

ORDINANCE No. 467

AN ORDINANCE FORMALLY ESTABLISHING THE GRAND COUNTY AIRPORT BOARD AND DEFINED ITS DUTIES AND FUNCTIONS.

FINDINGS

WHEREAS, Grand County owns, operates, and maintains the Canyonlands Field;

WHEREAS, the County Council is desirous to have a board provide technical recommendations relating to the operations and maintenance of aviation and associated activities conducted at the Canyonlands Field;

WHEREAS, Grand County has an Airport Board that functions as an advisory board to the County Council;

WHEREAS, it appears that the County Council has not formally adopted any enabling language that created the Airport Board;

NOW THEREFORE, the County Council of Grand County formally ordains the establishment of the Grand County Airport Board with all the duties and responsibilities as contained in Exhibit A of this ordinance.

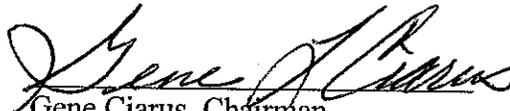
COUNTY COUNCIL OF GRAND COUNTY, UTAH

The above Ordinance was duly and regularly introduced and passed at a regular meeting of the Grand County Council, State of Utah on the 18th day of March, 2008 by the following vote:

AYES: Ciarus, Langianese, McNeely, Lewis, Greenberg, Graham, Holyoak

NAYS: _____

ABSENT: _____


Gene Ciarus, Chairman

Attest:


Diana Carroll, Clerk/Auditor

Exhibit A

GRAND COUNTY AIRPORT BOARD

Establishment & Purpose.

Duties & Responsibilities.

Duties & Responsibilities Beyond Boards Purview.

Organization.

Special Criteria for Appointment.

Members Appointment.

Vacancies.

Board Officers.

Quorum & Meetings.

Removal of Members.

Adoption of Bylaws.

Compensation & Reimbursement.

Budget.

Duties of the Airport Manager or Designee.

Establishment & Purpose.

A. There is established a Grand County Airport Board (hereafter Board) for the purpose of advising the Grand County Council in all matters related to the business and affairs of the Canyonlands Field.

Duties & Responsibilities.

The purpose of the Board shall be to advise the Grand County Council on such matters including but not limited to the following:

- A. Recommending policies for the operation and maintenance of the airport;
- B. Recommending that the County Council enter into contracts, agreements and other instruments required for the efficient operation of the airport, its facilities and services.
- C. Recommending that the County Council purchase, trade, exchange, acquire, buy, sell, obtain option on, acquire by gift, grant, bequest, or devise, or otherwise dispose of and encumber real and personal property or any interest therein, including leases and easements.
- D. Recommending to the County Council concerning the regulation, receiving, deposit and embarkation of passengers or property to or from the airport;
- E. Recommending to the County Council regulations to prohibit any airport hazard;
- F. Recommending charges, fees, and rentals, and submit such recommendations to the County Council for approval;
- G. Recommending for approval to the County Council rules governing the use of the airport and facilities and the use of other property and means of transportation within the airport;
- H. Recommending that the County Council enter into contracts or otherwise cooperate with the Federal Government, the state, or other public or private agencies;

- I. Recommending the County Council accept financial assistance from public or private sources, or that the County Council apply for and accept advances, loans, grants, contributions and any other forms of financial assistance from the Federal Government, state, or county or any other source public or private;
- J. Recommending the employment of technical experts, and other agents, permanent and temporary, as the Board may deem necessary for the planning, design, operation, maintenance, administration and management of the airport and its attendant facilities;
- K. Recommending to the County the payment or rejection of claims and demands and submit to County for payment of such claims;
- L. Promoting aeronautics and the furtherance of commerce and navigation by air;

Duties & Responsibilities Beyond Boards Purview.

- A. The Board shall not have supervisory responsibility and shall not hire, fire, or discipline Grand County employees or interpret or administer Grand County Personnel Policies and Procedures.
- B. Decisions regarding appropriation of funds reside with the County Council and the expenditures of funds with the County employee or supervisor that administers the budget.

Organization.

- A. The Board shall consist of seven regular voting members.

Special Criteria for Appointment.

- A. A person to be eligible to be appointed as a member shall meet the following requirements: 1) be not less than 21 years of age; and 2) be a resident of Grand County, Utah.
- B. One member shall be nominated by the Travel Council and one by Moab City.

Members Appointment.

- A. Appointment process for the Board shall be according to the prescribed process approved by Ordinance or Resolution by the Grand County Council, with the exception of the nominations from the Travel Council and Moab City. When an appointment is put forth by either the Travel Council or Moab City the County Council shall consider that appointment at a meeting.
- B. Individual members of the Board serving at the time the ordinance codified in this ordinance is approved shall fulfill their appointed terms.

Vacancies.

- A. Vacancies occurring by reason of death, resignation or other cause shall be filled to the date of expiration of the unexpired term by appointment of another person by the County Council upon the recommendation of the Board.

Board Officers.

- A. Officers elected by the Board shall be elected at the first meeting in February each year and serve no more than two consecutive years in a respective office. The officers shall consist of the following positions with their associated duties:
- B. Chairperson. The Chairperson shall be responsible to call meetings, set the agenda, and conduct the meetings.
- C. Vice Chairperson. The Vice Chairperson shall fulfill the duties of the Chairperson in their absence.

Quorum & Meetings.

- A. Four members of the Board shall constitute a quorum for the transaction of business. Members of the Board shall meet at least four times in any year, as determined by the Chairperson, and as necessary to fulfill the purpose and duties of the Board. Meetings shall be in compliance with the Open and Public Meeting Act 52-4.

Removal of Members.

- A. Any member of the Board may be removed by the Grand County Council for cause.
- B. The Grand County Council shall consider a recommendation for removing a Board member if 2/3 of the Board approves such a motion. Any motion for removal should contain findings of facts that support the recommendation.

Adoption of Bylaws.

- A. The members shall in all cases act as a Board and shall adopt and amend rules and regulations for the conduct of their meetings and the management of the Board as they deem proper but not inconsistent with Grand County ordinances and the laws of the State of Utah. Proposed bylaws and amendments to bylaws shall be submitted to the County Council for review and approval in a County Council meeting.

Compensation & Reimbursement.

- A. No compensation shall be paid to Board members for their services. Expenses may be reimbursed to Board members when all the following criteria have been met: 1) expense is associated with the Board's business; 2) the County Council has appropriated funds for said expense; 3) the expense is authorized by the County employee who oversees the budget; and 4) the Board member submits the necessary paperwork required by the County for reimbursement.

Budget.

- A. A budget for the Canyonlands Field shall be established annually by the Grand County Council. The Board may make a recommendation regarding the proposed budgets for a fiscal year. The Grand County Council shall consider the Board recommendation.

Duties of the Airport Manager or Designee.

- A. The Airport Manager or Airport Manger's designee shall act as the administrative officer performing such duties as preparing and posting the agenda for purposes of meeting the public notice requirements, preparing minutes of the duties, and other similar duties.