

GRAND COUNTY AIRPORT BOARD - MINUTES

August 1st, 2016 - 5:00 P.M.
Grand County Council Chambers
45 South 100 East
Moab, UT 84532

- A. Call to Order
 - 1. Members: Bill Groff (Chair), Bob Greenberg (Vice-Chair), Bill Hawley, Dave Sakrison, Judd Hill (Staff)
 - 2. Called to order by Groff at 17:01
- B. Review and Approve Minutes of 7/13/16 Airport Board Meeting.
 - 1. Move to approve minutes by Sakrison, 2nd by Knapp, unanimous.
- C. Discussion of airport data.
 - 1. Fuel sales are significantly higher than previous year.
 - 2. More fuel this year than all of 2015; fuel prices are about \$1 less than SLC.
 - 3. Boutique cancelation rate is lower than national average, but they have had to cancel some flights.
- D. Manager report and safety related issues discussion.
 - 1. Skydive Boogie (September 22-25) permit is under review by County.
 - 2. Drainage plan is needed for the airport. Need to help mitigate water flowing off of, and around hangars and ramps. General ideas discussed about how to daylight drainage south of the existing hangars.
 - 3. Wildlife Hazard Assessment was approved by FAA, Wildlife Hazard Mitigation Plan is being developed.
 - 4. TSA Fairness Act did not make it in final language of FAA funding bill.
 - 5. Judd went to E.A.A. Oshkosh for investigating County/State presence in the future. A follow-up presentation will be given to travel council.
- E. Discussion and consideration of office space lease for Canyonlands Car and Jeep Rental.
 - 1. Current lease is up for Canyonlands Car rental. Currently operating as a month-month lease.
 - 2. Previously determined that new leases would follow 10% retail lease as currently used by Enterprise.
 - 3. With current traffic, more made through square-ft (current) lease.
 - 4. Motion made to accept new lease by Greenberg, 2nd by Hawley; unanimous vote.
- F. Discussion of CNY Fee Schedule for 2017.
 - 1. Judd recommends decreasing Taxi/Shuttle fee from \$500 to \$250, but leave the fee for car rental companies not based at the airport at \$400.
 - 2. There have been multiple complaints from companies about the rate, and
 - 3. Consider charging for dumpster fees (\$300/load). Currently no fee for any airport user.
 - 4. Recommend different lease rates for airside development vs. airside developments.
 - 5. Possible new rate effective immediately for those that wish to have the option to extend lease after original rates. Possible recommendation of 20% increase now for anyone who wants to be able to extend in the future.
 - 6. Additional discussions will be needed in future to determine what happens to leases in the future. As a note, the first lease to expire will be in 2033.

7. Consideration of garbage fee.
- G. Discussion of CNY budget for 2017.
 1. Consider addressing next month.
 2. Include revenues.
- H. Discussion of CNY CIB-funded terminal remodel.
 1. A working group has been selected consisting of Bill Hawley, Jody Patterson, Judd Hill, Brandon McGuffee, and Tammy McIlvain.
 2. The end goal will be to develop the RFP for architectural services.
- I. Discussion of possible Redtail Air fuel storage farm relocation.
 1. Considerations are beginning to relocate the proposed fuel storage farm from south of hangars alongside of access road for fuel farm to east of ARFF building along a yet to be constructed road.
 2. Redtail will be meeting with engineers to discuss options.
- J. Future Considerations.
 1. Terminal design
 2. Fees, Budget, Revenues
- K. Closed Session (if necessary)
- L. Adjourn at 18:55.

Respectfully submitted by: Judd Hill, Airport Manager