSL for wildland fire management on all state and private land within the County(ies). The fire warden will be supervised by FFSL as part of FFSL's statewide wildland fire program and organization.
3. Reimburse FFSL for 50 percent of the fire warden's compensation (including salary, FICA and employee benefits under the State system, as applicable) consistent with Utah Code § 65A-8-209.1(2)(2017).
4. Employ an assistant fire warden; the position duration and status will be determined by available funding.
5. Pay for assistant fire warden and other seasonal employees. Assistant fire warden and other seasonal employees' time spent on wildland fire suppression will be billed to the appropriate fire code.
6. Reimburse any additional costs associated with the assistant fire warden and other seasonal employees, excluding on-call time, time spent on FFSL-funded projects, and time spent on wildland fire suppression that is billed to a fire code. Reimbursement will be made within 30 days following date of invoice by FFSL.

7. Provide fire warden support, as outlined in Appendix A, to include the following:
 - a. Training;
 - b. Winter vehicle;
 - c. Office spaces, computer, phone and office supplies;
 - d. Fire prevention activities and or materials; and
 - e. Other items as applicable.

8. Hold the fire warden accountable for written objectives in their annual Performance Management Contract developed in cooperation with the County or participating entity.

9. Ensure cooperative support for the fire warden and wildland fire program from the offices of county sheriff, emergency management director, and other County departments or corresponding offices within a participating entity.

C. IT IS MUTUALLY AGREED:

1. The local fire chief having jurisdictional authority is the official representative in structural, personal property and other non-wildland fire protection matters. FFSL will assume no responsibility for suppressing structural, vehicle, landfill or other types of non-wildland fire anywhere in the County or participating entity.

2. The qualifications of a fire warden are:
 - a. To be hired, the individual must be minimally qualified as an NWCG Type 4 Incident Commander. If a qualified candidate is not found, an "under-qualified" candidate may be hired if the County, area manager, and state fire management officer agree. If an under-qualified individual is hired, steps will be agreed to by the County and area manager to allow the individual to meet minimum qualifications as quickly as possible. These steps should be outlined in the fire warden's annual Performance Management Contract. The individual will remain on probation until qualifications are met.
 - b. The individual must be able to pass the physical fitness requirements associated with their qualifications as established by NWCG.
 - c. The individual must demonstrate excellent leadership and interpersonal skills, as determined by FFSL.
 - d. The individual or qualified designee must be available to work irregular hours associated with community and fire department meetings and training. The individual shall also coordinate with the county and neighboring FFSL resources to ensure local fire suppression demands are met while the individual is out of the area on training, national and IMT assignments.

3. The assistant fire warden must be qualified as a NWCG FFT2 (basic wildland firefighter).

County:

County Date

Name/Title Signature

Division of Forestry, Fire and State Lands:

FFSL Area Office Date

Name/Title Signature

Approved as form:

Name/Assistant Attorney General Signature

**Delegation of Fire Management Authority
and
Transfer of Fiscal Responsibility
between
Utah Division of Forestry, Fire and State Lands
and
[Participating Eligible Entity]**

Definition as outlined in the Cooperative Agreement for Participating Entities:

Delegation of Fire Management Authority and Transfer of Fiscal Responsibility (“Delegation”) occur simultaneously with **one** of the following events (check all that apply):

- State or federally owned lands are involved in the incident; or,
- firefighting resources are ordered through an Interagency Fire Center (beyond “pre-planned dispatch”); or,
- at the request of the Participating Entity having jurisdiction by the local fire official on scene; or,
- by decision of the State Forester after consultation with local authorities.

Delegation to FFSL means FFSL or its designee becomes the primary incident commander, in a unified command environment with the agency having jurisdiction.

BASED UPON one of the foregoing having occurred it is hereby agreed by and between the parties that Fire Management Authority and Fiscal Responsibility is hereby delegated and transferred to the Division of Forestry, Fire and State Lands. Responsibility for fire suppression costs depends upon applicable statutes, rules, and agreements.

Participating Entity Fire Official:

Name/Title	Signature
------------	-----------

Date	Time
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Forestry, Fire and State Lands Official (or designee):

Name/Title	Signature
------------	-----------

Date	Time
------	------

Incident Name	Incident Number
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Utah Division of Forestry, Fire and State Lands
 1594 West North Temple, Suite 3520
 P.O. Box 145703
 Salt Lake City, UT 84114-5703



**WILDLAND FIRE PROGRAM SUPPORT BUDGET BETWEEN GRAND COUNTY AND UTAH
 DIVISION OF FORESTRY, FIRE, & STATE LANDS
 FOR CALENDAR YEAR 2017**

	Professional/Technical	2016	2017 REQUEST	2017 APPROVED
	Warden Salary	\$34,553	\$31,993	
	Engine Boss			
	Assistant Warden	\$7,859	\$7,859	
	Engine Crew Member			
	Program Support			
	Fire Prevention	\$250	\$250	
	Equipment & Supplies	\$1,600	\$1,600	
	Fire Tools	\$550	\$550	
	Training	\$1,400	\$1,400	
	Warden IT			
	Engine Mileage			
	TOTALS	\$46,212	\$43,652	\$0

Utah Division of Forestry, Fire and State Lands

 Print Name and Title

 Signature

 Date

Official County Representative

 Print Name and Title

 Signature

 Date

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: O

TITLE:	Approving sole source provider to transfer the chassis/computer inject sprayer from the old Weed truck to the new 2016 F450 chassis
FISCAL IMPACT:	\$19,892, within 2016 budget
PRESENTER(S):	Scott Crookston, Grand County Lead Weed Technician

Prepared By:

Tim Higgs, Grand
County Weed
Supervisor
435-259-1369
[twhiggs@grandcountyu
tah.net](mailto:twhiggs@grandcountyu
tah.net)

FOR OFFICE USE ONLY:

Attorney Review:

RECOMMENDATION:

I move to approve Norstar Industries, Inc. of Auburn, Washington as a sole source provider to transfer the chassis/computer inject sprayer from the old Weed truck to the new 2016 F450 chassis to make needed repairs at a total cost for transfer, repairs and freight at a total cost of \$19,892 and authorize the Chair to sign all associated documents.

BACKGROUND:

At the budget time in late 2015 we asked that we have the sprayer being moved from the 2000 F-450 that we were using to be moved from that truck to the new one. The County Council approved it for the 2016 budget. The new truck will be used like the old one for spraying roadsides and other noxious weed throughout the county. The cost to move the sprayer over and ship the new one back was \$14,400 and they would do any minor repairs. The invoice shows what other major repairs that were needed to be made. This will be \$698 under the total budget for both things to happen. There used to be two companies that did this and after the one sold his to a company in Utah they went out of business a few years later. Norstar Industries is the only who have this type of sprayers and the have two sites where they do the work one in the Southeastern U.S. and the other in Washington State.

ATTACHMENT(S):

1. Invoice from Norstar Industries
2. Quote from Norstar Industries

NORSTAR INDUSTRIES, INC.

2302 "A" ST. S.E. · AUBURN, WASHINGTON 98002 · (253) 735-1881

INVOICE	
53537	
ALWAYS REFER TO ABOVE NUMBER	
Invoice Date:	12/12/2016

S TIM HIGGS
 O GRAND COUNTY
 L 125 EAST CENTER ST
 D MOAB UT 84532

S TIM HIGGS
 H GRAND COUNTY
 I 125 EAST CENTER ST
 P MOAB UT 84532

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Order Number	Order Date	Ship Date	Shipped Via	F.O.B.	PPD	COLL	Purchase Order	Terms
36082	7/28/2016	12/12/2016	Truck Frt	Auburn, WA	<input checked="" type="checkbox"/>	<input type="checkbox"/>		NET 30 USD

Ordered	Shipped	Backorder	Description	Price	Total
1	1	0	Transfer 2010 NSC-RS6-G-525 off Chassis to New 2016 F450 Chassis	\$14,400.00	\$14,400.00
1	1	0	Repair right rear well, sprayhead socket. Install uria fill bracket. Fabricate & install new rear step. Rebuild soleniod-regulator, sprayhead. Repair RS600, replace water pump V belt. Freight for old chassis.	\$5,492.00	\$5,492.00

Notes

PAY THIS INVOICE

No statement will be sent

A FINANCE CHARGE OF 1-1/2% PER MONTH (18% ANNUAL RATE) WILL BE ADDED FROM THE FIRST DAY OF THE FIRST MONTH AFTER WHICH THE INVOICE IS PAST DUE, AT MAXIMUM RATE PERMITTED BY LAW WHERE SUCH RATE IS LIMITED.

40250.220

Order Total	\$19,892.00
Freight & Handling	\$0.00
Subtotal	<u>\$19,892.00</u>
Sales Tax @ 0.00%	\$0.00
Grand Total	<u>\$19,892.00</u>

August 1, 2015

Tim Higgs
Grand County Weed Dept.
125 East Center St.
Moab, Utah 84532

RE: TRANSFER 2010 NSC-RS6-G-525 OFF CHASSIS TO NEW 2016 F450 CHASSIS

- Power wash old bed remove cab controls, pedestal, wiring, plumbing and frame mounts.
- Remove spray components related plumbing and electrical harness.
- Repair minor damage, spray head socket, well dents and rear step trailer hitch, sand-blast and powder coat black.
- Re-assemble sprayer components to bed make necessary repairs, modify cab pedestal, install plumbing and electrical harness bed mounted weather tite fuse-con box.
- Prepare new chassis for sprayer bed install, secure bed mounts, trailer hitch-grip strut step mounts and install cab pedestal.
- Install bed to new chassis, wire cab consoles, accessories, set factory values, renew spray head pressures-pattern, calibrate and test.
- Prepare for shipping refresh maintenance calibration kit.

FOB MOAB UTAH\$ 14,400.00

TERMS AND CONDITION:

- **Delivery 60-90 days after receipt of 2000 F450 sprayer and 2016 F450 chassis.**
- **Payment 30 days after receipt of equipment.**
- **Applicable taxes not included in price quote.**
- **Sprayer to be delivered to Norstar Industries with clean chemical tanks and injection plumbing.**
- **Quote does not include replacement of major components found to be defective.**

KB SWAIN, NORSTAR INDUSTRIES
253-905-2195 kbs@norstarind.com

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: P

TITLE:	Adopting proposed resolution formalizing the Geographic Information Systems (GIS) Technical and Policy Committees
FISCAL IMPACT:	None
PRESENTER(S):	Matt Cenicerros, IT Director

Prepared By:

Bryony Chamberlain
Council Office Coordinator
(435)259-1346
and
Ruth Dillon
Council Administrator
(435)259-1347

FOR OFFICE USE ONLY:

Attorney Review:

Complete
(see attached)

RECOMMENDATION:

I move to adopt the proposed resolution formalizing the Geographic Information Systems (GIS) Technical and Policy Committees and authorize the Chair to sign all associated documents.

BACKGROUND:

Now that a more comprehensive Enterprise GIS system has received support of the County Council and is in the process of being fully implemented, a GIS resolution will serve to formalize two needed staff committees:

1. GIS Technical Committee
2. GIS Policy Committee (subject to the Open and Public Meetings Act)

These two committees have been in the process of formation during 2015 and 2016. To provide clarity, the proposed resolution establishes committee membership and delineates committee roles. As committee membership or other GIS needs change, the resolution can be amended by approval of the County Council.

ATTACHMENT(S):

1. Proposed Resolution – redlined with legal review (see confidential folder)
2. Proposed Resolution – clean

RESOLUTION # _____

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
FORMALLY ESTABLISHING GEOGRAPHIC INFORMATION SYSTEMS (GIS) COMMITTEES**

WHEREAS, GIS is a geographic information system that integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information and is an important tool for protecting the health, safety and welfare of citizens and guests of Grand County; and

WHEREAS, GIS allows users to view, understand, question, interpret, and visualize data in many ways that reveal relationships, patterns, and trends in the form of maps, globes, reports, and charts; and

WHEREAS, GIS helps answer questions and solve problems by looking at data in a way that is quickly understood and easily shared; and

WHEREAS, GIS technology can be integrated into any enterprise information system framework; and

WHEREAS, GIS is used to map: where things are; quantities; densities; change in an area; and is used to find what is inside a specific area; and find what is nearby, among other uses; and

WHEREAS, GIS is widely used to optimize maintenance schedules and daily fleet movements, resulting in savings of operational expenses through reduction in duplicative effort and staff time, improved customer service and more efficient routing; and

WHEREAS, GIS is the go-to technology for making better decisions about location such as real estate site selection, route/corridor selection, emergency planning, conservation, natural resource extraction, and zoning; and

WHEREAS, GIS-based maps and visualizations greatly assist in understanding situations and in storytelling as a type of language that improves communication between different teams, departments, disciplines, professional fields, organizations, and the public; and

WHEREAS, GIS provides a strong framework for managing authoritative records regarding the status and change of geography with full transaction support and reporting tools; and

WHEREAS, GIS is essential to understanding what is happening—and what will happen—in geographic space so that appropriate actions can be prescribed; and

WHEREAS, a GIS Task Force led by the County Information Technology Services Director and comprised of key GIS stakeholders from Grand County, Moab City, Moab Valley Fire Protection District, and Grand Water & Sewer Service Agency, was formed in 2015 to consider ideas for a centralized process to address demands for map-based information while providing a platform for safer and more efficient countywide operations; and

WHEREAS, the Grand County Council (“County Council”) held an open, public GIS Workshop on September 15, 2015 to hear the needs of the various GIS stakeholders and thereafter budgeted for a 2016 GIS Enterprise solution to address the fragmented GIS arrangement into a comprehensive, centralized system; and

WHEREAS, the County Council awarded a contract in 2016 to GIS, Inc., a vendor for GIS support, including implementation, training, and other matters set forth in the agreement between GIS, Inc., and Grand County; and

WHEREAS, a GIS Policy Committee is needed with the following roles, responsibilities, and authority: to act as an advisory body to the County Council; review and oversee all GIS-related projects; determine the level of additional support needed; review county-wide GIS budget needs; determine permissions related to the GIS system; invite government agencies, utility companies, and other stakeholders to meetings; create or dissolve a GIS Technical Committee(s) according to project(s) demand; determine approvals following input from the GIS Technical Committee; develop a framework for a memorandum of understanding or interlocal agreement between Grand County and other political subdivisions and agencies for GIS related projects; and other related responsibilities; and

WHEREAS, the GIS Policy Committee is to be led by the Information Technology Services Director and comprised of representatives from the following county offices and departments: Information Technology Services Director, Council Administrator, Sheriff’s Office, Road Department, Building Department/Floodplain Administrator, and Planning/Zoning; and

WHEREAS, a GIS Technical Committee comprised of users of the data is needed with the following responsibilities: to make recommendations for improvements; make implementations and integrations; determine technical needs of the system, such as plug-ins or access; ensure that the data published are accurate and all data are based on the same coordinate system; oversee permissions; once set, define permissions to update and/or modify the core base layer and new permissions for new access; implement auditing to provide a report of changes made; constantly update the data and bring discussions and recommendations to the GIS Policy Committee; and other related responsibilities; and

WHEREAS, the GIS Technical Committee is led by the Information Technology Services Director and will assemble as needed by GIS project demand and will comprise of representatives from affected project departments or Offices as determined by the policy committee;

NOW, THEREFORE, BE IT RESOLVED by the County Council that the GIS Policy Committee is hereby established with authority to compose and dissolve from time to time a GIS Technical Committee or Committees as follows:

GIS POLICY COMMITTEE

Purpose, Responsibility and Authority of the GIS Policy Committee:

The Purpose of the GIS Policy Committee is to act as an advisory body to the County Council, and in that capacity is tasked to:

- review and oversee all GIS-related projects;
- determine the level of additional support for the GIS system that may be needed;
- review county-wide GIS budget needs; determine permissions related to the GIS system;
- invite agencies, utility companies, and other stakeholders to meetings of the GIS Policy Committee;
- create or dissolve GIS Technical Committees according to project demands;
- determine approvals following input from the GIS Technical Committee;
- develop framework for a memorandum of understanding or interlocal agreement between Grand County and other political subdivisions and agencies for GIS related projects; and
- undertake such other related tasks as necessary to accomplish the foregoing purposes.

The responsibility and authority of the GIS Policy Committee will be coextensive with the purposes contained in the foregoing paragraph.

Composition of the GIS Policy Committee:

The GIS Policy Committee will be led by the Information Technology Services Director, who will serve as a member of the GIS Policy Committee and act as the Committee Chair. The remainder of the GIS Policy Committee will be composed of representatives from the following county offices and departments:

- the County Council Administrator;
- the Sheriff's Office;
- the Road Department;
- the Building Department/Floodplain Administrator; and
- the Planning & Engineering/Zoning Department.

Meetings of the GIS Policy Committee:

The GIS Policy Committee shall meet on an as-needed basis, but not less frequently than one meeting per quarter.

The Committee Chair shall:

- provide notice of the regular quarterly meeting and any special meeting held more frequently;
- set the agenda for each meeting;
- conduct each meeting;
- submit minutes for County retention in the office of the County Administrator;
- establish such subcommittees as may be necessary or desirable to address pertinent issues and topics as they may arise;
- appoint, with approval by the GIS Policy Committee, a Committee Vice-Chair and a Committee Secretary.

The Committee Vice-Chair shall:

- assist the Chair in the discharge of the Chair's duties; and

- fulfill the duties of the Chair in the Chair's absence.

The Committee Secretary shall:

- take minutes at meetings of the GIS Policy Committee to capture the essence of the meeting;
- send the draft of the minutes to the Chair;
- keep attendance and sign-up sheets; and
- perform such other tasks as reasonably requested by the Chair.

Two-thirds of the members of the GIS Policy Committee shall be present to constitute a quorum for the transaction of business at a meeting of the GIS Policy Committee.

Once the GIS Policy Committee has approved the draft minutes of a meeting, the Committee Secretary shall sign the minutes. The official signed copy of the minutes, including any approved corrections, shall then be forwarded to the Committee Chair for retention and storage.

Meetings shall be conducted in compliance with the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4. The GIS Policy Committee shall adopt Robert's Rules of Order in conducting its meetings.

Duration of the GIS Policy Committee:

The GIS Policy Committee shall remain in effect until the Grand County Council adopts a resolution dissolving the committee.

GIS TECHNICAL COMMITTEES

Purpose, Responsibility and Authority of GIS Technical Committees:

The purpose of a GIS Technical Committee is to make recommendations to the GIS Policy Committee for improvements to the GIS system and implement the determinations of the GIS Policy Committee, and in that capacity is tasked to:

- determine the technical needs of the GIS system, such as plug-ins or access;
- implement and integrate improvements to the GIS system as approved by the GIS Policy Committee;
- ensure the data published on the GIS system are accurate and all data are based on the same coordinate system;
- implement permissions related to the GIS system;
- once set, define permissions to update and/or modify the core base layer and new permissions for new access as approved by the GIS Policy Committee;
- implement auditing to provide a report of changes made to the GIS system;
- timely update the data contained in the GIS system;
- bring discussions and recommendations to the GIS Policy Committee; and
- undertake such other related tasks as necessary to accomplish the foregoing purposes.

The responsibility and authority of a GIS Policy Committee will be coextensive with the purposes contained in the foregoing paragraph.

Composition of GIS Technical Committees:

GIS Technical Committees will be appointed by the GIS Policy Committee and be composed of users of the GIS system or a component of the GIS system.

Meetings of a GIS Technical Committee:

A GIS Technical Committee shall set such methods for conducting its meetings and business as it deems appropriate, provided that such methods will allow for full participation by all committee members.

Meetings of a GIS Technical Committee are not subject to the Utah Open and Public Meetings Act, however, a GIS Technical Committee's recommendations to the GIS Policy Committee shall be in writing and shall be presented in writing and orally at a public meeting of the GIS Policy Committee. Additionally, a GIS Technical Committee shall make reasonable efforts, as directed by the GIS Policy Committee where appropriate, to seek input from public users of the GIS system concerning the public's use, if any, of the GIS system, as it relates to the purpose and authority of a GIS Technical Committee.

Duration of a GIS Technical Committee:

A GIS Technical Committee will remain in effect until dissolved by action of the GIS Policy Committee.

GENERAL

Compensation:

No member of the GIS Policy Committee or a GIS Technical Committee will receive or be entitled to additional compensation as a result of appointment to or participation on such committee, provided, however, that a Grand County employee who is paid on an hourly basis will be entitled to the employee's regular hourly compensation for time spent performing committee work as a duly appointed committee member appointed by the employee's supervisor, subject to all of the terms and conditions applicable to the employee's employment.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 20th day of December, 2016 by the following vote:

Those voting aye: _____

Those voting nay: _____

Absent: _____

ATTEST:

Diana Carroll, Clerk/Auditor

Grand County Council

Elizabeth A. Tubbs, Chair

DRAFT

RESOLUTION # _____

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
FORMALLY ESTABLISHING GEOGRAPHIC INFORMATION SYSTEMS (GIS) COMMITTEES**

WHEREAS, GIS is a geographic information system that integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information and is an important tool for protecting the health, safety and welfare of citizens and guests of Grand County; and

WHEREAS, GIS allows users to view, understand, question, interpret, and visualize data in many ways that reveal relationships, patterns, and trends in the form of maps, globes, reports, and charts; and

WHEREAS, GIS helps answer questions and solve problems by looking at data in a way that is quickly understood and easily shared; and

WHEREAS, GIS technology can be integrated into any enterprise information system framework; and

WHEREAS, GIS is used to map: where things are; quantities; densities; change in an area; and is used to find what is inside a specific area; and find what is nearby, among other uses; and

WHEREAS, GIS is widely used to optimize maintenance schedules and daily fleet movements, resulting in savings of operational expenses through reduction in duplicative effort and staff time, improved customer service and more efficient routing; and

WHEREAS, GIS is the go-to technology for making better decisions about location such as real estate site selection, route/corridor selection, emergency planning, conservation, natural resource extraction, and zoning; and

WHEREAS, GIS-based maps and visualizations greatly assist in understanding situations and in storytelling as a type of language that improves communication between different teams, departments, disciplines, professional fields, organizations, and the public; and

WHEREAS, GIS provides a strong framework for managing authoritative records regarding the status and change of geography with full transaction support and reporting tools; and

WHEREAS, GIS is essential to understanding what is happening—and what will happen—in geographic space so that appropriate actions can be prescribed; and

WHEREAS, a GIS Task Force led by the County Information Technology Services Director and comprised of key GIS stakeholders from Grand County, Moab City, Moab Valley Fire Protection District, and Grand Water & Sewer Service Agency, was formed in 2015 to consider ideas for a centralized process to address demands for map-based information while providing a platform for safer and more efficient countywide operations; and

WHEREAS, the Grand County Council (“County Council”) held an open, public GIS Workshop on September 15, 2015 to hear the needs of the various GIS stakeholders and thereafter budgeted for a 2016 GIS Enterprise solution to address the fragmented GIS arrangement into a comprehensive, centralized system; and

WHEREAS, the County Council awarded a contract in 2016 to GIS, Inc., a vendor for GIS support, including implementation, training, and other matters set forth in the agreement between GIS, Inc., and Grand County; and

WHEREAS, a GIS Policy Committee is needed with the following roles, responsibilities, and authority: to act as an advisory body to the County Council; review and oversee all GIS-related projects; determine the level of additional support needed; review county-wide GIS budget needs; determine permissions related to the GIS system; invite government agencies, utility companies, and other stakeholders to meetings; create or dissolve a GIS Technical Committee(s) according to project(s) demand; determine approvals following input from the GIS Technical Committee; develop a framework for a memorandum of understanding or interlocal agreement between Grand County and other political subdivisions and agencies for GIS related projects; and other related responsibilities; and

WHEREAS, the GIS Policy Committee is to be led by the Information Technology Services Director and comprised of one representative from each of the following county offices and departments for a total of seven members: Information Technology Services Director, Council Administrator, Sheriff’s Office, Road Department, Building Department/Floodplain Administrator, Planning/Zoning, and Recorder’s Office; and

WHEREAS, a GIS Technical Committee comprised of users of the data is needed with the following responsibilities: to make recommendations for improvements; make implementations and integrations; determine technical needs of the system, such as plug-ins or access; ensure that the data published are accurate and all data are based on the same coordinate system; oversee permissions; once set, define permissions to update and/or modify the core base layer and new permissions for new access; implement auditing to provide a report of changes made; constantly update the data and bring discussions and recommendations to the GIS Policy Committee; and other related responsibilities; and

WHEREAS, the GIS Technical Committee is led by the Information Technology Services Director and will assemble as needed by GIS project demand and will comprise of representatives from affected project departments or Offices as determined by the Policy Committee;

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GIS POLICY COMMITTEE

Purpose, Responsibility and Authority of the GIS Policy Committee:

The Purpose of the GIS Policy Committee is to act as an advisory body to the County Council, and in that capacity is tasked to:

- review and oversee all GIS-related projects;
- determine the level of additional support for the GIS system that may be needed;
- review county-wide GIS budget needs; determine permissions related to the GIS system;
- invite agencies, utility companies, and other stakeholders to meetings of the GIS Policy Committee;
- create or dissolve GIS Technical Committees according to project demands;
- determine approvals following input from the GIS Technical Committee;
- develop framework for a memorandum of understanding or interlocal agreement between Grand County and other political subdivisions and agencies for GIS related projects; and
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The responsibility and authority of the GIS Policy Committee will be coextensive with the purposes contained in the foregoing paragraph.

Composition of the GIS Policy Committee:

The GIS Policy Committee will be led by the Information Technology Services Director, who will serve as a member of the GIS Policy Committee and act as the Committee Chair. The remainder of the GIS Policy Committee will be composed of representatives from the following county offices and departments:

- the County Council Administrator;
- the Sheriff's Office;
- the Road Department;
- the Recorder's Office;
- the Building Department/Floodplain Administrator; and
- the Planning & Engineering/Zoning Department.

Meetings of the GIS Policy Committee:

The GIS Policy Committee shall meet on an as-needed basis, but not less frequently than one meeting per quarter.

The Committee Chair shall:

- provide notice of the regular quarterly meeting and any special meeting held more frequently;
- set the agenda for each meeting;
- conduct each meeting;
- submit minutes for County retention in the office of the County Administrator;
- establish such subcommittees as may be necessary or desirable to address pertinent issues and topics as they may arise;
- appoint, with approval by the GIS Policy Committee, a Committee Vice-Chair and a Committee Secretary.

The Committee Vice-Chair shall:

- assist the Chair in the discharge of the Chair's duties; and
- fulfill the duties of the Chair in the Chair's absence.

The Committee Secretary shall:

- take minutes at meetings of the GIS Policy Committee to capture the essence of the meeting;
- send the draft of the minutes to the Chair;
- keep attendance and sign-up sheets; and
- perform such other tasks as reasonably requested by the Chair.

Two-thirds of the members of the GIS Policy Committee shall be present to constitute a quorum for the transaction of business at a meeting of the GIS Policy Committee.

Once the GIS Policy Committee has approved the draft minutes of a meeting, the Committee Secretary shall sign the minutes. The official signed copy of the minutes, including any approved corrections, shall then be forwarded to the Committee Chair for retention and storage.

Meetings shall be conducted in compliance with the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4. The GIS Policy Committee shall adopt Robert's Rules of Order in conducting its meetings.

Duration of the GIS Policy Committee:

The GIS Policy Committee shall remain in effect until the Grand County Council adopts a resolution dissolving the committee.

GIS TECHNICAL COMMITTEES

Purpose, Responsibility and Authority of GIS Technical Committees:

The purpose of a GIS Technical Committee is to make recommendations to the GIS Policy Committee for improvements to the GIS system and implement the determinations of the GIS Policy Committee, and in that capacity is tasked to:

- determine the technical needs of the GIS system, such as plug-ins or access;
- implement and integrate improvements to the GIS system as approved by the GIS Policy Committee;
- ensure the data published on the GIS system are accurate and all data are based on the same coordinate system;
- implement permissions related to the GIS system;
- once set, define permissions to update and/or modify the core base layer and new permissions for new access as approved by the GIS Policy Committee;
- implement auditing to provide a report of changes made to the GIS system;
- timely update the data contained in the GIS system;
- bring discussions and recommendations to the GIS Policy Committee; and
- undertake such other related tasks as necessary to accomplish the foregoing purposes.

The responsibility and authority of a GIS Policy Committee will be coextensive with the purposes contained in the foregoing paragraph.

Composition of GIS Technical Committees:

GIS Technical Committees will be appointed by the GIS Policy Committee and be composed of users of the GIS system or a component of the GIS system.

Meetings of a GIS Technical Committee:

A GIS Technical Committee shall set such methods for conducting its meetings and business as it deems appropriate, provided that such methods will allow for full participation by all committee members.

Meetings of a GIS Technical Committee are not subject to the Utah Open and Public Meetings Act, however, a GIS Technical Committee's recommendations to the GIS Policy Committee shall be in writing and shall be presented in writing and orally at a public meeting of the GIS Policy Committee. Additionally, a GIS Technical Committee shall make reasonable efforts, as directed by the GIS Policy Committee where appropriate, to seek input from public users of the GIS system concerning the public's use, if any, of the GIS system, as it relates to the purpose and authority of a GIS Technical Committee.

Duration of a GIS Technical Committee:

A GIS Technical Committee will remain in effect until dissolved by action of the GIS Policy Committee.

GENERAL

Compensation:

No member of the GIS Policy Committee or a GIS Technical Committee will receive or be entitled to additional compensation as a result of appointment to or participation on such committee, provided, however, that a Grand County employee who is paid on an hourly basis will be entitled to the employee's regular hourly compensation for time spent performing committee work as a duly appointed committee member appointed by the employee's supervisor, subject to all of the terms and conditions applicable to the employee's employment.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 20th day of December, 2016 by the following vote:

Those voting aye: _____

Those voting nay: _____

Absent: _____

Grand County Council

ATTEST:

Diana Carroll, Clerk/Auditor

Elizabeth A. Tubbs, Chair

AGENDA SUMMARY
GRAND COUNTY PLANNING COMMISSION
December 20, 2016

Agenda Item: Q

TITLE:	Approving proposed land use code amendment removing “residential units used for overnight accommodations” in the highway commercial (HC) zone district
FISCAL IMPACT:	Directly, no fiscal impacts are anticipated; Indirectly, the County <i>may</i> see impacts to property taxes and transient room tax (TRT) revenue
PRESENTER(S):	Zacharia Levine, Community Development Director

Prepared By:
ZACHARIA LEVINE
GRAND COUNTY
COMMUNITY
DEVELOPMENT
DIRECTOR

FOR OFFICE USE ONLY:

Attorney Review:

N/A

STATED MOTION :

I move to adopt the proposed land use code amendment, which removes “residential units used for overnight accommodations” from the list of permitted uses in the Highway Commercial zone district.

STAFF RECOMMENDATION:

Staff recommends approval of the proposed land use code amendment *WITH INCLUSION OF THE THREE SUGGESTED CHANGES DISCUSSED IN THE STAFF REPORT.*

BACKGROUND:

See staff report

ATTACHMENT(S):

- Staff Report
- Grand County LUC Table 3.1 Uses (Existing)
- Grand County LUC Section 3.2 Use Specific Standards (Existing)
- Grand County LUC Section 4.6 (-OAO) Overnight Accommodations Overlay Districts (Existing)
- OAO Zone Map (Existing)
- Draft Ordinance
- Citizen Comments



STAFF REPORT

MEETING DATE: December 20, 2016

TO: Grand County Council
FROM: Community Development Department Staff
SUBJECT: Use Table 3.1: Residential units used for overnight accommodations in the HC zone

STAFF RECOMMENDATION

Staff supports the proposed land use code amendment, which removes "residential units used for overnight accommodations" from the list of permitted uses in the Highway Commercial (HC) zone district. See additional recommendations below.

Since the Planning Commission forwarded its favorable recommendation to the County Council, the Community Development Staff have had several conversations with landowners, developers, and realtors about the proposed amendment. Based on these conversations, Staff recommends three changes to the amendment as drafted:

1. Simultaneously amend the Overnight Accommodations Overlay (-OAO) Zone map to include the following developments: Red Cliffs Condos, Desert Wind, and Southgate Village. These developments are built out or nearly built out, already possess a large percentage of residential units used for overnight accommodations, and were previously approved with a general understanding that they would be used primarily as overnight accommodations.
2. Update Section 4.6.4(C) in the Grand County LUC (see redlined version below):

~~Owners of S~~uch units shall provide contact information for a local property management agent; be managed by a Utah-licensed property management agent or company with a local, Grand County representative; properly licensed to ~~shall acquire and maintain all licensure necessary to~~ conduct business in Grand County; and shall collect and pay all applicable taxes, including but not limited to, the TRT tax.

The code language was adopted in 2008 with the passage of the (-OAO) Overnight Accommodations Overlay District. Its intent was to ensure residential units used for overnight accommodations would have a local representative in the case of nuisance complaints. One can easily imagine a situation with an absentee owner renting their unit via AirBnB, VRBO, HomeAway, or any other listing site from another state and exhibiting less of an interest (in theory) in maintaining good neighborly relations than a unit owned or managed by a local representative. For local owners who manage their own properties, they are, themselves, the "company with a local, Grand County representative" within the existing regulation. Staff has always interpreted the existing code in that manner because all owners have to set up a business in order to get the business license for an overnight accommodation. The redlined version above clarifies the issue and addresses owners' concerns about a mandate to hire a property management company.

3. Update Section 4.6.4 in the Grand County LUC by adding the following:

4.6.4 (l) Any development approved within an -OAO zone shall be built to the commercial building code standard and charged commercial impact fees.

The above code language ensures that any development intended for commercial uses is built to the commercial building code, which protects the users of such developments, and that such developments are assessed impact fees appropriately.

BACKGROUND

Short-term rentals play an undeniable and central role in the local economy. They provide alternative accommodations options for travelers, complement the stock of hotel rooms available on busy weekends, generate incomes for property owners, and create more than \$4M in Transient Room Tax revenue for the County.

To be VERY CLEAR, the Community Development Department is not against short-term rentals. Staff are very clear on the role short-term rentals play in Grand County's economy. That said, the Planning Commission and County Council should engage in a discussion about whether or not the current zoning regulations accurately reflect the community's needs, protect the health, safety, and welfare of residents, and/or advance the broader economic development goals of the County.

Staff notes the existence of Section 4.6 of the LUC, Overnight Accommodations Overlay (-OAO) Districts, as a means for developers to establish overnight accommodations rights for entire subdivisions and developments. In effect, this enables the Planning Commission to provide a recommendation and County Council to make a legislative decision on a project-by-project basis for allowing overnight accommodations in the HC zone, or anywhere else in the County for that matter. Any developer is welcome to apply for the -OAO designation. Should the land use authorities in Grand County (e.g. Planning Commission and County Council) review such an application within the HC zone district and determine that it is beneficial to the County, aligns with current and future development goals in the southern corridor, and does not create negative externalities for the community, they can approve the designation. Lastly, bed & breakfasts, RV Parks, and hotels/motels will remain permitted uses in the HC zone district (See Use Table 3.1).

In other words, **four avenues for overnight accommodations (via residential construction or commercial construction) will remain in the land use code.**

Existing residential units licensed as overnight accommodations that are located outside of an -OAO zone will be allowed to continue as overnight accommodations. These units will become legal nonconforming uses.

Over the last 15 years, the number of short-term rentals in Grand County (including the City of Moab) has increased to more than 700. While second homes, vacation rentals, and general investment properties represented about 15% of the County's housing stock in 2000, they now account for 30% or more of the housing stock (US Census). Staff recently requested a list of the business licenses for overnight accommodations in the unincorporated area of Grand County (i.e. excluding the City of Moab). *Alarmingly, 148 out of the 236 residential units licensed for overnight accommodations, or 63 percent (63%), are owned by individuals or businesses located outside of Grand County.* While these units generate property and transient room taxes for Grand County, they also generate a fair amount of business revenue that leaves the community.

Recent construction and permit numbers suggest the trend is likely to continue for many years, which places Grand County on a similar trajectory as other prominent tourism destinations in the American West. In many of these communities, residents and workers across a range of incomes and industries have been displaced by second homeowners and lodging property investors.

It is important to balance tourism growth with other components of community development, including infrastructure, housing, public health, diversified economic development and others. Indeed, balance is essential for sustainable economic development. Without the right mix of affordable workforce housing and tourist accommodations, the local economy will remain vulnerable. Current market conditions suggest that residential construction for overnight accommodations will continue to dominate the development activity in the HC zone. Development interests are primarily focused on short-term occupancy opportunities due to the profit potential associated with that use type. As long as the Use Table in Section 3.1 of the Grand County LUC remains the same, this trend is likely to continue unabated, even if the County sees a small pause associated with Moab City's Wastewater Treatment Plant.

On the surface, this trend may seem unimportant. However, it does lead to unintended consequences. Each acre of land in the HC zone used for short-term rental construction is an acre of land that cannot be used for long-term housing construction. Grand County has limited developable land and may need to preserve more space for its residents' housing needs. The HC zone allows for the highest densities in Grand County (18 du/acre, by right). Per unit construction costs, and ultimately rent or ownership costs, decrease significantly at higher densities. Yet, these lower per unit costs are not currently passed on to local residents and workers because the units are not intended for locals.

Equally important, Grand County may also find significant value in preserving land for a wider range of business development. With limited land zoned for commercial use, it is important to think about other forms of economic development Grand County may accommodate or attract in the future. Does a long stretch of high density buildings for short-term accommodations match the community's vision for "commercial development," its southern corridor, or economic development (more broadly) that is expressed in the General Plan and other planning documents? While short-term accommodations are most appropriately situated in the HC zone, it is not unreasonable to manage the growth of said uses through a legislative process. Staff suggests this is not a conversation about growth or no-growth, but rather a conversation about *how* growth occurs. Short-term rentals play a significant role in Grand County's current economic mix, but it is good planning to consider the role they are to play in a future economic mix.

Additionally, because of the increasing emphasis on short-term rentals within the construction industry, local builders are less available for residential projects making rates rise and even small projects more difficult to complete on time and in budget. Under current regulations, many buildings in the HC zone are constructed to the residential building code standard. However, most of the individual units within them are immediately utilized for commercial uses as overnight accommodations. That means Grand County has not required construction under the commercial building code, which calls for the installation of fire sprinklers as a protective measure for occupants (e.g. guests), nor has it collected commercial impact fees for a commercial activity. Transient room taxes do not adequately address the myriad of impacts created by overnight accommodations, so it is vital that construction for commercial purposes is assessed a commercial impact fee. These fees support capital investments in public safety, transportation, public parks, and stormwater management.

Staff feels the proposed land use code amendment will help Grand County manage the growth of overnight accommodations and protect the health, safety, and welfare of its citizens and visitors.

ATTACHMENTS

1. Grand County LUC Table 3.1 Uses
2. Grand County LUC Section 3.2 Use Specific Standards
3. Grand County LUC Section 4.6 (-OAO) Overnight Accommodations Overlay Districts
4. Existing OAO Zone Map
5. Draft Ordinance (As recommended by Planning Commission)
6. Citizen Comments

3.1 Use Table (Proposed Change in Red)

Principal Uses by Zoning District														
Use Category	Specific Use	RESIDENTIAL					NONRESIDENTIAL					Use-Specific Standards		
		SLR	LLR	RR	MFR	RG	NC	GB	RC	RS	HC		LI	HI
Key: P = Permitted by right C = Conditional Use Permit Required ___ Not Permitted (Use-specific Standards and descriptions of Use Categories are provided in 3.2 and 3.4, respectively)														
Overnight Accommodations	Bed and breakfast	P	P	P	P	P			P		P			3.2.3D
	Dude ranch or destination resort					C								3.2.3F
	Hotel or motel						P	P	P	P	P			
	Recreational vehicle parks and campgrounds								C	C	C			3.2.3L
	Residential units used for overnight accommodation							P	P	P	X			3.2.3M
	All other overnight accommodation uses													4.6.4

3.2.3 Commercial Use Standards (Existing)

D. Bed and Breakfast (Existing)

Bed and breakfast establishments shall comply with the standards of this section:

1. Lodging and breakfast may be provided for temporary overnight occupants in no more than 5 separate bedrooms for compensation;
2. One (1) off-street parking space shall be provided per bedroom offered for use for temporary overnight accommodations, in addition to off-street parking otherwise required pursuant to Section 6.1, off-street parking standards;
3. All guest rooms shall be located in the principal structure;
4. Structures shall not be altered in a way that changes their general residential appearance;
5. One (1) sign shall be allowed, in accordance with the requirements of Section 6.5, Signs, of this LUC;
6. There shall be an on-site resident manager; and
7. Earth-tone colors shall be utilized that minimize contrast with the surrounding landscape.

L. Recreational Vehicle/Travel Trailer Park (Existing)

Recreational vehicle/ travel trailer parks shall comply with the following standards

1. Each space may be occupied only by persons using travel trailers, truck campers, small cabins (traditional KOA-style), and tents for overnight, short duration, or seasonal camping;
2. Each space RV/travel trailer space shall be at least 1200 square feet in area;
3. Each cabin or tent space shall be at least 800 square feet in area;
4. Each space shall be at least 30 feet in width;
5. Each park shall be served by public water and sewer facilities;
6. No space shall be located more than 200 feet from a water and sewage service building;
7. The County may require landscaping and screening pursuant to the provisions of Section 6.4, Landscaping and screening; and
8. One (1) tree of a species suitable for the area shall be provided for each 2 spaces, and shall be located in close proximity to those spaces. (Existing trees on the site may be used to satisfy this requirement.)

M. Residential Units Used for Overnight Accommodations (Existing)

Residential units used for overnight accommodations shall comply with the following requirements:

1. An individual business license shall be required for each dwelling unit rented for time periods of less than 30 days.
2. Such units shall be managed by Utah-licensed property management agents or companies with a local, Grand County representative, and shall collect and pay all applicable taxes, including but not limited to, the Transient Room Tax (TRT).
3. Additional off-street parking may be required as necessary to mitigate impacts on adjacent land uses and neighborhoods.
4. Properties used for overnight accommodations shall have direct access to an arterial or collector street.
5. Current contact information for property owners or management agencies or companies shall be posted in an accessible location outside such units or project.

4.6 -OAO, Overnight Accommodations Overlay District (Existing)

4.6.1 Purpose

The -OAO, Overnight Accommodations Overlay District is an overlay district intended to designate subdivisions and developments within which overnight accommodations are permitted. Overnight accommodations use of residential dwelling units is an important part of the Grand County economy and tradition, but such use is not appropriate in all districts and parts of the county. The -OAO district should be applied only to entire developments and subdivisions or to portions of such developments and subdivisions planned or historically used primarily for such use and activity, and where appropriate and compatible with adjacent land uses and neighborhoods. The -OAO district will not be applied to individual units or lots.

4.6.2 Allowed Uses

Uses allowed in the -OAO district shall be as specified in the underlying base district; provided that residential dwelling units otherwise allowed may be occupied for time periods of less than 30 days.

4.6.3 Lot Design Standards

All development in the -OAO district shall comply with the Lot Design Standards of the underlying zoning district.

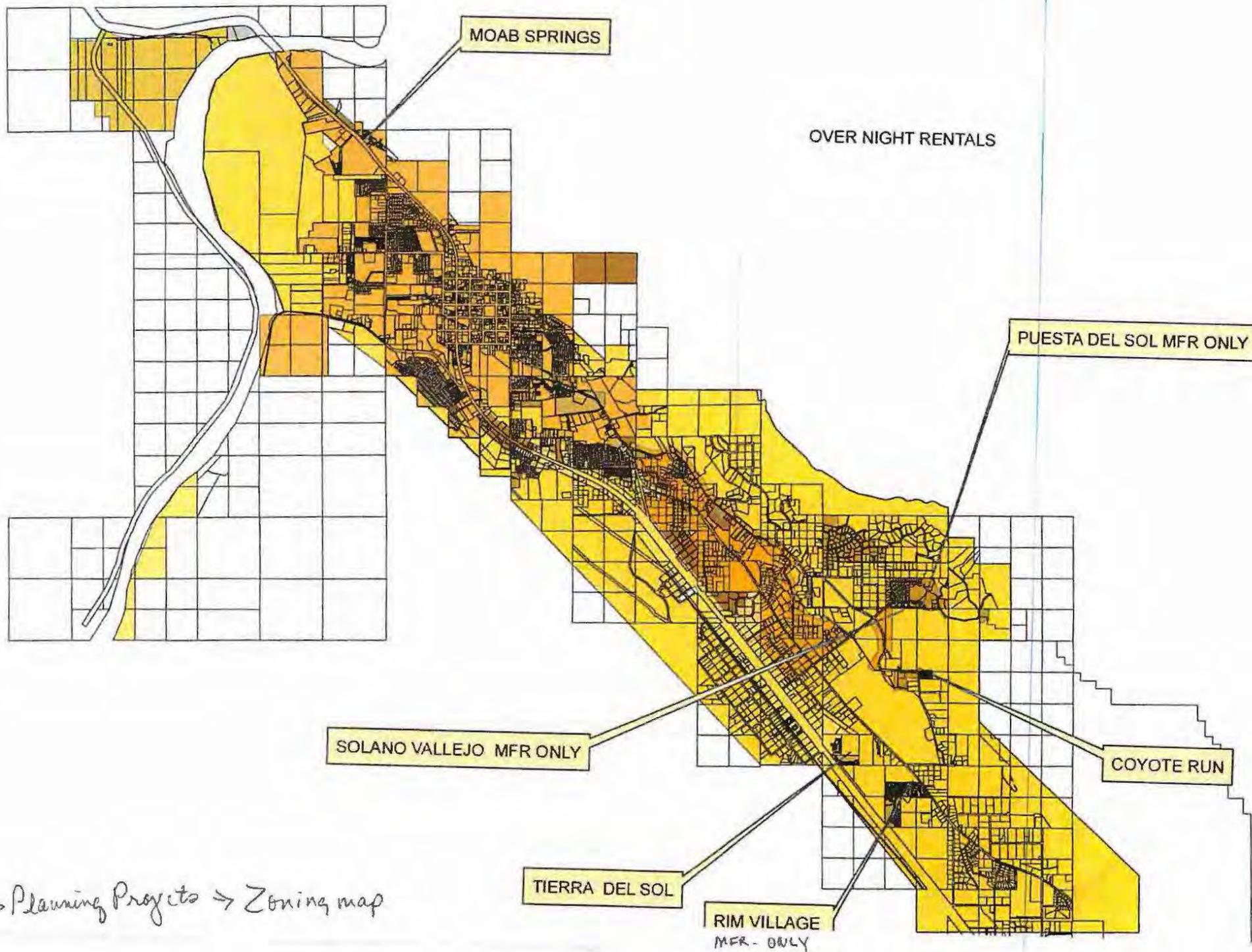
4.6.4 District Standards

All principal and accessory structures shall comply with the following requirements:

- A. Occupancy of dwelling units in the -OAO district may be less than 30 days in duration.
- B. An individual business license shall be required for each dwelling unit rented for time periods of less than 30 days.
- C. Such units shall be managed by a Utah-licensed property management agent or company with a local, Grand County representative; properly licensed to conduct business in Grand County; and shall collect and pay all applicable taxes, including but not limited to, the TRT tax.
- D. Additional off-street parking may be required as necessary to mitigate impacts on adjacent land uses and neighborhoods.
- E. Current contact information for property owners or management agencies or companies shall be posted in an accessible location outside such units or project.
- F. Potential impacts upon affected public water sources shall be reasonably mitigated.

G. Properties designated by the -OAO district shall have direct access to an arterial or collector street.

H. Property used for such rentals shall not be considered abandoned pursuant to Section 1.10.6 solely for reason of vacancy for a period of six months; provided, however, that such property shall not be considered abandoned so long as such property is rented at least once during each 12 consecutive months.



⇒ Planning Projects ⇒ Zoning map

GRAND COUNTY, UTAH
ORDINANCE _____ (2017)

**APPROVING AN AMENDMENT TO SECTION 3.1 USE TABLE OF
THE GRAND COUNTY LAND USE CODE**

WHEREAS, the Grand County Council (County Council) adopted the *Grand County General Plan Update* (General Plan) on February 7, 2012 with Resolution No. 2976;

WHEREAS, the County Council adopted the *Grand County Land Use Code* (Land Use Code or LUC) on January 4, 1999 with Ordinance No. 299 and amended it February 19, 2008 with Ordinance No. 468 for the purpose of regulating land use, subdivision and development in Grand County in accordance with the General Plan;

WHEREAS, in recent years, construction of residential units used for overnight accommodations has outpaced construction of residential units used for primary or long-term occupancy;

WHEREAS, overnight accommodations, second-homes, and general investment properties as a share of Grand County's residential housing stock have increased from 15% in 2000 to 30% or more in 2016 (US Census);

WHEREAS, Grand County has a compelling interest in supporting diverse residential and commercial development within its southern corridor;

WHEREAS, the Grand County Land Use Code still contains multiple avenues for legally establishing overnight accommodations in residential and commercial construction types through legislative or administrative processes;

WHEREAS, in a public hearing on November 17, 2016 the Grand County Planning Commission considered all evidence and testimony presented with respect to the subject application and forwarded a favorable recommendation to the Grand County Council;

WHEREAS, due notice was given that the Grand County Council would meet to hear and consider the proposed ordinance in a public hearing on December 6, 2016;

WHEREAS, the County Council has heard and considered all evidence and testimony presented with respect to the subject application and has determined that the adoption of this ordinance is in the best interests of the citizens of Grand County, Utah;

NOW, THEREFORE, BE IT ORDAINED by the County Council that the LUC is hereby amended to read:

Principal Uses by Zoning District														
Use Category	Specific Use	RESIDENTIAL					NONRESIDENTIAL					Use-Specific Standards		
		SLR	LLR	RR	MFR	RG	NC	GB	RC	RS	HC		LI	HI
Key: P = Permitted by right C = Conditional Use Permit Required ___ Not Permitted (Use-specific Standards and descriptions of Use Categories are provided in 3.2 and 3.4, respectively)														
Overnight Accommodations	Bed and breakfast	P	P	P	P	P				P		P		3.2.3D
	Dude ranch or destination resort					C								3.2.3F
	Hotel or motel						P	P	P	P	P			
	Recreational vehicle parks and campgrounds								C	C	C			3.2.3L
	Residential units used for overnight accommodation							P	P	P				3.2.3M
	All other overnight accommodation uses													4.6.4

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this (date) by the following vote:

Those voting aye: _____
 Those voting nay: _____
 Those absent: _____

ATTEST:

 Diana Carroll, Clerk/Auditor

Grand County Council

 Elizabeth Tubbs, Chair

December 1, 2016

Dear Grand County Council,

I am writing to ask you to please vote against the proposed ordinance for the highway commercial zone.

I see the highway commercial ordinance as unnecessary. The highway corridor is the perfect place for overnight rentals and all the other lodging uses (hotels and campgrounds) that are currently allowed in HC zoning. It's my perspective that overnight rentals have improved tax revenues for Grand County and have also improved the lives of many Moab locals. I have personally sold numerous overnight rental units to locals that manage and maintain them themselves. They hire local people to provide cleaning services, local handymen, plumbers, electricians, and landscapers. They also buy insurance, pay much higher property taxes since it's a secondary residence and last but not least contribute to transient room and sales tax.

Overnight rentals are a great way for families and individuals to supplement their incomes, including mine. I have worked in real estate for over 8 years now and in the beginning the market was slow and it was hard to make ends meet. My rental kept me afloat and allowed me to not have to work a restaurant job every night, in addition to putting long days in at the office. I know of many locals that own nightly rentals. I have a list of buyers including servers, bike mechanics, construction workers and many others that would love to buy an overnight rental. Most are waiting for the right price range or saving up their down payment. If we remove overnight rentals from HC zoning, they will continue to get more and more expensive. I believe this ordinance will create more pressure for affordable housing in residential neighborhoods.

This ordinance also is going to hurt current nightly rentals and developments in highway commercial that aren't fully developed, but have been platted. This could be devastating to a lot of people and I desperately urge you all, please vote against this.

Thank you for your service to our county and for taking the time to consider my letter.

Warm regards,

Rebecca Wells



From: Beth Malloy
To: [Mary Hofling](#)
Subject: Affordable Housing
Date: Saturday, November 12, 2016 8:57:39 PM

Dear Planning Commission,

I strongly supporting the adoption of an Assured Housing Ordinance, crafted to ensure that new businesses and new hotels of a certain size contribute toward the solution of the affordable housing problem in Grand County.

Thank you,
Beth Malloy

Nov. 5, 20016

To the Members of Grand County Planning Commission,

Now is truly an appropriate time for the Commission to vote its approval of the "assured housing" ordinance and the HC zone restructure re: overnight rentals. Recent events have clearly shown the result of unregulated growth. Blind faith in market forces, and the naïve belief that growth is always benevolent are not in the best interest of our community. Finding the balance point between change and stability is difficult. There is no way to please everyone if you are seeking to correct a system that is out of balance. Yet, failing to make the correction results in the same sort of crisis we facing with our water treatment plant. We have already grown too big to kick the can down the road with any hope that the consequences will not fall on our heads. Time's up for that strategy.

Our community needs to act now to reserve space for affordable housing. We also need to reserve space for commercial business that is more diverse than just overnight rentals. The moratorium being considered by the City should not be seen as an excuse to avoid making these tough decisions. The whole situation highlights the need to strike a balance before an irreversible tipping point overtakes us.

Thanks you for your service to our community!

Sincerely,

Bonita & Ken Kolb

A solid black rectangular redaction box covering the signature of the sender.

Spanish Valley

Grand County Planning Commission Members,

Nov. 15, 2016

I am very concerned about the face paced development occurring in Grand County. We live next door the Entrada nightly rental development, which is greatly effecting the residential environment of our neighborhood.

The points, that I wish to discuss are, I support, the removal of overnight rental construction (hotel and condo and resort accommodations) from the Highway Commercial Zone. This zone is the land that runs along either side of Highway 191 in Grand County.

I support the adoption of an Assured Housing Ordinance. This ordinance is crafted to ensure that new businesses and new hotels of a certain size contribute toward the solution of the affordable housing problem in Grand County.

I support construction of higher density affordable housing. (Ensuring our highest densities be used for high density residential construction for long-term occupancy, not short-term occupancy

I support preserving commercially zoned land for more diversified economic development

Our current infrastructure (streets, sewer plant, etc) is overwhelmed by the growth in tourism. More overnight rental properties just adds to this problem. Again it is important that we diversify our economy and maintain growth that serves the residents living in Grand County both with housing and greater employment opportunities-

I ask you to vote again any development that turns the southern corridor into one long strip of short-term rental developments and buildings that are usually owned by out of towners who make money off Grand County's tourist economy and send these dollars out of the county.

I appreciate your attention.

Thank you so much,
Catherine Shank

Charlie & Trena Harrison

[REDACTED]
Moab, Utah 84532
[REDACTED]

December 12, 2016

Grand County Council

RE: Rezoning of 191 Corridor against nightly rentals.

Dear Council Members,

Charlie and I have both lived in Moab all of our lives, and have seen many changes come to the Moab Valley due to tourism. Some are good, some are bad. As a resident we have seen property values increase substantially over the years, with no end in sight. After years of hard work, we were lucky enough to purchase a large section of land already zoned Highway Commercial on SR 191 South of Moab and have received a lot of interest regarding developing it into nightly rentals. As we see it, tourism is the main industry in Moab and there are very few commercial zoned parcels left in this town. A nightly rental or Condominium complex is best suited for our parcel as its adjacent to the proposed college, and it's location is prime for a development as it puts the high traffic of visitors out of the residential areas of Moab, where the locals can finally get away from many visitors, some of which can be very ignorant and rude. We experience this daily, as Coyote Run was built many years ago in my neighborhood. During prime tourism times, we experience constant traffic, trucks with trailers some are 40 ft long, bicycles, and over flow parking on Bench Road...visitors mechanic on their vehicle's, change tires, they roll the tires out in the street and leave them and expect you the residents to drive around them, they do not park all the way off Bench Road, they let their kids play in Bench Road, all on a corner of Bench Rd., and not one of them live here full time. We live at the end of Bench Road, and we get constant traffic up our private drive, they wander in my back yard, it goes on and on and on....

We bought that property because it was zoned Highway Commercial and we could do anything we wanted with it. By changing the zoning to limit what we can do, or sell it for, is devaluing our property.

As far as a residential unit built there.....as a family I would never in my right mind build a family home there where I was going to raise my children. Its right on the busy Hwy.....

Both Charlie and I strongly OPPOSE this zone change. Hwy 191 is the only place these types of nightly rental developments should be allowed!!

Thank You

Charlie & Trena Harrison

Charlie Harrison
Trena Harrison

December 6, 2016

Grand County Planning Commission Members
C/O Community Development Office
125 E. Center St.
Moab, UT 84532

RE: Use Table 3.1 Short-term accommodations in the HC zone

Dear Grand County Planning Commission Members,

I own two town homes in Rim Village. I have been coming to Moab area since 1973. Since purchasing town homes in Moab, I come there 6 or 7 times per year. I consider Moab to be truly a second home and I am considering retiring there.

I love Moab and I appreciate your efforts to preserve the quality of life in Moab. I live near Aspen Colorado, and understand the challenges of building a resort community and creating affordable housing with limited land available (the Aspen valley is much smaller than Spanish Valley).

As an owner of "residential units used for overnight accommodations", I wanted to share with you the benefits these types of units bring the Moab area. I also believe you should encourage these types of units over hotels and RV parks.

There appears to be this belief that people like me are taking revenue out the Moab economy. This belief is not true. Besides paying property tax, I also pay transient room tax and Utah state tax. I also buy, in Moab, furniture, hardware, bicycles, local art work and eat at local restaurants. Just ask Jerry at Knowles Furniture, Billy at Poison Spider or Julie at Twisted Sistas. How many hotel owners buy their furniture in Moab? Now add in what my guests purchase in Moab. They also use the restaurants, bike shops and 4x4 shops. I am sure that is quite a large sum of money. I believe that I contribute more to the Moab economy than many residents who live there full time.

If one of the goals is to preserve the quality of life and the desert experience that Moab offers, I believe that residential nightly rentals offer distinct advantages over hotels and RV parks. Hotels and RV parks will only bring more tourists, bikes and 4x4's into the area, thus increasing the already crowded parks and adding to the environmental damage. Residential nightly rentals, being lower density, naturally limit the number of tourists that can come to the area. Residential nightly rentals also provide a better overall tourist living experience than hotels.

Residential nightly rentals can easily be converted to primary homes for Moab residents; hotels and RV parks cannot. Residential nightly rental units are more visually appealing than hotels, RV parks and other commercial buildings. I also think residential nightly rental units, being less dense, put less stress on the sewer and water resources than hotels.

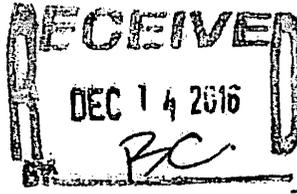
I also wanted to make a few comments on the HC Zone and "assured housing". It seems the HC zone is totally inappropriate for assured housing. Don't the full-time residents of Moab deserve a better place to live than right along the Hwy 191 corridor surrounded by hotels, RV parks and commercial enterprises? There is a lot of noise and exhaust fumes in the area right around the highway. I am sure the Planning Commission can find a better location for assured housing than the HC zone.

In summary, I encourage you to not remove “residential units used for overnight accommodations” from the list of permitted uses in the HC zone district. Residential nightly rentals provide many benefits and contribute significantly to the Moab area economy. Further, I encourage you to actively find other suitable locations for residential nightly rentals and make proactive allowances in the zoning laws to accommodate their growth.

Thank you for your time and consideration.

Dale Ahrens
Owner at Rim Village


Moab, UT



To Grand County Council

December 13, 2016

From Dan Pyatt

RE HC zone change

Please allow this letter to express my concerns over the proposed zone change within The Highway Commercial Zone. In full disclosure, my company owns about 3 acres within this zone. Located on my property are 23 apartment units of various sizes which are rented on a long term basis. It also has some vacant land which could be further developed.

It seems only a few years ago, the narrative was to get overnight rentals out the neighborhood zones and into the commercial zones, which in my opinion is where this use belongs. This proposed zone change makes absolutely no sense and I would argue falls under another misguided attempt at social engineering. Many HC property owners bought our land with certain uses guaranteed, and this proposal represents a significant taking of one of those rights. There are many other ways to encourage affordable housing without taking away the property rights of these many property owners.

Is The County prepared to compensate these land owners for significantly reducing their property values? My apartments are currently zoned for overnight rentals, even though I choose to rent them long term. If it were ever necessary for me to sell this property, the value will be greatly reduced to only offer these for sale as long term rentals. It's unclear to me how The Council will handle current long term and overnight rentals currently operating in The HC zone. It seems The County at a minimum must grandfather all properties in The HC Zone which have rentals, whether they are overnight or long term.

Will The County instruct The Assessor to revalue all highway commercial property? Reducing property values will reduce assessments and property taxes collected by The County.

Has The Council considered legal challenges by affected property owners? For me personally, this falls under a "life's too short "scenario, but I would definitely consider participating in a class action effort spearheaded by someone else.

I hope in the end The Council will consider this proposal and decide it simply doesn't make sense and is very unfair to all HC property owners. There are better ways to achieve a goal without taking of property rights. Thank you for consideration of my concerns.

Dan Pyatt

Dear Grand County Council Members,

December 12, 2016

Please support the proposed Land Use Code amendment which will remove "residential units used for overnight accommodations" from the list of permitted uses in the Highway Commercial zone district.

I attended the council meeting on December 6th and have read the justifications for such a change prepared by the community development staff.

None of the citizens who made statements against the proposed change made any justification for leaving the Land Use Code as it is EXCEPT that they want to be able to develop their property for a residential use and use it commercially and not pay the justified fees and permits costs that go along with the impact of commercial development.

With this proposed change to the Land Use Code owners of all properties in the HC zone district are still, and always will be, capable to realize the value of their land for profit.

Please adopt this change. It encourages the development of more long term rentals. And it collects the appropriate revenues needed to support commercial development if the property owner requests commercial development.

Thank you all for the time you devote to our community.

Sincerely,

Dennis Silva [REDACTED]

[REDACTED], Moab

[REDACTED]

Donald Leathers, ND

Moab, UT 84532

11-8-16

Grand County Planning Commission Members

C/O Community Development Office

125 E. Center St.

Moab, Ut. 84532

Dear Grand County Planning Commission Members,

I wish to see your support on the following actions:

1- The removal of overnight rental construction (hotel and condo and resort accommodations) from the Highway Commercial Zone. This zone is the land that runs along either side of Highway 191 in Grand County.

2- Supporting the adoption of an Assured Housing Ordinance. This ordinance is crafted to ensure that new businesses and new hotels of a certain size contribute toward the solution of the affordable housing problem in Grand County.

Points to include in the letter follow as well as a copy of the letter I wrote. Please feel free to use any or all of this information. This is our opportunity to have a voice in the future of our community.

* Allows for the construction of higher density affordable housing. (Ensuring our highest densities be used for high density residential construction for long-term occupancy, not short-term occupancy)

*Preserving commercially zoned land for more diversified economic development

*Grand County's infrastructure (streets, sewer plant, etc) is overwhelmed by the growth in tourism. More overnight rental properties just adds to this problem. Again it is important that we diversify our economy and maintain growth that serves the residents living in Grand County both with housing and greater employment opportunities-

*Preventing the southern corridor from turning into one long strip of short-term rental developments and buildings that are usually owned by out of towners who make money off Grand County's tourist economy and send these dollars out of the county.

it is time to act now before the problems that face Grand County become even greater due to the growth in overnight rental accommodations.

Thank you for your work and considering my desires for our community.

Sincerely,

Donald Leathers. ND

From: [Grand County Council](#)
To: [Zacharia Levine](#)
Cc: [Diana Carroll](#)
Subject: FW:
Date: Tuesday, December 6, 2016 10:18:47 AM

From: Jody Hale [REDACTED]

Sent: Monday, December 05, 2016 8:03 PM

To: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Subject:

Dear Grand County Council,

We are writing to ask you to please vote Against the proposed ordinance for the highway commercial zone.

We believe that overnight rentals are great for Moab. We have generated a lot of taxes for Grand County. We contribute to transient room and sales tax along with property taxes. We hire local people to provide cleaning, landscaping, plumbing, electrical and also to manage our property. The people who rent these units eat in Moab restaurants and shop in Moab stores.

Please vote against this ordinance.

Thank you for your consideration.

Jay and Jody Hale

[REDACTED]

Moab, Utah 84532

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: comments on highway-commercial zone proposal
Date: Tuesday, December 13, 2016 9:35:53 AM

From: Mary Wernette Love [mailto:████████████████████]]
Sent: Sunday, December 11, 2016 8:26 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: comments on highway-commercial zone proposal

Regarding the developers' remarks at the Public Hearing on December 6th, how is this proposal a "land grab" by the county? Is the priority of the planning commission to maximize the profits of the property owners at the expense of the community's long term interests? The reason your property is so valuable is precisely due to the foresight demonstrated by County proposals such as this one which makes Moab such a desirable place to live and vacation.

Mary Wernette

████████████████████
Moab, UT

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Javlyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: County Ordinance for Highway Commercial Zoning
Date: Tuesday, December 6, 2016 1:36:58 PM

From: Jennifer Moab [mailto: [REDACTED]]
Sent: Tuesday, December 06, 2016 1:36 PM
To: Grand County Council <council@grandcountyutah.net>
Cc: KaLeigh Welch <kwelch@grandcountyutah.net>; [REDACTED]
Subject: County Ordinance for Highway Commercial Zoning

Dear Grand County Council,

We urge you to vote against the proposal to remove overnight rentals from the Highway Commercial Zone. We appreciate that Community Development Department Staff recognizes the valuable role short-term rentals play in the local economy however, we believe it is a mischaracterization to suggest that they provide alternative accommodations and complement the stock of hotel rooms. Short-term rentals are sought after by many travelers where hotel rooms do not meet their needs. These accommodations are desirable for a number of reasons including keeping families or large groups together in an affordable way that hotels do not offer. These affordable and desirable accommodations allow this segment of travelers to visit Moab time and time again spending more of their vacation dollars at other local business such as restaurants, shops and tour companies.

As residents of Moab, we recognize the need for long term and affordable housing in our community but removing short-term rentals from the HC Zone does not solve this problem. Singling out this particular zone does nothing to support building long term housing. As real estate investors and people interested in contributing to our community in a meaningful way, we have explored opportunities to develop high density affordable housing. The land in this zone has become so overpriced, an investment in this area for this purpose would only be a losing proposition. While the HC zone does allow for the highest densities in Grand County, the cost of entry to this market does not pencil out for long term housing in the HC zone. To suggest that lower costs are not currently passed to local residents and workers because the units are not intended for locals does not consider the entire picture. The land cost alone does not provide for lower cost per unit. A far better solution would be to consider allowing for higher density in other zones. Further, to suggest that due to increasing construction of short-term rentals local contractors are unavailable for smaller projects seems like a dangerous mindset. This problem is not solved by taking away a means for these companies and their employees to support their families. It is solved by making our local economy strong so they can hire more employees. It is solved when small businesses are created to fill a need not currently met.

Your background statement recognizes the existence of Section 4.6 of the LUC, Overnight Accommodations Overlay Districts as a means for developers to establish overnight accommodation rights enabling the planning commission to provide recommendation to County Council. While this does provide an avenue to pursue Overnight Accommodations, it does not offer protections for all to be treated equally when projects are approved on a case by

case basis.

We recognize that it feels good to consider other commercial development and think about bringing other industry to Moab, the fact of the matter is that we are a community that thrives on tourism. With National and State Parks surrounding Moab, we would be well served to embrace this. Most residents of Grand County make their livelihood on tourism either directly or indirectly.

