

**Grand County Council  
Grand County Council Chambers  
125 East Center Street  
Moab, Utah**

**April 19, 2016**

**2:00 p.m.**

**Joint County Council – County Planning Commission Workshop**

**A. Housing Workshop (Zacharia Levine, Community Development Director)**

Discussion occurred regarding a draft code enforcement protocol, the relationship between infrastructure and land use, with an emphasis on density. A presentation was made of publicly owned parcels for possible future development.

**Recess at 3:25 p.m.**

The Regular Session of the Grand County Council was called to order at 4:00 p.m. by Chair Elizabeth Tubbs on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. In attendance were Council Members Elizabeth Tubbs, Chris Baird, Jaylyn Hawks, Rory Paxman, Ken Ballantyne and Mary McGann along with Grand County Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon. Council Member Lynn Jackson was absent. The Pledge of Allegiance was led by Council Candidate Greg Halliday.

**Approval of Minutes (Diana Carroll, Clerk/Auditor)**

**B. April 5, 2016 (County Council Meeting)**

Action postponed until the next meeting.

**Ratification of Payment of Bills**

**MOTION:** Motion by Council Member Chris Baird to approve payment of bills presented in the amount of \$921,100.53. Accounts payable check numbers 92056 - 92299 totaling \$739,330.72 and payroll in the amount of \$181,769.81 confirming all bills presented were within budgeted appropriations. Motion seconded by Council Member Rory Paxman carried 6 - 0 by roll-call vote.

**Elected Official Reports**

Clerk/Auditor Diana Carroll reported the tax sale will be held May 26, 2016.

**Council Administrator Report**

Ruth Dillon report attending a conference call regarding over-night rentals with Debbie Swasey, Elaine Gizler, and Zachariah Levine.

**Department Reports**

**C. 2015 Moab Area Travel Council Report (Elaine Gizler, Travel Council Director)**

Grand County Travel Council Director Elaine Gizler gave a report of 2015 activities of the Travel Council. Critical points of the travel and tourism industry in Grand County were reviewed. Increased visitation occurred in all areas.

**Agency Reports**

**D. "All Things Trashy" Update on Solid Waste District activities (Deborah Barton, District Manager, Grand County Solid Waste District)**

Grand County Solid Waste District Manager Deborah Barton reported on activities of the District and current projects which include recycling, composting e-waste event and clean-up vouchers.

**E. USU-Moab Dean's Fund-Raising Task Force (Steven Hawks, Dean and Executive Director, Utah State University-Moab)**

Utah State University Dean and Executive Director Steven Hawks led a discussion regarding infrastructure needs for the campus. Preparation work is being done on the CIB application to be presented for grant/loan consideration this fall.

**F. Introduction of new Grand County Fire Warden, Cody Greaves (Rudy Sandoval, Area Fire Management Officer, Utah Division of Forestry, Fire & State Lands)**

Postponed until a late date.

**Citizens to Be Heard**

**Discussion Items**

**G. Discussion on recommended revisions to the Policies and Procedures of the Governing Body: Section D "Duties of the Chair" (postponed from April 5, 2016) and Section E "The Council Administrator" (allow 30 minutes) (Ruth Dillon, Council Administrator and Council Study Committee Tubbs, Hawks, and McGann)**

Discussion occurred regarding Section D of the Policies and Procedures of the Governing Body.

**H. Discussion on calendar items and public notices (Bryony Chamberlain, Council Office Coordinator)**

**General Business- Action Items- Discussion and Consideration of:**

**I. Approving proposed application for the Recreational Trails Program Grant from the Utah Division of Parks and Recreation on behalf of Grand County Trail Mix committee for trails and trail head maintenance and restoration (Sandy Freethy, Trail Mix Committee Chair)**

**MOTION:** Motion by Council Member Ken Ballantyne to approve the proposed Trail Mix Committee application for a \$34,000 Recreational Trails Program Grant from the Utah Division of Parks/Recreation for non-motorized trail maintenance and additional trail head infrastructure, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 6 – 0.

