



**THOMPSON SPRINGS
SPECIAL SERVICE FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
REGULAR MEETING**

**Grand County Council Chambers
125 East Center Street, Moab, Utah**

**AGENDA
Tuesday, February 18, 2020**

4:00 p.m.

- Call to Order**
- Citizens to Be Heard**
- Approval of Minutes**
 - A. December 3, 2019 (Thompson Springs Fire District Board Public Hearing regarding the budget)
 - B. January 21, 2020 (Thompson Springs Fire District Board Regular Meeting)
- Ratification of Payment of Bills**
- Fire Chief's Report** (Chief Marcum)
- New Business** (none)
- Old Business** (none)
- Future Considerations**
- Public Hearings- Possible Action Items:** (none)
- Closed Session – if necessary**
- Adjourn**

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS. In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend meetings are encouraged to contact the County two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. T.D.D. (Telecommunication Device for the Deaf) calls can be answered at: (435) 259-1346. Individuals with speech and/or hearing impairments may also call the Relay Utah by dialing 711. Spanish Relay Utah: 1 (888) 346-3162

At the meetings/hearings any citizen, property owner, or public official may be heard on any agenda subject. The number of persons heard and the time allowed for each individual may be limited at the sole discretion of the Chair. On matters set for public hearings there is a three-minute time limit per person to allow maximum public participation. Upon being recognized by the Chair, please advance to the microphone, state your full name and address, whom you represent, and the subject matter. No person shall interrupt legislative proceedings.

Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Wednesday prior to a regular Meeting and forty-eight (48) hours prior to any Special Meeting. Information relative to these meetings/hearings may be obtained at the Grand County Council's Office, 125 East Center Street, Moab, Utah; (435) 259-1346.

An agenda packet is available at the local Library, 257 East Center St., Moab, Utah, (435) 259-1111 at least 24 hours in advance of the meeting.

THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BOARD
125 East Center Street
Moab, Utah

December 3, 2019

The Thompson Springs Special Service Fire District Board met in regular session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Chairperson Evan Clapper called the meeting to order at 7:09 p.m. Also in attendance were Board Members Greg Halliday, Jaylyn Hawks, Mary McGann, Curtis Wells, and Gabriel Woytek as well as Grand County Council Administrator Ruth Dillon and Grand County Clerk/Auditor Chris Baird. Chairperson Clapper reported that Rory Paxman is present yet temporarily out of the room.

Citizens to be Heard – there were none.

Approval of Minutes

A. November 19, 2019 (Thompson Springs Fire District Board Regular Meeting)

MOTION: Motion by Jaylyn Hawks to approve November 19, 2019 minutes and authorize the Chair to sign all associated documents. Greg Halliday seconded. There was no discussion and the motion carried 6-0-1 with Rory Paxman abstaining, having just returned to the room.

Ratification of Payment of Bills

MOTION: With no bills provided, motion by Greg Halliday to postpone payment of bills was seconded by Rory Paxman. County Clerk/Auditor Baird recommended postponing in order to get actual Thompson Fire District Board expenses listed. The motion carried 7-0.

Fire Chief's Report (none)

New Business (none)

Old Business (none)

Future Considerations – there were none.

Public Hearings-Possible Action Items

- B. Public Hearing to hear public input on approving the amended 2019 Budget -
County Clerk/Auditor Baird reported that the Fire District Board does not need to amend the 2019 budget. Chairman Clapper inquired for any citizen comments; there were none. Chairman Clapper inquired of Board Members of any questions; there were none. He stated that this portion of the public hearing will remain open for written comment until December 11 at 5:00 p.m. and that comments can be submitted to council@grandcountyutah.net to be forwarded to the Board or dropped off at the County Council Administrator's office.
- C. Public Hearing to hear public input on approving the proposed 2020 Budget –
County Clerk/Auditor Baird reported that the proposed 2020 budget is exactly the same as the 2019 budget at \$25,600 and sufficient to cover operations in 2020. He added that most of the budget comes from contributions from Grand County with the exception of some minor grants. He further explained that approximately three-fourths of contributions come from TRCC at \$18,100, with the remainder from the General Fund contribution. County Clerk/Auditor Baird stated that there may be a need for a heater to be replaced in 2020 but that it can be covered in Fund Balance. Chairperson Clapper inquired of Board Members of any questions; there were none. He stated that this portion of the public hearing will remain open for written comment until December 11 at 5:00 p.m. and that comments can be submitted to council@grandcountyutah.net to be forwarded to the Board or dropped off at the County Council Administrator's office.

Closed Session- if necessary – Chairperson Clapper inquired for the need of a closed session; there was no need.

Adjourn

The meeting was adjourned by Chairperson Clapper at 7:15 p.m.

Thompson Springs Special Service Fire District Board
Evan Clapper, Chairperson

ATTEST:

Mary McGann, Secretary

DRAFT

THOMPSON SPRINGS SPECIAL SERVICE FIRE DISTRICT BOARD
125 East Center Street
Moab, Utah

January 21, 2020

The Thompson Springs Special Service Fire District Board met in regular session on the above date in the Council Chambers of the Grand County Courthouse located at 125 East Center Street, Moab, Utah. Board Member Mary McGann called the meeting to order at 4:02 p.m. Also in attendance were Board Members Greg Halliday, Rory Paxman, Jaylyn Hawks, Curtis Wells, and Gabriel Woytek as well as Grand County Council Administrator Ruth Dillon and Grand County Clerk/Auditor Chris Baird. Absent was Board Member Evan Clapper.