Further, this proposal is an amendment to the Grand County Land Use Code, this is not the appropriate place to legislate how these properties are managed. To require a specific method for managing properties in one zone only is to add a significant burden to owners in this zone exclusively. Property managers in Moab charge astronomical rates of 35% to 40% of revenues. Most markets have a rates between 18% and 25%. To become a Utah licensed property manager requires a Real Estate Brokers license making it impossible for owners to meet the burden of this unnecessary standard in a timely manner as to not devastate themselves financially. It is unclear what problem this part of the amendment is trying to solve. Other laws must be followed and appropriate TRT tax should be paid but this is addressed properly by existing law.

Lastly, there is language in the proposed ordinance to suggest that existing short-term rentals will be recognized. There is not specific language to grandfather these investments for these owners. If this Land Use Code amendment is approved it may be appropriate to add specific language for completed projects or projects already permitted and in process.

Thank you for your time and consideration.

Joe Riley
Jennifer Johnson
Dixon Property Investment, Inc.
dba GoToMoab.com

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: HC Zone amendment comments
Date: Tuesday, December 13, 2016 2:02:44 PM

From: DanetteinMoab@aol.com [mailto: [REDACTED]]
Sent: Tuesday, December 13, 2016 1:59 PM
To: Grand County Council <council@grandcountyutah.net>
Cc: [REDACTED]
Subject: HC Zone amendment comments

I am very much opposed to the HC zone amendment.

In 1993, we sold our home in town and purchased this property *specifically* because it would accommodate nightly rentals. We immediately turned our garage into three bedrooms so that we could begin renting those, while we built additional units. The situation changed and I was not in a position to continue. My situation has since changed again and I am now interested in offering overnight accommodations. This amendment would directly affect my ability to do that in the manner, and at the cost I have been planning since purchasing the property (building to commercial code would be cost prohibitive). This amendment also affects the supplemental income those nightly rentals would provide. I have a daughter in a college that costs over \$85,000.00/year and have seen this as a way to defer some of that cost.

While I am very much in favor of affordable/essential housing development, I do not believe that the HC zone is the place. The highest and best use includes allowing residential nightly rentals. The current market value of HC property makes it cost prohibitive for affordable/essential housing, even with County incentives. Long term residential housing does not belong on a main highway that, with the incoming USU campus among other factors, will likely become strip malls with business and light industry.

In speaking with a planning commission member who recommended the amendment, he talked about wanting to "close the loop hole". There is no loop hole - residential nightly rentals are currently allowed in the HC zone. He said the "loop hole" referred to developers who were not completely honest up front about what their intentions were regarding building - saying residential units but ending up with nightly rental units, not built to the commercial standard. If that is the actual issue, this amendment is not the way to solve it.

I have been a part of this community for over 23 years. I care very much about the people who live here and our economy. I am a founder of the Moab Free Health Clinic; I co-chaired the committee to pass the bond that built the new HMK. I have been with Grand Area Mentoring for over 10 years and am the Chair of the Grand County Education Foundation. My husband works at the Moab UMTRA project and is active with Grand County EMS. Our daughter was raised here and graduated from Grand County High School. We are a part of, and care deeply about this community that we call home.

I am also a realtor. I believe I have a comprehensive understanding of our affordable and essential housing needs and issues. I have helped find housing (both rentals and purchases) for many school staff and teachers. I work with low income buyers through the USDA loan program and I have worked with VISTA volunteers to find affordable housing. Recently I worked with a buyer whose intention was to build essential housing on property located in the HC zone (and in fact deed restrict out of nightly rentals). In the end, even with a zero percent return on investment for the first 5 years, the project was still not viable for many reasons.

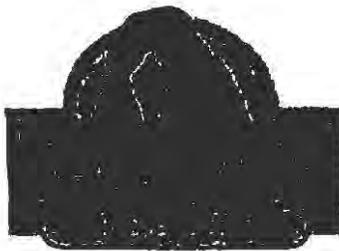
I strongly urge you to vote against this amendment.

Danette Johnson

[REDACTED]
Moab, UT 84532

[REDACTED]

Danette Johnson
(435) 260-0130
Moab Realty
300 S. Main Street
Moab, UT 84532
Phone (435) 259-7870
Fax (435) 259-7294



From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Highway Commercial Zone Amendment
Date: Tuesday, December 13, 2016 2:08:59 PM

From: David E. [mailto:]
Sent: Tuesday, December 13, 2016 5:58 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Highway Commercial Zone Amendment

December 12, 2016

To Grand County Council

Re-
Public Hearing to hear public comment on a proposed land use code amendment removing "residential units used for overnight accommodations" in the highway commercial (HC) zone district (Zacharia Levine, Community Development Director)

We would like to add our voice to the many people who are also **OBJECTING** to the proposed amendment. We have read the pros and cons on this proposal and this is just another example of government overreach. We see absolutely no valid reason why this amendment is needed. As property owners of land in the commercial zone south of Moab we object to further restrictions being place on how we might best utilize our land. We ask the council to vote against this proposal. Mr. Baird, as our council representative for the Council District we live in, we are especially requesting you to vote against this amendment.

Sincerely,

David and Mary Engleman

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Diana Carroll](#); [Zacharia Levine](#); [Ruth Dillon](#)
Subject: FW: Highway zoning ordinance
Date: Monday, December 5, 2016 4:36:35 PM

From: Wendy Hoff [REDACTED]
Sent: Saturday, December 03, 2016 6:03 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Highway zoning ordinance

Dear Council,

Regarding the proposed change to highway zoning to limit short-term rentals, obviously it is a complex issue. Developers and realtors are always going to support more development, predictably using the "more tax revenue" and/or "less government" battle cry. However I'm sure the Planning Commission examined all of the the many issues involved. Therefore, if they voted in favor of the change I support that and urge you to do the same.

Wendy Hoff
Moab, UT

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Main St.
Date: Tuesday, December 6, 2016 10:20:35 AM

From: Nan Marquardt [mailto:[\[REDACTED\]](#)]
Sent: Tuesday, December 06, 2016 8:25 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Main St.

As a Moab resident and as a Main St. property owner, I urge you to stop overnight rental construction along Highway 191. We need to maintain the diversity of the corridor, potentially provide sites for high density affordable housing, and to limit the stress on the infrastructure. Thank you for your consideration.

Nan D. Marquardt
[\[REDACTED\]](#)

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Moratorium on Nightly rental construction
Date: Tuesday, December 6, 2016 10:22:17 AM

From: Eve Tallman [mailto:]
Sent: Tuesday, December 06, 2016 9:59 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Moratorium on Nightly rental construction

Dear Council Members:

I have been drafting a new water conservation plan for the City of Moab and find the growth projections and tourist impact on Moab's water supply do not meet actual supply of water.

According to an analysis of TRT and sales tax increases during the busy summer months (which are becoming more and more a year-round impact on the area) average daily use of the water and sewer systems exceeds 30,000 people when year-round residents of Moab City alone (not all Grand County residents) are included.

The deficit of water to meet demand will become more clear as the USGS water study becomes more firm in its data.

It would be very costly to start processing Colorado River water to meet our area's culinary water needs, not to mention a likely losing political and legal battle with other jurisdictions in the Colorado River basin.

I strongly urge you to rezone the highway 191 corridor to curb the growth of the nightly rental impacts on our community, which even now exceed build-out projections as predicted by Zacharia.

Affordable housing is indeed needed.

Thanks for all your hard work on behalf of our community,
Eve Tallman

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGang](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Nightly rentals
Date: Tuesday, December 6, 2016 10:20:06 AM

-----Original Message-----

From: Moabkiley [REDACTED]
Sent: Tuesday, December 06, 2016 7:59 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Nightly rentals

I fully support a ban on nightly rentals throughout the county, enough is enough. The ban on highway commercial nightly rentals is a very smart decision.

Kiley Miller

Sent from my iPhone

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Re proposed ordinance vote Tuesday 6th
Date: Thursday, December 1, 2016 9:29:46 AM

-----Original Message-----

From: Rolf J Kappeli [REDACTED]
Sent: Wednesday, November 30, 2016 6:08 PM
To: Grand County Council <council@grandcountyutah.net>
Subject: Re proposed ordinance vote Tuesday 6th

To the Moab County Council Members,

My name is Rolf Kappeli, I presently own a town home in the Southgate Village subdivision lot 13A as well as lot 14A and just sold lot 14B we are in the permitting stage and wish to break ground this early December to build on lots 14A & 14B

Our concern is that we are at a point of no return, due to being heavily invested at this point. Having a change to the Zoning of the HC would be catastrophic not only to us but for all in the Southgate Village subdivision to us.

Teara De Sol, our neighboring subdivision would not be affected by this change of zoning to the HC because they have a OAO zoning designation which Southgate village does not possess.

What will the Zoning change do for all the owners of the town homes that are in the Southgate subdivision, which the majority of the owners are among the year round Moab local working class who use there town homes to support their families. These town homes are and always have been on the nightly rental market? Some of these Moab locals also own lots to be developed.

We have not seen any descriptions as to what will be the fate for all concerned?

We feel that the proposed ordinance should be tabled, for now, until we get clearer information on the ramifications of this proposed ordinance.

Sincerely,

Rolf and Pamela Kappeli 13A & 14A
[REDACTED]
Paul and Cindy Major 14B

Sent from my iPhone

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGarr](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: removing overnight rentals..
Date: Wednesday, December 7, 2016 9:57:58 AM

-----Original Message-----

From: Marilyn [REDACTED]
Sent: Wednesday, December 07, 2016 9:14 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: removing overnight rentals..

Dear Members of Grand County Council:

Please consider this late request to remove overnight rentals from highway commercial zone along Hwy. 191.

Such a move will help our local economy through diversification of land ownership. Not all land owners along the strip will be renting to short-term renters with no interest in maintenance of our local standards for peace and quiet. We won't be overwhelmed by extra traffic and noise or air pollution.

More land will be available for low-income housing to serve our entire city by providing housing for those who work here.

Thank you for considering these issues before you cast your crucial vote in a few days.

Marilyn Stofa

[REDACTED]
[REDACTED] 84532
[REDACTED]

From: [Grand County Council](#)
To: [Chris Baird](#); [Elizabeth Tubbs](#); [Javiyn Hawks](#); [Ken Ballantyne](#); [Lynn Jackson](#); [Mary McGann](#); [Rory Paxman](#)
Cc: [Ruth Dillon](#); [Diana Carroll](#); [Zacharia Levine](#)
Subject: FW: Residential Units in the HC Zone
Date: Tuesday, December 13, 2016 9:44:35 AM

-----Original Message-----

From: Carol Mayer [mailto:[\[REDACTED\]](#)]
Sent: Tuesday, December 13, 2016 5:07 AM
To: Grand County Council <council@grandcountyutah.net>
Subject: Residential Units in the HC Zone

Council Members,

I was at the meeting where the public was heard on the proposal to remove residential units used for overnight rentals from the Highway Corridor. I did not speak but I want to say that I ask that you approve the proposed land use code amendment. It seems that the majority of those that spoke against the amendment had a financial stake in the game. They did not think further than their pocketbooks about how this issue would affect the community in general. Zoning density issues are very complicated and all sides of the issue, other than profits to a few, need to be addressed.

Mr. Levine explained the issue by looking at all the pieces of the pie. Please do not let the piece labeled "Maximum Return for the Developers/Bankers/Realtors" ruin the looks and taste of the rest of the pie. To maintain safe growth for the rest of the population, for the future of our water supply, our sewer system, the transportation overview, affordable housing issues, and carrying capacities of this valley, please vote to approve this amendment, setting the tone for a future of wise choices for the general population of the county.

Thank you,
Carol Mayer
[\[REDACTED\]](#)
Moab

From: Bryony Chamberlain
To: Elaine Gizler; Diana Carroll; Zacharia Levine
Subject: FW: Vacation Rentals
Date: Tuesday, December 6, 2016 8:56:03 AM
Attachments: [image11.png](#)
[image31.png](#)

From: [REDACTED]

Sent: Monday, December 05, 2016 12:02 PM

To: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Cc: [REDACTED]

Subject: Re: Vacation Rentals

Dear County Council members:

Thank you for all of your hard work and dedication to our community, it is greatly appreciated! Please consider some of my thoughts below, as I do believe much of the vacation rental language in its current form could have a negative impact to the vacation rental industry, and have serious consequences to our community.

2. Such units shall be managed by Utah-licensed property management agents or companies with a local, Grand County representative, and shall collect and pay all applicable taxes, including but not limited to, the Transient Room Tax (TRT).

I have a lot of concerns with the language in the above paragraph and I'm having difficulty understanding the intent.

1. The language simply gives government too much authority over the rights of individuals, or small enterprise. Anytime local government passes laws, there should be a clear objective or benefit for the good of our community. There is no benefit for the good of our community requiring individuals to forfeit management of their small enterprise. If it's sought out to think a property management company with 100 plus rentals will do a better job or pay closer attention to detail, it may be sadly mistaken.

2. Why would our local government want to hurt so many individuals that have invested so much in our community? Many of these property owners would be required to pay management companies up to 40% of the nightly rental revenue. This would remove the profit from the vacation rental business model and force so many

individuals to go out of business. If a property owner is paying expenses like servicing the debt, paying taxes, insurance, HOA fees, maintenance cost, utilities, plus a 40% fee to a property management company, there is not enough profit to sustain the vacation rental industry. By hurting the vacation rental business model, it will ultimately see less revenue for property taxes and less revenue for sales tax.

3. If local government is simply trying to make sure all vacation rentals have a business license and are paying sales tax – please consider other avenues that are far less detrimental to our community. Generally, just about every vacation rental is listed and being marketed online – require property managers and property owners to include their sales tax ID number for each individual property or vacation rental. It would be important for local government to periodically check vacation rental marketing websites and assure all vacation rentals are in compliance.

5. Current contact information for property owners or management agencies or companies shall be posted in an accessible location outside such units or project.

1) I don't think signage should be required in our residential areas and neighborhoods.

2) There is nothing specific in the language, so the possibility of large banners, or neon colored signs could be a eye soar to our neighborhoods. Also, if the signs happen to be too small or insipicious, then no one will read the signs anyway. 700 to 800 signs placed in our neighborhoods just does not seem to be a good or aesthetically pleasing idea.

3) The guests should already have the management contact information, so the intention of this requirement is not clearly stated. In case of an emergency, it should be made sure of all emergency departments have the property managers and the property owners contact information.

4) If a vacation rental owner is non compliant with a business license, they may not put a sign up as well.

5) There are construction concerns about signage placement such as, a sign posted on the stucco of a building could cause moisture to get behind the stucco and cause damage to the building.

6) The main concern with signs are the possibility of criminal activity. Vacation rentals are a target for criminals because they know there is a less chance of someone occupying it. Most of our vacation rentals are empty during the winter months and putting a sign up simply informs a criminal that there is a good chance that no one is home.

Also, at tomorrows meeting or with a response - please explain if the changes for highway commercial zoning are only for future developments that have not been approved by the county, or if it would affect any nightly rental developments that have already been approved by the county. If it does affect developments already approved by the county, will it affect any of the buildings that have not been built yet?

Thank you!

Shon Walter

Shon Walter
President
Moab Tourism Center

From: Zachary Wojcieszek
To: [Zacharia Levine](#); [Grand County Council](#); [Elizabeth Tubbs](#); [Jaylyn Hawks](#); [Chris Baird](#); [Mary McGann](#); [trooperhall@hotmail.com](#); [Rory Paxman](#); [Danalee Gerber](#)
Subject: Highway 191 Overnight rentals
Date: Tuesday, December 6, 2016 2:58:52 PM

Esteemed members,

As an owner in the Redcliff Condominiums I am disappointed to see that there is a chance that I will lose my ability to utilize the current zoning for our project.

Currently we do not rent our unit out as we live in it but would always like to have the option in the future. We purchased the condo with the prospect of using it as an investment for our future and use the profit to purchase a home in the Moab area. We are not investors by any means actually this was our first real estate purchase. It would be nice to keep our property value moving forward.

I understand that the overnight rentals do take away from housing in the area but even if the units were rented to a long term renter it still would not be "affordable" for the area. The county will also lose a large amount of taxes from not having overnight rentals. It will also create a shortage of overnight accommodations which will result in less tourists coming to the area.

When considering this issue please honor the current zoning in our complex and allow overnight rentals to continue.

Thank you,
Zach Wojcieszek
Redcliff Condos

December 3, 2016

To: Grand County Council

From: Gerard Klaes, [REDACTED], Moab

I am a local resident of Grand County, and an owner of rental property in Grand County that is currently being used as nightly rental property.

This property was purchased in order to provide rental income during my retirement. I am in my 60's and plan to supplement my retirement income with the nightly rental property as long as I am able.

After reviewing the proposed change in the classification of nightly rental properties within the "HC" corridor, I found that some of the information published in the proposal was factually incorrect. In addition, the unintended consequences of this proposal would have negative impacts on the local owners of businesses in Moab for decades to come. Details are in the numbered points below.

Specifically, I urge the County Council to either vote "no", or establish a committee composed of local business and land owners, including current nightly rental owners, to study and document the economic impact that this proposal would have on the local economy. Reasons as follows:

1. There are 62 categories of uses permitted as either P or C in the HC corridor in the Grand County Land Use Code. Singling out one category and removing that category from the Land Use Code should only happen after formally studying the impact of that change. The formal study should include participation from existing property owners who fully understand the economic impact that these properties have on the Moab community, as well as local business owners who benefit from this economic activity.
2. With few exceptions, the recent high density construction in the Moab area has been hotels. The recent construction projects have favored the large chains. It is reasonable to expect that future development, especially along the HC area, would include a significant number of hotels.
3. Nightly rentals allow small, local, independent residents a path to financial sustainability in Moab's tourist based economy. Most other tourist based employment opportunities have limited financial potential.
4. The large hotel chains that are currently expanding in the Moab area do not benefit the local economy to the same extent that these small nightly rental businesses do. Examples include:
 - a. Local hardware, furniture and appliance retail stores like Knowles and Walkers benefit from nightly rental owners, when they purchase large and small items, furniture and appliances. All of my purchases of these items have been local, and I am now on a replacement cycle for some of them. My point is that there is a recurring economic benefit for these retail stores over a period of decades. On the other hand, hotel chains manage these items corporately. Furniture is handled via corporate contracts and the local retail stores do not benefit.
 - b. Local real estate, land title and insurance companies benefit due to the initial and recurring sales of these properties. This has a significant impact on the local economy, and does not exist when a large chain owns a property for a long period of time. Insurance of large commercial chains is managed corporately and does not benefit local insurance companies.

- c. Local contractors benefit when the small businesses who own the nightly rental properties upgrade or retrofit their properties. Corporate chains often bring in contractors for their major projects.
 - d. Wages for the hotel chain employees tend to be at or near minimum wage, whereas the nightly rental properties benefit locals across a much broader range of the economic spectrum.
5. The nightly rental businesses in proximity to the HC corridor seem compatible with the noise from the highway. We have not had a single noise complaint from a guest in years of operating. Long term residential use has different needs and is a better fit further away from the noise corridor.
6. The nightly rentals in the existing subdivisions like Tierra Del Sol, Rim Vista and Rim Village offer a unique accommodation to our visitor industry. The garages and open on-street parking in these areas give bicyclists, boaters, rafters, kayakers, and motorized recreation enthusiasts a place to store their larger recreational possessions safely during their visit. These businesses will never replace the larger, big corporation hotels. But they offer an excellent and far safer alternative to the big hotel, big chain, big parking lot accommodations.
7. Fire suppression requirements were noted as a concern for nightly rentals. If fire suppression systems are a legitimate concern, the county is free to add that as a requirement. In our case, it's apparent that insurance actuaries don't see the lack of a fire suppression system as a relative risk. Our premiums are quite reasonable, and we have been clear with our insurer that the use is nightly rental.
8. Why aren't new development nightly rental subdivisions being considered for mixed use, nightly rental along with USDA loan applicants? One of the local subdivisions has a mix today, and this presents some unique leadership and economic opportunities for these applicants. Several of the board members in that HOA have been USDA loan owners, and that ownership offers a long term path to business ownership and economic growth that would frankly be unavailable without that opportunity. Isn't long term economic growth a reasonable goal for these local residents also?
9. There is apparently some organized effort to support this proposal. In the letter from Donald Leathers that is posted on the Planning Commission website (Agenda minutes from Nov 17 2016), he mistakenly left in a portion of a form letter that was apparently sent to some people with the intent of garnering support for this proposal: "Points to include in the letter follow as well as a copy of the letter I wrote. Please feel free to use any or all of this information. This is our opportunity to have a voice in the future of our community..." In the interest of good governance and open communication in our small community, I encourage the County Council pro-actively request feedback from other affected members of the community, so that the entire impact of this proposal is understood.
10. The lack of comments from some portions of the community likely signals a lack of knowledge of the proposal, rather than a lack of concern. The Council should work to be as inclusive as possible.

In the interest of all of the residents of Grand County, I urge the Council to either vote no, or to appoint a committee of other interested parties, so the economic and social consequences, both positive and negative, can be better understood. Personally I would volunteer to be a part of that committee. Unfortunately my work schedule did not permit me to attend the Council meeting on Dec 6.

November 9, 2016

Dear Grand County Council Members,

I urge you to vote in favor of the proposal to remove overnight rentals from the Highway Commercial Zone. Without removing overnight rentals from this zone, the current trend will surely continue: multiple overnight rentals blossoming all along the highway. I'm grateful that you, as our elected council members, are considering the future of Grand County and that you are addressing the present situation. Currently, we have an abundance of overnight rentals (part of our tourist economy) and a more diversified economy is a recognized need.

Removing overnight rentals from the Highway Commercial Zone allows for the construction of higher density affordable housing. It is important that this area, that is zoned for higher density, be used to benefit the working residents of Grand County. We have an affordable housing shortage and it only makes sense to use this land as a solution to this problem.

The Highway Commercial Zone should also be used to diversify Moab's economy by encouraging and allowing acceptable commercial development. Moab would benefit from courting 'greener' businesses that will employ more of our residents without adding to the infrastructure strain and the pollution that the tourist economy and the extraction economy create. In addition, small business keep a much greater percentage of income here in Grand County. Most overnight rentals are owned by those living out of the county and so the money generated leaves our community.

This action will also encourage construction firms in the area to focus on and build residential construction (many are currently tied up with commercial projects due to the income potential).

Grand County's infrastructure (streets, sewer plant, etc) is overwhelmed by the growth in tourism. More overnight rental properties just adds to this problem. Again, it is important that we diversify our economy and maintain growth that serves the residents living in Grand County both with housing and greater employment opportunities.

I am certain that you are receiving comments from our construction industry which hopes to continue building overnight rentals. This group is a select, and percentage wise, a small segment of Grand County's population. I have passed around a petition calling for a moratorium on overnight rentals and everyone approached has signed the petition with the exception of one person who felt her county job posed a conflict of interest. Those who signed represent a broad spectrum of people and professions from hotel owners to bank tellers to small business owners, etc. All expressed a desire to stop the overnight rental growth, many expressing the sentiment, "Enough!" Without trying, we have gathered over 60 signatures.

Thank you for all of the time and effort that you contribute towards insuring that Moab is a truly wonderful place for all of us to live.

Sincerely,

Lisa Paterson


Moab, Utah

12/5/16

To Grand County Council,

My husband and I are owners of 2 nightly rentals in Moab, and future full time residents (as soon as my husband retires). We are very concerned about the proposed ban on nightly rentals. We have invested all of our retirement into these units and will fully rely on the income from them when we retire in a few years. We are definitely not the stereotypical purchasers of nightly rentals, (i.e. rich!) as we have struggled through many, many years of owning a small construction business in the Salt Lake area. These homes are our only hope of having any kind of decent retirement. We hope that you will consider voting no on the ban for nightly rentals, or at the very least only banning future development of nightly rentals as this would devastate our future financial planning as well as our current situation.

As a note, we support local businesses such as Knowles Home Furnishings, plumbers, electricians, painters, internet supplier, handymen, wholesale suppliers, propane refueling, and other local businesses to help maintain our business. We also feel it is nice for travelers to have choices when it comes to their accommodations as it is often an unrealistic option for larger families to be able to stay in hotels. We are a favorite of families traveling with trailers for jeeps, ATV's, etc., as we have plenty of street parking available, allowing a safer environment than hotel parking.

We also would like you to know that we are always honest and upfront about paying our sales and transient taxes and we always pay them in full and on time.

Thank you for your work on the council. I'm sorry we are unable to attend the meeting, but hope you will consider this letter as our voices.

Russell & Michelle Tychsen

██████████

November 16, 2016

Dear Grand County Planning Commission Members,

Thank you for your thoughtful consideration of the long running issue of lack of affordable housing in our county. I encourage you to forward to the Council recommendations to adopt the proposed Assured Housing ordinance and the proposed land use code amendment, which removes residential units used for overnight accommodations from the list of permitted uses in the Highway Commercial zone district.

The inclusion of density bonus incentives in the current plan have not resulted in any significant increase in affordable housing. A new and bold approach is needed. These two actions are well-paired and creative to further the Affordable Housing commitment addressed in the current General Plan. Staff research, insights, and analysis provide a sound basis for adopting both measures.

I envision that these will be good steps to foster a more diverse economy while encouraging thoughtful planning for growth as we go forward.

Thank you,

Pam Hackley

 84532

Dear Grand County Council,

The Planning Commission has before you a proposed ordinance to restrict overnight rentals in the highway commercial zone. We urge you to vote against this proposed ordinance which puts a halt to one of the current thriving economic revenues for Grand County and its residents and unnecessarily reduces income for existing overnight rental property owners who now successfully manage their own properties.

We own overnight rental properties in the highway commercial zone that we invested in over years. We established successful overnight rental businesses and are very thankful to have that source of income to supplement our endeavors for us and our children and their families to be able to live in Moab. Our customers have left many comments over the years about how thankful they are for our homes and how convenient it is to all of Moab's amenities. We also host many return customers who we have come to know over the years.

Contrary to comments submitted to the Planning Commission, many overnight rental property owners are long time residents of Moab. We have come to know some of the "out of town" overnight property owners in our community. They are very supportive of local businesses in managing their overnight properties and should not be discounted as "taking their money out of town". They buy furniture and supplies, pay local contractors and businesses to upkeep and manage their homes, hire cleaning and laundry companies, buy gas and groceries when they come to spend time here and most importantly pay full property tax value on their second home. They are residents of Grand County too.

Furthermore, there is no one that will better manage our overnight rental property than us. We have complied with the required laws including obtaining county and city business licenses, acquired federal and state tax id accounts, purchased enhanced overnight rental property insurance, paid second home county taxes and collected and submitted sales and TRT tax. One of the properties we own was managed by a property management company for the previous owner. We have quadrupled the business of what it was when it was handled by the property management company. We are not in favor of being forced to pay up to 40% for someone else to manage our business. When the Travel Council collected TRT tax they had a system to check and make sure overnight rental properties were licensed and doing business in the proper zone. Isn't this something that can still be done by the City and County rather than further regulate the owners who are doing business legitimately?

Highway commercial is not appropriate land for assured housing projects. It is most suited for hotels motels, rv parks and overnight rental properties along with other businesses needing highway frontage. Why is the County singling out only overnight rental properties from the highway commercial zone? There are many parcels of land for residential housing that are safer for families which aren't along a busy state highway.

Please vote no on this proposed ordinance.

Respectfully,
Pete and Pat Byrd

From: AI
To: [Zacharia Levine](#)
Subject: Potential LUC Amendments
Date: Tuesday, December 6, 2016 3:40:38 PM

To the Grand County Council,

My name is Ryan Bowden, my family and I have been coming down to Moab for 25 years. We loved visiting so much that 8 years ago, I invested in 2 lots and have built 2 town homes in the Southgate Village Subdivision. My family and I use one of them and keep the second for friends, family and overnight rentals. We pay our share of property tax and Transient Room Tax.

I don't feel the council provided sufficient notification to all of the affected property owners. I only heard of the proposed ordinance, by chance, when speaking with a local business owner. It is unfair and unethical to pass an ordinance without providing a sufficient written notification to the affected property owners. By only advertising in the local paper you have taken the voice away from people who have a right to be involved in this process. The ordinances proposed changes will have short and long term ramifications. Not only does it affect home owners with overnight rentals it will negatively affect the value of undeveloped land inside the affected zone.

The only fair way to proceed would be to table the proposed ordinance until all affected property owners can be notified in writing. This would provide everyone, including the out of town residents, a chance to voice their opinion.

Sincerely,
Ryan Bowden



From: Nick Oldroyd
To: [Zacharia Levine](#)
Subject: Re: Potential LUC Amendments
Date: Tuesday, November 29, 2016 12:11:13 PM

Hi Zacharia,

Thank you for taking the time to talk to me this morning and answering my questions. I read over the draft and it seems fair to me, there are a few things that I do not understand but I am sure it will be talked about in the meeting next week. Once again, thanks for your time this morning.

Thanks,

Nick

On Tue, Nov 29, 2016 at 10:57 AM, Zacharia Levine <zlevine@grandcountyutah.net> wrote:

Hi Nick –

Nice speaking with you today. As noted, feel free to pass this e-mail along to your HOA, and anyone else that has an interest in the issue.

Once again, it will not affect existing overnight accommodations or properties located in the subdivisions with the –OAO zone designation. Tierra Del Sol has the –OAO zone designation.

Regards,

Zacharia Levine

[Grand County Community Development Director](#)

125 E. Center St.

Moab, UT 84532

[435-259-1371](tel:435-259-1371)

zlevine@grandcountyutah.net

December 4, 2016

Liz Holland

[REDACTED]
Moab, UT 84532

Grand County Planning Commission Members
Community Development
125 E. Center St.
Moab, UT 84532

Dear Grand County Planning Commission,

I am writing this letter to express my concern and disapproval of the HC zone restructuring. My husband and I were both born and raised in Moab. Shortly after we began to raise our family in our home town, we realized our primary incomes were not going to be enough to sustain our family's dream of living here.

We purchased a "nightly rental" to supplement our income and make living in Moab affordable. Our rental employs three other local residents who also feel the need to supplement their primary incomes with another job. With the high cost of living in Moab, "nightly rentals" is a way for many local residents to sustain a life in this town.

In regards to Moab's current waste water plant concerns, "nightly rentals" that only house people several months out of a year have less of an impact then a full time permanent resident does.

Any re-zoning that needs to be addressed should be done from this point forward. Anything already established and in existence should be exempt from the re-zoning.

Sincerely,

Liz Holland

Grand County Planning Commission Members

C/O Community Development Office

125 E Center Street

Moab, UT 84532

Dear Planning Commission Members:

I urge you to support the two amendments to the land use code being considered at your meeting on November 17: The removal of short-term rental construction from the Highway Commercial Zone along Highway 191; and the adoption of an Assured Housing Ordinance. Both of these measures will help alleviate the serious problem our community is facing in the lack of affordable housing for our work force.

These amendments would ensure that our HC Zones are preserved for high-density affordable residential construction for long-term occupancy and for economic development that is more diverse than just more overnight rentals.

Grand County's streets, sewer plant, and parking are overwhelmed by the explosive growth in tourism. At this point more overnight rental properties will just exacerbate the problem. It's time to slow down and rethink how we want our community to develop. We need to diversify our economy and maintain growth that serves the residents living in Grand County with affordable housing and a wider range of employment opportunities.

Please act quickly to approve these two amendments. Delaying will only make our out-of-control housing and infrastructure situation worse.

Thank you for considering my concerns.

Respectfully,

Thea Nordling



Moab UT 84532

To: Grand County Council
From: Tom Shellenberger
Subject: Highway Commercial zone change
Date: 12/12/2016



Dear Commissioner,

I am asking the Commission to vote against the proposed Highway Commercial zone change for the following reasons.

The only people to be hurt by the zone change are the existing owners of property in that zone. Several of them purchased property in that zone believing they could develop or sell their property for a profit in future years. I personally know several people who are your neighbors and friends who will be adversely affected by this change. The ones that come to mind are Bryon Walston, Jim Nelson, Ben Byrd and his family, Rick McElhaney, Jay Camberlango, Jeff Cornelius, and Colin Fryer. As a real estate broker I feel that the proposed zone change will devalue the existing Highway Commercial properties owned by these people by at least 50% which is a huge loss of income to them.

The other thing that seems unfair to these owners is that none of them received notification that a zone change was in the works. I have developed property in the past and if a zone change or other material issues were required, I had to notify each and every owner of contiguous property in writing, of the proposed change. I believe the county needs to abide by their own regulations and should have notified in writing every affected property owner.

The only people who will benefit from this change are the existing owners of condos or townhomes along the highway. Their unit will appreciate in value due to the fact that no more units will be built on the highway. I don't want to see out of town buyers benefit on the backs of my friends and neighbors. I have no problem with people benefiting from appreciation but our long time residents should be able to benefit also.

I appreciate you taking the time to read my letter and urge you to vote against the zone change when it comes up for a vote.

Sincerely,


Tom Shellenberger



Dear Council Members,

I am writing as a concerned resident of Grand County. I testified at the last County Council meeting on the subject of removing the permitted use of overnight rentals from the Highway Commercial (HC) zone, but I wanted to provide you with written comments that are certainly more articulate than my testimony. We all know that the County has a problem with affordable housing and we have participated in many discussions of issues concerning affordable housing and ways of addressing this problem. Most of the potential ways the Council has of ameliorating this problem have to do with zoning and rules on the development of multiple housing units and requirements on those creating new businesses in new building. All of them regulate how certain types of development can proceed or not proceed on private (and sometimes public) property. These are the tools we have and hope to develop for managing the type of growth that occurs in our county. My comments at the last meeting of the Council on that the issue were concerned with how we manage growth and how we are willing to manage growth.

Right now there is much more growth in overnight rental “housing” than there is in affordable housing. A major source of that growth is in the HC zoned areas. Such overnight rentals from the newly constructed developments in the HC zone add to the number of service workers needed to serve these overnight rentals and adds to the affordable housing problem without providing even new housing for residents. It may be the highest use of the property in terms of the creating the most profit for the owners of the property and the developers of the property – but is it the best use in terms of the community when we are faced with a severe affordable housing problem.

This is part of the tradeoff before you. If you are thinking of addressing the affordable housing problem you are going to have to use some of the tools you have to address that problem and those will involve zoning and using and creating rules involving new developments.

In my judgement the change that does not allow new overnight rentals in the HC zoned areas is a change that should be adopted. Does it have some downsides as well as upsides (YES), but it is one of those tools that I think we need to use in our current situation if we are serious about doing something about affordable housing.

Rezoning and changes in permitted uses in zones are part of the basic tools that communities use to manage how their communities grow. In the past overnight rentals were not allowed in the HC zoned areas, then they were allowed in these areas, now they would not be allowed in these areas if you pass the proposed change for permitted uses in the HC zone. One can argue that when (in the past) the zoning was changed to allow such development in the HC zone it decreased the values of property in other areas by increasing the number of areas where such development could occur creating new competition with those areas where it was allowed, just as much as that it will likely decrease the value of the HC zoned land by now taking away this permitted use. This is, of course, the risk of investments. In Castle Valley I am now limited in the square footage of buildings that I can put on my land, a limit that wasn't passed by the Town Council until some years after I bought my property. If I want to sell my property this may well make it less valuable to a potential buyer. Such things happen when we make investments and the community decides that this limit is necessary to help the community as a whole.

I urge you to vote for this change as part of several suggestions that you are likely to consider that will begin to address our affordable housing problem.

Sincerely,

Bob O'Brien

Castle Valley
270 Pope Lane

Late

Bryony Chamberlain

From: Becky Byrd <becky@moabbyrdco.com>
Sent: Wednesday, December 14, 2016 6:28 PM
To: Grand County Council; Chris Baird; Lynn Jackson; trooperball@hotmail.com; Rory Paxman; Mary McGann; Jaylyn Hawks; Elizabeth Tubbs
Subject: Comments about HC Zoning Change

Hello all,

I apologize for getting this in on the last day, but I would like to make a few comments on this proposed zone change.

1. Why are nightly rentals being singled out against hotels and campgrounds? I thought it was strange of Zacharia to say that nightly rentals greatly contribute to overcrowding of parks and Moab when hotel and campgrounds are a much more dense way of developing overnight accommodations.
2. Why on earth is highway commercial being considered a place for affordable housing, or any long term housing for that matter? What a stressful place to live and have to worry about your kids or pets running out onto the highway. I lived in the highway commercial zone for over 5 years and it was a constant stress for me worrying about my dog escaping out of the gate and the highway being so close. Nightly rentals belong on the highway and not in the neighborhoods.
3. This zone change would be financially devastating to a lot of property owners in this zone.
4. I've driven up and down the highway with this zone change in mind and I can only count four, maybe five parcels that are left undeveloped. Most of highway commercial is already developed into other various forms of business including: cabinet shops, tile/flooring stores, tree trimming, numerous river companies, restaurants, houses and the list goes on and on. I'm left to wonder what point is being driven home about "commercial diversity" along the highway as it seems that is already quite diverse.
5. Another thing Zacharia said that I disagree strongly with is that nightly rentals contribute to more "low income tourist based jobs". About four years ago I hired a lady that had been working for one of the hotels in town for over decade, who's boss refused to give her a dollar raise from her 10.00 per hour wage. I hired her and have paid her on average over 20.00 per hour and she has been nothing but delighted with her new position with me. I know of numerous cleaning companies that have started up since nightly rentals have gotten more popular and they all make a great wage with their new businesses they have started. As I also mentioned in my letter, I have sold numerous rentals to locals that work in town and are looking for ways to supplement their income. Nightly rentals have diversified our economy in a good way from what I can see.
6. In regard to the "loophole" Joe Kingsley mentioned about residential units being developed and used for commercial purposes, have there been a lot of issues with fires or safety to the tenants? I've never heard of any kind of issues with the fact there are not fire sprinklers. If there have been issues then why not add fire sprinklers as a requirement for certain densities and uses, if it's absolutely necessary and there is an eminent danger to people.

I highly advise the council to vote against this ordinance. This would be such a detriment to private property rights and would be a very unfortunate direction for our county to go in. Let's promote commercial use in commercial zoning so our county can benefit from the tax dollars and promote residential housing in residential areas, so residents and their pets can be safe.

Thank you,

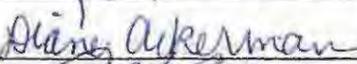
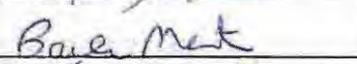
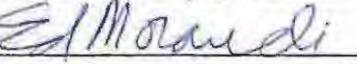
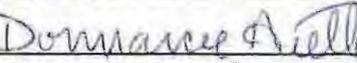
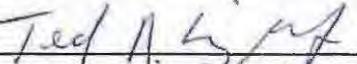
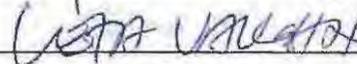
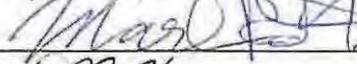
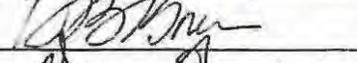
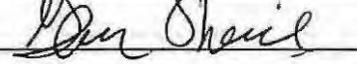
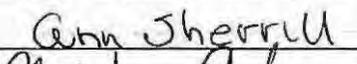
Becky

Short-Term Rental Moratorium

We, the citizens of Grand County, petition the County Council and the City Council to enact an immediate moratorium on the approval and construction of new short-term rental units.

Grand County needs residential housing, especially affordable residential housing. A moratorium on short-term rental approval and construction gives the councils time to enact ordinances that require affordable housing as a component of new short-term construction approval.

Said moratorium also gives the citizens of Grand County, the City Council and the County Council the opportunity to address the strain placed on other resources by the rapid growth of short-term rentals.

Signature	Printed Name	Address
	Ruth Brown	225 Miller Lane, CV
	Diane Ackerman	HCG4 Box 3211 CV
	Pamela A. Gibson	184 Starbuck CV ^{HCG4} Box 3211 ^{CV}
	Paula Martin	140 Buchanan Ln.
	STEVEN KAHN	HCG4 Box 2912, CV, UT
	ED MORANDI	190 BUCHANAN CT CV
	DONNARHE AIELLO	435 RIMROCK LANE, CV
	TED BRIGHT	187 E. SHAFER LANE
	FAYLEVE ROTH	93 w Bailey, CV
		43 LAZARUS LN CV, UT.
	Mary E. Fitzburgh	43 Lazarus Lane, CV, UT.
	Mark Roth	93 Bailey Ln CV
	Dennis Brown	225 Miller Lane, CV
	Ann Sherrill	3166 Juniper Dr.
	Ann Sherrill	3166 Juniper Dr
	CHRISTINE GOETZE	143 E 100N
	LINDA H. KOBER	1790 S. HIGHLAND DR. MOAD

Moratorium on Approval and Construction of Short-Term Rentals

We, the citizens of Grand County, petition the County Council and the City Council to enact an immediate moratorium on the approval and construction of new short-term rental units.

Grand County needs residential housing, especially affordable residential housing. A moratorium on short-term rental approval and construction gives the councils time to enact ordinances that require affordable housing as a component of new short-term construction approval.

Said moratorium also gives the citizens of Grand County, the City Council and the County Council the opportunity to address the strain placed on other resources by the rapid growth of short-term rentals.

Signature	Printed Name	Address	(opt.) Phone #
<i>Karen Robinson</i>	KAREN ROBINSON	2871 E BENCH RD	259-4626
<i>Deb Grace</i>	Deb GRACE	1667 N Highland	267-2653
<i>Marcia A. Hatcher</i>	Marcia A Hatcher	3585 Spanish Valley Dr.	
<i>Mary M. Collar</i>	MARY M. COLLAR	185 E. 100 S. ST.	801-230-0268
<i>Joan Gough</i>	Joan Gough	2141 E. Center	435-959-948
<i>Thia Nordling</i>	Thia Nordling	1996 W. Highland Dr Moab	435-259-0001
<i>Susie</i>	SUSIE WHEATON	2215 MUNGIE DR MOAB-	435-257576
<i>Mavsha Modine</i>	Mavsha Modine	1850 W Highland Dr	435-260-8970
<i>Sarah Harningson</i>	Sarah Harningson	321 Park Dr Moab	
<i>Peggy Harty</i>	Peggy Harty	2962 Desert Rd. Moab	
<i>Mary Moran</i>	Mary Moran	1991 W. Highland Dr, Moab	
<i>Dennis D. Silva</i>	Dennis D. Silva	1991 W. Highland Dr, Moab	
<i>John S. Covey</i>	John S. Covey	1996 Highland Dr, Moab	
<i>Susetta Weisheit</i>	Susetta ^{DECOSTER} Weisheit	120 Arbor Dr. Moab	
<i>Diane Allen</i>	Diane Allen	119 Arbor Dr. Moab	

Moratorium on Approval and Construction of Short-Term Rentals

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Grand County needs residential housing, especially affordable residential housing. A moratorium on short-term rental approval and construction gives the councils time to enact ordinances that require affordable housing as a component of new short-term construction approval.

Said moratorium also gives the citizens of Grand County, the City Council and the County Council the opportunity to address the strain placed on other resources by the rapid growth of short-term rentals.

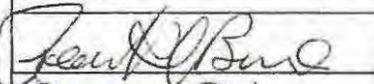
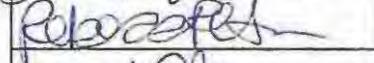
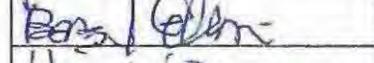
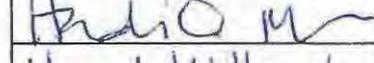
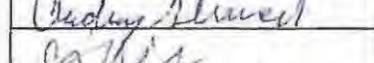
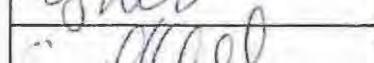
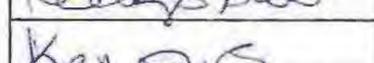
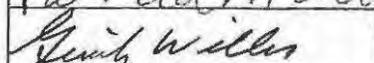
Name- Print	Signature	Address
GLEN CARTER	<i>[Signature]</i>	2779 CEDAR BARK MONTEV
Jodi Rae Salazar	<i>[Signature]</i>	400N 500W #40 Moab
Jon Kovash	<i>[Signature]</i>	139 Arches Dr.
John		
Nancy E. Kurtz	<i>[Signature]</i>	139 Arches Drive
Josephine Kovash	<i>[Signature]</i>	139 Arches Dr.
Cynthia Smith	<i>[Signature]</i>	1935 Spanish Valley Dr.
DIANE GREENE	<i>[Signature]</i>	2451 VISTA GRANDE
George Well	<i>[Signature]</i>	2950 OLD CITY PK
CATHIE SHANK	<i>[Signature]</i>	479 ALBERTA CT

Lisa Patterson Short-Term Rental Moratorium
 2729 Old City Park

We, the citizens of Grand County, petition the County Council and the City Council to enact an immediate moratorium on the approval and construction of new short-term rental units.

Grand County needs residential housing, especially affordable residential housing. A moratorium on short-term rental approval and construction gives the councils time to enact ordinances that require affordable housing as a component of new short-term construction approval.

Said moratorium also gives the citizens of Grand County, the City Council and the County Council the opportunity to address the strain placed on other resources by the rapid growth of short-term rentals.

Signature	Printed Name	Address
	Reannon Bruno	1989 Desert Hills Dr
	Rebecca Peterson	885 N 500 W
	Barry Ellison	404 N. 500 W
	HEIDI MCGOWAN	181 E. 100 N.
Hannah Wilkowske		269 Hillside Dr
	Mikala Lawley	435 Mountain View Dr
	Tiffany Van Sickle	3885 Spanish Valley
	Jeff Van Sickle	3885 Spanish Valley Dr.
	Audrey Sherwood	3885 Spanish Valley Dr
	Amy Hirschfeld	425 Hunt Ridge Dr
	Amber O'Donnell	Pueblo Verde
	Kelly Green	16 Desert Wind.
	Kandira Davis	2087 Murphy Lane
	Chris Strabel	290 S 200 E
	Randi Fosse	3051 Rimrock Rd.
	PATRICIA MOTT	2729 Park Road
	Gerrish Willis	471 Lovelock Dr. MOAB

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item:

TITLE:	Approving the Purchase of a 60K Generator for the Jail
FISCAL IMPACT:	\$26,000
PRESENTER(S):	Grand County Sheriff Steve White

Prepared By:

Grand County Sheriff
Steve White

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the purchase of a 60K generator for emergency back-up in the Grand County Jail and authorize the Chair to sign all associated documents

BACKGROUND:

Grand County will purchase a 60K Generator and automatic transfer switch to be delivered to the Grand County Jail located at 125 E. Center Street, Moab, Utah 84532. The Generator shall have a sound enclosure 64 d(B)A at 23 feet, remote annunciator with ATS indication, 2-year warranty on generator and transfer switch, 100% rate electronic breaker, and IBC Seismic name plate for both the generator and transfer switch.

The generator was in the original plans for the jail remodel project, but was pulled during CIB contract negotiations to reduce costs. Instead of financing the cost of the generator through CIB, the cost will come from the 2016 Sheriff budget.

ATTACHMENT(S):

Quotation

Cummins Sales and Service
2167 South 5370 West
West Valley City UT 84120 United States
David Olney 801-524-1382
December 20, 2016

Project Name: Grand County Jail

Quotation: DO0122016-04 – REV1

Thank you for your inquiry. Included is the following equipment:
 We are pleased to quote as follows:

- Cummins 60 kW Diesel Generator
- Aluminum Weather Enclosure – Level 2 sound attenuated enclosure
- Main Line Circuit Breaker - 150 amp
- Engine coolant heater
- Dual wall fuel tank – 140 gal / 24 hr
- OTEC Automatic Transfer Switch – 150 amp
- Freight to the jobsite – off loading not included
- Initial start up and testing

The pricing **does not include** sales tax, off loading, diesel fuel, or costs associated with installation.

Item	Description	Qty
	Diesel Genset: 60Hz-25kW-60kW	
Install-US-Stat	U.S. EPA, Stationary Emergency Application	1
C60 D6	60kW, 60HZ, Standby, Diesel Genset	1
A331-2	Duty Rating-Standby Power	1
L090-2	Listing-UL 2200	1
L193-2	NFPA 110 Type 10 Level 1 Capable	1
L228-2	Certification-Seismic, IBC2000, IBC2003, IBC2006, IBC2009, IBC2012	1
L169-2	Emissions Certification, EPA, Tier 3, NSPS CI Stationary Emergency	1
F231-2	Enclosure-Alum, Sound,Att,Level 2,w/Exhaust System	1
R098-2	Voltage-120/208,3 Phase,Wye,4 Wire	1
B946-2	Alternator-60Hz,12L,208/120V,120C,40C amb	1
H700-2	Generator Set Control-PowerCommand 1.1	1
B184-2	Exciter/Regulator-Pmg, 3 Phase Sensor	1
A366-2	Engine Governor-Electronic, Isochronous Only	1
H536-2	Display Language-English	1
H012-2	Gauge-Oil Pressure	1
H728-2	Meters-AC OutputAnalog (kVA)	1
K796-2	Stop Switch-Emergency	1
KS52-2	Relays-Auxiliary, Quantity 2, (25A-15V DC)/(10A-30V DC)	1

H608-2	Control Mounting-Right Facing	1
KV03-2	Load Connection-Single	1
KV42-2	CB,Loc A,150A,3P,600VAC,80%,UL	1
P178-2	Enclosure Color-Sandstone,Aluminum Enclosure	1
F252-2	Enclosure - Wind Load 180MPH, ASCE7-10	1
C301-2	Fuel Tank-Regional, 2 Wall, Sub Base, 24Hr Minimum	1
C310-2	Switch-Low, 40% Fuel	1
C312-2	Mechanical Fuel Gauge	1
C318-2	Switch-Fuel Tank, Rupture Basin, Installed	1
F179-2	Skidbase-Housing Ready	1
A422-2	Engine Starter - 12 VDC Motor	1
A333-2	Battery Charging Alternator-Normal Output	1
BB89-2	Battery Charger - 6 Amp, Regulated	1
E125-2	Engine Cooling-High Ambient Air Temperature	1
H389-2	Shutdown-Low Coolant Level	1
E089-2	Extension-Engine Coolant Drain	1
H669-2	Engine Coolant-50% Antifreeze, 50% Water Mixture	1
E153-2	Coolant Heater, Cold Ambient	1
D041-2	Engine Air Cleaner-Normal Duty	1
H706-2	Engine Oil	1
L028-2	Genset Warranty- Base	1
L050-2	Literature-English	1
F253-2	Rack, Larger Battery	1
H268-2	Extension-Oil Drain	1
A045J201	Annunciator-RS485, Panel Mount w/ Enclosure	1
SULABR	Startup and Testing	1
BATTLA	Starting Battery Kit, Lead Acid	1

Transfer Switch-Electronic Control:150A/225A/260A

OPEC150	Transfer Switch-Electronic Control,150Amp	1
A028-7	Poles-3	1
A046-7	Listing-UL 1008/CSA Certification	1
A044-7	Frequency-60 Hertz	1
A042-7	System-3 Phase,3 Wire Or 4 Wire	1
R021-7	Voltage-208 Vac	1
B002-7	Cabinet-Type 3R	1
J030-7	Clock-Exercise, External	1
G009-7	Transfer Switch Warranty - 1 Yr Comprehensive	1

Total \$ 24,790.00

Notes and Clarifications:

- **Submittal documents, two weeks from award.**
- **Current lead time is 6-8 weeks AOR.**
- **Installation and housekeeping pad is by others.**
- **Grounding by others.**
- **Diesel Fuel by others.**

Standard Exclusions

Proposal Validity:

The proposal is valid for 45 days from the date of proposal unless specifically noted.

Taxes & Permits:

The proposal excludes any applicable sales taxes, permits, & licensing. Taxes unless otherwise stated are not included in our proposal.

Delivery:

Equipment is quoted F.O.B. jobsite unless otherwise stated in our proposal.

Equipment held for longer than 30 days may be subject to a monthly storage fee.

General Clarifications:

The proposal offered here in is limited to the plans & specification sections listed on our proposal. Cummins Sales and Service takes general exception to specified products, services, and attachments which are proprietary to any other manufacturer. No other sections shall apply. Please note that the proposal excludes all installation (exhaust systems, fuel systems, cooling systems, vibration isolators, etc.), diesel fuel for testing/ top-off, nor crane/ millwright services for off-load of equipment unless otherwise noted in the proposal.

Closeout Documentation:

Unless stated otherwise, electronic submittals & O & M manuals will be provided. Printed copies are available upon request, additional charges may apply.

Invoicing & Cancellations:

Payment Terms are Net 30 days from date of invoice & are subject to the approval of our Credit Department at the time an order is placed. Cummins Sales and Service does not approve or acknowledge any other terms without express written confirmation.

In cases where retainage is required, a maximum of 10% retainage will be allowed. The balance of retainage is due after start-up/ commissioning services of equipment provided by Cummins Sales and Service is completed. Retainage balances not paid within 30 days after start-up/ commissioning is completed will be assessed a service charge rate equal to 1.5% per month on any outstanding balance. Generators, Transfer Switches, & Switchgear will be invoiced at the time of shipment. Orders are subject to the Cummins Power Generation (CPG/ Factory) cancellation policy. The exact dollar value of the cancellation charge will be determined after Cummins Sales and Service cancellation cost is determined. Equipment is custom fabricated to order. A Written notice of cancellation is required.

Warranty:

Cummins Sales and Service will administer the warranty of Cummins Inc. (Cummins) for new Cummins engines, and will administer the warranty of Onan Corporation (Onan) for new Onan generators. Cummins Sales and Service will also administer the warranty provided by the manufacturer for other new engines and equipment sold. Warranty certificates are provided by the equipment manufacturer or new engine sales locations, and additional copies are available from Cummins Sales and Service. The manufacturers warranty is the only warranty that applies to new engines and equipment.

Submittals:

An order for the equipment covered by this proposal will be accepted on a Hold For Release basis. Your order will not be released & scheduled for production until written approval to proceed is received in our office.

Testing & Commissioning:

If included in the proposal, all on-site start-up/ commissioning, testing & training assumes weekdays, during standard Cummins Sales and Service business hours. Additional charges may be added for work requested to be done on overtime, weekends, & holidays.

Third party electrical testing & certifications, seismic calculations, coordination studies, stamped engineering calculations, emissions testing, all other services & material not specifically listed in the preceding quotation.

Submitted by

David Olney , Power Generation Sales

david.t.olney@cummins.com

Mobile: 801-440-1372

Fax: 801-524-1359

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: S

TITLE:	Adopting proposed resolution amending the Policies and Procedures (Bylaws) of the Governing Body, pending legal review
FISCAL IMPACT:	N/A
PRESENTER(S):	Ruth Dillon, Council Administrator

Prepared By:

Ruth Dillon
 Council Administrator
 (435) 259-1347
 rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

In process

RECOMMENDATION

I move to adopt the proposed resolution amending the Policies and Procedures (Bylaws) of the Governing Body, such Bylaws to be effective January 1, 2017, with the understanding that legal review will not be complete, and authorize the Chair to sign all associated documents.

BACKGROUND:

On December 6th, the Council held final discussions on suggested revisions to the Policies and Procedures document. This included Section B3, Council Members–Council Meeting Attendance; Section B11, Council Member Involvement in Operational Issues; Section C7, Council Members’ Participation on County Boards, Commissions & Committees and Local & Special Service District Boards–Attendance; and Section L, Consent Agenda (new section).

The attached table summarizes the proposed revisions (other than housekeeping revisions) that Council discussed in open, public meetings over the course of 2016.

Upon receipt of the legal review in 2017, the new Council will have the opportunity to read it and consider additional revisions.

ATTACHMENT(S):

1. Summary table of proposed revisions (to be provided)
2. Proposed resolution
3. Proposed amendments to the Bylaws – redlined (to be provided)
4. Proposed amendments to the Bylaws – clean (to be provided)

RESOLUTION NO. _____

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. ~~2894~~2914 WHICH
ADOPTED AMENDMENTS TO THE “POLICIES AND PROCEDURES OF
THE GOVERNING BODY”**

WHEREAS, on February 5, 2013, the County Council revised by motion Section I-3 to begin the County Council Meetings at 4:00PM for one session only per meeting and Section K-1 to revise the order of the agenda; and

WHEREAS, on July 7, 2015, the County Council appointed a Council Study Committee to make recommendations for updating the Policies and Procedures of the Governing Body; and

WHEREAS, the Council Study Committee met several times in 2015 and 2016; and

WHEREAS, during multiple public meetings in 2016, the Council Study Committee made and discussed with Council the many recommendations for revision; and

WHEREAS, an amended document is attached as Exhibit A and a summary of revisions is attached as Exhibit B reflecting the Council consensus of such revisions; and

WHEREAS, these Policies and Procedures of the Governing Body are intended to be effective beginning January 1, 2017, while legal review is in process; and

WHEREAS, recommendations from legal review will be provided for Council consideration with the possibility of additional revisions to be made by resolution; and

WHEREAS, through the adoption of Resolution No. ~~2894~~2914 (which amended Resolution No. 2894 approved on ~~June 2, December 15,~~ 2009), the Grand County Council amended the established policies and procedures for the government of the County Council as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires additional amendment of the policies and procedures; and

WHEREAS, ~~in the interest of time,~~ the County Council finds that the Policies and Procedures of the Governing Body shall be amended, ~~to include, among other less significant changes, 1) the protocol for informal hearings of employee disciplinary action, such protocol being approved by the County Council on November 4, 2009 (added as Item T), and 2) the protocol for Council email and communication, such protocol being approved by the County Council on December 1, 2009 (inserted as Exhibit III).~~ All amendments are presented in Exhibit A, the amended Policies and Procedures of the Governing Body. Exhibit B is a summary table of revisions (excluding housekeeping revisions). ~~T~~he redlined document of Exhibit A, is to be retained electronically by the Council Administrator as an historical record to clearly indicate such approved amendments between the most recent adopted version and the current adopted version in the form of additions (underlined text) and deletions (~~strike throughs~~).

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NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Policies and Procedures of the Governing Body" [document](#) is hereby amended as presented in Exhibits A ~~and with Exhibit B~~ [as a supporting reference](#).

APPROVED this ~~15th~~-20th day of December, 201609, by the following vote:

AYE _____

NAY _____

ABSTENTION _____

ATTEST:

Diana Carroll
Grand County Clerk

~~Robert Greenberg~~[Elizabeth Tubbs](#)
Grand County Council Chair

Exhibit “A”

Amended Policies and Procedures of the Governing Body,
Indicating Amendments Adopted Since the ~~June 2~~[December 15](#), 2009 Version

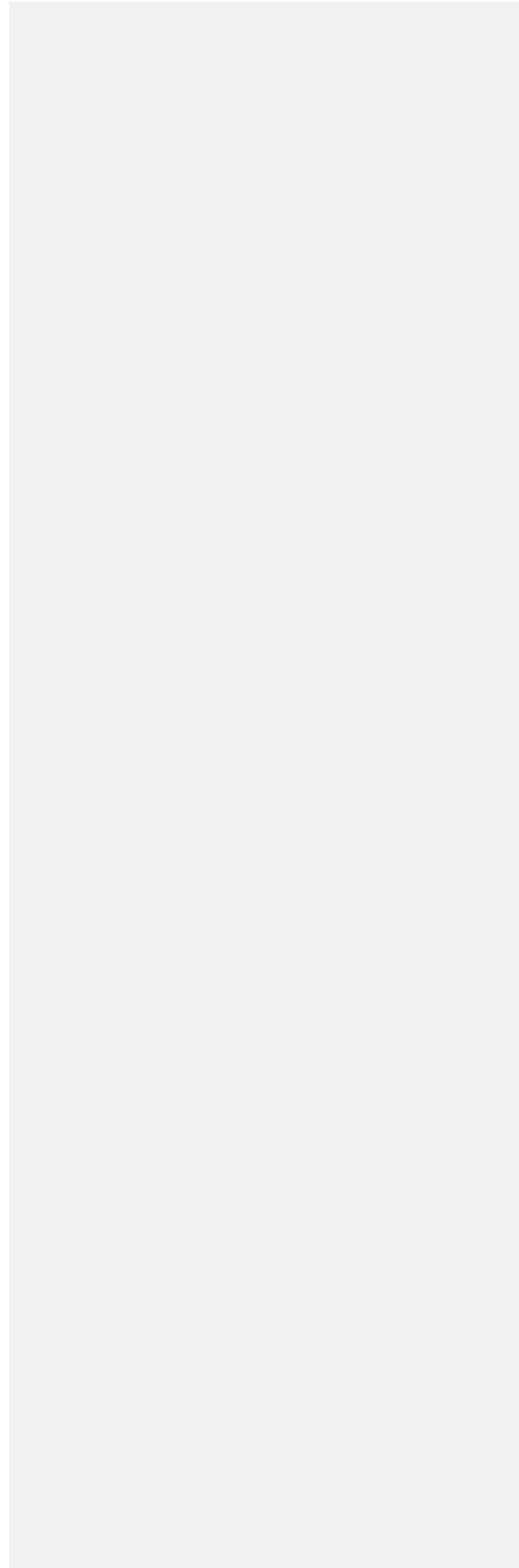


Exhibit "B"
Summary Table of Revisions
(excluding housekeeping revisions)

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RESOLUTION NO. _____

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. 2914 WHICH
ADOPTED AMENDMENTS TO THE “POLICIES AND PROCEDURES OF
THE GOVERNING BODY”**

WHEREAS, on February 5, 2013, the County Council revised by motion Section I-3 to begin the County Council Meetings at 4:00PM for one session only per meeting and Section K-1 to revise the order of the agenda; and

WHEREAS, on July 7, 2015, the County Council appointed a Council Study Committee to make recommendations for updating the Policies and Procedures of the Governing Body; and

WHEREAS, the Council Study Committee met several times in 2015 and 2016; and

WHEREAS, during multiple public meetings in 2016, the Council Study Committee made and discussed with Council the many recommendations for revision; and

WHEREAS, an amended document is attached as Exhibit A and a summary of revisions is attached as Exhibit B reflecting the Council consensus of such revisions; and

WHEREAS, these Policies and Procedures of the Governing Body are intended to be effective beginning January 1, 2017, while legal review is in process; and

WHEREAS, recommendations from legal review will be provided for Council consideration with the possibility of additional revisions to be made by resolution; and

WHEREAS, through the adoption of Resolution No. 2914 (which amended Resolution No. 2894 approved on December 15, 2009), the Grand County Council amended the policies and procedures for the government of the County Council as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires additional amendment of the policies and procedures; and

WHEREAS, the County Council finds that the Policies and Procedures of the Governing Body shall be amended., All amendments are presented in Exhibit A, the amended Policies and Procedures of the Governing Body. Exhibit B is a summary table of revisions (excluding housekeeping revisions). The redlined document of Exhibit A, is to be retained electronically by the Council Administrator as an historical record to clearly indicate such approved amendments between the most recent adopted version and the current adopted version in the form of additions (underlined text) and deletions (~~strikethroughs~~).

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Policies and Procedures of the Governing Body" document is hereby amended as presented in Exhibit A with Exhibit B as a supporting reference.

APPROVED this 20th day of December, 2016, by the following vote:

AYE _____

NAY _____

ABSTENTION _____

ATTEST:

Diana Carroll
Grand County Clerk

Elizabeth Tubbs
Grand County Council Chair

Exhibit “A”

Amended Policies and Procedures of the Governing Body,
Indicating Amendments Adopted Since the December 15, 2009 Version

Exhibit “B”
Summary Table of Revisions
(excluding housekeeping revisions)

EXHIBIT B
SUMMARY TABLE OF MAJOR REVISIONS
of the **POLICIES AND PROCEDURES OF THE GOVERNING BODY***

Section	Change (red=new)	Purpose
B2 (deleted) Council Members— Use of Officers’ Titles	Council officers shall not use their titles in any communication that is not official County Council business.	Deletes this section. The question arose as to whether a Council officer’s “title” included “Council Member.” Rejects suggested revision: Printing officer titles on business cards is permitted.
B2 (renumbered) Council Members— Council Meeting Attendance	Council Members are required to attend all regularly scheduled and special Council Meetings. See Appendix item II, County Form of Government Ordinance, Removal and Recall of Council Members—Vacancies. If an event arises that prohibits attendance of a Council Meeting, the Council Office must be notified.	Replaces “make their best effort” with “required” attendance at all special Council Meetings (as well as all regularly scheduled Council Meetings). Moves attendance requirements of appointed Boards, Commissions, and Committees to Section C as a new section. Requires that the Council Office must be notified if an event arises that prohibits attendance.
B3 (renumbered) Council Members— Participation in Local, State or Federal Committees	Council Members are encouraged to participate in other local, state and federal committees and associations and disclose same to the County Council.	Deletes language encouraging Council Members to “seek appointment by the appropriate authority when necessary.”
B5 (renumbered) Council Members— Council Communications	Council Members, including the Officers , shall not speak for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. Council Members are encouraged to delineate their personal opinions from the official positions of the Council in the course of the discharge of their duties.	Replaces “Chair” with “Officers” to include the Vice Chair in this statement. Replaces subjective language of “shall not imply that they are speaking” to “shall not speak” for the Council or for Grand County... Deletes: example phrases to use. Deletes references to Council E-mail and Communication Policy. Adds language encouraging

		Council Members to delineate their personal opinions from the official positions of the Council...
<p>B6 (renumbered) Council Members—Electronic Communication</p>	<p>Council Members are encouraged to be mindful in their electronic communications that any electronic communications among two or more Council Members may be subject to GRAMA, the State’s Government Records Access and Management Act. GRAMA gives “every person the right to inspect a public record” (UCA 63G-2-201(1)). It defines a public record as “public unless otherwise expressly provided by statute” (UCA 63G-2-201(2)). Exceptions are, according to UCA 63G-2-202, “a record that is private, controlled, or protected” under State Code.</p> <p>Furthermore, the State’s Open and Public Meetings Act defines an electronic message as “a communication transmitted electronically including: electronic mail, instant messaging, electronic chat, text messaging..., or any other method that conveys a message or facilitates communication electronically” (UCA 52-4-103(5)(a)). The Open Meetings Act specifically states that the Act does not preclude “members of a public body” from transmitting “an electronic message to other members of the public body at a time when the public body is not convened in an open meeting” (UCA 52-4-210).</p>	<p>Rewrites and renames the section by adding language (in red) with reference to State Code (GRAMA and definition of “electronic message”).</p> <p>Deletes the former Section B7 “Email Correspondences” section that follows: “Council Members shall refrain from debating an issue through email correspondences. Any debate among Council Members through email may be considered a public statement and may be included as a part of the public record. UCA §52-4-103(9): General updates, review of documents or informational emails from Council Members and Administrator that will be discussed openly during a scheduled meeting are permitted. See also Attachment III, “Council E-mail and Communication Policy.”</p>

<p>B7 (renumbered) Council Members— Council E-mail and Communication Policy</p>	<p>c. Anonymous communications determined by the Council Administrator to be malicious shall not be introduced to the Governing Body; instead the Council Administrator shall forward same to the County Clerk. Anonymous communications determined by the Council Administrator to not be malicious shall be placed in a file folder in the Council's Office for Council Member review, and all Council members will be notified of same via email upon such determination.</p>	<p>Deletes this portion of Section B8.</p> <p>Malicious communications could be important because they could be a threat that the Governing Body should be aware of.</p>
<p>B10 Council Members— Council Member Involvement in Operational Issues</p>	<p>County Council's role is predominantly legislative, and extensive involvement in day-to-day operations is discouraged.</p>	<p>Adds a new section.</p>
<p>C4 Council Members' Participation on County Boards, Commissions & Committees and Local and Special Service District Boards—Council Member Participation</p>	<p>Council Members who are not assigned representatives are encouraged to attend any Board, Commission, or Committee meeting for informational purposes and shall notify the Council Representative of their interest to attend. Council Members not assigned as Council Representatives attending these meetings shall participate as members of the public.</p>	<p>Rejects suggested revision phrase in quotes below:</p> <p>Council Members not assigned as Council Representatives attending these meetings shall participate as members of the public "unless requested to attend by the Council Representative in their stead. When attending in place of the designated Council Representative, the Council Member shall have a vote, in cases of voting positions."</p>

<p>C5 Council Members’ Participation on County Boards, Commissions & Committees and Local & Special Service District Boards—County Committees</p>	<p>County Committees may be established through Resolution by the Council and may include an assigned Council Representative and interested community members/ stakeholders as voting members. Such committees are less formal than Boards and Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall act as an advisory body to Council and shall not have the authority to make Council decisions or to expend County funds unless specifically and legally authorized to do so by resolution. Council Members are encouraged to participate on County committees.</p>	<p>Replaces “Special” Committees with “County” Committees; replaces “shall” with “may;” replaces appointed” with “assigned.”</p> <p>Clarifies that County committees may have interested community members/stakeholders (as well as assigned Council Representative) as voting members when so established by resolution.</p> <p>Clarifies that County Committees act as an advisory body to the County Council.</p> <p>Deletes phrase in quotes below with replacement language (in red): Such committees shall not have the authority to make Council decisions or to expend County funds “without the approval of the majority of the Council at a regularly scheduled meeting.”</p> <p>Delineates committees from boards and commissions. Reduces redundancy.</p> <p>Rejects suggested revision phrase in quotes below:</p> <p>Council Members are encouraged to participate on County committees “and in some cases a Council Representative is required as per the enabling resolution. The Council Representative’s ability to vote as a Committee Member is also determined by the enabling resolution.”</p>
<p>C7 Council Members’ Participation on County Boards, Commissions & Committees and Local & Special Service District Boards— Attendance</p>	<p>Council Members are required to attend all regularly scheduled and special Board, Commission, and Committee meetings to which they are assigned. If regular attendance at an assigned Board, Commission, or Committee meeting is not possible, the Council Member will make arrangements for</p>	<p>Adds a new section.</p>

	re-appointment for that assignment.	
D1 Duties of the Chair—The Chair	The Chair (and each of the Vice-Chair and Chair Pro-Tem acting as Chair) shall have no veto power and no other special substantive authority. The Chair is responsible for setting the Council Agenda, facilitating the Council Meetings, and signing the Council-approved documents. The Chair does not represent the Council as a whole Governing Body unless directed by the majority of the Council Members during a lawful meeting and is subject to all of the provisions of Section B of these bylaws. Additionally, the Chair provides guidance to the Council Administrator while the Council as a unit provides specific direction. See also Section E, “The Council Administrator.”	Adds language in line with the Council Administrator’s job description. Rejects suggestions revision below for this section in favor of merging with a similar phrase in Section D10, Sign Documents and Contracts and Agreements: “The Chair is authorized, particularly when time is of the essence, prior to Council approval in a lawful meeting to sign documents of a non-political nature for potential ratification by the Council at the next regular meeting; examples include non-political letters of support, marketing agreements in budget, grant applications with grant match in budget, and the like.”

