

**ORDINANCE NO. 525**

**AN ORDINANCE OF THE GOVERNING BODY OF GRAND COUNTY  
AMENDING THE GRAND COUNTY CONSOLIDATED FEE SCHEDULE**

**WHEREAS**, the Utah Code Section 17-53-211 requires the County Council to adopt an ordinance establishing fees for services;

**NOW, THEREFORE**, be it ordained that the Grand County Council finds that it is in the public interest to reaffirm or amend all fees and charges previously enacted by the Grand County Council;

- 3.06.010 Applicability of Ordinance**
  - 3.06.020 Common Fees for all County Offices.**
  - 3.06.030 Fees of the Assessor's Office.**
  - 3.06.040 Fees of the Attorney's Office.**
  - 3.06.050 Fees of the Community Development Department.**
  - 3.06.060 Fees of the Building Department.**
  - 3.06.070 Fees of the Civic/Grand Center.**
  - 3.06.080 Fees of the Clerk/Auditor's Office.**
  - 3.06.090 Fees of the Emergency Medical Services Department.**
  - 3.06.100 Fees of the Public Library.**
  - 3.06.110 Fees of the Old Spanish Trail Arena Recreation Complex.**
  - 3.06.120 Fees of the Recorder's Office.**
  - 3.06.130 Fees of the Road Department.**
  - 3.06.140 Fees of the Sand Flats Recreation Area.**
  - 3.06.150 Fees of the Sheriff's Office.**
  - 3.06.160 Fees of the Surveyor's Office.**
  - 3.06.170 Fees of Star Hall.**
  - 3.06.180 Fees of the Moab Area Travel Council.**
  - 3.06.190 Fees of the Treasurer's Office.**
  - 3.06.200 Fees of the Weed Department.**
  - 3.06.210 Fees of the Canyonlands Field.**
  - 3.06.220 Fees of the Haz-Mat Response Task Force.**
  - 3.06.320 Waiving Fees.**
  - 3.06.330 Return of Fees.**
  - 3.06.340 Common Procedures for Collecting Additional Fees.**
- 3.06.010 Applicability of Ordinance.**

A. The Grand County Council reaffirms, amends, enacts new fees herein contained in this ordinance, and adopts provisions for the collection of fees. This ordinance does not repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolution, ordinances, or laws except to effect modification of the fees reflected below. The fees listed in this ordinance supersede present fees for services specified, but all fees not listed remain in effect. Where this Ordinance imposes a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of this Ordinance shall control.

**3.06.020 Common Fees for all County Offices.**

A. The following fees and charges are approved and shall be assessed by all County offices unless otherwise specifically noted with their respective sections:

Services	Fees
Postage	Actual cost to County
Other costs allowed by law	Actual cost to County
Dishonored/Returned Check	\$25.00
Copies/Print- Black and White	
Paper Size: 8 ½ x 11	\$0.10/single sided page
Paper Size: 8 ½ x 11	\$0.15/double sided page
Paper Size: 8 ½ x 14	\$0.15/printed page
Paper Size: 11 x 17	\$0.20/printed page
Copies/Print- Color	
Paper Size: 8 ½ x 11	\$1.00/printed page
Paper Size: 8 ½ x 14	\$1.50/printed page
Paper Size: 11 x 17	\$2.00/printed page
Fax	
Send	\$1.50 first page/\$0.50 each additional
Receive	\$0.25
Maps	
Standard maps	\$15.00
Special order maps plus mapping costs	\$5.00 per linear foot
Mapping costs	\$50.00 per hour
Data	
Digital contours 2 feet interval (Spanish Valley)	\$8.00 per acre
Data CDROM	\$3.00

**3.06.030 Fees of the Assessor's Office.**

A. The following fees and charges are approved and shall be assessed and collected by the Assessor's Office:

Services	Fees
Partial list—per page	\$2.00
Parcel information—each	\$0.25
Other	as determined by department

**3.06.040 Fees of the Attorney's Office.**

A. The following fees and charges are approved and shall be assessed and collected by the Attorney's Office:

Services	Fees
Replacement CD/DVD for discovery in a criminal case	\$5.00
Replacement audio tapes for discovery in a criminal case	\$2.50

**3.06.050 Fees of the Community Development Department.**

A. The following fees and charges are approved and shall be assessed and collected by the Community Development Department for review of development applications:

Services	Fees
Submittal Fee <sup>1</sup>	\$100.00
Copies of: General Plan, Trail Plan, Construction Standards, or Land Use Code	\$20.00
Zoning Map or Text Amendments to the General Plan or Land Use Code	\$400.00
Lot Line Adjustment	\$250.00
Rezone	\$500.00
Sketch Plan	\$550.00
Preliminary Plat and Preliminary Plat Resubmittal	\$550.00 plus \$125.00 per lot for each lot in excess of (5) lots
Preliminary Plat Extension	\$100.00
Final Plat and Final Plat Re-submittal	\$650.00 plus \$125.00 per lot for each lot in excess of (5) lots
Minor Record Survey	\$550.00
Re-plat and Exemption Plat	\$350.00
Revised Construction Plans	\$600.00
Conditional Use Permits- New and Amended	\$550.00
Appeals	\$100.00
Variance	\$350.00
Sign Permit	\$75.00
Temporary Use Permit	\$75.00
Site Plan	\$350.00
Infrastructure Inspection & Release of Claims	.01% up to 1% of Engineer's Estimate of Project Cost <sup>2</sup>
Zoning Development Permit	None
Engineering Review	To be determined based on the actual cost of engineering review
Zoning Development Permit- when not accompanied with another Community Development application or building permit application	\$150.00
Production Water Monitoring Fees	\$0.10 per 42 gallons for produced water delivered to the facility

<sup>1</sup> Note: If a submittal is, upon review by the Community Development Department, determined to be complete then this fee shall be waived.