Curtis Wells made a motion to allow Mary McGann to act as Board Chair Pro Tem, since Evan Clapper is absent. Jaylyn Hawks seconded, passed 6-0.

- A. Electing Officers: Jaylyn Hawks moved to nominate Mary McGann as Chair, seconded by Curtis Wells, passed 6-0.

Curtis Wells moved to nominate Greg Halliday as Secretary of the Board, seconded by Rory Paxman, passed 5-1 with Halliday against. Halliday delegated his duties to staff member Tara Collins, who accepted with pleasure.

Curtis Wells moved to nominate Rory Paxman as Treasurer, Greg Halliday seconded, passed 6-0. Paxman asked if he could delegate duties to Chris Baird, however, Mr. Baird pointed out that the Treasurer is supposed to check the work of the Accountant, so he should not double-check his own accounting work. Paxman then chose to delegate to Chris Kauffman.

Citizens to be Heard – there were none.

Approval of Minutes

- B. December 17, 2019 (Thompson Springs Fire District Regular Meeting)

MOTION: Motion by Jaylyn Hawks to approve December 17, 2019 minutes, seconded by Greg Halliday. Motion carried 6-0.

Ratification of Payment of Bills

MOTION: Motion by Rory Paxman to approve total payment of bills and payroll in the amount of \$1,790.06, Motion seconded by Gabriel Woytek. Roll call motion carried 6-0.

Fire Chief's Report

Chief Mark Marcum was absent, so Greg Halliday read the Fire Chief's report aloud:

Recent Incidents:

- 12/31/19 - Semi Trailer fire, I-70 Milepost 187

Equipment:

- Still awaiting quotes on new back-up generator

Training:

- Chief Marcum will be assisting as an Instructor for the ongoing Firefighter 1 class in Green River

Other: Greg Halliday will address this next issue with the Water District next time he is there:

- Thompson Springs Special Service Water District's use of the Thompson Springs fire station, which solely belongs to the fire district. In the past they have been paying a charge to use the building, and Chief Marcum wants to make sure that continues.

New Business – Action Item

- C. Delegating secretarial responsibilities to County staff

Council Administrator Ruth Dillon confirmed that this item was taken care of during the election of officers.

Old Business (none)

Future Considerations (none)

Public Hearings-Possible Action Items (none)

Closed Session- if necessary (none)

Adjourn

The meeting was adjourned at 4:10 p.m.

Thompson Springs Special Service Fire District Board
Mary McGann, Chairperson

ATTEST:

Greg Halliday, Secretary

GRAND COUNTY BILLS TO BE APPROVED
Thompson Springs Fire District
2/18/2020

107772, 107798, 107960	A/P Checks	01/22/2020-02/18/2020	\$743.37
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TOTAL BILLS			\$743.37
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13120160 & 13120206	01/13/2020-01/26/2020	1/31/2020	
21420159 & 21420205	01/27/2020-02/09/2020	2/14/2020	\$533.30

TOTAL BILLS & PAYROLL			\$1,276.67
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Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Only paid invoices included.
[Report].GL Account Number = "204000000000"."204999999999"

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount	Amount Paid	Date Paid
204221270000						
107772	35707 FERRELLGAS	1109950505	THOMPSON SPRINGS FIRE DISTRI	488.27	488.27	01/31/2020
Total 204221270000:				488.27	488.27	
204221270000						
107798	27655 ROCKY MOUNTAIN POWER	JAN2020	Thompson Fire House	78.94	78.94	01/31/2020
Total 204221270000:				78.94	78.94	
204221240000						
107960	28255 WALKERS TRUE VALUE HARDWAR	836895	THOMPSON SPRINGS FIRE DISTRI	176.16	176.16	02/14/2020
Total 204221240000:				176.16	176.16	
Grand Totals:				743.37	743.37	

Dated: 2-18-20

County Auditor: _____

TSSFD Chairperson *[Signature]*

Board Member: *[Signature]*

Board Member: *[Signature]*

Report Criteria:

Department.Department = "THOMPSON FIRE DISTRICT"

Total THOMPSON FIRE DISTRICT:	2	.00	.00	533.30
Grand Totals:	2	.00	.00	533.30

DATE:	2-18-20
CHECK #:	13120160 & 13120206 - 266.65
TRANSMITTAL #:	21420159 & 21420205 - 266.65
COUNTY AUDITOR:	
COUNCIL CHAIR:	<i>Mary Hoffman</i>
COUNCIL MEMBER:	<i>[Signature]</i>
COUNCIL MEMBER:	<i>[Signature]</i>

1/31
2/14

Thompson Springs Special Service Fire District

101 Firehouse Lane
Thompson Springs, Utah 84540
Fire Station: (435) 285-9919

Chief: Mark Marcum
Cell: 435-260-6159
Email: thompsonfd41@gmail.com

Chief's Report to TSSSFD
2/18/2020

Recent Incidents:

- 2/1/2020- Suspicious activity, Thompson 7-11
- 2/8/2020- 1 vehicle MVA, I-70 MM 208

Equipment:

- Three local electricians have been contacted regarding quotes for backup generator, one received so far.

Training:

- Fire Engineer videos- hoselays, ladder deployment, hydraulic ventilation.

Other:

- New burn permitting system for TSFD district per county Fire Warden.
- Water District tenant agreement and cost share.