D10 Duties of the Chair—Sign Documents and Contracts and Agreements	The Chair shall sign resolutions, ordinances, and all other documents issued by the Governing Body. The Chair shall sign all contracts and agreements approved by the County Council on behalf of the Council, including “all associated documents” included in motions. The Chair may delegate such signatory authority to the Vice-Chair as per Section D.1., or when appropriate, the Chair Pro-Tem. The Chair shall consult with the Council Administrator and the County Attorney for review of above said documents as deemed appropriate. If, due to time constraints, a document must be signed prior to a Council meeting, the Chair may use	Clarifies the Chair’s limited discretion on signing of certain time-constrained documents prior to Council approval (for Council ratification). Requires
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	<p>discretion to sign the document for potential ratification by the Council at the next Council meeting; discretion must include consideration that political or potentially contentious matters require Council vote prior to signature. For more details, see Section D1.</p>	<p>discretion to consider that political or potentially contentious matters require Council vote prior to signature.</p>
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<p>E7 The Council Administrator— Signing of Documents (formerly Agreements, Permits, and Contracts)</p>	<p>The Council Administrator shall sign agreements, permits, and contracts on behalf of the County Council when so delegated by resolution approved by the Council. The Administrator will be responsible to provide the original signed documents to the County Clerk.</p>	<p>Replaces delegating by motion to delegating by resolution because numbered resolutions are easier to locate than motions.</p> <p>Deletes suggested revision in quotes below since these matters are addressed in legal review (summarized further below in bold):</p> <p>“The Council Administrator and/or the non-elected Department Heads/ Supervisors under the purview of the Council, including the IT Director as applicable, shall have authority to sign administrative documents for their departments, in compliance with the Employee Handbook, such as direct report timesheets, Individual Development Plans, Personnel Action Forms, disciplinary documents, annual evaluations, time off request forms, travel vouchers, Invitation to Bid and Request for Bids/Proposals/ Qualifications; Notice of Bid Award and the like upon Council approval of bid award whenever required by the Purchasing Policy; purchase orders and work orders within budget and in compliance of the Purchasing Policy; change orders in budget and aligned with the scope of work; routine service orders in compliance with the Purchasing Policy; routine marketing and advertising documents in budget and aligned with the Marketing Plan (marketing and advertising agreements and contracts, insertion orders, magazine and campaign agreements, radio and television</p>
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		<p>contracts, media and broadcasting contracts, spotlight contracts, and the like); routine grant applications so long as any grant match is in budget and aligned with the County's objectives (does not include binding grant agreements); permits, letters and other correspondence in the routine course of business; and similar documents on behalf of the County Council for the specific purpose of forwarding the Council's business via the Administrator and non-elected departments. The Administrator or Department Heads/Supervisors shall not sign or authorize any document of a political nature, nor sign or authorize any action, whether in writing or not, beyond the purview of their specific department or job description without specific approval of the County Council.'</p> <p>Legal review (2014) of the suggested revision states "To summarize: (1) it is the opinion of this office that the delegations made would likely be considered administrative/ministerial in nature and would not be improper delegation of legislative function; (2) the last sentence should be revised so as to avoid any misinterpretation that may infringe on first amendment rights."</p> <p>"The (last) sentence ought to be revised to read something similar to the following: <i>'The Administrator or Department Heads/Supervisors shall not sign or authorize any document that is legislative in nature or falls within the scope of the Council's legislative authority, nor sign or authorize any action, whether or not in writing, beyond the purview of their specific department or job description without specific approval of the County Council.'</i>"</p>
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<p>O1 Motions— Making and Withdrawing</p>	<p>When a motion is made, the Chair shall call for a second. The Chair shall restate the motion upon request by any member. If the motion receives a second, the Chair has discretion to restate the motion after debate and before vote commences. If there is no second to the motion the motion shall die without further debate due to the lack of a second. A motion may not be withdrawn by the person making the motion without the consent of the majority of the Council once it has been seconded. The Chair may request that the motion is submitted in written form prior to the motion being stated by the Chair.</p>	<p>Replaces the requirement for the Chair to restate the motion prior to receiving a second, with the requirement “upon by request by any Member.”</p> <p>Replaces “shall” with “has discretion to” restate the motion after debate and before vote commences (rather than before debate commences).</p> <p>Changes consent to withdraw a motion that has been seconded (vs. stated by the Chair) to require the consent of the majority of the Council rather than the consent of the Member seconding.</p>
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<p>R7 Decorum and Debate— Electronic Devices</p>	<p>Use of electronic devices during a Council meeting shall be limited to matters pertaining to the business of the meeting; such use is subject to the Open and Public Meetings Act (UCA 52-4)</p>	<p>Adds a new section.</p>
<p>S7 Participation by the Public— No Assignment of Time</p>	<p>If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation in their behalf, but each individual's speaking time will be limited to 3 minutes, subject to the discretion of the Chair.</p>	<p>Clarifies that when there are several speakers on a matter, assignment of time cannot be made in an effort to increase the allowed speaking time.</p> <p>Clarifies that an individual citizen--and citizen groups who select someone to make a presentation in their behalf-- will have limited speaking time to 3 minutes, subject to the Chair's discretion.</p>
<p>(intentionally left blank)</p>		

<p>T6 Public Hearings— Closing Hearings</p>	<p>Following public comment, if any, during the public hearing the Council Chair announces conclusion of this portion of the public hearing, stating that the public hearing will remain open for written public comment until 5PM on the date that is six (6) days before the next regularly scheduled meeting (or other specified date). The Chair further states that the matter will be considered at the next regularly scheduled meeting (or other specified date). A Council Member may move to suspend these rules, by a 2/3 affirmative vote, to take action and vote on the matter immediately. If the motion to take action is approved by a 2/3 super majority vote, the County Council can then move to consider the item.</p>	<p>Rewrites this section which formerly read: The Council Chair may close the public hearing (except for written comments) or the Council may continue the hearing by motion until the next scheduled meeting or other specified date included in the motion.”</p>
<p>T8 Public Hearings— Late Comments</p>	<p>Written comments are considered late any time after 5PM six (6) days before the next regularly scheduled Council Meeting that follows the public hearing, unless a different date is specified by the Chair. Late comments (whether received by Council Office staff by email, mail or delivery) will be forwarded electronically by Council Office staff as usual to each Council Member. However, late comments will not be made available by Council Office staff for the Council meeting nor made a part of the online archived public record.</p>	<p>Adds a new section.</p> <p>Defines late written comments for public hearings and clarifies that late written comments, although forwarded electronically by Council staff to each Council Member prior to the 4PM meeting, will not be made available by staff at the meeting or made part of the online electronic packet.</p>

*Summary Table of (All) Revisions (excluding housekeeping revisions) and redlined Policies and Procedures of the Governing Body (12/20/2016) are each stored electronically in the Council Administrator's Office.



***POLICIES AND PROCEDURES
OF THE
GOVERNING BODY***

**GRAND COUNTY, UTAH
125 E. Center Street
Moab, UT 84532**

Revised ~~by Motion January February 5,~~ 2013

Resolution No. 2914
approved on December 15, 2009

[Amendments proposed for adoption by resolution on December 20, 2016, pending legal review](#)

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**GRAND COUNTY
POLICIES AND PROCEDURES OF THE GOVERNING BODY**

INTRODUCTION

These rules are made pursuant to Section 17-53-207 of the Utah Code (Attachment I), and are consistent with the provisions of the Optional Plan for Grand County's form of Government (Attachment II). ~~Three~~The certified ~~copies~~copy of these ~~rules~~bylaws and amendments thereto shall be filed with the County Clerk to be kept as a permanent public record. The current edition of Robert's Rules of Order that is provided by the Council Administrator will be referenced in cases not covered by State Code or these ~~rules~~bylaws.

A. Definitions

1. Chair/Presiding Officer: Means the person elected or appointed as Chair of the County Council by its membership and presiding over the Governing Body.
2. County Council: Means the persons elected and sworn to the Council, who have not been removed from office for any reason, acting as a unit.
3. Governing Body: Means the current County Council acting as a unit.
- ~~4. Majority Vote: Means majority of those voting.~~
- ~~5.4~~ Majority Vote of Governing Body: Means four (4) Council Members' affirmative votes.
- ~~5. Super Majority Vote: Means 2/3 of 7 Council Members', or five (5) Council Members' affirmative votes, regardless of the number of Council Members in attendance.~~
- ~~6. Council Member/Council Representative/Member: Means the ~~Chair~~ and individual Council Members acting individually.~~
7. Membership: Means the Governing Body.
- ~~6.8~~ Quorum: Means the minimum number of persons required to act as a Governing Body. A quorum requires four (4) Council Members- who must be present in person at the meeting location. -Additional Members may attend by phone or other real-time means as long as the Electronic Meetings Resolution is enacted stating same.
- ~~7.9~~ Vice-Chair: Means a Council Member elected or appointed by the Governing Body to act as Chairperson/Presiding Officer, with all the powers of the Chairperson as defined in these bylaws, in the absence or disability of the Chair.

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10. Chair Pro-Tem: Means a Council Member selected by the Governing Body as Chairperson in the absence or disability of the Chair and Vice Chair. The Chair Pro-tem's authority ~~only extends~~exists for the duration of ~~that a~~a specific meeting time period, typically a specific Council meeting.

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8-11. Official County Council Business: Means matters that have been formally acted upon or authorized by the Council ~~or authorized~~ in a lawful meeting

9-12. Council Officers: Means Council Chair and Vice Chair.

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B. Council Members

1. Appointment of the Presiding Officers (Chair and Vice Chair): The Council shall elect or appoint the Chair and the Vice Chair at its first meeting in January. The Council shall make its best effort to elect or appoint a different Council Member as Chair each year.

~~2. Use of Officers' Titles: Council officers shall not use their titles in any communication that is not official County Council business.~~

~~3-2. County Council Meeting Attendance:~~ Council Members ~~shall make their best effort to~~are required to attend all regularly ~~and specially~~-scheduled and special Council Meetings, ~~and meetings of the Boards/Commissions/Committees on which they are appointed to serve. See Appendix item II, County Form of Government Ordinance, Removal and Recall of Council Members—Vacancies. If an event arises that prohibits attendance of a Council Meeting, the Council Office must be notified.~~

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4-3. Participation in Local, State or Federal Committees: Council Members are encouraged to participate in other local, state and federal committees and associations and ~~seek appointment by the appropriate authority when necessary-disclose same to the County Council.~~

5-4. County Council Documents Letterhead Logo: The official Grand County letterhead, which includes the Grand County logo and names and titles of current officers/Council Members, shall be used only for official County Council business. See also "Council Communications."

5. Council Communications: Council Members, including the Chair Officers, shall not ~~imply that they are speaking~~speak for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. For example, phrases such as "I am just speaking for myself..."; "Speaking as an individual..."; "My position on this does not represent the Council or the County..." or "The Council has not voted on this..." may be used to clarify this issue. See also Section B. 10 Attachment III, "Council E-mail and Communication Policy". Council Members are encouraged to delineate their

personal opinions from the official positions of the Council in the course of the discharge of their duties.

~~7. Email Electronic Correspondences Communication: Council Members shall refrain from debating an issue with each other through email electronic correspondences communications. Voting or gaining approval electronically is specifically prohibited. Any debate among Council Members through email electronic communications may be considered a public statement and may be included as a part of the public record. UCA §52-4-103(9): General updates, review of documents or informational emails electronic communications from Council Members and Administrator Members, Administrator or others that will be discussed openly during a scheduled meeting are permitted. See also Section B. 10 Attachment III, "Council E-mail and Communication Policy."~~

~~5-6. Electronic Communication: Council Members are encouraged to be mindful in their electronic communications that any electronic communications among two or more Council Members may be subject to GRAMA, the State's Government Records Access and Management Act. GRAMA gives "every person the right to inspect a public record" (UCA 63G-2-201(1)). It defines a public record as "public unless otherwise expressly provided by statute" (UCA 63G-2-201(2)). Exceptions are, according to UCA 63G-2-202, "a record that is private, controlled, or protected" under State Code. Furthermore, the State's Open and Public Meetings Act defines an electronic message as "a communication transmitted electronically including: electronic mail, instant messaging, electronic chat, text messaging... or any other method that conveys a message or facilitates communication electronically" (UCA 52-4-103(5)(a)). The Open Meetings Act specifically states that the Act does not preclude "members of a public body" from transmitting "an electronic message to other members of the public body at a time when the public body is not convened in an open meeting" (UCA 52-4-210).~~

~~6-7. Council E-mail and Communication Policy:~~

a. Each Council Member will be given a unique email address, and all email addressed to an individual Council Member or the Council will be forwarded as received.

b. In order to reduce duplicate emails, listserv emails from the organizations listed below will not be forwarded; instead Council staff shall check at least annually to insure that all Council members are on the direct distribution lists for:

1. UAC (Utah Association of Counties)

2. NACo (National Association of Counties)

3. CCP (Canyon Country Partnership)

4. Any other organization requested by a Council Member

~~e. Anonymous communications determined by the Council Administrator to be malicious shall not be introduced to the Governing Body; instead the Council Administrator shall forward same to the County Clerk. Anonymous communications determined by the Council Administrator to not be malicious shall be placed in a file folder in the Council's Office for Council Member~~

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~~review, and all Council members will be notified of same via email upon such determination.~~

~~6-c.~~ Surface mail addressed to a specific Council member is to be placed in that Councilperson's box when received. Mail addressed to former Council Members will be distributed to their successors.

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8. Municipal Building Authority and Board of Equalization: Council Members shall serve as the Municipal Building Authority as required for capital projects and shall serve as the local Board of Equalization as required for property tax assessment matters.

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9. County Board/Commission/Committee and Local and Special Service District Board Representation: All County Boards, and Commissions, and Committees and Local and Special Service District Boards shall may include one Council Member representative either as a voting or ex-officio member according to the Board/Commission's enabling ordinance unless otherwise prohibited by law. County Committees shall include a Council Member representative, if required, according to the Committee's enabling resolution.

10. Council Member Involvement in Operational Issues: County Council's role is that of governance as opposed to day-to-day operation involvement. See Appendix item II, County Form of Government Ordinance, Role of the Council, predominantly legislative, and extensive involvement in day-to-day operations is discouraged.

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C. Council Members' Participation on County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards

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1. Appointment Assignments to County ~~Boards and Commissions~~ Boards, Commissions & Committees and Local & Special Service District Boards: In January of each year the Council shall review each Council Representative position to County ~~Boards and Commissions~~ Boards, Commissions and Committees, and Local and Special Service District Boards, and other agencies. Council Members shall indicate which assignments they would prefer. For assignments selected by more than one Council Member, the Council shall vote on who receives the assignment. In the event that no Member volunteers for an assignment, the Chair shall assign a Member.

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2. Council Members' Role: Council Members ~~appointed~~ assigned to serve on County Boards, ~~and Commissions~~ and Committees, and Local and Special Service District or other agency Boards shall serve as the liaison to the County Council, whether a voting member per enabling documents or not. Council Members shall represent the County Council but cannot commit the County without the approval of the majority of the Council.

3. Boards/Commissions/Committees/Agencies Reporting to the Council: Council Representatives to Boards/Commissions/Committees and agencies shall regularly report to the Council during the General Council Report section of the Agenda ~~on a quarterly basis and/~~ or as necessary action is required. Council Members shall request that the Chair place on the agenda as separate items any reports of assignments or meetings that require more detailed discussion or consideration.

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4. Council Member Participation: Council Members who are not ~~appointed~~ assigned representatives are encouraged to attend any Board, ~~or Commission, or Committee~~ meeting for informational purposes and ~~should~~ shall notify the Council Representative of their interest to attend. Council Members not ~~appointed~~ assigned as Council Representatives attending these meetings shall participate as members of the public. ~~unless requested to attend by the Council Representative in their stead. When attending in place of the designated Council Representative, the Council Member shall have a vote, in cases of voting positions.~~

5. Special County Committees: County ~~C~~ ommittees other than Boards and Commissions shall may be established through Resolution by the Council and ~~shall may~~ include an ~~appointed~~ assigned Council Representative and interested community members/stakeholders as voting members. Such committees are less formal than Boards and Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall act as an advisory body to Council and shall not have the authority to make Council decisions or to expend County funds ~~without the approval of the majority of the Council at a regularly scheduled meeting unless specifically and legally authorized to do so by resolution~~. Council Members are encouraged to participate on ~~these~~ County committees.

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6. Special Service District Boards: In accordance with (UCA §~~17B~~ 17D, Chapter 1) the County Council may establish Special Service District ("District") Boards. These Boards are independent of the County save that the County Council shall, pursuant to UCA ~~Section 17D-1-303~~, make all appointments to such Administrative Control Boards ~~except for elected District Boards elected by the public and where otherwise established in the organization's bylaws or enabling documents~~. Each District Board shall include one Council Member representative as ~~appointed or assigned~~ appointed by the Council to serve the term established by the District bylaws. All business conducted by the District Board shall be independent of the County with the exception of the involvement of the Council Representative. ~~Annual~~ Joint meetings of the Council Membership and the District Boards are encouraged for the purpose of establishing common goals and objectives.

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~~5.7.~~ Attendance: Council Members are required to attend all regularly scheduled and special Board, Commission, and Committee meetings to which they are assigned. If regular attendance at an assigned Board, Commission, or Committee meeting is

not possible, the Council Member will make arrangements for a replacement-re-appointment for that assignment.

D. Duties of the Chair

1. The Chair: The Chair (and each of the Vice-Chair and Chair Pro-Tem acting as Chair) shall have no veto power and no other special substantive authority. The Chair is responsible for developing-setting the Council Agenda, facilitating the Council Meetings, and signing of the Council-approved documents. The Chair does not represent the Council as a whole Governing bBody unless directed by the majority of the Council Members during a lawful meeting and is subject to all of the provisions of Section B of this documentthese bylaws. Additionally, The Chair provides guidance to the Council Administrator; while -the Council as a unit provides specific direction. See also Section E. "The Council Administrator."
2. Presides: The Chair shall be the Presiding Officer at all meetings and hearings of the Governing Body.
3. Vice-Chair: In the event of absence or disability of the Chair, the Vice-Chair shall preside. Upon the Chair's request, the Vice-Chair shall assist with the discharge of any of the Chair's duties.
4. Chair Pro-Tem: In the absence of the Chair and Vice-Chair, the members Members shall appoint a Chair Pro-Tem.
5. Study Committees: The Chair may, at his/her discretion, oversee the membership and proper functioning of the Council Study Committees, whether or not a designated committee member. See also Section E, "The Council Administrator."
6. Control of Chambers: The Chair shall have control of the Council Chambers.
7. Points of Order: The Chair shall preserve order, and decide all points of order and procedure, subject to appeal of membership. The Chair may vote on all matters but may not make motions.
- ~~6-8.~~ Roll Call Vote: All matters involving expenditure of funds require a roll call vote.
9. Declare Votes: Motions may be determined by voice vote, or show of hands or at the request of any member by roll call. The Chair shall declare all votes. If any Member requests it, a roll call shall be ordered.
10. Sign Documents and Contracts and Agreements: The Chair shall sign resolutions, ordinances, and all other documents issued by the Governing Body. ~~The Chair~~

shall sign all contracts and agreements approved by the County Council on behalf of the Council, including “all associated documents” included in motions. The Chair may delegate such signatory authority to the Vice-Chair as per Section D.1.3. ~~(above)~~, or when appropriate, the Chair Pro-Tem. The Chair shall consult with the Council Administrator and the County Attorney for review of above said documents as deemed appropriate. If, due to time constraints, a document must be signed prior to a Council meeting, the Chair may use discretion to sign the document for potential ratification by the Council at the next Council meeting; discretion must include consideration that political or potentially contentious matters require Council vote prior to signature.

11. ~~11.~~ Training on Open and Public Meetings Act: The Chair shall ensure that all Members are provided with the opportunity for annual trainings of the Open and Meetings Act. UCA §52-4-104

12. Voting Rights and Authority: The Chair, Vice-Chair and Chair Pro-Tem shall have the same rights to debate and vote in the Council as any other Council Member. The Chair shall not make or second motions, amend, or substitute motions.

E. The Council Administrator

1. Direction Received: In general, the Council Administrator acts under the direction of policies adopted by the Governing Body and in accordance with the provisions of the Council Administrator’s current Job Description (Attachment IV). Specific direction ~~and guidance~~ is received from the ~~Chair~~ Council as a unit. Day to day guidance, if needed, is received from the Chair with regard for the Council’s wishes. ;
2. Prepares Agenda: The Council Administrator shall develop and prepare copies of the Council Agenda as approved by the Chair. ~~and~~ The Council Office delivers ~~same the agenda and packet~~ to the Members, County Attorney, County Clerk, ~~and~~ County Library and ensures posting in the Courthouse or meeting location and on the County website and the State Public Meeting Notice website.
3. Council Meeting: The Council Administrator shall prepare for each Council Meeting or Workshop a packet, together with such other supporting ~~memoranda and communications materials~~ as the Chair or ~~membership~~ Membership direct or require except that materials that are (i) ~~are~~ copyrighted unless written permission by the copyright holder is provided; (ii) proprietary; (iii) confidential; (iv) related to a closed ~~executive~~ session; (v) intended as a legal communication shall not be included in the general packet unless allowed by ~~G.3. (below)~~ these bylaws. Such excluded materials shall be provided under separate cover, marked “confidential.”

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4. Attends Meetings: The Council Administrator shall attend all meetings of the Governing Body unless excused by the Council or Chair, and, in the absence of Department Heads who report to the Administrator, may speak on their behalf.
5. Study Committee: The Council Administrator ~~shall~~ may attend, if invited by the Chair or the Committee, and participate in Study Committee Meetings.
6. Matters Continued: ~~Matters-~~ The Council Administrator ensure that action items on the agenda which are ~~not acted upon- postponed~~ shall be continued upon the agenda of subsequent meetings until disposed of by the Council.
7. Agreements, Permits, and Contracts Signing of Documents: The Council Administrator shall sign agreements, permits, and contracts on behalf of the County Council when so directed by the Council and approved by the majority of its Members delegated by resolution approved by the Council. The Administrator will be responsible to provide the original signed documents to the County Clerk.
8. Furnish Rules: The Council Administrator shall furnish all Members with copies of Robert's Rules of Order, the link to County Land Use Code and General Plan, and the Policies and Procedures of the Governing Body. Bylaws of County Boards, Commissions, and Committees and Policies and Procedures of County ~~Departments, shall~~ Departments shall be available upon request.
9. Minutes: ~~Minutes shall be posted on the County website once approved.~~
10. Written Comments: Any written comments from the public regarding Council action or public hearings shall be compiled by the Council Administrator's Office and forwarded to the Clerk/Auditor's Office once the hearing is closed and action taken by the Council.

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F. The County Clerk

1. Attends Meetings: The Clerk or deputy shall attend meetings of the Governing Body and shall attest all instruments signed by the Chair, particularly resolutions and ordinances.
2. Notices: In collaboration with the Council Administrator shall ensure that all required notices are ~~sent out posted and or~~ published as required by the Open and Public Meetings Act and that all notices include the date, time and name or initials of the person posting the notice.
3. Minutes: The Clerk or deputy ~~S~~ shall prepare and maintain minutes and recordings of the proceedings, including closed sessions, as appropriate, and such journals and records as required. Minutes shall be prepared consistent with UCA 52-4-203 and shall conform to all state requirements. Minutes shall be posted on the County website once approved.

4. ~~Completeness of Documents Signed~~: ~~Ensures that~~ The text of all ordinances, resolutions and other documents shall be complete and shall not lack any information before vote thereon.

G. The County Attorney

1. Meeting Attendance: When requested by the Council or Council Administrator, the County Attorney or designated representative shall provide best efforts to attend regular, ~~or~~ special, and emergency meetings of the Governing Body.
2. Legal Counsel: ~~Shall provide~~ legal counsel as to all matters including lawful procedure to the County Council.
3. Grand County Attorney Records Classified as Protected, Privileged and Confidential: Generally, all documents and records created by the government are public documents, and subject to open disclosure to the public under the Government Records Access and Management Act (“GRAMA”), found in UCA 63G-1-101 et. seq. However, GRAMA allows an exception for records and/or communications between a governmental entity and an attorney. In adopting GRAMA, the Utah Legislature has classified those records as “Protected” and “Privileged,” not subject to public disclosure. Those documents, communications and records that qualify for exemption from GRAMA and public disclosure may be summarized in the following categories, including, but not limited to, records that are:
 - related to pending law enforcement proceedings where disclosure would be harmful, UCA 63G-2-305(9),
 - created solely in anticipation of litigation, UCA 63G-2-305(16),
 - attorney work ~~product~~ product, mental impressions, and legal theories concerning litigation, UCA 63G-2-305(17),
 - communications between a County attorney, or an attorney retained by the County, and County officials or employees, UCA 63G-2-305(18). This category could include letters, emails, phone messages, memoranda, text messages, photos, videos, notes, ~~et~~ etc.; and also may include other documents or records (such ~~as, statistics~~ as statistics, diagrams, data compilations), that are provided by a government official or employee to the County Attorney at the request of the County Attorney—even though those documents may not appear to contain protected, privileged or confidential information.
 - Settlement negotiations, UCA 63G-2-305(33).

It shall be a rebuttable presumption that all records that could possibly fall into one of the categories above (records either sent to, or received from, the County Attorney’s office), shall be treated as “Protected” and “Privileged” under GRAMA. Such documents shall not be disclosed without prior review and approval from the County

Attorney's office. If there is any reasonable doubt as to whether or not a record is "Protected" or "Privileged," then, prior to disclosure, that record shall be submitted to the County Attorney's office for legal review.

Pursuant to UCA 63G-2-306, there is no requirement for the County or the County Attorney to mark all County Attorney records with a "Protected" stamp in order for those communications to be considered protected under the statute because, as cited above, those communications by their nature are already classified as "Protected" under State law.

Under UCA 63G-2-801, any "public employee or other person who has lawful access to any private, controlled, or protected record under this chapter, and who intentionally discloses, provides a copy of, or improperly uses a private, controlled, or protected record knowing that the disclosure or use is prohibited under this chapter, is guilty of a class B misdemeanor."

H. Study Committee

1. Establishment of a Study Committee: ~~From time to time,~~ The Council may choose to appoint a committee of its Members for the purpose of researching, reviewing and recommending to the Governing Body action on particular issues, problems, and areas of interest. Committees are not executive bodies, and the Committee Chair has no executive authority. The Governing Body may however, ~~from time to time,~~ authorize the committees to undertake specific tasks ~~and make specific agreements.~~ ~~While o~~ Other Council Members are not obligated to vote according to committee recommendations; ~~the work of the committees shall be respected.~~
2. Study Committee Representation: Committees shall not consist of more than three (3) Members.

I. Council Meetings

1. Open and Public Meetings Act: All Council Meetings shall be in compliance with the Open and Public Meetings Act, UCA Title 52 Chapter 4. All Council Meetings will be open to the public. Any closed ~~executive~~ sessions shall be in accordance with UCA 52-4-204.
2. Approval of Annual Schedule of Meetings: The Council shall approve its annual meeting schedule during the December scheduled meeting and publish the approved schedule in accordance with UCA 52-4-202.
3. Council Meeting Dates and Times: The Council shall hold regular meetings the first and third Tuesday of each month. In those months when the holidays or elections fall on the first or third Tuesday, the meeting shall be held the following day. To the extent practicable and if so required as determined by the

Chair, County Council Meetings will begin at 4:00PM for one session per meeting. Public hearings to adopt or change a budget or to consider matters related to taxes or fees shall begin at 6:00PM or later.

4. ~~4.~~ Special Meetings: The Chair, or upon request by any Council Member shall call special meetings, or emergency meetings in accordance with the UCA Open and Public Meetings Act as becomes necessary.

5. Emergency Meetings: The Council may call an emergency meeting to discuss an urgent matter due to unforeseen circumstances. When an emergency meeting is deemed necessary, the following is required:

- Give the best notice practicable of the time, location and topics to be considered.
- Attempt to contact all Council Members.
- A majority of the Council Members must approve the meeting (UCA 52-4-02(5))

J. Workshops

1. Workshops: Workshops are Special Meetings and may be required from time to time and scheduled as needed, and to the extent possible, attended by all Council Members. The purpose of these meetings shall be to discuss ~~and consider items pending on the Council Agenda or other~~ items that require the attention of the Council, such as Administrative or Budget Workshops, so as to receive in-depth updates and information prior to a future, formal vote. The Council may provide direction to the staff concerning those same issues. Unless it is so noted on the agenda, action will not be taken at wWorkshops.
2. Joint Workshops: The Council may from time to time or on a regular schedule conduct joint workshops with other local government bodies and staff as deemed necessary for the purpose of working together on administrative and informational updates on issues that have impacts on the entities. There shall be no formal action taken during these workshops.

K. Agenda

1. Order of Business: The Council Administrator shall prepare, and the Chair shall approve, a written agenda for each meeting including, as necessary, the agenda for the Municipal Building Authority. ~~In general, each regular meeting shall consist of an afternoon administrative session, and an evening public business session.~~

The Municipal Building Authority and Council session matters shall be considered, as far as practicable, in the following order:

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Municipal Building Authority

- Call to Order
- ~~□ Pledge of Allegiance~~
- Approval of Minutes
- Ratification of Payment of Bills
- ~~□ Action Items~~
- ~~□ Discussion Items~~
- General Business – Action Items
- Discussion Items
- Public Hearings – Possible Action Items
- Closed Session(s) if necessary
- Adjourn

Council Afternoon Session Meeting

- Call to Order
- Pledge of Allegiance
- Approval of Minutes
- Ratification of Payment of Bills
- Elected Officials Reports – for any elected official other than Council Members
- Council Administrator Report
- Department Head Reports
- Agency Reports
- Citizens to Be Heard
- Presentations
- General Business- Action Items
- Consent Agenda – Action Items
- Discussion Items
- Discussion of Calendar Items and Public Notices
- ~~□ General Business – Action Items~~
- Consent Agenda- Action Items
- Public Hearings- Possible Action Items
- General Council Reports and Future Considerations
- ~~□ Future Considerations~~
- -Closed Session(s) if necessary
- Adjourn

2. Procedure: All reports, communications, ordinances, resolutions, contracts, documents or other matters to be submitted to the Council at a public meeting shall be delivered to the Council Administrator 6 days in advance of the meeting unless otherwise authorized. The Administrator shall prepare the agenda for review by the Chair.

(a) The Chair shall review the agenda and ~~background information supporting~~ material prior to the posting deadline and as close to the agenda deadline as

possible. The Chair may delete or add items to the agenda at ~~their- his or her~~ discretion, except those items ~~specifically~~ requested by a Council Member. ~~The Chair shall maintain a rotating schedule for Council Member reports on Board, Committee and special assignments such that a report on each assignment is received at least quarterly.~~

(b) Following the agenda review, the agenda with the additions, deletions or other corrections, shall be returned to the Council Administrator who shall prepare the agenda in its final draft form for review by the Council Members.

(c) The Council Members will have 24 hours or less to request changes to the draft agenda.

~~(de)~~ The Council Administrator shall make a copy of the meeting packet available to the press, if desired requested, prior to each meeting and at the Grand County Library and County Council's Office prior to each meeting, removing any materials that are (i) copyrighted unless written permission by the copyright holder is provided; (ii) proprietary; (iii) confidential; (iv) related to a closed/executive session; and/or (v) intended as a legal opinion. The Administrator shall make available prior to the meeting an identical online copy, with materials removed as described in (i) through (v) above, at the County's website.

~~(ed)~~ The agenda shall be made public in advance of the meeting ~~both~~ by posting on the regular public bulletin board at the County Courthouse and the Public Meeting Notice website and by notification dissemination to the public news paper of record media. Such action shall be taken concurrently with the furnishing of the agenda to individual Members of the County Council- And to individuals on the agenda notice email and fax lists.

~~(fe)~~ Copies of the agenda shall be made available to the public at the meeting.

3. Posting Deadline: Agendas shall be posted, as far as practicable, forty-eight (48) hours in advance of any regular meeting, but in no event less than twenty-four (24) hours in advance of a regular meeting or special meeting. (UCA 52-4-202).

4. Agenda and Agenda Summary Deadline: Requests for inclusion on an agenda and supporting documentation must be received by 5 PM on the Wednesday prior to a Regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. The Council Administrator staff may extend this deadline when staff time permits- so long as the final agenda is set by the Chair.

5. Legal Review: Agenda items requiring legal review must be submitted to the County Attorney at least fourteen (14) days in advance of the scheduled meeting except in unusual circumstances in which time is of the essence. Items requiring legal review ~~would~~ include new ordinances, resolutions, memoranda of

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understanding, contracts, agreements, and any other documents including proposed correspondence which involve a legal obligation or commitment on behalf of the County. Unsubstantial amendments or contract renewals do not require legal review.

L. Consent Agenda

The purpose of the Consent Agenda is to quickly process/dispose of many noncontroversial matters by being adopted all at once. Any item may be removed from the Consent agenda for the Council consideration during the meeting.

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M. Council Chambers

1. Described: The Council Chambers consists of the auditorium and the raised dais.
2. Auditorium: The auditorium shall be open to the public for all public meetings with the exception of ~~closed~~executive sessions.
3. Removal: Law enforcement may remove from the Chambers any person causing disturbances or otherwise violating the law.

N. Voting

1. To Pass Acts: Four (4) affirmative votes of the Membership shall be necessary to pass any resolution, ordinance or act (motion) of the Governing Body, regardless of the number of Council Members in attendance.
2. Conflict of Interest: Member(s) shall not vote where there is a conflict of interest as defined by Ordinance No. 462, An Ordinance Establishing Policies and Procedures for Conflicts of Interest of Grand County Officers and Utah State Code § 67-16-9 and shall declare such conflict and recuse themselves. The ~~M~~member(s) shall not debate the agenda matter from which s/he is recusing her/himself matter, and the Chair shall excuse them from the dais. ~~They may remain in the auditorium and participate as a member of the public.~~
3. Failure to Vote: A failure to vote by a Council Member shall be considered a non-vote or an abstained vote.
4. Tie Votes: A tie results in the defeat of a proposed action because it failed to gain the four (4) required votes.
5. Leaving Seat: When a call for the vote is commenced, no Member shall leave until the vote is disclosed.
6. Change of Vote: A ~~M~~member may change their vote after the call for the vote has been completed and before announcement of the result, but not thereafter.

7. Abstentions: Although it is the duty of every Member who has an opinion on a question to express it by their vote, they can abstain, since they cannot be compelled to vote. (An abstention shall be considered a non-vote.)

~~7.9.~~ Questions Affecting Oneself: Members are permitted to vote for themselves for an office or other position to which Members are generally eligible, including when other Members are included with them in the motion.

O. Motions

1. Making and Withdrawing: When a motion is made, the Chair shall ~~restate the motion and~~ call for a second. ~~The Chair shall restate the motion upon request by any Member.~~ If the motion receives a second, the Chair ~~shall have discretion to~~ restate the motion ~~before after~~ debate ~~and before vote~~ commences. If there is no second to the motion the motion shall die without further debate due to the lack of a second. A motion may not be withdrawn by the person making the motion without the consent of the ~~Member seconding it~~ majority of the Council once it has been ~~stated by the Chair~~ seconded. The Chair may request that the motion is submitted in written form prior to the motion being stated by the Chair.

2. Division of Motion: If the motion contains two (2) or more divisible propositions, the Presiding Officer may, and upon request of a Member shall, divide the same.

3. Motions Out of Order: The Presiding Officer may not at any time permit a member to introduce an ordinance, resolution, or motion out of the regular order as set forth in the agenda unless it is approved to do so by ~~two thirds (2/3)~~ majority vote.

~~3.4.~~ Rescinding a Motion: A member may make a motion to rescind an entire main motion, resolution, order, or rule that has been adopted at some previous meeting. The effect of Rescind is to strike out.

~~4.5.~~ Reconsideration of Reconsidering a Motion: A motion may be reconsidered at any time ~~only during the same meeting~~ if the motion to reconsider is introduced by a Member who had voted ~~on with~~ the prevailing side. Only after the motion to reconsider has been approved by the majority can the main motion be considered.

~~5.6.~~ Postponing a Motion: Any item on the agenda may be postponed until the next meeting or a specific future date. A motion to postpone shall give best efforts to include the future time of consideration and reason for postponement. A motion to postpone indefinitely means the item of discussion is postponed for an unspecified period of time.

~~6.7.~~ Tabling a Motion: Any item on the agenda may be tabled until later in the ~~meeting. Afternoon or Evening Session only.~~ A motion to table temporarily

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suspends further consideration or action on an agenda item until later in the meeting. A motion to bring back to the table shall be made to resume discussion on the item tabled. An item to be considered at a future meeting shall be postponed.

~~3-8.~~ Amending a Motion: Any main motion may be offered for amendment by a Member after the main motion has been seconded and is under debate.

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~~7-9.~~ Substituting a Motion: Similar to amending the wording of a motion, a motion may be made to substitute a motion for the pending motion by stating, "I move to amend by substituting for the pending motion the following ...". Upon receiving a second on the motion to substitute, the Chair asks the full body, "Are you ready for the question on the motion to substitute?" If the motion to substitute fails, the Chair returns to the question of the pending motion. If the motion to amend by substituting passes, the question is now on the motion proposed for substitution. The Chair will read the pending motion first, then the motion proposed as a substitute. The question is: "Shall the motion last read be substituted for the pending motion?"

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~~8.~~ Amending a Resolution or Ordinance: Amendments of resolutions and ordinances shall be approved by a majority vote of the Council and are subject to all of the provisions of this document's Sections O for ordinances and P for resolutions.

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10. Robert's Rules of Order: Any specific questions regarding motions that are not addressed in this ~~document~~ section shall be determined by the edition of Robert's Rules of Order provided to the Council by the Council Administrator.

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P. Reading and Passage of Ordinances

All proposed ordinances to enact regulations of a general and permanent nature, enforceable as local law, shall require public hearings as described in Section ~~ST~~ ST of these Policies and Procedures, and shall be subject to the following requirements for passage:

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1. Printed Copies Due: In order to be considered, ~~typed or~~ printed or electronic copies of the proposed ordinance shall be in the possession of the Governing Body forty-eight (48) hours prior to the meeting.
2. Required Readings: Any Member may request a full reading; otherwise an ordinance shall be read by ~~number and~~ title only. An ordinance may be passed and adopted at any time after the reading.
3. Available to the Public: Copies of proposed ordinances shall be available to the public, when feasible, at the ~~County-Council~~ offices and the Library not less than forty-eight (48) hours before the Governing Body convenes to act upon the

ordinance. Should copies be not so available, said ordinance shall be ordered read in full before the vote thereon, upon request by any member of the public at the meeting.

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3.4. Waiver: The requirement relating to reading and passing of ordinances ~~are is~~ considered waived by the ~~M~~membership voting upon them without an objection being raised.

4.5. Effective Date: No ordinance passed by the Council shall take effect within less than fifteen (15) days of its publication in accordance with UCA 17-53-208 unless authorized otherwise by state code, such as for emergencies.

6. Amending an Ordinance: Amendments of ordinances shall be approved by a majority vote of the Council and are subject to all of the provisions of this section.

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Q. Reading and Passage of Resolutions

All proposed resolutions are to express the opinion of the ~~M~~membership on a matter of temporary or advisory nature or to handle administrative business and shall be subject to the following requirements for passage:

1. Printed Copies Due: In order to be considered, ~~typed or~~ printed or electronic copies of the proposed resolution shall be in the possession of the Governing Body forty-eight (48) hours prior to the meeting.
2. Required Readings: Any ~~M~~member may request a full reading; otherwise said resolution shall be read by ~~number and~~ title only. A resolution may be passed and adopted at any time after the reading.
3. Available to the Public: Copies of proposed resolutions shall be available to the public, when feasible, at the ~~County Council~~ offices and the Library not less than forty-eight (48) hours before the ~~hour the~~ Governing Body convenes to act upon the resolution. Should copies be not so available, said resolution shall be ordered read in full before the vote thereon, upon request by any member of the public at the meeting.

4. Waiver: The requirement relating to reading and passing of resolutions ~~are is~~ considered waived by the ~~M~~membership voting upon them without an objection being raised.

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4.5. Amending a Resolution: Amendments of resolutions shall be approved by a majority vote of the Council and are subject to all of the provisions of this section.

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R. Decorum and Debate

1. Being Recognized: When a Member desires to speak or make a motion, they shall address themselves to “Mr./Madam Chair”. Upon being recognized, they may address the Membership staff or members of the public.
2. First Person Recognized: When more than one Member addresses the Chair, the Chair shall name the person who is to speak, recognizing the person who first addressed the Chair.
3. Interruptions: No Member shall interrupt another, except when permitted by parliamentary procedure.
4. Decorum: No Member shall indulge in personalities, arraign motives of Members, or use language tending to hold a Member up to contempt.
5. Debate with the Public: No Council Member shall debate with the public or employees during meetings or workshops.
6. Limitation of Debate: In general, No Member of the Council ~~or public~~ shall be allowed to speak more than once upon any one subject until all Mmembers have had an opportunity to speak. Council Members will generally be limited to two statements on any issue under consideration unless substitute motions are made.
- ~~7. Anonymous Communications: Anonymous communications determined by the Council Administrator to be malicious shall not be introduced to the Governing Body; instead the Council Administrator shall forward same to the County Clerk. Anonymous communications determined by the Council Administrator to not be malicious shall be placed in a file folder in the Council’s Office for Council Mmember review, and all Council Mmembers will be notified of same via email upon such determination. See also Section B, 10 Attachment III, “Council E-mail and Communication Policy.”~~
7. Electronic Devices: Use of electronic devices during a Council meeting shall be limited to matters pertaining to the business of the meeting; such use is subject to the Open and Public Meetings Act (CodeUCA 52-4—)
8. Leaving Chambers: No Member shall leave the Council Chambers during session without ~~requesting permission- informing of~~ the Chair, except for short breaks.

SR. Participation by the Public

1. Employee/Public Recognized: No person in the auditorium shall speak unless recognized by the Chair, who may permit persons to speak on any agenda item. A card for the public is provided at the doorway of each meeting for this purpose for submitting to the Clerk/Auditor at the dais before that item on the agenda is discussed. Upon being recognized, they should be directed by the Chair to

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advance to the microphone near the dais and state their full name and address. The number of persons heard and the time allowed each may be limited at the discretion of the Chair. On matters set for Public Hearings the Chair may invoke a three-minute time limit per person to allow the maximum public participation.

2. Citizens to Be Heard: ~~During~~ At the Citizens to Be Heard portion of the meeting, citizens~~persons~~ desiring to speak on an item not on the agenda shall address themselves to the Chair. Upon being recognized, they shall be directed to advance to the dais, state their full name, address, whom they represent, and state their subject matter. The number of persons heard and the time allowed each may be limited at the discretion of the Chair to three minutes.
3. No Interruptions: No person shall interrupt legislative proceedings.
4. Three-Minute Rule: No person of the public shall speak more than three (3) minutes except upon waiver by the Chair or on motion of the Membership.
5. Procedure: Orderly procedure requires that each ~~person~~member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all arguments shall be addressed to the Governing Body, and that there be no questioning or argument between individuals.
6. Questions: The Members of the Governing Body and staff members may ask questions and make appropriate comments; however, no Member should argue or debate an issue with the petitioner/member of the public.
- ~~7. Written Requests: Should a person desire to speak longer than three (3) minutes, they shall file a written petition with the Council's Office at least seven ~~six~~ (7) days prior to the meeting date, stating the subject matter and the amount of time desired. The Chair may place the matter upon an appropriate agenda and determine the time that shall be granted. This rule applies mainly to presentations, hearings and zoning matters.~~
7. No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and ~~C~~citizen groups may select a person to make ~~their~~a presentation in their behalf, but each individual's speaking time will be limited to 3 minutes, subject to the discretion of the Chair.
- ~~9. Members of the Press: Members of the press shall not be recognized during meetings of the Governing Body.~~
8. Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct offenders from the Chambers.

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TS.Public Hearings

1. Posting of Public Hearing: All public hearings shall be published in the local newspaper of record and posted in accordance with Utah State Code, Grand County Land Use Code 9.1.8-10 and local ordinances, as applicable.
2. Staff Presentation: The appropriate staff shall make a presentation to the County Council and the public on behalf of the public hearing matter.
3. Applicant Speaks: Regarding Planning and Zoning issues, the applicant shall be invited the first to speak to the Council Members after the staff has made a presentation. Applicants may appear in person or be represented by legal or other counsel. Applicant statements shall be limited to ten (10) minutes unless waived by the Chair (spoken or unspoken).
4. Questions: Council Members may direct questions to the applicant and/or staff in order to bring out relevant facts, circumstances or conditions affecting the case and may call for questions from the staff.
5. Opening Hearings: The Chair shall open the hearing and invite the public to the podium for comment. All public participation shall be subject to Section Q-R (“Decorum and Debate”) of these rules/bylaws.
6. Closing Hearings: Following public comment, if any, during the public hearing ~~The Council Chair may close~~ announces conclusion of this portion of the public hearing. (except for written comments) or the Council may continue the hearing by motion stating that the public hearing will remain open for written public comment until 5PM on the date that is six (6) days before the next regularly scheduled meeting (or other specified date included in the motion). The Chair further states that the matter will be considered at the next regularly scheduled meeting (or other specified date). A Council Member may move to suspend these rules, by a 2/3 affirmative vote, to take action and vote on the matter immediately. If the motion to take action is approved by a 2/3 super majority vote, the County Council can then move to consider the item.
7. Written Comments: ~~Written comments, including email comments, to council@grandcountyutah.net, may be submitted for the record at the hearing or up to forty eight (48) hours 5PM six (6) days before the Call to Order of the next regularly scheduled County Council Meeting. The Council Administrator shall ensure that all documents- on-time written comments are made a part of the Council packet for available for review by Council Members forty eight (48) hours prior to the Council meeting at which the issue is to be considered. At the close of each public hearing the Council Administrator shall ensure that all on-time written comments have been forwarded all comments to the Clerk’s Office for the public record.~~
- 7.8. Late Comments. – Written comments are considered late any time after 5PM six (6) days before the next regularly scheduled Council Meeting that follows the

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public hearing, unless a different date is specified by the Chair. Late comments (whether received by Council Office staff by email, mail or delivery) will be forwarded electronically by Council Office staff as usual to each Council Member. However, ~~Late comments will not be made available by Council Office staff for the Council meeting nor made a part of the online archived public record.~~

~~8. Anonymous Comments: The Council Administrator, at his/her discretion, may choose not to forward anonymous written comments related to public hearings to Council Members, and such anonymous comments shall be forwarded to the Clerk under seal indicating that they have not been reviewed by the Council.~~

~~9. Decision: The County Council shall consider the item at its next regularly scheduled meeting in order to receive additional written comments or to receive additional evidence for further study. The County Council may take action immediately upon closing of the public hearing provided it is moved and approved to take action by a two thirds (2/3) vote. If the motion to take action is approved, the County Council can then move to consider the item.~~

UT. Personnel Action Appeal Hearing Protocol

Purpose of Informal Council Hearing: To determine if there is reasonable support for the decision based upon the grounds stated in the personnel action.

1. County Council Administrator to notice appellant of Council's decision regarding granting a hearing, and if granted, the date and time of the hearing and hearing protocol.
2. Hearing to be held in closed session, no recordings.
3. Direct supervisor/supervising Elected Official/supervising Department Head (hereafter "Supervisor"), HR Director, Clerk/Auditor, Council Administrator, Appellant, and Council to be present. No witnesses, representatives or attorneys.
4. No exhibits or additional documents to be considered. Confidential Council packet to include:
 - a. Letter of termination/personnel action
 - b. Appeal by employee to Department HeadSupervisor
 - c. Response by Department HeadSupervisor
 - d. Appeal by employee to HR Director
 - e. Response by HR Director
 - f. Appeal to Council
 - g. Letter to Appellant setting date of appeal
 - h. Relevant County policies and/or procedures
 - i. Appeal protocol

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5. Order of and Time allotted for presentations:
 - a. ~~Department Head~~Supervisor-5 minutes
 - b. HR Director-5 minutes
 - c. Appellant -10 minutes
6. No cross-examination of presenters. Council ~~M~~members only may ask questions at the end of each presentation.
7. Presenters and Appellant to be excused at the end of presentations and Council questions. Council to make determination during closed session and may:
 - a. Uphold personnel action;
 - b. Overturn personnel action; or
 - c. Request additional information and continue hearing until information is received and considered.
8. Council issues a written decision to appellant within 15 ~~working-business~~ days of adjournment of ~~—~~hearing.

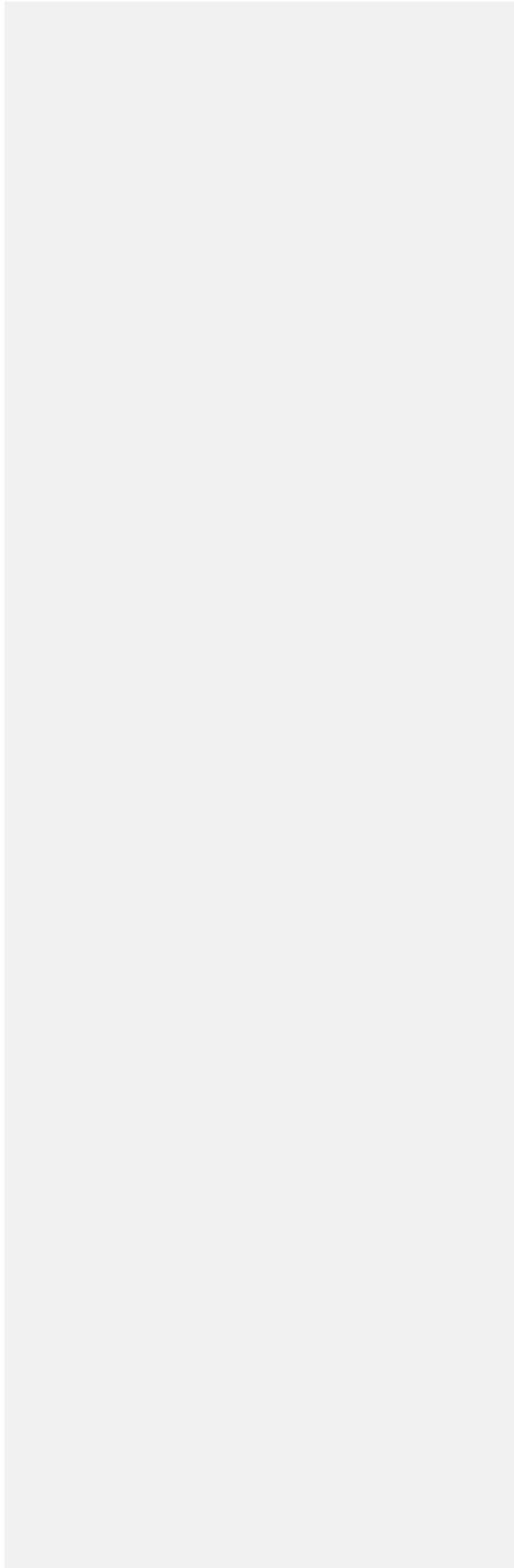
VU. Amendment of Policies and Procedures

1. Amending the Policies and Procedures: No policy or procedure of the Governing Body shall be amended except by four (4) affirmative votes of its Membership, and consideration of the amendments shall be held during a regularly scheduled meeting(s).
2. Resolution Required: Amendment of the Policies and Procedures of the Governing Body shall be through resolution. ~~The resolution shall identify all changes to be included in the amendment. A redlined document shall be archived electronically by the Council's Office identifying all changes for approval.~~

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ATTACHMENT I

UCA Section 17-53-207 Rules and Regulations Governing Legislative Bodies



17-53-207. Rules and regulations governing legislative body and transaction of business.

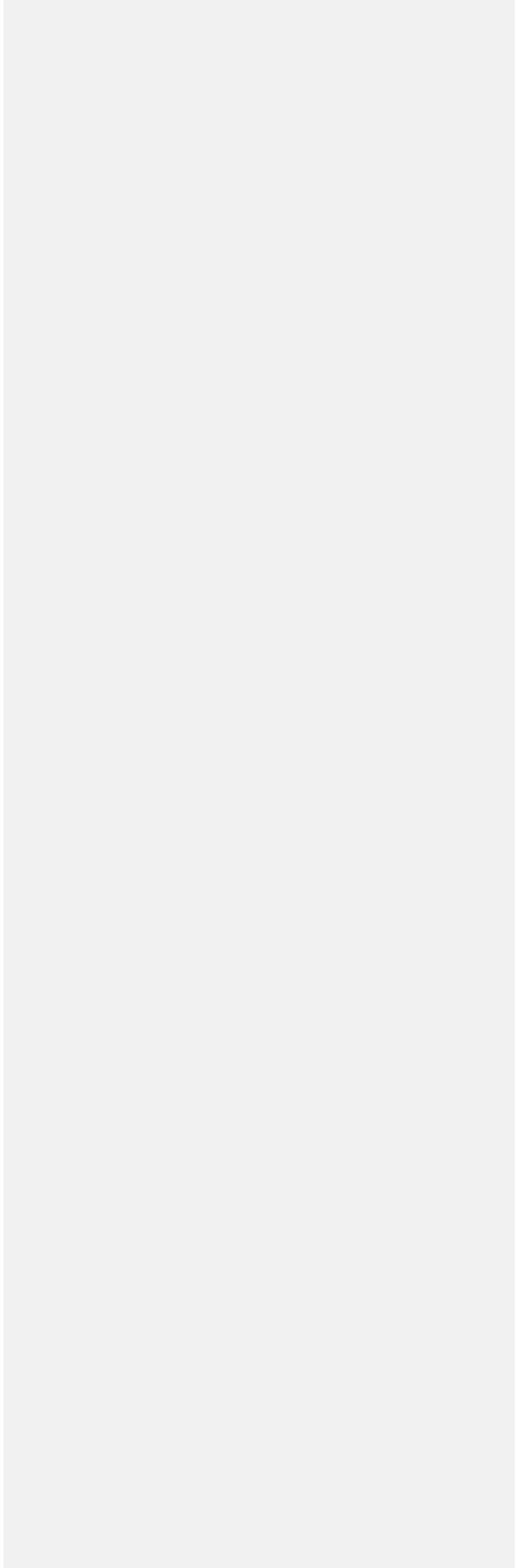
The county legislative body may make and enforce such rules and regulations for the government of itself, the preservation of order, and the transaction of business as may be necessary.

Renumbered and Amended by Chapter 133, 2000 General Session
Download Code Section Zipped WP 6/7/8 17_25014.ZIP 1,678 Bytes

[Sections in this Chapter](#)[Chapters in this Title](#)[All Titles](#)[Legislative Home Page](#)

Last revised: Thursday, July 19, 2007

ATTACHMENT II
County Form of Governance Ordinance



CODIFIED GRAND COUNTY ORDINANCES (EXCERPT)

Title 2

ADMINISTRATION AND PERSONNEL

Chapters:

- 2.04 Plan for County Government
- 2.08 County Council
- 2.12 Officers' Bonds and Salaries
- 2.16 Emergency Management
- 2.18 Amendment and Adoption of Bylaws
- 2.20 Moab Area Travel Council
- 2.24 Travel Council Advisory Board
- 2.25 Grand County Airport Board
- 2.28 Council on Aging
- 2.30 Grand County Library Board
- 2.31 Historical Preservation Commission
- 2.32 Public Records

Chapter 2.04

PLAN FOR COUNTY GOVERNMENT*

Sections:

Article I. Establishment of New Structural Form of County Government

- 2.04.010 Authority and establishment
- 2.04.020 Continuity

Article II. County Council

- 2.04.030 Governing body
- 2.04.040 Election, qualifications, terms and nominations of Council Members--Term limits
- 2.04.050 Council districts
- 2.04.060 Removal and recall of Council Members--Vacancies
- 2.04.070 Council meetings and procedures--Records
- 2.04.080 Council compensation
- 2.04.090 Role of the Council
- 2.04.100 Prohibitions

Article III. General Provisions

- 2.04.110 Independent candidacies for County offices
- 2.04.120 Delegation--Liberal construction
- 2.04.130 Amendments
- 2.04.140 Inconsistent provisions repealed
- 2.04.150 Severability

* Editor's Note: The Optional Plan codified in this chapter was adopted in 1992 pursuant to statutes adopted in 1973. Recent legislation has amended the enabling statutes, but is not retroactive and does not affect Grand County's Plan except as to future amendments.

Article I. Establishment of New Structural Form of County Government

2.04.010 Authority and establishment

Pursuant to Article XI, Section 4, Utah Constitution, and Chapter 35a of Title 17, Utah Statutes (the "Optional Plan Statute"), this plan (the "plan") establishes the "general County (modified)" structural form of County government as provided in Section 17-35a-9, Utah Statutes, within Grand County, Utah (the "County"). The Governing Body of the County shall be the County Council (the "Council") as provided in Article II of this plan. The management arrangement for the County shall remain as provided by Title 17, Utah Statutes, or other general laws applicable to County government. (Optional Plan § 1.1)

2.04.020 Continuity

This plan shall not change or disrupt the corporate existence, identity, contractual obligations, or jurisdiction of the County. As provided in the Optional Plan Statute, the County remains vested with all powers and duties vested in counties by general laws. Except as provided in this plan with respect to the predecessor County commissioners and the new Council, the terms of office of elected County officers shall not be affected by this plan, and, except for the change from the predecessor County commissioners to the new Council, the elected County officers shall retain their respective functions, responsibilities, powers and duties under applicable general law. Appointed County officers and members of County boards and commissions shall continue in their respective present offices, and County employees shall continue in their respective present positions, unless and until otherwise directed by the Council, subject to applicable law. Existing County ordinances, resolutions and regulations shall not be affected by this plan except as provided in Section 2.04.140. Pending legislative, administrative or judicial proceedings shall not be affected by this plan (but shall be under the direction of the new Council when it takes office, subject to applicable law). As stated in Sections 17-35a-7(4) and 17-35a-9(1), Utah Statutes, this plan does not affect any school district, circuit or justice court, city, town, special taxing district, public authority, County service area or other local public entity with the County. (Optional Plan § 1.2)

Article II. County Council

2.04.030 Governing body

The Governing Body of the County shall be a seven-member County Council (the "Council"), which shall exercise all legislative powers of the County authorized by law. The Council shall have all powers and duties, and shall be subject to all limitations and restrictions, provided by general law for board of County commissioners. (Optional Plan § 2.1)

2.04.040 Election, qualifications, terms and nominations of Council Members--Term limits

A. Two Council Members shall be elected from the County at large. For the purpose of electing the other five Council Members, the County shall be divided into five districts (the "Council districts") as provided in Section 2.04.050, and the voters of each Council district shall elect one member to the Council.

B. All Council Members shall be registered voters and residents of the County, and shall have been registered voters of the County for at least one year immediately preceding their election to the Council as required by Section 17-5-2, Utah Statutes. Council Members elected from Council districts shall be residents of their respective Council districts at the time their certificate of nomination is initially filed pursuant to subsection D of this section and Section 20-3-38, Utah Statutes.

C. The initial election of Council Members shall be scheduled in accordance with Section 1.3(2) of the Optional Plan, and the terms of office of the new Council Members shall commence at noon on the second Monday after their election. The seat of the at-large Council Member receiving the highest number of votes at the initial election, and the seats for Council Districts 2, 4 and 5 shall be up for election at the 1996 general election. The seat of the at-large Council Member receiving the second highest number of votes at the initial election, and the seats for Council Districts 1 and 3 shall be up for election. Thereafter, the regular term of office for all Council Members shall be four years, with three or four of the Council Members being elected at each biannual general election. After each such election, newly elected or re-elected Council Members shall take office on the first Monday in January pursuant to Section 17-5-3(3), Utah Statutes.

D. All candidates for the Council shall be nominated as independent candidates in substantially the manner provided by Section 20-3-38, Utah Statutes, as amended from time to time, except as follows:

1. For candidates for Council district seats at any election, nomination petitions must be signed by at least twenty-five (25) registered voters who are residents of the district, rather than one hundred (100) registered voters of the County as required for Countywide offices; and

2. For candidates for at-large Council seats at only the initial election of Council Members hereunder, nomination petitions must be signed by at least fifty (50) registered voters of the County; but thereafter nomination petitions for at-large Council seats must be signed by at least one hundred (100) registered voters of the County as generally required for Countywide offices.

If more than two timely and sufficient nomination petitions are received for any one Council seat, the County clerk shall give notice of and conduct a primary election with respect to such Council seat or seats, in substantially the manner provided by law for primary elections. Only the two candidates for each such Council seat receiving the two highest vote totals at such primary election shall be listed on the ballot at the general election. No political party designation shall be used on the ballot for Council members at any election. Pursuant to and invoking the full extent of the authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that utilization of independent candidacies as the manner of electing Council Members is necessary and desirable to achieve the best and most effective operation of the plan. Notwithstanding the foregoing, the provisions of this plan as to independent candidacies, like all other provisions of this plan, are subject to Section 2.04.150. Nothing in this subsection shall preclude write-in candidacies as provided by applicable law.

E. There shall be a limit of two consecutive four-year Council terms, and any person who has served two consecutive four-year Council terms shall be ineligible to be a candidate for any other consecutive Council term; but nothing in this subsection shall preclude such person from becoming a Council candidate at any time thereafter. Initial Council terms for those seats to be up for election at the 1994 general election shall not be considered four-year terms for purposes of this subsection, but initial Council terms for those seats to be up for election at the 1996 general election shall be considered four-year terms hereunder. Terms served on the predecessor

County commission prior to adoption of this plan shall not be counted for purposes of this subsection, nor shall any partial Council terms due to vacancies. (Optional Plan § 2.2)

2.04.050 Council districts

The initial Council districts shall be based on County voting districts existing at the time of the initial filing of this plan with County clerk, as follows:

Council District No. 1: Voting District 1

Council District No. 2: Voting Districts 4 and 9

Council District No. 3: Voting Districts 5 and 11

Council District No. 4: Voting Districts 2, 6, 7, and 8

Council District No. 5: Voting Districts 3 and 10

The Council districts shall be modified on the basis of Federal Census data to the extent necessary or appropriate to conform to applicable law. The Council districts may also be modified to conform to Grand County School District precincts or to changes to County voting districts. Such modifications to conform to census data, school district precincts, or changed voting districts, shall not be considered amendments to this plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes, or of Section 2.04.130, and may be made by the Council or by such other authority as directed by applicable law. (Optional Plan § 2.3)

2.04.060 Removal and recall of Council Members--Vacancies

A. If any Council Member shall die, resign, cease to be a resident of the County or of the Council district from which elected, become incapacitated for a period in excess of six months, fail to attend Council meetings otherwise fail to perform his or her official duties for an unexcused period of two months, be recalled as provided in subsection B of this section, or otherwise be removed from office pursuant to general law, his or her Council Membership shall be deemed vacant.

B. Upon petition of registered voters equal in number to fifteen (15) percent of the last gubernatorial vote within the County for at-large Council Members, or within the Council district for Council Members elected from Council districts, the County clerk shall provide for the question of recalling said Council Member to be submitted to a vote within the County or Council district, as the case may be. If a sufficient petition is filed between one hundred eighty (180) and forty-five (45) days prior to a general election, the recall question shall be submitted to the voters at such general election; otherwise the County clerk shall, as soon as practicable, schedule, give notice of and conduct a special election on such recall question, substantially in the manner provided by law for other County special elections. If a majority of the votes cast are in favor of recall, that Council Membership shall be deemed vacant and shall be filled as provided in subsection C of this section. No recall petition may be filed within the first six months or the last six months of a Council Member's term of office.

C. Vacancies on the Council shall be filled in the manner provided by Sections 17-5-4 and 20-4-11.5, Utah Statutes, as amended from time to time; provided, that references to political parties shall be inapplicable, and persons shall become candidates for election or appointment, as the case may be, by filing petitions substantially as provided in Section 2.04.040(D) within the applicable time limitations. (Optional Plan § 2.4)

2.04.070 Council meetings and procedures--Records

A. The Council shall hold regular meetings at least twice a month. Notice of all regular and special Council meetings shall be given to the Council and to the public as required by law, and all regular and special Council meetings shall be open to the public except to the extent otherwise provided by law.

B. Subject to applicable law, the Council may establish rules of procedure for Council meetings. Ordinances and resolutions shall be enacted in the manner provided by law.

C. A majority of the members of the Council in office at any time constitutes a quorum of the Council. Except as otherwise provided by law, no Council action shall be valid and binding unless it is approved by the affirmative vote of at least four Council Members.

D. As soon as practicable after the new Council Members take office after the first Council election under this plan and in January after each regular election, the Council shall elect from its members a chairperson and a vice chairperson. The chairperson, or in his or her absence the vice chairperson, shall preside at Council meetings and shall sign ordinances, resolutions and other documents as appropriate on behalf of the County. The Council may designate one of its members as chairperson pro-tem if neither the chairperson nor the vice chairperson is available. The chairperson, vice chairperson or chairperson pro tem shall have the same rights to debate and vote in the Council as any other Council Member and shall have no veto power and no other special substantive authority.