<sup>2</sup>Note: Percentage to be determined by the Community Development Director based upon the time associated with infrastructure inspection and release of claim.

**3.06.060 Fees of the Building Department.**

**A.** The following fees and charges are approved and shall be assessed and collected by the Building Department for Building Permits<sup>1</sup>:

<b>Total Valuations<sup>1</sup></b>	<b>Fees<sup>2</sup></b>
\$1.00 to \$500.00	\$47.00
\$501.00 to \$2,000.00	\$47.00 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof

<sup>1</sup> Note: Building Permit Fees (with valuations established bi-annually-by ICC Building Valuation Data Table 1).

<sup>2</sup> Note: Refunds for permits issued will be limited to 80 percent of the permit costs, not later than 90 days after the date of fee payment. No refunds for plan review costs will be given if the plan review has been conducted.

**B.** The following fees and charges are approved and shall be assessed and collected by the Building Department for building inspections:

<b>Inspections</b>	<b>Fees</b>
Inspections outside of normal business hours (minimum charge—two hours)	\$47.00 per hour <sup>1</sup>
Re-inspection fees assessed under provisions of Section 305.8	\$47.00 per hour <sup>1</sup>
Inspections for which no fee is specifically indicated (minimum charge—one-half hour)	\$47.00 per hour <sup>1</sup>
Plan review and additional plan review required by changes, additions or revisions to plans (minimum charge—one hour)	\$47.00 per hour <sup>1</sup>
Portion of plan submittal, approved by the Building Official, to be deferred.	\$94.00
For use of outside consultants for plan checking and inspections	Actual costs <sup>2</sup>
For all Mobile Homes and manufactured housing	\$150.00
All Mechanical, Electrical, and Plumbing permits	\$47.00 per item

Temporary Occupancy Fee	\$100.00 plus 120% of - remaining inspections at \$47.00 per inspection
Work Done without Permits-Investigation Fee	200% of Permit Fee

<sup>1</sup> Note: Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, and hourly wages of the employees involved.

<sup>2</sup> Note: Actual costs include 10% administrative and overhead costs.

C. The following fees and charges are approved and shall be assessed and collected by the Building Department for grading:

Grading Permit	Fees
101 – 1,000 Yd <sup>3</sup>	\$37.00 for first 100 Yd <sup>3</sup> , plus \$17.50 each additional 100 Yd <sup>3</sup> or fraction thereof
1001 – 10,000 Yd <sup>3</sup>	\$194.50 for first 1,000 Yd <sup>3</sup> , plus \$14.50 each additional 1,000 Yd <sup>3</sup> or fraction thereof
10,001 – 100,000 Yd <sup>3</sup>	\$325.00 for first 10,000 Yd <sup>3</sup> , plus \$66.00 each 10,000 additional Yd <sup>3</sup> or fraction thereof
Over 100,001 Yd <sup>3</sup>	\$919.00 for first 100,000 Yd <sup>3</sup> , plus \$36.50 each additional 10,000 Yd <sup>3</sup> or fraction thereof

**3.06.070 Fees of the Civic/Grand Center.**

A. The following fees and charges are approved and shall be assessed and collected by the Civic/Grand Center for private events:

Services	Fees
<b>Private Events</b>	
Security Deposit <sup>1</sup>	\$500.00
Large Dining Hall <sup>2</sup>	
8 hours	\$500.00
Large Dining Hall plus 1 Small Meeting Rooms <sup>2</sup>	
8 hours	\$750.00
1 Small Meeting Room	\$25.00/hour
Commercial Kitchen with Staff Supervision	
4 hours	\$140.00
8 hours	\$280.00

<sup>1</sup> Note: Cost of damage will be levied against the deposit posted with the County. Security deposits will be forfeited when notice of cancellation is less than 24 hours.

<sup>2</sup> Note: Includes use of small kitchen. Fees do not include food.

B. The following fees and charges are approved and shall be assessed and collected by the Civic/Grand Center non-profit events:

Services	Fees
<b>Nonprofits (documentation of 501 (c)3 and/or Utah State Commercial Code approved Non Profit Associations, Including Fund Raisers is required)</b>	
Security Deposit <sup>1</sup>	\$500.00
Large Dining Hall <sup>2</sup>	
8 hours	\$250.00
1 Small Meeting Room	\$12.50/hour
Commercial Kitchen with Staff Supervision	
4 hours	\$140.00
8 hours	\$280.00

<sup>1</sup> Note: Cost of damage will be levied against the deposit posted with the County. Security deposits will be forfeited when notice of cancellation is less than 24 hours.

<sup>2</sup> Note: Includes use of small kitchen. Fees do not include food.

**3.06.080 Fees of the Clerk/Auditor's Office.**

A. The following fees and charges are approved and shall be assessed and collected by the Clerk/Auditor's Office:

<b>Services</b>	<b>Fees</b>
Marriage license and one certified copy	\$30.00
Marriage license copy (certified)	\$6.00
Marriage license copy (not certified)	\$2.00
Precinct map copy	\$0.50
CD	\$10.00 per CD
<b>Voter information:</b>	
Setup fee (in addition to other charges)	\$20.00
Printouts	\$0.01 per name
Electronic file	\$0.005 per name
Diskettes	\$2.00 per disk
Labels	\$0.02 per name
Certifications	\$2.00
<b>Licenses</b>	
Business licenses	\$100.00 annual/pro-rated
Temporary Business License	\$10.00
<b>Beer licenses</b>	
Temporary 30-day	\$25.00
Off-premise beer retailer	\$100.00
Cabaret license	\$65.00
Special Event License	\$100.00
Tax Exempt Bonds Application Fee	\$2,000.00 plus all costs associated with processing application (bond counsel, attorneys, and financial advisors)

**3.06.090 Fees of the Emergency Medical Services Department.**

The following fees and charges are approved and shall be assessed and collected by the Grand County Emergency Medical Services (EMS) Department:

- A.** Ambulance treatment and transport for all emergency and/or 911 calls.
  - 1. Base rates and surcharges will be the maximum rates established by Utah Administrative Rule R426-16;
  - 2. As provided above, these rates may be adjusted annually on or after July 1st of each year, (Contact Grand County EMS at (435) 259-1341 for current rates);
  - 3. All disposable medical supplies not included in the above fees will be billed at the current fair-market value, (Contact Grand County EMS at (435) 259-1341 for current price list).
  
