

## RESOLUTION NO. 2889

### A RESOLUTION MORE FORMALLY ESTABLISHING THE GRAND COUNTY TRAIL MIX COMMITTEE

**WHEREAS**, non-motorized trails are an important part of Grand County's past and future;

**WHEREAS**, since September 12, 2000 the Trail Mix Committee has been involved in the planning and development of trails in Grand County;

**WHEREAS**, the Grand County Trail Mix Committee has developed a Non-Motorized Trails Master Plan that was reviewed and recommended for approval by the Planning Commission and then adopted into the Grand County General Plan by vote of the Grand County Council;

**WHEREAS**, the Grand County Council would like to more formally establish the Trail Mix Committee via resolution;

**NOW THEREFORE**, the Council hereby resolves to more formally establish through resolution the Grand County Trail Mix Committee (Trail Mix) as follows:

**Committee Responsibilities and Authority:** Trail Mix is an advisory body to the Grand County Council hereby authorized to:

- Provide the Council with facts, opinions, advice, and recommendations on issues related to non-motorized trails.
- Promote education of and cooperation among all trail users.
- Assist the County Planning Commission in developing the Grand County Non-Motorized Trails Master Plan updates.
- Work on implementing the Grand County Non-Motorized Trails Master Plan.
- Collaborate with motorized user groups regarding trail issues within Grand County.
- Organize and complete work projects to develop and maintain trails.
- Work with private property owners to promote and maintain historic trail access and acquire trail easements with approval from the County Council.
- Work with land managers of various agencies to promote trail use and development.
- Handle other trail related issues delegated to it by the Council.

**Trail Mix Membership:** The Trail Mix Committee (The Committee) shall be comprised of, but not limited to, interested members of the general public and representatives from; local, state and federal stakeholders who are interested in non-motorized trail development in the area.

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- US Forest Service
- Bureau of Land Management
- National Park Service
- State Parks
- School & Institutional Trust Lands Administration (SITLA)
- Non-profit Organization to which the County Council Appropriates Funds for trail development
- Utah Department of Transportation (UDOT)
- Moab Trails Alliance (MTA)
- Grand County Council
- City of Moab
- Members of the General Public

**Agency Stakeholder Representatives-Voting:** Each agency stakeholder enumerated above may designate a representative to attend as a voting member.

**Members of the General Public-Voting:** Members of the General Public may vote when they attend at least three of six consecutive meetings.

**Voting:** Voting eligibility is verified by the Trail Mix Chairperson's review and determination of past attendance records.

**Committee Member Term Limits:** There are no term limits for officers. Agency stakeholder representatives will change and be subject to the term limits of their office or employment.

**Trail Mix Officers:** The Trail Mix Committee shall elect at the first meeting of every year a Chairperson and Vice-Chairperson.

The Chairperson shall:

- Set the agenda for the regular monthly meetings,
- Conduct the meetings,
- Keep attendance sign-up sheets,
- Submit minutes for County retention,
- Submit with Trail Mix Committee approval periodic updates of The Committee to the non-profit,
- Set priorities for trail planning, construction and maintenance with input from The Committee,
- Establish subcommittees to address pertinent issues and topics as they arise.

The Vice-Chairperson shall:

- Assist the Chairperson in the discharge of the duties of the Chair,
- Fulfill the duties of the Chairperson in his/ her absence.

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**Trail Mix Appointees:** The Chairperson with approval from The Committee will appoint a Secretary and a Treasurer to act on behalf of the Trail Mix Committee.

The Secretary shall:

- Take minutes at monthly meetings to capture the essence of the meeting,
- Send the draft of the minutes to the Chair,
- Draft letters as requested by the Chair or Vice-Chair.

The Treasurer shall:

- Work with the Executive Subcommittee in preparing proposed appropriations for the County Council to consider,
- Work with the non-profit organization regarding trail related expenditures,
- Direct donors to the non-profit organization to receive donations for Grand County Trail development,
- Report to the Trail Mix Committee quarterly or as requested.

**The Trail Mix Executive Subcommittee established by this Resolution shall fulfill the following:**

- Set policy, goals and direction for the Trail Mix Committee with input from The Committee.
- Establish priorities for the implementation of the Trails Master Plan with input from The Committee.
- Develop a yearly budget working with the Treasurer to present to the Trail Mix Committee for consideration and approval.
- Report the proposed yearly Trail Mix budget to the County Council.
- Recommend proposed appropriations for the County Council to consider.

**The Trail Mix Executive Subcommittee:** The Trail Mix Executive Subcommittee will be comprised of a minimum of five members. Chairperson, Vice-Chairperson, Treasurer, Moab Trails Alliance Representative (MTA), and will include representation from the biking, hiking and equestrian user groups from the Trail Mix membership. The Executive Subcommittee will be voted on by the Trail Mix Committee in the first meeting of every year.

**Subcommittees:** Subcommittees appointed by the Trail Mix Chair or Vice-Chair will focus on specific issues. These Subcommittees shall make recommendations to the Trail Mix Committee.

**Grand County Staff:** The Grand County Community Development Department and Road Department shall work with the Trail Mix Committee on trail issues.

**Funds:** The County Council annually reviews and considers appropriating funds to a non-profit organization for the development of trails. The County Council appoints the Trail Mix Committee to work with the non-profit organization on the expenditures of such

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funds to ensure that the County appropriated funds are efficiently used for the development of trails to be used by Grand County residents and visitors.

**Compensation:** Trail Mix Committee Members may be reimbursed for expenses associated with the Trail Mix Committee business by following the policy set by the non-profit organization to which the County has appropriated funds for the development of trails and the procedure established by agreement between the non-profit organization and the County.

**Quorum:** Nine members of the Trail Mix Committee shall be present to constitute a quorum for the transaction of Trail Mix Committee business.

**Meetings:** The Trail Mix Committee shall meet monthly. Trail Mix Committee meetings shall be conducted in compliance with the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4. Subcommittee meetings are not subject to the Utah Open and Public Meetings Act as subcommittees shall not constitute a quorum for the purpose of transacting Trail Mix business and may be conducted via phone or email. Special sessions may be called as needed.

**Minutes:** Once the Trail Mix Committee has approved the minutes, the official signed copy of the minutes, including any approved corrections, shall be forwarded to the Community Development Department for retention.

**Duration:** The Trail Mix Committee shall remain in effect until the Grand County Council adopts a resolution dissolving The Committee.

This Resolution was duly and regularly introduced and passed by vote at a regular meeting of the Grand County Council, State of Utah, on the 7<sup>th</sup> day of April 2009.

ATTEST:

  
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Diana Carroll, Clerk/Auditor

GRAND COUNTY COUNCIL

  
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Robert Greenberg, Chair

Adopted on April 7, 2009