E. Records of all Council proceedings shall be kept and the votes of all Council Members shall be clearly indicated therein. The Council shall provide for County financial information to be compiled and summarized on a quarterly or more frequent basis, including the amounts and purposes of each disbursement of funds by the County; and such financial information shall be promptly posted at the County Courthouse. All records of the County shall be open to the public except to the extent otherwise provided by law. (Optional Plan § 2.5)

2.04.080 Council compensation

Each member of the Council shall be paid seven hundred dollars (\$700.00) per month, plus FICA and Medicare benefits. The County shall not pay for major benefits (such as health insurance) for Council Members. The Council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes, or of Section 2.04.130. Council Members shall be reimbursed for actual expenses they incur in the course of their official duties; such reimbursements shall be identified in the summary financial information required by Section 2.04.070(E). (Ord. 360, 2003; Ord. 351, 2001; Ord. 300, 1999; Res. 2426; Optional Plan § 2.6)

2.04.090 Role of the Council

Consistent with this plan's provisions increasing the size and reducing the compensation of the Council, it is the intent of this plan to establish the Council as a citizen body whose members serve on a part-time basis primarily in a legislative, policy-making role, and membership on the Council is not intended to be a full-time positions involving extensive day-to-day administrative oversight of County operations and functions. Accordingly, it is expected that the Council will implement this plan by using its power under Title 17, Utah Statutes, and other applicable general laws, to maintain and fully utilize an adequate, competent professional County staff to perform, administer and have day-to-day oversight over the County's operations and functions, pursuant to general policies and directives promulgated by the Council. Pursuant to and invoking the full authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that the foregoing provisions of this section as to the role of the Council are necessary and desirable to achieve the best and most effective operation of this plan; but, like all other provisions of this plan, the foregoing provisions are subject to Section 2.04.150. The Council is encouraged to cooperate with and fully utilize the County's appointed boards and commissions, and to give full consideration to information and recommendations communicated by such

boards and commissions, in order to maximize citizen participation in County government. The Council is also encouraged to fully cooperate with the city of Moab and other government entities and to fully utilize all mechanisms legally and practically available to consolidate and share governmental services, functions and facilities, in order to maximize governmental efficiency and economy. (Optional Plan §2.7)

2.04.100 Prohibitions

A. Except for the compensation provided for in Section 2.04.080, no member of the Council shall be compensated by the County for work in connection with the administration or management of County government.

B. The Council Members are subject to all limitations applicable under general law to the members of a board of County commissioners relating to prohibited interest and relationships. (Optional Plan § 2.8)

Article III. General Provisions

2.04.110 Independent candidacies for county offices

All candidates for elected county offices shall be nominated as independent candidates in substantially the manner provided by Section 20-3-38, Utah Statutes, as amended from time to time, with primary elections if necessary as provided in Section 2.04.040(D); and no political party designation shall be used on the ballot for any county office at any election. Pursuant to and invoking the full extent of the authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that utilization of independent candidacies as the manner of electing county officers is necessary and desirable to achieve the best and most effective operation of this plan. Notwithstanding the foregoing, the provisions of this plan as to independent candidacies, like all other provisions of this plan, are subject to Section 2.04.150. Nothing in this section shall preclude write-in candidacies as provided by applicable law. (Optional Plan § 3.1)

2.04.120 Delegation-Liberal construction

All officers and agents of the county, including but not limited to the county clerk, the predecessor county commissioners, and the members of the council established by this plan, are authorized and directed to take all actions necessary or appropriate to fully implement the provisions of this plan. The provisions of this plan shall be liberally construed in accordance with its purposes of establishing a more representative, accountable, accessible, responsive and efficient county government. (Option plan § 3.2)

2.04.130 Amendments

Pursuant to the Optional Plan Statute, amendments to this plan which are not contrary to the “general county (modified)” structural form of county government established hereunder may be adopted by the council by a two-thirds vote of all its members; but amendments adopted by the council which are contrary to a specific requirement of the Optional Plan Statute applicable to the “general county (modified)” structural form of county government shall not be effective unless submitted to and approved by a majority of the voters casting a vote on the question at a general or special election. Amendments to this plan are county legislation and therefore may also be initiated or referred by petition of registered voters of the county in the manner provided by Chapter 11 of Title 20, Utah Statutes, as amended from time to time. This plan acknowledges the time restrictions on certain optional plan changes imposed by Section 17-

35a-2(2), Utah Statutes, but it is the intent of this plan that, if the Optional Plan Statute is amended so as to reduce or eliminate such time restrictions and permit earlier changes to optional plans, such amendment shall apply to any such changes to this plan. (Optional Plan § 3.3)

2.04.140 Inconsistent provisions repealed

Any provisions of any County Charter, ordinance, resolution, regulation or other enactment inconsistent with this plan are repealed only to the extent of such inconsistency. (Optional Plan § 3.4)

2.04.150 Severability

If any provision of this plan or any application thereof to any person or circumstance is held invalid, the remaining provisions of this plan and applications thereof to other persons or circumstances shall not be affected thereby. (Optional Plan § 3.5)

ATTACHMENT III

Agenda Summary Form Directions: To request inclusion on the Council agenda, complete this Agenda Summary form by following the instructions within the form. Email completed form and any attachments to council@grandcountyutah.net no later than 5:00 p.m. the Wednesday before the requested Council Meeting (meetings are held the first & third Tuesday of every month at 4:00 p.m. Contact: Bryony Chamberlain, Council Office Coordinator, at (435) 259-1346.

Agenda Summary GRAND COUNTY COUNCIL MEETING (ENTER MEETING DATE REQUESTED) Agenda Item:	
TITLE:	Enter the Title of Your Subject Matter You Wish to Have Discussed or Acted Upon at the Council Meeting
FISCAL IMPACT:	Enter estimated dollar impact to Grand County if any; otherwise enter "None" (for example: "\$3,000 in costs")
PRESENTER(S):	Enter Presenter Name(s) followed by Title and Organization (for example: John Doe, President, John Doe Industries)

<p>Prepared By:</p> <p>Name, Title Organization Address Daytime Phone Email Address</p>
--

RECOMMENDATION:

I move to (enter the action which you would like a Council Member to take during the Council Meeting; for example, "approve the proposed agreement regarding your subject matter, as presented,") and authorize the Chair to sign all associated documents.

[Note: If no action other than discussion is needed, delete this entire "Recommendation" section.]

BACKGROUND:

(Enter information – facts, figures, logic – to support the topic discussion and/or motion.)

FOR OFFICE USE ONLY:

<p>Attorney Review:</p> <p>(for office use)</p>

ATTACHMENT(S):

1. Enter title(s) of documents referred to in this agenda summary which you wish to attach.

Agenda Summary
GRAND COUNTY COUNCIL MEETING
 _____, 2017
 Agenda Item:

TITLE:	
FISCAL IMPACT:	
PRESENTER(S):	

Prepared By:

RECOMMENDATION:

BACKGROUND:

FOR OFFICE USE ONLY:

Attorney Review:

ATTACHMENT(S):

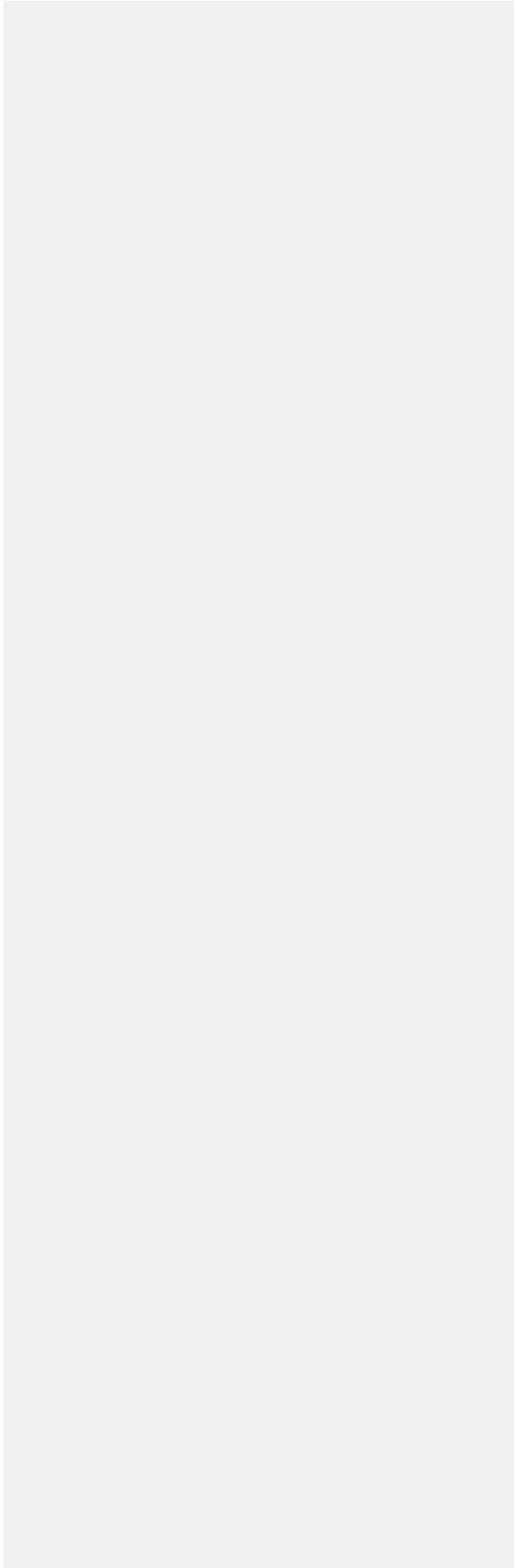
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*approved 12-1-09

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ATTACHMENT IV
Grand County Council Administrator Job Description



Grand County Job Description

Job Title:	Council Administrator
Department:	Administration
Location:	125 East Center Street Moab, Utah 84532
Reports To:	County Council as a Unit

<p><u>Pay Range:</u></p> <p>Grade: 24</p> <p>Revised 7/2015</p>	<p><u>Type of Position:</u></p> <p><input checked="" type="checkbox"/> Full time</p> <p><input type="checkbox"/> Part time</p> <p><input type="checkbox"/> Regular</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Emergency</p>	<p><u>Job Status:</u></p> <p><input checked="" type="checkbox"/> Exempt</p> <p><input type="checkbox"/> Non-exempt</p> <p><input type="checkbox"/> Grant funded</p> <p><input type="checkbox"/> Enterprise</p> <p><input type="checkbox"/> Public Safety</p> <p><input type="checkbox"/> Safety Sensitive</p> <p><input type="checkbox"/> On-call</p> <p><input type="checkbox"/> Appointed</p>
--	--	--

Job Summary

Under the direction of the County Council, serves as a non-elected personnel manager and administrator for the Council. Performs administrative duties related to the management responsibilities of the County Council including planning, coordinating, supervision, hiring, and firing. This is a highly responsible position requiring considerable initiative and judgment, but has no independent executive authority except for that granted by the Council as a unit. Grand County's form of government is the Optional Plan, and is defined in Title 2 Chapter 2.04, "Plan for County Government," of the Codified Grand County Ordinances (available online at <http://www.GrandCountyUtah.net>).

Supervision

Received: County Council as a Unit as communicated by the Chair

Given: All County Department Heads and contract employees who are under the purview of the County Council; the Council Office Coordinator; the Council Office Assistant; and the IT Director. This would exclude all Elected Officials and their deputies.

Essential Duties

- Provides immediate supervision to all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- Has direct responsibility for personnel management of all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council, including aspects of risk management.

- Conducts, with the aid of a committee, the hiring and firing of all Department Heads and contract employees, who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and other direct reports as authorized by the County Council.
- Is responsible for conducting and administering annual performance evaluations for all Department Heads and contract employees, who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- In coordination with the Human Resources Director, administers corrective actions and terminations for all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- Conducts staff and County-wide meetings as needed.
- Assists the County Council to carry out their executive and legislative powers. Drafts resolutions, ordinances, Memoranda of Understanding, inter-local agreements, and other documents for the County Council's consideration and adoption.
- Ensures compliance of Council-adopted policies, resolutions and ordinances among the departments overseen by the County Council.
- Coordinates and/or administers training programs as needed, including new direct reports and council member orientations.
- Makes recommendations to the Council about plans, programs, regulations, procedures, and policies that will improve efficiencies and control of departments overseen by the County Council.
- Prepares staff reports on complex issues for semi-monthly County Council meetings.
- Works on a semi-monthly basis with the Council Chair to plan the County Council agenda; oversees preparing of staff reports and Council packet. Ensures that decisions made in the County Council meeting are implemented.
- Works with the Council Office Coordinator to provide administrative direction and support to the Council's Office. Coordinates all necessary functions of the Council's office.
- Coordinates and ensures proper filing of documents with Clerk/Auditor and other departments.
- Works with staff members assigned to Boards, Commissions, and Committees. Ensures board chairs are notified of trainings, sets up trainings and manages board appointment process.
- Coordinates necessary duties regarding special service districts and mineral lease allocations.
- Serves as public information officer for the County; communicates information on County affairs, programs and plans to the Council, the general public, and the news media. Oversees the updating of the County's website as it relates to the Council's business.
- Acts as a liaison for information and communication between Elected Offices, County Departments, and municipalities.
- Coordinates with the Clerk/Auditor on the preparation of County budgets with primary emphasis on assisting Department Heads with budget preparation; coordinates financial management activities between the Council and other County-funded programs. Makes recommendations regarding the funding of programs and levels of service.
- Negotiates leases and contracts.
- Aids and coordinates grant writing, including Community Impact Board applications.
- Coordinates with the Clerk/Auditor in the administration of contracts and grants.
- Coordinates capital project management.
- Other duties as established or assigned by the County Council or as contained in County ordinance and policy.

Knowledge, Skills & Abilities

Knowledge of:

- Management of local governmental organizations.
- Fund accounting and budgeting.
- Local, state and federal law.
- State and federal agencies and their processes.
- Planning and zoning, building, and other basic local governmental services.

- Grant writing and administration.
- Personnel management.

Skills in:

- Listening to give full attention to what others are saying.
- Dispute resolution.
- Evaluating complex problems.
- Report writing.
- Computer competency required including Microsoft Word, Excel, Outlook and Internet.

Ability to:

- Learn County codes and County policies.
- Supervise and manage employees in close and distant proximities.
- Communicate with subordinates, the public, and other governmental officials.
- Use initiative and independent judgment within established guidelines and procedures.
- Use tact and finesse when communicating verbally or in writing with co-workers.
- Organize own work, establish priorities and meet critical time deadlines.
- Perform personnel evaluations and give feedback to subordinates.
- Coordinate effective interdepartmental cooperation among elected offices and departments.

Physical Demands

- Typically sit at a desk or table, occasionally walk, stand or stoop.
- Occasionally lift, carry, push, pull or otherwise move objects weighing up to 30 pounds.
- Work for sustained periods of time maintaining concentrated attention to detail.

Working Conditions

- Potentially stressful, busy and fast-paced.
- Extensive public contact.
- Work is performed in an office, conference room, or other environmentally controlled room.
- Requires varied hours due to evening meetings.
- Requires occasional travel outside of the Moab/Grand County area.

Education & Experience

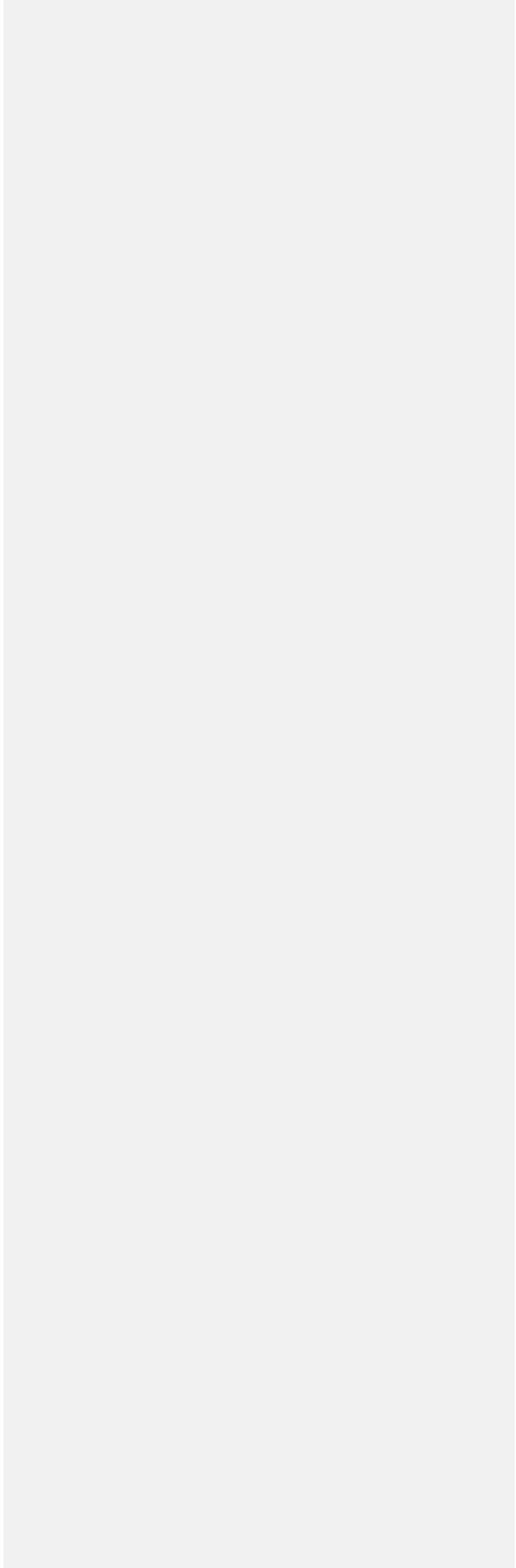
- Must have a Bachelor's degree (Master's degree preferred) in Business or Public Administration or related field.
- A minimum of 3 years of experience in management and administration in local government working with Councils/commissions including direct supervision of professional staff.

Special Requirements

- A twelve-month probationary period is a prerequisite to this position.
- Must possess a valid driver license.
- Successful completion of pre-employment drug screening is required.
- Must successfully pass and maintain criminal history and background check requirements.
- Regularly attends meetings in the evenings.
- Some overnight travel may be required

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

ATTACHMENT V
County Organizational Chart



ATTACHMENT VI
List of Boards, Commissions and Committees

Grand County Boards, Commissions and Committees

Airport Board

Board of Adjustment

Boundary Commission

Council On Aging

Historical Preservation Commission

Dewey Bridge Restoration Committee (of Historical Preservation Commission)

Library Board

Moab Tailings Project Steering Committee

Old Spanish Trail Arena Advisory Committee

Planning Commission

Sand Flats Stewardship Committee

Star Hall Advisory Committee

Trail Mix Committee

Travel Council Advisory Board, Moab Area

Weed Control Board, Noxious

Special Service and Local District Boards of Grand County

Arches Special Service District

Canyonlands Health Care Special Service District

Grand County Cemetery Maintenance District

Grand County Recreation Special Service District No. 1

Grand County Transportation Special Service District

Grand Water & Sewer Service Agency Board of Directors

Grand County Special Service Water District

Grand County Water Conservancy District Board

Spanish Valley Water & Sewer Improvement District (Elected)

Moab Mosquito Abatement District Board of Trustees

Grand County Solid Waste Management Special Service District No. 1

Thompson Special Service (Water) District

Thompson Springs Special Service Fire District

Grand County Partnerships

Four Corners Community Behavioral Health Board (Mental Health Board)

Housing Authority of Southeastern Utah Board of Commissioners

Public Health Board (Southeastern Utah District Health Department-SEUDHD)

ATTACHMENT VII
Resolutions Amending this Document

RESOLUTION NO. 2894

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. 2839 WHICH
ADOPTED AMENDMENTS TO THE "POLICIES AND PROCEDURES OF
THE GOVERNING BODY"**

WHEREAS, through the adoption of Resolution No. 2839 on July 15, 2008, the Grand County Council established policies and procedures for the government of the County Council as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires additional amendment of the policies and procedures; and

WHEREAS, in consideration of the number of proposed amendments, the County Council finds that in the interest of legislative economy, and in order to avoid confusion and error in the amendment process, the numerous amendments should be proposed and adopted as a whole, rather than as several individual amendments.

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Policies and Procedures of the Governing Body" is hereby amended as presented in Exhibit A. Exhibit B, the redlined document of Exhibit A, is to be retained as an historical record to clearly indicate such approved amendments between the most recent adopted version and the current adopted version in the form of additions (underlined text) and deletions (~~strikethroughs~~).

APPROVED this 2nd day of June, 2009, by the following vote:

AYE : Greenberg, Graham, Ballantyne, Conrad, Baird, Holyoak

NAY Ciarus

ABSENT _____

ATTEST:



Diana Carroll
Grand County Clerk



Robert Greenberg
Grand County Council Chair

RESOLUTION NO. 2839

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. 2815 WHICH ADOPTED
AMENDMENTS TO THE "PROCEDURES AND POLICIES OF THE
GOVERNING BODY"**

WHEREAS, through the adoption of Resolution No. 2815, the Grand County Council established policies and procedures for the government of the board as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires amendment of the policies and procedures; and

WHEREAS, in consideration of the number of proposed amendments, the County Council finds that in the interest of legislative economy, and in order to avoid confusion and error in the amendment process, the numerous amendments should be proposed and adopted as a whole, rather than as several individual amendments.

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Procedures and Policies of the Governing Body as amended by Resolution No. 2815" and as presented in Exhibit A are hereby amended. Exhibit B, the redlined document of Exhibit A, is to be retained as an historical record to clearly indicate such approved amendments in the form of additions (underlined text) and deletions (~~strikethroughs~~).

APPROVED this 15th day of July, 2008, by the following vote:

AYE Ciarus, Graham, Langianese, Greenberg, Lewis, Holyoak

NAY McNeely

ABSENT _____

ATTEST:



Diana Carroll
Grand County Clerk



Gene Ciarus
Grand County Council Chairman

Motion Amending this Document

February 5, 2013

8. Amending Proposed Policies and Procedures of the Governing Body, Section I-3, "Council Meeting Dates and Times" to Begin the County Council Meetings at 4:00PM for One Session Only Per Meeting and Section K-1, "Order of Business" to Revise the Order of the Agenda (Ruth Dillon, Council Administrator)

MOTION: Motion by Council Member Jim Nyland to amend the Policies and Procedures of the Governing Body section I-3, "Council Meeting Dates and Times" to begin the County Council meetings at 4:00 p.m. for one session only per meeting and section K-1, "Order of Business" to revise the order of the agenda to put discussion items before action items, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Elizabeth Tubbs carried 6 – 0. Staff will begin noticing public hearings at 4:00 p.m.

NOTES



***POLICIES AND PROCEDURES
OF THE
GOVERNING BODY***

**GRAND COUNTY, UTAH
125 E. Center Street
Moab, UT 84532**

Revised by Motion February 5, 2013

Resolution No. 2914
approved on December 15, 2009
Amendments proposed for adoption by resolution on December 20, 2016, pending legal
review

**GRAND COUNTY
POLICIES AND PROCEDURES OF THE GOVERNING BODY**

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**GRAND COUNTY
POLICIES AND PROCEDURES OF THE GOVERNING BODY**

INTRODUCTION

These rules are made pursuant to Section 17-53-207 of the Utah Code (Attachment I), and are consistent with the provisions of the Optional Plan for Grand County's form of Government (Attachment II). The certified copy of these bylaws and amendments thereto shall be filed with the County Clerk to be kept as a permanent public record. The current edition of Robert's Rules of Order that is provided by the Council Administrator will be referenced in cases not covered by State Code or these bylaws.

A. Definitions

1. Chair/Presiding Officer: Means the person elected or appointed as Chair of the County Council by its membership and presiding over the Governing Body.
2. County Council: Means the persons elected and sworn to the Council, who have not been removed from office for any reason, acting as a unit.
3. Governing Body: Means the current County Council acting as a unit.
4. Majority Vote of Governing Body: Means four (4) Council Members' affirmative votes.
5. Super Majority Vote: Means 2/3 of 7 Council Members', or five (5) Council Members' affirmative votes, regardless of the number of Council Members in attendance.
6. Council Member/Council Representative/Member: Means the individual Council Members acting individually.
7. Membership: Means the Governing Body.
8. Quorum: Means the minimum number of persons required to act as a Governing Body. A quorum requires four (4) Council Members who must be present in person at the meeting location. Additional Members may attend by phone or other real-time means as long as the Electronic Meetings Resolution is enacted stating same.
9. Vice-Chair: Means a Council Member elected or appointed by the Governing Body to act as Chairperson/Presiding Officer, with all the powers of the Chairperson as defined in these bylaws, in the absence or disability of the Chair.
10. Chair Pro-Tem: Means a Council Member selected by the Governing Body as Chair in the absence or disability of the Chair and Vice Chair. The Chair Pro-

tem's authority exists for the duration of a specific time period, typically a specific Council meeting.

11. Official County Council Business: Means matters that have been formally acted upon or authorized by the Council in a lawful meeting
12. Council Officers: Means Council Chair and Vice Chair.

B. Council Members

1. Appointment of the Officers: The Council shall elect or appoint the Chair and the Vice Chair at its first meeting in January. The Council shall make its best effort to elect or appoint a different Council Member as Chair each year.
2. Council Meeting Attendance: Council Members are required to attend all regularly scheduled and special Council Meetings. See Appendix item II, County Form of Government Ordinance, Removal and Recall of Council Members—Vacancies. If an event arises that prohibits attendance of a Council Meeting, the Council Office must be notified.
3. Participation in Local, State or Federal Committees: Council Members are encouraged to participate in other local, state and federal committees and associations and disclose same to the County Council.
4. County Council Documents: The official Grand County letterhead, which includes the Grand County logo and names and titles of current officers/Council Members, shall be used only for official County Council business. See also “Council Communications.”
5. Council Communications: Council Members, including the Officers, shall not speak for the Council or for Grand County in written or verbal communication without specific prior approval from the Council at a lawful meeting unless the Council has previously taken an official position on the matter. Council Members are encouraged to delineate their personal opinions from the official positions of the Council in the course of the discharge of their duties
6. Electronic Communication: Council Members are encouraged to be mindful in their electronic communications that any electronic communications among two or more Council Members may be subject to GRAMA, the State's Government Records Access and Management Act. GRAMA gives “every person the right to inspect a public record” (UCA 63G-2-201(1)). It defines a public record as “public unless otherwise expressly provided by statute” (UCA 63G-2-201(2)). Exceptions are, according to UCA 63G-2-202, “a record that is private, controlled, or protected” under State Code. Furthermore, the State's Open and Public Meetings Act defines an electronic message as “a communication transmitted electronically including: electronic mail, instant messaging, electronic chat, text messaging., or any other method that conveys a message or facilitates

communication electronically” (UCA 52-4-103(5)(a)). The Open Meetings Act specifically states that the Act does not preclude “members of a public body” from transmitting “an electronic message to other members of the public body at a time when the public body is not convened in an open meeting” (UCA 52-4-210).

7. Council E-mail and Communication Policy:
 - a. Each Council Member will be given a unique email address, and all email addressed to an individual Council Member or the Council will be forwarded as received.
 - b. In order to reduce duplicate emails, listserv emails from the organizations listed below will not be forwarded; instead Council staff shall check at least annually to insure that all Council members are on the direct distribution lists for:
 1. UAC (Utah Association of Counties)
 2. NACo (National Association of Counties)
 3. CCP (Canyon Country Partnership)
 4. Any other organization requested by a Council Member
 - c. Surface mail addressed to a specific Council member is to be placed in that Councilperson’s box when received. Mail addressed to former Council Members will be distributed to their successors.
8. Municipal Building Authority and Board of Equalization: Council Members shall serve as the Municipal Building Authority as required for capital projects and shall serve as the local Board of Equalization as required for property tax assessment matters.
9. County Board/Commission/Committee and Local and Special Service District Board Representation: All County Boards, Commissions, and Committees and Local and Special Service District Boards may include one Council Member representative either as a voting or ex-officio member according to the Board/Commission’s enabling ordinance unless otherwise prohibited by law. County Committees shall include a Council Member representative, if required, according to the Committee’s enabling resolution.
10. Council Member Involvement in Operational Issues: County Council’s role is predominately legislative, and extensive involvement in day-to-day operations is discouraged.

C. Council Members’ Participation on County Boards, Commissions & Committees and Local & Special Service District Boards

1. Assignments to County Boards, Commissions & Committees and Local & Special Service District Boards: In January of each year the Council shall review each Council Representative position to County Boards, Commissions and Committees, and Local and Special Service District Boards, and other agencies. Council Members shall indicate which assignments they would prefer. For

assignments selected by more than one Council Member, the Council shall vote on who receives the assignment. In the event that no Member volunteers for an assignment, the Chair shall assign a Member.

2. Council Members' Role: Council Members assigned to serve on County Boards, Commissions and Committees, and Local and Special Service District or other agency Boards shall serve as the liaison to the County Council, whether a voting member per enabling documents or not. Council Members shall represent the County Council but cannot commit the County without the approval of the majority of the Council.
3. Boards/Commissions/Committees/Agencies Reporting to the Council: Council Representatives to Boards/Commissions/Committees and agencies shall regularly report to the Council during the General Council Report section of the Agenda and/or as necessary action is required. Council Members shall request that the Chair place on the agenda as separate items any reports of assignments or meetings that require more detailed discussion or consideration.
4. Council Member Participation: Council Members who are not assigned representatives are encouraged to attend any Board, Commission, or Committee meeting for informational purposes and shall notify the Council Representative of their interest to attend. Council Members not assigned as Council Representatives attending these meetings shall participate as members of the public.
5. County Committees: County Committees may be established through Resolution by the Council and may include an assigned Council Representative and interested community members/stakeholders as voting members. Such committees are less formal than Boards and Commissions and are generally established to support special long-term projects and facility utilization. Such committees shall act as an advisory body to Council and shall not have the authority to make Council decisions or to expend County funds unless specifically and legally authorized to do so by resolution. Council Members are encouraged to participate on County committees.
6. Special Service District Boards: In accordance with (UCA §17D, Chapter 1) the County Council may establish Special Service District ("District") Boards. These Boards are independent of the County save that the County Council shall, pursuant to UCA Section 17D-1-303, make all appointments to such Administrative Control Boards except for District Boards elected by the public and where otherwise established in the organization's bylaws or enabling documents. Each District Board shall include one Council Member representative as appointed or assigned by the Council to serve the term established by the District bylaws. All business conducted by the District Board shall be independent of the County with the exception of the involvement of the Council Representative. Joint meetings of the Council Membership and the District Boards are encouraged for the purpose of establishing common goals and objectives.

7. Attendance: Council Members are required to attend all regularly scheduled and special Board, Commission, and Committee meetings to which they are assigned. If regular attendance at an assigned Board, Commission, or Committee meeting is not possible, the Council Member will make arrangements for a re-appointment for that assignment.

D. Duties of the Chair

1. The Chair: The Chair (and each of the Vice-Chair and Chair Pro-Tem acting as Chair) shall have no veto power and no other special substantive authority. The Chair is responsible for setting the Council Agenda, facilitating the Council Meetings, and signing the Council-approved documents. The Chair does not represent the Council as a whole Governing Body unless directed by the majority of the Council Members during a lawful meeting and is subject to all of the provisions of Section B of these bylaws. The Chair is authorized, particularly when time is of the essence, prior to Council approval in a lawful meeting to sign documents of a non-political nature for potential ratification by the Council at the next regular meeting; examples include non-political letters of support, marketing agreements in budget, grant applications with grant match in budget, and the like. Additionally, the Chair provides guidance to the Council Administrator while the Council as a unit provides specific direction. See also Section E, "The Council Administrator."
2. Presides: The Chair shall be the Presiding Officer at all meetings and hearings of the Governing Body.
3. Vice-Chair: In the event of absence or disability of the Chair, the Vice-Chair shall preside. Upon the Chair's request, the Vice-Chair shall assist with the discharge of any of the Chair's duties.
4. Chair Pro-Tem: In the absence of the Chair and Vice-Chair, the Members shall appoint a Chair Pro-Tem.
5. Study Committees: The Chair may, at his/her discretion, oversee the membership and proper functioning of the Council Study Committees, whether or not a designated committee member. See also Section E, "The Council Administrator."
6. Control of Chambers: The Chair shall have control of the Council Chambers.
7. Points of Order: The Chair shall preserve order and decide all points of order and procedure, subject to appeal of membership. The Chair may vote on all matters but may not make motions.
8. Roll Call Vote: All matters involving expenditure of funds require a roll call vote.

9. Declare Votes: Motions may be determined by voice vote, or show of hands or at the request of any member by roll call. The Chair shall declare all votes. If any Member requests it, a roll call shall be ordered.
10. Sign Documents and Contracts and Agreements: The Chair shall sign resolutions, ordinances, and all other documents issued by the Governing Body The Chair shall sign all contracts and agreements approved by the County Council on behalf of the Council, including “all associated documents” included in motions. The Chair may delegate such signatory authority to the Vice-Chair as per Section D.1., or when appropriate, the Chair Pro-Tem. The Chair shall consult with the Council Administrator and the County Attorney for review of above said documents as deemed appropriate. If, due to time constraints, a document must be signed prior to a Council meeting, the Chair may use discretion to sign the document for potential ratification by the Council at the next Council meeting; discretion must include consideration that political or potentially contentious matters require Council vote prior to signature. For more details, see Section D.1.
11. Training on Open and Public Meetings Act: The Chair shall ensure that all Members are provided with the opportunity for annual trainings of the Open and Meetings Act. UCA §52-4-104
12. Voting Rights and Authority: The Chair, Vice-Chair and Chair Pro-Tem shall have the same rights to debate and vote in the Council as any other Council Member. The Chair shall not make or second motions, amend, or substitute motions .

E. The Council Administrator

1. Direction Received: In general, the Council Administrator acts under the direction of policies adopted by the Governing Body and in accordance with the provisions of the Council Administrator’s current Job Description (Attachment IV). Specific direction is received from the Council as a unit. Day to day guidance, if needed, is received from the Chair with regard for the Council’s wishes.
2. Prepares Agenda: The Council Administrator shall develop and prepare copies of the Council Agenda as approved by the Chair. The Council Office delivers the agenda and packet to the Members, County Attorney, County Clerk, and County Library and ensures posting in the Courthouse or meeting location and on the County website and the State Public Meeting Notice website.
3. Council Meeting: The Council Administrator shall prepare for each Council Meeting or Workshop a packet, together with such other supporting materials as the Chair or Membership direct or require except that materials that are (i) copyrighted unless written permission by the copyright holder is provided; (ii) proprietary; (iii) confidential; (iv) related to a closed session; (v) intended as a

legal communication shall not be included in the general packet unless allowed by these bylaws. Such excluded materials shall be provided under separate cover, marked “confidential.”

4. Attends Meetings: The Council Administrator shall attend all meetings of the Governing Body unless excused by the Council or Chair, and, in the absence of Department Heads who report to the Administrator, may speak on their behalf.
5. Study Committee: The Council Administrator may attend, if invited by the Chair or the Committee, and participate in Study Committee Meetings.
6. Matters Continued: The Council Administrator ensure that action items on the agenda which are postponed shall be continued upon the agenda of subsequent meetings until disposed of by the Council.
7. Signing of Documents: The Council Administrator shall sign agreements, permits, and contracts on behalf of the County Council when so delegated by resolution approved by the Council. The Administrator will be responsible to provide the original signed documents to the County Clerk.
8. Furnish Rules: The Council Administrator shall furnish all Members with copies of Robert’s Rules of Order, the link to County Land Use Code and General Plan, and the Policies and Procedures of the Governing Body. Bylaws of County Boards, Commissions, and Committees and Policies and Procedures of County Departments shall be available upon request.
9. Written Comments: Any written comments from the public regarding Council action or public hearings shall be compiled by the Council Administrator’s Office and forwarded to the Clerk/Auditor’s Office once the hearing is closed and action taken by the Council.

F. The County Clerk

1. Meetings: The Clerk or deputy shall attend meetings of the Governing Body and shall attest all instruments signed by the Chair, particularly resolutions and ordinances.
2. Notices: In collaboration with the Council Administrator shall ensure that all required notices are posted or published as required by the Open and Public Meetings Act and that all notices include the date, time and name or initials of the person posting the notice.
3. Minutes: The Clerk or deputy shall prepare and maintain minutes and recordings of the proceedings, including closed sessions, as appropriate, and such journals and records as required. Minutes shall be prepared consistent with UCA 52-4-203

and shall conform to all state requirements. Minutes shall be posted on the County website once approved.

4. Documents: Ensures that the text of all ordinances, resolutions and other documents shall be complete and shall not lack any information before vote thereon.

G. The County Attorney

1. Meeting Attendance: When requested by the Council or Council Administrator, the County Attorney or designated representative shall provide best efforts to attend regular, special, and emergency meetings of the Governing Body.
2. Legal Counsel: Provides legal counsel as to all matters including lawful procedure to the County Council.
3. Grand County Attorney Records Classified as Protected, Privileged and Confidential: Generally, all documents and records created by the government are public documents, and subject to open disclosure to the public under the Government Records Access and Management Act (“GRAMA”), found in UCA 63G-1-101 et. seq. However, GRAMA allows an exception for records and/or communications between a governmental entity and an attorney. In adopting GRAMA, the Utah Legislature has classified those records as “Protected” and “Privileged,” not subject to public disclosure. Those documents, communications and records that qualify for exemption from GRAMA and public disclosure may be summarized in the following categories, including, but not limited to, records that are:
 - related to pending law enforcement proceedings where disclosure would be harmful, UCA 63G2-305(9),
 - created solely in anticipation of litigation, UCA 63G-2-305(16),
 - attorney work product, mental impressions, and legal theories concerning litigation, UCA 63G-2-305(17),
 - communications between a County attorney, or an attorney retained by the County, and County officials or employees, UCA 63G-2-305(18). This category could include letters, emails, phone messages, memoranda, text messages, photos, videos, notes, etc.; and also may include other documents or records (such as statistics, diagrams, data compilations), that are provided by a government official or employee to the County Attorney at the request of the County Attorney—even though those documents may not appear to contain protected, privileged or confidential information.
 - Settlement negotiations, UCA 63G-2-305(33).

It shall be a rebuttable presumption that all records that could possibly fall into one of the categories above (records either sent to, or received from, the County Attorney’s

office), shall be treated as “Protected” and “Privileged” under GRAMA. Such documents shall not be disclosed without prior review and approval from the County Attorney’s office. If there is any reasonable doubt as to whether or not a record is “Protected” or “Privileged,” then, prior to disclosure, that record shall be submitted to the County Attorney’s office for legal review.

Pursuant to UCA 63G-2-306, there is no requirement for the County or the County Attorney to mark all County Attorney records with a “Protected” stamp in order for those communications to be considered protected under the statute because, as cited above, those communications by their nature are already classified as “Protected” under State law.

Under UCA 63G-2-801, any “public employee or other person who has lawful access to any private, controlled, or protected record under this chapter, and who intentionally discloses, provides a copy of, or improperly uses a private, controlled, or protected record knowing that the disclosure or use is prohibited under this chapter, is guilty of a class B misdemeanor.”

H. Study Committee

1. Establishment of a Study Committee: The Council may choose to appoint a committee of its Members for the purpose of researching, reviewing and recommending to the Governing Body action on particular issues, problems, and areas of interest. Committees are not executive bodies, and the Committee Chair has no executive authority. The Governing Body may however, authorize the committee to undertake specific tasks. Other Council Members are not obligated to vote according to committee recommendations.
2. Study Committee Representation: Committees shall not consist of more than three (3) Members.

I. Council Meetings

1. Open and Public Meetings Act: All Council Meetings shall be in compliance with the Open and Public Meetings Act, UCA Title 52 Chapter 4. All Council Meetings will be open to the public. Any closed sessions shall be in accordance with UCA 52-4-204.
2. Approval of Annual Schedule of Meetings: The Council shall approve its annual meeting schedule during the December scheduled meeting and publish the approved schedule in accordance with UCA 52-4-202.
3. Council Meeting Dates and Times: The Council shall hold regular meetings the first and third Tuesday of each month. In those months when the holidays or elections fall on the first or third Tuesday, the meeting shall be held the following day. To the extent practicable and if so required as determined by the

Chair, County Council Meetings will begin at 4:00PM for one session per meeting. Public hearings to adopt or change a budget or to consider matters related to taxes or fees shall begin at 6:00PM or later.

4. Special Meetings: The Chair, or upon request by any Council Member shall call special meetings, or emergency meetings in accordance with the UCA Open and Public Meetings Act as becomes necessary.
5. Emergency Meetings: The Council may call an emergency meeting to discuss an urgent matter due to unforeseen circumstances. When an emergency meeting is deemed necessary, the following is required:
 - Give the best notice practicable of the time, location and topics to be considered.
 - Attempt to contact all Council Members.
 - A majority of the Council Members must approve the meeting (UCA 52-4-02(5))

J. Workshops

1. Workshops: Workshops are Special Meetings and may be required from time to time and scheduled as needed, and to the extent possible, attended by all Members. The purpose of these meetings shall be to discuss items that require the attention of the Council, such as Administrative or Budget Workshops, so as to receive in-depth updates and information prior to a future, formal vote. The Council may provide direction to the staff concerning those same issues. Unless it is so noted on the agenda, action will not be taken at workshops.
2. Joint Workshops: The Council may from time to time or on a regular schedule conduct joint workshops with other local government bodies and staff as deemed necessary for the purpose of working together on administrative and informational updates on issues that have impacts on the entities. There shall be no formal action taken during these workshops.

K. Agenda

1. Order of Business: The Council Administrator shall prepare, and the Chair shall approve, a written agenda for each meeting including, as necessary, the agenda for the Municipal Building Authority.

The Municipal Building Authority and Council session matters shall be considered, as far as practicable, in the following order:

Municipal Building Authority

- Call to Order
- Approval of Minutes
- Ratification of Payment of Bills

- ❑ General Business – Action Items
- ❑ Discussion Items
- ❑ Public Hearings – Possible Action Items
- ❑ Closed Session(s) if necessary
- ❑ Adjourn

Council Meeting

- ❑ Call to Order
- ❑ Pledge of Allegiance
- ❑ Approval of Minutes
- ❑ Ratification of Payment of Bills
- ❑ Elected Officials Reports – for any elected official other than Council Members
- ❑ Council Administrator Report
- ❑ Department Head Reports
- ❑ Agency Reports
- ❑ Citizens to Be Heard
- ❑ Presentations
- ❑ General Business- Action Items
- ❑ Consent Agenda – Action Items
- ❑ Discussion Items
- Discussion of Calendar Items and Public Notices
- ❑ Consent Agenda- Action Items
- ❑ Public Hearings- Possible Action Items
- ❑ General Council Reports and Future Considerations
- ❑ Closed Session(s) if necessary
- ❑ Adjourn

2. Procedure: All reports, communications, ordinances, resolutions, contracts, documents or other matters to be submitted to the Council at a public meeting shall be delivered to the Council Administrator 6 days in advance of the meeting unless otherwise authorized. The Administrator shall prepare the agenda for review by the Chair.

(a) The Chair shall review the agenda and supporting material prior to the posting deadline and as close to the agenda deadline as possible. The Chair may delete or add items to the agenda at his or her discretion, except those items specifically requested by a Council Member.

(b) Following the agenda review, the agenda with the additions, deletions or other corrections, shall be returned to the Council Administrator who shall prepare the agenda in its final draft form for review by the Council Members.

(c) The Council Members will have 24 hours or less to request changes to the draft agenda.

(d) The Council Administrator shall make a copy of the meeting packet available to the press, if requested, and at the Grand County Library and County Council's Office prior to each meeting, removing any materials that are (i) copyrighted unless written permission by the copyright holder is provided; (ii) proprietary; (iii) confidential; (iv) related to a closed/executive session; and/or (v) intended as a legal opinion. The Administrator shall make available prior to the meeting an identical online copy, with materials removed as described in (i) through (v) above, at the County's website.

(e) The agenda shall be made public in advance of the meeting by posting on the regular public bulletin board at the County Courthouse and the Public Meeting Notice website and by notification to the public newspaper of record. Such action shall be taken concurrently with the furnishing of the agenda to individual Members of the County Council and to individuals on the agenda notice email and fax lists.

(f) Copies of the agenda shall be made available to the public at the meeting.

3. Posting Deadline: Agendas shall be posted, as far as practicable, forty-eight (48) hours in advance of any regular meeting, but in no event less than twenty-four (24) hours in advance of a regular meeting or special meeting. (UCA 52-4-202).
4. Agenda and Agenda Summary Deadline: Requests for inclusion on an agenda and supporting documentation must be received by 5 PM on the Wednesday prior to a Regular Council Meeting and forty-eight (48) hours prior to any Special Council Meeting. The Council Administrator may extend this deadline when staff time permits so long as the final agenda is set by the Chair.
5. Legal Review: Agenda items requiring legal review must be submitted to the County Attorney at least fourteen (14) days in advance of the scheduled meeting except in unusual circumstances in which time is of the essence. Items requiring legal review include new ordinances, resolutions, memoranda of understanding, contracts, agreements, and any other documents including proposed correspondence which involve a legal obligation or commitment on behalf of the County. Unsubstantial amendments or contract renewals do not require legal review.

L. Consent Agenda

The purpose of the Consent Agenda is to quickly process/dispose of many noncontroversial matters by being adopted all at once. Any item may be removed from the Consent agenda for the Council consideration during the meeting.

M. Council Chambers

1. Described: The Council Chambers consists of the auditorium and the raised dais.

2. Auditorium: The auditorium shall be open to the public for all public meetings with the exception of closed sessions.
3. Removal: Law enforcement may remove from the Chambers any person causing disturbances or otherwise violating the law.

N. Voting

1. To Pass Acts: Four (4) affirmative votes of the Membership shall be necessary to pass any resolution, ordinance or act (motion) of the Governing Body, regardless of the number of Council Members in attendance.
2. Conflict of Interest: Member(s) shall not vote where there is a conflict of interest as defined by Ordinance No. 462, An Ordinance Establishing Policies and Procedures for Conflicts of Interest of Grand County Officers and Utah State Code § 67-16-9 and shall declare such conflict and recuse themselves. The Member(s) shall not debate the agenda matter from which s/he is recusing her/himself .
3. Failure to Vote: A failure to vote by a Council Member shall be considered a non-vote or an abstained vote.
4. Tie Votes: A tie results in the defeat of a proposed action because it failed to gain the four (4) required votes.
5. Leaving Seat: When a call for the vote is commenced, no Member shall leave until the vote is disclosed.
6. Change of Vote: A Member may change their vote after the call for the vote has been completed and before announcement of the result, but not thereafter.
7. Abstentions: Although it is the duty of every Member who has an opinion on a question to express it by their vote, they can abstain, since they cannot be compelled to vote. (An abstention shall be considered a non-vote.)
8. Questions Affecting Oneself: Members are permitted to vote for themselves for an office or other position to which Members are generally eligible, including when other Members are included with them in the motion.

O. Motions

1. Making and Withdrawing: When a motion is made, the Chair shall call for a second. The Chair shall restate the motion upon request by any member. If the motion receives a second, the Chair has discretion to restate the motion after debate and before vote commences. If there is no second to the motion the motion shall die without further debate due to the lack of a second. A motion may not be withdrawn by the person making the motion without the consent of the majority

- of the Council once it has been seconded. The Chair may request that the motion is submitted in written form prior to the motion being stated by the Chair.
2. Division of Motion: If the motion contains two (2) or more divisible propositions, the Presiding Officer may, and upon request of a Member shall, divide the same.
 3. Motions Out of Order: The Presiding Officer may not at any time permit a member to introduce an ordinance, resolution, or motion out of the regular order as set forth in the agenda unless it is approved to do so by two-thirds (2/3) majority vote.
 4. Rescinding a Motion: A member may make a motion to rescind an entire main motion, resolution, order, or rule that has been adopted at some previous meeting. The effect of Rescind is to strike out.
 5. Reconsidering a Motion: A motion may be reconsidered at any time during the same meeting if the motion to reconsider is introduced by a Member who had voted with the prevailing side. Only after the motion to reconsider has been approved by the majority can the main motion be considered.
 6. Postponing a Motion: Any item on the agenda may be postponed until the next meeting or a specific future date. A motion to postpone shall give best efforts to include the future time of consideration and reason for postponement. A motion to postpone indefinitely means the item of discussion is postponed for an unspecified period of time.
 7. Tabling a Motion: Any item on the agenda may be tabled until later in the meeting. A motion to table temporarily suspends further consideration or action on an agenda item until later in the meeting. A motion to bring back to the table shall be made to resume discussion on the item tabled. An item to be considered at a future meeting shall be postponed.
 8. Amending a Motion: Any main motion may be offered for amendment by a Member after the main motion has been seconded and is under debate.
 9. Substituting a Motion: Similar to amending the wording of a motion, a motion may be made to substitute a motion for the pending motion by stating, "I move to amend by substituting for the pending motion the following" Upon receiving a second on the motion to substitute, the Chair asks the full body, "Are you ready for the question on the motion to substitute?" If the motion to substitute fails, the Chair returns to the question of the pending motion. If the motion to amend by substituting passes, the question is now on the motion proposed for substitution. The Chair will read the pending motion first, then the motion proposed as a substitute. The question is: "Shall the motion last read be substituted for the pending motion?"

10. Robert's Rules of Order: Any specific questions regarding motions that are not addressed in this document shall be determined by the edition of Robert's Rules of Order provided to the Council by the Council Administrator.

P. Reading and Passage of Ordinances

All proposed ordinances to enact regulations of a general and permanent nature, enforceable as local law, shall require public hearings as described in Section T of these Policies and Procedures, and shall be subject to the following requirements for passage:

1. Printed Copies Due: In order to be considered, printed or electronic copies of the proposed ordinance shall be in the possession of the Governing Body forty-eight (48) hours prior to the meeting.
2. Required Readings: Any Member may request a full reading; otherwise an ordinance shall be read by title only. An ordinance may be passed and adopted at any time after the reading.
3. Available to the Public: Copies of proposed ordinances shall be available to the public, when feasible, at the Council office and the Library not less than forty-eight (48) hours before the Governing Body convenes to act upon the ordinance. Should copies be not so available, said ordinance shall be ordered read in full before the vote thereon, upon request by any member of the public at the meeting.
4. Waiver: The requirement relating to reading and passing of ordinances is considered waived by the Membership voting upon them without an objection being raised.
5. Effective Date: No ordinance passed by the Council shall take effect within less than fifteen (15) days of its publication in accordance with UCA 17-53-208 unless authorized otherwise by state code, such as for emergencies.
6. Amending an Ordinance: Amendments of ordinances shall be approved by a majority vote of the Council and are subject to all of the provisions of this section.

Q. Reading and Passage of Resolutions

All proposed resolutions are to express the opinion of the Membership on a matter of temporary or advisory nature or to handle administrative business and shall be subject to the following requirements for passage:

1. Printed Copies Due: In order to be considered, printed or electronic copies of the proposed resolution shall be in the possession of the Governing Body forty-eight (48) hours prior to the meeting.
2. Required Readings: Any Member may request a full reading; otherwise said resolution shall be read by title only. A resolution may be passed and adopted at any time after the reading.
3. Available to the Public: Copies of proposed resolutions shall be available to the public, when feasible, at the Council office and the Library not less than forty-eight (48) hours before the Governing Body convenes to act upon the resolution. Should copies be not so available, said resolution shall be ordered read in full before the vote thereon, upon request by any member of the public at the meeting.
4. Waiver: The requirement relating to reading and passing of resolutions is considered waived by the Membership voting upon them without an objection being raised.
5. Amending a Resolution: Amendments of resolutions shall be approved by a majority vote of the Council and are subject to all of the provisions of this section.

R. Decorum and Debate

1. Being Recognized: When a Member desires to speak or make a motion, they shall address themselves to “Mr./Madam Chair”. Upon being recognized, they may address the Membership, staff or members of the public.
2. First Person Recognized: When more than one Member addresses the Chair, the Chair shall name the person who is to speak, recognizing the person who first addressed the Chair.
3. Interruptions: No Member shall interrupt another, except when permitted by parliamentary procedure.
4. Decorum: No Member shall indulge in personalities, arraign motives of Members, or use language tending to hold a Member up to contempt.
5. Debate with the Public: No Council Member shall debate with the public or employees during meetings or workshops.
6. Limitation of Debate: In general, no Member of the Council shall be allowed to speak more than once upon any one subject until all Members have had an opportunity to speak. Council Members will generally be limited to two statements on any issue under consideration unless substitute motions are made.

7. Electronic Devices: Use of electronic devices during a Council meeting shall be limited to matters pertaining to the business of the meeting; such use is subject to the Open and Public Meetings Act (UCA 52-4)
8. Leaving Chambers: No Member shall leave the Council Chambers during session without informing the Chair, except for short breaks.

S. Participation by the Public

1. Employee/Public Recognized: No person in the auditorium shall speak unless recognized by the Chair, who may permit persons to speak on any agenda item. A card for the public is provided at the doorway of each meeting for this purpose for submitting to the Clerk/Auditor at the dais before that item on the agenda is discussed. Upon being recognized, they should be directed by the Chair to advance to the microphone near the dais and state their full name and address. The number of persons heard and the time allowed each may be limited at the discretion of the Chair. On matters set for Public Hearings the Chair may invoke a three-minute time limit per person to allow the maximum public participation.
2. Citizens to Be Heard: During the Citizens to Be Heard portion of the meeting, citizens desiring to speak on an item not on the agenda shall address themselves to the Chair. Upon being recognized, they shall be directed to advance to the dais, state their full name, address, whom they represent, and state their subject matter.
3. No Interruptions: No person shall interrupt legislative proceedings.
4. Three-Minute Rule: No person of the public shall speak more than three (3) minutes except upon waiver by the Chair or on motion of the Membership.
5. Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all arguments shall be addressed to the Governing Body, and that there be no questioning or argument between individuals.
6. Questions: The Members of the Governing Body and staff members may ask questions and make appropriate comments; however, no Member should argue or debate an issue with the petitioner/member of the public.
7. No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation in their behalf, but each individual's speaking time will be limited to 3 minutes, subject to the discretion of the Chair.

8. Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct offenders from the Chambers.

T. Public Hearings

1. Posting of Public Hearing: All public hearings shall be published in the local newspaper of record and posted in accordance with Utah State Code, Grand County Land Use Code 9.1.8-10 and local ordinances, as applicable.
2. Staff Presentation: The appropriate staff shall make a presentation to the County Council and the public on behalf of the public hearing matter.
3. Applicant Speaks: Regarding Planning and Zoning issues, the applicant shall be invited the first to speak to the Council Members after the staff has made a presentation. Applicants may appear in person or be represented by legal or other counsel. Applicant statements shall be limited to ten (10) minutes unless waived by the Chair (spoken or unspoken).
4. Questions: Council Members may direct questions to the applicant and/or staff in order to bring out relevant facts, circumstances or conditions affecting the case and may call for questions from the staff.
5. Opening Hearings: The Chair shall open the hearing and invite the public to the podium for comment. All public participation shall be subject to Section Q “Decorum and Debate” of these bylaws.
6. Closing Hearings: Following public comment, if any, during the public hearing the Council Chair announces conclusion of this portion of the public hearing, stating that the public hearing will remain open for written public comment until 5PM on the date that is six (6) days before the next regularly scheduled meeting (or other specified date). The Chair further states that the matter will be considered at the next regularly scheduled meeting (or other specified date). A Council Member may move to suspend these rules, by a 2/3 affirmative vote, to take action and vote on the matter immediately. If the motion to take action is approved by a 2/3 super majority vote, the County Council can then move to consider the item.
7. Written Comments: Written comments, including email comments to council@grandcountyutah.net, may be submitted for the record at the hearing or up to 5PM six (6) days before the next regularly scheduled County Council Meeting. The Council Administrator shall ensure that all on-time written comments are made a part of the Council packet for the Council meeting at which the issue is to be considered. At the close of each public hearing the Council Administrator shall ensure that all on-time written comments have been forwarded to the Clerk’s Office for public record

8. Late Comments. – Written comments are considered late any time after 5PM six (6) days before the next regularly scheduled Council Meeting that follows the public hearing, unless a different date is specified by the Chair. Late comments (whether received by Council Office staff by email, mail or delivery) will be forwarded electronically by Council Office staff as usual to each Council Member. However, late comments will not be made available by Council Office staff for the Council meeting nor made a part of the online archived public record.

U. Personnel Action Appeal Hearing Protocol

Purpose of Informal Council Hearing: To determine if there is reasonable support for the decision based upon the grounds stated in the personnel action.

1. County Council Administrator to notice appellant of Council's decision regarding granting a hearing, and if granted, the date and time of the hearing and hearing protocol.
2. Hearing to be held in closed session, no recordings.
3. Direct supervisor/supervising Elected Official/supervising Department Head (hereafter "Supervisor"), HR Director, Clerk/Auditor, Council Administrator, Appellant, and Council to be present. No witnesses, representatives or attorneys.
4. No exhibits or additional documents to be considered. Confidential Council packet to include:
 - a. Letter of termination/personnel action
 - b. Appeal by employee to Supervisor
 - c. Response by Supervisor
 - d. Appeal by employee to HR Director
 - e. Response by HR Director
 - f. Appeal to Council
 - g. Letter to Appellant setting date of appeal
 - h. Relevant County policies and/or procedures
 - i. Appeal protocol
5. Order of and Time allotted for presentations:
 - a. Supervisor-5 minutes
 - b. HR Director-5 minutes
 - c. Appellant -10 minutes
6. No cross-examination of presenters. Council Members only may ask questions at the end of each presentation.

7. Presenters and Appellant to be excused at the end of presentations and Council questions. Council to make determination during closed session and may:
 - a. Uphold personnel action;
 - b. Overturn personnel action; or
 - c. Request additional information and continue hearing until information is received and considered.
8. Council issues a written decision to appellant within 15 business days of adjournment of hearing.

V. Amendment of Policies and Procedures

1. Amending the Policies and Procedures: No policy or procedure of the Governing Body shall be amended except by four (4) affirmative votes of its Membership, and consideration of the amendments shall be held during regularly scheduled meeting(s).
2. Resolution Required: Amendment of the Policies and Procedures of the Governing Body shall be through resolution. A redlined document shall be archived electronically by the Council's Office identifying all changes for approval.

ATTACHMENT I

UCA Section 17-53-207 Rules and Regulations Governing Legislative Bodies

17-53-207. Rules and regulations governing legislative body and transaction of business.

The county legislative body may make and enforce such rules and regulations for the government of itself, the preservation of order, and the transaction of business as may be necessary.

Renumbered and Amended by Chapter 133, 2000 General Session
Download Code Section Zipped WP 6/7/8 17_25014.ZIP 1,678 Bytes

[Sections in this Chapter](#)[|](#)[Chapters in this Title](#)[|](#)[All Titles](#)[|](#)[Legislative Home Page](#)

Last revised: Thursday, July 19, 2007

ATTACHMENT II
County Form of Governance Ordinance

CODIFIED GRAND COUNTY ORDINANCES (EXCERPT)

Title 2

ADMINISTRATION AND PERSONNEL

Chapters:

- 2.04 Plan for County Government
- 2.08 County Council
- 2.12 Officers' Bonds and Salaries
- 2.16 Emergency Management
- 2.18 Amendment and Adoption of Bylaws
- 2.20 Moab Area Travel Council
- 2.24 Travel Council Advisory Board
- 2.25 Grand County Airport Board
- 2.28 Council on Aging
- 2.30 Grand County Library Board
- 2.31 Historical Preservation Commission
- 2.32 Public Records

Chapter 2.04

PLAN FOR COUNTY GOVERNMENT*

Sections:

Article I. Establishment of New Structural Form of County Government

- 2.04.010 Authority and establishment
- 2.04.020 Continuity

Article II. County Council

- 2.04.030 Governing body
- 2.04.040 Election, qualifications, terms and nominations of Council Members--Term limits
- 2.04.050 Council districts
- 2.04.060 Removal and recall of Council Members--Vacancies
- 2.04.070 Council meetings and procedures--Records
- 2.04.080 Council compensation
- 2.04.090 Role of the Council
- 2.04.100 Prohibitions

Article III. General Provisions

- 2.04.110 Independent candidacies for County offices
- 2.04.120 Delegation--Liberal construction
- 2.04.130 Amendments
- 2.04.140 Inconsistent provisions repealed
- 2.04.150 Severability

* Editor’s Note: The Optional Plan codified in this chapter was adopted in 1992 pursuant to statutes adopted in 1973. Recent legislation has amended the enabling statutes, but is not retroactive and does not affect Grand County’s Plan except as to future amendments.

Article I. Establishment of New Structural Form of County Government

2.04.010 Authority and establishment

Pursuant to Article XI, Section 4, Utah Constitution, and Chapter 35a of Title 17, Utah Statutes (the “Optional Plan Statute”), this plan (the “plan”) establishes the “general County (modified)” structural form of County government as provided in Section 17-35a-9, Utah Statutes, within Grand County, Utah (the “County”). The Governing Body of the County shall be the County Council (the “Council”) as provided in Article II of this plan. The management arrangement for the County shall remain as provided by Title 17, Utah Statutes, or other general laws applicable to County government. (Optional Plan § 1.1)

2.04.020 Continuity

This plan shall not change or disrupt the corporate existence, identity, contractual obligations, or jurisdiction of the County. As provided in the Optional Plan Statute, the County remains vested with all powers and duties vested in counties by general laws. Except as provided in this plan with respect to the predecessor County commissioners and the new Council, the terms of office of elected County officers shall not be affected by this plan, and, except for the change from the predecessor County commissioners to the new Council, the elected County officers shall retain their respective functions, responsibilities, powers and duties under applicable general law. Appointed County officers and members of County boards and commissions shall continue in their respective present offices, and County employees shall continue in their respective present positions, unless and until otherwise directed by the Council, subject to applicable law. Existing County ordinances, resolutions and regulations shall not be affected by this plan except as provided in Section 2.04.140. Pending legislative, administrative or judicial proceedings shall not be affected by this plan (but shall be under the direction of the new Council when it takes office, subject to applicable law). As stated in Sections 17-35a-7(4) and 17-35a-9(1), Utah Statutes, this plan does not affect any school district, circuit or justice court, city, town, special taxing district, public authority, County service area or other local public entity with the County. (Optional Plan § 1.2)

Article II. County Council

2.04.030 Governing body

The Governing Body of the County shall be a seven-member County Council (the “Council”), which shall exercise all legislative powers of the County authorized by law. The Council shall have all powers and duties, and shall be subject to all limitations and restrictions, provided by general law for board of County commissioners. (Optional Plan § 2.1)

2.04.040 Election, qualifications, terms and nominations of Council Members--Term limits

A. Two Council Members shall be elected from the County at large. For the purpose of electing the other five Council Members, the County shall be divided into five districts (the “Council districts”) as provided in Section 2.04.050, and the voters of each Council district shall elect one member to the Council.

B. All Council Members shall be registered voters and residents of the County, and shall have been registered voters of the County for at least one year immediately preceding their election to the Council as required by Section 17-5-2, Utah Statutes. Council Members elected from Council districts shall be residents of their respective Council districts at the time their certificate of nomination is initially filed pursuant to subsection D of this section and Section 20-3-38, Utah Statutes.

C. The initial election of Council Members shall be scheduled in accordance with Section 1.3(2) of the Optional Plan, and the terms of office of the new Council Members shall commence at noon on the second Monday after their election. The seat of the at-large Council Member receiving the highest number of votes at the initial election, and the seats for Council Districts 2, 4 and 5 shall be up for election at the 1996 general election. The seat of the at-large Council Member receiving the second highest number of votes at the initial election, and the seats for Council Districts 1 and 3 shall be up for election. Thereafter, the regular term of office for all Council Members shall be four years, with three or four of the Council Members being elected at each biannual general election. After each such election, newly elected or re-elected Council Members shall take office on the first Monday in January pursuant to Section 17-5-3(3), Utah Statutes.

D. All candidates for the Council shall be nominated as independent candidates in substantially the manner provided by Section 20-3-38, Utah Statutes, as amended from time to time, except as follows:

1. For candidates for Council district seats at any election, nomination petitions must be signed by at least twenty-five (25) registered voters who are residents of the district, rather than one hundred (100) registered voters of the County as required for Countywide offices; and

2. For candidates for at-large Council seats at only the initial election of Council Members hereunder, nomination petitions must be signed by at least fifty (50) registered voters of the County; but thereafter nomination petitions for at-large Council seats must be signed by at least one hundred (100) registered voters of the County as generally required for Countywide offices.

If more than two timely and sufficient nomination petitions are received for any one Council seat, the County clerk shall give notice of and conduct a primary election with respect to such Council seat or seats, in substantially the manner provided by law for primary elections. Only the two candidates for each such Council seat receiving the two highest vote totals at such primary election shall be listed on the ballot at the general election. No political party designation shall be used on the ballot for Council members at any election. Pursuant to and invoking the full extent of the authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that utilization of independent candidacies as the manner of electing Council Members is necessary and desirable to achieve the best and most effective operation of the plan. Notwithstanding the foregoing, the provisions of this plan as to independent candidacies, like all other provisions of this plan, are subject to Section 2.04.150. Nothing in this subsection shall preclude write-in candidacies as provided by applicable law.

E. There shall be a limit of two consecutive four-year Council terms, and any person who has served two consecutive four-year Council terms shall be ineligible to be a candidate for any other consecutive Council term; but nothing in this subsection shall preclude such person from becoming a Council candidate at any time thereafter. Initial Council terms for those seats to be up for election at the 1994 general election shall not be considered four-year terms for purposes of this subsection, but initial Council terms for those seats to be up for election at the 1996 general election shall be considered four-year terms hereunder. Terms served on the predecessor

County commission prior to adoption of this plan shall not be counted for purposes of this subsection, nor shall any partial Council terms due to vacancies. (Optional Plan § 2.2)

2.04.050 Council districts

The initial Council districts shall be based on County voting districts existing at the time of the initial filing of this plan with County clerk, as follows:

Council District No. 1: Voting District 1

Council District No. 2: Voting Districts 4 and 9

Council District No. 3: Voting Districts 5 and 11

Council District No. 4: Voting Districts 2, 6, 7, and 8

Council District No. 5: Voting Districts 3 and 10

The Council districts shall be modified on the basis of Federal Census data to the extent necessary or appropriate to conform to applicable law. The Council districts may also be modified to conform to Grand County School District precincts or to changes to County voting districts. Such modifications to conform to census data, school district precincts, or changed voting districts, shall not be considered amendments to this plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes, or of Section 2.04.130, and may be made by the Council or by such other authority as directed by applicable law. (Optional Plan § 2.3)

2.04.060 Removal and recall of Council Members--Vacancies

A. If any Council Member shall die, resign, cease to be a resident of the County or of the Council district from which elected, become incapacitated for a period in excess of six months, fail to attend Council meetings otherwise fail to perform his or her official duties for an unexcused period of two months, be recalled as provided in subsection B of this section, or otherwise be removed from office pursuant to general law, his or her Council Membership shall be deemed vacant.

B. Upon petition of registered voters equal in number to fifteen (15) percent of the last gubernatorial vote within the County for at-large Council Members, or within the Council district for Council Members elected from Council districts, the County clerk shall provide for the question of recalling said Council Member to be submitted to a vote within the County or Council district, as the case may be. If a sufficient petition is filed between one hundred eighty (180) and forty-five (45) days prior to a general election, the recall question shall be submitted to the voters at such general election; otherwise the County clerk shall, as soon as practicable, schedule, give notice of and conduct a special election on such recall question, substantially in the manner provided by law for other County special elections. If a majority of the votes cast are in favor of recall, that Council Membership shall be deemed vacant and shall be filled as provided in subsection C of this section. No recall petition may be filed within the first six months or the last six months of a Council Member's term of office.