- B.** Commercial fees and stand-by rates.
  - 1. Ninety-five dollars (\$95.00) per hour per ambulance, charged from the time an ambulance leaves the station until the time the ambulance returns to station and is available for service.
    - a. Lunch breaks, weather breaks, and other pauses in service (less than four hours) will be charged at the rate set in subsection (B)(1) of this section;
    - b. Fee (subsection (B)(1) of this section) includes at least two EMS personnel, first aid services, all fuel costs, and off-road services as necessary;
    - c. All emergency transports will be billed as listed in subsection A of this section;
    - d. All ambulances are ALS (Advanced-Intermediate) equipped.
  - 2. Fifty dollars (\$50.00) per hour per Quick Response Vehicle (QRV), charged from the time the QRV leaves the station until the time the QRV returns to the station and is available for service.
    - a. Lunch breaks, weather breaks, and other pauses in service (less than four hours) will be charged at the rate set in subsection (B)(1) of this section;
    - b. Fee (subsection (B)(2) of this section) includes one EMT-Intermediate, first aid services, all fuel costs, and off-road services as necessary;
    - c. QRV will NOT transport patients nor non-EMS participants.
  - 3. Cancellation fees:
    - a. No penalty if Grand County EMS is given twenty-four (24) hours or more notification of cancellation;
    - b. Six-hour minimum charge for any cancellation with less than twenty-four (24) hours' notification;
    - c. When an ambulance is expected to be on scene for more than six hours, but the event is cancelled or otherwise ends early, either six hours or the actual time on scene will be charged, whichever is greater.
  - 4. In the event that an ambulance is needed at a commercial event for a period of time known to be less than six hours, the director of EMS may negotiate a fee considering the shorter time period.
  
- C.** Class fees and other training fees.
  - 1. EMT-basic class:
    - a. Five hundred fifty dollars (\$550.00) tuition per student (includes text book, insurance, notebook, instructors, and minimal supplies);
    - b. Students may be required to purchase their own blood pressure cuff, stethoscope and other materials.
    - c. Student pays certification fees of one hundred sixty five dollars (\$165.00)

2. EMT-intermediate class:
  - a. Any Grand County EMS employee is encouraged to enroll and complete the EMT-intermediate class at the department's expense;
  - b. Three hundred dollars (\$300.00) per non-Grand County EMS student (includes text book, insurance, instructors, one testing fee and some supplies);
  - c. Students may be required to purchase some of their own supplies.
3. Practical recertification test:
  - a. Sixty dollars (\$60.00) per student per test (three attempts)—contact Grand County EMS to schedule;
  - b. No fee for Grand County EMS employees.
4. Use of Old Senior Center:
  - a. No charge to governmental agencies.
  - b. Twenty-five dollars (\$25.00) per hour for private groups.
  - c. Twelve dollars and fifty cents (\$12.50) per hour for non-profit groups (documentation of 501(c)3 or Utah State Commercial Code Approved Non-Profit Associations, including fund raisers, is required).

**3.06.100 Fees of the Public Library.**

A. The following fees and charges are approved and shall be assessed and collected by the Public Library:

<b>Services</b>	<b>Fees</b>
Library cards	
Grand County adult resident	\$1.00
Quarterly fee for non-resident adult	\$15.00
Annual fee for non-resident adult	\$60.00
Replacement Cards	\$1.00
Library late fees <sup>1</sup>	
Books and audio books per item	\$0.10 per day
Videos and DVD per item	\$0.10 per day
Interlibrary loan per item	\$1.00 per day
iPads and Kindle Fires per item	\$5.00 per day
Maximum overdue fee per item excluding ILL, iPads and Kindle Fires	\$2.40
Lost or damaged library materials	Replacement cost
Charges filed fee	\$10.00 per item
Interlibrary loans	
Book or audio/visual item	\$4.00
Journal article	\$0.10 per page
Blank compact discs	\$1.00
Ear buds	\$2.00
Batteries	\$1.00
Postcards	\$0.50
Envelope (letter size)	\$0.25
Manila envelope	\$0.50
USB Flashdrives	Actual cost

<sup>1</sup> Note: Library late fees may be waived by the Library Director or designee.

**3.06.110 Fees of the Old Spanish Trail Arena Recreation Complex.**

A. The following fees and charges are approved and shall be assessed and collected by the Old Spanish Trail Arena Recreation Complex (OSTARC):

