

## March 7<sup>th</sup>, 2016 Airport Board Minutes

Members Present: Bill Groff (Chair), Bob Greenberg (Vice-Chair), Bill Hawley, John Knowles, Norm Knapp, Jody Patterson, Dave Sakrison, Rory Paxman

A. Meeting called to order by Chair Groff at 17:02.

B. Review and Approve minutes of 2/1/16 Airport Board meeting.

1. No changes.
2. Motion to approve by Greenberg, 2<sup>nd</sup> by Knapp; unanimous vote.

C. Discussion of airport board data.

1. Jet fuel was higher than previous month, higher traffic in February.
2. Fuel prices are low, relative to other airports.

D. Manager's Report and Safety Discussion.

1. Boutique expecting to fly in March; working on getting aircraft on certificate.
2. Taxiway light project progressing; joined by Armstrong at board meeting. Project should be completed on time and under budget. 2 days of closure, not the original 10 days as in the contract.
3. TSA Fairness act bill submitted to House and Senate.
4. Armstrong helps in discussion of updates to E.A. and interactions with FAA and BLM.

E. Discussion and Consideration of airport sign contest.

1. New sign go across W. Aviation Dr. from existing sign/advertisement board.
2. Consensus was for structure of sandstone sculpture.
3. Image designed by Paulina Mundkowski was turned in on time and will be made into a billboard for airport. Request will be made to alter colors.
4. Sculpture will be designed for entrance.
5. Greenberg makes motion about consensus for moving forward with sign and sculpture, 2<sup>nd</sup> by Hawley; unanimous vote.

F. Discussion of FBO fuel storage.

1. 62,000 gallon fuel storage requested by FBO; consisting of 5 tanks. This will be for storage only, and used to fill fuel trucks. Self-serve fuel will remain.
2. Need to determine location of fuel storage.
3. Will need to develop a lease.
4. Will need to modify Airport Layout Plan and get FAA 7460 approval.
5. Will be added to a future agenda once location is determined, size is determined, containment is determined.

G. Discussion of ground transportation.

1. A letter was reviewed that will be given to companies that show up and have not paid fee. They will be billed.
2. Parking stickers will be issued to companies that have paid fees.

L. Discussion of terminal remodel project.

1. A new design was configured by Hill and Hawley.
2. New design will meet demands for C-III type aircraft (90-seat traffic through secured area).
3. New space to be added to the North, existing space will be remodeled.
4. Proposal by Hawley, unofficial 2<sup>nd</sup> by Knapp and unanimous vote to accept this design and move forward with CIB June 1 submission.
5. Public hearing in May.

L. Future Considerations.

1. N/A.

J. Adjourned at 18:07 without objections.

-End of Report-

Respectfully submitted by: Judd Hill, CNY Mgr.