

**RESOLUTION NO. 2856**

**A RESOLUTION FORMALIZING THE  
STAR HALL ADVISORY COMMITTEE**

**WHEREAS**, Star Hall is an important part of Grand County's past and future;

**WHEREAS**, the Grand County Council passed a motion in June 1998 to establish the Star Hall Advisory Committee;

**WHEREAS**, since June 1998 the Star Hall Advisory Committee has been involved in advising the Grand County Council on issues relating to Star Hall;

**WHEREAS**, the Grand County Council would like to more formally establish the Star Hall Advisory Committee through a resolution;

**NOW THEREFORE**, the County Council of Grand County resolves to establish the Star Hall Advisory Committee ("Committee") and shall be organized as follows:

**Purpose.** The purpose and establishment of the Star Hall Advisory Committee is to have the Star Hall stakeholders be the advisory body to the Grand County Council or the Municipal Building Authority, as the case may be, in matters relating to Star Hall.

**Committee Responsibilities.** The Star Hall Advisory Committee has the following responsibilities:

- To advise the Grand County Council on issues pertaining to Star Hall that will more effectively meet the needs of the performing arts community in Grand County;
- To advise the Grand County Council on issues requiring further resource allocation through the budgeting process;
- To advise the Grand County Council on issues that require advocating from other entities;
- To advise the Grand County Council on fees charged for the use of Star Hall;  
and
- To raise additional funds as needed for improvement projects and to increase the use of Star Hall.

**Membership.** The Star Hall Advisory Committee shall be comprised of interested Grand County residents and representatives of the performing arts community in Grand County and may include but is not limited to:

- Community Theater
- Music Festival
- Folk Festival
- Moab Film Commission
- Film Society

The aforementioned performing arts groups may designate a representative to attend as a voting member. Additional performing arts groups with a voting representative shall be added through the majority vote of the Star Hall Advisory Committee. Residents of Grand County are designated through regular attendance at the Committee meetings and are assumed designated after the attendance of at least one meeting within the last year.

**Voting.** Every arts group representative shall be a voting member, and Grand County residents shall be allowed to vote upon meeting and maintaining the attendance requirements. Voting eligibility is verified by the Committee Secretary's review and determination of past attendance records.

**Committee Terms.** Star Hall Advisory Committee Members shall not be limited by terms except for elected officials subject to term limits of their office.

**Officers.** Officers elected by the Star Hall Advisory Committee shall be elected from the Star Hall Advisory Committee Membership and shall serve either until resignation or until another election is motioned and approved by the Committee Members. The officers shall consist of the following positions with their associated duties:

- **Chairperson.** The Chairperson shall be responsible to call meetings, set the agenda, and conduct the meetings.
- **Vice Chairperson.** The Vice Chairperson shall fulfill the duties of the Chairperson in their absence.
- **Secretary.** The Secretary shall provide a record of the meetings for approval of the Committee.

**Grand County Staff.** The Maintenance Department Facility Supervisor or designee will serve as staff to assist with the organization of Star Hall Advisory Committee meetings.

- The Facility Supervisor or designee shall act as the administrative officer performing such duties as preparing and posting the agenda in coordination with the Chairperson for purposes of meeting the public notice requirements and other similar duties.
- The Facility Supervisor or designee shall be responsible for coordinating the use of Star Hall Facility including such tasks as: executing the rental agreement; providing the user with an orientation of the facility; providing the user with access to the facility; and inspecting the facility after the event.
- The Facility Supervisor or designee shall be responsible for the care and maintenance of the Star Hall Facility.
- The Facility Supervisor or designee shall assist the Star Hall Advisory Committee by coordinating activities, and forwarding Committee's actions, recommendations and requests to the County Council for consideration.

**Compensation.** No compensation shall be paid to Committee Members for their services. Expenses may be reimbursed to Committee Members when all the following criteria have been met: 1) expense is associated with the Committee's business; 2) the Grand County Council has appropriated funds for said expense; 3) the expense is authorized in advance by the Facility Supervisor; and 4) the Committee Member submits the necessary paperwork required by the County for reimbursement.

**Fundraising.** Any funds raised by the Star Hall Advisory Committee shall be collected and accounted for annually by the Clerk/Auditor's Office.

**Quorum.** Three members of the Star Hall Advisory Committee shall constitute a quorum for the transaction of business.

**Meetings.** The Star Hall Advisory Committee shall meet twice a year and as required as determined by the Chairperson. Star Hall Advisory Committee meetings shall be conducted in compliance with the Utah Open and Public Meetings Act, Utah Code Title 52, Chapter 4.

**Minutes.** Once the Star Hall Advisory Committee has approved the minutes, the official signed copy of the minutes, including any approved corrections, shall be forwarded to the Maintenance Department for retention.

**Duration.** The Star Hall Advisory Committee shall remain in effect until the Grand County Council adopts a resolution dissolving the Committee.

This Resolution was duly and regularly introduced and passed by vote at a regular meeting of the Grand County Council, State of Utah, on the 2nd day of December 2008.

**ATTEST:**

**GRAND COUNTY COUNCIL**

  
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Diana Carroll, Clerk/Auditor

  
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Gene L. Ciarus, Chair