

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
February 11, 2016 5:30 pm
Board Room, Grand County Public Library

In attendance for the February 11, 2016 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Rob Magleby, Kathy McHugh, Ken Ballantyne, Jeremy Lynch, Jenna Woodbury, and Dan McNeil. Also present were Carrie Valdes, Library Director, and Meghan Flynn, Head of Adult Services (minutes). Susan Roche was absent. Brityn Ballard arrived at 5:33 pm.

Rob Magleby called the meeting to order at 5:30 pm.

Approval of the minutes for the January 14, 2016 meeting was discussed. Ken Ballantyne made a motion to approve the minutes as presented. Kathy McHugh seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no citizens to be heard.

Carrie welcomed the two new board members, Daniel McNeil and Jenna Woodbury. Introductions were made around the room.

Brityn Ballard arrived at 5:33 pm.

Carrie reviewed the Director's Report that was passed out at the meeting. She discussed helpful digital resources available to the board and a summary of library budget information covering years 2010 – 2015. Carrie also reviewed the library's 2015 Community Report that was passed out at the meeting. She highlighted library services, statistics, mission and roles, and the work of both library staff and volunteers. Dan and Kathy asked questions to clarify the presented statistics information. Discussion followed. Carrie continued review of the 2015 Community Report. She reviewed the year's programs and noted that the library used approximately \$600,000 in county property taxes to deliver the equivalent of \$4.8 million worth of direct services to the community in 2015. The value of direct services was calculated using a return on investment calculator provided by the American Library Association. Based on 2015 statistics, the Grand County Public Library provided the community with approximately \$8 in services for every \$1 of property tax collected.

The Board moved on to Old Business. The first item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Board Bylaws. No changes were recommended by library staff. Carrie informed the board that any proposed changes to the bylaws would need to be approved by the Grand County Council. Discussion followed. Kathy McHugh made a motion to approve the Library Board Bylaws as presented. Ken Ballantyne seconded the motion and it passed unanimously.

The second item on the agenda under Old Business was review and consideration of re-approval of the Grand County Public Library Policy for Board Meeting Minutes. No changes were

recommended by library staff. Discussion followed. Ken Ballantyne made a motion to approve the Policy for Board Meeting Minutes as presented. Jenna Woodbury seconded the motion and it passed unanimously.

The third item on the agenda under Old Business was review and consideration of re-approval of Grand County Public Library Mission Statement and Library Roles. No changes were recommended by library staff. Discussion followed. Jeremy Lynch made a motion to approve Library Mission Statement and Library Roles as presented. Kathy McHugh seconded the motion and it passed unanimously.

The fourth item on the agenda under Old Business was review and consideration of a revised Grand County Public Library Collection Development Policy. Carrie told the Board that the suggested revisions were to add acknowledgement that the library now collects eBooks and eAudiobooks. Further suggested revision was meant to clarify statements regarding government documents. The suggested revisions noted that the library makes government documents available if they are provided by issuing agencies, but does not serve as a government documents depository. Discussion followed. Kathy McHugh made a motion to approve the revised Collection Development Policy as presented. Jenna Woodbury seconded the motion and it passed unanimously.

There was no Consent Agenda.

The Board moved on to New Business. The first item on the agenda under New Business was Election of Board Officers. Rob Magleby told the board that they needed to elect a chairperson and a vice-chairperson. Discussion followed. Jenna Woodbury made a motion to nominate Kathy McHugh for the position of Library Board Chairperson. Rob Magleby seconded the motion and it passed unanimously. Discussion then followed about the Vice-Chairperson position. Ken Ballantyne made a motion to nominate Jeremy Lynch as the Vice-Chairperson. Jenna Woodbury seconded the motion and it passed unanimously. Discussion followed about the Board Secretary position. Ken Ballantyne made a motion to re-appoint library employee Meghan Flynn as the secretary. Rob Magleby seconded the motion and it passed unanimously.

The second item on the agenda under New Business was Review Existing Library Board Committees and Determine Committee Assignments for 2016. Rob reviewed some roles of the library board committees, and Carrie pointed out the vacant positions left by previous board members. Discussion followed. The board decided that Ken, Kathy, and Jenna will be on the Finance and Funding Committee; Ken, Jeremy, and Susan will be on the Personnel and Policy Committee; Dan and Rob will be on the Technology Committee; Rob and Kathy will be on the Art Committee; Susan will remain the Friends of the Library Liaison; and Kathy, Jeremy, and Susan will be on the Strategic Plan Task Force. Non-voting high school board member, Brityn Ballard will participate on the Personnel and Policy Committee and the Technology Committee.

The next item on the agenda was Board Member Reports. There were no Board Member Reports.

The Board moved on to Discussion of Future Agenda Items. There were no future agenda items.

A closed session was not needed. Rob adjourned the meeting at 6:20 pm.