Services	Fees	Unit
<b>Preliminary charges and notes</b>		
<b>Booking fee</b> for this facility is Non-Refundable and is used to secure an event. Fee may be used for multiple events booked at the same time per year.	\$50.00	Per Booking
<b>Security / Cleaning Deposit</b> (required 6 weeks prior to event). Additional fees (Special Event Permit, etc) may apply to large events. Lower fees may apply for repeat users with good track record. Fees are adjusted due to size of event & whether alcohol is sold, the security deposit will be determined according to OSTARC policy.	\$100 - \$2000	Per Event
<b>Children Only Events</b> - with no added work - Security / Cleaning Deposit required	No Charge	
<b>Open Riding</b> on full facility for residents/renters when available. <b>User Cleans</b>	No Charge	
<b>Government Agency Use</b> –Lighting charges may apply – <b>User Cleans</b>		
<b>Events 5 hours or less</b> will be 50% of listed cost. Entire facility includes lighting, heating & sound.		
<b>Discount for 501©3 &amp; Utah State Commercial Code approved Non-Profit Associations</b> on base Cost of Indoor Arena, Outdoor Arena, Race Track, Entire Facility & Ball Fields Area (documentation required)	50%	Off base fees
<b>Local Residents</b> have limited use of all ball fields free of charge except for lighting costs. Use subject to bookings. Lighting at rates below.		
<b>Entire Facility<sup>5</sup> (Ballfields and Rodeo Grounds) User Cleans</b>		
Peak season - base Fee (without stalls) <sup>3,4</sup> (Feb., Mar., Apr., May, June, Sept., & Oct.)	\$1,836.00	Per day
Peak season - base fee (with all non pre-used stalls) <sup>3,4</sup>	\$3,780.00	Per day
Off Season – base fee (July, Aug., Nov., Dec., & Jan.) (without stalls) <sup>3,4</sup>	\$1,200.00	Per day
Off Season – base fee (July, Aug., Nov., Dec., & Jan.) (with all non-used stalls) <sup>3,4</sup>	\$2,350.00	Per day
Arena facility-off season/ peak season (no stalls included)	\$875.00 / \$1,150.00	Per day
Ballfields facility – off season/ peak season	\$800.00 / \$1,084.00	Per day
<b>Indoor Arena<sup>1,2</sup> (Includes conference room &amp; parking.) User Cleans</b>		
Base Fee (includes 3 full grooms, 4 banks of lighting & heating, all air-conditioning, & sound) <sup>3,4,5</sup>	\$320.00	Per day
Base Fee - Off Season (July, Aug., Nov., Dec., Jan.) <sup>3,4,5</sup>	\$200.00	Per day
Concession (event holder hires concessionaire – Food handlers permit required)	10%	Of Sales

<b>Conference Room – User Cleans</b>		
Hire (includes parking; C Room is not available if indoor arena is rented) <sup>1,2,3</sup>	\$12.00	Per hour
Event holders conference room free with Indoor Arena whole facility	No Charge	
Reservations required one week prior for all meetings.		
<b>Outdoor Arena<sup>1,2,3,5</sup> - User Cleans</b>		
Arena Base Fee (includes 2 full grooms) <sup>3,4,5</sup>	\$150.00	Per day
Lighting (when available)	\$10.00	Per hour
<b>Warm-up arena<sup>5</sup> – User Cleans</b>		
Warm-up Arena Full Day (1 full groom) <sup>1,2,3,4</sup>	\$100.00	Per day
War up arena for stall renters and short term horse exercise	No Charge	
<b>Stalls – User Cleans</b>		
Stall Rentals <sup>1,2,3</sup> Stalls (bookings essential)	\$15.00	Per day
Barn rentals (24 stall) Exist overnight & monthly rentals will be deducted <sup>1,2,3</sup>	\$288.00	Per day
Barn Rentals (26-stall) Exist overnight & monthly rentals will be deducted <sup>1,2,3</sup>	\$312.00	Per day
Monthly Contract Rental User Cleans <sup>3</sup> (park 1 non-camp trailer free existing renters as per contract rate) <sup>1</sup>	\$100.00	Per month
<b>Race Track<sup>5</sup> – User Cleans</b>		
Race Track Full Day Rental - 1 full groom <sup>1,2,3,4</sup>	\$230.00	Per day
<b>Pens – User Cleans</b>		
Portable Livestock Pen Space outdoor arena (Min 10'x 12' or Max 10' x 20')	\$10.00	Per day
Livestock pens – Large (Max 10 Steer or \$4ez/4 horses per pen or \$10ea) <sup>1,2,3</sup>	\$8.00 - \$40.00	Per day
Long term rental of livestock pens (Max 10 steer/4 horses per pen) <sup>1,2,3</sup>	\$80.00	Per month
<b>Camping Over Night with Event or Stall Rental (In designated areas only)</b>		
Stall Renter Trailer Camping with electrical-(10 day max. if no hookup free)	\$10.00	Per night
Non Stall Renters Trailer Camping - No electrical/water (10 day max.) <sup>7</sup>	\$25.00	Per night
Non Stall Renters Trailer Camping with electrical (10 day max.) <sup>7</sup>	\$30.00	Per night
Tent camping (10 day max.) <sup>7</sup>	\$10.00	Per night/tent
<b>Ball Fields Area No Use out-side between the hours of 10:30pm to 7:00am. User Cleans</b>		
Pavilion (Hourly use – max 5hrs)	\$20.00	Per hr
Pavilion (Daily use – 7:00am to 10:30pm)	\$150.00	Per day
Concession (event holder hires concessionaire. Food handlers permit required)	10%	Of sales

