



SKETCH PLAN APPLICATION

Grand County Courthouse: 125 E. Center St. Moab, UT 84532; Phone: (435)259-1371

FOR OFFICE USE ONLY

Date of Submittal: _____ Sketch Plan Processing Fees: **\$550.00**
Submittal Received by: _____ Amount Paid: _____ Fees Received by: _____

CONTACT INFORMATION

Property owner: _____
Address: _____
Phone: _____ cell: _____ fax: _____
Email address: _____

Engineer (if applicable): _____
Address: _____
Phone: _____ cell: _____ fax: _____
Email address: _____

Property owner representative: _____
Address: _____
Phone: _____ cell: _____ fax: _____
Email address: _____

PROJECT INFORMATION

Project name: _____
General location of the property: _____
Size of the subject property: _____ *acres* Number of lots: _____
Surrounding land uses: _____
Current Zoning: _____ *district*

SUPPORTING MATERIALS

Sketch plan applications shall contain, at a minimum, the following supporting materials through the approval process according to the following submittal schedule:

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1. **APPLICATION SUBMISSION.** Two complete sets (with the exception of the public notice, title report, and fee) of all supporting materials shall be submitted with this application. These complete sets should include two large (24" x 36") and two small (11" x 17") sets of all plans.
 2. **PRIOR TO MEETING.** Fourteen revised sets of large (24" x 36") and small (11" x 17") plans shall be submitted prior to the application being placed on a Planning Commission meeting.
 3. **POST MEETING.** If the revised sets of plans are not approved as submitted two corrected sets of plans both large and small shall be submitted that comply with the Planning Commission's approval.

Sketch Plan. The subdivision sketch plan shall include conceptual plans for the entire parcel. Such plan shall require at a minimum the following information:

1. Conceptual drawing
2. A conceptual drawing of the lot and street layout drawn at a scale of not less than 1 inch = 200 feet and including the following:
3. Proposed number of lots and the approximate area of the individual lots;
4. Topographic contours at 5 foot intervals and all easements or rights-of-way necessary for drainage within or without the boundaries of the subdivision;
5. Significant natural features of the site including streams, lakes, natural drainage lines, vegetation type, and other similar features;
6. Man-made features such as existing buildings, irrigation ditches, utility lines and easements, bridges, culverts, drainage systems, mines or mine dumps;
7. Zone district boundaries;
8. General land use divisions into residential types, commercial, industrial, community facilities, and open space including proposed boundaries of public use or common areas; parking area, total number of dwelling units and total square footage of non-residential space;
9. Type and layout of water supply and sewage treatment system proposed;
10. Acreage of the entire tract and the area to the nearest one-half acres and percent of total area to be devoted to open space;
11. The name and location of a portion of adjoining subdivisions shall be drawn to the same scale and shown in dotted lines adjacent to the tract proposed for subdivisions in sufficient detail to show actually the existing streets and alleys and other features that may influence the layout and development of the proposed subdivisions; where adjacent land is not subdivided, the name of the owner of the adjacent tract shall be shown;
12. A vicinity-topography map (which may be a USGS one (1) inch equals 2000 feet scale) shall locate the property relative to surrounding areas; and

Title Report. A preliminary title report from a licensed title company listing or attorney listing the name of the property owner(s) and all liens, easements and judgments of record affecting the subject property, and of the preliminary plat.

Application Fee. The process / filing fee of \$550.00 shall be paid in full.

APPLICANT CERTIFICATION

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted

in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Grand County may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Grand County Land Use Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this resolution. I also agree to allow the Staff, Planning Commission, or County Council or appointed agent(s) of the County to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: _____ Date: _____