

GRAND COUNTY AIRPORT BOARD - MINUTES

July 13th, 2016 - 5:00 P.M.
Moab Valley Fire Department
45 South 100 East
Moab, UT 84532

- A. Call to Order
 - 1. Members: Bill Groff (Chair), Bill Hawley, Dave Sakrison, Jody Patterson, John Knowles, Judd Hill (Staff)
 - 2. Called to order by Groff at 17:00
- B. Review and Approve Minutes of 6/6/16 Airport Board Meeting.
 - 1. Move to approve minutes by Sakrison, 2nd by Hawley; unanimous.
- C. Discussion of airport data.
 - 1. Fuel sales are significantly higher than previous year.
 - 2. Boutique is working on increasing bookings online.
- D. Manager report and safety related issues discussion.
 - 1. C.I.B. funding request was supported by board.
 - 2. Environmental Assessment cultural work plan should be approved by BLM.
 - 3. A plane was damaged on the Ramp during a windstorm, no county property damage and no county liability. A plane made a hard landing and both main tires went flat; repaired by Redtail Maintenance Dept.
- E. Discussion of ground lease extensions beyond 35 years (duration of current lease).
 - 1. Proposal is to develop a new contract that would enable a lease holder to renew their ground lease after their initial lease expires.
 - 2. The new lease would have the ground lease rate set at the currently listed base rate.
 - 3. The lease extension will have a clause indicating that the structure must be deemed as a safe building.
- F. Discussion and consideration of new ground lease being accepted for Chuck Henderson, Doug Carroll, and Lou Bartell.
 - 1. New ground leases that maintain the existing rates and time periods were approved. A motion for recommendation to the County Council was made by Knowles, 2nd by Patterson, and passed unanimously.
- G. Discussion and consideration of new sub-leases being accepted for Black from Henderson, McBeth from Henderson, Gray from Carroll
 - 1. A motion for recommendation to the County Council was made for subleases by Knowles, 2nd by Hawley and approved unanimously.
- H. Discussion and consideration for a ground lease between Grand County and Redtail Air for a fuel storage farm located south of the existing, and future expansion areas of the ramp.
 - 1. Contract presented for airside ground lease for a fuel storage farm to be built and maintained by Redtail Air.
 - 2. Motion for recommendation to the County Council made by Patterson, 2nd by Knowles, passed unanimously.

- I. Discussion of a pilot rest area in the terminal building, separate from the pilot lounge/employee break room.
 - 1. Desire to help free up the pilot lounge and employee break area. Numerous on-duty pilots use the lounge to nap, thus making it difficult for others to use the break room.
 - 2. County will buy 2 recliners and use the empty office space as an on-duty pilot rest area.
- J. Discussion of the display of signs/displays on the airport, separate from contracted billboards, related to County sign ordinances.
 - 1. Should we consider specific fees or regulations for signage for companies based at airport located on fences? It will be taken into consideration in future rules/minimum standards.
- K. Discussion and consideration of the formation of a committee for overseeing terminal expansion project.
 - 1. Committee will consist of Bill Hawley, Jody Patterson, Judd Hill, and advisory assistance by Tammy McIlvain and Brandon McGuffee, both full-time CNY staff.
- L. Future Considerations
 - 1. Fee schedule
 - 2. Budget
 - 3. Start thinking about what can be done with the 'Non-aviation Revenue Generating' area located on the southern boundary of airport property that straddles Blue Hills Rd.
- M. Closed Session (if necessary)
- N. Adjourn at 17:55.

Respectfully submitted by: Judd Hill, Airport Manager