

APPROVED  
Grand County Public Library  
Minutes for the Regular Board of Directors Meeting  
March 17, 2021 5:00 pm  
Held Virtually on Zoom, Grand County, Utah

In attendance for the March 17, 2021 Grand County Public Library Board meeting held virtually via Zoom, were as follows: Didar Charles, Trish Hedin, Frank Stewart, and Jenna Woodbury. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Assistant Director (minutes). Rose List, Jeremy Lynch, and Alanna Simmons-Cameron was absent.

Jenna called the meeting to order at 5:02 pm.

The Board interviewed Lillian Scott, candidate for the High School Representative seat on the Board. Lillian discussed her interest in the Board and shared that she enjoys being a library patron.

Approval of the minutes for the January 14, 2021 meeting was discussed. Frank made a motion to approve the minutes as presented. Didar seconded the motion and it passed unanimously.

The next item on the agenda was Review of Bills. Board members have been reviewing bills when they visit the library for appointments or to volunteer.

There were no Citizens to be Heard.

Carrie began her verbal Director's Report. She discussed potential changes to library service this spring. As COVID-19 risk levels continue to decrease, the library is looking into opening for express services in mid-May. Parameters for express services will include: front doors open to the public, no capacity restrictions (as long as the capacity remains less than 100 people at a time), signs encouraging 1 hour or shorter visits, 45-minute computer sessions limited to adults, no meeting room use, public restrooms available, limited seating, and masks required. In anticipation of this service adjustment, library management will attempt to hire 2 of the currently vacant Library Clerk positions in April.

The library was recently rewarded a small CARES grant to fund a wireless printing set-up in the Moab branch. Carrie concluded the Director's Report with a review of upcoming virtual programs.

The Board moved on to Old Business.

The first item on the agenda under Old Business was Review and Consideration of Approval of a Revised Grand County Public Library Circulation Policy. Jenna made a motion to approve the Circulation Policy as presented. Frank seconded the motion and it passed unanimously.

The Board moved on to the Consent Agenda. Each year the library receives a Community Library Enhancement Fund (CLEF) grant through the Utah State Library. This year's CLEF

grant amount to GCPL was \$7400. The CLEF contract from the state library requires the signature of the Library Board Chair. The Consent Agenda serves to ensure that the Chair has the authority to represent the Board with a signature on the contract. Didar made a motion to ratify the signature of the Board Chair on the CLEF grant contract. Trish seconded the motion and it passed unanimously.

The Board moved on to New Business.

The first item on the agenda under New Business was discussion and recommendation of High School Candidate to the Grand County Commission for Appointment to the Library Board. The Board agreed that Lillian is an excellent candidate. Jenna made a motion recommend to the Grand County Commission the appointment of Lillian Scott to serve as the Library Board's High School Representative. Frank seconded the motion and it passed unanimously.

The second item on the agenda under New Business was Review Library Board Committees and Determine Assignments for 2021. Committees include Finance, Policy, Technology, Art, and the Friends of the Library Liaison. The Board discussed tabling committee assignments until the next meeting since only four members were present. Jenna made a motion to table the approval of 2021 committee assignments. Frank seconded the motion and it passed unanimously.

The third item on the agenda under New Business was Discussion of Upcoming Library Board Vacancy. Frank shared that he will be moving away from Grand County in May 2021 and will resign from his seat on the Library Board. Discussion followed.

The fourth item on the agenda under New Business was Discussion of Open & Public Meetings Act Online Training. All Library Board members must complete the training and provide their completion certificate to county staff. Discussion followed.

There were no Board Member Reports.

The Board moved on to Future Agenda Items. The next meeting date will be in May and will include 2021 committee assignments.

A closed session was not needed. Jenna adjourned the meeting at 5:22 pm.