**J. Approving funding request for additional staff consisting of one full-time and one part-time employee at Canyonlands Field (Judd Hill, Airport Manager and Graig Thomas, Human Resources Director)**

**MOTION:** Motion by Council Member Chris Baird to approve funding of two additional staff positions for Canyonlands field, one full-time airport operations specialists (Grade 13) and one part-time AARF operations tech (Grade 12), and authorize the Chair to sign all associated documents to be funded from the TRCC fund balance for the remainder of this year. Motion seconded by Council Member Rory Paxman carried.

**K. Approving proposed year-to-year ground lease agreement with Pinnacle Helicopters, LLC (Judd Hill, Airport Manager)**

**MOTION:** Motion by Council Member Rory Paxman to approve the proposed year-to-year ground lease agreement with Pinnacle Helicopters, LLC, and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 6 – 0.

**L. Approving proposed month-to-month office lease agreement with Pinnacle Helicopters, LLC (Judd Hill, Airport Manager)**

**MOTION:** Motion by Council Member Chris Baird to approve the proposed month-to-month office lease agreement with Pinnacle Helicopters, LLC for the amount of 375.79/month and authorize the Chair to sign all associated documents. Motion seconded by Council Member Mary McGann carried 6 – 0.

**M. Approving proposed Agreement for Municipal Advisory Services with Zions Public Finance (Diana Carroll, Clerk/Auditor)**

**MOTION:** Motion by Council Member Chris Baird to approve the proposed Municipal Advisor Agreement with Zions Bank for a period of 3 months beginning April 19, 2019 and prepare an RFQ for future municipal services. Motion seconded by Council Member Mary McGann carried 6 – 0.

**Consent Agenda- Action Items**

**N. Approving proposed application for the annual Emergency Management Performance Grant (EMPG) for FY2016**

**O. Ratifying the Chair's signature on a Victim of Crime Act (VOCA) assistance program grant application for the Sheriff's Office**

**P. Adopting proposed Resolution approving replat of lots 25, 26, & 27 of the White Horse Subdivision Planned Unit Development (PUD)**

**Q. Adopting proposed Resolution approving the Hamblin Minor Record Survey**

**MOTION:** Motion by Council Member Chris Baird to approve the Consent Agenda as presented. Motion seconded by Council Member Rory Paxman carried 6 – 0.

**General Council Reports and Future Considerations**

**Council Member McGann**

- The Cemetery District now has an ILA with Green River for the Elgin Cemetery.
- Law Enforcement agencies are supportive of Throttle Down campaign.

**Council Member Hawks**

- Attended a recent housing meeting.
- Attended UAC Spring Management Conference.

**Council Member Tubbs**

- Attended UAC Spring Management Conference
- Attended intergenerational poverty committee meeting.

**Council Member Paxman**

- Attended the Chamber of Commerce meeting.

**Council Member Baird**

- Attended Utah State University financial planning meeting.

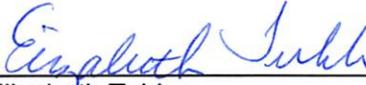
**Closed Session(s)**

**MOTION:** Motion by Council Member Chris Baird to enter Close Session at 7:07 p.m. to discuss the Character, Professional Competence or Physical or Mental Health of an Individual. Motion seconded by Council Member Rory Paxman carried 6 – 0. Present were: Council Members Paxman, Ballantyne, Baird, Tubbs, Hawks and McGann along with Clerk/Auditor Diana Carroll and Council Administrator Ruth Dillon

**MOTION:** Motion by Council Member Rory Paxman to end the closed session at 7:20 p.m. Motion seconded by Council Member Mary McGann carried 6 – 0.

**Adjourn**

The meeting was adjourned at 7:21 p.m.

  
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Elizabeth Tubbs  
Grand County Council Chair

**ATTEST:**

  
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Diana Carroll  
Grand County Clerk/Auditor