

February 1st, 2016 Airport Board Minutes

Members Present: Bill Groff (Chair), Bob Greenberg (Vice-Chair), Bill Hawley, John Knowles, Norm Knapp, Rory Paxman, Jody Patterson, Judd Hill

- A. Meeting called to order by Vice-Chair Greenberg at 17:00.
- B. Review and Approve minutes of 1/4/16 Airport Board meeting.
 1. Remove duplicate statement.
 2. Motion to approve by Knapp, 2nd by Knowles; unanimous vote.
- C. Discussion of airport board data.
 1. Low enplanements with no air carrier.
 2. Some skydiving in January is new.
- D. Manager's Report and Safety Discussion.
 1. Everyone got a letter regarding behavior on the airport, and how it can relate to their lease.
 2. Boutique is trying to get housing for pilots and local employees.
 3. Final design of terminal was \$7.5M. We will not be able to get funding. We will be working with their cost estimates to develop an alternative.
 4. Multiple airports/states from are considering getting a bill to facilitate the return of TSA.
- E. Discussion and Consideration of leases for vending machines.
 1. Judd Hill stopped managing Coke machine because of a potential conflict of interest. He had operated machines for past 3 months.
 2. Contract recommended for 10% revenue cost with VendMoab.
- F. Discussion of Airport Board Meeting Dates (for 2016).
 1. Meetings will be 1st Monday of the month at 5PM. If 1st Monday is a holiday, meeting will be on the following Monday.
- G. Discussion of new and existing ground leases.

1. Working towards updating and/or replacing existing leases to reflect the actuality of airport operations. Specifically, operating businesses out of hangars and that hangars are being sub-let.
2. New leases will be brought back to Airport Board after they have undergone legal review over the coming months.

H. Discussion of ground transportation fee.

1. Multiple airport fees were established, including several new fees. Multiple comments have been made on the ground transport fee.
2. Ground transport fee is \$500/year for a company not based at the airport.
3. Other airport's fees were discussed. A 15 passenger van at SLC is paying over \$15,000/year. St. George charges \$600/year + parking spot.
4. Local comments from Moab Taxi stating not happy, but will pay so they can do business at airport.
5. Recommend getting a sticker to identify what companies have paid appropriate fee.
6. It needs to be equal for everyone.

I. Discussion of Code of Conduct.

1. Several copies have been submitted.
2. FAA does not have problem with language.
3. Should be included in Minimum Standards and/or Rules and Regulations.

J. Discussion of terminal remodel project.

1. End product of design is not achievable.
2. A subcommittee (Groff, Hawley, Hill) will address how to scale their results to a modified design for CIB submission.

K. Discussion of airport sign contest.

1. Tabled until Bill Hawley Returns.

L. Future Considerations.

1. Report back on Ground Transportation fee.
2. Congressman letter for TSA support.
3. Airport sign contest.

J. Adjourned at 17:50 without objections.

-End of Report-

Respectfully submitted by: Judd Hill, CNY Mgr.