Ticketed events (as per arena) – <b>Pay to OSTARC</b>	\$1.00	Per ticket
Portable sound	\$50.00	Per day
Individual Ball fields / Soccer fields – competition use/training	\$200.00	Per day
Individual Ball fields / Soccer fields 0 competition use/ training up to 5 hrs	\$20.00	Per hr
Ball field lights	\$8.00	Per hr
<b>Additional Services &amp; Fees</b>		
Arena reduction of lighting & heating banks – 4 of each available	\$15.00	Per bank
High amp outlets (Twist lock fittings suitable for sound systems)	\$35.00	Per day
Timing equipment	\$25.00	Per day
Compact Arena	\$450.00	Per work
Arena or outside pen rails removal & re-installation (Rails normally up)	\$300.00	Per work
Rails Put Up/Take Down Inside (front rails + front half of side row)	\$10.00	Per panel
Sorting Round Pens x 2 – Put Up & Take Down	\$300.00	Complete
Ticketed Events - <b>Pay to OSTARC</b>	\$1.00	Per ticket
Arena Work - during normal business hours (Monday-Friday, 7:00am-4:00pm)	\$25.00	Per work
Partial Work - during normal business hours	\$15.00	Per work
Race Track Water	\$100.00	Per work
Race Track Work	\$75.00	Per work
Staff Cost - per employee after hours (1-hr minimum, in 1-hr increments thereafter)	\$35.00	Per hour
Tractor, Driver & Implement (1-hr minimum, in 1-hr increments thereafter) <sup>4</sup>	\$50.00	Per hour
Storage Shed Rental – Prorated for portion of year	\$365.00	Per year
Astroturf almost entire arena	\$480.00	Per install
Astroturf \$40 per roll, does not cover the complete arena	\$40.00	Per roll
Roll-off Dumpster or disposal of garbage to dump other than 3 site dumpsters	At Cost	Per load
Arena use for local riding lessons, training, etc. Max 5 horses/hr during open riding <sup>6</sup>	\$5.00	Per rider
Arena use for local group riding lessons, training, etc., - exclusive use – Max 4 hrs <sup>6</sup>	\$10.00	Per rider
Hire of the BMX track/UTV obstacle course and maintenance track	\$20.00	Per day
Upper Parking	\$100.00	Per night
Local discount (one discount per event)	\$50.00	Per event

**Footnotes**

<sup>1</sup> Note: Cost of damage will be levied against the Cleaning Deposit. Cleaning deposits will be forfeited when notice of cancellation is less than 1 week prior to event.

<sup>2</sup> Note: Renting of some areas of the facility may cause adjacent areas to be closed and may result in rental of half or the whole facility.

<sup>3</sup> Note: User and/or Event Holders are responsible for cleaning facilities and stalls which will be inspected 1st business day after event. If user requires OSTA to clean, cost will be at staff cost per hour line item.

Approved August 19, 2014 and Effective August 29, 2014

<sup>4</sup> Note: Only trained County employees will be allowed to operate OSTA equipment.

<sup>5</sup> Note: To encourage additional events and future business at the facility, reductions to **base fees** for repeat customers in good standing may include: one repeat event the following year at 20% off; 2-4 events annually at 30% off; more than 5 events annually at 40% off; monthly events at 50% off. Only one type of discount applies.

<sup>6</sup> Note: This fee is to promote local equestrian development.

**3.06.120 Fees of the Recorder's Office.**

A. The following fees and charges are required by the Section 17-21-18.5 of the Utah Code Annotated (UCA). If there is a conflict between the fees contained herein and the Utah Code Annotated, the fees in the Utah Code Annotated shall govern:

<b>Recording Fees</b>	<b>Fees</b>
Recording any instrument (UCA 17-21-18.5 (1) (a))	\$10.00
Recording any instrument under Title 70A Uniform Commercial Code (UCA 17-21-18.5 (1) (b))	\$10.00 for the first page and \$2.00 for each additional page plus \$1.00 for each additional description
Recording a right-of-way connected with or appurtenant to any tract of land described in the instrument (UC 17-21-18.5 (1) (c))	\$1.00, but if the instrument contains more than two names for either the first or second party, or plaintiffs or defendants, \$1.00 for each additional name
Recording mining locations notices and affidavits of labor (UCA 17-21-18.5 (1) (d))	\$10.00 for the first page and \$2.00 for each additional page
Recording mining locations notices and affidavits of labor which contain more than two signers (UCA 17-21-18.5 (1) (e))	\$1.00 for each additional name, and for an affidavit or proof of labor which contains more than one mining claim, \$1.00 for each additional mining claim
Recording certificates under seal (UCA 17-21-18.5 (2) (b))	\$5.00
Recording any plat (UCA 17-21-18.5 (2) (c))	\$30.00 for each sheet and \$1.00 for each lot or unit designation
Taking and certifying acknowledgements, including seal (UCA 17-21-18.5 (2) (d))	\$5.00 or one name and \$2.00 for each additional name
Recording any license issued by the Division of Occupational and Professional Licensing (UCA 17-21-18.5 (2) (e))	\$10.00
Recording a Federal Tax Lien or discharging of the lien (UCA 17-21-18.5 (2) (f))	\$10.00

B. The following fees and charges are approved and shall be assessed and collected by the Recorder's Office for plat maps:

<b>Printing and Copying Plat Maps<sup>1</sup></b>	<b>Fees</b>
18" x 18"	\$1.00
All sizes over 18" x 18"	\$3.00
Aerial maps	\$6.00
Survey maps—18" x 18" (Computer-generated)	\$1.00

<sup>1</sup> Note: For any of the above maps mailed, add two dollars (\$2.00).

C. The following fees and charges are approved and shall be assessed and collected by the Recorder's Office for copies, faxes and e-mails:

<b>Copies and Faxes</b>	<b>Fees</b>
Assessment roll	\$1,000.00
Address list	\$200.00
Partial lists	\$2.00/page
<b>Copies/Prints- Black &amp; White</b>	
Self-Serve: Any size	\$0.25/printed page
Staff-Serve	\$0.50/printed page
Staff-Serve- Including search and mailing	\$1.00/ printed page
Abstract book	\$2.00 per page
Other	as determined by department

**3.06.130 Fees of the Road Department.**

A. The following fees and charges are approved and shall be assessed and collected by the Road Department for services:

Services	Fees
Right-of-way Encroachment permits including driveways, access roads and other similar encroachments not associated with an active building permit.	\$250.00
Use of Equipment <sup>1</sup>	Equipment according to the rates published by <i>Equipment Cost Reference Guide</i>
Use of Operators <sup>1</sup>	Current hourly average of wage and all benefits of a County employee with the classification of Operator 1, 2 or 3
Street Vacation	\$300.00
Signs	
Creating Street Signs	\$50.00
Installation of Signs	\$175.00 per sign

<sup>1</sup> Note: Use of equipment or operators is limited to agreements that the County may have with other governmental entities.