C. Vacancies on the Council shall be filled in the manner provided by Sections 17-5-4 and 20-4-11.5, Utah Statutes, as amended from time to time; provided, that references to political parties shall be inapplicable, and persons shall become candidates for election or appointment, as the case may be, by filing petitions substantially as provided in Section 2.04.040(D) within the applicable time limitations. (Optional Plan § 2.4)

2.04.070 Council meetings and procedures--Records

A. The Council shall hold regular meetings at least twice a month. Notice of all regular and special Council meetings shall be given to the Council and to the public as required by law, and all regular and special Council meetings shall be open to the public except to the extent otherwise provided by law.

B. Subject to applicable law, the Council may establish rules of procedure for Council meetings. Ordinances and resolutions shall be enacted in the manner provided by law.

C. A majority of the members of the Council in office at any time constitutes a quorum of the Council. Except as otherwise provided by law, no Council action shall be valid and binding unless it is approved by the affirmative vote of at least four Council Members.

D. As soon as practicable after the new Council Members take office after the first Council election under this plan and in January after each regular election, the Council shall elect from its members a chairperson and a vice chairperson. The chairperson, or in his or her absence the vice chairperson, shall preside at Council meetings and shall sign ordinances, resolutions and other documents as appropriate on behalf of the County. The Council may designate one of its members as chairperson pro-tem if neither the chairperson nor the vice chairperson is available. The chairperson, vice chairperson or chairperson pro tem shall have the same rights to debate and vote in the Council as any other Council Member and shall have no veto power and no other special substantive authority.

E. Records of all Council proceedings shall be kept and the votes of all Council Members shall be clearly indicated therein. The Council shall provide for County financial information to be compiled and summarized on a quarterly or more frequent basis, including the amounts and purposes of each disbursement of funds by the County; and such financial information shall be promptly posted at the County Courthouse. All records of the County shall be open to the public except to the extent otherwise provided by law. (Optional Plan § 2.5)

2.04.080 Council compensation

Each member of the Council shall be paid seven hundred dollars (\$700.00) per month, plus FICA and Medicare benefits. The County shall not pay for major benefits (such as health insurance) for Council Members. The Council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes, or of Section 2.04.130. Council Members shall be reimbursed for actual expenses they incur in the course of their official duties; such reimbursements shall be identified in the summary financial information required by Section 2.04.070(E). (Ord. 360, 2003; Ord. 351, 2001; Ord. 300, 1999; Res. 2426; Optional Plan § 2.6)

2.04.090 Role of the Council

Consistent with this plan's provisions increasing the size and reducing the compensation of the Council, it is the intent of this plan to establish the Council as a citizen body whose members serve on a part-time basis primarily in a legislative, policy-making role, and membership on the Council is not intended to be a full-time positions involving extensive day-to-day administrative oversight of County operations and functions. Accordingly, it is expected that the Council will implement this plan by using its power under Title 17, Utah Statutes, and other applicable general laws, to maintain and fully utilize an adequate, competent professional County staff to perform, administer and have day-to-day oversight over the County's operations and functions, pursuant to general policies and directives promulgated by the Council. Pursuant to and invoking the full authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that the foregoing provisions of this section as to the role of the Council are necessary and desirable to achieve the best and most effective operation of this plan; but, like all other provisions of this plan, the foregoing provisions are subject to Section 2.04.150. The Council is encouraged to cooperate with and fully utilize the County's appointed boards and commissions, and to give full consideration to information and recommendations communicated by such

boards and commissions, in order to maximize citizen participation in County government. The Council is also encouraged to fully cooperate with the city of Moab and other government entities and to fully utilize all mechanisms legally and practically available to consolidate and share governmental services, functions and facilities, in order to maximize governmental efficiency and economy. (Optional Plan §2.7)

2.04.100 Prohibitions

A. Except for the compensation provided for in Section 2.04.080, no member of the Council shall be compensated by the County for work in connection with the administration or management of County government.

B. The Council Members are subject to all limitations applicable under general law to the members of a board of County commissioners relating to prohibited interest and relationships. (Optional Plan § 2.8)

Article III. General Provisions

2.04.110 Independent candidacies for county offices

All candidates for elected county offices shall be nominated as independent candidates in substantially the manner provided by Section 20-3-38, Utah Statutes, as amended from time to time, with primary elections if necessary as provided in Section 2.04.040(D); and no political party designation shall be used on the ballot for any county office at any election. Pursuant to and invoking the full extent of the authority granted by Article XI, Section 4, Utah Constitution, and the Optional Plan Statute, particularly Section 17-35a-7(2), Utah Statutes, it is determined and declared that utilization of independent candidacies as the manner of electing county officers is necessary and desirable to achieve the best and most effective operation of this plan. Notwithstanding the foregoing, the provisions of this plan as to independent candidacies, like all other provisions of this plan, are subject to Section 2.04.150. Nothing in this section shall preclude write-in candidacies as provided by applicable law. (Optional Plan § 3.1)

2.04.120 Delegation-Liberal construction

All officers and agents of the county, including but not limited to the county clerk, the predecessor county commissioners, and the members of the council established by this plan, are authorized and directed to take all actions necessary or appropriate to fully implement the provisions of this plan. The provisions of this plan shall be liberally construed in accordance with its purposes of establishing a more representative, accountable, accessible, responsive and efficient county government. (Option plan § 3.2)

2.04.130 Amendments

Pursuant to the Optional Plan Statute, amendments to this plan which are not contrary to the “general county (modified)” structural form of county government established hereunder may be adopted by the council by a two-thirds vote of all its members; but amendments adopted by the council which are contrary to a specific requirement of the Optional Plan Statute applicable to the “general county (modified)” structural form of county government shall not be effective unless submitted to and approved by a majority of the voters casting a vote on the question at a general or special election. Amendments to this plan are county legislation and therefore may also be initiated or referred by petition of registered voters of the county in the manner provided by Chapter 11 of Title 20, Utah Statutes, as amended from time to time. This plan acknowledges the time restrictions on certain optional plan changes imposed by Section 17-

35a-2(2), Utah Statutes, but it is the intent of this plan that, if the Optional Plan Statute is amended so as to reduce or eliminate such time restrictions and permit earlier changes to optional plans, such amendment shall apply to any such changes to this plan. (Optional Plan § 3.3)

2.04.140 Inconsistent provisions repealed

Any provisions of any County Charter, ordinance, resolution, regulation or other enactment inconsistent with this plan are repealed only to the extent of such inconsistency. (Optional Plan § 3.4)

2.04.150 Severability

If any provision of this plan or any application thereof to any person or circumstance is held invalid, the remaining provisions of this plan and applications thereof to other persons or circumstances shall not be affected thereby. (Optional Plan § 3.5)

ATTACHMENT III

Agenda Summary Form Directions: To request inclusion on the Council agenda, complete this Agenda Summary form by following the instructions within the form. Email completed form and any attachments to council@grandcountyutah.net no later than 5:00 p.m. the Wednesday before the requested Council Meeting (meetings are held the first & third Tuesday of every month at 4:00 p.m. Contact: Bryony Chamberlain, Council Office Coordinator, at (435) 259-1346.

<p>Agenda Summary GRAND COUNTY COUNCIL MEETING (ENTER MEETING DATE REQUESTED) Agenda Item:</p>	
TITLE:	Enter the Title of Your Subject Matter You Wish to Have Discussed or Acted Upon at the Council Meeting
FISCAL IMPACT:	<i>Enter estimated dollar impact to Grand County if any; otherwise enter "None"</i> (for example: "\$3,000 in costs")
PRESENTER(S):	Enter Presenter Name(s) followed by Title and Organization (for example: John Doe, President, John Doe Industries)

<p>Prepared By:</p> <p>Name, Title Organization Address Daytime Phone Email Address</p>
--

FOR OFFICE USE ONLY:

<p>Attorney Review:</p> <p>(for office use)</p>
--

RECOMMENDATION:

I move to (enter the action which you would like a Council Member to take during the Council Meeting; for example, "approve the proposed agreement regarding your subject matter, as presented,") and authorize the Chair to sign all associated documents.

[Note: If no action other than discussion is needed, delete this entire "Recommendation" section.]

BACKGROUND:

(Enter information – facts, figures, logic – to support the topic discussion and/or motion.)

ATTACHMENT(S):

1. Enter title(s) of documents referred to in this agenda summary which you wish to attach.

Agenda Summary
GRAND COUNTY COUNCIL MEETING
 _____, 2017
 Agenda Item:

TITLE:	
FISCAL IMPACT:	
PRESENTER(S):	

Prepared By:

FOR OFFICE USE ONLY:
Attorney Review:

RECOMMENDATION:

BACKGROUND:

ATTACHMENT(S):

1.

*approved 12-1-09

ATTACHMENT IV
Grand County Council Administrator Job Description

Grand County Job Description

Job Title:	Council Administrator
Department:	Administration
Location:	125 East Center Street Moab, Utah 84532
Reports To:	County Council as a Unit

<p><u>Pay Range:</u></p> <p>Grade: 24</p> <p>Revised 7/2015</p>	<p><u>Type of Position:</u></p> <p><input checked="" type="checkbox"/> Full time</p> <p><input type="checkbox"/> Part time</p> <p><input type="checkbox"/> Regular</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Emergency</p>	<p><u>Job Status:</u></p> <table style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Exempt</td> <td><input type="checkbox"/> Public Safety</td> </tr> <tr> <td><input type="checkbox"/> Non-exempt</td> <td><input type="checkbox"/> Safety Sensitive</td> </tr> <tr> <td><input type="checkbox"/> Grant funded</td> <td><input type="checkbox"/> On-call</td> </tr> <tr> <td><input type="checkbox"/> Enterprise</td> <td><input type="checkbox"/> Appointed</td> </tr> </table>	<input checked="" type="checkbox"/> Exempt	<input type="checkbox"/> Public Safety	<input type="checkbox"/> Non-exempt	<input type="checkbox"/> Safety Sensitive	<input type="checkbox"/> Grant funded	<input type="checkbox"/> On-call	<input type="checkbox"/> Enterprise	<input type="checkbox"/> Appointed
<input checked="" type="checkbox"/> Exempt	<input type="checkbox"/> Public Safety									
<input type="checkbox"/> Non-exempt	<input type="checkbox"/> Safety Sensitive									
<input type="checkbox"/> Grant funded	<input type="checkbox"/> On-call									
<input type="checkbox"/> Enterprise	<input type="checkbox"/> Appointed									

Job Summary

Under the direction of the County Council, serves as a non-elected personnel manager and administrator for the Council. Performs administrative duties related to the management responsibilities of the County Council including planning, coordinating, supervision, hiring, and firing. This is a highly responsible position requiring considerable initiative and judgment, but has no independent executive authority except for that granted by the Council as a unit. Grand County's form of government is the Optional Plan, and is defined in Title 2 Chapter 2.04, "Plan for County Government," of the Codified Grand County Ordinances (available online at <http://www.GrandCountyUtah.net>).

Supervision

Received: County Council as a Unit as communicated by the Chair

Given: All County Department Heads and contract employees who are under the purview of the County Council; the Council Office Coordinator; the Council Office Assistant; and the IT Director. This would exclude all Elected Officials and their deputies.

Essential Duties

- Provides immediate supervision to all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- Has direct responsibility for personnel management of all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council, including aspects of risk management.

- Conducts, with the aid of a committee, the hiring and firing of all Department Heads and contract employees, who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and other direct reports as authorized by the County Council.
- Is responsible for conducting and administering annual performance evaluations for all Department Heads and contract employees, who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- In coordination with the Human Resources Director, administers corrective actions and terminations for all County Department Heads and contract employees who are under the purview of the County Council; as well as the Council Office Coordinator, IT Director, and any other direct reports authorized by the County Council.
- Conducts staff and County-wide meetings as needed.
- Assists the County Council to carry out their executive and legislative powers. Drafts resolutions, ordinances, Memoranda of Understanding, inter-local agreements, and other documents for the County Council's consideration and adoption.
- Ensures compliance of Council-adopted policies, resolutions and ordinances among the departments overseen by the County Council.
- Coordinates and/or administers training programs as needed, including new direct reports and council member orientations.
- Makes recommendations to the Council about plans, programs, regulations, procedures, and policies that will improve efficiencies and control of departments overseen by the County Council.
- Prepares staff reports on complex issues for semi-monthly County Council meetings.
- Works on a semi-monthly basis with the Council Chair to plan the County Council agenda; oversees preparing of staff reports and Council packet. Ensures that decisions made in the County Council meeting are implemented.
- Works with the Council Office Coordinator to provide administrative direction and support to the Council's Office. Coordinates all necessary functions of the Council's office.
- Coordinates and ensures proper filing of documents with Clerk/Auditor and other departments.
- Works with staff members assigned to Boards, Commissions, and Committees. Ensures board chairs are notified of trainings, sets up trainings and manages board appointment process.
- Coordinates necessary duties regarding special service districts and mineral lease allocations.
- Serves as public information officer for the County; communicates information on County affairs, programs and plans to the Council, the general public, and the news media. Oversees the updating of the County's website as it relates to the Council's business.
- Acts as a liaison for information and communication between Elected Offices, County Departments, and municipalities.
- Coordinates with the Clerk/Auditor on the preparation of County budgets with primary emphasis on assisting Department Heads with budget preparation; coordinates financial management activities between the Council and other County-funded programs. Makes recommendations regarding the funding of programs and levels of service.
- Negotiates leases and contracts.
- Aids and coordinates grant writing, including Community Impact Board applications.
- Coordinates with the Clerk/Auditor in the administration of contracts and grants.
- Coordinates capital project management.
- Other duties as established or assigned by the County Council or as contained in County ordinance and policy.

Knowledge, Skills & Abilities

Knowledge of:

- Management of local governmental organizations.
- Fund accounting and budgeting.
- Local, state and federal law.
- State and federal agencies and their processes.
- Planning and zoning, building, and other basic local governmental services.

- Grant writing and administration.
- Personnel management.

Skills in:

- Listening to give full attention to what others are saying.
- Dispute resolution.
- Evaluating complex problems.
- Report writing.
- Computer competency required including Microsoft Word, Excel, Outlook and Internet.

Ability to:

- Learn County codes and County policies.
- Supervise and manage employees in close and distant proximities.
- Communicate with subordinates, the public, and other governmental officials.
- Use initiative and independent judgment within established guidelines and procedures.
- Use tact and finesse when communicating verbally or in writing with co-workers.
- Organize own work, establish priorities and meet critical time deadlines.
- Perform personnel evaluations and give feedback to subordinates.
- Coordinate effective interdepartmental cooperation among elected offices and departments.

Physical Demands

- Typically sit at a desk or table, occasionally walk, stand or stoop.
- Occasionally lift, carry, push, pull or otherwise move objects weighing up to 30 pounds.
- Work for sustained periods of time maintaining concentrated attention to detail.

Working Conditions

- Potentially stressful, busy and fast-paced.
- Extensive public contact.
- Work is performed in an office, conference room, or other environmentally controlled room.
- Requires varied hours due to evening meetings.
- Requires occasional travel outside of the Moab/Grand County area.

Education & Experience

- Must have a Bachelor's degree (Master's degree preferred) in Business or Public Administration or related field.
- A minimum of 3 years of experience in management and administration in local government working with Councils/commissions including direct supervision of professional staff.

Special Requirements

- A twelve-month probationary period is a prerequisite to this position.
- Must possess a valid driver license.
- Successful completion of pre-employment drug screening is required.
- Must successfully pass and maintain criminal history and background check requirements.
- Regularly attends meetings in the evenings.
- Some overnight travel may be required

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

ATTACHMENT V
County Organizational Chart

ATTACHMENT VI
List of Boards, Commissions and Committees

Grand County Boards, Commissions and Committees

Airport Board
Board of Adjustment
Boundary Commission
Council On Aging
Historical Preservation Commission
Dewey Bridge Restoration Committee (of Historical Preservation Commission)
Library Board
Moab Tailings Project Steering Committee
Old Spanish Trail Arena Advisory Committee
Planning Commission
Sand Flats Stewardship Committee
Star Hall Advisory Committee
Trail Mix Committee
Travel Council Advisory Board, Moab Area
Weed Control Board, Noxious

Special Service and Local District Boards of Grand County

Arches Special Service District

Canyonlands Health Care Special Service District
Grand County Cemetery Maintenance District
Grand County Recreation Special Service District No. 1
Grand County Transportation Special Service District
Grand Water & Sewer Service Agency Board of Directors
Grand County Special Service Water District
Grand County Water Conservancy District Board
Spanish Valley Water & Sewer Improvement District (Elected)
Moab Mosquito Abatement District Board of Trustees
Grand County Solid Waste Management Special Service District No. 1
Thompson Special Service (Water) District
Thompson Springs Special Service Fire District

Grand County Partnerships

Four Corners Community Behavioral Health Board (Mental Health Board)
Housing Authority of Southeastern Utah Board of Commissioners
Public Health Board (Southeastern Utah District Health Department-SEUDHD)

ATTACHMENT VII
Resolutions Amending this Document

RESOLUTION NO. 2894

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. 2839 WHICH
ADOPTED AMENDMENTS TO THE "POLICIES AND PROCEDURES OF
THE GOVERNING BODY"**

WHEREAS, through the adoption of Resolution No. 2839 on July 15, 2008, the Grand County Council established policies and procedures for the government of the County Council as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires additional amendment of the policies and procedures; and

WHEREAS, in consideration of the number of proposed amendments, the County Council finds that in the interest of legislative economy, and in order to avoid confusion and error in the amendment process, the numerous amendments should be proposed and adopted as a whole, rather than as several individual amendments.

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Policies and Procedures of the Governing Body" is hereby amended as presented in Exhibit A. Exhibit B, the redlined document of Exhibit A, is to be retained as an historical record to clearly indicate such approved amendments between the most recent adopted version and the current adopted version in the form of additions (underlined text) and deletions (~~strikethroughs~~).

APPROVED this 2nd day of June, 2009, by the following vote:

AYE : Greenberg, Graham, Ballantyne, Conrad, Baird, Holyoak

NAY Ciarus

ABSENT _____

ATTEST:



Diana Carroll
Grand County Clerk



Robert Greenberg
Grand County Council Chair

RESOLUTION NO. 2839

**A RESOLUTION OF THE GRAND COUNTY COUNCIL
AMENDING RESOLUTION NO. 2815 WHICH ADOPTED
AMENDMENTS TO THE "PROCEDURES AND POLICIES OF THE
GOVERNING BODY"**

WHEREAS, through the adoption of Resolution No. 2815, the Grand County Council established policies and procedures for the government of the board as authorized by Utah Code §17-53-207; and

WHEREAS, the County Council now finds that the preservation of order, and the efficient transaction of business and county governance requires amendment of the policies and procedures; and

WHEREAS, in consideration of the number of proposed amendments, the County Council finds that in the interest of legislative economy, and in order to avoid confusion and error in the amendment process, the numerous amendments should be proposed and adopted as a whole, rather than as several individual amendments.

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES AS FOLLOWS:

The "Procedures and Policies of the Governing Body as amended by Resolution No. 2815" and as presented in Exhibit A are hereby amended. Exhibit B, the redlined document of Exhibit A, is to be retained as an historical record to clearly indicate such approved amendments in the form of additions (underlined text) and deletions (~~strikethroughs~~).

APPROVED this 15th day of July, 2008, by the following vote:

AYE Ciarus, Graham, Langianese, Greenberg, Lewis, Holyoak

NAY McNeely

ABSENT _____

ATTEST:



Diana Carroll
Grand County Clerk



Gene Ciarus
Grand County Council Chairman

Motion Amending this Document

February 5, 2013

8. Amending Proposed Policies and Procedures of the Governing Body, Section I-3, "Council Meeting Dates and Times" to Begin the County Council Meetings at 4:00PM for One Session Only Per Meeting and Section K-1, "Order of Business" to Revise the Order of the Agenda (Ruth Dillon, Council Administrator)

MOTION: Motion by Council Member Jim Nyland to amend the Policies and Procedures of the Governing Body section I-3, "Council Meeting Dates and Times" to begin the County Council meetings at 4:00 p.m. for one session only per meeting and section K-1, "Order of Business" to revise the order of the agenda to put discussion items before action items, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Elizabeth Tubbs carried 6 – 0. Staff will begin noticing public hearings at 4:00 p.m.

NOTES

UAC Salary Report

REVISED

Clerk/Auditor Sheriff Assessor Recorder Treasurer Attorney

Fourth Class Counties

Sanpete	\$ 57,693.00	\$ 62,886.00	\$ 57,693.00	\$ 57,693.00	\$ 57,693.00	\$ 101,246.00
Wasatch	\$ 70,040.00	\$ 92,700.00	\$ 70,040.00	\$ 70,040.00	\$ 70,040.00	\$ 105,060.00
Sevier	\$ 68,224.00	\$ 76,544.00	\$ 64,293.00	\$ 64,293.00	\$ 64,293.00	\$ 110,510.00
Carbon	\$ 78,747.00	\$ 82,085.00	\$ 70,765.00	\$ 70,765.00	\$ 70,765.00	\$ 105,268.00
San Juan	\$ 62,908.00	\$ 75,082.00	\$ 56,197.00	\$ 56,197.00	\$ 56,197.00	\$ 105,463.00
Duchesne	\$ 68,796.00	\$ 75,894.00	\$ 68,796.00	\$ 68,796.00	\$ 68,796.00	\$ 95,000.00
Millard	\$ 66,611.00	\$ 79,069.00	\$ 66,611.00	\$ 66,611.00	\$ 66,611.00	\$ 104,150.00

Fifth Class Counties

Emery	\$ 62,575.00	\$ 75,817.00	\$ 59,362.00	\$ 59,362.00	\$ 59,362.00	\$ 102,588.00
Juab	\$ 56,355.00	\$ 67,296.00	\$ 51,720.00	\$ 52,075.00	\$ 51,762.00	\$ 97,301.00
Morgan	\$ 59,456.00	\$ 69,993.00	\$ 56,297.00	\$ 55,891.00	\$ 55,298.00	\$ 95,059.00
Beaver	\$ 56,038.00	\$ 70,930.00	\$ 56,038.00	\$ 56,038.00	\$ 56,038.00	\$ 95,271.00
Kane	\$ 64,671.00	\$ 72,341.00	\$ 64,671.00	\$ 58,256.00	\$ 58,195.00	\$ 95,922.00
Garfield	\$ 64,340.00	\$ 69,340.00	\$ 56,840.00	\$ 61,840.00	\$ 56,840.00	\$ 89,840.00

Average 4th & 5th	\$ 64,342.62	\$ 74,613.62	\$ 61,486.38	\$ 61,373.62	\$ 60,914.62	\$ 100,206.00	
Grand 2015	\$ 63,877.00	\$ 74,006.00	\$ 60,882.00	\$ 60,757.00	\$ 60,278.00	\$ 99,403.00	Total
Difference w Grand	\$ 465.62	\$ 607.62	\$ 604.38	\$ 616.62	\$ 636.62	\$ 803.00	\$ 3,733.85
Percent difference	0.73%	0.82%	0.99%	1.01%	1.06%	0.81%	

1.5% COLA & Adjustment	\$ 1,430.75	\$ 1,717.71	\$ 1,517.61	\$ 1,527.97	\$ 1,540.79	\$ 2,294.05	\$ 10,028.88
TOTAL	\$ 65,307.75	\$ 75,723.71	\$ 62,399.61	\$ 62,284.97	\$ 61,818.79	\$ 101,697.05	

1.5% COLA	\$ 965.14	\$ 1,110.09	\$ 913.23	\$ 911.36	\$ 904.17	\$ 1,491.05	\$ 6,295.03
TOTAL	\$ 64,842.14	\$ 75,116.09	\$ 61,795.23	\$ 61,668.36	\$ 61,182.17	\$ 100,894.05	

RESOLUTION NO.

WHEREAS, the Grand County Council has prepared and advertised a proposed Budget Amendment for the year 2016, and

WHEREAS, a public hearing was held the 6th day of December, 2016, at the Grand County Courthouse, Moab, Utah, and

WHEREAS, the said Council has heard all of the parties in favor of accepting the budget amendment as proposed and those in opposition thereto.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COUNCIL that the amended Budget for the year 2016 reduces revenues and under authority of Title 17-36-23, Utah Code Annotated, 1953, as amended the Grand County Council will adjust the following revenue in the **General Fund** by the following amount:

INCREASED REVENUE

Licenses & Permits	\$ 181,000
Charges for Services	\$ 59,100
Contributions	\$ 217,040

DECREASED RENEVUE

Taxes	\$ 128,458
Intergovernmental	\$ 54,287
Fines & Forfeitures	\$ 44,000
MISC Revenue	\$ 32,900

And increase the following Expenditure Budgets in the General Fund by the following amount:

Public Defender	\$ 25,000
Jail Maintenance	\$ 8,000
Jail Operations	\$ 11,874
Fire Control	\$ 52,170
Weed Control	\$ 1,000
Emergency Management	\$ 5,000
Lions Park	\$ 100
OSTA	\$ 10,132
Airport	\$ 51,631
Grand Center	\$ 8,800
Contributions	\$ 303,000

Increase the total 2016 budget in the General Fund from \$11,235,929 to \$11,433,424;

Reduce the following Revenue and Expenditures in the **Health Insurance Fund Budget** by the following amounts:

Health Insurance Revenue & Expense	\$1,045,595
------------------------------------	-------------

Increase the total 2016 budget in the B Road Fund from \$2,880,525 to \$2,887,335

Decrease the total 2016 budget in the Restaurant Tax Fund from \$641,048 to \$641,000

Increase the total 2016 budget in the Travel Council Fund from \$2,684,276 to \$2,712,180

Increase the total 2016 budget in the Designated Funds from \$678,474 to \$1,000,474

Increase the total 2016 budget in the Ambulance Funds from \$908,265 to \$986,815

Increase the total 2016 budget in the Children's Justice Center Funds from \$109,495 to \$113,359

Increase the total 2016 budget in the Family Support Center Funds from \$144,527 to \$174,500

Reduce the total 2016 budget in the Airport Capital Projects Funds from \$9,000,000 to \$1,643,300

Thus increase the total 2016 budget in the Sand Flats Recreation Area Fund from \$448,852 to \$542,870

Reduce the total 2016 budget in the Library Fund from \$790,122 to \$779,392

THIS RESOLUTION WAS ADOPTED AT A REGULAR MEETING of the Grand County Council in the Chambers of the Grand County Courthouse this 20th day of December, 2016 by the following vote:

Aye : _____
Nay: _____
Absent: _____

Elizabeth Tubbs, Chairman

ATTEST:

Diana Carroll, Clerk/Auditor

RESOLUTION NO. _____

WHEREAS, the Council of Grand County has prepared and advertised a proposed Budget for the year 2017 and,

WHEREAS, a public hearing was held the 6th day of December, 2016 for the purpose of presenting the 2017 Budget at the Council Chambers of Grand County Courthouse, Moab, Utah and

WHEREAS, the said Council has heard all of the parties in favor of accepting the budget as proposed and those in opposition thereto,

NOW THEREFORE, BE IT RESOLVED BY THE Grand County Council that the Budgets for 2017 be accepted and passed as of this date.

THIS RESOLUTION WAS ADOPTED AT A REGULAR METTING OF THE GRAND COUNTY COUNCIL THIS 20th DAY OF DECEMBER, 2016 BY THE FOLLOWING VOTE:

