

**GRAND COUNTY AIRPORT BOARD - MINUTES
REGULAR MEETING
AGENDA**

**September 12th, 2016 - 5:00 P.M.
County Council Chambers
125 E Center St - Moab, UT 84532**

A. Call to Order

1. Members: Bob Greenberg (Vice-Chair), Bill Hawley, John Knowles, Jody Patterson, Dave Sakrison, Judd Hill (Staff).
Other: Armstrong Consultants.
2. Called to order by Greenberg at 17:09

B. General Business

1. Approve minutes of 8/1/16 Airport Board meeting.
 - a. Motion made by Patterson, 2nd with unanimous vote.
2. Airport Monthly Data.
 - a. More than 45% increase in fuel sales year-to-date; more than 25% without air carrier.
3. Manager's Report and Safety Report.
 - a. FAA 139 inspection completed with minor corrections.
 - b. Wildlife hazard assessment completed and wildlife hazard plan submitted to FAA.
 - c. New field condition (FICON) protocol will take effect October 1.
 - d. Armstrong joins conversation to discuss environmental assessment progress.
 - e. Discussion of several responses from Grand County Sheriff's department including 2 reports of assault, 1 of harassment, 1 of an argument, 1 of a vehicle break-in.

C. Discussion and consideration items

1. Reassignment of Henderson Ground lease, and sub-leases, from Charles Henderson to H&L LLC.
 - a. The contracts will remain the same (rates/duration), but will transfer the primary from Charles Henderson to H&L LLC.
 - b. Several other hangar leases at CNY are currently held by LLCs.
 - c. Motion by Hawley, 2nd with unanimous vote.

D. Discussion items

1. Discussion of CNY Fee Schedule for 2017.
 - a. Discussion will be finalized at October meeting.
 - b. Points raised on ground transportation and garbage.
2. Discussion of CNY operating budget for 2017.
 - a. Points of discussion on full vs. part-time staff.
 - b. Call out for after-hours ARFF staff.
3. Update on C.I.B. Terminal Building Design Group.
 - a. Several meetings discussing development of terminal.
 - b. Funding meeting will be on October 6th.
4. Possible Hangar Development on Ramp (Hawley).
 - a. Development of nested t-hangars by Plane Lucky (Hawley).

- b. Hangars would be to the south of 'back 40' tie down area.
 - c. Gravel road will be installed to access hangars.
- 5. Update on fuel storage farm development.
 - a. Redtail will be working with Armstrong, County will be an intermediary so that no conflict of interest will exist since Armstrong is the airport engineer of record.
- 6. Minimum Standards plan.
 - a. Will be submitting plan in November/December.
 - b. Goal is to get on record as soon as possible.
- E. Future Considerations
 - 1. Ground lease for 7 t-hangars.
 - 2. Amend ground lease for fuel farm.
 - 3. Where should garages be located (with CIB expansion)
- F. Closed Session (if necessary)
- G. Adjourn
 - 1. Motion by Knowles, 2nd and made at 18:35.

Those with special needs requests wishing to attend Airport Board meetings are encouraged to contact the County two (2) days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests, or any questions or comments can be communicated to: (435) 259-1346.

Submitted by: Judd Hill, Airport Manager