B. The following fees and charges are approved and shall be assessed and collected by the Road Department for pavement cut permits:

Pavement Cut Permits	Fees
Non-paved excavation	\$150.00
Cuts in paved surfaces ( <u>require verification that roadway cannot be bored</u> )	\$200.00
Road bores across a paved County Road	\$150.00
Cuts in asphalted surfaces 3 years old or less	\$1,000.00
Unauthorized excavation in County of Right of Ways <sup>1</sup>	\$2,000.00 plus pavement cut permit fee
Multiple cuts into the County Right of Ways for the same development <sup>1</sup>	\$2,000.00

<sup>1</sup> Note: County Road Supervisor may waive this fees based upon the circumstances including multiple cuts for looping of utilities or other practical reason.

**3.06.140 Fees of the Sand Flats Recreation Area.**

A. The following fees and charges are approved and shall be assessed and collected by the Sand Flats Recreation Area:

Services	Fees
Day use	\$5.00 for 1 day or \$10.00 for 7 days per 4-wheeled vehicle
	\$2.00 for 1 day or \$5.00 for 7 days per person by shuttle, bicycle or motorcycle
	\$2.00 per vehicle trailer
First Come First Serve Campsites	\$10.00 per vehicle with up to 5 people, then \$2.00 each additional person and \$2.00 per vehicle trailer
Reserved Group Campsite (E Sites) <sup>1</sup>	\$50.00/night plus \$10.00 reservation fee for group camping (11-16 people)
Reserved Group Campsite (Radio Tower Site) <sup>1</sup>	\$60.00/night plus \$10.00 reservation fee (11-20 people)
Sand Flats Annual pass	\$20.00
Acceptance of America the Beautiful- National Parks and Federal Recreational Lands Access Pass (for disability related discounts for day use and camping)	\$0.00 Day use 50% of campsite fee

<sup>1</sup>Note: First night camping plus \$10 reservation fee is non-refundable.

**3.06.150 Fees of the Sheriff's Office.**

A. The following fees and charges are required by Section 17-22-2.5 of the Utah Code Annotated (UCA). If there is a conflict between the fees contained herein and the Utah Code Annotated, the fees in the Utah Code Annotated shall govern:

Services	Fees
Serving notices, rules, order subpoena, garnishments, summons, or summons and complaint, garnishee execution, or other process by which an action or proceeding is commenced on each defendant (UCA 17-22-2.5 (2) (a))	\$20.00 (UCA 17-22-2.5 (2) (a)) Plus, traveling fee <sup>1</sup> of \$2.50 for each mile necessarily traveled, in going only, computed from the courthouse for each person served, to a maximum of 100 miles (UC 17-22-2.5 (4) (a) (i))
Taking or approving a bond or undertaking in any case in which he is authorized to take or approve a bond or undertaking, including justification (UCA 17-22-2.5 (2) (b))	\$5.00
Copy of any writ, process or other paper when demanded or required by law (UC 17-22-2.5 (2) (c))	\$0.50 for each folio
Serving an attachment on property, or levying an execution, or executing an order of arrest for an order for the delivery of personal property (UCA 17-22-2.5 (2) (d))	\$50.00 (UCA 17-22-2.5 (2) (d)) Plus, traveling fees <sup>1</sup> only collected for the actual distance traveled beyond the distance required to serve the summons if the attachment of those orders accompany the summons in the action and may be executed at the time of the service of the summons (UCA 17-22-2.5 (5))
Taking and keeping possession of and preserving property under attachment or execution or other process (UCA 17-22-2.5 (2) (e))	The amount that the court orders to a maximum of \$15.00 per day
Advertising property of sale on execution, or any judgment, or order of sale, exclusive of the cost of publication (UCA 17-22-2.5 (2) (f))	\$15.00 (UCA 17-22-2.5 (2) (f)), shall be collected from the judgment debtor's part of the execution in the same manner as the sum directed to be made (UCA 17-22-2.5 (3))
Drawing and executing a sheriff's deed or certificate of redemption, exclusive of acknowledgment (UCA 17-22-2.5 (2) (g))	\$15.00 to be paid by the grantee
Recording each deed, conveyance, or other instrument affecting real estate, exclusive of the cost of recording (UCA 17-22-2.5 (2) (h))	\$10.00 to be paid by the grantee
Serving a writ of possession or restitution, and putting any person entitled to possession into possession of premises, and removing occupant (UCA 17-22-2.5 (2) (i))	\$50.00 (UCA 17-22-2.5 (2) (i)) Plus, traveling fee <sup>1</sup> of \$2.50 for each mile necessarily traveled, in going only, computed from the courthouse for each person served, to a maximum of 100 miles (UCA 17-22-2.5 (5) (a) (i))

Holding each trial of right of property to include all services in the matter, except mileage (UCA 17-22-2.5 (2) (j))	\$35.00
Conducting, postponing, or canceling a sale of property (UCA 17-22-2.5 (2) (k))	\$15.00
Taking a prisoner in civil cases from prisoner before a court or magistrate (UCA 17-22-2.5 (2) (l))	\$2.50, for each mile necessarily traveled in going only, to a maximum of 100 miles
Taking a prisoner from the place of arrest to prison, in civil cases, or before a court or magistrate (UCA 17-22-2.5 (2) (m))	\$2.50, for each mile necessarily traveled in going only, to a maximum of 100 miles
Receiving or paying over money on execution or other process (UCA 17-22-2.5 (2) (n))	If the amount does not exceed \$1,000, 2% of this amount with a minimum of \$1.00; if amount collected exceeds \$1,000, 2% on the first \$1,000 and 1.5% on the balance
Executing in duplicate a certificate of sale, exclusive of filing it (UCA 17-22-2.5 (2) (o))	\$10.00
Delivering an insane person to the Utah State Hospital, when cost of delivery is payable by a private individual (UCA 17-22-2.5 (5) (a))	\$2.50 per mile for the distance from the county seat of his county to the Utah State Hospital, to a maximum of 100 miles; If the sheriff requires assistance to deliver the person to the Utah State Hospital, the sheriff may also change the actual and necessary cost of that assistance (UCA 17-22-2.5 6 b)
Obtaining a saliva DNA specimen under section 53-10-404 (UCA 17-22-2.5 (6))	\$150.00