AYE: _____

NAY: _____

ABSENT: _____

Elizabeth Tubbs, Chairman
Grand County Council

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
GENERAL				
TAXES				
10-3110-000-000	GENERAL PROPERTY TA	2,603,260.00	2,603,260.00	2,600,000.00
10-3113-000-000	FEE IN LIEU TAXES	220,000.00	220,000.00	220,000.00
10-3120-000-000	REDEMPTION PRIOR YE	150,000.00	150,000.00	150,000.00
10-3130-000-000	SALES AND USE TAX	1,071,713.00	878,000.00	850,000.00
10-3140-000-000	COUNTY 1/4% SALES TA	662,000.00	662,000.00	665,000.00
10-3151-000-000	AVIATION FUEL TAX	5,000.00	7,000.00	7,000.00
10-3162-000-000	ASSESSING & COLL-STA	17,600.00	25,000.00	25,000.00
10-3163-000-000	ASSESSING & COLL - CO	659,145.00	720,000.00	720,000.00
10-3190-000-000	TAX PENALTIES & INTER	40,000.00	35,000.00	40,000.00
Total TAXES:		5,428,718.00	5,300,260.00	5,277,000.00
LICENSES & PERMITS				
10-3210-000-000	BUSINESS LICENSE	45,000.00	50,000.00	48,000.00
10-3220-000-000	PLANNING & Z.FEES	20,000.00	45,000.00	40,000.00
10-3221-000-000	BUILDING PERMITS	120,000.00	271,000.00	170,000.00
10-3221-100-000	BUILDING DEPT CODE T	.00	.00	.00
10-3222-000-000	MARRIAGE LICENSES	1,500.00	1,500.00	1,500.00
Total LICENSES & PERMITS:		186,500.00	367,500.00	259,500.00
INTERGOVERNMENTAL				
10-3311-000-000	FOREST RESERVE	.00	.00	.00
10-3315-000-000	FEDERAL GRANT - FEMA	.00	.00	.00
10-3325-000-000	25% SITLA MINERAL SHA	100,000.00	20,000.00	20,000.00
10-3330-000-000	FEDERAL PAYMENT IN LI	1,147,451.00	1,168,164.00	1,168,451.00
10-3335-000-000	DIVISION OF WILDLIFE-P	4,358.00	4,358.00	4,358.00
10-3336-000-000	STATE SEARCH & RESC	20,000.00	25,000.00	25,000.00
10-3341-000-000	STATE GRANT - COUNCI	25,000.00	25,000.00	25,000.00
10-3342-000-000	SANDFLATS-SEARCH &	10,000.00	10,000.00	10,000.00
10-3343-000-000	STATE GRANT-HAZMAT	40,000.00	40,000.00	40,000.00
10-3344-000-000	MISC EQUIPMENT GRAN	.00	.00	.00
10-3345-000-000	SEUALG SHIP GRANT	.00	.00	.00
10-3347-000-000	UMTRA SUPPORT STAFF	7,995.00	7,995.00	7,995.00
10-3358-000-000	STATE LIQUOR ALLOTM	24,493.00	24,493.00	28,000.00
10-3359-000-000	DEPARTMENT OF MOTO	35,000.00	35,000.00	35,000.00
10-3370-001-000	AIRPORT/REST TAX CON	.00	.00	.00
10-3370-002-000	OSTA-RESTAURANT TAX	169,000.00	169,000.00	169,000.00
10-3370-003-000	MUSEUM-TC	76,050.00	76,050.00	76,050.00
10-3371-000-000	OSTA-SSREC.DIST CONT	75,000.00	75,000.00	75,000.00
10-3372-000-000	CITY OF MOAB-BLDG. IN	125,000.00	125,000.00	125,000.00
10-3373-000-000	CITY OF MOAB DISPATC	65,000.00	65,000.00	65,000.00
10-3374-000-000	SEARCH & RESCUE - TR	192,000.00	192,000.00	229,000.00
10-3375-000-000	LAW ENFORCEMENT - T	1,253,728.00	1,253,728.00	1,961,630.00
10-3379-000-000	LIBRARY CUSTODIAL	.00	.00	.00
10-3380-000-000	EXPENSE REIMBURSEM	15,000.00	15,000.00	15,000.00
Total INTERGOVERNMENTAL:		3,385,075.00	3,330,788.00	4,079,484.00
CHARGES FOR SERVICE				
10-3410-000-000	ADMINISTRATAIVE FEES	10,000.00	10,000.00	10,000.00
10-3411-000-000	CLERK'S FEES	4,000.00	4,000.00	5,000.00
10-3412-000-000	RECORDING FEES	70,000.00	95,000.00	80,000.00
10-3413-000-000	AIRPORT FEES	10,000.00	24,000.00	24,000.00
10-3414-000-000	PLAN CHECK FEES	10,000.00	30,000.00	30,000.00
10-3415-000-000	RETURNED CHECK FEE	500.00	200.00	500.00
10-3416-000-000	U A TESTING	1,000.00	1,000.00	500.00
10-3417-000-000	SPECIAL EVENT FEES	3,000.00	3,000.00	3,000.00
10-3418-000-000	DNA COLLECTIONS	2,500.00	3,000.00	2,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-3419-000-000	BREATHALYZER FEES	200.00	.00	200.00
10-3420-000-000	TRANSIENT INMATE HO	1,000.00	3,100.00	500.00
10-3421-000-000	SHERIFF FEES	25,000.00	25,000.00	25,000.00
10-3422-000-000	SEARCH AND RESCUE	25,000.00	25,000.00	25,000.00
10-3423-000-000	JAIL FEES	40,000.00	40,000.00	69,256.00
10-3424-000-000	SHERIFF - MOVIE SUPPO	3,000.00	12,000.00	5,000.00
10-3425-000-000	STATE JAIL HOUSING C	90,000.00	90,000.00	25,000.00
10-3426-000-000	FELONY PROBATION REI	110,000.00	110,000.00	27,500.00
10-3427-000-000	CERT GRANT PROCEED	.00	.00	.00
10-3440-000-000	AIRPORT SECURITY	5,000.00	.00	.00
10-3445-000-000	WEED REMOVAL	20,000.00	10,000.00	12,000.00
10-3493-000-000	DISTRICT COURT FINES	15,000.00	15,000.00	.00
10-3494-000-000	SPECIAL SERVICES - BAI	5,000.00	10,000.00	10,000.00
10-3495-000-000	ELECTION FILING FEES	3,000.00	2,000.00	500.00
Total CHARGES FOR SERVICE:		453,200.00	512,300.00	354,956.00
FINES AND FORFEITURES				
10-3511-000-000	JUSTICE COURT FINES	380,000.00	340,000.00	325,000.00
10-3513-000-000	RESTITUTION FINES	12,000.00	18,000.00	12,000.00
10-3514-000-000	PUBLIC DEFENDER REC	5,000.00	10,000.00	8,000.00
10-3515-000-000	SECURITY SURCHARGE	70,000.00	70,000.00	70,000.00
10-3516-000-000	ANIMAL FINES	600.00	600.00	600.00
10-3517-000-000	STATE ALCOHOL FINES	6,000.00	6,000.00	6,000.00
10-3518-000-000	ALCOHOL REHAB	.00	.00	.00
10-3519-000-000	LOCAL COURT SURCHA	20,000.00	20,000.00	20,000.00
10-3520-000-000	ASSET FORFEITURES	.00	.00	.00
10-3521-000-000	COURT SECURITY STAT	25,000.00	10,000.00	20,000.00
Total FINES AND FORFEITURES:		518,600.00	474,600.00	461,600.00
MISCELLANEOUS				
10-3610-000-000	INTEREST	16,000.00	30,000.00	30,000.00
10-3611-000-000	ZIONS CAP INVESTMENT	.00	30,000.00	30,000.00
10-3619-000-000	AIRPORT RAMP FEES	10,000.00	10,000.00	10,000.00
10-3620-000-000	RENTS AND CONCESSIO	50,000.00	50,000.00	50,000.00
10-3621-000-000	COURT LEASE-ST. OF U	156,412.00	156,412.00	156,412.00
10-3622-000-000	STAR HALL RENT	5,000.00	5,000.00	5,000.00
10-3623-000-000	AIRPORT LEASES	110,000.00	110,000.00	110,000.00
10-3623-100-000	AIRPORT LEASE/GARAG	.00	.00	.00
10-3624-000-000	CIVIC CENTER USE FEE	20,000.00	20,000.00	20,000.00
10-3625-000-000	STALL RENT	15,000.00	17,000.00	15,000.00
10-3627-000-000	ARENA RENT	35,000.00	40,000.00	35,000.00
10-3628-000-000	OIL LEASE ROYALTIES	500.00	500.00	500.00
10-3629-000-000	SENIOR CITIZENS SPECI	1,000.00	1,000.00	1,000.00
10-3630-000-000	MISC REVENUE	.00	.00	.00
10-3631-000-000	OSTA-CONCESSIONS	.00	200.00	.00
10-3632-000-000	LANDING FEES	15,000.00	18,000.00	18,000.00
10-3635-000-000	EVAPORATIVE POND MO	150,000.00	32,000.00	32,000.00
10-3640-000-000	SALE - FIXED ASSETS	.00	.00	.00
10-3650-000-000	SALE OF MATERIALS & S	500.00	500.00	500.00
10-3653-000-000	USU POSTAGE REIMBUR	.00	.00	.00
10-3654-000-000	INSURANCE CLAIM PAY	.00	30,900.00	.00
10-3655-000-000	GRAND COUNTY HISTOR	200.00	200.00	.00
10-3690-000-000	CAPITAL LEASE OBLIGA	.00	.00	.00
10-3691-000-000	OTHER FUNDS TRANSFE	.00	.00	.00
Total MISCELLANEOUS:		584,612.00	551,712.00	513,412.00
CONTRIBUTIONS				
10-3890-000-000	CONTRIBUTION-GENERA	679,224.00	896,264.00	447,644.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total CONTRIBUTIONS:		679,224.00	896,264.00	447,644.00
COUNTY COUNCIL				
10-4111-110-000	SALARIES	61,761.00	61,761.00	61,761.00
10-4111-130-000	EMPLOYEE BENEFITS	5,706.00	5,706.00	5,706.00
10-4111-210-000	SUBSCRIPTIONS & MEM	1,400.00	1,400.00	1,400.00
10-4111-230-001	KEN BALLANTYNE	500.00	500.00	1,500.00
10-4111-230-002	JALYNN HAWKS	1,500.00	1,500.00	2,000.00
10-4111-230-003	CHRIS BAIRD	1,500.00	1,500.00	1,000.00
10-4111-230-004	ELIZABETH TUBBS	2,500.00	2,500.00	1,500.00
10-4111-230-005	LYNN JACKSON	3,000.00	1,500.00	1,500.00
10-4111-230-006	RORY PAXMAN	1,500.00	.00	1,500.00
10-4111-230-007	MARY MCGANN	3,000.00	1,500.00	1,000.00
10-4111-230-008	TRAVEL-LEGISLATIVE	.00	.00	.00
10-4111-240-000	OFFICE SUPPLIES & EXP	100.00	100.00	100.00
10-4111-360-000	CELL PHONE ALLOWAN	5,005.00	5,005.00	7,560.00
10-4111-400-000	SPECIAL DEPT. SUPPLIE	750.00	750.00	750.00
Total COUNTY COUNCIL:		88,222.00	83,722.00	87,277.00
COUNTY ADMINISTRATOR				
10-4112-110-000	SALARIES	135,582.00	135,582.00	140,148.00
10-4112-110-001	OVERTIME	150.00	150.00	150.00
10-4112-130-000	EMPLOYEE BENEFITS	67,219.00	67,219.00	51,732.00
10-4112-210-000	SUBSCRIPTIONS & MEM	32.00	32.00	32.00
10-4112-220-000	PUBLIC NOTICES	1,500.00	1,250.00	1,250.00
10-4112-230-000	TRAVEL	2,000.00	1,250.00	1,880.00
10-4112-240-000	OFFICE SUPPLIES & EXP	3,300.00	3,300.00	3,700.00
10-4112-250-000	EQUIPMENT MAINTENAN	650.00	650.00	650.00
10-4112-290-000	FUEL	500.00	250.00	375.00
10-4112-310-000	PROFESSIONAL SERVIC	.00	.00	.00
10-4112-360-000	CELL PHONE ALLOWAN	1,560.00	2,125.00	1,690.00
10-4112-400-000	SPECIAL DEPT. SUPPLIE	100.00	100.00	375.00
10-4112-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
10-4112-750-000	INVENTORY EQUIPMENT	.00	.00	.00
10-4112-800-000	INVENTORY	2,600.00	2,600.00	3,500.00
10-4112-860-000	SCHOOLING EXPENSE	3,200.00	3,200.00	3,100.00
Total COUNTY ADMINISTRATOR:		218,393.00	217,708.00	208,582.00
HUMAN RESOURCE				
10-4113-110-000	SALARIES	63,186.00	70,051.00	78,232.00
10-4113-110-001	OVERTIME	.00	.00	.00
10-4113-130-000	EMPLOYEE BENEFITS	36,275.00	23,169.00	38,410.00
10-4113-210-000	SUBSCRIPTIONS & MEM	1,000.00	600.00	600.00
10-4113-220-000	PUBLIC NOTICES	2,300.00	1,000.00	1,500.00
10-4113-230-000	TRAVEL	2,500.00	2,500.00	3,500.00
10-4113-240-000	OFFICE SUPPLIES & EXP	2,000.00	1,500.00	3,500.00
10-4113-250-000	EQUIPMENT MAINTENAN	1,800.00	1,000.00	2,000.00
10-4113-310-000	PROFESSIONAL SERVIC	3,000.00	3,000.00	3,000.00
10-4113-360-000	CELL PHONE ALLOWAN	750.00	1,080.00	1,440.00
10-4113-400-000	SPECIAL DEPT. SUPPLIE	200.00	600.00	1,000.00
10-4113-800-000	INVENTORY	.00	1,551.00	8,000.00
10-4113-860-000	SCHOOLING EXPENSE	3,500.00	800.00	1,500.00
Total HUMAN RESOURCE:		116,511.00	106,851.00	142,682.00
IT DEPARTMENT				
10-4114-110-000	SALARIES	69,078.00	69,078.00	72,201.00
10-4114-110-001	OVERTIME	.00	.00	.00
10-4114-130-000	EMPLOYEE BENEFITS	38,056.00	38,056.00	39,460.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4114-210-000	SUBSCRIPTIONS & MEM	.00	100.00	.00
10-4114-220-000	PUBLIC NOTICES	.00	.00	.00
10-4114-230-000	TRAVEL	1,200.00	2,800.00	2,500.00
10-4114-240-000	OFFICE SUPPLIES & EXP	1,000.00	1,000.00	1,000.00
10-4114-250-000	EQUIPMENT MAINTENAN	200.00	200.00	200.00
10-4114-290-000	FUEL	150.00	150.00	200.00
10-4114-310-000	PROFESSIONAL SERVIC	.00	.00	11,550.00
10-4114-310-100	MANAGEMENT SYSTEM	18,000.00	18,000.00	5,000.00
10-4114-310-200	BACKUP SOLUTIONS	30,000.00	28,000.00	12,000.00
10-4114-310-300	RMR - ONGOING	30,000.00	26,000.00	30,000.00
10-4114-320-000	GIS ENTERPRISE PROF	80,000.00	35,000.00	20,000.00
10-4114-320-100	GIS LICENSING	.00	25,000.00	25,000.00
10-4114-320-200	GIS HARDWARE	.00	20,000.00	2,000.00
10-4114-360-000	CELL PHONE ALLOWAN	1,170.00	1,170.00	1,170.00
10-4114-400-000	SPECIAL DEPT. SUPPLIE	300.00	300.00	500.00
10-4114-800-000	INVENTORY	2,000.00	2,000.00	48,500.00
10-4114-860-000	SCHOOLING EXPENSE	2,000.00	400.00	1,500.00
Total IT DEPARTMENT:		273,154.00	267,254.00	272,781.00
JUSTICE COURT				
10-4122-110-000	SALARIES	176,917.00	176,917.00	181,164.00
10-4122-110-001	OVERTIME	.00	400.00	.00
10-4122-130-000	EMPLOYEE BENEFITS	79,840.00	79,840.00	78,372.00
10-4122-210-000	SUBSCRIPTIONS & MEM	150.00	150.00	150.00
10-4122-230-000	TRAVEL	2,000.00	2,000.00	2,000.00
10-4122-240-000	OFFICE SUPPLIES & EXP	9,000.00	10,000.00	10,000.00
10-4122-250-000	EQUIPMENT SUPPLIES &	500.00	300.00	300.00
10-4122-310-000	PROFESSIONAL SERVIC	1,200.00	1,200.00	1,200.00
10-4122-400-000	SPECIAL DEPT. SUPPLIE	250.00	250.00	200.00
10-4122-610-000	CREDIT CARD SERVICE	.00	100.00	150.00
10-4122-620-000	MISCELLANEOUS SERVI	600.00	400.00	400.00
10-4122-730-000	COMPUTER SOFTWARE	200.00	200.00	150.00
10-4122-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4122-750-000	SOFTWARE & SERVICES	200.00	100.00	100.00
10-4122-800-000	INVENTORY	3,000.00	3,000.00	3,000.00
10-4122-860-000	SCHOOLING EXPENSE	2,000.00	1,500.00	1,500.00
Total JUSTICE COURT:		275,857.00	276,357.00	278,686.00
PUBLIC DEFENDER				
10-4126-310-000	PROFESSIONAL & TECH	16,000.00	16,000.00	16,000.00
10-4126-320-000	PUBLIC DEFENDER CON	80,000.00	80,000.00	80,000.00
10-4126-320-100	SPECIAL LEGAL SERVIC	8,000.00	8,000.00	8,000.00
10-4126-321-000	HEALTH INSURANCE	.00	.00	.00
10-4126-330-000	CONFLICT ATTORNEY C	75,000.00	100,000.00	100,000.00
10-4126-340-000	PARENTAL DEFENDER	51,000.00	51,000.00	51,000.00
10-4126-340-100	PARENTAL DEFENDER A	5,000.00	5,000.00	5,000.00
10-4126-620-000	MISCELLANEOUS SERVI	2,000.00	2,000.00	2,000.00
10-4126-920-000	INDIGENT CAPITAL DEFE	7,430.00	7,430.00	7,575.00
Total PUBLIC DEFENDER:		244,430.00	269,430.00	269,575.00
CLERK/AUDITOR				
10-4142-110-000	SALARIES	270,632.00	271,830.00	261,179.00
10-4142-110-001	OVERTIME	4,000.00	4,000.00	3,000.00
10-4142-130-000	EMPLOYEE BENEFITS	171,861.00	155,795.00	176,598.00
10-4142-210-000	SUBSCRIPTIONS & MEM	400.00	400.00	400.00
10-4142-220-000	PUBLIC NOTICES	400.00	400.00	400.00
10-4142-230-000	TRAVEL EXPENSES	2,000.00	2,000.00	2,000.00
10-4142-240-000	OFFICE EXPENSE & SUP	7,000.00	8,000.00	8,000.00
10-4142-250-000	EQUIPMENT MAINTENAN	15,500.00	18,000.00	18,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4142-290-000	FUEL	300.00	50.00	300.00
10-4142-310-000	PROFESSIONAL & TECH	1,000.00	300.00	1,000.00
10-4142-320-000	HR EXPENSE	.00	.00	.00
10-4142-360-000	CELL PHONE ALLOWAN	1,625.00	1,625.00	1,625.00
10-4142-400-000	SPECIAL DEPT. SUPPLIE	3,000.00	3,000.00	2,000.00
10-4142-740-000	CAPITAL OUTLAY - EQUI	.00	.00	.00
10-4142-800-000	INVENTORY	2,000.00	3,500.00	5,000.00
10-4142-840-000	ASSESSING & COLLECTI	4,200.00	3,320.00	4,200.00
10-4142-860-000	SCHOOLING	3,000.00	2,000.00	2,000.00
Total CLERK/AUDITOR:		486,918.00	474,220.00	485,702.00
TREASURER				
10-4143-110-000	SALARIES	110,772.00	110,772.00	108,477.00
10-4143-110-001	OVERTIME	.00	.00	.00
10-4143-130-000	EMPLOYEE BENEFITS	55,197.00	55,197.00	53,209.00
10-4143-210-000	SUBSCRIPTIONS & MEM	150.00	150.00	150.00
10-4143-220-000	PUBLIC NOTICES	100.00	100.00	.00
10-4143-230-000	TRAVEL	1,900.00	1,550.00	1,700.00
10-4143-240-000	OFFICE SUPPLIES & EXP	8,080.00	7,700.00	7,730.00
10-4143-290-000	FUEL	.00	.00	.00
10-4143-310-000	PROFESSIONAL SERVIC	6,600.00	6,600.00	6,400.00
10-4143-360-000	CELL PHONE ALLOWAN	720.00	720.00	720.00
10-4143-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
10-4143-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4143-800-000	INVENTORY	900.00	1,580.00	750.00
10-4143-860-000	SCHOOLING EXPENSE	800.00	850.00	850.00
Total TREASURER:		185,219.00	185,219.00	179,986.00
RECORDER				
10-4144-110-000	SALARIES	144,082.00	138,230.00	140,935.00
10-4144-110-001	OVERTIME	.00	.00	.00
10-4144-130-000	EMPLOYEE BENEFITS	75,890.00	75,890.00	80,996.00
10-4144-210-000	SUBSCRIPTIONS & MEM	200.00	200.00	200.00
10-4144-220-000	PUBLIC NOTICES	300.00	300.00	300.00
10-4144-230-000	TRAVEL	2,500.00	2,500.00	2,000.00
10-4144-240-000	OFFICE SUPPLIES & EXP	3,000.00	3,000.00	2,500.00
10-4144-250-000	EQUIPMENT MAINTENAN	1,000.00	1,000.00	1,000.00
10-4144-290-000	FUEL	500.00	500.00	500.00
10-4144-310-000	PROFESSIONAL SERVIC	11,000.00	11,000.00	11,000.00
10-4144-400-000	SPECIAL DEPT. SUPPLIE	5,000.00	5,000.00	5,000.00
10-4144-610-000	MISCELLANEOUS SUPPL	1,000.00	1,000.00	1,000.00
10-4144-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4144-800-000	INVENTORY	5,000.00	5,000.00	4,000.00
10-4144-860-000	SCHOOLING	2,000.00	2,000.00	1,500.00
Total RECORDER:		251,472.00	245,620.00	250,931.00
ATTORNEY				
10-4145-110-000	SALARIES	272,468.00	272,468.00	273,795.00
10-4145-110-001	OVERTIME	10,000.00	6,000.00	10,000.00
10-4145-110-002	ON CALL PAY	.00	.00	.00
10-4145-130-000	EMPLOYEE BENEFITS	159,295.00	159,295.00	165,062.00
10-4145-210-000	SUBSCRIPTIONS & MEM	1,200.00	1,200.00	1,200.00
10-4145-220-000	PUBLIC NOTICES	200.00	.00	200.00
10-4145-230-000	TRAVEL	5,000.00	4,000.00	5,000.00
10-4145-240-000	OFFICE SUPPLIES & EXP	9,910.00	8,000.00	9,910.00
10-4145-250-000	EQUIPMENT MAINTENAN	4,000.00	4,000.00	4,000.00
10-4145-260-000	MEMBERSHIPS/CIVIL TR	2,350.00	2,350.00	2,350.00
10-4145-270-000	SUBSCRIPTIONS/CIVIL	800.00	.00	800.00
10-4145-280-000	MEMBERSHIPS/TRAININ	3,600.00	2,600.00	3,600.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4145-290-000	BOOKS	1,200.00	1,200.00	1,500.00
10-4145-300-000	MAJOR CRIMES	18,000.00	3,000.00	18,000.00
10-4145-310-000	PROFESSIONA & TECHNI	2,500.00	2,000.00	2,500.00
10-4145-320-000	PROTEM ATTORNEY FE	10,000.00	10,000.00	10,000.00
10-4145-330-000	EXTRA LABOR EXPENSE	.00	.00	.00
10-4145-340-000	ALCOHOL REHAB EXPEN	4,000.00	4,000.00	4,000.00
10-4145-360-000	CELL PHONE ALLOWAN	3,000.00	3,000.00	3,000.00
10-4145-390-000	FUEL	200.00	150.00	200.00
10-4145-400-000	SPECIAL DEPT. SUPPLIE	4,402.00	4,402.00	4,402.00
10-4145-610-000	WITNESS EXPENSE	3,800.00	1,200.00	3,800.00
10-4145-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4145-800-000	INVENTORY	5,500.00	9,000.00	5,500.00
10-4145-860-000	LEO TRAINING	.00	.00	1,000.00
10-4145-920-000	DEPUTY LEGAL SERVIC	50,000.00	70,000.00	50,000.00
Total ATTORNEY:		571,425.00	567,865.00	579,819.00
ASSESSOR				
10-4146-110-000	SALARIES	177,532.00	171,532.00	174,105.00
10-4146-110-001	OVERTIME	500.00	500.00	500.00
10-4146-130-000	EMPLOYEE BENEFITS	111,854.00	111,854.00	114,125.00
10-4146-210-000	SUBSCRIPTIONS & MEM	3,000.00	3,000.00	3,000.00
10-4146-220-000	PUBLIC NOTICE	400.00	400.00	400.00
10-4146-230-000	TRAVEL	4,900.00	4,900.00	4,900.00
10-4146-240-000	OFFICE SUPPLIES & EXP	4,500.00	4,500.00	4,500.00
10-4146-250-000	EQUIPMENT MAINTENAN	9,000.00	9,000.00	9,000.00
10-4146-290-000	FUEL	1,000.00	1,000.00	1,000.00
10-4146-310-000	PROFESSIONAL & TECH	3,500.00	3,500.00	3,500.00
10-4146-320-000	CAMA FEE	.00	.00	.00
10-4146-360-000	CELL PHONE ALLOWAN	720.00	720.00	720.00
10-4146-400-000	SPECIAL DEPARTMENT	3,600.00	3,600.00	3,600.00
10-4146-610-000	MISCELLANEOUS SUPPL	500.00	500.00	500.00
10-4146-620-000	MISCELLANEOUS SERVI	2,000.00	2,000.00	2,000.00
10-4146-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4146-800-000	INVENTORY	3,000.00	3,000.00	3,000.00
10-4146-850-000	REAPPRAISAL	20,000.00	17,000.00	20,000.00
10-4146-860-000	SCHOOLING	3,900.00	3,900.00	3,900.00
Total ASSESSOR:		349,906.00	340,906.00	348,750.00
NON-DEPARTMENT				
10-4150-110-000	SALARIES	.00	.00	.00
10-4150-110-001	OVERTIME	.00	.00	.00
10-4150-130-000	UNEMPLOYMENT BENEF	20,000.00	7,000.00	20,000.00
10-4150-210-000	SUBSCRIPTIONS & MEM	.00	.00	.00
10-4150-220-000	PUBLIC NOTICES	200.00	.00	200.00
10-4150-230-000	TRAVEL	250.00	.00	250.00
10-4150-240-000	OFFICE SUPPLIES & EXP	4,000.00	4,000.00	4,000.00
10-4150-240-100	BANK CHARGES	8,000.00	8,000.00	8,000.00
10-4150-240-200	ZIONS CAPITAL MANAGE	.00	.00	.00
10-4150-250-000	EQUIPMENT MAINTENAN	2,000.00	2,000.00	18,000.00
10-4150-270-000	UTILITIES	1,000.00	1,000.00	1,000.00
10-4150-280-000	CAR RENTAL EXPENSE	10,000.00	10,000.00	10,000.00
10-4150-310-000	PROFESSIONAL & TECH	8,000.00	8,000.00	25,300.00
10-4150-510-000	INSURANCE	140,000.00	140,000.00	145,000.00
10-4150-610-000	MISCELLANEOUS SUPPL	2,500.00	2,500.00	12,000.00
10-4150-620-000	SALARY SURVEY	.00	.00	45,000.00
10-4150-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4150-750-000	IT DISCRETIONARY FUN	.00	.00	.00
10-4150-800-000	INVENTORY	.00	.00	.00
10-4150-920-000	CONTRIBUTION TO OTH	.00	.00	.00
10-4150-940-000	CAPITAL EQUIPMENT	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total NON-DEPARTMENT:		195,950.00	182,500.00	288,750.00
AUDIT				
10-4151-310-000	PROFESSIONAL & TECH	35,000.00	35,000.00	35,000.00
Total AUDIT:		35,000.00	35,000.00	35,000.00
COURTHOUSE				
10-4160-110-000	SALARIES	212,801.00	212,801.00	219,749.00
10-4160-110-001	OVERTIME	.00	.00	.00
10-4160-110-002	ON CALL PAY	.00	.00	.00
10-4160-130-000	EMPLOYEE BENEFITS	135,786.00	135,786.00	138,387.00
10-4160-230-000	TRAVEL	1,000.00	1,000.00	1,000.00
10-4160-240-000	OFFICE SUPPLIES	1,000.00	1,000.00	1,000.00
10-4160-250-000	EQUIPMENT MAINTENAN	10,000.00	10,000.00	12,000.00
10-4160-260-000	BUILDING & GROUNDS M	60,000.00	60,000.00	60,000.00
10-4160-270-000	UTILITIES	120,000.00	120,000.00	125,000.00
10-4160-280-000	VEHICLE LEASE PMT	.00	.00	.00
10-4160-290-000	FUEL	5,000.00	5,000.00	5,000.00
10-4160-310-000	PROFESSIONAL & TECH	10,000.00	5,000.00	10,000.00
10-4160-360-000	CELL PHONE ALLOWAN	5,000.00	3,000.00	5,000.00
10-4160-400-000	SPECIAL DEPT. SUPPLIE	8,000.00	6,500.00	8,000.00
10-4160-720-000	CAPITAL BUILDINGS	.00	.00	.00
10-4160-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
10-4160-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4160-800-000	INVENTORY	5,000.00	5,000.00	5,000.00
10-4160-860-000	SCHOOLING	.00	.00	.00
Total COURTHOUSE:		573,587.00	565,087.00	590,136.00
COUNTY MAINTENANCE				
10-4165-110-000	SALARIES	.00	.00	.00
10-4165-110-001	OVERTIME	.00	.00	.00
10-4165-130-000	EMPLOYEE BENEFITS	.00	.00	.00
10-4165-220-000	PUBLIC NOTICES	.00	.00	.00
10-4165-230-000	TRAVEL	.00	.00	.00
10-4165-240-000	OFFICE SUPPLIES & EXP	.00	.00	.00
10-4165-250-000	EQUIPMENT MAINTENAN	.00	.00	.00
10-4165-260-000	BUILDING & GROUNDS M	30,000.00	20,000.00	20,000.00
10-4165-610-000	MISCELLANEOUS SUPPL	1,000.00	.00	.00
10-4165-730-000	CAPITAL IMPROVEMENT	10,000.00	5,000.00	8,000.00
10-4165-730-100	CAPITAL - OLD LIBRARY	.00	.00	.00
10-4165-740-000	CAPITAL OUTLAY EQUIP	.00	.00	.00
10-4165-860-000	SCHOOLING	.00	.00	.00
Total COUNTY MAINTENANCE:		41,000.00	25,000.00	28,000.00
JAIL MAINTENANCE EXPENSE				
10-4166-250-000	EQUIPMENT MAINTENAN	.00	.00	.00
10-4166-260-000	BUILDING & GROUNDS M	.00	6,000.00	.00
10-4166-270-000	UTILITIES	.00	2,000.00	.00
10-4166-310-000	PROFESSIONAL SERVIC	.00	.00	.00
10-4166-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
10-4166-720-000	CAPITAL BUILDINGS	.00	.00	.00
10-4166-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4166-800-000	INVENTORY	.00	.00	.00
Total JAIL MAINTENANCE EXPENSE:		.00	8,000.00	.00
ELECTIONS				
10-4170-110-000	SALARIES	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4170-130-000	EMPLOYEE BENEFITS	.00	.00	.00
10-4170-220-000	PUBLIC NOTICES	2,400.00	2,400.00	500.00
10-4170-230-000	TRAVEL	1,500.00	3,500.00	2,000.00
10-4170-310-000	PROFESSIONAL SERVIC	.00	.00	.00
10-4170-400-000	SPECIAL DEPARTMENT	16,000.00	22,000.00	1,000.00
10-4170-620-000	MISCELLANEOUS SERVI	7,000.00	7,000.00	1,000.00
10-4170-630-000	PRESIDENTIAL PRIMARY	8,000.00	.00	.00
10-4170-640-000	VOTER CARDS	800.00	800.00	2,000.00
10-4170-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4170-800-000	INVENTORY	500.00	500.00	1,000.00
10-4170-860-000	TRAINING	1,000.00	1,000.00	1,000.00
Total ELECTIONS:		37,200.00	37,200.00	8,500.00
PLANNING & ZONING				
10-4180-110-000	SALARIES	122,988.00	111,734.00	124,818.00
10-4180-110-001	OVERTIME	.00	.00	.00
10-4180-130-000	EMPLOYEE BENEFITS	64,061.00	64,061.00	68,684.00
10-4180-210-000	SUBSCRIPTIONS & MEM	1,500.00	1,500.00	7,000.00
10-4180-220-000	PUBLIC NOTICES	1,500.00	2,500.00	2,000.00
10-4180-230-000	TRAVEL	1,500.00	1,500.00	2,000.00
10-4180-240-000	OFFICE SUPPLIES & EXP	2,000.00	2,000.00	1,000.00
10-4180-250-000	EQUIPMENT MAINTENAN	1,500.00	1,500.00	1,500.00
10-4180-270-000	UTILITIES	.00	.00	.00
10-4180-290-000	FUEL	1,000.00	1,000.00	1,000.00
10-4180-310-000	PROFESSIONAL & TECH	.00	.00	.00
10-4180-320-000	PLANNING PROJECTS	10,000.00	10,000.00	16,000.00
10-4180-340-000	DEVELOPER FEES	35,000.00	35,000.00	35,000.00
10-4180-360-000	CELL PHONE ALLOWAN	1,080.00	1,080.00	1,080.00
10-4180-400-000	SPECIAL PROJECTS	10,000.00	10,000.00	10,000.00
10-4180-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4180-800-000	INVENTORY	9,568.00	3,000.00	1,000.00
10-4180-860-000	SCHOOLING	1,000.00	2,500.00	5,000.00
Total PLANNING & ZONING:		262,697.00	247,375.00	276,082.00
SHERIFF				
10-4211-110-000	SALARIES	913,667.00	913,667.00	988,196.00
10-4211-110-001	OVERTIME PAY	60,000.00	80,000.00	60,000.00
10-4211-110-002	SAR SALARIES	120,000.00	120,000.00	150,000.00
10-4211-110-003	ON CALL PAY	17,185.00	17,185.00	18,000.00
10-4211-110-004	SAR OVERTIME PAY	1,000.00	1,000.00	1,000.00
10-4211-110-005	EVENT OVERTIME PAY	1,000.00	1,000.00	1,000.00
10-4211-130-000	EMPLOYEE BENEFITS	668,784.00	668,784.00	814,634.00
10-4211-130-002	SAR BENEFITS	7,000.00	7,000.00	7,000.00
10-4211-210-000	SUBSCRIPTIONS & MEM	2,500.00	2,500.00	2,500.00
10-4211-220-000	PUBLIC NOTICES	400.00	400.00	400.00
10-4211-230-000	TRAVEL	10,000.00	10,000.00	14,000.00
10-4211-240-000	OFFICE EXPENSE & SUP	9,500.00	9,500.00	9,500.00
10-4211-250-000	EQUIPMENT MAINTENAN	40,000.00	30,000.00	40,000.00
10-4211-270-000	UTILITIES	46,000.00	46,000.00	46,000.00
10-4211-270-100	WILLOW BASIN EXPENS	4,000.00	4,000.00	4,000.00
10-4211-280-000	VEHICLE LEASE	.00	.00	.00
10-4211-290-000	FUEL	70,000.00	50,000.00	70,000.00
10-4211-310-000	PROFESSIONAL & TECH	10,000.00	12,000.00	15,000.00
10-4211-360-000	CELL PHONE ALLOWAN	14,000.00	14,000.00	14,000.00
10-4211-400-000	SPECIAL DEPT. SUPPLIE	45,000.00	45,000.00	45,000.00
10-4211-610-000	MISCELLANEOUS SUPPL	1,000.00	1,000.00	1,000.00
10-4211-620-102	C BREWER CLOTHING	960.00	960.00	960.00
10-4211-620-104	NEAL CLOTHING	960.00	960.00	960.00
10-4211-620-105	WALKER CLOTHING	960.00	960.00	.00
10-4211-620-106	WHITE CLOTHING	960.00	960.00	960.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4211-620-108	LAMMERT CLOTHING	.00	.00	.00
10-4211-620-109	MALLORY CLOTHING	960.00	960.00	960.00
10-4211-620-111	MECHAM CLOTHING	960.00	960.00	960.00
10-4211-620-115	CYMBALUK CLOTHING	.00	.00	960.00
10-4211-620-116	THURSTON CLOTHING	.00	.00	960.00
10-4211-620-117	WHITNEY CLOTHING	960.00	960.00	960.00
10-4211-620-118	HONOR CLOTHING	960.00	960.00	960.00
10-4211-620-119	BLACK CLOTHING	960.00	960.00	960.00
10-4211-620-120	RISEHOOVERR CLOTHI	960.00	960.00	960.00
10-4211-620-122	WALKER-HEATH CLOTHI	960.00	960.00	960.00
10-4211-620-123	PALMER CLOTHING	960.00	960.00	960.00
10-4211-620-124	JACKSON CLOTHING	960.00	960.00	960.00
10-4211-620-125	MALONE CLOTHING	960.00	960.00	960.00
10-4211-620-126	BRIMHALL CLOTHING	.00	.00	960.00
10-4211-620-127	AUSTIN BREWER CLOTH	.00	.00	960.00
10-4211-620-620	MISC SERVICES	3,000.00	3,000.00	3,000.00
10-4211-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
10-4211-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4211-800-000	INVENTORY	55,000.00	55,000.00	55,000.00
10-4211-860-000	SCHOOLING	15,000.00	15,000.00	15,000.00
10-4211-920-000	CONTRIBUTION TO OTH	.00	.00	.00
10-4211-920-001	SEARCH AND RESCUE	32,000.00	32,000.00	32,000.00
10-4211-920-002	DRUG TASK FORCE	15,000.00	15,000.00	15,000.00
10-4211-920-003	HELICOPTER SERVICES	5,000.00	5,000.00	5,000.00
10-4211-920-004	EASTER WEEKEND	5,000.00	4,770.00	5,000.00
10-4211-920-005	SPECIAL EVENT EXPENS	500.00	500.00	500.00
10-4211-920-074	SEARCH & RESCUE-CAP	10,000.00	10,000.00	10,000.00
10-4211-920-080	INVENTORY-SEARCH &	9,000.00	9,000.00	9,000.00
10-4211-920-100	SAR BILLING CONTRACT	2,000.00	2,000.00	2,000.00
10-4211-920-200	JCI SAR REFUND REQUE	500.00	1,000.00	500.00
Total SHERIFF:		2,206,476.00	2,198,746.00	2,469,550.00
JAIL				
10-4212-110-000	SALARIES	610,502.00	610,502.00	662,342.00
10-4212-110-001	OVERTIME PAY	45,000.00	45,000.00	45,000.00
10-4212-110-002	LIQUOR LAW ENFORCE	.00	.00	.00
10-4212-110-003	ON CALL PAY	2,000.00	2,000.00	2,000.00
10-4212-110-005	EVENT OVERTIME PAY	.00	.00	.00
10-4212-130-000	EMPLOYEE BENEFITS	449,035.00	449,035.00	532,609.00
10-4212-210-000	SUBSCRIPTIONS & MEM	500.00	500.00	2,500.00
10-4212-220-000	PUBLIC NOTICES	500.00	500.00	500.00
10-4212-230-000	TRAVEL	10,000.00	20,000.00	44,000.00
10-4212-240-000	OFFICE EXPENSES & SU	2,000.00	5,000.00	15,000.00
10-4212-250-000	EQUIPMENT MAINTENAN	2,500.00	2,500.00	2,500.00
10-4212-280-000	VEHICLE LEASE	.00	.00	.00
10-4212-290-000	FUEL	10,000.00	2,500.00	10,000.00
10-4212-310-000	PROFESSIONAL & TECHI	2,000.00	4,000.00	8,000.00
10-4212-320-000	DNA COLLECTION EXPE	.00	.00	.00
10-4212-360-000	CELL PHONE ALLOWAN	3,250.00	3,250.00	4,000.00
10-4212-400-000	MISCELLANEOUS SUPPL	5,000.00	5,000.00	10,000.00
10-4212-401-000	PAPER PRODUCTS/KITC	2,000.00	2,500.00	4,000.00
10-4212-402-000	JAIL CHEMICAL	2,000.00	3,500.00	4,000.00
10-4212-403-000	PAPER PRODUCTS/MISC	1,000.00	2,500.00	2,500.00
10-4212-610-000	JAIL FOOD	45,000.00	40,000.00	25,000.00
10-4212-620-000	CLOTHING ALLOWANCE	.00	.00	.00
10-4212-620-201	BULLOCK CLOTHING	960.00	960.00	960.00
10-4212-620-215	CROASMUN CLOTHING	960.00	960.00	960.00
10-4212-620-216	LOWDER CLOTHING	960.00	960.00	960.00
10-4212-620-219	RUSSO CLOTHING	960.00	960.00	960.00
10-4212-620-221	HACKWELL CLOTHING	960.00	960.00	960.00
10-4212-620-222	KLAYKO CLOTHING	960.00	1,250.00	960.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4212-620-223	VELASQUEZ CLOTHING	960.00	960.00	960.00
10-4212-620-224	STEWART CLOTHING	.00	584.00	.00
10-4212-620-225	WIGGINS CLOTHING	.00	.00	960.00
10-4212-620-226	BRADLEY HINES CLOTHI	.00	.00	.00
10-4212-620-620	MISC SERVICES	500.00	5,000.00	20,000.00
10-4212-630-000	CHEMICAL/KITCHEN	.00	.00	.00
10-4212-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4212-800-000	INVENTORY	1,000.00	1,000.00	21,000.00
10-4212-860-000	SCHOOLING	2,000.00	2,500.00	5,000.00
10-4212-920-000	CONTRIBUTION TO OTH	.00	.00	.00
10-4212-930-000	TRUSTEE INCENTIVE AC	6,500.00	6,500.00	6,500.00
Total JAIL:		1,209,007.00	1,220,881.00	1,434,131.00
STATE PRISONER REIMB.EXPENSES				
10-4215-320-000	HEALTH SERVICES	2,500.00	1,200.00	2,500.00
10-4215-620-000	MISCELLANEOUS SERVI	500.00	500.00	500.00
Total STATE PRISONER REIMB.EXPENSES:		3,000.00	1,700.00	3,000.00
INMATE COMMISSARY EXPENSE				
10-4216-310-000	INMATE EXPENSE	1,000.00	1,000.00	1,000.00
10-4216-320-000	COMMISSARY EXPENSE	20,000.00	20,000.00	20,000.00
10-4216-330-000	INMATE DEVELOPMENT	1,000.00	1,000.00	1,000.00
10-4216-340-000	INMATE MEDICAL EXPEN	15,000.00	10,000.00	15,000.00
10-4216-400-000	INMATE DNA EXPENSE	1,000.00	1,000.00	1,000.00
Total INMATE COMMISSARY EXPENSE:		38,000.00	33,000.00	38,000.00
FIRE CONTROL				
10-4222-220-000	PUBLIC NOTICES	250.00	250.00	250.00
10-4222-250-000	EQUIP SUPPLIES & MAIN	1,600.00	1,600.00	1,600.00
10-4222-290-000	FIRE TOOLS	550.00	800.00	550.00
10-4222-310-000	WARDEN SALARY	34,553.00	42,412.00	34,550.00
10-4222-390-000	COUNTY SUPPRESSION	7,859.00	58,777.00	13,880.00
10-4222-490-000	LUNCHES & MATERIALS	.00	.00	.00
10-4222-620-000	TRAINING	1,400.00	1,400.00	1,400.00
10-4222-920-000	WILDLAND FIRE SUPPRE	58,777.00	51,920.00	46,742.00
Total FIRE CONTROL:		104,989.00	157,159.00	98,972.00
BUILDING INSPECTOR				
10-4242-110-000	SALARIES	176,792.00	176,792.00	226,396.00
10-4242-110-001	OVERTIME	.00	.00	.00
10-4242-130-000	EMPLOYEE BENEFITS	93,556.00	93,556.00	129,332.00
10-4242-210-000	SUBSCRIPTIONS & MEM	900.00	670.00	900.00
10-4242-220-000	PUBLIC NOTICES	210.00	223.00	300.00
10-4242-230-000	TRAVEL	5,000.00	4,637.00	5,000.00
10-4242-240-000	OFFICE EXPENSE & SUP	4,500.00	4,000.00	4,500.00
10-4242-250-000	EQUIPMENT MAINTENAN	1,500.00	390.00	1,500.00
10-4242-280-000	LEASE PAYMENT	.00	.00	.00
10-4242-290-000	FUEL	3,500.00	2,000.00	3,500.00
10-4242-310-000	PROFESSIONAL & TECH	1,000.00	735.00	1,000.00
10-4242-360-000	CELL PHONE ALLOWAN	1,080.00	1,080.00	1,080.00
10-4242-400-000	SPECIAL DEPT. SUPPLIE	3,500.00	3,000.00	3,500.00
10-4242-620-000	MISCELLANEOUS SERVI	1,500.00	.00	1,500.00
10-4242-740-000	CAPITAL EXPENDITURE	.00	.00	.00
10-4242-800-000	INVENTORY	2,000.00	1,100.00	2,000.00
10-4242-860-000	SCHOOLING	3,000.00	700.00	2,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total BUILDING INSPECTOR:		298,038.00	288,883.00	382,508.00
WEED CONTROL				
10-4252-110-000	SALARIES	82,449.00	82,449.00	88,221.00
10-4252-110-001	OVERTIME	.00	.00	.00
10-4252-130-000	EMPLOYEE BENEFITS	48,670.00	48,670.00	54,860.00
10-4252-210-000	SUBSCRIPTIONS & MEM	850.00	900.00	1,000.00
10-4252-220-000	PUBLIC NOTICE	500.00	450.00	500.00
10-4252-230-000	TRAVEL	2,800.00	2,800.00	2,800.00
10-4252-240-000	OFFICE EXPENSE	450.00	450.00	450.00
10-4252-250-000	EQUIPMENT MAINTENAN	7,000.00	7,000.00	7,000.00
10-4252-270-000	UTILITIES	2,800.00	2,800.00	3,000.00
10-4252-290-000	FUEL	4,500.00	4,500.00	4,500.00
10-4252-310-000	PROFESSIONAL & TECH	1,560.00	1,560.00	.00
10-4252-360-000	CELL PHONE ALLOWAN	1,440.00	1,440.00	1,560.00
10-4252-400-000	SPECIAL DEPARTMENT	8,500.00	8,500.00	8,500.00
10-4252-510-000	INSURANCE	.00	.00	.00
10-4252-610-000	MISCELLANEOUS SUPPL	300.00	300.00	300.00
10-4252-620-000	Photo Expense	50.00	50.00	50.00
10-4252-730-000	SMALL TOOLS	100.00	100.00	250.00
10-4252-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4252-800-000	INVENTORY	500.00	1,500.00	1,000.00
10-4252-860-000	PUBLIC EDUCATION EXP	1,000.00	1,000.00	1,000.00
Total WEED CONTROL:		163,469.00	164,469.00	174,991.00
ANIMAL CONTROL				
10-4253-620-000	MISCELLANEOUS SERVI	500.00	500.00	.00
10-4253-920-000	CONTRIBUTIONS TO OT	15,000.00	15,000.00	15,000.00
10-4253-930-000	HUMANE SOCIETY	10,000.00	10,000.00	10,000.00
Total ANIMAL CONTROL:		25,500.00	25,500.00	25,000.00
EMERGENCY MANAGEMENT				
10-4255-110-000	SALARIES	20,632.00	20,632.00	21,535.00
10-4255-110-001	OVERTIME	1,000.00	5,000.00	5,000.00
10-4255-130-000	EMPLOYEE BENEFITS	13,098.00	13,098.00	13,118.00
10-4255-210-000	SUBSCRIPTIONS & MEM	900.00	900.00	1,000.00
10-4255-220-000	PUBLIC NOTICES	100.00	100.00	100.00
10-4255-230-000	TRAVEL	8,000.00	7,000.00	8,000.00
10-4255-240-000	OFFICE SUPPLIES & EXP	1,000.00	1,000.00	2,500.00
10-4255-250-000	EQUIPMENT MAINTENAN	1,000.00	3,000.00	3,500.00
10-4255-270-000	UTILITIES	12,000.00	12,000.00	18,000.00
10-4255-270-100	COMMUNICATION TOWE	4,000.00	4,000.00	8,000.00
10-4255-290-000	FUEL	3,000.00	3,000.00	3,500.00
10-4255-310-000	PROFESSIONAL & TECH	5,000.00	5,000.00	5,000.00
10-4255-360-000	CELL PHONE ALLOWAN	1,080.00	1,080.00	1,080.00
10-4255-610-000	HMEP GRANT	4,100.00	4,100.00	4,100.00
10-4255-620-000	MISCELLANEOUS SERVI	1,000.00	1,000.00	1,000.00
10-4255-620-400	CLOTHING ALLOWANCE	1,000.00	1,000.00	1,000.00
10-4255-630-000	HAZMAT EXPENSE	2,500.00	2,500.00	2,500.00
10-4255-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4255-800-000	INVENTORY	5,000.00	5,000.00	47,900.00
10-4255-860-000	SCHOOLING	800.00	800.00	1,000.00
10-4255-920-000	CERT	6,000.00	6,000.00	6,000.00
Total EMERGENCY MANAGEMENT:		91,210.00	96,210.00	153,833.00
PUBLIC HEALTH				
10-4310-920-001	SE UTAH DISTRICT HEAL	68,257.00	68,257.00	68,257.00
10-4310-920-002	FOUR CORNERS MENTA	114,850.00	114,850.00	117,824.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total PUBLIC HEALTH:		183,107.00	183,107.00	186,081.00
SENIOR CITIZENS				
10-4311-110-000	SALARIES	111,368.00	111,368.00	116,035.00
10-4311-110-001	OVERTIME	500.00	500.00	500.00
10-4311-110-002	ON CALL PAY	.00	.00	.00
10-4311-130-000	EMPLOYEE BENEFITS	54,866.00	54,866.00	58,829.00
10-4311-220-000	PUBLIC NOTICES	.00	.00	.00
10-4311-230-000	TRAVEL	1,000.00	1,000.00	1,000.00
10-4311-240-000	OFFICE EXPENSE & SUP	4,200.00	3,500.00	3,500.00
10-4311-250-000	EQUIPMENT MAINTENAN	3,000.00	3,000.00	4,000.00
10-4311-260-000	BUILDING & GROUNDS M	1,000.00	1,000.00	1,000.00
10-4311-270-000	UTILITIES	17,000.00	17,000.00	17,000.00
10-4311-280-000	Vehicle Lease Payment	.00	.00	.00
10-4311-290-000	FUEL	3,000.00	2,500.00	3,000.00
10-4311-400-000	SPECIAL DEPT. SUPPLIE	1,500.00	1,200.00	1,500.00
10-4311-620-000	MISCELLANEOUS SERVI	600.00	600.00	600.00
10-4311-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
10-4311-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4311-800-000	INVENTORY	1,000.00	1,000.00	.00
10-4311-860-000	SCHOOL TRAINING	500.00	300.00	500.00
10-4311-920-000	CONTRIBUTION TO OTH	89,500.00	89,500.00	89,500.00
Total SENIOR CITIZENS:		289,034.00	287,334.00	296,964.00
ROADS - GENERAL				
10-4410-110-000	SALARIES	35,845.00	35,845.00	.00
10-4410-110-001	OVERTIME	1,000.00	1,000.00	.00
10-4410-130-000	EMPLOYEE BENEFITS	21,141.00	21,141.00	.00
10-4410-210-000	SUBSCRIPTIONS & MEM	.00	.00	.00
10-4410-220-000	PUBLIC NOTICES	.00	.00	.00
10-4410-230-000	TRAVEL	.00	.00	.00
10-4410-270-000	UTILITIES	.00	.00	.00
10-4410-310-000	PROFESSIONAL & TECH	.00	.00	.00
10-4410-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
10-4410-620-000	MISCELLANEOUS SERVI	.00	.00	.00
10-4410-920-000	CONTRIBUTIONS TO OT	15,000.00	15,000.00	.00
Total ROADS - GENERAL:		72,986.00	72,986.00	.00
LIONS PARK				
10-4509-260-000	BLDG. & GROUNDS MAIN	.00	.00	.00
10-4509-270-000	UTILITIES	.00	100.00	.00
10-4509-620-000	MISCELLANEOUS SERVI	.00	.00	.00
10-4509-730-000	CAPITAL IMPROVEMNTS	.00	.00	.00
Total LIONS PARK:		.00	100.00	.00
SPANISH TRAIL ARENA				
10-4511-110-000	SALARIES	174,839.00	174,839.00	182,338.00
10-4511-110-001	OVERTIME	4,440.00	4,440.00	4,830.00
10-4511-110-002	ON CALL PAY	1,717.00	1,717.00	1,915.00
10-4511-130-000	EMPLOYEE BENEFITS	113,857.00	113,857.00	113,857.00
10-4511-210-000	SUBSCRIPTIONS & MEM	120.00	120.00	120.00
10-4511-220-000	ADVERTISING	3,320.00	3,320.00	3,824.00
10-4511-230-000	TRAVEL	500.00	500.00	1,080.00
10-4511-240-000	OFFICE EXPENSE & SUP	5,453.00	5,453.00	6,298.00
10-4511-250-000	EQUIPMENT MAINTENAN	9,470.00	9,470.00	11,994.00
10-4511-250-300	EQUIP MAINT- BALL FIEL	450.00	1,200.00	860.00
10-4511-260-000	BUILDINGS & GROUNDS	25,300.00	25,300.00	30,900.00
10-4511-260-300	BUILDINGS/GROUNDS -	16,100.00	10,000.00	14,230.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4511-270-000	UTILITIES	40,143.00	35,000.00	30,000.00
10-4511-270-100	ARENA UTILITIES	.00	500.00	.00
10-4511-270-300	BALL FIELD UTILITIES	20,850.00	20,850.00	20,850.00
10-4511-280-000	LEASE PAYMENT	.00	.00	1,800.00
10-4511-290-000	FUEL	5,375.00	4,500.00	4,500.00
10-4511-290-300	FUEL/BALL FIELDS	1,200.00	1,200.00	.00
10-4511-310-000	PROFESSIONAL & TECH	.00	.00	.00
10-4511-360-000	CELL PHONE ALLOWAN	1,200.00	1,200.00	1,200.00
10-4511-400-000	STALL MAINTENANCE	1,000.00	1,000.00	1,000.00
10-4511-400-100	STALL MAINT/ARENA	.00	.00	.00
10-4511-400-200	STALL MAINTENANCE	.00	.00	.00
10-4511-400-400	STALLS REC BOARD PR	.00	.00	.00
10-4511-410-000	EVENT PREPARATION	2,000.00	2,000.00	2,200.00
10-4511-410-300	EVENT PREP/BALL FIELD	500.00	500.00	600.00
10-4511-420-000	WORK CREW SUPPLIES	4,924.00	4,924.00	4,623.00
10-4511-420-300	WORK CREW SUPPLIES/	500.00	500.00	606.00
10-4511-510-000	INSURANCE	.00	.00	.00
10-4511-620-000	MISCELLANEOUS SERVI	.00	.00	.00
10-4511-720-000	CAPITAL BUILDING	.00	.00	.00
10-4511-730-000	CAPITAL BUILDING IMPR	.00	.00	.00
10-4511-730-400	CAPITAL BUILDING REC	79,500.00	100,500.00	.00
10-4511-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4511-740-400	CAPITAL EQUIPMENT/RE	.00	.00	.00
10-4511-800-000	INVENTORY	4,200.00	4,200.00	9,189.00
10-4511-800-300	INVENTORY/BALL FIELD	6,600.00	6,600.00	3,480.00
Total SPANISH TRAIL ARENA:		523,558.00	533,690.00	452,294.00
MUSEUM				
10-4561-240-000	OFFICE EXPENSE	2,200.00	2,200.00	2,200.00
10-4561-260-000	REPAIRS & MAINTENAN	1,000.00	1,000.00	1,000.00
10-4561-270-000	UTILITIES	5,000.00	5,000.00	5,000.00
10-4561-920-000	CONTRIBUTION TO OTH	67,850.00	67,850.00	67,850.00
Total MUSEUM:		76,050.00	76,050.00	76,050.00
AIRPORT				
10-4562-110-000	SALARIES	123,948.00	146,332.00	172,134.00
10-4562-110-001	OVERTIME	.00	10,040.00	17,000.00
10-4562-130-000	EMPLOYEE BENEFITS	48,211.00	65,987.00	80,283.00
10-4562-210-000	DUES & SUBSCRIPTIONS	750.00	750.00	750.00
10-4562-220-000	PUBLIC NOTICE	300.00	300.00	300.00
10-4562-230-000	TRAVEL	4,000.00	4,000.00	6,000.00
10-4562-240-000	OFFICE SUPPLIES	2,000.00	2,000.00	2,000.00
10-4562-250-000	TERMINAL MAINTENANC	6,000.00	6,000.00	7,000.00
10-4562-260-010	JANITORIAL SUPPLIES	4,500.00	4,500.00	5,000.00
10-4562-260-020	SUPPLIES	.00	31.00	.00
10-4562-260-030	WATER & SEWER SYSTE	4,000.00	4,000.00	4,000.00
10-4562-260-040	ELECTRICAL REPAIRS	3,000.00	3,000.00	3,000.00
10-4562-260-050	ELECTRONIC COMPONE	1,500.00	1,500.00	1,500.00
10-4562-260-060	HANGER MAINTENANCE	5,000.00	5,000.00	5,000.00
10-4562-260-080	GROUPS MAINTENANC	1,200.00	1,200.00	1,500.00
10-4562-260-090	WEED CONTROL	1,500.00	1,500.00	1,500.00
10-4562-260-100	FIRE EQUIPMENT MAINT	1,500.00	1,500.00	1,500.00
10-4562-260-110	RUNWAY/TAXI/RAMP MAI	5,000.00	5,000.00	7,000.00
10-4562-270-010	ELECTRICITY	20,000.00	20,000.00	20,000.00
10-4562-270-020	PROPANE	4,000.00	4,000.00	4,500.00
10-4562-270-030	TRASH PICKUP	4,000.00	5,500.00	9,000.00
10-4562-270-040	MISCELLANEOUS	2,000.00	2,000.00	5,000.00
10-4562-270-050	TELEVISION	2,000.00	2,000.00	2,000.00
10-4562-270-060	TELEPHONE	4,500.00	4,500.00	4,500.00
10-4562-290-000	FUEL	6,500.00	3,500.00	4,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4562-300-000	ARFF EXPENSE	5,500.00	4,500.00	7,500.00
10-4562-310-000	LEASE EXPENSE	1,300.00	1,200.00	1,200.00
10-4562-360-000	CELL PHONE ALLOWAN	2,160.00	2,160.00	3,240.00
10-4562-400-000	AIRPORT VEHICLE MAIN	3,200.00	3,200.00	4,500.00
10-4562-620-000	MISC SUPPLIES	3,000.00	2,000.00	.00
10-4562-720-000	CAPITAL BUILDING	.00	.00	.00
10-4562-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4562-800-000	INVENTORY	10,200.00	10,200.00	12,000.00
10-4562-860-000	SCHOOLING EXPENSE	10,000.00	15,000.00	20,000.00
Total AIRPORT:		290,769.00	342,400.00	412,907.00
COMMUNITY CENTER				
10-4563-110-000	SALARIES	91,409.00	91,409.00	93,647.00
10-4563-110-001	OVERTIME	1,500.00	1,500.00	1,500.00
10-4563-110-002	ON CALL PAY	400.00	400.00	400.00
10-4563-130-000	EMPLOYEE BENEFITS	57,772.00	57,772.00	61,273.00
10-4563-240-000	OFFICE SUPPLIES & EXP	1,600.00	1,600.00	1,600.00
10-4563-250-000	EQUIPMENT MAINTENAN	5,000.00	8,000.00	10,000.00
10-4563-260-000	BUILDING & GROUNDS M	5,000.00	10,000.00	8,000.00
10-4563-270-000	UTILITIES	15,000.00	15,000.00	16,000.00
10-4563-360-000	CELL PHONE ALLOWAN	.00	.00	.00
10-4563-400-000	SPECIAL DEPARTMENT	3,000.00	3,500.00	3,000.00
10-4563-610-000	MISCELLANIOUS SUPPLI	2,500.00	2,000.00	2,500.00
10-4563-620-000	KITCHEN USE EXPENSE	.00	.00	.00
10-4563-730-000	CAPITAL IMPROVEMENT	6,000.00	6,000.00	.00
10-4563-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4563-800-000	INVENTORY	.00	800.00	.00
Total COMMUNITY CENTER:		189,181.00	197,981.00	197,920.00
EXTENSION SERVICE				
10-4610-110-000	SALARIES	29,066.00	29,066.00	31,200.00
10-4610-110-001	OVERTIME	.00	.00	.00
10-4610-130-000	EMPLOYEE BENEFITS	12,815.00	12,815.00	13,751.00
10-4610-200-000	CONVENTION EXPENSE	850.00	850.00	850.00
10-4610-210-000	SUBSCRIPTIONS & MEM	265.00	265.00	265.00
10-4610-230-000	TRAVEL	2,000.00	2,000.00	1,750.00
10-4610-240-000	OFFICE EXPENSE & SUP	2,200.00	2,200.00	2,200.00
10-4610-250-000	EQUIPMENT MAINTENAN	240.00	240.00	240.00
10-4610-280-000	RENT	10,500.00	10,000.00	10,000.00
10-4610-290-000	POSTAGE-USU	.00	.00	.00
10-4610-310-000	PROGRAMING	2,500.00	2,500.00	2,500.00
10-4610-320-000	PROMOTION & TENURE	.00	.00	.00
10-4610-330-000	FSNE	.00	.00	.00
10-4610-390-000	FUEL	1,500.00	1,500.00	1,250.00
10-4610-400-000	SPECIAL DEPT. SUPPLIE	700.00	700.00	500.00
10-4610-610-000	MISCELLANEOUS SUPPL	100.00	100.00	100.00
10-4610-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
10-4610-740-000	CAPITAL EQUIPMENT	.00	.00	.00
10-4610-800-000	INVENTORY	.00	.00	.00
Total EXTENSION SERVICE:		62,736.00	62,236.00	64,606.00
TRANSFERS AND OTHER USES				
10-4820-920-001	JAIL REMODEL LEASE P	149,200.00	.00	149,200.00
10-4820-920-002	EOC/SCHOOL BUILDING	.00	.00	.00
10-4820-920-003	CONTRIBUTION TO OTH	.00	.00	.00
10-4820-920-004	CONTRIBUTION TO GEN	.00	.00	.00
10-4820-920-005	CONTRIBUTION TO B RO	200,000.00	200,000.00	200,000.00
10-4820-920-006	CONTRIBUTION/CAPITAL	500,000.00	500,000.00	.00
10-4820-920-007	CONTRIBUTION/FAMILY	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
10-4820-920-008	CONTRIBUTION TO STO	100,000.00	100,000.00	100,000.00
Total TRANSFERS AND OTHER USES:		949,200.00	800,000.00	449,200.00
CONTRIBUTION TO OTHER AGENCIES				
10-4830-920-002	R.S.V.P.	.00	.00	.00
10-4830-920-003	MOAB VALLEY FIRE	10,000.00	10,000.00	30,000.00
10-4830-920-004	ASSOCIATION OF COUN	16,000.00	16,000.00	16,000.00
10-4830-920-005	DISCRETIONARY FUNDS	20,000.00	20,000.00	20,000.00
10-4830-920-006	SEUAOG	19,028.00	19,028.00	19,000.00
10-4830-920-007	SEEKHAVEN	10,000.00	10,000.00	10,000.00
10-4830-920-008	UTAH STATE UNIVERSIT	150,000.00	450,000.00	.00
10-4830-920-010	THOMPSON FIRE DEPT.	6,000.00	6,000.00	6,000.00
10-4830-920-012	R C & D	250.00	250.00	250.00
10-4830-920-014	WATER STUDY CONTRIB	10,000.00	10,000.00	10,000.00
10-4830-920-016	CAC COORDINATOR	.00	3,000.00	3,700.00
10-4830-920-017	V A W A BENEFITS	.00	.00	20,000.00
10-4830-920-018	CANYON COUNTRY PAR	1,400.00	1,400.00	1,400.00
10-4830-920-019	LOWER VALLEY FIRE	10,000.00	10,000.00	10,000.00
Total CONTRIBUTION TO OTHER AGENCIES:		252,678.00	555,678.00	146,350.00
GENERAL Revenue Total:		11,235,929.00	11,433,424.00	11,393,596.00
GENERAL Expenditure Total:		11,235,929.00	11,433,424.00	11,393,596.00
Net Total GENERAL:		.00	.00	.00
HEALTH INSURANCE				
INTERGOVERNMENTAL				
11-3342-000-000	NATIONAL BENEFITS	.00	.00	.00
11-3343-000-000	PAYROLL- CIGNA	2,417,085.00	1,368,729.00	1,500,000.00
11-3344-000-000	OPTICARE VISION	12,000.00	15,000.00	15,000.00
11-3345-000-000	LINCOLN NATL LIFE INS	20,000.00	20,000.00	20,000.00
11-3346-000-000	DENTAL SELECT	125,000.00	125,000.00	125,000.00
Total INTERGOVERNMENTAL:		2,574,085.00	1,528,729.00	1,660,000.00
EMPLOYEE INSURANCE				
11-3441-000-000	OTHER AGENCIES - INS	247,866.00	247,866.00	250,000.00
11-3444-000-000	VISION	.00	.00	.00
Total EMPLOYEE INSURANCE:		247,866.00	247,866.00	250,000.00
MISCELLANEOUS				
11-3611-000-000	COBRA PAYMENTS	10,000.00	10,000.00	.00
Total MISCELLANEOUS:		10,000.00	10,000.00	.00
CONTRIBUTIONS				
11-3890-000-000	CONTRIBUTION FUND S	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
HEALTH INSURANCE EXPENSE				
11-4220-410-000	LINCOLN FINANCIAL LIF	20,000.00	25,000.00	25,000.00
11-4220-450-000	HSA EXPENSE	.00	.00	.00
11-4220-500-000	OPTICARE	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total HEALTH INSURANCE EXPENSE:		20,000.00	25,000.00	25,000.00
2007 HEALTH INSURANCE				
11-4225-400-000	CIGNA HEALTHCARE	2,781,951.00	1,731,595.00	1,855,000.00
11-4225-410-000	ACA TRANSITIONAL HE	.00	.00	.00
11-4225-500-000	CIGNA DENTAL	.00	.00	.00
11-4225-600-000	NATIONAL BENEFIT OTH	30,000.00	30,000.00	30,000.00
Total 2007 HEALTH INSURANCE:		2,811,951.00	1,761,595.00	1,885,000.00
CONTRIBUTION TO OTHER AGENCIES				
11-4830-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total CONTRIBUTION TO OTHER AGENCIES:		.00	.00	.00
HEALTH INSURANCE Revenue Total:		2,831,951.00	1,786,595.00	1,910,000.00
HEALTH INSURANCE Expenditure Total:		2,831,951.00	1,786,595.00	1,910,000.00
Net Total HEALTH INSURANCE:		.00	.00	.00
911 EMERGENCY FUNDS				
MISCELLANEOUS				
17-3610-000-000	INTEREST EARNED	1,500.00	1,500.00	1,500.00
17-3620-000-000	CITIZENS 911 SURCHAR	75,000.00	75,000.00	75,000.00
17-3630-000-000	MISC GRANT REVENUE	.00	.00	.00
17-3641-000-000	911 STATE GRANT	.00	.00	.00
Total MISCELLANEOUS:		76,500.00	76,500.00	76,500.00
CONTRIBUTIONS				
17-3890-000-000	CONTRIBUTION-FUND S	190,934.00	190,934.00	190,934.00
Total CONTRIBUTIONS:		190,934.00	190,934.00	190,934.00
911 EQUIPMENT				
17-4117-110-000	SALARIES	37,104.00	37,104.00	37,104.00
17-4117-130-000	BENEFITS	25,245.00	25,245.00	25,245.00
17-4117-230-000	PHONE LINE EXPENSE	.00	.00	.00
17-4117-240-000	PHONE BILL	42,000.00	42,000.00	42,000.00
17-4117-250-000	EQUIPMENT MAINTENAN	25,000.00	25,000.00	25,000.00
17-4117-310-000	MISC GRANT EXPENSE	.00	.00	.00
17-4117-610-000	MISCELLANEOUS SUPPL	10,000.00	10,000.00	10,000.00
17-4117-720-000	CAPITAL BUILDINGS	.00	.00	.00
17-4117-740-000	CAPITAL EQUIPMENT	126,085.00	126,085.00	126,085.00
17-4117-750-000	CAPITAL LEASE PURCHA	.00	.00	.00
17-4117-860-000	TRAINING	2,000.00	2,000.00	2,000.00
Total 911 EQUIPMENT:		267,434.00	267,434.00	267,434.00
CONTRIBUTIONS				
17-4830-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
911 EMERGENCY FUNDS Revenue Total:		267,434.00	267,434.00	267,434.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
911 EMERGENCY FUNDS Expenditure Total:		267,434.00	267,434.00	267,434.00
Net Total 911 EMERGENCY FUNDS:		.00	.00	.00
STORM WATER MITIGATION				
18-1010000-000	Cash in Combined Cash F	.00	.00	.00
18-1100000-000	TOTAL CASH	.00	.00	.00
18-1110000-000	CASH IN BANK	.00	.00	.00
18-1300000-000	RECEIVABLES	.00	.00	.00
18-1311000-000	ACCOUNTS RECEIVABLE	.00	.00	.00
18-2100000-000	TOTAL LIABILITIES	.00	.00	.00
18-2951000-000	FUND BALANCE - UNAPA	.00	.00	.00
INTERGOVERNMENTAL				
18-3310-000-000	EXPENSE REIMBURSEM	.00	.00	.00
18-3342-000-000	CONTRIBUTIONS FROM	100,000.00	100,000.00	100,000.00
18-3343-000-000	ADMINISTRATIVE FEES	.00	.00	.00
18-3344-000-000	REVENUE	.00	.00	.00
Total INTERGOVERNMENTAL:		100,000.00	100,000.00	100,000.00
MISCELLANEOUS				
18-3610-000-000	INTEREST	.00	.00	.00
18-3620-000-000	REVENUE	.00	.00	.00
Total MISCELLANEOUS:		.00	.00	.00
CONTRIBUTIONS				
18-3890-000-000	CONTRIBUTION - FUND B	.00	.00	100,000.00
Total CONTRIBUTIONS:		.00	.00	100,000.00
STORM WATER MITIGATION				
18-4218-110-000	SALARIES	.00	.00	.00
18-4218-130-000	EMPLOYEE BENEFITS	.00	.00	.00
18-4218-230-000	TRAVEL	.00	.00	.00
18-4218-620-000	MISCELLANEOUS SERVI	.00	.00	.00
18-4218-740-000	CAPITAL EQUIPMENT	100,000.00	100,000.00	200,000.00
18-4218-920-000	CONTRIBUTIONS TO OT	.00	.00	.00
Total STORM WATER MITIGATION:		100,000.00	100,000.00	200,000.00
STORM WATER MITIGATION Revenue Total:		100,000.00	100,000.00	200,000.00
STORM WATER MITIGATION Expenditure Total:		100,000.00	100,000.00	200,000.00
Net Total STORM WATER MITIGATION:		.00	.00	.00
CLASS B ROADS				
INTERGOVERNMENTAL				
21-3310-000-000	COUNTY OPTION SALES	469,500.00	520,000.00	700,000.00
21-3320-000-000	IMPACT FEE REIMBURS	60,000.00	60,000.00	60,000.00
21-3330-000-000	TRAIL MAINTENANCE RE	.00	.00	.00
21-3340-000-000	B ROAD ALLOCATION FR	1,717,525.00	2,356,797.00	1,829,849.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
21-3350-000-000	COUNTY CONTRIBUTION	200,000.00	200,000.00	200,000.00
21-3360-000-000	FOREST SERVICE - WAR	.00	.00	.00
21-3365-000-000	FOREST SERVICE - LOO	.00	.00	.00
21-3370-000-000	GRANT CONTRIBUTIONS	.00	.00	.00
21-3380-000-000	EXPENSE REIMBURSEM	23,000.00	5,000.00	5,000.00
21-3390-000-000	TSSD REIMBURSEMENT	405,000.00	350,000.00	150,000.00
21-3395-000-000	TSSD LOOP ROAD REIM	.00	.00	.00
Total INTERGOVERNMENTAL:		2,875,025.00	3,491,797.00	2,944,849.00
CHARGES FOR SERVICE				
21-3490-000-000	OTHER CURRENT SERVI	3,000.00	15,000.00	5,000.00
Total CHARGES FOR SERVICE:		3,000.00	15,000.00	5,000.00
MISCELLANEOUS				
21-3610-000-000	INTEREST	2,500.00	4,500.00	3,000.00
21-3630-000-000	MISC REVENUE	.00	.00	.00
21-3640-000-000	SALE OF FIXED ASSETS	.00	.00	.00
21-3650-000-000	SALE OF AERIAL PHOTO	.00	.00	.00
21-3654-000-000	INSURANCE CLAIM PAY	.00	15,310.00	.00
21-3690-000-000	CAPITAL LEASE OBLIGA	.00	.00	.00
Total MISCELLANEOUS:		2,500.00	19,810.00	3,000.00
CONTRIBUTIONS				
21-3890-000-000	CONTRIBUTIONS - B RO	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
ROADS - CLASS B				
21-4520-110-000	SALARIES	872,596.00	850,626.00	872,596.00
21-4520-110-001	OVERTIME	9,000.00	20,000.00	10,000.00
21-4520-110-002	ON CALL PAY	1,000.00	1,000.00	1,000.00
21-4520-130-000	EMPLOYEE BENEFITS	521,733.00	521,733.00	521,733.00
21-4520-220-000	PUBLIC NOTICES	300.00	300.00	300.00
21-4520-230-000	ROAD - TRAVEL	300.00	300.00	300.00
21-4520-240-000	OFFICE SUPPLIES	3,000.00	6,000.00	5,000.00
21-4520-240-100	FUEL STATION OFFICE S	300.00	800.00	500.00
21-4520-250-000	EQUIPMENT SUPPLIES &	170,000.00	183,500.00	220,000.00
21-4520-260-000	SHOP SUPPLIES	25,000.00	45,000.00	25,000.00
21-4520-270-000	UTILITIES	30,000.00	30,000.00	30,000.00
21-4520-280-000	LEASE PAYMENTS	65,517.00	57,252.00	55,000.00
21-4520-290-000	FUEL	135,000.00	135,000.00	140,000.00
21-4520-310-000	PROFESSIONAL & TECH	15,000.00	15,000.00	15,000.00
21-4520-320-000	ADMINISTRATIVE FEES	.00	.00	.00
21-4520-360-000	CELL PHONE ALLOWAN	1,420.00	1,420.00	1,420.00
21-4520-400-000	SPECIAL HIGHWAY PRO	100,000.00	130,000.00	150,000.00
21-4520-510-000	INSURANCE EXPENSE	17,000.00	17,000.00	17,000.00
21-4520-610-000	MISCELLANEOUS SUPPL	4,000.00	4,000.00	4,000.00
21-4520-620-000	MISCELLANEOUS SERVI	18,000.00	43,690.00	36,000.00
21-4520-720-000	CAPITAL OUTLAY - BUIL	2,000.00	19,000.00	20,000.00
21-4520-730-000	CAPITAL IMPROVEMENT	50,000.00	50,000.00	20,000.00
21-4520-740-100	RD DEPT-OTHER CAPITA	20,000.00	30,000.00	20,000.00
21-4520-740-200	ROAD EQUIPMENT	330,000.00	300,000.00	430,000.00
21-4520-740-300	TSSD PROJECTS	405,000.00	350,000.00	150,000.00
21-4520-740-400	TSSD LOOP ROAD PROJ	.00	.00	.00
21-4520-800-000	INVENTORY	3,000.00	5,000.00	5,000.00
21-4520-860-000	TRAINING	4,000.00	2,000.00	3,000.00
21-4520-920-000	CONTRIBUTION - FUND B	.00	.00	.00
21-4520-920-001	VEHICLE LEASE	.00	.00	.00
21-4520-930-000	CONTRIB. TO CAPITAL P	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total ROADS - CLASS B:		2,803,166.00	2,818,621.00	2,752,849.00
CONTRIBUTIONS				
21-4830-920-000	CONTRIBUTION FUND B	77,359.00	707,986.00	.00
21-4830-930-000	CONTRIB. TO CAPITAL P	.00	.00	100,000.00
21-4830-940-000	CONTRIB. TO TRAIL MAI	.00	.00	100,000.00
Total CONTRIBUTIONS:		77,359.00	707,986.00	200,000.00
CLASS B ROADS Revenue Total:		2,880,525.00	3,526,607.00	2,952,849.00
CLASS B ROADS Expenditure Total:		2,880,525.00	3,526,607.00	2,952,849.00
Net Total CLASS B ROADS:		.00	.00	.00
RESTAURANT AND CAR TAX				
TAXES				
22-3150-000-000	RESTAURANT TAX	521,000.00	521,000.00	573,100.00
22-3151-000-000	CAR RENTAL TAX	120,000.00	120,000.00	120,000.00
22-3160-000-000	MISC REVENUE	.00	.00	.00
Total TAXES:		641,000.00	641,000.00	693,100.00
MISCELLANEOUS				
22-3610-000-000	INTEREST	.00	.00	.00
Total MISCELLANEOUS:		.00	.00	.00
CONTRIBUTIONS				
22-3890-000-000	CONTRIBUTION FUND S	48.00	.00	.00
Total CONTRIBUTIONS:		48.00	.00	.00
STAR HALL OPERATIONS				
22-4224-260-000	BUILDING & GROUNDS M	6,000.00	6,000.00	6,000.00
22-4224-270-000	UTILITIES	20,000.00	20,000.00	20,000.00
22-4224-510-000	INSURANCE	1,500.00	1,500.00	1,500.00
22-4224-730-000	CAPITAL IMPROVEMENT	15,000.00	.00	33,000.00
Total STAR HALL OPERATIONS:		42,500.00	27,500.00	60,500.00
CONTRIBUTION TO OTHER AGENCIES				
22-4225-740-000	AIRPORT CONTRIBUTIO	214,000.00	214,000.00	100,000.00
22-4225-920-001	GRAND CENTER DEBT	.00	.00	85,000.00
22-4225-920-007	OSTA OPERATIONS	169,000.00	169,000.00	169,000.00
22-4225-920-008	LAW ENFORCEMENT CO	.00	.00	200,180.00
22-4225-920-009	CANYONLANDS AIRPOR	.00	.00	.00
22-4225-920-010	COUNTY SEAT PROGRA	.00	.00	.00
22-4225-920-011	DEBT SERVICE-AIRPORT	28,320.00	28,320.00	28,320.00
22-4225-920-012	MARC-PLEIN AIR FESTIV	3,888.00	3,888.00	.00
22-4225-920-013	CELTIC FESTIVAL	4,000.00	4,000.00	.00
22-4225-920-014	SCOTT ENDURO CUP	4,200.00	4,200.00	.00
22-4225-920-015	FIRE WORKS CONTRIBU	7,000.00	7,000.00	7,000.00
22-4225-920-016	MOAB MUSIC FESTIVAL	2,000.00	2,000.00	.00
22-4225-920-017	MOAB ARTS & WINE FE	.00	.00	.00
22-4225-920-018	HISTORIC PRESERVATIO	.00	.00	5,000.00
22-4225-920-019	THOMPSON FIRE CONTR	15,200.00	18,100.00	18,100.00
22-4225-920-020	FRIENDS OF ARCHES &	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
22-4225-920-022	FILM COMMISSION	56,940.00	56,931.00	.00
22-4225-920-024	TRAIL DEVELOPMENT	10,000.00	10,000.00	10,000.00
22-4225-920-025	GRAND CO TRAVEL COU	.00	.00	.00
22-4225-920-027	EVENT FUNDING	50,000.00	15,000.00	.00
22-4225-920-029	MOAB PUMPKIN CHUNKI	.00	.00	.00
22-4225-920-030	MOAB FOLK FESTIVAL	9,000.00	9,000.00	.00
22-4225-920-031	MOAB SENIOR GAMES	4,000.00	4,000.00	.00
22-4225-920-032	MOAB HALF MARATHON	4,000.00	4,000.00	.00
22-4225-920-033	INTERNATIONAL FILM FE	7,000.00	.00	.00
22-4225-920-034	ZOMBI 5K	.00	.00	.00
22-4225-920-035	ROCKWELL RELAY	.00	.00	.00
22-4225-920-036	MOAB EPIC	2,000.00	2,000.00	.00
22-4225-920-037	ADVENTURE EXTREME	.00	.00	.00
22-4225-920-038	CANYONLANDS WHITEW	.00	.00	.00
22-4225-920-039	MIC IMPROVEMENTS	8,000.00	8,000.00	10,000.00
Total CONTRIBUTION TO OTHER AGENCIES:		598,548.00	559,439.00	632,600.00
CONTRIBUTION TO FUND BALANCE				
22-4820-920-000	CONTRIBUTIONS-FUND	.00	54,061.00	.00
Total CONTRIBUTION TO FUND BALANCE:		.00	54,061.00	.00
RESTAURANT AND CAR TAX Revenue Total:		641,048.00	641,000.00	693,100.00
RESTAURANT AND CAR TAX Expenditure Total:		641,048.00	641,000.00	693,100.00
Net Total RESTAURANT AND CAR TAX:		.00	.00	.00
TRAVEL COUNCIL				
TAXES				
23-3140-000-000	EXPENSE REIMBURSME	59,000.00	59,000.00	59,000.00
23-3146-000-000	LABELS	1,500.00	1,500.00	1,800.00
23-3150-000-000	TRANSIENT ROOM TAX	1,972,908.00	2,200,000.00	2,420,000.00
23-3151-000-000	PRIOR YEAR TRT	.00	.00	.00
Total TAXES:		2,033,408.00	2,260,500.00	2,480,800.00
MISCELLANEOUS				
23-3610-000-000	INTEREST	50.00	1,670.00	1,500.00
23-3630-000-000	MISC REVENUE	.00	.00	.00
23-3640-000-000	SALE OF FIXED ASSETS	.00	.00	.00
23-3650-000-000	TRAVEL COUNCIL GRAN	276,250.00	276,250.00	253,287.00
Total MISCELLANEOUS:		276,300.00	277,920.00	254,787.00
CONTRIBUTIONS				
23-3880-000-000	CONTRIBUTION-RESTAU	.00	.00	.00
23-3881-000-000	CONTRIBUTION-TRT INC	.00	.00	.00
23-3890-000-000	CONTRIBUTION FUND S	374,568.00	174,760.00	78,275.00
Total CONTRIBUTIONS:		374,568.00	174,760.00	78,275.00
COMMUNITY ENHANCEMENT				
23-4235-920-001	EVENT FUNDING	.00	.00	33,088.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
23-4235-920-002	FILM COMMISSION	.00	.00	59,585.00
Total COMMUNITY ENHANCEMENT:		.00	.00	92,673.00
TRAVEL COUNCIL ADMINISTRATION				
23-4236-110-000	SALARIES	177,736.00	177,736.00	182,967.00
23-4236-110-001	OVERTIME	450.00	1,400.00	1,000.00
23-4236-130-000	EMPLOYEE BENEFITS	93,168.00	93,168.00	115,610.00
23-4236-230-000	TRAVEL	4,000.00	4,000.00	5,000.00
23-4236-250-000	EQUIPMENT - SUPPLIES	1,300.00	1,300.00	1,300.00
23-4236-270-000	UTILITIES	4,500.00	4,500.00	4,450.00
23-4236-290-000	PHONE.	2,100.00	2,100.00	2,100.00
23-4236-310-000	PROFESSIONAL & TECH	5,000.00	4,400.00	4,400.00
23-4236-320-000	EVENTS COORDINATOR	.00	.00	.00
23-4236-330-000	POSTAGE	170.00	46,000.00	225.00
23-4236-360-000	CELL PHONE ALLOWAN	720.00	900.00	900.00
23-4236-390-000	FUEL	1,300.00	1,300.00	1,100.00
23-4236-400-000	SUPPLIES	3,200.00	3,600.00	5,000.00
23-4236-400-100	THROTTLE DOWN CAMP	.00	4,000.00	3,000.00
23-4236-410-000	BILL BOARD EXPENSE	.00	4,000.00	4,000.00
23-4236-500-000	AUDIT	.00	.00	.00
23-4236-510-000	INSURANCE	1,344.00	1,344.00	1,500.00
23-4236-620-000	PUBLIC NOTICE	200.00	200.00	200.00
23-4236-630-000	PERMITS & LEASES	650.00	650.00	700.00
23-4236-650-000	REIMBURSABLE EXPENS	59,000.00	59,000.00	59,000.00
23-4236-740-000	CAPITAL OUTLAY - EQUI	.00	.00	.00
23-4236-800-000	INVENTORY	4,000.00	2,300.00	10,000.00
23-4236-900-000	DISCRETIONARY	900.00	900.00	1,200.00
23-4236-920-000	CONTRIBUTION TO OTH	20,500.00	23,000.00	23,000.00
23-4236-980-000	CAPITAL IMPROVEMENT	.00	.00	.00
Total TRAVEL COUNCIL ADMINISTRATION:		380,238.00	435,798.00	426,652.00
NATIONAL PROMOTION				
23-4240-210-000	F A M	10,500.00	10,500.00	15,000.00
23-4240-220-000	ADVERTISING	1,847,438.00	1,811,032.00	1,825,000.00
23-4240-260-000	PHOTO FILE	.00	.00	.00
23-4240-290-000	WATTS	1,600.00	1,600.00	1,600.00
23-4240-330-000	POSTAGE	50,000.00	46,000.00	50,000.00
23-4240-340-000	TRAVEL SHOWS	48,000.00	56,000.00	31,000.00
23-4240-340-100	INTERNATIONAL TRAVEL	.00	.00	30,000.00
23-4240-350-000	MOAB TOURISM EXPO	.00	850.00	1,500.00
23-4240-370-000	GRANT EXPENDITURES	276,250.00	276,250.00	253,287.00
23-4240-400-000	PREMIUMS	1,500.00	1,500.00	3,000.00
23-4240-410-000	BROCHURES	50,000.00	56,000.00	56,000.00
23-4240-430-000	DUES & MEMBERSHIPS	5,000.00	6,000.00	10,000.00
23-4240-920-000	CANYONLANDS REGION	5,000.00	5,000.00	5,000.00
23-4240-930-002	SUN PARKS INC	750.00	750.00	750.00
23-4240-930-003	SCENIC BYWAYS	.00	.00	3,000.00
23-4240-930-004	MIC EXTENSION/HRS	4,000.00	5,400.00	5,400.00
23-4240-930-005	LOCATOR BOARDS	4,000.00	500.00	4,000.00
Total NATIONAL PROMOTION:		2,304,038.00	2,277,382.00	2,294,537.00
CONVENTION BUREAU				
23-4260-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total CONVENTION BUREAU:		.00	.00	.00
CAPITOL PROJECTS FUND				
23-4261-920-000	1/3% TRANSIENT ROOM	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total CAPITOL PROJECTS FUND:		.00	.00	.00
TRAVEL COUNCIL Revenue Total:		2,684,276.00	2,713,180.00	2,813,862.00
TRAVEL COUNCIL Expenditure Total:		2,684,276.00	2,713,180.00	2,813,862.00
Net Total TRAVEL COUNCIL:		.00	.00	.00
DOMESTIC VIOLENCE GRANT				
INTERGOVERNMENTAL				
24-3314-000-000	FEDERAL JUSTICE GRA	36,264.00	36,264.00	40,731.00
24-3315-000-000	CONTRIBUTION FROM C	5,000.00	5,000.00	20,000.00
24-3316-000-000	V O C A GRANT	.00	.00	.00
Total INTERGOVERNMENTAL:		41,264.00	41,264.00	60,731.00
FUND BALANCE				
24-3890-000-000	CONTRIBUTION - FUND B	13,055.00	13,055.00	.00
Total FUND BALANCE:		13,055.00	13,055.00	.00
DOMESTIC VIOLENCE GRANT				
24-4224-110-000	SALARIES	32,111.00	32,111.00	31,428.00
24-4224-110-001	OVERTIME	.00	500.00	500.00
24-4224-120-000	ADMINISTRATION	.00	.00	.00
24-4224-130-000	EMPLOYEE BENEFITS	18,055.00	18,055.00	14,922.00
24-4224-220-000	PUBLIC NOTICES	.00	.00	.00
24-4224-230-000	TRAVEL	1,765.00	1,765.00	1,765.00
24-4224-240-000	OFFICE SUPPLIES & EXP	2,388.00	1,888.00	2,375.00
24-4224-290-000	FUEL	.00	.00	.00
24-4224-310-000	PROFESSIONAL & TECH	.00	.00	3,625.00
24-4224-360-000	CELL PHONE ALLOWAN	.00	.00	700.00
24-4224-740-000	CAPITAL OUTLAY - EQUI	.00	.00	.00
24-4224-800-000	INVENTORY	.00	.00	2,200.00
24-4224-860-000	SCHOOLING EXPENSE	.00	.00	3,216.00
24-4224-920-000	CONTRIBUTION-FUND B	.00	.00	.00
Total DOMESTIC VIOLENCE GRANT:		54,319.00	54,319.00	60,731.00
V O C A GRANT EXPENSE				
24-4225-110-000	SALARIES	.00	.00	.00
24-4225-110-001	OVERTIME	.00	.00	.00
24-4225-130-000	BENEFITS	.00	.00	.00
24-4225-230-000	TRAVEL EXPENSE	.00	.00	.00
24-4225-310-000	PROFESSIONAL SERVIC	.00	.00	.00
24-4225-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
24-4225-860-000	TRAINING	.00	.00	.00
Total V O C A GRANT EXPENSE:		.00	.00	.00
DOMESTIC VIOLENCE GRANT Revenue Total:		54,319.00	54,319.00	60,731.00
DOMESTIC VIOLENCE GRANT Expenditure Total:		54,319.00	54,319.00	60,731.00
Net Total DOMESTIC VIOLENCE GRANT:		.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
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Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
MISCELLANEOUS GRANTS				
MISCELLANEOUS				
25-3625-000-000	GPS & DOCUMENT RS24	.00	.00	.00
25-3629-000-000	AIRPORT SECURITY GR	.00	.00	.00
25-3630-000-000	NORTH LIONS PARK GR	.00	.00	.00
25-3633-000-000	BLM ONION CREEK GRA	60,000.00	60,000.00	60,000.00
25-3640-000-000	HISTORICAL SOCIETY G	.00	.00	.00
25-3642-000-000	W M D GRANT	225,000.00	225,000.00	225,000.00
25-3643-000-000	JAG GRANT	.00	.00	.00
25-3644-000-000	GIS MAPPING GRANT	.00	.00	.00
25-3646-000-000	CDBG - ADA PROJECT	.00	.00	.00
25-3647-000-000	BIOLOGICAL WEED CON	85,000.00	85,000.00	85,000.00
25-3648-000-000	LIONS PARK-INTERPRET	.00	.00	.00
25-3649-000-000	CERT GRANT	.00	.00	.00
25-3650-000-000	COLORDO RIVER BIKE P	.00	.00	.00
25-3651-000-000	COLO. RIVER BIKE - MAT	.00	.00	.00
25-3651-100-000	PEDESTRIAN PATH/NEW	.00	.00	.00
25-3652-000-000	MISC GRANTS	.00	.00	100,000.00
25-3653-000-000	LIONS PARK FTA GRANT	.00	.00	.00
Total MISCELLANEOUS:		370,000.00	370,000.00	470,000.00
CONTRIBUTIONS				
25-3883-000-000	COLO. RIVER BIKE BRID	.00	.00	.00
25-3884-000-000	CERT GRANT-FUND BAL	.00	.00	.00
25-3885-000-000	FEMA PLANNING-FUND	.00	.00	.00
25-3886-000-000	FND BAL-WMD GRANT	.00	.00	.00
25-3887-000-000	FND BAL-N LIONS PARK	.00	.00	.00
25-3888-000-000	FUND BAL-PSIC GRAND	.00	.00	.00
25-3889-000-000	FUND BAL-MISC GRANT	118,303.00	118,303.00	65,000.00
25-3890-000-000	CONTRIBUTION FUND S	.00	.00	.00
25-3891-000-000	FND BAL- LIONS PARK IN	.00	.00	.00
25-3892-000-000	FND BAL-GIS GRANT MA	.00	.00	.00
25-3893-000-000	FND BAL-FTA Grant	.00	.00	.00
25-3894-000-000	FUND BAL-GPS GRANT R	.00	.00	.00
25-3897-000-000	FUND BAL-DEWEY BRID	.00	.00	.00
25-3898-000-000	FUND BAL-BIO WEED CO	.00	.00	.00
25-3899-000-000	FUND BAL-AIRPORT SEC	.00	.00	.00
Total CONTRIBUTIONS:		118,303.00	118,303.00	65,000.00
GIS CADESTAL MAPPING GRANT				
25-4111-110-000	SALARIES	.00	.00	.00
25-4111-130-000	EMPLOYEE BENEFITS	.00	.00	.00
25-4111-310-000	PROFESSIONAL & TECH	68,208.27	68,209.00	65,000.00
25-4111-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
25-4111-620-000	MISCELLANEOUS SERVI	.00	.00	.00
25-4111-740-000	CAPITAL EQUIPMENT	.00	.00	.00
Total GIS CADESTAL MAPPING GRANT:		68,208.27	68,209.00	65,000.00
BLM ONION CREEK GRANT				
25-4113-220-000	PUBLIC NOTICES	.00	.00	.00
25-4113-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4113-400-000	SPECIAL DEPT SUPPLIE	.00	.00	.00
25-4113-610-000	MISCELLANEOUS SUPPL	60,079.00	60,079.00	60,000.00
25-4113-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
25-4113-740-000	CAPITAL EQUIPMENT	.00	.00	.00
25-4113-860-000	SCHOOLING EXPENSE	.00	.00	.00
25-4113-920-000	CONTRIBUTION TO OTH	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total BLM ONION CREEK GRANT:		60,079.00	60,079.00	60,000.00
MISC GRANT				
25-4226-110-000	SALARIES	.00	.00	.00
25-4226-130-000	EMPLOYEE BENEFITS	.00	.00	.00
25-4226-310-000	PROFESSIONAL & TECH	.00	.00	.00
25-4226-400-000	GRANT EXPENSE	.00	.00	100,000.00
25-4226-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
25-4226-620-000	MISCELLANEOUS SERVI	.00	.00	.00
25-4226-920-000	CONTRIBUTIONS	.00	.00	.00
Total MISC GRANT:		.00	.00	100,000.00
NORTH LIONS PARK RESTORATION				
25-4231-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4231-610-000	MISCELLANEOUS SERVI	.00	.00	.00
Total NORTH LIONS PARK RESTORATION:		.00	.00	.00
W M D GRANT				
25-4237-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4237-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
25-4237-740-000	CAPITAL EQUIPMENT	225,000.00	225,000.00	225,000.00
25-4237-920-000	CONTRIBUTION TO OTH	.00	.00	.00
Total W M D GRANT:		225,000.00	225,000.00	225,000.00
AIRPORT SECURITY GRANT				
25-4238-110-000	SALARIES	.00	.00	.00
25-4238-110-002	ON CALL PAY	.00	.00	.00
25-4238-130-000	EMPLOYEE BENEFITS	.00	.00	.00
25-4238-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4238-610-000	MISCELLANEOUS SUPPL	.00	.00	.00
25-4238-740-000	CAPITAL EQUIPMENT	.00	.00	.00
25-4238-920-000	CONTRIBUTION TO OTH	.00	.00	.00
Total AIRPORT SECURITY GRANT:		.00	.00	.00
GPS AND DOCUMENT RS2477				
25-4239-110-000	SALARIES	.00	.00	.00
25-4239-130-000	EMPLOYEE BENEFITS	.00	.00	.00
25-4239-230-000	TRAVEL	.00	.00	.00
25-4239-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4239-400-000	SPECIAL DEPARTMENT	.00	.00	.00
25-4239-740-000	CAPITAL EQUIPMENT	.00	.00	.00
Total GPS AND DOCUMENT RS2477:		.00	.00	.00
CDBG-COURTHOUSE ADA				
25-4240-220-000	ADVERTISING	.00	.00	.00
25-4240-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4240-400-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4240-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
Total CDBG-COURTHOUSE ADA:		.00	.00	.00
BIOLOGICAL WEED CONTROL				
25-4241-110-000	SALARIES	.00	20,000.00	20,000.00
25-4241-110-001	OVERTIME	.00	500.00	500.00
25-4241-130-000	EMPLOYEE BENEFITS	.00	1,800.00	1,800.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
25-4241-230-000	TRAVEL	.00	5,000.00	5,000.00
25-4241-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4241-400-000	SPECIAL DEPT. SUPPLIE	50,015.00	50,015.00	.00
25-4241-610-000	MISCELLANEOUS SUPPL	85,000.00	57,700.00	57,700.00
Total BIOLOGICAL WEED CONTROL:		135,015.00	135,015.00	85,000.00
LIONS PARK INTERPRETIVE GRANT				
25-4242-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4242-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
Total LIONS PARK INTERPRETIVE GRANT:		.00	.00	.00
CERT GRANT				
25-4243-270-000	UTILITIES	.00	.00	.00
25-4243-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4243-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
25-4243-800-000	INVENTORY	.00	.00	.00
Total CERT GRANT:		.00	.00	.00
COLORADO RIVER BIKE BRIDGE				
25-4244-310-000	PROFESSIONAL SERVIC	.00	.00	.00
Total COLORADO RIVER BIKE BRIDGE:		.00	.00	.00
NORTH MOAB RECREATION AREA				
25-4245-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4245-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
Total NORTH MOAB RECREATION AREA:		.00	.00	.00
SR-128 NEW SPANISH TRAIL				
25-4246-310-000	PROFESSIONAL SERVIC	.00	.00	.00
Total SR-128 NEW SPANISH TRAIL:		.00	.00	.00
LIONS PARK FTA GRANT				
25-4249-220-000	ADVERTISING	.00	.00	.00
25-4249-310-000	PROFESSIONAL SERVIC	.00	.00	.00
25-4249-310-100	Transit Hub Construction	.00	.00	.00
25-4249-310-200	Transit Hub Design	.00	.00	.00
25-4249-310-300	Transit Hub Const Manage	.00	.00	.00
25-4249-310-400	Colo River Pathway Constr	.00	.00	.00
25-4249-310-500	Colo River Pathway Design	.00	.00	.00
25-4249-310-600	Colo River Pathway Manag	.00	.00	.00
25-4249-310-700	Phase III Pathway Constr	.00	.00	.00
25-4249-310-800	Phase III Pathway Design	.00	.00	.00
25-4249-310-900	Phase III Pathway CME	.00	.00	.00
25-4249-400-000	SPECIAL DEPT SUPPLIE	.00	.00	.00
25-4249-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
Total LIONS PARK FTA GRANT:		.00	.00	.00
TRANSFERS AND OTHER USES				
25-4820-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total TRANSFERS AND OTHER USES:		.00	.00	.00
MISCELLANEOUS GRANTS Revenue Total:		488,303.00	488,303.00	535,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
MISCELLANEOUS GRANTS Expenditure Total:				
		488,302.27	488,303.00	535,000.00
Net Total MISCELLANEOUS GRANTS:				
		.73	.00	.00
TRT 30% BRICK & MORTAR				
TAXES				
26-3140-000-000	1.25% TRT TAX	1,311,978.00	1,311,978.00	1,445,000.00
26-3155-000-000	CAPITAL PROJECTS-TRT	1,040,155.00	1,040,155.00	1,145,000.00
Total TAXES:		2,352,133.00	2,352,133.00	2,590,000.00
MISCELLANEOUS				
26-3610-000-000	INTEREST	500.00	1,500.00	1,500.00
Total MISCELLANEOUS:		500.00	1,500.00	1,500.00
CONTRIBUTIONS				
26-3890-000-000	CONTRIBUTION FUND S	201,665.00	200,665.00	.00
Total CONTRIBUTIONS:		201,665.00	200,665.00	.00
30% TRT				
26-4226-340-000	EMS CONTRIBUTION	186,665.00	186,665.00	.00
26-4226-920-003	AIRPORT MATCHING FU	290,000.00	290,000.00	100,000.00
26-4226-920-004	SEARCH & RESCUE	192,000.00	192,000.00	229,000.00
26-4226-920-008	DAN O'LAURIE MUSEUM	76,050.00	76,050.00	76,050.00
26-4226-920-009	LAW ENFORCEMENT/TO	1,253,728.00	1,253,728.00	1,761,450.00
26-4226-920-010	SOLID WASTE CONTRIB	370,000.00	370,000.00	400,000.00
26-4226-920-011	TRAIL MAINTENANCE	100,000.00	100,000.00	.00
26-4226-920-012	TRAVEL COUNCIL	.00	.00	.00
26-4226-920-013	AFFORDABLE HOUSING	15,000.00	15,000.00	25,000.00
26-4226-920-014	JAIL IMPROVEMENTS	.00	.00	.00
Total 30% TRT:		2,483,443.00	2,483,443.00	2,591,500.00
DEBT SERVICE				
26-4700-920-000	CONT. TO DEBT SERVIC	70,855.00	70,855.00	.00
Total DEBT SERVICE:		70,855.00	70,855.00	.00
CONTRIBUTIONS				
26-4800-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
TRT 30% BRICK & MORTAR Revenue Total:		2,554,298.00	2,554,298.00	2,591,500.00
TRT 30% BRICK & MORTAR Expenditure Total:		2,554,298.00	2,554,298.00	2,591,500.00
Net Total TRT 30% BRICK & MORTAR:		.00	.00	.00

