

**Grand County Council
Grand County Council Chambers
125 East Center Street
Moab, Utah**

April 5, 2016

The Regular Session of the Grand County Council was called to order at 4:00 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Lynn Jackson, Rory Paxman, Mary McGann, Jaylyn Hawks, and Ken Ballantyne along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. The Pledge of Allegiance was led by Council Member Mary McGann.

Approval of Minutes (Diana Carroll, Clerk/Auditor)

- A. February 29, 2016 (Joint City-County Council Meeting), postponed from March 1, 2016
- B. March 1, 2016 (County Council Meeting), Postponed from March 15, 2016
- C. March 15, 2016 (County Council Meeting)
- D. March 29, 2016 (County Council Special Meeting: Housing Workshop)

MOTION: Motion by Council Member Mary McGann to approve the minutes of the February 29, March 1, 15, and 29, 2016, as amended, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 7 – 0.

Ratification of Payment of Bills

MOTION: Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$1,676,168.94. Accounts payable check numbers 91784 - 92055 totaling \$1,306,383.12 and payroll in the amount of \$369,785.82 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 7 - 0 by roll-call vote.

Council Administrator Report

Ruth Dillon reported the following:

- Grand County Library will be closed this week to replace flooring.
- Attended an online GRAMA training.

Department Reports

E. 2015 Sand Flats Recreation Area report (Andrea Brand, Program Director)

Sand Flats Recreation Area Director Andrea Brand, reported on 2015 Sand Flats statistics and other Sand Flats related topics including revenue totals, visitation statistics and the visitor brochures.

F. Community Development update (Community Development Representative)

Planning and Zoning Administrator Mary Hoffine gave an update of activities from of Community Development department. Current projects include the County Resource Management Plan (CRMP), ongoing housing issues, and upcoming training and conferences.

Grand County Building Official Jeff Whitney gave an update on the FEMA mapping process. FEMA maps will only include the portion of the County that is already mapped, funding for additional mapping will not be available until October, 2016.

Agency Reports

G. 2015 Conflict Public Defender report (Steve Russell, Grand County Conflict Defender)

Steve Russell reported on his activity as public defender regarding court appointed cases and offenses in Grand County District, Justice and Juvenile Courts.

Citizens to Be Heard

Discussion Items

H. Discussion on budgeting for expected additional Aircraft Rescue Fire Fighter (ARFF)/Operations staffing requirements at Canyonlands Field (Judd Hill, Airport Manager)

Airport Manager Judd Hill reported that additional ARFF staffing will be required to accommodate the flight schedule of Boutique Air.

I. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: portions of Section B, "Council Members", a portion of Section C, "County Committees" (both postponed from March 15, 2016) and Section D, "Duties of the Chair" (allow 30 minutes)

Discussion occurred regarding Sections B, C, and D of the Policies and Procedures of the Governing Body.

J. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)

General Business- Action Items- Discussion and Consideration of:

K. Approving proposed office lease with Boutique Air at Canyonlands Field Airport (Judd Hill, Airport Manager)

MOTION: Motion by Council Member Rory Paxman to approve the proposed office lease with Boutique Air at Canyonlands Field Airport and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 6 – 0. Council Member Jackson stepped out of the meeting momentarily.

L. Approving bid award for roof restoration at Road Department Shop (Glen Arthur, Assistant Road Supervisor)

MOTION: Motion by Council Member Chris Baird to approve the proposed bid award for rood restoration for the Road Department shop to Joe Sorensen Construction in the amount of \$22,400 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Jaylyn Hawks carried 6 – 0 with Council Member Jackson abstaining from the vote.

M. Approving bid award for the purchase of a new ambulance for the Emergency Medical Services (EMS) Department (Andy Smith, EMS Director)

MOTION: Motion by Council Member Chris Baird to approve the purchase of a 2016 Mercedes Benz Sprinter Type 2 ambulance from Demers Ambulances Inc. of Plattsburg, New York, in the amount of \$89,700.00 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

N. Approving bid award for EMS Department assessment to Safe Tech Solutions (Andy Smith, EMS Director)

MOTION: Motion by Council Member Mary McGann to approve the bid award for an EMS Department assessment to Safe Tech Solutions LLP, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Chris Baird carried 7 – 0.

O. Approving proposed job description for "Part-Time Paramedic" for EMS (Andy Smith, EMS Director and Graig Thomas, HR Director)

MOTION: Motion by Council Member Rory Paxman to approve the proposed job description for "Part-Time Paramedic" and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 7 – 0.

P. Approving proposed Full-Time Paramedic job description, reconfiguring 2016 EMS budgeted funds, and authorizing funding, recruitment and hiring of 3 Paramedics (Andy Smith, EMS Director and Graig Thomas, HR Director)

MOTION: Motion by Council Member Chris Baird to approve the proposed Full Time Paramedic job description and the funding of 3 positions for 2016 to be paid from EMS fund balance, authorize immediate recruitment and hiring, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann. Council Member Jackson was concerned about future funding of the positions. Motion carried 7 – 0.

Q. Approving volunteer appointment(s) to District and County Boards, and Commissions:

1. Thompson Springs Special Service Fire District Board (Chairwoman Tubbs)

MOTION: Motion by Council Member Chris Baird to approve the appointment of Jayson Davis to serve on the Thompson Springs Special Service Fire District Board, with term expiring 12/31/2019 and authorize the Chair to sign all associated documents. Motion seconded by Council Member Ken Ballantyne carried 7 – 0.

Consent Agenda- Action Items

R. Approving full service liquor license for Susie's Branding Iron located at 2791 South Highway 191

S. Approving proposed application for the Utah Weed Supervisor's Association Grant

MOTION: Motion by Council Member Chris Baird to approve the Consent Agenda as presented. Motion seconded by Council Member Rory Paxman carried 7 – 0.

General Council Reports and Future Considerations

Council Member Jackson

- Attended South Eastern Utah Association of Local Governments meeting.
- Reported the Transportation Special Service District will present an application to CIB on May 5 for matching funds on the Loop Road Project.

Council Member Hawks

- Attended Council of Aging District meeting in Green River.

Council Chair Tubbs

- Attended Canyon Country Partnership, MOWP, LEPC and intergenerational poverty meeting.

Council Member Baird

- Meet with BLM on airport runway project.
- FAA & BLM wants EA done for the whole project.

Adjourn

The meeting was adjourned at 6:45 p.m.



Elizabeth Tubbs
Grand County Council Chair

ATTEST:



Diana Carroll
Grand County Clerk/Auditor