<sup>1</sup> Note: The Sheriff may only charge one mileage fee if any two or more papers are required to be served in the same action or proceeding at the same time and at the same address. (UCA 17-22-2.5 (5) (b)). If it is necessary to make more than one trip to serve any notice, order, process or other paper, the Sheriff may not collect more than two additional mileage charges (UC 17-22-2.5 (5) (c)).

**B.** The following fees and charges are approved and shall be assessed and collected by the Sheriff's Office:

<b>Services</b>	<b>Fees</b>
Accident reports	\$7.50
Per page for reports	\$1.00
Postings	\$5.00 per posting
Commercials, security, etc.	\$65.00 per hour/4-hour minimum
Vehicle use for commercials, movies, security	\$35.00 per hour plus \$1.00 per mile
Bailiff fees/ Security fees	\$\$18.00 per hour
Photo evidence	\$1.00 per picture
In-car video reproduction	\$40.00
Audio/research	\$25.00 plus \$25.00 per hour for reproductions that require extensive labor
<b>Jail fees:</b>	
Charge to state per inmate	\$\$46.85 per day
Charge to state for felony probationers	\$\$27.10 per day
Housing for non law enforcement transportation agencies	\$75.00 per day
Housing for out of County jail commitments	\$45.00 per day
Daily processing work release inmates	\$25.00 per day
Daily processing half way out work release inmates	\$10.00 per day

**C.** The following fees and charges are approved and shall be assessed and collected by the Sheriff's Office for Grand County **Search and Rescue (GCSAR)**:

<b>Search and Rescue Services</b>		<b>Fees</b>
Type of Incident	Definition	Billing Rate per 24 Hour Period
Small	3 hours or less, 6 responders or fewer	\$250.00
Medium	Over 3 hours, 6 responders or fewer	\$500.00
Medium	3 hours or less, 7 or more responders	\$500.00
Large	Over 3 hours, 7 or more responders	\$750.00
Expendables	i.e. Helicopter rent/fuel, damaged equipment, etc.)	actual replacement cost

<b>GCSAR Special Event Reimbursement Schedule</b>	<b>Fees</b>
Personnel	\$25.00/hour, 4 hour minimum

ATV/UTV	\$125.00 per unit/24-hr. day or less
Snowmobile	\$125.00 per unit/24-hr. day or less
Personal Water Craft	\$125.00 per unit/24-hr. day or less
Boat	\$250.00 per unit/24-hr. day or less
Tow or Transport Vehicle	\$35.00 per unit/24 hour day plus \$1.00/mile

**3.06.160 Fees of the Surveyor's Office.**

A. The following fees and charges are approved and shall be assessed and collected for the Surveyor's Office:

Services	Fees
Filing fee	\$10.00 per survey

**3.06.170 Fees of Star Hall.**

A. The following fees and charges are approved and shall be assessed and collected for the Star Hall:

Services	Fees
Short- Term Hall rental (Less than a week)	\$25.00 per hour (3-hour minimum)
Long- Term Hall rental (More than a week)	\$300.00 per week plus \$25.00 per hour during performance night
Security deposit <sup>1</sup>	\$300.00
501(c)3 and Utah State Commercial Code approved Non Profit Associations (documentation required)	50% off of Short –term or Long-term rental
Open/close fee (if required)	\$30.00
Extra custodial service	\$18.00 per hour
Lighting Board and Public Address System Deposit <sup>2</sup>	\$150.00 <sup>3</sup> plus the actual cost of technician fees (paid directly to technician)
Projector, DVD, and Audio Supplies Deposit <sup>2</sup>	\$150.00 <sup>3</sup> plus the actual cost of technician fees (paid directly to technician)
Portable Projector/Use of Wireless Microphone	\$150.00

<sup>1</sup> Note: Cost of damage will be levied against the deposit posted with the County. Remainder of the charges for damages will be paid by individual or entity in which the County has the rental agreement with. Security deposit will be forfeited when notice of cancellation is less than 24 hours.

<sup>2</sup> Note: This equipment shall only be released to authorized individuals approved by the County. A list of names with contact information of authorized individuals is available upon request. Renter is to make arrangements with authorized individuals to provide service

associated with using the equipment. All other operators must be pre-approved by the County before the event.

<sup>3</sup> Note: In the event any damage to the equipment occurs as a result of an unapproved person or persons handling, the Renter agrees to pay all costs to repair or replace equipment. Cost of damage will be levied against the deposit posted with the County. Remainder of the charges for damages will be paid by Renter with whom the County has the rental agreement.