DESIGNATED FUNDS

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
MISCELLANEOUS				
27-3710-000-000	SAR DONATIONS	25,000.00	30,000.00	25,000.00
27-3714-000-000	UNIVERSITY OF UTAH/S	150,000.00	450,000.00	.00
27-3715-000-000	STATE CRIMINAL FORFE	.00	.00	.00
27-3715-100-000	FEDERAL CRIMINAL FOR	.00	.00	.00
27-3715-200-000	FORFEITURE INTEREST	.00	.00	.00
27-3717-000-000	POSTER SALES	300.00	300.00	300.00
27-3719-000-000	SR. NON-EMERGENCY T	.00	.00	.00
27-3720-000-000	USU POSTAGE	.00	.00	.00
27-3721-000-000	SENIOR CTR PROJECT F	5,000.00	5,000.00	5,000.00
27-3722-000-000	VISITOR CENTER-FUND	.00	.00	.00
27-3723-000-000	COURT SERVICES-MAG	.00	.00	.00
Total MISCELLANEOUS:		180,300.00	485,300.00	30,300.00
MISCELLANEOUS DESIGNATED				
27-3801-000-000	DONATION - SHERIFF PR	10,000.00	10,000.00	10,000.00
27-3803-000-000	FIREWORKS DONATION	.00	17,000.00	17,000.00
27-3804-000-000	TRAIL MAINTENANCE	100,000.00	100,000.00	100,000.00
27-3805-000-000	BUILDING CODE TRAININ	4,000.00	4,000.00	4,000.00
27-3809-000-000	DEWEY BRIDGE REST/F	6,665.00	6,665.00	6,665.00
27-3810-000-000	FOURTH OF JULY CELEB	.00	.00	.00
27-3812-000-000	MISC DESIGNATED REV	39,675.00	39,675.00	50,000.00
27-3815-100-000	STATE CRIMINAL FORFE	.00	.00	.00
27-3815-100-100	CRIMINAL FORFEIT INT F	.00	.00	.00
27-3815-200-000	FED CRIMINAL FORFEIT	.00	.00	.00
27-3815-301-000	SHERIFF PROJECTS-DO	.00	.00	.00
27-3891-000-000	SR TRANSPORT FUND B	.00	.00	.00
27-3892-000-000	COURT MAGNOTOMETE	.00	.00	.00
27-3893-000-000	ALCHOL & DRUG REHAB	.00	.00	.00
27-3894-000-000	SAR DONATIONS-FUND	.00	.00	.00
27-3895-000-000	POSTER SALES-FUND B	12,298.00	12,298.00	12,444.00
27-3896-003-000	TRAIL MAINTENANCE - F	199,376.00	199,376.00	253,868.00
27-3896-004-000	BUILDING CODE TRAIN-F	5,560.00	5,560.00	.00
27-3896-006-000	U OF U SET ASIDE FUND	.00	.00	525,000.00
27-3897-001-000	USU POSTAGE-FUND BA	4,465.00	4,465.00	.00
27-3897-002-000	SENIOR CENTER PROJE	116,135.00	116,135.00	.00
Total MISCELLANEOUS DESIGNATED:		498,174.00	515,174.00	978,977.00
DEWEY BRIDGE REST DONATIONS				
27-4270-310-000	PROFESSIONAL SERVIC	.00	.00	.00
27-4270-400-000	SPECIAL DEPT SUPPLIE	6,665.00	6,665.00	.00
27-4270-920-000	SPECIAL DONATIONS	.00	.00	.00
Total DEWEY BRIDGE REST DONATIONS:		6,665.00	6,665.00	.00
SAR - DONATIONS				
27-4273-220-000	PUBLIC NOTICES	.00	.00	.00
27-4273-310-000	PROFESSIONAL SERVIC	.00	.00	.00
27-4273-320-000	OPERATING SUPPLIES	25,000.00	25,000.00	.00
27-4273-400-000	SPECIAL DEPT SUPPLIE	14,990.00	14,990.00	.00
27-4273-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
27-4273-740-000	CAPITAL EQUIPMENT	.00	.00	.00
27-4273-800-000	INVENTORY	.00	.00	.00
27-4273-860-000	TRAINING	.00	.00	.00
27-4273-920-000	CONTRIBUTION TO OTH	.00	.00	.00
Total SAR - DONATIONS:		39,990.00	39,990.00	.00
USU SET ASIDE FUNDS				
27-4275-000-000	UNIVERSITY OF UTAH/S	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
27-4275-310-000	PROFESSIONAL & TECH	150,000.00	150,000.00	525,000.00
Total USU SET ASIDE FUNDS:		150,000.00	150,000.00	525,000.00
POSTER REPRINT				
27-4276-400-000	SPECIAL DEPARTMENT	12,598.00	12,598.00	.00
Total POSTER REPRINT:		12,598.00	12,598.00	.00
MISC DESIGNATED FUNDS				
27-4277-310-001	MISC DESIGNATED FUN	.00	322,000.00	230,409.00
27-4277-310-002	MISC DESIGNATED EXP	.00	.00	.00
27-4277-310-003	MISC DESIGNATED EXP	.00	.00	.00
27-4277-310-004	MISC DESIGNATED FUN	.00	.00	.00
27-4277-310-005	MISC DESIGNATED FUN	.00	.00	.00
Total MISC DESIGNATED FUNDS:		.00	322,000.00	230,409.00
USU POSTAGE				
27-4278-240-000	POSTAGE-USU	4,463.00	4,463.00	.00
Total USU POSTAGE:		4,463.00	4,463.00	.00
SENIOR CENTER PROJECTS				
27-4279-400-000	SPECIAL DEPARTMENT	121,135.00	121,135.00	.00
27-4279-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
27-4279-740-000	CAPITAL EQUIPMENT	.00	.00	.00
Total SENIOR CENTER PROJECTS:		121,135.00	121,135.00	.00
FIREWORKS DONATION				
27-4280-310-000	PROFESSIONAL SERVIC	17,000.00	17,000.00	.00
Total FIREWORKS DONATION:		17,000.00	17,000.00	.00
SHERIFF PROJECTS-DONATIONS				
27-4281-310-000	SHERIFF PROJECTS	15,695.00	15,695.00	.00
Total SHERIFF PROJECTS-DONATIONS:		15,695.00	15,695.00	.00
BUILDING CODE TRAINING				
27-4282-310-000	PROFESSIONAL SERVIC	9,560.00	9,560.00	.00
Total BUILDING CODE TRAINING:		9,560.00	9,560.00	.00
TRAIL MAINTENANCE EXPENSE				
27-4301-110-000	SALARIES	7,000.00	7,000.00	7,000.00
27-4301-130-000	EMPLOYEE BENEFITS	3,000.00	3,000.00	3,000.00
27-4301-220-000	PUBLIC NOTICES	.00	.00	.00
27-4301-400-000	SPECIAL DEPT. SUPPLIE	249,375.00	249,375.00	243,868.00
27-4301-740-000	CAPITAL EQUIPMENT	40,000.00	40,000.00	.00
Total TRAIL MAINTENANCE EXPENSE:		299,375.00	299,375.00	253,868.00
SR NON-EMERGENCY MEDICAL TRANS				
27-4302-400-000	SPECIAL DEPT. SUPPLIE	346.00	346.00	.00
Total SR NON-EMERGENCY MEDICAL TRANS:		346.00	346.00	.00
CRIMINAL FORFEITURE				
27-4309-110-000	SALARIES	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
27-4309-130-000	EMPLOYEE BENEFITS	.00	.00	.00
27-4309-250-000	EQUIPMENT MAINTENAN	.00	.00	.00
27-4309-310-000	MAJOR CRIME INVESTIG	.00	.00	.00
27-4309-620-000	STATE FORFEITURE EXP	1,647.00	1,647.00	.00
27-4309-630-000	FEDERAL FORFEITURE	.00	.00	.00
27-4309-740-000	CAPITAL EQUIPMENT	.00	.00	.00
27-4309-860-000	TRAINING EXPENSE	.00	.00	.00
Total CRIMINAL FORFEITURE:		1,647.00	1,647.00	.00
CONTRIBUTIONS				
27-4820-920-000	CONTRIBUTION-FUND B	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
DESIGNATED FUNDS Revenue Total:		678,474.00	1,000,474.00	1,009,277.00
DESIGNATED FUNDS Expenditure Total:		678,474.00	1,000,474.00	1,009,277.00
Net Total DESIGNATED FUNDS:		.00	.00	.00
IMPACT FEES				
IMPACT FEES				
28-3718-001-000	LAW ENFORCEMENT FE	8,000.00	8,000.00	18,000.00
28-3718-002-000	PARKS & RECREATION F	10,000.00	10,000.00	.00
28-3718-003-000	DRAINAGE FEES	15,000.00	15,000.00	35,000.00
28-3718-004-000	ROADS	60,000.00	60,000.00	110,000.00
28-3718-005-000	FIRE PROTECTION FEES	5,000.00	5,000.00	5,000.00
28-3719-001-000	INTEREST-LAW ENFORC	.00	.00	150.00
28-3719-002-000	INTEREST-PARKS & REC	.00	.00	150.00
28-3719-003-000	INTEREST-DRAINAGE	.00	.00	250.00
28-3719-004-000	INTEREST- ROADS	.00	.00	1,000.00
28-3719-005-000	INTEREST-FIRE PROTEC	.00	.00	.00
Total IMPACT FEES:		98,000.00	98,000.00	169,550.00
FUND BALANCE-IMPACT FEES				
28-3896-001-000	LAW ENFORCEMENT-FU	.00	.00	.00
28-3896-002-000	PARKS & REC. - FUND B	.00	.00	.00
28-3896-003-000	DRAINAGE - FUND BALA	.00	.00	.00
28-3896-004-000	ROADS - FUND BALANCE	.00	.00	100,000.00
28-3896-005-000	FIRE PROTECTION - FUN	.00	.00	.00
Total FUND BALANCE-IMPACT FEES:		.00	.00	100,000.00
IMPACT FEES				
28-4277-310-001	LAW ENFORCEMENT	8,000.00	8,000.00	8,150.00
28-4277-310-002	PARKS & RECREATION	10,000.00	10,000.00	.00
28-4277-310-003	DRAINAGE	15,000.00	15,000.00	15,250.00
28-4277-310-004	ROADS	60,000.00	60,000.00	161,000.00
28-4277-310-005	FIRE PROTECTION	5,000.00	5,000.00	5,000.00
Total IMPACT FEES:		98,000.00	98,000.00	189,400.00
FUND BALANCE				
28-4278-920-000	CONTRIBUTION TO FUN	.00	.00	80,150.00
Total FUND BALANCE:		.00	.00	80,150.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
	IMPACT FEES Revenue Total:	98,000.00	98,000.00	269,550.00
	IMPACT FEES Expenditure Total:	98,000.00	98,000.00	269,550.00
	Net Total IMPACT FEES:	.00	.00	.00
DRUG COURT GRANT				
GRANTS/MISCELLANEOUS				
29-3110-000-000	GRAND COUNTY CONTRI	.00	.00	.00
29-3113-000-000	DRUG COURT RESTITUTI	.00	.00	.00
29-3120-000-000	DRUG COURT GRANT PR	.00	.00	.00
29-3130-000-000	UAA TESTING	.00	.00	.00
29-3140-000-000	FOUR CORNERS MENTA	.00	.00	.00
29-3150-000-000	DONATIONS	.00	.00	.00
	Total GRANTS/MISCELLANEOUS:	.00	.00	.00
Source: 33				
29-3380-000-000	EXPENSE REIMBURSEM	.00	.00	.00
	Total Source: 33:	.00	.00	.00
Source: 38				
29-3890-000-000	CONTRIBUTION FUND S	.00	.00	59,256.00
	Total Source: 38:	.00	.00	59,256.00
DRUG COURT EXPENSE				
29-4245-110-000	SALARIES	.00	.00	.00
29-4245-110-001	OVERTIME PAY	.00	.00	.00
29-4245-110-003	ON CALL PAY	.00	.00	.00
29-4245-130-000	EMPLOYEE BENEFITS	.00	.00	.00
29-4245-230-000	TRAVEL	.00	.00	.00
29-4245-250-000	EQUIPMENT MAINTENAN	.00	.00	.00
29-4245-270-000	UTILITIES	.00	.00	.00
29-4245-310-000	PROFESSIONAL SERVIC	.00	.00	.00
29-4245-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
29-4245-610-000	MISCELLANEOUS SUPPL	.00	.00	59,256.00
29-4245-620-101	TRACKER CLOTHING AL	.00	.00	.00
29-4245-740-000	CAPITAL EQUIPMENT	.00	.00	.00
29-4245-920-000	CONTRIBUTION TO FUN	.00	.00	.00
	Total DRUG COURT EXPENSE:	.00	.00	59,256.00
	DRUG COURT GRANT Revenue Total:	.00	.00	59,256.00
	DRUG COURT GRANT Expenditure Total:	.00	.00	59,256.00
	Net Total DRUG COURT GRANT:	.00	.00	.00
ATLAS TAILINGS FUND				
TRANSFERS				
30-3155-000-000	TRANSFER FROM GENE	.00	.00	.00
	Total TRANSFERS:	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
MISCELLANEOUS				
30-3610-000-000	INTEREST EARNED	.00	.00	.00
30-3615-000-000	FEDERAL GRANT PROC	50,000.00	50,000.00	50,000.00
30-3690-000-000	FEES	.00	.00	.00
Total MISCELLANEOUS:		50,000.00	50,000.00	50,000.00
CONTRIBUTIONS				
30-3890-000-000	CONTRIBUTION-FUND S	.00	.00	.00
30-3891-000-000	CONTRIBUTIONS - OTHE	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
ATLAS TAILINGS REMOVAL				
30-4200-110-000	SALARIES	34,220.00	34,220.00	34,220.00
30-4200-130-000	EMPLOYEE BENEFITS	3,000.00	3,000.00	3,000.00
30-4200-220-000	PUBLIC NOTICES	200.00	200.00	200.00
30-4200-230-000	TRAVEL	100.00	100.00	100.00
30-4200-240-000	OFFICE SUPPLIES & EXP	300.00	300.00	300.00
30-4200-310-000	PROFESSIONAL SERVIC	400.00	400.00	400.00
30-4200-320-000	LEGAL SERVICES	5,000.00	5,000.00	5,000.00
30-4200-330-000	COUNTY SUPPORT STAF	5,000.00	5,000.00	5,000.00
30-4200-340-000	COURTHOUSE WASH TR	.00	.00	.00
30-4200-360-000	CELL PHONE ALLOWAN	480.00	480.00	480.00
30-4200-400-000	PRINTING	1,000.00	1,000.00	1,000.00
30-4200-800-000	INVENTORY	300.00	300.00	300.00
Total ATLAS TAILINGS REMOVAL:		50,000.00	50,000.00	50,000.00
CONTRIBUTIONS				
30-4820-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
ATLAS TAILINGS FUND Revenue Total:		50,000.00	50,000.00	50,000.00
ATLAS TAILINGS FUND Expenditure Total:		50,000.00	50,000.00	50,000.00
Net Total ATLAS TAILINGS FUND:		.00	.00	.00
DEBT SERVICE COURTHOUSE				
TAXES				
31-3110-000-000	GENERAL PROPERTY TA	196,660.00	196,660.00	196,660.00
31-3113-000-000	FEE IN LIEU TAX	12,020.00	12,020.00	12,020.00
31-3120-000-000	REDEMPTION PRIOR YE	6,000.00	7,200.00	6,000.00
31-3190-000-000	TAX PENALTIES & INTER	520.00	520.00	520.00
Total TAXES:		215,200.00	216,400.00	215,200.00
TAXES - LIBRARY GO BOND				
31-3210-000-000	GENERAL PROPERTY TA	.00	.00	.00
31-3213-000-000	FEE IN LIEU TAXES	.00	.00	.00
31-3220-000-000	REDEMPTION PRIOR YE	.00	.00	.00
31-3290-000-000	TAX PENALTIES & INTER	.00	.00	.00
Total TAXES - LIBRARY GO BOND:		.00	.00	.00
TRANSFERS				
31-3813-000-000	TRANSFER FROM GENE	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
31-3891-000-000	CONTRIBUTION - FUND S	400,000.00	.00	400,000.00
31-3892-000-000	CONTRIBUTION-FUND S	.00	.00	.00
31-3893-000-000	BOND PROCEEDS	.00	.00	.00
Total TRANSFERS:		400,000.00	.00	400,000.00
DEBT SERVICE				
31-4710-730-000	CAPITAL IMPROVEMENT	400,000.00	.00	400,000.00
31-4710-810-000	PRINCIPAL ON BOND	156,000.00	176,000.00	176,000.00
31-4710-820-000	INTEREST ON BOND	58,000.00	39,200.00	38,000.00
31-4710-830-000	BOND ADMIN FEES	1,200.00	1,200.00	1,200.00
Total DEBT SERVICE:		615,200.00	216,400.00	615,200.00
TRANSFERS AND OTHER USES				
31-4800-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total TRANSFERS AND OTHER USES:		.00	.00	.00
DEBT SERVICE COURTHOUSE Revenue Total:				
		615,200.00	216,400.00	615,200.00
DEBT SERVICE COURTHOUSE Expenditure Total:				
		615,200.00	216,400.00	615,200.00
Net Total DEBT SERVICE COURTHOUSE:		.00	.00	.00
DEBT SERVICE BLDG AUTHORITY				
CIB JAIL REMODEL PROJECT				
32-3210-000-000	CIB GRANT JAIL REMOD	.00	500,000.00	1,828,000.00
32-3211-000-000	CIB LOAN JAIL REMODEL	.00	.00	2,327,000.00
32-3212-000-000	COUNTY CONTRIBUT JAI	.00	.00	.00
Total CIB JAIL REMODEL PROJECT:		.00	500,000.00	4,155,000.00
INTERGOVERNMENTAL				
32-3310-000-000	CIB LOAN-REDD BUILDIN	.00	.00	.00
32-3312-000-000	RECREATION - MAPS DE	85,500.00	85,500.00	85,000.00
32-3315-000-000	MVFPD REVENUE	3,411.00	3,411.00	.00
32-3316-000-000	CIB LOAN - HEALTH DEP	19,000.00	19,000.00	.00
Total INTERGOVERNMENTAL:		107,911.00	107,911.00	85,000.00
MISCELLANEOUS				
32-3614-000-000	MOAB VALLEY FIRE-LOA	33,000.00	33,000.00	.00
32-3616-000-000	MOAB VALLEY FIRE RES	.00	.00	.00
32-3617-000-000	CIB HEALTH DEPT RESE	3,336.00	3,336.00	.00
32-3620-000-000	INTEREST INCOME	.00	.00	.00
Total MISCELLANEOUS:		36,336.00	36,336.00	.00
TRANSFERS				
32-3813-000-000	TRANSFER FROM BRICK	70,855.00	70,855.00	.00
32-3814-000-000	TRANSFER FOR AIRPOR	28,320.00	28,320.00	.00
Total TRANSFERS:		99,175.00	99,175.00	.00
CIB JAIL REMODEL PROJECT				
32-4120-310-000	PROFESSIONAL SERVIC	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
32-4120-510-000	TITLE INSURANCE	.00	.00	.00
32-4120-720-000	CAPITAL BUILDINGS	.00	500,000.00	4,156,000.00
32-4120-810-000	PRINCIPAL ON BOND	.00	.00	.00
32-4120-820-000	INTEREST ON BOND	.00	.00	.00
32-4120-830-000	ADMINISTRATIVE FEES	.00	.00	.00
Total CIB JAIL REMODEL PROJECT:		.00	500,000.00	4,156,000.00
DEBT SERVICE-MVFPD STATION				
32-4510-310-000	PROFESSIONAL SERVIC	.00	.00	.00
32-4510-720-000	CAPITAL BUILDINGS	.00	.00	.00
32-4510-810-000	PRINCIPAL ON BOND	25,000.00	25,000.00	.00
32-4510-820-000	INTEREST ON BOND	.00	.00	.00
32-4510-830-000	ADMINISTRATIVE FEES	.00	.00	.00
Total DEBT SERVICE-MVFPD STATION:		25,000.00	25,000.00	.00
DEBT SERVICE-EOC/SCHOOL				
32-4610-810-000	PRINCIPAL ON BOND	65,000.00	65,000.00	.00
32-4610-820-000	INTEREST ON BOND	5,855.00	5,855.00	.00
32-4610-830-000	BOND ISSUANCE EXPEN	.00	.00	.00
32-4610-840-000	RESERVE-EOC/SCHOOL	.00	.00	.00
Total DEBT SERVICE-EOC/SCHOOL:		70,855.00	70,855.00	.00
DEBT SERVICE-JAIL REMODEL				
32-4611-810-000	PRINCIPAL ON BOND	.00	.00	.00
32-4611-820-000	INTEREST ON BOND	.00	.00	.00
32-4611-830-000	BOND ISSUANCE EXPEN	.00	.00	.00
32-4611-840-000	RESERVE-JAIL REMODE	.00	.00	.00
Total DEBT SERVICE-JAIL REMODEL:		.00	.00	.00
DEBT SERVICE-HEALTH DEPT CIB				
32-4620-710-000	LAND PURCHASE	.00	.00	.00
32-4620-720-000	BUILDING PURCHASE	.00	.00	.00
32-4620-810-000	PRINCIPAL ON BOND	19,000.00	19,000.00	.00
32-4620-820-000	INTEREST ON BOND	6,672.00	6,672.00	.00
32-4620-830-000	BOND ISSUANCE FEES	.00	.00	.00
32-4620-840-000	RESERVE	.00	.00	.00
Total DEBT SERVICE-HEALTH DEPT CIB:		25,672.00	25,672.00	.00
GRAND CENTER DEBT				
32-4630-810-000	PRINCIPAL ON BOND	63,000.00	63,000.00	62,000.00
32-4630-820-000	INTEREST ON BOND	22,575.00	22,575.00	22,000.00
32-4630-830-000	BOND ISSUANCE EXPEN	.00	.00	.00
32-4630-840-000	RESERVE-MAPS	.00	.00	.00
Total GRAND CENTER DEBT:		85,575.00	85,575.00	84,000.00
DEBT SERVICE-AIRPORT BOND				
32-4810-810-000	PRINCIPAL ON BOND	22,000.00	22,000.00	.00
32-4810-820-000	INTEREST ON BOND	3,500.00	3,500.00	.00
32-4810-830-000	ADMINISTRATIVE BOND	2,820.00	2,820.00	.00
32-4810-840-000	TRANSFER TO RESERVE	.00	.00	.00
Total DEBT SERVICE-AIRPORT BOND:		28,320.00	28,320.00	.00
DEBT SERVICE-FIRE TRUCK PURCHA				
32-4910-810-000	PRINCIPAL ON BOND	8,000.00	8,000.00	.00
32-4910-820-000	RESERVE FUND-FIRE TR	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total DEBT SERVICE-FIRE TRUCK PURCHA:				
		8,000.00	8,000.00	.00
DEBT SERVICE BLDG AUTHORITY Revenue Total:				
		243,422.00	743,422.00	4,240,000.00
DEBT SERVICE BLDG AUTHORITY Expenditure Total:				
		243,422.00	743,422.00	4,240,000.00
Net Total DEBT SERVICE BLDG AUTHORITY:				
		.00	.00	.00
DEBT SERVICE - LIBRARY				
TAXES				
33-3110-000-000	GENERAL PROPERTY TA	159,000.00	159,000.00	159,000.00
33-3113-000-000	FEE IN LIEU TAX	10,000.00	5,500.00	10,000.00
33-3120-000-000	REDEMPTION PRIOR YE	5,000.00	10,000.00	10,000.00
33-3190-000-000	TAX PENALTIES & INTER	250.00	250.00	250.00
Total TAXES:		174,250.00	174,750.00	179,250.00
TRANSFERS				
33-3813-000-000	TRANSFER FROM GENE	.00	.00	.00
33-3891-000-000	CONTRIBUTION - FUND S	.00	.00	.00
33-3892-000-000	CONTRIBUTION-FUND S	.00	.00	.00
Total TRANSFERS:		.00	.00	.00
DEBT SERVICE				
33-4710-810-000	PRINCIPAL ON BOND	119,000.00	125,000.00	125,000.00
33-4710-820-000	INTEREST ON BOND	41,500.00	36,000.00	41,500.00
33-4710-830-000	COURTHOUSE ENERGY	.00	.00	.00
Total DEBT SERVICE:		160,500.00	161,000.00	166,500.00
TRANSFERS AND OTHER USES				
33-4800-920-000	CONTRIBUTION TO FUN	13,750.00	13,750.00	12,750.00
Total TRANSFERS AND OTHER USES:		13,750.00	13,750.00	12,750.00
DEBT SERVICE - LIBRARY Revenue Total:		174,250.00	174,750.00	179,250.00
DEBT SERVICE - LIBRARY Expenditure Total:		174,250.00	174,750.00	179,250.00
Net Total DEBT SERVICE - LIBRARY:		.00	.00	.00
CAPITAL PROJECTS GEN FUND				
MISCELLANEOUS				
34-3610-000-000	INTEREST	.00	.00	.00
Total MISCELLANEOUS:		.00	.00	.00
CONTRIBUTIONS				
34-3810-000-000	TRANSFER FROM GENE	500,000.00	500,000.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
34-3820-000-000	TRANSFER FROM OTHE	.00	.00	.00
34-3890-000-000	CONTRIBUTION-FUND S	.00	.00	574,067.00
Total CONTRIBUTIONS:		500,000.00	500,000.00	574,067.00
CAPITAL PROJECTS				
34-4100-310-000	PROFESSIONAL SERVIC	.00	.00	.00
34-4100-720-000	CAPITAL BUILDINGS	.00	.00	.00
34-4100-740-000	CAPITAL EQUIPMENT	339,367.00	339,367.00	442,060.00
Total CAPITAL PROJECTS:		339,367.00	339,367.00	442,060.00
CONTRIBUTIONS				
34-4820-920-000	CONTRIBUTION TO FUN	160,633.00	160,633.00	132,007.00
Total CONTRIBUTIONS:		160,633.00	160,633.00	132,007.00
CAPITAL PROJECTS GEN FUND Revenue Total:		500,000.00	500,000.00	574,067.00
CAPITAL PROJECTS GEN FUND Expenditure Total:		500,000.00	500,000.00	574,067.00
Net Total CAPITAL PROJECTS GEN FUND:		.00	.00	.00
ROAD CAPITAL PROJECTS FUND				
MISCELLANEOUS				
35-3610-000-000	INTEREST	.00	.00	.00
Total MISCELLANEOUS:		.00	.00	.00
CONTRIBUTIONS				
35-3810-000-000	TRANSFER FROM GENE	100,000.00	100,000.00	.00
35-3890-000-000	CONTRIBUTION-FUND S	.00	.00	100,000.00
Total CONTRIBUTIONS:		100,000.00	100,000.00	100,000.00
CAPITAL PROJECTS				
35-4100-310-000	PROFESSIONAL SERVIC	100,000.00	100,000.00	100,000.00
35-4100-720-000	CAPITAL BUILDINGS	.00	.00	.00
Total CAPITAL PROJECTS:		100,000.00	100,000.00	100,000.00
Department: 4820				
35-4820-920-000	CONTRIBUTION TO FUN	.00	.00	.00
Total Department: 4820:		.00	.00	.00
ROAD CAPITAL PROJECTS FUND Revenue Total:		100,000.00	100,000.00	100,000.00
ROAD CAPITAL PROJECTS FUND Expenditure Total:		100,000.00	100,000.00	100,000.00
Net Total ROAD CAPITAL PROJECTS FUND:		.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
HEALTH CARE SALES TAX				
REVENUE				
36-3610-000-000	INTEREST	.00	.00	.00
36-3611-000-000	SALES TAX	.00	.00	918,972.00
Total REVENUE:		.00	.00	918,972.00
CONTRIBUTIONS				
36-3890-000-000	CONTRIBUTION-FUND S	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
HEALTH CARE SALES TAX				
36-4100-310-000	PROFESSIONAL SERVIC	.00	.00	.00
Total HEALTH CARE SALES TAX:		.00	.00	.00
CONTRIBUTION TO OTHER AGENCIES				
36-4830-920-001	TRANSFER TO EMS	.00	.00	255,300.00
36-4830-920-002	TRANSFER TO CHCSSD	.00	.00	663,672.00
Total CONTRIBUTION TO OTHER AGENCIES:		.00	.00	918,972.00
HEALTH CARE SALES TAX Revenue Total:		.00	.00	918,972.00
HEALTH CARE SALES TAX Expenditure Total:		.00	.00	918,972.00
Net Total HEALTH CARE SALES TAX:		.00	.00	.00
EMERGENCY MEDICAL SERVICES				
GRANTS				
40-3110-000-000	STATE EMS GRANT	11,000.00	11,000.00	8,000.00
40-3120-000-000	TRT CONTRIBUTION	186,665.00	186,665.00	.00
Total GRANTS:		197,665.00	197,665.00	8,000.00
Source: 33				
40-3310-000-000	AFG GRANT	.00	.00	.00
40-3311-000-000	HEALTHCARE SALES TA	.00	.00	255,300.00
Total Source: 33:		.00	.00	255,300.00
CHARGES FOR SERVICE				
40-3410-000-000	PRIVATE INSURANCE	550,000.00	502,000.00	540,000.00
40-3412-000-000	COLLECTION AGENCY R	5,500.00	6,500.00	10,000.00
40-3413-000-000	MEDICAIDE INSURANCE	160,000.00	195,000.00	195,000.00
40-3414-000-000	MEDICARE INSURANCE	.00	40,000.00	40,000.00
40-3417-000-000	COMMERCIAL SERVICES	18,000.00	24,000.00	24,000.00
40-3418-000-000	EXPENSE REIMBURSEM	.00	.00	.00
Total CHARGES FOR SERVICE:		733,500.00	767,500.00	809,000.00
MISCELLANEOUS				
40-3620-000-000	INTEREST	500.00	650.00	700.00
40-3621-000-000	MISC REVENUE	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
40-3625-000-000	RENTAL REVENUE	1,500.00	.00	.00
40-3630-000-000	DONATIONS	500.00	.00	.00
40-3631-000-000	EMT TRAINING	9,600.00	14,500.00	10,000.00
40-3632-000-000	CPR TRAINING	9,000.00	6,500.00	9,000.00
40-3640-000-000	SALE - FIXED ASSETS	.00	.00	.00
40-3654-000-000	INSURANCE CLAIM PAY	.00	.00	.00
Total MISCELLANEOUS:		21,100.00	21,650.00	19,700.00
CONTRIBUTIONS				
40-3830-000-000	CAPITAL LEASE PURCHA	.00	.00	.00
40-3850-000-000	COUNTY CONTRIBUTION	.00	.00	.00
40-3890-000-000	CONTRIBUTION-FUND B	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
EMERGENCY MEDICAL SERVICES				
40-4140-110-000	SALARIES	286,000.00	365,000.00	532,000.00
40-4140-110-001	OVERTIME	10,000.00	14,000.00	13,000.00
40-4140-110-002	ON CALL PAY	55,000.00	55,000.00	50,000.00
40-4140-110-100	EMT SALARIES	.00	.00	.00
40-4140-120-000	SERVICE REIMBURSMEN	.00	.00	.00
40-4140-130-000	EMPLOYEE BENEFITS	98,000.00	120,000.00	194,000.00
40-4140-210-000	SUBSCRIPTIONS & MEM	1,000.00	1,000.00	1,000.00
40-4140-220-000	PUBLIC NOTICES	800.00	200.00	200.00
40-4140-230-000	TRAVEL - TRANSFERS	5,000.00	5,500.00	5,500.00
40-4140-240-000	OFFICE SUPPLIES & EXP	8,860.00	6,250.00	6,250.00
40-4140-240-100	RETURN CHECK FEES	100.00	100.00	100.00
40-4140-250-000	EQUIPMENT MAINTENAN	25,000.00	22,000.00	25,000.00
40-4140-260-000	BUILDING MAINTENANC	2,000.00	2,500.00	2,500.00
40-4140-270-000	UTILITIES	18,000.00	18,000.00	18,500.00
40-4140-270-100	WIRELESS EXPENSE	.00	.00	.00
40-4140-280-000	VEHICLE LEASE PAYME	.00	.00	.00
40-4140-290-000	FUEL	19,000.00	17,500.00	17,500.00
40-4140-310-000	INSURANCE BILLING CO	35,000.00	35,000.00	40,000.00
40-4140-320-000	PROFESSIONAL SERVIC	61,000.00	55,000.00	30,000.00
40-4140-330-000	PERMITS & LICENSING	1,000.00	800.00	1,000.00
40-4140-340-000	JCI REFUND REQUESTS	3,500.00	5,500.00	5,500.00
40-4140-360-000	CELL PHONE ALLOWAN	3,000.00	3,000.00	3,000.00
40-4140-400-000	SPECIAL DEPT. SUPPLIE	11,500.00	11,465.00	11,000.00
40-4140-410-000	MEDICAL SUPPLIES	32,500.00	36,500.00	35,000.00
40-4140-420-000	NON MEDICAL SUPPLIES	5,800.00	4,000.00	5,800.00
40-4140-510-000	INSURANCE EXPENSE	8,500.00	6,500.00	6,500.00
40-4140-610-000	MISCELLANEOUS SUPPL	2,500.00	1,500.00	2,000.00
40-4140-720-000	CAPITAL BUILDINGS	.00	.00	.00
40-4140-730-000	CAPITAL IMPROVEMENT	.00	.00	25,000.00
40-4140-740-000	CAPITAL EQUIPMENT	170,000.00	140,000.00	.00
40-4140-750-000	CAPITAL LEASE PURCHA	.00	.00	.00
40-4140-800-000	INVENTORY	14,500.00	14,500.00	14,000.00
40-4140-860-000	LOCAL TRAINING	7,000.00	25,000.00	25,000.00
40-4140-860-100	LOCAL TRAINING - MEAL	3,000.00	3,200.00	3,200.00
40-4140-860-200	LOCAL TRAINING - LODG	800.00	800.00	800.00
40-4140-870-100	CME FUEL	500.00	500.00	500.00
40-4140-870-200	CME MEALS	1,500.00	1,000.00	1,500.00
40-4140-870-300	CME SEMINARS	9,900.00	9,000.00	9,000.00
40-4140-870-400	CME LODGING	8,650.00	6,500.00	7,650.00
40-4140-930-000	CONTRIBUTION TO OTH	.00	.00	.00
Total EMERGENCY MEDICAL SERVICES:		908,910.00	986,815.00	1,092,000.00
CONTRIBUTIONS				
40-4820-920-000	CONTRIBUTION - FUND B	43,355.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total CONTRIBUTIONS:		43,355.00	.00	.00
EMERGENCY MEDICAL SERVICES Revenue Total:		952,265.00	986,815.00	1,092,000.00
EMERGENCY MEDICAL SERVICES Expenditure Total:		952,265.00	986,815.00	1,092,000.00
Net Total EMERGENCY MEDICAL SERVICES:		.00	.00	.00
CHILDREN'S JUSTICE CENTER				
MISCELLANEOUS				
45-3610-000-000	INTEREST EARNED	.00	.00	.00
Total MISCELLANEOUS:		.00	.00	.00
CONTRIBUTIONS				
45-3836-000-000	GRANT PROCEEDS	98,198.00	108,013.00	98,198.00
45-3837-000-000	NATIONAL CHILD.ALLIAN	9,000.00	9,000.00	9,000.00
45-3838-000-000	EXPENSE REIMBURSME	.00	.00	.00
45-3839-000-000	DONATIONS	500.00	500.00	1,000.00
45-3890-000-000	CONTRIBUTION - FUND B	1,797.00	.00	3,417.00
Total CONTRIBUTIONS:		109,495.00	117,513.00	111,615.00
OPERATING EXPENSES-CJC				
45-4110-110-000	SALARIES	56,133.00	57,824.00	58,691.00
45-4110-110-001	OVERTIME	.00	.00	.00
45-4110-130-000	BENEFITS	30,443.00	27,565.00	29,493.00
45-4110-220-000	PUBLIC NOTICES	.00	.00	.00
45-4110-230-000	TRAVEL	.00	.00	.00
45-4110-230-100	IN STATE TRAVEL	3,500.00	3,500.00	5,000.00
45-4110-230-200	GRANT TRAVEL	.00	.00	.00
45-4110-240-000	COMMUNICATIONS	.00	1,500.00	900.00
45-4110-260-000	FUEL	.00	.00	.00
45-4110-310-000	PROFESSIONAL/CONTR	.00	.00	.00
45-4110-320-000	EXPENSE REIMBURSME	.00	.00	.00
45-4110-360-000	CELL PHONE ALLOWAN	1,170.00	1,170.00	1,080.00
45-4110-400-000	EQUIPMENT & FURNITU	2,166.00	.00	.00
45-4110-610-000	MISCELLANEOUS	6,800.00	5,300.00	3,800.00
45-4110-620-000	SUPPLIES	2,841.00	11,500.00	7,153.00
45-4110-630-000	POSTAGE	.00	.00	98.00
45-4110-640-000	FOOD	.00	.00	.00
45-4110-650-000	MEDICAL	500.00	.00	500.00
45-4110-740-000	CAPITAL EQUIPMENT	.00	.00	.00
45-4110-800-000	INVENTORY	.00	.00	.00
45-4110-860-000	CONFERENCE/WORKSH	5,942.00	5,000.00	4,900.00
45-4110-870-000	GRANT EXP.-FORENSIC	.00	.00	.00
45-4110-880-000	NCA GRANT	.00	.00	.00
45-4110-890-000	NCA GRANT RETURNS	.00	.00	.00
Total OPERATING EXPENSES-CJC:		109,495.00	113,359.00	111,615.00
CONTRIBUTIONS				
45-4820-920-000	CONTRIBUTION TO FUN	.00	4,154.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total CONTRIBUTIONS:		.00	4,154.00	.00
CHILDREN'S JUSTICE CENTER Revenue Total:		109,495.00	117,513.00	111,615.00
CHILDREN'S JUSTICE CENTER Expenditure Total:		109,495.00	117,513.00	111,615.00
Net Total CHILDREN'S JUSTICE CENTER:		.00	.00	.00
FAMILY SUPPORT CENTER				
FAMILY SUPPORT CENTER				
46-3610-000-000	DONATIONS	5,000.00	5,000.00	5,000.00
46-3611-000-000	PREVENT CHILD ABUSE	1,000.00	1,500.00	1,500.00
46-3612-000-000	COUNTY CONTRIBUTION	.00	.00	.00
Total FAMILY SUPPORT CENTER:		6,000.00	6,500.00	6,500.00
CONTRIBUTIONS				
46-3835-000-000	TANF GRANT PROCEED	.00	35,000.00	136,000.00
46-3836-000-000	GRANT PROCEEDS	123,000.00	123,000.00	105,000.00
46-3838-000-000	EXPENSE REIMBURSME	3,000.00	10,000.00	10,000.00
46-3890-000-000	CONTRIBUTION - FUND B	12,527.00	.00	.00
Total CONTRIBUTIONS:		138,527.00	168,000.00	251,000.00
FAMILY SUPPORT CENTER				
46-4110-110-000	SALARIES	74,825.00	87,050.00	119,778.00
46-4110-110-001	OVERTIME	1,000.00	2,500.00	2,500.00
46-4110-110-002	ON CALL PAY	3,000.00	3,000.00	3,000.00
46-4110-130-000	BENEFITS	44,652.00	50,011.00	72,367.00
46-4110-220-000	PUBLIC NOTICES	200.00	400.00	200.00
46-4110-230-000	TRAVEL	300.00	300.00	300.00
46-4110-240-000	COMMUNICATIONS	100.00	.00	100.00
46-4110-240-100	TELEPHONE	2,600.00	2,800.00	2,600.00
46-4110-240-200	POSTAGE/SHIPPING	100.00	100.00	100.00
46-4110-240-300	INTERNET SUPPORT	.00	.00	.00
46-4110-270-100	POWER	3,500.00	3,500.00	3,500.00
46-4110-270-200	HEAT/GAS	2,000.00	2,000.00	2,000.00
46-4110-270-300	WATER/SEWER/GARBAG	1,500.00	1,500.00	1,500.00
46-4110-310-000	PROFESSIONAL/CONTR	750.00	1,200.00	5,000.00
46-4110-400-000	EQUIPMENT & FURNITU	700.00	700.00	700.00
46-4110-510-000	INSURANCE	.00	.00	.00
46-4110-610-000	MISCELLANEOUS	300.00	300.00	3,000.00
46-4110-610-100	PRINTING	.00	.00	.00
46-4110-610-200	BOOKS/SUBSCRIPTION	300.00	.00	300.00
46-4110-620-000	SUPPLIES	300.00	500.00	300.00
46-4110-620-100	FOOD	3,500.00	3,500.00	5,000.00
46-4110-620-200	OFFICE SUPPLIES	1,500.00	1,500.00	1,500.00
46-4110-620-300	HOUSEHOLD SUPPLIES	500.00	700.00	500.00
46-4110-800-000	INVENTORY	.00	.00	5,000.00
46-4110-860-000	CONFERENCE/WORKSH	150.00	1,500.00	1,500.00
46-4110-860-100	OUT OF TOWN TRAVEL	300.00	300.00	500.00
46-4110-860-200	TRANSPORTATION	300.00	300.00	300.00
46-4110-860-300	PER DIEM	150.00	150.00	500.00
46-4110-860-400	OTHER	.00	.00	.00
46-4110-880-000	CLIENT COSTS	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Total FAMILY SUPPORT CENTER:		142,527.00	163,811.00	232,045.00
DONATION EXPENSE				
46-4111-400-000	DONATION EXPENSE	1,000.00	3,000.00	1,500.00
46-4111-610-000	MISCELLANEOUS	.00	.00	.00
46-4111-620-000	PREVENT CHILD ABUSE	1,000.00	1,000.00	1,000.00
46-4111-800-000	INVENTORY	.00	5,000.00	5,000.00
Total DONATION EXPENSE:		2,000.00	9,000.00	7,500.00
Department: 4820				
46-4820-920-000	CONTRIBUTION TO FUN	.00	1,689.00	17,955.00
Total Department: 4820:		.00	1,689.00	17,955.00
FAMILY SUPPORT CENTER Revenue Total:		144,527.00	174,500.00	257,500.00
FAMILY SUPPORT CENTER Expenditure Total:		144,527.00	174,500.00	257,500.00
Net Total FAMILY SUPPORT CENTER:		.00	.00	.00
M. A. P. S. PROJECT				
INTERGOVERNMENTAL				
53-3310-000-000	FEDERAL EDA GRANT	.00	.00	.00
53-3311-000-000	G C RECREATION - MAT	.00	.00	.00
53-3312-000-000	CIB GRANT	.00	.00	.00
53-3313-000-000	CIB LOAN - MAPS PROJE	.00	.00	.00
53-3314-000-000	RECREATION DISTRICT-	.00	.00	.00
53-3315-000-000	CITY OF MOAB-A. LIVING	.00	.00	.00
Total INTERGOVERNMENTAL:		.00	.00	.00
MISCELLANEOUS REVENUES				
53-3610-000-000	INVESTMENT INTEREST	.00	.00	.00
53-3611-000-000	INSURANCE CLAIMS	.00	.00	.00
53-3633-000-000	CONTRIBUTIONS-OTHER	.00	.00	.00
Total MISCELLANEOUS REVENUES:		.00	.00	.00
CONTRIBUTIONS				
53-3890-000-000	CONTRIBUTION FUND S	.00	.00	.00
Total CONTRIBUTIONS:		.00	.00	.00
DEBT SERVICE-MULTI PURP.VISIT.				
53-4710-810-000	PRINCIPAL ON BOND	.00	.00	.00
53-4710-820-000	INTEREST ON BOND	.00	.00	.00
53-4710-830-000	ESCROW TRUSTEE FEE	.00	.00	.00
53-4710-840-000	BOND ISSUANCE EXPEN	.00	.00	.00
Total DEBT SERVICE-MULTI PURP.VISIT.:		.00	.00	.00
M. A. P. S. PROJECT Revenue Total:		.00	.00	.00
M. A. P. S. PROJECT Expenditure Total:		.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Net Total M. A. P. S. PROJECT:		.00	.00	.00
CANYONLANDS AIRPORT				
INTERGOVERNMENTAL				
56-3310-000-000	FEDERAL EDA GRANT	.00	.00	.00
56-3312-000-000	CIB GRANT	.00	.00	990,000.00
56-3315-000-000	ENTITLEMENT FUNDS	.00	.00	.00
56-3316-000-000	FEDERAL AP GRANT#34	8,156,700.00	600,000.00	1,000,000.00
56-3317-000-000	STATE GRANT #3490020	.00	.00	.00
56-3318-000-000	STATE GRANT #3490020	.00	200,000.00	200,000.00
Total INTERGOVERNMENTAL:		8,156,700.00	800,000.00	2,190,000.00
MISCELLANEOUS REVENUES				
56-3610-000-000	INVESTMENT INTEREST	.00	.00	.00
56-3611-000-000	INSURANCE CLAIMS	.00	.00	.00
56-3633-000-000	CONTRIBUTIONS-OTHER	504,000.00	504,000.00	200,000.00
Total MISCELLANEOUS REVENUES:		504,000.00	504,000.00	200,000.00
CONTRIBUTIONS				
56-3890-000-000	CONTRIBUTION FUND S	339,300.00	339,300.00	.00
Total CONTRIBUTIONS:		339,300.00	339,300.00	.00
CDBG-FIRE TRUCK PURCHASE				
56-4911-220-000	PUBLIC NOTICES	.00	.00	.00
56-4911-260-000	BUILDINGS & GROUNDS	.00	.00	.00
56-4911-320-000	LAND PREPARATION & M	.00	.00	.00
56-4911-510-000	INSURANCE-BUILDING A	.00	.00	.00
56-4911-710-000	LAND	.00	.00	.00
56-4911-730-000	CAPITAL IMPROVEMENT	.00	.00	.00
56-4911-740-000	CAPITAL EQUIPMENT	.00	.00	.00
56-4911-920-000	CONTRIBUTION TO OTH	.00	.00	.00
Total CDBG-FIRE TRUCK PURCHASE:		.00	.00	.00
AIRPORT PROJECT				
56-4912-220-000	PUBLIC NOTICES	.00	500.00	.00
56-4912-310-000	PROFESSIONAL SERVIC	.00	20,000.00	.00
56-4912-320-000	ENGINEER SERVICES-A	.00	300,000.00	.00
56-4912-330-000	DEED TRANSER EXPENS	.00	.00	.00
56-4912-620-000	AIRPORT GRAND OPENI	.00	.00	.00
56-4912-720-000	HANGER CONSTRUCTIO	.00	.00	.00
56-4912-730-000	TERMINAL CONSTRUCTI	.00	.00	.00
56-4912-750-000	AIRPORT IMPROVEMENT	9,000,000.00	600,000.00	2,390,000.00
56-4912-760-000	PARKING LOT PAVING	.00	.00	.00
56-4912-810-000	BOND PRINCIPAL EXPEN	.00	.00	.00
56-4912-820-000	BOND INTEREST EXPEN	.00	.00	.00
56-4912-830-000	BOND ADMINISTRATIVE	.00	.00	.00
56-4912-920-000	CONTRIBUTION TO FUN	.00	722,800.00	.00
Total AIRPORT PROJECT:		9,000,000.00	1,643,300.00	2,390,000.00
CANYONLANDS AIRPORT Revenue Total:		9,000,000.00	1,643,300.00	2,390,000.00
CANYONLANDS AIRPORT Expenditure Total:		9,000,000.00	1,643,300.00	2,390,000.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
Net Total CANYONLANDS AIRPORT:		.00	.00	.00
SANDFLATS RECREATION				
INTERGOVERNMENTAL				
70-3311-000-000	SANDFLATS FEES	432,499.00	533,300.00	533,300.00
70-3312-000-000	CONTRIBUTIONS	.00	.00	.00
70-3313-000-000	GRANT CONTRIBUTIONS	.00	.00	.00
70-3317-000-000	YOUTH INITIATIVE GRAN	.00	8,500.00	.00
70-3380-000-000	EXPENSE REIMBURSEM	.00	810.00	.00
70-3390-000-000	CAPITAL LEASE PURCHA	.00	.00	.00
Total INTERGOVERNMENTAL:		432,499.00	542,610.00	533,300.00
MISCELLANEOUS				
70-3610-000-000	INTEREST	.00	260.00	.00
70-3654-000-000	INSURANCE CLAIM PAY	.00	.00	.00
Total MISCELLANEOUS:		.00	260.00	.00
CONTRIBUTIONS				
70-3890-000-000	CONTRIBUTION FUND S	16,353.00	.00	.00
Total CONTRIBUTIONS:		16,353.00	.00	.00
SANDFLATS RECREATION EXPENSES				
70-4270-110-000	SALARIES	201,262.00	197,000.00	217,713.00
70-4270-110-001	OVERTIME	500.00	500.00	500.00
70-4270-130-000	BENEFITS	88,390.00	88,390.00	102,026.00
70-4270-230-000	TRAVEL	250.00	250.00	250.00
70-4270-240-000	OFFICE SUPPLIES & EQ	1,700.00	1,350.00	1,500.00
70-4270-250-000	VEHICLE MAINTENANCE	2,250.00	3,500.00	4,500.00
70-4270-260-000	BUILDING & GROUNDS M	1,500.00	1,500.00	2,000.00
70-4270-270-000	UTILITIES-GAS,POWER,P	4,500.00	3,100.00	3,500.00
70-4270-280-000	TRUST LAND FEES	.00	.00	.00
70-4270-290-000	CONTRACT PROFESSIO	1,100.00	500.00	1,000.00
70-4270-300-000	LEASE PAYMENT-VEHIC	.00	.00	.00
70-4270-310-000	CONTRACT SERVICES-T	34,000.00	35,000.00	40,000.00
70-4270-310-100	CONTRACT POWER HOU	.00	2,900.00	.00
70-4270-320-000	ACCOUNTING/BOOKKEE	5,000.00	5,000.00	5,000.00
70-4270-330-000	SEARCH & RESCUE	10,000.00	10,000.00	10,000.00
70-4270-340-000	SCHOLARSHIP FUND	.00	.00	.00
70-4270-350-000	DISCRETIONARY FUND	500.00	500.00	500.00
70-4270-360-000	SLICKROCK TRAIL DUMP	6,600.00	9,500.00	14,500.00
70-4270-390-000	FUEL	4,000.00	3,000.00	3,500.00
70-4270-400-000	UNIFORMS	1,200.00	1,600.00	1,500.00
70-4270-450-000	SMALL TOOLS	.00	.00	.00
70-4270-480-000	PRINTING & PUBLISHING	10,000.00	15,300.00	10,000.00
70-4270-510-000	INSURANCE	800.00	221.00	250.00
70-4270-610-000	SUPPLIES & EQUIPMENT	8,000.00	8,000.00	8,000.00
70-4270-720-000	COST SHARE AGREEME	.00	.00	.00
70-4270-730-000	CAPITAL IMPROVEMENT	62,500.00	6,000.00	32,000.00
70-4270-740-000	CAPITAL EQUIPMENT	.00	33,000.00	14,500.00
70-4270-800-000	INVENTORY	.00	1,885.00	1,500.00
70-4270-800-100	INVENTORY OFFICE EQ	1,000.00	1,000.00	1,500.00
70-4270-800-200	INVENTORY TOOLS	1,000.00	1,000.00	1,000.00
70-4270-820-000	CAMPGROUND HOST	1,800.00	255.00	1,800.00
70-4270-830-000	GRANT EXPENSES	.00	.00	.00
70-4270-860-000	STAFF TRAINING	1,000.00	1,000.00	1,000.00
70-4270-870-000	RESTORATION/REVEGE	.00	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
70-4270-920-000	CONTRIBUTION TO OTH	.00	.00	.00
Total SANDFLATS RECREATION EXPENSES:		448,852.00	431,251.00	479,539.00
CONTRIBUTION TO FUND BALANCE				
70-4280-620-000	INTEREST	.00	.00	.00
70-4280-920-000	CONTRIBUTION TO FUN	.00	111,619.00	53,761.00
Total CONTRIBUTION TO FUND BALANCE:		.00	111,619.00	53,761.00
Department: 4300				
70-4300-310-000	DEPRECIATION	.00	.00	.00
Total Department: 4300:		.00	.00	.00
SANDFLATS RECREATION Revenue Total:		448,852.00	542,870.00	533,300.00
SANDFLATS RECREATION Expenditure Total:		448,852.00	542,870.00	533,300.00
Net Total SANDFLATS RECREATION:		.00	.00	.00
LIBRARY				
TAXES				
72-3110-000-000	LIBRARY GENERAL PRO	662,042.00	662,042.00	662,000.00
72-3113-000-000	FEE IN LIEU TAXES	35,000.00	35,000.00	35,000.00
72-3120-000-000	REDEMPTION PRIOR YE	15,000.00	25,000.00	20,000.00
72-3190-000-000	TAX PENALTIES & INTER	1,000.00	1,000.00	1,000.00
Total TAXES:		713,042.00	723,042.00	718,000.00
INTERGOVERNMENTAL				
72-3340-000-000	CLEF GRANT	.00	7,700.00	.00
72-3341-000-000	LSTA GRANT	.00	.00	.00
72-3347-000-000	UPLIFT GRANT	.00	500.00	.00
72-3350-000-000	SAN JUAN COUNTY ILA	6,000.00	6,000.00	6,000.00
72-3380-000-000	EXPENSE REIMBURSEM	.00	.00	.00
Total INTERGOVERNMENTAL:		6,000.00	14,200.00	6,000.00
MISCELLANEOUS				
72-3610-000-000	INTEREST.	250.00	200.00	200.00
72-3650-000-000	LIBRARY FINES & FEES	17,000.00	15,000.00	15,000.00
72-3651-000-000	LITERATURE GROUP	.00	.00	.00
Total MISCELLANEOUS:		17,250.00	15,200.00	15,200.00
CONTRIBUTIONS				
72-3890-000-000	CONTRIBUTION - LIBRAR	49,830.00	22,950.00	127,321.00
72-3891-000-000	DONATIONS	4,000.00	4,000.00	4,000.00
72-3892-000-000	FRIENDS OF THE LIBRA	.00	.00	.00
72-3895-000-000	TRANSFER FROM CAP P	.00	.00	.00
Total CONTRIBUTIONS:		53,830.00	26,950.00	131,321.00
LIBRARY EXPENSES				
72-4272-110-000	SALARIES	433,679.00	413,679.00	459,474.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
72-4272-110-001	OVERTIME	.00	36.00	.00
72-4272-130-000	EMPLOYEE BENEFITS	180,623.00	183,623.00	233,467.00
72-4272-210-000	PERIODICALS	5,500.00	3,400.00	3,400.00
72-4272-220-000	PUBLIC NOTICES	500.00	200.00	500.00
72-4272-230-000	TRAVEL	3,000.00	3,000.00	3,000.00
72-4272-240-000	OFFICE SUPPLIES & EXP	15,000.00	15,000.00	15,000.00
72-4272-250-000	EQUIPMENT MAINTENAN	3,000.00	3,000.00	300.00
72-4272-260-000	BUILDING & GROUNDS M	14,000.00	14,000.00	15,000.00
72-4272-270-000	UTILITIES	33,000.00	33,000.00	37,000.00
72-4272-290-000	FUEL	500.00	200.00	200.00
72-4272-310-000	PROFESSIONAL & TECH	7,200.00	7,540.00	7,600.00
72-4272-320-000	JUVENILE COLLECTION	10,000.00	10,000.00	10,000.00
72-4272-330-000	ADULT PROGRAMS	3,000.00	3,000.00	3,000.00
72-4272-340-000	JUVENILE AV	4,000.00	4,000.00	4,000.00
72-4272-360-000	CELL PHONE ALLOWAN	720.00	840.00	1,080.00
72-4272-400-000	BOOKS	25,000.00	25,000.00	25,000.00
72-4272-410-000	DONATION EXPENDITUR	1,000.00	1,000.00	1,000.00
72-4272-420-000	AUDIO/VIDEO	10,500.00	10,500.00	10,500.00
72-4272-430-000	ART FUND	1,000.00	750.00	1,000.00
72-4272-510-000	MEMBERSHIPS	2,000.00	2,000.00	2,000.00
72-4272-520-000	INSURANCE	4,900.00	4,900.00	5,000.00
72-4272-610-000	MISCELLANEOUS SUPPL	.00	24.00	.00
72-4272-620-000	TECHNICAL SERVICES	10,000.00	11,000.00	11,000.00
72-4272-720-000	CAPITOL OUTLAY - BUIL	.00	.00	.00
72-4272-730-000	CAPITOL-BUILDING IMPR	.00	.00	.00
72-4272-750-000	LSTA GRANT EXPENSES	.00	.00	.00
72-4272-780-000	CLEF GRANT EXPENSE	.00	7,700.00	.00
72-4272-800-000	INVENTORY	5,000.00	5,000.00	5,000.00
72-4272-840-000	GRANT MATCH	10,000.00	10,000.00	10,000.00
72-4272-860-000	SCHOOLING	3,000.00	3,000.00	3,000.00
72-4272-910-000	TRANSFER TO CAPITOL	.00	.00	.00
72-4272-920-000	CONTRIBUTION TO FUN	.00	.00	.00
72-4272-930-000	CHILDREN'S PROGRAMS	4,000.00	4,000.00	4,000.00
Total LIBRARY EXPENSES:		790,122.00	779,392.00	870,521.00
LIBRARY Revenue Total:		790,122.00	779,392.00	870,521.00
LIBRARY Expenditure Total:		790,122.00	779,392.00	870,521.00
Net Total LIBRARY:		.00	.00	.00
LIBRARY - CAPITAL PROJECTS				
TRANSFERS				
73-3155-000-000	TRANSFER FROM LIBRA	.00	.00	.00
Total TRANSFERS:		.00	.00	.00
MISCELLANEOUS				
73-3610-000-000	INTEREST	750.00	1,200.00	1,200.00
73-3611-000-000	DONATIONS	.00	.00	.00
73-3612-000-000	INTEREST-BOND PROCE	.00	.00	.00
73-3613-000-000	DONATIONS - ART FUND	.00	.00	.00
73-3614-000-000	CIB - BOND PROCEEDS	.00	.00	.00
73-3615-000-000	LSTA GRANT	.00	.00	.00
73-3620-000-000	BID BOND	.00	.00	.00
Total MISCELLANEOUS:		750.00	1,200.00	1,200.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
CONTRIBUTIONS				
73-3890-000-000	CONTRIBUTION-LIBRAR	166,145.00	164,945.00	137,345.00
73-3891-000-000	FND BAL-BOND PROCEE	.00	.00	.00
73-3892-000-000	FUND BALANCE-ART FU	.00	.00	.00
Total CONTRIBUTIONS:		166,145.00	164,945.00	137,345.00
LIBRARY EXPENSES				
73-4273-220-000	PUBLIC NOTICES	.00	.00	.00
73-4273-240-000	POSTAGE	.00	.00	.00
73-4273-310-000	PROFESSIONAL SERVIC	.00	.00	.00
73-4273-320-000	DONATION EXPENDITUR	.00	.00	.00
73-4273-330-000	DONATION EXPENSE-AR	.00	.00	.00
73-4273-730-000	LAND PURCHASE	.00	.00	.00
73-4273-740-000	CAPITAL OUTLAY-BUILDI	166,895.00	30,000.00	138,545.00
73-4273-920-000	CONTRIBUTION TO FU	.00	136,145.00	.00
73-4273-930-000	TRANSFER TO GENERAL	.00	.00	.00
Total LIBRARY EXPENSES:		166,895.00	166,145.00	138,545.00
BOND ELECTION				
73-4274-220-000	PUBLIC NOTICES	.00	.00	.00
73-4274-310-000	BOND COUNSEL	.00	.00	.00
73-4274-400-000	SPECIAL DEPT. SUPPLIE	.00	.00	.00
73-4274-620-000	MISCELLANEOUS SERVI	.00	.00	.00
Total BOND ELECTION:		.00	.00	.00
BOND CLOSURE EXPENSE				
73-4275-310-000	PROFESSIONAL SERVIC	.00	.00	.00
Total BOND CLOSURE EXPENSE:		.00	.00	.00
CONSTRUCTION COSTS				
73-4276-220-000	PUBLIC NOTICES	.00	.00	.00
73-4276-310-000	ARCHITECT	.00	.00	.00
73-4276-340-000	TESTING & INSPECTION	.00	.00	.00
73-4276-620-000	MISCELLANEOUS SERVI	.00	.00	.00
73-4276-730-001	INFORMATION TECHNOL	.00	.00	.00
73-4276-730-002	LSTA GRANT EXPENDIT	.00	.00	.00
73-4276-730-003	CONSTRUCTION CONTIN	.00	.00	.00
73-4276-730-004	INSURANCE AND FEES	.00	.00	.00
73-4276-730-005	GEO THERMAL	.00	.00	.00
73-4276-740-000	CONSTRUCTION-CONTR	.00	.00	.00
73-4276-800-001	FURNITURE	.00	.00	.00
73-4276-800-002	FIXTURES	.00	.00	.00
73-4276-800-003	EQUIPMENT	.00	.00	.00
73-4276-800-004	ART FUND EXPENSE	.00	.00	.00
Total CONSTRUCTION COSTS:		.00	.00	.00
LIBRARY - CAPITAL PROJECTS Revenue Total:		166,895.00	166,145.00	138,545.00
LIBRARY - CAPITAL PROJECTS Expenditure Total:		166,895.00	166,145.00	138,545.00
Net Total LIBRARY - CAPITAL PROJECTS:		.00	.00	.00
Net Grand Totals:		.73	.00	.00

Account Number	Account Title	2016 ADOPTED BUDGET	2016 AMENDED BUDGET	2017 PROPOSED BUDGET
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AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: V

TITLE:	Approving proposed job description for a new full-time position, Building Inspector 2 and adopting proposed resolution setting out step advancement for state-required certifications earned, effective January 1, 2017
FISCAL IMPACT:	Position costs at Grade 13 are included in the 2017 proposed budget
PRESENTER(S):	Jeff Whitney, Building Official and John West, Human Resources Director

Prepared By:

Jeff Whitney
Grand County Building
Official
(435)259-1321
and
Ruth Dillon
Council Administrator
(435)2590-1347

FOR OFFICE USE ONLY:

Attorney Review:

None requested

RECOMMENDATION:

I move to approve the proposed job description for a new full-time position, Building Inspector 2, at Grade 13 and adopt the proposed resolution that sets out step advancement as state-required certifications are earned pre- or post-hire, effective January 1, 2017 and authorize the Chair to sign all associated documents.

BACKGROUND:

During the budgeting process, the Building Department requested the addition of one new full-time Building Inspector 2 position. The proposed job description defines the role and requirements of that employee.

The proposed job description was reviewed by the former Human Resources Director who supported the proposed policy exception for initial grade and step assignments that for every 2 certifications obtained or hired with, of the **8 required by state law**, the employee be awarded a step increase. This wording is reflected on the proposed job description under the assigned Grade.

Providing step increases in this way is outside the norm of the County's current policy for step increases, which "Initial Step and Grade Assignment" policy is attached. However, the proposed position is different from most county positions in which certifications can be obtained, for example, through a merit increase program, in that this position requires 8 state certifications within two years of hire. Since the request is a policy exception, a proposed resolution is recommended.

ATTACHMENT(S):

1. Proposed Job Description: Building Inspector 2
2. Grade and Step Chart
3. Current policy: Initial Step and Grade Assignment
4. Proposed resolution
5. Resolution No. 2916-2010/2855

Grand County

Job Description

Job Title:	Building Inspector 2	
Department:	Building	
Location:	125 East Center Street, Moab, Utah	
Reports to:	Building Official	
Pay Range: Grade 13 <u>Step dependent upon certification:</u> <u>1 step per 2 state-required</u> <u>certifications, up to 8,</u> <u>pre- or post-hire</u>	Type of Position <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Benefits	Job Status <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input type="checkbox"/> Safety Sensitive <input type="checkbox"/> On Call <input type="checkbox"/> Public Safety
Revised:	10/13/16	

Job Summary

Under direct supervision of the Building Official, performs detailed inspections of structures to ensure compliance with the construction codes currently adopted by the state of Utah. Position also performs clerical functions. This position is a regular county position with inter-local agreements with Castle Valley Town and the City of Moab, and therefore the skill requirements include a full range of agricultural, residential and commercial work.

Supervision

Given: None

Received: Building Official

Essential Duties

- Perform inspection of residential and commercial construction to insure compliance with adopted codes and state and local licensure requirements.
- Perform clerical functions including filing and data entry.
- Assist contractors and the general public to understand building law and methods.
- Perform inspections of businesses in Grand County and The City of Moab, for licensing purposes.
- Help inform and educate contractors of changes in the various adopted state codes.
- This position performs simple plan review to insure that architects and building designers submit plans and specifications that comply with the many codes adopted by the state as well as the many reference standards
- Perform code enforcement or issue citations related to adopted construction codes and state licensing law. Because of inter-local agreements with Moab City and Castle Valley Town, this position will coordinate with zoning departments of all three entities.

- Prepare legal informations for use by the Attorney's office.

Knowledge, Skills & Abilities

- Ability to maintain cooperative relationships with those contacted in the course of work activities.
- Applicant must possess an excellent knowledge and understanding of the current construction codes and be able to communicate that knowledge verbally and in writing.
- The individual must have basic skill in reading, writing, math and word processing, and must learn the operation of permit tracking software.
- Applicant must have the ability to follow written and verbal instructions; ability to handle numerous tasks concurrently
- They must be able to make independent judgments and decisions and then effectively communicate those judgments and ideas to co-workers and the public.
- Applicant must be self-motivated and be able to work without constant supervision.

Physical Demands

- Must be able to climb scaffolding and crawl through small areas to make inspections.
- Occasionally lift, carry, push or otherwise move heavy objects weighing up to 50 pounds.

Working Conditions

- Work is potentially stressful, busy and fast paced with extensive public contact.
- Work is performed indoors and outdoors in all types of weather conditions.

Education & Experience

- Applicant must have four years of construction related experience.
- The applicant must have current state licensure as a building inspector and ICC Combination Building Inspector certification which includes a minimum of eight certifications, or the ability to obtain said certification within 2 years.

Special Requirements

- Must possess a valid Utah driver's license.
- A twelve-month probationary period is a prerequisite to this position.
- Successful completion of pre-employment drug screening is required.
- Applicant must maintain licensure and certification through continuing education.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

2016 Grand County Hourly Step and Grade Chart

STEP	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
GRADE															
1	10.2602	10.5762	10.8923	11.2192	11.5571	11.8949	12.2544	12.6251	13.0065	13.3880	13.7912	14.2054	14.6303	15.0771	15.5239
2	10.7724	11.0994	11.4371	11.7750	12.1347	12.4942	12.8648	13.2570	13.6494	14.0637	14.4779	14.9135	15.3605	15.8291	16.3086
3	11.3174	11.6551	12.0039	12.3635	12.7342	13.1154	13.5078	13.9219	14.3361	14.7610	15.2078	15.6656	16.1342	16.6137	17.1041
4	11.8949	12.2437	12.6251	13.0065	13.3988	13.7912	14.2054	14.6303	15.0664	15.5132	15.9817	16.4612	16.9515	17.4638	17.9869
5	12.4834	12.8539	13.2463	13.6494	14.0527	14.4779	14.9135	15.3605	15.8182	16.2867	16.7771	17.2786	17.8017	18.3358	18.8916
6	13.1046	13.4970	13.9002	14.3034	14.7283	15.1751	15.6329	16.1235	16.6029	17.1041	17.6163	18.1395	18.6844	19.2510	19.8288
7	13.7584	14.1725	14.5976	15.0335	15.4803	15.9491	16.4284	16.9187	17.4203	17.9433	18.4882	19.0332	19.6107	20.1993	20.8097
8	14.4449	14.8701	15.3169	15.7855	16.2542	16.7446	17.2457	17.7580	18.2920	18.8370	19.3928	20.0030	20.6024	21.1909	21.8012
9	15.1751	15.6221	16.0906	16.5702	17.0715	17.5838	18.1067	18.6517	19.2075	19.7851	20.3845	20.9949	21.6159	22.2699	22.9456
10	15.9272	16.4067	16.8970	17.3984	17.9214	18.4555	19.0114	19.5779	20.1664	20.7767	21.3981	22.0410	22.7059	23.3813	24.0789
11	16.7228	17.2349	17.7473	18.2812	18.8260	19.3928	19.9813	20.5806	21.1909	21.8229	22.4879	23.1527	23.8501	24.5693	25.3104
12	17.5401	18.0850	18.6408	19.1967	19.7742	20.3328	20.9730	21.6050	22.2480	22.9127	23.6103	24.3187	25.0378	25.7900	26.5638
13	18.4446	18.9894	19.5672	20.1448	20.7550	21.3761	22.0193	22.6732	23.3489	24.0463	24.7765	25.5175	26.2804	27.0650	27.8715
14	19.3602	19.9485	20.5371	21.1690	21.8012	22.4551	23.1307	23.8175	24.5257	25.2450	26.0080	26.7925	27.5990	28.4273	29.2881
15	20.3192	20.9403	21.5725	22.2154	22.8802	23.5558	24.2641	25.0054	25.7353	26.5092	27.2940	28.1222	28.9723	29.8332	30.7159
16	21.3326	21.9865	22.6403	23.3270	24.0246	24.7438	25.4848	26.2477	27.0214	27.8387	28.6672	29.5281	30.4108	31.3262	32.2635
17	22.4116	23.0872	23.7847	24.4932	25.2232	25.9970	26.7707	27.5771	28.4055	29.2556	30.1384	31.0430	31.9693	32.9281	33.9090
18	23.5342	24.2206	24.9617	25.7136	26.4874	27.2830	28.1004	28.9396	29.8115	30.7050	31.6313	32.5796	33.5495	34.5629	35.5982
19	24.7001	25.4412	26.2040	26.9889	27.7952	28.6454	29.5063	30.3891	31.3043	32.2416	33.2007	34.2034	35.2277	36.2848	37.3638
20	25.9316	26.7162	27.5119	28.3401	29.1902	30.0622	30.9665	31.8929	32.8519	33.8327	34.8572	35.9035	36.9714	38.0830	39.2166
21	27.2312	28.0520	28.8875	29.7573	30.6497	31.5653	32.5147	33.4876	34.4944	35.5243	36.6002	37.6986	38.8199	39.9861	41.1773
22	28.5928	29.4547	30.3319	31.2493	32.1822	33.1435	34.1405	35.1619	36.2191	37.3005	38.4301	39.5836	40.7610	41.9855	43.2363
23	30.0224	30.9274	31.8485	32.8073	33.7913	34.8006	35.8476	36.9201	38.0301	39.1655	40.3517	41.5626	42.7991	44.0847	45.3980
24	31.5236	32.4738	33.4409	34.4477	35.4808	36.5407	37.6400	38.7660	39.9316	41.1239	42.3693	43.6408	44.9389	46.2890	47.6679
25	33.0997	34.0976	35.1129	36.1700	37.2549	38.3677	39.5220	40.7043	41.9282	43.1800	44.4878	45.8229	47.1859	48.6034	50.0513
26	34.7546	35.8024	36.8686	37.9786	39.1175	40.2863	41.4981	42.7395	44.0246	45.3390	46.7122	48.1139	49.5453	51.0335	52.5539
27	36.4923	37.5925	38.7120	39.8775	41.0734	42.3005	43.5729	44.8765	46.2258	47.6060	49.0477	50.5197	52.0224	53.5853	55.1815
28	38.3171	39.4721	40.6476	41.8713	43.1270	44.4155	45.7516	47.1204	48.5372	49.9864	51.5002	53.0456	54.6235	56.2646	57.9407

Excerpt from Employee Handbook

Initial Grade and Step Assignment

Employees' compensation is determined by the grade associated with the job position and step assignment within the grade. Typically, new employees are placed at the beginning step of the appropriate grade; however, exceptions may occur:

- If an employee cannot be recruited for the position at the beginning step, or
- If the employee exceeds the minimum qualifications and is expected to perform at a level equal to that of other individuals paid at a higher step.
- Has previous related experience. Employees hired with eight (8) years or more of service with other employers directly relevant to the job position generally will receive a one (1) step increase for each unit of eight (8) years (Resolution #2916).
- Or if an existing employee, to consider every four (4) years of service will generally receive a one (1) step increase (Resolution #2916).

RESOLUTION _____

**A RESOLUTION OF THE GRAND COUNTY COUNCIL RE-ESTABLISHING
A GRADE AND STEP ASSIGNMENTS POLICY
FOR THE BUILDING INSPECTOR 2 POSITION**

WHEREAS, the Grand County Council recognizes the need to recruit in a competitive labor market for entry level Building Inspector personnel; and

WHEREAS, the Grand County Council further recognizes that financial incentives based on related state-required certifications is an equitable method to be used for this purpose; and

WHEREAS, Exhibit A, incorporated herein, more fully describes the new “Grade and Step Assignments Policy for Entry Level Building Inspector Positions” to be included in the next County Council-approved version of the Employee Handbook; and

WHEREAS, adoption of this resolution will have the effect of superseding Resolution No. 2916-2010/2855 on entry level Building Inspector’s wages (currently Grade 13), such resolution dated January 19, 2010 and entitled “Grade Classifications with Salary and Hourly Ranges for Grand County Employee Job Positions.”

NOW THEREFORE, THE GRAND COUNTY COUNCIL RESOLVES THAT:
The starting wage rates for Grand County entry level Building Inspector positions will be assigned as Grade 13 and will provide wage rate increases at one step for every two certifications earned, up to a maximum of eight certifications (required by State), pre- or post-hire, until such time that this resolution is officially repealed.