**3.06.180 Fees of the Moab Area Travel Council.**

A. The following fees and charges are approved and shall be assessed and collected by the Moab Area Travel Council:

Services	Fees
Labels	\$0.02 each
CD's (one-time charge)	\$10.00

**3.06.190 Fees of the Treasurer's Office.**

A. The following fees and charges are approved and shall be assessed and collected by the Treasurer's Office:

Services	Fees
Tax and assessment roll hard copy	\$1,000.00
Partial tax roll hard copy	\$2.00 per page
Name and address index	\$0.10 per parcel
Prior years' information search	\$25.00 per hour
Additional pages	\$0.50
Parcel information printout	\$0.25 per page
Back Tax Report	\$10.00
Other	As determined by department

**3.06.200 Fees of the Weed Department.**

A. The following fees and charges are approved and shall be assessed and collected by the Weed Department:

Services	Fees
Spray time	\$52.00 per hour
Travel time	\$32.00 per hour
Mileage	\$0.70 per mile
Truck with spray rig	\$25.00 per hour
Tordon 22K	\$0.45 per ounce
Vanquish	\$0.45 per ounce
2, 4-D Amine	\$0.15 per ounce
Escort	\$15.00 per ounce
Curtail	\$0.40 per ounce
Milestone	\$2.75 per ounce
Roundup Pro / rodeo	\$0.25 per ounce

**3.06.210 Fees of Canyonlands Field (CNY).**

A. The following fees and charges are approved and shall be assessed and collected by the Canyonlands Field:

Services	Fees
Landing Fee; Commercial Operations at CNY	\$0.65/1000 lbs. Max. Take Off Weight (MTOW)
Fuel Flowage Fee – FBO authorized vendor	\$0.06/gallon
Fuel Flowage Fee – Other than FBO	\$0.50/gallon
Retail Sales Office Area (2 years or more)	\$3.00/sq. ft. per month
Retail Sales Office Area (23 months or less)	\$4.00/sq. ft. per month
Reserved Car Parking Spaces light passenger cars and light trucks only (30 days or more)	\$60.00/space/month
Retail Sales Office and Ground Lease Application Fee	\$75.00
Ground Lease	\$0.21/sq. ft./year
Water and Sewer Rates	\$19.50/month for water \$22.66/month for sewer
Ramp Fees	\$50.00 aircraft over 10,000 lbs. MTOW \$200.00 aircraft over 25,000 lbs. MTOW
Aircraft Parking/Tie Downs (Subject to long-term lease with Fixed Base Operator (FBO))	
Lease Rate	Hangar “A” \$0.25/sq.ft./month
Hangar “A” 60’x80’=4800 sq.ft.	Hangar “B” \$0.27/sq.ft./month
Hangar “B” 70’x90’+20’x60’=7500 sq.ft.)	
Billboard Fees – To be let for one-year term minimum	\$1. 45/sq. ft. / month

**3.06.220 Fees of the Haz-Mat Response Task Force.**

A. The following fees and charges are approved and shall be assessed and collected by the Haz-Mat Response Task Force:

<b>Services</b>	<b>Fees</b>
All services rendered by the Haz-Mat Response Task Force	Actual costs as calculated by the Haz-Mat Response Task Force

**3.06.320 Waiving Fees**

**A. Waiving Fees to Governmental Entities.** Elected officials or department heads may waive the fees contained in this ordinance for services provided to other governmental entities.

**B. Waiving of Fees.** The County Council shall not consider requests to waive fees for a specific individual or entity that are not governmental entities.

**3.06.330 Return of Fees.**

**A. Return of Fees.** If service is not rendered, the Elected Official or Department Head may recommend to the Clerk Auditor in writing that the fees paid by an individual or entity be returned. Aggrieved individuals may appeal the Clerk Auditor's decision to the County Council.

**3.06.340 Common Procedures for Collecting Additional Fees.**

**A. Additional Fees.** If services require more resources than anticipated in the original application fee, either by County staff, services rendered by a professional or other third party services, the customer shall be responsible to reimburse Grand County for these charges plus 10% of the charges to cover administrative costs. Such fees and charges shall accrue to, and are payable by, the entity which receives service, executes an application, enters into a development agreement, or requests the service.

**B. Billing Statements.** The County shall bill customers for excess reimbursable fees accruing under this section and all other charges on a regular basis within forty-five (45) days of services. The billing by the County shall be in reasonable detail to permit the customer to determine the reason for the expenditure, and fees or charges incurred, along with the rate or other basis for the charge. Billings for reimbursable fees are due upon receipt and if the balance due is not paid within thirty (30) days of mailing, the customer is delinquent and is in default to the County. Billing statement from the County to the customer shall be deemed correct, accurate, undisputed and due in full unless the Clerk Auditor shall receive in writing of a disputed bill in reasonable detail to ascertain the exact question or matter in dispute within thirty (30) days of the postmarked date on the mailed statement or the date of hand-delivery if the statement is not delivered through the U.S. Mail.

**C. Conference with Customer.** The customer, or their representatives, may informally confer with County staff to obtain further information, ask questions, and receive clarification of charges included on the billings. An informal conference may result in changes to the invoice from the County to the customer. If the invoice is corrected or changed, the customer shall pay the corrected invoice within fifteen (15) days of receipt of the corrected invoice.

**D. Disputed Amount to County Council.** Any disputed amount after the customer has conferred with the County Staff may be disputed to the County Council. The customer shall notify the Clerk Auditor again in writing regarding the contested amount. The Clerk Auditor shall notify the Council Administrator to the need to place the issue on the County Council's agenda. The County Council shall consider the payment dispute in a regularly scheduled County meeting. Notice of the time, date and place of the meeting where the disputed statement will be considered by the County Council will be mailed to the customer not less than five (5) days before the date of the meeting. The customer may present any statement or evidence supporting the customer's position

with respect to the dispute. The County Council shall vote on each disputed charge by the customer to determine whether or not to reduce or eliminate the disputed charges. The decision of the County Council shall be final.

**E. Customers in Default.** Customers must remain in good standing with all amounts due and payable to the County paid as such amounts become due. Customers who are delinquent in payment of reimbursable fees and charges to the County shall be deemed to be in default and future requests for services shall be delayed until the customer has remedied the default.

This Ordinance shall take effect after publication.

**ATTEST:**



\_\_\_\_\_  
Diana Carroll, Clerk/Auditor



\_\_\_\_\_  
A. Lynn Jackson, Grand County Council Chair