APPROVED THIS 20th DAY OF DECEMBER 2016, BY THE FOLLOWING VOTE:

AYE: _____
NAY: _____
ABSENT: _____

ATTEST:

GRAND COUNTY COUNCIL

Diana Carroll, Clerk/Auditor

Elizabeth Tubbs, Chair

EXHIBIT A
**Grade and Step Assignments Policy for Entry Level Building
Inspector Positions**

Entry Level Building Inspector Positions are those that are assigned Grade 13. This includes: Building Inspector 2.

When initially hired, each new employee will be assigned a step on the Grade 13 wage scale based on his or her related state-required certifications earned, pre-or post hire.

- The basic entry level Step 1 will be assigned to employees with no relevant state-required certifications
- The Step 2 level will be assigned to employees with 2 relevant state-required certifications
- The Step 3 level will be assigned to employees with 4 relevant state-required certifications
- Step 4 will be assigned to employees with 6 relevant state-required certifications
- And Step 5 for 8 relevant state-required certifications

A RESOLUTION OF THE GRAND COUNTY COUNCIL AMENDING RESOLUTION NO. 2855 GRADE CLASSIFICATIONS WITH SALARY AND HOURLY RANGES FOR GRAND COUNTY EMPLOYEE JOB POSITIONS

WHEREAS, the Human Resource Director performs a salary survey periodically to include an analysis of County job positions and compensation study measuring data from other Utah counties, Utah cities & towns, surrounding state counties and nationwide entities; and,

WHEREAS, the success of any compensation plan is dependant upon occasionally adjusting the salary and hourly ranges to be competitive with the marketplace; and,

WHEREAS, the Pay for Performance Committee made the recommendation that years of service be considered for existing employees by establishing a 1 step increase for every 4 years of service to Grand County and for new employees hired as of January 1, 2008 and employees hired hereafter a 1 (one) step increase beyond the entry level of step 1 (one) for every 8 years of service with other employers directly relevant to the job position.

NOW THEREFORE, be it resolved by the Grand County Council to amend policies pertaining to the compensation for all employees and make adjustments to current employees' salaries and wages to reflect grade reclassifications and years of service adjustments. The grade classifications with hourly and salary ranges for all County job positions are adopted as outlined in the attached Exhibit A, as part of this resolution.

APPROVED this 19th day of January, 2010, by the following vote:

AYE: Graham, Conrad, Holyoak, Baird, Ballantyne, Greenberg, Ciarus

NAY: _____

ABSENT: _____

ATTEST:

Diana Carroll
Diana Carroll
Grand County Clerk/Auditor

Audrey Graham, Chair
Audrey Graham
Grand County Council Chairman

EXHIBIT A

GRAND COUNTY JOB POSITIONS AND CLASSIFICATIONS

GRAND COUNTY GRADE AND STEP CHART

Grand County Job Positions & Classifications

Grade 19

Chief Deputy Sheriff

Grade 18

Airport Manager

Clerk/Auditor Human Resource Director

EMS Director

Library Director

Road Supervisor

Search & Rescue Commander

Sheriff Investigator Patrol Supervisor (Lt.)

Sheriff Jail Commander (Lt.)

Travel Council Executive Director

UMTRA Liaison (Grant)

Grade 17

~~Building~~ Chief Building Official

Maintenance Facilities Supervisor

Road Assistant Supervisor

Grade 16

Community Development Planner

Grade 15

Community Development Coordinator

Council Administrator IT Coordinator

Grand Center Program Manager

OSTA Manager

Road Shop Foreman/ Fleet Manager

Sand Flats Program Manager

Sheriff Assistant Jail Commander (Sgt.)

Sheriff Court Security Supervisor (Sgt.)

Sheriff Senior Criminal Investigator I

Grade 14

Road Mechanic

Road Operator III

Sheriff Criminal Investigator I

Weed Supervisor

Grade 13

Assessor Chief Deputy/Chief Appraiser

Attorney Executive Prosecutorial Assistant

Building Inspector

Clerk/Auditor Chief Deputy

EMS Assistant Director

Justice Court Chief Deputy Court Clerk

Library Head of Adult Services

Recorder Chief Deputy
Search & Rescue Assistant Commander
Sheriff Corrections Deputy
Sheriff Drug Tracker
Sheriff Patrol Deputy
Treasurer Chief Deputy

Grade 12

Recorder Cartographer
Travel Council Computer Specialist/Graphic Designer

Grade 11

Road Operator II

Grade 10

Grand Center RSVP/Activities Coordinator

Grade 9

Attorney Prosecutorial Assistant Civil
Attorney Victim Advocate (Grant)
Council Administrative Assistant
Justice Court Senior Court Clerk
Maintenance Technician
Road Operator I
Sand Flats Maintenance Technician/Facilities Coordinator
Sand Flats Administrative Assistant/Operations Coordinator
Sheriff Administrative Assistant
Travel Council Administrative Assistant

Grade 8

Grand Center Food Service Manager
Sheriff Communications Dispatch
Sheriff Food Manager

Grade 7

Road Clerk
Sheriff Secretary

Grade 6

Assessor Deputy
Attorney Prosecutorial Assistant (PT)
Attorney Prosecutorial Assistant Plea & Abeyance
Clerk/Auditor Deputy
EMS Volunteer EMT Intermediate (PT)
Justice Court Deputy Court Clerk
Recorder Deputy
Sand Flats Technician (PT)
Search & Rescue (PT)
Travel Council Information Specialist

Grade 5

Library Assistant

Grade 4

Airport Assistant

Building Permit Technician (PT)

EMS Volunteer EMT Basic (PT)

Grand Center Bus Driver (PT)

Grand Center Maintenance Worker

Library Substitute (PT)

Library Technician (PT)

Maintenance Worker

OSTA Maintenance Worker

Sand Flats Technician (PT)

Search & Rescue (PT)

Sheriff Assistant Food Manager

Grade 1

Library Apprentice (PT)

Sand Flats Apprentice (PT)

Grant Funded Positions with no Grade Association

CJC Director

Family Support Director

House Parent (PT)

Nursery Worker

Weed Technician (PT)

2010	Grand County Hourly Pay Rate Chart																
Steps→	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Annual Min	Max
Grade↓																	
1	9.41	9.70	9.99	10.29	10.60	10.91	11.24	11.58	11.93	12.28	12.65	13.03	13.42	13.83	14.24	19,573	29,611
2	9.88	10.18	10.49	10.80	11.13	11.46	11.80	12.16	12.52	12.90	13.28	13.68	14.09	14.52	14.96	20,551	31,111
3	10.38	10.69	11.01	11.34	11.68	12.03	12.39	12.77	13.15	13.54	13.95	14.37	14.80	15.24	15.69	21,590	32,637
4	10.91	11.23	11.58	11.93	12.29	12.65	13.03	13.42	13.82	14.23	14.66	15.10	15.55	16.02	16.50	22,691	34,323
5	11.45	11.79	12.15	12.52	12.89	13.28	13.68	14.09	14.51	14.94	15.39	15.85	16.33	16.82	17.33	23,825	36,036
6	12.02	12.38	12.75	13.12	13.51	13.92	14.34	14.79	15.23	15.69	16.16	16.64	17.14	17.66	18.19	24,996	37,830
7	12.62	13.00	13.39	13.79	14.20	14.63	15.07	15.52	15.98	16.46	16.96	17.46	17.99	18.53	19.09	26,246	39,698
8	13.25	13.64	14.05	14.48	14.91	15.36	15.82	16.29	16.78	17.28	17.79	18.35	18.90	19.44	20.00	27,558	41,597
9	13.92	14.33	14.76	15.20	15.66	16.13	16.61	17.11	17.62	18.15	18.70	19.26	19.83	20.43	21.05	28,956	43,790
10	14.61	15.05	15.50	15.96	16.44	16.93	17.44	17.96	18.50	19.06	19.63	20.22	20.83	21.45	22.09	30,383	45,957
11	15.34	15.81	16.28	16.77	17.27	17.79	18.33	18.88	19.44	20.02	20.63	21.24	21.88	22.54	23.22	31,903	48,306
12	16.09	16.59	17.10	17.61	18.14	18.68	19.24	19.82	20.41	21.02	21.66	22.31	22.97	23.66	24.37	33,477	50,697
13	16.92	17.42	17.95	18.48	19.04	19.61	20.20	20.80	21.42	22.06	22.73	23.41	24.11	24.83	25.57	35,192	53,184
14	17.76	18.30	18.84	19.42	20.00	20.60	21.22	21.85	22.50	23.16	23.86	24.58	25.32	26.08	26.87	36,931	55,890
15	18.64	19.21	19.79	20.38	20.99	21.61	22.26	22.94	23.61	24.32	25.04	25.80	26.58	27.37	28.18	38,778	58,613
16	19.57	20.17	20.77	21.40	22.04	22.70	23.38	24.08	24.79	25.54	26.30	27.09	27.90	28.74	29.60	40,696	61,567

17	20.56	21.18	21.82	22.47	23.14	23.85	24.56	25.30	26.06	26.84	27.65	28.48	29.33	30.21	31.11	42,772	64,703
18	21.59	22.22	22.90	23.59	24.30	25.03	25.78	26.55	27.35	28.17	29.02	29.89	30.78	31.71	32.66	44,911	67,929
19	22.66	23.34	24.04	24.76	25.50	26.28	27.07	27.88	28.72	29.58	30.46	31.38	32.32	33.29	34.28	47,136	71,302
20	23.79	24.51	25.24	26.00	26.78	27.58	28.41	29.26	30.14	31.04	31.98	32.94	33.92	34.94	35.98	49,492	74,840

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: W

TITLE:	Approving proposed job description amendments and reclassification from a part-time to a full-time Administrative Assistant position in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	34,000/yr Budgeted for in the 2017 proposed budget
PRESENTER(S):	Andy Smith, Director Grand County EMS and John West, Human Resources Director

Prepared By:

Andy Smith
 Director
 Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed job description amendments and reclassification from a part-time to a full-time Administrative Assistant position in the Emergency Medical Services department and reclassify from Grade 7 to Grade 10, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department, illustrating that *“Grand County EMS is not sustainable as operating today.”* One of SafeTechs key observations was that “Grand County’s EMS leadership is burdened by having to work in both administration and on the ambulance.” SafeTech Continued “the EMS director and assistant director must focus on leading and managing the department (creating, planning, developing and building creating), not using their time covering shifts and taking calls. It also appears that the current leaders are trying to fill too many roles in the department (i.e. education, quality, scheduling etc.) and could benefit from additional leadership and management help. During the 2017 department budget discussion Grand County EMS presented and budgeted to move our current Administrative Assistant to a full time position. The administrative tasks the department handles have increased significantly over the last 2 years, including the need to have a billing and HIPAA compliance officer.

Moab Promotion Admin Assistant	10
Payroll Coordinator	10
Sheriff Secretary	10

ATTACHMENT(S):

1. Full time Admin Assistant Job Description - Redlined

Grand County Job Description

Job Title:	Administrative Assistant Secretary
Department:	Grand County EMS
Location:	125 E Center Street, Moab, UT 84532
Reports To:	EMS Director

<p><u>Pay Range:</u></p> <p>Grade <u>7.10</u></p> <p>Revised 1/2014</p>	<p><u>Type of Position:</u></p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Full time</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Part time</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Emergency</p>	<p><u>Job Status:</u></p> <p><input type="checkbox"/> Exempt</p> <p><input checked="" type="checkbox"/> Non-exempt</p> <p><input type="checkbox"/> Grant funded</p> <p><input type="checkbox"/> Enterprise</p> <p><input type="checkbox"/> DOT</p> <p><input type="checkbox"/> Public Safety</p> <p><input checked="" type="checkbox"/> <input type="checkbox"/> Safety Sensitive</p> <p><input type="checkbox"/> On-call</p> <p><input type="checkbox"/> Appointed</p>
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Job Summary

The Administrative [Assistant Secretary](#) performs a variety of clerical and administrative services for the EMS department including: keeps records of confidential information, reports, statements, and other materials. Establishes and/or maintains filing systems and records.

Supervision

Received: EMS Director
Given: None

Essential Duties

- Performs data entry functions for a variety of EMS activities.
- Performs filing and record-keeping functions, uses computer filing system.
- Types general correspondence; maintains internal record keeping documents; and performs a variety of complex and routine clerical and administrative tasks.
- Receives public calls and directs call to proper individual; schedules appointments; receives and directs public in the office; provides routine information to public and other entities and agencies.
- Documents and keeps records of billing procedures.
- Manages accounts payable and receivable.
- Assist in inventory and ordering of supplies.
- [Acts as Department HIPAA compliance officer.](#)
- [Acts as Department billing compliance officer.](#)
- Performs other duties as assigned.

Knowledge, Skills & Abilities

Knowledge of:

- Basic office skills including Windows based PC applications, computers, software and other office equipment.
- Especially proficient with e-mails functions and excel spreadsheets.
- Grammar, spelling and punctuation, letter-writing, filing and word processing.
- [HIPAA compliance issues and standards.](#)

- [Insurance billing compliance and standards.](#)

Skills in:

- Reading, writing and math.

Ability to:

- Type 40 words per minute.
- Learn new computer programs and use of communications systems.
- Perform a variety of clerical and administrative work requiring independent judgment and organizational skills.
- Communicate verbally and in writing and follow verbal and written instructions.
- Assess unusual circumstances and adapt to variations in approach in completion of duties.
- Establish and maintain professional relationships with public and staff within the EMS department and other agencies.
- Use tact and self-control when communicating.

Physical Demands

- Moderate lifting, pushing, pulling, walking, standing, stooping, sitting and reaching.
- Must be able to lift 30 pounds.

Working Conditions

- Daily contact with public and employees of other agencies and departments.
- Works in office with environmentally controlled temperatures.

Education & Experience

- High school diploma or equivalent.
 - Two (2) years of experience performing clerical duties
- OR**
- An equivalent combination of education and experience.

Special Requirements

- Must possess a valid Utah driver's license.
- A twelve (12) month probationary period is a prerequisite to this position.
- Successful completion of pre-employment drug screening and background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: X

TITLE:	Approving proposed reclassification for Paramedic positions in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	\$8,100/yearly (in 2017 budget)
PRESENTER(S):	Andy Smith, EMS Director

Prepared By:

Andy Smith
 EMS Director
 and
 Ruth Dillon
 Council Administrator
rdillon@grandcountyutah.net
 (435) 259-1347

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed reclassification for the Paramedic positions in the Emergency Medical Services department from Grade 10 to Grade 12, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department. One of SafeTechs key observations was that *“Finding and keeping an engaged workforce that is willing to provide all aspects of EMS will be a major challenge going forward.”* The assessment continued, *“Grand County EMS is experiencing increasing challenges with finding workers who are willing and able to fill regular shifts. In planning for the future, fielding a reliable and high quality workforce may be the department’s greatest challenge.”*

One of Safe Tech recommendations was to *“Strengthen Grand County EMS’ workforce value proposition to improve recruitment and retention of EMS personnel.”* The assessment continued *“Through appropriate planning and budgeting, Grand County EMS should ensure that its recruiting value proposition (pay, benefits, career opportunities and perks) is competitive and compelling enough to attract workers from across Utah and beyond”*

Attached you will find a pay comparison chart for several different entities, including many rural services in Utah. We feel that a slight adjustment in pay will help our service be more competitive. This increase will be covered with some of the savings in on-call pay from adding the additional 3 full-time employees in 2017.

Other positions in the County that are similar:

Sheriff Patrol Deputies	13
Road Mechanic 2	13
Road Mechanic 3	14
Jail Corrections Officer	13
Airport Operations Specialist	13
Airport ARFF/OPS Specialist	12

ATTACHMENTS:

1. Pay comparison chart
2. Redlined Job Descriptions for Paramedic full-time and Paramedic

part-time

	Paramedic	Advanced	Basic
Ada County Paramedics (Bosie Idaho)	\$21.51	\$16.34	\$14.83
Canyon County Paramedics	\$19.80		
Millard County EMS		\$15.00	\$15.00
Wayne County EMS		\$12.00	\$10.00
Ute Tribe EMS		\$19.54	
San Juan County EMS		\$17.69	\$16.69
Emery County EMS		\$14.63	\$11.77
Carbon County EMS	\$17.21	\$15.49	\$12.39
Wasatch County		\$14.96	\$13.76
Gold Cross (Just their Salt Lake Operations)	\$15.90		\$10.60
EMS1 Salary Survey			
Assesment national averages	\$21.98		\$15.19
Average wage	\$19.28	\$15.71	\$13.36
Current Grand County Wages	\$15.92	\$14.44	\$11.89
Proposed 2017 Wage	\$17.54	\$15.17	\$13.10

Grand County

Job Description

Job Title: Full-time Paramedic		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 40 <u>12</u> Revised: 03/2016	Type of Position <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Benefits	Job Status <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical services, this position requires current Utah certification as a Paramedic. Maintaining certification and continuing education are required. The Paramedic responds to accidents, injuries, and illnesses. Paramedics provide first care and transport patients to primary care. This is a Full time position with Grand County Emergency Medical Services, which is eligible for County benefits.

Supervision

Received: Director of Emergency Medical Services

Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilizes radio communications and codes to receive and transmit communications.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic and advanced life support until transported to hospital.
- Performs various basic and advanced lifesaving procedures.
- Performs daily inspection of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)

EMS Director ~~08/2015~~ 12/2016

- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Emergency Medical Technician.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

Grand County

Job Description

Job Title: Paramedic		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 4012	Type of Position	Job Status
Revised: 08/2015	<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input type="checkbox"/> Benefits	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical services, this position requires current Utah certification as a Paramedic. Maintaining certification and continuing education are required. The Paramedic responds to accidents, injuries, and illnesses. Paramedics provide first care and transport patients to primary care. This is a part time/on-call position with Grand County Emergency Medical Services, which is not eligible for County benefits. This position requires a commitment of 4, 12 hours shifts a month.

Supervision

Received: Director of Emergency Medical Services

Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilizes radio communications and codes to receive and transmit communications.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic and advanced life support until transported to hospital.
- Performs various basic and advanced lifesaving procedures.
- Performs daily inspection of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.

EMS Director ~~08/2015~~12/2016

- Safe ambulance operations (including maintenance, etc.)
- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Paramedic Certification.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: Y

TITLE:	Approving proposed reclassification for Advanced Emergency Medical Technician position in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	\$2,320/yearly, in 2017 budget
PRESENTER(S):	Andy Smith, EMS Director and John West, Human Resources Director

Prepared By:

Andy Smith
EMS Director
and
Ruth Dillon
Council Administrator
rdillon@grandcountyutah.net
(435) 259-1347

FOR OFFICE USE ONLY:
Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed reclassification for Advanced Emergency Medical Technician positions in the Emergency Medical Services department from Grade 8 to 9, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department. One of SafeTechs key observations was that *“Finding and keeping an engaged workforce that is willing to provide all aspects of EMS will be a major challenge going forward.”* The assessment continued, *“Grand County EMS is experiencing increasing challenges with finding workers who are willing and able to fill regular shifts. In planning for the future, fielding a reliable and high quality workforce may be the department’s greatest challenge.”*

One of Safe Tech recommendations was to *“Strengthen Grand County EMS’ workforce value proposition to improve recruitment and retention of EMS personnel.”* The assessment continued *“Through appropriate planning and budgeting, Grand County EMS should ensure that its recruiting value proposition (pay, benefits, career opportunities and perks) is competitive and compelling enough to attract workers from across Utah and beyond”*

Attached you will find a pay comparison chart for several different entities, including many rural services in Utah. We feel that a slight adjustment in pay will help our service be more competitive. This increase will be covered with some of the savings in on-call pay from adding the additional 3 full-time employees in 2017.

Other positions in the County that are similar:

Maintenance Technician	9
Sand Flats Lead Technician	9
Sheriff Victim Advocate	9
OSTA Technician	9
Weed Control Lead Technician	9

ATTACHMENTS:

1. Pay comparison chart (see earlier agenda item)
2. Redlined Job Description for Advanced EMT part-time

Grand County Job Description

Job Title:	Advanced Emergency Medical Technician
Department:	Emergency Medical Services (EMS)
Location:	125 East Center Street, Moab Utah 84532
Reports To:	Director of EMS

<p><u>Pay Range:</u></p> <p>Grade: 8 9</p> <p>Revised 9/2015</p>	<p><u>Type of Position:</u></p> <p><input type="checkbox"/> Full time</p> <p><input checked="" type="checkbox"/> Part time</p> <p><input checked="" type="checkbox"/> Regular</p> <p><input type="checkbox"/> Seasonal</p> <p><input type="checkbox"/> Emergency</p>	<p><u>Job Status:</u></p> <p><input type="checkbox"/> Exempt</p> <p><input checked="" type="checkbox"/> Non-exempt</p> <p><input type="checkbox"/> Grant funded</p> <p><input type="checkbox"/> Enterprise</p> <p><input type="checkbox"/> Public Safety</p> <p><input checked="" type="checkbox"/> Safety Sensitive</p> <p><input checked="" type="checkbox"/> On-call</p> <p><input type="checkbox"/> Appointed</p>
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Job Summary

Under the supervision of the Director of Emergency Medical Services, this position requires current Utah Emergency Medical Technician Advanced Certification. Maintaining certification and continuing education are required. The AEMT responds to accidents, injuries, and illnesses, AEMTs provide first care and transport patients to primary care. This is a part time/on-call position with Grand County Emergency Medical Services, which is not eligible for County benefits. This position requires a minimum commitment of four 12 hour shifts per month.

Supervision

Received: Director of Emergency Medical Services
Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilize radio communications to receive and transmit communications.
- Evaluates patient's condition and/or injuries at accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic and advanced life support until transported to the Hospital.
- Performs various basic and advanced lifesaving procedures.
- Performs daily inspections of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the incident command system.

- Safe ambulance operations (including maintenance, etc.)
- EMS operations, patient care and triage procedures.

Skills in:

- Learn department policies, procedures, and protocols.
- Become familiar with and function within the incident command system.

Ability to:

- Operate emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Material Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and bod fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent
- Current Utah Emergency Medical Technician.

Special Requirements

- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- At least "18" years of age.
- Possess a valid State of Utah Driver's License.
- Must successfully pass and maintain all requirements of criminal history background checks.
- Successful completion of pre-employment drug screening is required.
- A twelve month introductory period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

I, _____ have reviewed and agree to the above job description.

Employee signature _____ Date _____

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: Z

TITLE:	Approving three new full-time Paramedic or Advanced Emergency Medical Technician positions in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	\$ 52,900 per employee, wages, taxes, and benefits. Total cost for 3 employees of \$158,700.00 (in 2017 budget)
PRESENTER(S):	Andy Smith, EMS Director and John West, Human Resources Director

Prepared By:

Andy Smith
 Director
 Grand County EMS

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed three new full-time Paramedic or Advanced Emergency Medical Technician positions in the Emergency Medical Services department, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department, illustrating that *“Grand County EMS is not sustainable as operating today.”* One of SafeTechs key observations was that “Grand County’s EMS leadership is burdened by having to work in both administration and on the ambulance.” SafeTech Continued “the EMS director and assistant director must focus on leading and managing the department (creating, planning, developing and building creating), not using their time covering shifts and taking calls. It also appears that the current leaders are trying to fill too many roles in the department (i.e. education, quality, scheduling etc.) and could benefit from additional leadership and management help. During the 2017 department budget discussion Grand County EMS presented and budgeted for an additional 3 full time employees for 2017.

ATTACHMENT(S):

1. Full time Advanced EMT Job Description
2. Full time Paramedic Job Description

Grand County

Job Description

Job Title: Full-time Advanced		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 9 Revised: 12/2016	Type of Position <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Benefits	Job Status <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical services, this position requires current Utah certification as an Advanced EMT. Maintaining certification and continuing education are required. The Advanced EMT responds to accidents, injuries, and illnesses. Advanced EMTs provide first care and transport patients to primary care. This is a Full time position with Grand County Emergency Medical Services, which is eligible for County benefits.

Supervision

Received: Director of Emergency Medical Services

Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilizes radio communications and codes to receive and transmit communications.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic and advanced life support until transported to hospital.
- Performs various basic and advanced lifesaving procedures.
- Performs daily inspection of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)

- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Emergency Medical Technician.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

Grand County

Job Description

Job Title: Full-time Paramedic		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 40 <u>12</u> Revised: 03/2016	Type of Position <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Benefits	Job Status <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical services, this position requires current Utah certification as a Paramedic. Maintaining certification and continuing education are required. The Paramedic responds to accidents, injuries, and illnesses. Paramedics provide first care and transport patients to primary care. This is a Full time position with Grand County Emergency Medical Services, which is eligible for County benefits.

Supervision

Received: Director of Emergency Medical Services

Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilizes radio communications and codes to receive and transmit communications.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic and advanced life support until transported to hospital.
- Performs various basic and advanced lifesaving procedures.
- Performs daily inspection of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)

EMS Director ~~08/2015~~ 12/2016

- EMS operations, patient care and triage procedures.

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene, in all weather conditions.
- Driving to and from ambulance shed, accident scenes, and other locations as required.
- Department physical assessment required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Emergency Medical Technician.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: AA

TITLE:	Approving proposed reclassification for Basic Emergency Medical Technician position in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	\$5,090/yearly (in 2017 budget)
PRESENTER(S):	Andy Smith, EMS Director

Prepared By:

Andy Smith
 EMS Director
 and
 Ruth Dillon
 Council Administrator
rdillon@grandcountyutah.net
 (435) 259-1347

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed reclassification for Basic Emergency Medical Technician position in the Emergency Medical Services department from a Grade 4 to Grade 6, effective January 1, 2017, pending 2017 budget adoption, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department. One of SafeTechs key observations was that *“Finding and keeping an engaged workforce that is willing to provide all aspects of EMS will be a major challenge going forward.”* The assessment continued, *“Grand County EMS is experiencing increasing challenges with finding workers who are willing and able to fill regular shifts. In planning for the future, fielding a reliable and high quality workforce may be the department’s greatest challenge.”*

One of Safe Tech recommendations was to *“Strengthen Grand County EMS’ workforce value proposition to improve recruitment and retention of EMS personnel.”* The assessment continued *“Through appropriate planning and budgeting, Grand County EMS should ensure that its recruiting value proposition (pay, benefits, career opportunities and perks) is competitive and compelling enough to attract workers from across Utah and beyond”*

Attached you will find a pay comparison chart for several different entities, including many rural services in Utah. We feel that a slight adjustment in pay will help our service be more competitive. This increase will be covered with some of the savings in on-call pay from adding the additional 3 full-time employees in 2017.

Other positions in the County that are similar:

Senior Citizen Food Service Worker	8
Sand Flats Recreation Technician	7
Road Department Laborer	7
Maintenance Technician	9
Sheriff COMM/Dispatch	8

ATTACHMENTS:

1. Pay comparison chart (see earlier agenda item)

2. Redlined Job Description

Grand County

Job Description

Job Title: Emergency Medical Technician--Basic		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 4 6	Type of Position	Job Status
Revised: 12/2008	<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input type="checkbox"/> Benefits	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical services, this position requires current Utah Emergency Medical Technician Basic Certification. Maintaining certification and continuing education are required. EMT-B responds to accidents, injuries, and illnesses. EMT-B provides first care and transports patients to primary care. This is a part time position with Grand County Emergency Medical Services, which is not eligible for County benefits.

Supervision

Received: Director of Emergency Medical Services

Given: None

Essential Duties

- Responds to emergency medical calls.
- Operates ambulance under emergency conditions and normal conditions to transport accident victims and emergency medical patients to health care facilities, hospitals or other institutions.
- Utilizes radio communications and codes to receive and transmit communications.
- Evaluates patient's condition and/or injuries and accident scenes and/or medical emergencies and administers aid as per protocol.
- Monitors patient's vital signs and provides basic life support until transported to hospital.
- Performs various basic lifesaving procedures.
- Performs daily inspection of ambulances, cleaning exterior and interior of vehicle.
- Assures ambulance is properly stocked with necessary supplies.
- Attends additional training and meetings as required.
- Performs other duties as assigned by supervisor.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.)

- EMS operations, patient care and triage procedures (e.g.: Utah Teaching and Testing Protocols, Utah Administrative Rules).

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene.
- Driving to and from ambulance shed, accident scenes, and other locations as required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,

Special Requirements

- Valid Utah Driver's License.
- Current Utah Emergency Medical Technician.
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: BB

TITLE:	Approving proposed reclassification for the Operations Supervisor position in the Emergency Medical Services department, effective January 1, 2017
FISCAL IMPACT:	\$1,664/yearly (in 2017 budget)
PRESENTER(S):	Andy Smith, EMS Director and John West, Human Resources Director

Prepared By:

Andy Smith
EMS Director
and
Ruth Dillon
Council Administrator
rdillon@grandcountyutah.net
(435) 259-1347

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed reclassification for the Operations Supervisor position in the Emergency Medical Services department, from a Grade 12 to Grade 13, effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

At the end of August, the Grand County Council heard an assessment report from SafeTech Solutions about the current state of the EMS department. One of SafeTechs key observations was that *"Finding and keeping an engaged workforce that is willing to provide all aspects of EMS will be a major challenge going forward."* The assessment continued, *"Grand County EMS is experiencing increasing challenges with finding workers who are willing and able to fill regular shifts. In planning for the future, fielding a reliable and high quality workforce may be the department's greatest challenge."*

Initially when this position was created HR suggested to place it at a grade 14, at that time the Assistant Director position was a grade 13. So we decided to place it at a 12. Now that we have moved the Assistant Director position to a grade 16, I would like to move our Supervisor position to a 13. Over the last year this position has also taken on other duties including grant writing and some scheduling.

This increase will be covered with some of the savings in on-call pay from adding the additional 3 full-time employees in 2017.

Other positions in the County that are similar:

Airport Operations Specialist	13
Building Inspector	16
Library Head of Child and Adult Services	13
Planning and Zoning Coordinator	15
Road Shop Foreman	15

ATTACHMENTS:

1. Redlined Job Description

Grand County

Job Description

Job Title: Operations Supervisor		
Department: Emergency Medical Services		
Location: 125 East Center Street, Moab Utah 84532		
Reports to: Director of Emergency Medical Services		
Pay Range: Grade 42_13	Type of Position	Job Status
Revised: 09/2015 12/2016	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal <input type="checkbox"/> Temporary <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Benefits	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non Exempt <input checked="" type="checkbox"/> Safety Sensitive <input checked="" type="checkbox"/> On Call <input type="checkbox"/> Public Safety

Job Summary

Under the supervision of the Director of Emergency Medical Services, this is a full-time position with Grand County Emergency Medical Services. Position demands a high level of professionalism and involves multiple duties including, but not limited to, equipment acquisition and maintenance, organizing, inventorying, ordering and purchasing EMS supplies, periodic supervision of Emergency Medical Technicians, interacting with neighboring and cooperative agencies, responding to medical emergencies in a command role and as an Emergency Medical Technician.

Supervision

Received: Director of Emergency Medical Services

Given: EMS Staff

Specific Duties

- Oversees the management of department buildings, supplies, equipment, and vehicles. Ensures the safe and proper working condition, cleanliness, and maintenance of ambulances, equipment and department building(s).
- Schedules maintenance and repairs and keeps maintenance records on all equipment and emergency vehicles.
- Inventories, orders, and receives supplies and equipment, as necessary, to adequately operate an Advanced level ambulance service within the State of Utah.
- Negotiates department business with vendors, sales representatives, and other medical suppliers and personnel in a professional manner.
- Maintains personal knowledge of current local, state and federal regulations concerning emergency vehicles, EMS equipment requirements, EMS operations, and other EMS regulations, which govern the operation of the Department; coordinates with the Director to ensure that the department is in compliance with all applicable regulations.
- Maintains department schedule program, helps ensures that shifts are covered.
- [Assist with scheduling and managing special events \(movie shoots, races ect..\)](#)

EMS Operations Supervisor [09/2015](#) [12/2016](#)

- [Assist with Grant writing](#)

Supervisor duties

- In the absence of the Director and Assistant Director of EMS may assume management of the department.
- May assist within the department during periods of high call volume by recruiting Back-Up Crews, organizing employees into effective crew assignments, enacting Mutual Aid Agreements with neighboring ambulance services, and other actions necessary to provide adequate ambulance coverage for the department's service area.
- Operations Supervisor may act as Triage Officer and/or Medical Unit Leader during Mass Casualty Incidents and/or as the department coordinator when multiple EMS resources are committed to various incidents.
- Operations Supervisor may act as a CPR Instructor, EMT Instructor, Training Officer, or Course Coordinator when needed (if the candidate holds such qualifications).
- Operations Supervisor, during normal working hours, responds, as an Emergency Medical Technician, to medical emergencies within Grand County EMS guidelines when needed.
- Other duties to be assigned, such as coordinating with cooperating agencies, interacting with Medical Control, Dispatch, or other emergency response agencies, etc.

Knowledge, Skills & Abilities

Knowledge of:

- Training in the Incident Command System.
- Safe ambulance operations (including maintenance, etc.) and the equipment and supplies needed to operate an Advanced level ambulance service in the State of Utah.
- EMS operations, patient care and triage procedures (e.g.: Utah Teaching and Testing Protocols, Utah Administrative Rules).

Ability to:

- Learn department Policies, Procedures, and Protocols.
- Become familiar with and function within the Incident Command System.

Skills in:

- Operating emergency vehicles in both emergency and non-emergency modes safely.

Physical Demands

- Sitting, standing, stooping and lifting and moving medical oxygen cylinders and other medical or maintenance equipment and other objects up to 30 pounds.
- Work performance test specified by the department.
- Work may be performed indoors, but work out of doors in all seasons will be necessary.
- Position may require hiking to and/or from an accident scene.
- Driving to and from ambulance shed, accident scenes, and other locations required.

Working Conditions

- Some exposure to diesel fuel, gasoline, motor oil, and other automotive fluids.
- Exposure to injured and ill patients required. Considerable danger from infectious disease. Significant danger may be present in the event of a Hazardous Materials Incident or a violent crime.
- Working conditions may range greatly from office duty to high-stress duties on the scene of a mass casualty incident.
- As stated above, work will be performed both indoors and outdoors in all seasons.
- Emergency Medical Services is a dangerous profession, as it involves interaction with contaminated or potentially contaminated materials and body fluids, working on or along roadways, entering both private and public dwellings, driving, responding to violent crime scenes, etc.

Education & Experience

- High School diploma or equivalent,
- Three (3) years of active duty as an EMT.
- Two (2) years supervisory experience.
- Experience with the use of emergency radio procedures.

Special Requirements

- Valid Utah Driver's License.
- Current Utah Advanced Emergency Medical Technician Certification required (Paramedic preferred).
- Additional federal, state, or local EMS certifications, which may be beneficial or required by the Department.
- Must successfully pass a criminal history background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: CC

TITLE:	Approving proposed job description amendments to rename the part-time Council Office Assistant position to a part-time Special Event Permit Specialist position and to include essential duties and accountabilities related to processing special event applications
FISCAL IMPACT:	Reclassification from a Grade 7 to a Grade 10 is recommended, but not yet budgeted; at this higher grade, the budget impact would be less than \$2,256 per year (at a Step 1)
PRESENTER(S):	Ruth Dillon, Council Administrator

Prepared By:

KaLeigh Welch
Council Office Assistant
(435) 259-1342
kwelch@grandcountyutah.net
with
Ruth Dillon
Council Administrator
(435) 259-1347
rdillon@grandcountyutah.net

FOR OFFICE USE ONLY:

Attorney Review:

N/A

RECOMMENDATION:

I move to approve the proposed job description amendments to rename the part-time Council Office Assistant position to a part-time Special Event Permit Specialist position and to include essential duties and accountabilities related to processing special event permits, effective January 1, 2017.

BACKGROUND:

Revisions are recommended to reflect the main job duties that have been assigned to this position. Major changes to the Office Assistant job description include the addition of:

- Point of contact for applicants submitting special event applications.
- Point of contact for staff, and coordinating agencies for special event permit applications.
- Reviews applications for completeness and current information; distributes applications to Special Event Coordinating Committee in a manner that highlights relevant department and agency impacts. Troubleshoots requests with affected agencies and departments prior to permit approvals.
- Facilitates and schedules regular meetings with the Special Event Coordinating Committee Members and co-operating agencies, if necessary; provides follow-up communication to applicant, if necessary.
- Proactively handles any arising issues and troubleshoots any emerging problems with applicants and Special Event Coordination Committee.
- Maintains and updates special event log; maintains special event web page that describes the application process, guidelines, and instructions.
- Conducts pre- and post- event evaluations and reports on outcomes.

As evidenced in the job description, the position will also include the various Office Assistant duties for added support in the Council's Office.

With a resignation of this part-time position having been recently announced to occur March 31, 2017, it will be necessary to begin

advertising the job opening in early 2017. This will allow time to attract the best candidate—especially since part-time, unbenefited positions are sometimes difficult to attract. We also hope to offer a 40 hours of training during March.

The amended job description will much more accurately reflect the requirements of the position.

ATTACHMENT(S):

1. Redlined Job Description

Grand County

Job Description

Job Title: Special Event Permit Specialist Office Assistant		
Department: County Council Office		
Location: 125 East Center Street, Moab Utah		
Reports to: Council Administrator		
<u>Pay Range:</u>	<u>Type of Position:</u>	<u>Job Status:</u>
Grade 107	<input type="checkbox"/> Full time	<input type="checkbox"/> Exempt <input type="checkbox"/> Public Safety
Revised 3/2015	<input checked="" type="checkbox"/> Part time	<input checked="" type="checkbox"/> Non-exempt <input type="checkbox"/> Safety Sensitive
	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Grant funded <input type="checkbox"/> On-call
	<input type="checkbox"/> Emergency	<input type="checkbox"/> Enterprise <input type="checkbox"/> Appointed
		<input type="checkbox"/> Elected

Job Summary

Under the direction of the Council Administrator, performs administrative and complex ~~secretarial~~ administrative duties in the County Council Office, [with an emphasis on processing special event permit applications.](#)

Supervision

Received: Council Administrator

Given: None

Essential Duties

- [Point of contact for applicants submitting special event applications.](#)
- [Point of contact for staff, and coordinating agencies for special event permit applications.](#)
- [Reviews applications for completeness and current information; distributes applications to Special Event Coordinating Committee, in a manner that highlights relevant department impacts. Troubleshoots requests with affected departments prior to permit approval.](#)
- [Facilitates and schedules regular meetings with the Special Event Coordinating Committee Members, drafts agendas, provides supporting materials and leads the informational meeting; if necessary, coordinates meetings with special event organizer applicants, co-operating agencies, land managers, and others in processing the applications.](#)
- [Proactively handles any arising issues and troubleshoot any emerging problems with applicants and Special Event Coordination Committee.](#)
- [Maintains and updates special event log; maintains special event page that describes the application process, guidelines, and instructions.](#)
- [Conduct pre- and post- event evaluations and reports on outcomes.](#)
- [Coordinates activities/projects with County Departments and outside agencies. Coordinates County events.](#)
- [Assists the Council Office Coordinator and Council Administrator in the following:](#)
- Greets visitors, answers telephones, provides information requiring knowledge of County and department policies and procedures, handles complaints, and refers concerns to appropriate persons.
- Performs highly confidential ~~secretarial~~ administrative duties and corresponds with businesses, public agencies and citizens regarding County information.
- Develops and maintains filing systems, controls records, indexes, and a variety of databases including [district boards](#), County boards, [commissions, & committees](#).
- Collects, organizes, prepares data for a variety of forms, reports, records, and applications, and obtains signatures as necessary.
- Drafts and prepares letters, reports, statements, memorandums, public notices, ~~press releases~~ and other materials from copy, rough draft, and other sources.
- Receives, screens, distributes, and prioritizes incoming mail [within the Council Administrator's office.](#)
- Schedules and makes arrangements for calendar appointments, conferences, travel reservations, and meetings [for the Council Administrator & County Council Members.](#)

- ~~Schedules Council Chambers and prepares the room for Council meetings.~~
- Maintains inventories and orders supplies and materials [for Council Administrator's Office](#).
- Prepares, posts, and distributes Council agenda items, prepares packets with essential backup data, [supporting documents & agenda summaries](#). ~~Attends meetings when assigned.~~
- Prepares monthly meeting calendars.
- [Assists with updating of pertinent portions of the County's website, namely the Special Events page; Council Administrator/Council page; Boards, Commissions, & Committees page; Districts page; Partnerships page; & Public Notices page, as needed.](#)
- Assists others in completing forms and other tasks as assigned.
- Performs data gathering and research on specific subjects.
- Collaborates and assists [Council Office](#) & other departments to accomplish County objectives [as needed](#).
- Other duties as assigned by the Council Administrator [& Council Office Coordinator](#).

Knowledge, Skills & Abilities

Knowledge of:

- Knowledge of modern office practices and procedures.
- Basic office equipment including postage machine, digital imager, scanner, printers and calculator.

Skills in:

- Reading, writing, and basic math.
- Computer programs, including Microsoft Office (Outlook, Word, Excel) and Internet use.
- Adobe Acrobat 9 Professional and Microsoft Publisher a plus.
- Document composition.

Ability to:

- Follow verbal and written instructions.
- Handle numerous tasks concurrently.
- Maintain cooperative relationships with those contacted in the course of work activities.
- Effectively prioritize and manage own work schedule.
- Clearly communicate verbally and in writing, and maintain confidentiality of these communications.
- Able to use correct grammar, spelling, and punctuation.
- Maintain records, files, and reports, and maintain confidentiality of these documents.
- Make independent judgments and effectively direct the work of others.
- Establish effective working relationships with staff and general public.
- Demonstrate initiative in problem solving and ability to prioritize workload without constant supervision.
- Use tact and self control when communicating.

Physical Demands

- Typically sit at a desk or table, occasionally walk, stand or stoop.
- Work for sustained periods of time maintaining concentrated attention to detail.
- Occasionally lift, carry, push, pull or otherwise move objects weighing up to 30 pounds.

Working Conditions

- Potentially stressful, busy and fast-paced.
- Extensive public contact.
- Work is performed in an office, conference room, or other environmentally controlled room.
- Requires varied hours due to evening meetings.

Education & Experience

- High school diploma or equivalent.
- Prefer advanced ~~secretarial~~ [administrative](#) training including ~~typing~~, word processing, office procedures, telephone skills, and interpersonal communication; and work experience performing administrative ~~secretarial~~ functions.
- Three (3) years' related office experience.
- Equivalent combinations of education and experience may also be considered when screening applications for minimum qualifications.

Special Requirements

- Must possess a valid Utah driver's license.
- Must successfully pass a criminal background check.
- Successful completion of pre-employment drug screening is required.
- A twelve-month probationary period is a prerequisite to this position.
- Will be required to occasionally travel to attend out of town training.

- Regularly attends meetings in the evenings.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Grand County is an EEO/ADA employer.

I _____ have reviewed the above job description.

Employee Signature: _____ Date: _____

GRAND COUNTY COUNCIL 2017 MEETING SCHEDULE

NOTICE IS HEREBY GIVEN of the Grand County Council's regularly scheduled 2017 open and public meetings. Meetings will be held monthly on 1st & 3rd Tuesdays, at 4pm for administrative and public interest matters. Council Administrative Workshops, if needed, will be held on 5th Tuesdays at 9am. All meetings will be held in the Council Chambers of the Courthouse at 125 East Center Street, Moab, Utah. Meeting dates, times and location are subject to change.

Council Meetings

(1st & 3rd Tuesdays, 4pm)

January 3 & 17
February 7 & 21
March 7 & 21
April 4 & 18
May 2 & 16
June 6 & 20
July 5 (Wednesday) & 18
August 1 & 15
September 5 & 19
October 3 & 17
November 7 & 21
December 5 & 19

Council Administrative Workshops

(5th Tuesdays, 9am, if needed)

January 31
May 30
August 29
October 31

For agendas and more information, visit www.grandcountyutah.net and the State Public Meeting Notice website at pmn.utah.gov. Requests, or any questions or comments can be communicated to:

Bryony Chamberlain
Council Office Coordinator
council@grandcountyutah.net
(435) 259-1346

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

Agenda Item: EE

TITLE:	Adopting Proposed Amendment to Ordinance No. 514 (2012) to: Approve Wage Adjustments of Grand County Council Members, Effective January 1, 2017 in Order to Amend Council Compensation for Cost of Living Adjustments.
FISCAL IMPACT:	\$18,197.76/year for the total council salary
PRESENTER(S):	Chris Baird

Prepared By:
Chris Baird

FOR OFFICE USE ONLY:

Attorney Review:
CC'D TO ANDREW
FITZGERALD

RECOMMENDATION:

I move to approve the Ordinance amending Ordinance No. 514 (2012) that will adjust salaries for Grand County Council Members to reflect cost of living adjustments from values established previously by ordinance up to 2017. This ordinance to be effective January 1, 2017, and authorize the Chair to sign all associated documents.

BACKGROUND:

Since 1992 the Council's salary has not received a cost of living adjustment.

All other elected officials in Grand Co. received a cost of living adjustment if so approved.

The result has been the steady deterioration of the Council's salary value against inflation and other cost of living increases over time.

This motion is intended to honor the value of the previous council decisions but to rectify that value against inflation so that the current council is making the same amount as if they had received approved cost of living adjustments since 1992. **See attached worksheet.**

Considering that the average annual wage in Grand Co. is ~\$29,000/yr (1st q 2016), a low and/or deteriorating salary for the council position could preclude many citizens from participating in local government simply due to the position being fiscally inviable for the average working class citizen.

This ordinance would at least rectify the council's salary against inflation and eliminate the deterioration in value since 1992.

Each council member's salary would be \$951.89/month if approved.

ATTACHMENT(S):

Proposed COLA

YEAR	MONTHLY AMOUNT	ANNUAL AMOUNT	COLA	MONTHLY INCREASE AMOUNT	TOTAL	ANNUAL TOTAL
1992	\$ 500.00	\$ 6,000.00	0	\$ -		
1993	\$ 500.00	\$ 6,000.00		\$ -		
1994	\$ 500.00	\$ 6,000.00	3%	\$ 15.00	\$ 515.00	\$ 6,180.00
1995	\$ 515.00	\$ 6,180.00	2.00%	\$ 10.30	\$ 525.30	\$ 6,303.60
1996	\$ 525.30	\$ 6,303.60		\$ -	\$ 525.30	\$ 6,303.60
1997	\$ 525.30	\$ 6,303.60	3%	\$ 15.76	\$ 541.06	\$ 6,492.71
1998	\$ 541.06	\$ 6,492.72	3%	\$ 16.23	\$ 557.29	\$ 6,687.50
1999	\$ 557.29	\$ 6,687.48		\$ -	\$ 557.29	\$ 6,687.48
2000	\$ 557.29	\$ 6,687.48	3%	\$ 16.72	\$ 574.01	\$ 6,888.10
2001	\$ 574.01	\$ 6,888.12	3%	\$ 17.22	\$ 591.23	\$ 7,094.76
2002	\$ 1,000.00	\$ 12,000.00	10%	\$ 100.00	\$ 1,100.00	\$ 13,200.00
2003	\$ 700.00	\$ 8,400.00	3%	\$ 21.00	\$ 721.00	\$ 8,652.00
2004	\$ 721.00	\$ 8,652.00	5%	\$ 36.05	\$ 757.05	\$ 9,084.60
2005	\$ 757.05	\$ 9,084.60	3%	\$ 22.71	\$ 779.76	\$ 9,357.14
2006	\$ 779.76	\$ 9,357.12		\$ -	\$ 779.76	\$ 9,357.12
2007	\$ 779.76	\$ 9,357.12	3%	\$ 23.39	\$ 803.15	\$ 9,637.83
2008	\$ 803.15	\$ 9,637.80	4%	\$ 32.13	\$ 835.28	\$ 10,023.31
2009	\$ 835.28	\$ 10,023.36	3%	\$ 25.06	\$ 860.34	\$ 10,324.06
2010	\$ 860.34	\$ 10,324.08		\$ -	\$ 860.34	\$ 10,324.08
2011	\$ 860.34	\$ 10,324.08	2.20%	\$ 18.93	\$ 879.27	\$ 10,551.21
2012	\$ 879.27	\$ 10,551.24	1.50%	\$ 13.19	\$ 892.46	\$ 10,709.51
2013	\$ 892.46	\$ 10,709.52		\$ -	\$ 892.46	\$ 10,709.52
2014	\$ 892.46	\$ 10,709.52	2%	\$ 17.85	\$ 910.31	\$ 10,923.71
2015	\$ 910.31	\$ 10,923.72	1.50%	\$ 13.65	\$ 923.96	\$ 11,087.58
2016	\$ 923.96	\$ 11,087.52	1.50%	\$ 13.86	\$ 937.82	\$ 11,253.83
2017	\$ 937.82	\$ 11,253.84	1.50%	\$ 14.07	\$ 951.89	\$ 11,422.65

GRAND COUNTY ORDINANCE NO. _____ (2016)

AN ORDINANCE AMENDING ORDINANCE NO. 514 (2012)

THAT ESTABLISHED COMPENSATION

PAID TO COUNTY COUNCIL MEMBERS

WHEREAS, the Optional Plan for Grand County Government was adopted by the voters of Grand County on November 3, 1992; and

WHEREAS, Section 2.6 (renumbered to Section 2.04.080) also provides that “the council compensation may be changed by ordinance, which changes shall not be considered amendments to the plan within the meaning of Section 17-35a-7(5)(a), Utah Statutes or of Section 3.3” of the Optional Plan; and

WHEREAS, said Optional Plan provided in Section 2.6 (Council Compensation) (renumbered to Section 2.04.080 in the current Grand County Codified Ordinances) that, initially, each member of the Council was to be paid Five Hundred Dollars (\$500.00) per month; and

WHEREAS, Ordinance No. 360 was adopted January 6, 2003 stating, “Each member of the council shall be paid Seven Hundred Dollars (\$700.00) per month, plus FICA and Medicare benefits. The County shall not pay for major benefits (such as health insurance) for council members;” and

WHEREAS, Ordinance No. 514 was adopted November 20, 2012 stating, “Each member of the Council shall be paid Seven Hundred Thirty Five Dollars and Twenty-Five Cents (\$735.25) per month, plus FICA and Medicare benefits.”; and

WHEREAS, The County Council has not received a cost of living adjustment since November 3, 1992; and

WHEREAS, All elected officials other than the County Council have received cost of living adjustments when approved; and

WHEREAS, it is desirable that the County Council’s compensation be based on values previously established by ordinance and amended according to county approved cost of living adjustments from 1992 to 2017 for elected officials.

NOW THEREFORE, the Grand County Council does hereby ordain that, on the date this Ordinance becomes effective, Council compensation shall be as follows:

Each member of the Council shall be paid Nine Hundred Fifty-One Dollars and Eighty-Nine Cents (\$951.89) per month, plus FICA and Medicare benefits.

The Grand County Council does hereby ordain that this Ordinance shall become effective on January 1, 2017 upon one publication in the local newspaper.

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this _____ day of _____, 2016, by the following vote:

Those voting aye: _____

Those voting nay: _____

Abstaining or Absent: _____

ATTEST

GRAND COUNTY COUNCIL

Diana Carroll, Clerk/Auditor

Elizabeth Tubbs, Chair

DRAFT

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016

TITLE:	Adopting Proposed Ordinance Approving Wage Adjustments for Grand County Elected Officials, Excluding County Council Members, Effective January 2, 2017, in Order to Be Consistent with 4 th and 5 th Class Utah Counties
FISCAL IMPACT:	\$3,733.85
PRESENTER(S):	

Prepared By:

FOR OFFICE USE ONLY:
Attorney Review:

N/A

RECOMMENDATION:

I move to approve the recommended Wage Adjustment Ordinance for the Grand County Elected Officials (excluding County Council Members) resulting from the salary survey of 4th and 5th class counties in the State of Utah by the Utah Association of Counties, to be effective January 2, 2017 and authorize the Chair to sign all associated documents

BACKGROUND:

In 2015 the County Council adopted an ordinance setting Elected Official salaries (excluding County Council Members) at the average of 4th and 5th class Counties in Utah. The attached Salary Survey spreadsheet, using data from the Utah Association of Counties, shows the current average of 4th and 5th class Counties and compares them to current Grand County salaries. Grand County Elected Official salaries are currently between 0.73% and 1.06% lower than the average. Adjusting wages to the average will have a total impact of \$3,733.85 and keep Grand County in line with the salaries of comparable Counties. Grand County Elected Officials are given cost of living adjustments but are not eligible for milestone or merit (pay for performance) increases.

ATTACHMENT(S):

- Attachment 1: 2016 Salary Survey spreadsheet
- Attachment 2: Ordinance

**GRAND COUNTY, UTAH
ORDINANCE __**

**ORDINANCE ESTABLISHING AND AFFIXING THE SALARIES OF ELECTED AND
STATUTORY OFFICERS OF GRAND COUNTY
EXCLUDING GRAND COUNTY COUNCIL MEMBERS**

WHEREAS, Utah Code Annotated, Section 17-16-14, provides for the establishment by the Board of County Council of salaries for county officers; and

WHEREAS, it is further stated no changes shall be made in existing salaries of county officers until the county legislative body in a county desiring to change existing salaries of county officers shall first hold a public hearing at which all interested persons shall be given an opportunity to be heard; and

WHEREAS, it is appropriate that said salaries be set forth in the ordinance form;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL that the annual salaries of the elected and statutory officers of Grand County be affixed or established as follows:

Attorney	\$100,894
Sheriff	\$ 74,116
Clerk/Auditor	\$ 65,307
Assessor	\$ 61,795
Treasurer	\$ 61,182
Recorder	\$ 61,668

PASSED, ADOPTED, AND APPROVED by the Grand County Council in open session this 20th day of December, 2016, by the following vote:

Those voting aye: _____

Those voting nay: _____

Absent: _____

ATTEST:

Grand County Council

Diana Carroll, County Clerk

Elizabeth Tubbs, Chairperson

UAC Salary Report

Clerk/Auditor Sheriff Assessor Recorder Treasurer Attorney

Fourth Class Counties

Sanpete	\$ 57,693.00	\$ 62,886.00	\$ 57,693.00	\$ 57,693.00	\$ 57,693.00	\$ 101,246.00
Wasatch	\$ 70,040.00	\$ 92,700.00	\$ 70,040.00	\$ 70,040.00	\$ 70,040.00	\$ 105,060.00
Sevier	\$ 68,224.00	\$ 76,544.00	\$ 64,293.00	\$ 64,293.00	\$ 64,293.00	\$ 110,510.00
Carbon	\$ 78,747.00	\$ 82,085.00	\$ 70,765.00	\$ 70,765.00	\$ 70,765.00	\$ 105,268.00
San Juan	\$ 62,908.00	\$ 75,082.00	\$ 56,197.00	\$ 56,197.00	\$ 56,197.00	\$ 105,463.00
Duchesne	\$ 68,796.00	\$ 75,894.00	\$ 68,796.00	\$ 68,796.00	\$ 68,796.00	\$ 95,000.00
Millard	\$ 66,611.00	\$ 79,069.00	\$ 66,611.00	\$ 66,611.00	\$ 66,611.00	\$ 104,150.00

Fifth Class Counties

Emery	\$ 62,575.00	\$ 75,817.00	\$ 59,362.00	\$ 59,362.00	\$ 59,362.00	\$ 102,588.00
Juab	\$ 56,355.00	\$ 67,296.00	\$ 51,720.00	\$ 52,075.00	\$ 51,762.00	\$ 97,301.00
Morgan	\$ 59,456.00	\$ 69,993.00	\$ 56,297.00	\$ 55,891.00	\$ 55,298.00	\$ 95,059.00
Beaver	\$ 56,038.00	\$ 70,930.00	\$ 56,038.00	\$ 56,038.00	\$ 56,038.00	\$ 95,271.00
Kane	\$ 64,671.00	\$ 72,341.00	\$ 64,671.00	\$ 58,256.00	\$ 58,195.00	\$ 95,922.00
Garfield	\$ 64,340.00	\$ 69,340.00	\$ 56,840.00	\$ 61,840.00	\$ 56,840.00	\$ 89,840.00

Average 4th & 5th	\$ 64,342.62	\$ 74,613.62	\$ 61,486.38	\$ 61,373.62	\$ 60,914.62	\$ 100,206.00	
Grand 2015	\$ 63,877.00	\$ 74,006.00	\$ 60,882.00	\$ 60,757.00	\$ 60,278.00	\$ 99,403.00	Total
Difference w Grand	\$ 465.62	\$ 607.62	\$ 604.38	\$ 616.62	\$ 636.62	\$ 803.00	\$ 3,733.85
Percent difference	0.73%	0.82%	0.99%	1.01%	1.06%	0.81%	

Utah Association of Counties 2016 Salary Survey

CLASS	COUNTY	POPULATION	*EXECUTIVE **COUNCIL COMMISSION	*CLERK- AUDITOR CLERK	AUDITOR	SHERIFF	ASSESSOR	RECORDER	TREASURER	ATTORNEY	SURVEYOR
FIRST 700,000+	Salt Lake	1,079,721	**38,800PT/40,816Chair	144,600	144,600	147,100	144,600	144,600	144,600	169,400	144,600
SECOND 125,000-700,000	Utah	551,891	119,444	*108,862	Clerk	111,410	111,410	108,862	108,862	140,504	96,902
	Davis	322,094	120,714 FT	*120,776	Clerk	120,776	120,776	120,776	120,776	169,557	120,776
	Weber	238,519	115,274	*104,520	Clerk	104,250	104,520	Rec/Surv 102,461	104,520	130,707	Recorder
	Washington	147,800	74,947 FT	*86,466	Clerk	93,829	86,466	86,466	86,466	132,600	n/a
THIRD 11,000-125,000	Cache	116,909	*98,157/**12,549 PT	*79,753	Clerk	86,109	81,753	75,753	75,753	111,395	n/a
	Tooele	60,762	73,139	*86,397	Clerk	88,328	86,397	Rec/Surv 86,397	86,397	113,204	Recorder
	Box Elder	50,794	43,868 PT	74,516	74,516	83,812	74,516	Rec/Surv 74,516	74,516	109,273	Recorder
	Iron	46,780	51,854 FT	74,780	74,780	80,839	74,780	74,780	74,780	105,506	Engineer 82,572
	Summit	38,486	**32,737/38,895 Chair	103,243	103,243	115,551	103,243	Rec/Surv 103,243	103,243	140,535	Recorder
	Uintah	35,555	94,660	*94,577	Clerk	98,426	88,088	88,088	88,088	125,507	Contract
FOURTH 12,000-11,000	Sanpete	28,237	24,475	57,693	57,693	62,886	57,693	57,693	57,693	101,246	n/a
	Wasatch	26,437	**15,965PT/17,510 Chair	*70,040	Clerk	92,700	70,040	70,040	70,040	105,060	70,040
	Sevier	20,852	45,802	*68,224	Clerk	76,544	64,293	64,293	64,293	110,510	n/a
	Carbon	20,988	50,256 FT	*78,747	Clerk	82,085	70,765	70,765	70,765	105,268	57,200 PT
	San Juan	14,973	42,808	*62,908	Clerk	75,082	56,197	56,197	56,197	105,463	56,197
	Duchesne	20,308	68,796 FT	*68,796	Clerk	75,894	68,796	68,796	68,796	95,000	n/a
	Millard	12,662	39,966 FT	66,611	66,611	79,069	66,611	66,611	66,611	104,150	n/a
FIFTH 4,500-12,000	Emery	10,749	44,012	*62,575	Clerk	75,817	59,362	59,362	59,362	102,588	n/a
	Juab	10,348	30,202 PT	*56,355	Clerk	67,296	51,720	Rec/Surv 52,075	51,762	97,301	Recorder
	Morgan	10,173	**8,000 PT/8,000 Chair	*59,456	Clerk	69,993	56,297	55,891	55,298	95,059	n/a
	Grand	9,360	**8,823 PT	*63,877	Clerk	74,006	60,882	60,757	60,278	99,403	n/a
	Beaver	6,629	30,651 FT	*56,038	Clerk	70,930	56,038	56,038	56,038	95,271	n/a
	Kane	7,260	40,996 PT	*64,671	Clerk	72,341	64,671	58,256	58,195	95,922	n/a
	Garfield	5,083	41,890	*64,340	Clerk	69,340	56,840	Rec/Surv 61,840	56,840	89,840	Recorder
SIXTH 4,500 or less	Wayne	2,747	18,000 PT	*45,073	Clerk	43,201	43,201	Rec/Treas 45,073	Recorder	48,318 PT	n/a
	Rich	2,288	19,338 PT	*45,936	Clerk	59,862	45,936	45,936	45,936	35,526 PT	n/a
	Piute	1,510	21,228 PT	*43,139	Clerk	43,742	43,139	Rec/Treas 43,139	Recorder	25,872 PT	n/a
	Daggett	1,127	24,000 PT	Clerk/Treas 44,711	Aud/Rec 44,711	52,160	28,527	Auditor	Clerk	Contract	n/a

AGENDA SUMMARY
GRAND COUNTY COUNCIL MEETING
DECEMBER 20, 2016
 Agenda Item: GG

TITLE:	Public Hearing to hear public input on a proposed ordinance to enact the rural health care facilities sales and use tax on eligible sales in Grand County
FISCAL IMPACT:	Proceeds of the sales and use tax (amount to be determined) will benefit Canyonlands Care Center (long-term care center owned by Canyonlands Health Care Special Service District) and Grand County Emergency Medical Services; an annual county resolution will determine the allocations, which will then be distributed quarterly by Grand County
PRESENTER(S):	Ruth Dillon, Council Administrator

Prepared By:
 Bryony Chamberlain
 Council Office Coordinator
 (435) 259-1346
 and
 Ruth Dillon
 Council Administrator
 (435) 259-1347

FOR OFFICE USE ONLY:

Attorney Review:

 Complete
 (see attached)

RECOMMENDATION:

I move to adopt the proposed ordinance to enact the rural health care facilities sales and use tax of 0.5% on all eligible sales and use in Grand County and authorize the Chair to sign all associated documents.

BACKGROUND:

Proposition 3 passed during the November 8, 2016 election as more fully described in the proposed ordinance. An enactment ordinance is a requirement of the State Tax Commission. Furthermore, such ordinance must be submitted to the Tax Commission by December 31, 2016 for an effective start date of April 1, 2017.

ATTACHMENT(S):

1. Proposed Ordinance – redlined with legal review (see confidential folder)
2. Proposed Ordinance – clean

ORDINANCE NUMBER 2016-_____

A GRAND COUNTY ORDINANCE ENACTING THE SALES AND USE TAX FOR RURAL HEALTH CARE, AUTHORIZED BY 2014 SB 176.

WHEREAS the Utah State Legislature, in 2014, passed Senate Bill 176, which, among other things, clarified that a sales and use tax could be imposed by an applicable rural county to fund ongoing operations of a rural county nursing care facility that is owned by a Special Service District, as well as for rural emergency medical services in the county; and

WHEREAS, in accordance with Utah Code Ann. § 59-12-802, the Grand County Council submitted an opinion question to the voters of Grand County at the November 2016 General Election, asking whether the County should be authorized to impose the new sales and use tax; and

WHEREAS, the Grand County Council hereby determines that a majority of the county's registered voters who voted on the imposition of the new sales and use tax voted in favor of the imposition of the tax; and

WHEREAS, the Grand County Council desires to impose the new sales and use tax;

NOW THEREFORE, the Grand County Council hereby approves the imposition of the new sales and use tax and ordains as follows:

Sales and use tax for rural health care

Sections:

- Authority.
- Purpose of provisions.
- Imposition; amount.
- Statutes adopted by reference.
- Administration, collection, and distribution by state.
- Use of revenues.
- Collection and review of records.

Authority.

The authority for imposing this tax is derived from Section 59-12-802, Utah Code Ann. (1953), the authorization by the majority of the registered voters of Grand County who voted in the General Election held November 8, 2016, favoring the imposition of the tax, and the authorization by the members of the board of county council.

Purpose of provisions.

The ordinance is enacted to provide the county and the health care special service district operating within the county with a source of revenue to allow these entities to

help fund operations of a rural county nursing care facility that is owned by a Special Service District and to help fund rural emergency medical services in the county. The board of county council hereby directs that the provisions hereof be interpreted and construed to accomplish this stated purpose consistent with the authorizing statutes incorporated herein.

Imposition; amount.

In addition to all other taxes imposed, the county does hereby impose and levy for collection a sales and use tax of one-half of one percent on the transactions described in Utah Code Ann. § 59-12-103(1), subject to the other provisions of the sales and use tax laws of the state. This tax is imposed upon all sales and uses made in the county, including sales and uses made within the corporate limits of the cities and towns of the county, subject to the limitations set forth in Utah Code Ann. § 59-12-802(1)(c).

Statutes adopted by reference.

All applicable provisions of state law governing the sales and use tax defined in Utah Code Ann. § 59-12-802 are hereby incorporated by reference and included in this chapter. This specifically includes, but is not limited to, all applicable provisions of Title 59, Chapter 12, Parts 1 and 8, Utah Code Annotated (1953).

Administration, collection, and distribution by state.

The taxes imposed under this chapter shall be administered, collected, and distributed by the Utah State Tax Commission in accordance with the provisions of Title 59, Chapter 12, Part 8, Utah Code Annotated (1953), and any other applicable state laws and regulations.

Use of revenues.

The funds received from the imposition of this tax shall be used and expended as provided for by state statute, more particularly described in Utah Code Ann. § 59-12-802(3)(b): The money collected from a tax imposed under Subsection (1) by a county of the fifth or sixth class may only be used to fund: (i) ongoing operating expenses of a center, clinic, or facility described in Subsection (1)(b)(ii) within that county; (ii) the acquisition of land for a center, clinic, or facility described in Subsection (1)(b)(ii) within that county; (iii) the design, construction, equipping, or furnishing of a center, clinic, or facility described in Subsection (1)(b)(ii) within that county; or (iv) rural emergency medical services within that county.

Collection and review of records.

Any records, tax returns, or other information of any person, corporation, company, or other group or organization subject to the taxes imposed by this chapter, which relate to the calculation, collection, and remittance to the state tax commission of such taxes, shall be subject to review, inspection, and auditing by the county.

1. This ordinance shall become effective fifteen (15) days after publication. However, the tax imposed by this ordinance shall take effect April 1, 2017, in accordance with Utah Code Ann. § 59-12-806.
2. The Grand County Clerk/Auditor is hereby directed to notify the Utah State Tax Commission before December 31, 2016, that Grand County has enacted the new tax and that collection should begin April 1, 2017.

Passed, adopted, and ordered published this 20th day of December, 2016, by the Grand County Council.

GRAND COUNTY COUNCIL

By _____
Elizabeth A. Tubbs, Chair

ATTEST:

Diana Carroll
Grand County Clerk/Auditor

SUMMARY OF GRAND COUNTY ORDINANCE NO. _____

SUMMARY OF AN ORDINANCE OF GRAND COUNTY ENACTING THE SALES AND USE TAX FOR RURAL HEALTHCARE THAT WAS AUTHORIZED BY 2014 SB 176

On December 20, 2016, the Grand County Council of Grand County, Utah adopted Ordinance No. _____, which enacted the sales and use tax for operations of a rural county nursing care facility that is owned by a Special Service District and for rural emergency medical services in the county that the Utah Legislature authorized in SB 176 in 2014, and which contains the council's approval thereto. At the General Election held November 8, 2016, the majority of Grand County's registered voters who voted on the imposition of the new sales and use tax voted in favor of the imposition of the tax. The new tax, which is codified in state law in Section 59-12-802 of the Utah Code Annotated, will have a rate of one-half of one percent (0.50%) and will take effect on April 1, 2017.

Those voting aye: _____

Those voting nay: _____

Absent: _____

The complete text of the ordinance is available at the Grand County Clerk/Auditor's Office at 125 East Center Street, Moab, Utah.

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