



Application Practice Templates

Grant Round 2022



The applications for the [STAR Business Grant](#) and the [MOAB! Tourism Grant](#) are now live and can be found on their respective websites. If you wish to work in a separate document to draft your responses before beginning your actual application, see the templates below. **The templates are provided as Microsoft Word documents. To edit them in Google Docs, sign in to your Google account, upload the files to your Google Drive, and edit.**

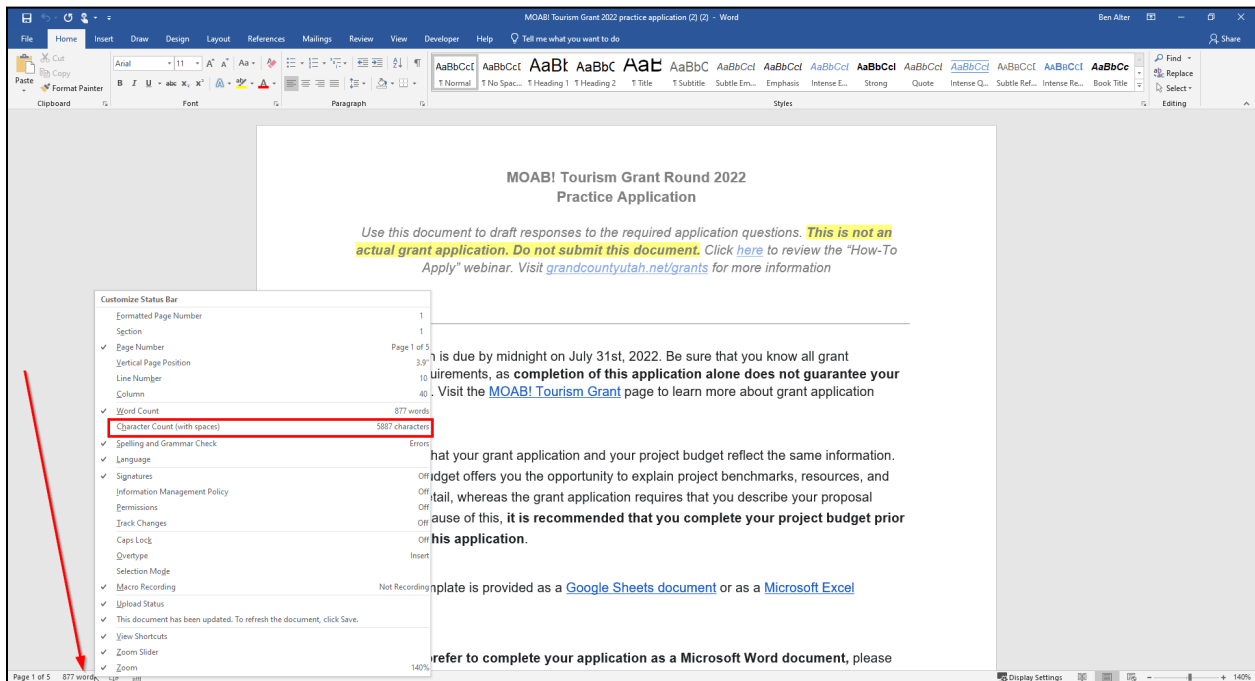
Grant	Application Practice Template
MOAB! Tourism Grant	Click here to download
STAR Business Grant (Sub \$5K application)	Click here to download
STAR Business Grant (\$5K and above)	Click here to download

How do I count characters?

When filling out your practice templates, it helps to count the number of characters you use to respond to each question, as **the actual application strictly enforces character count limits.**

If you're using Microsoft Word...

At the bottom left corner of your window, right-click where it shows a word count. In the menu that displays, **select Character Count (with spaces)**

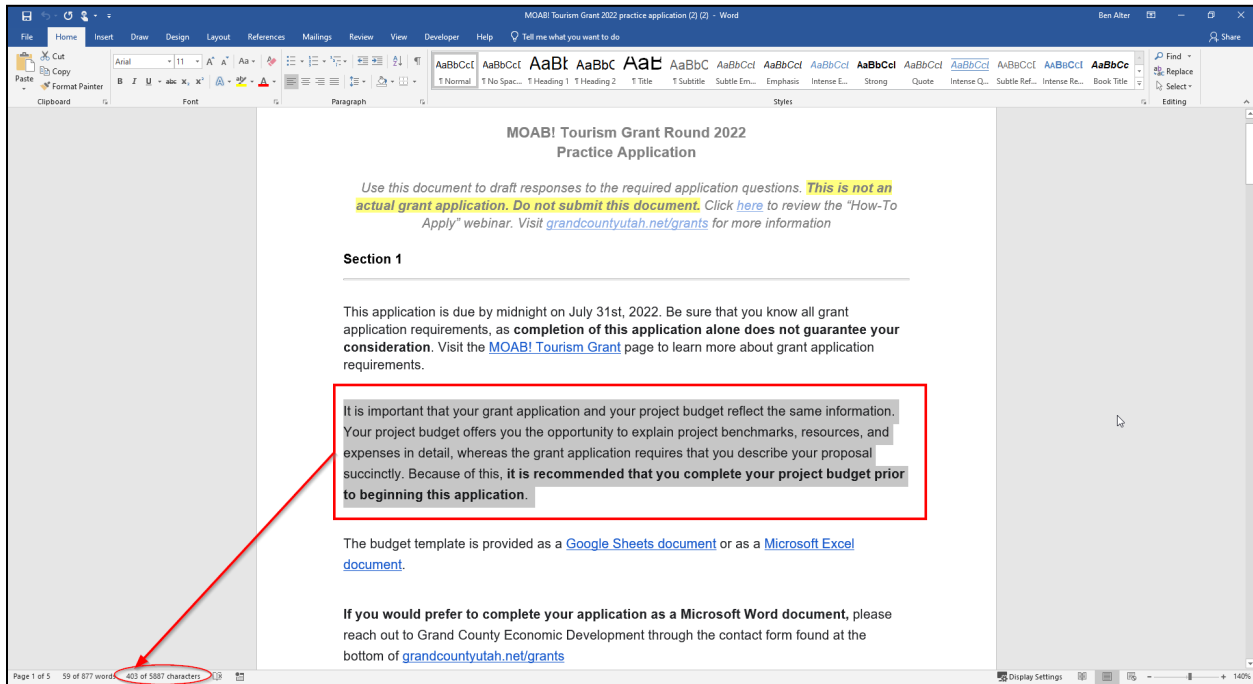


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Your character counter is now enabled. To see how many characters a section of text contains, **highlight the text** and look to the **bottom left corner of your screen**. Next to the highlighted section's word count will be the highlighted section's character count.

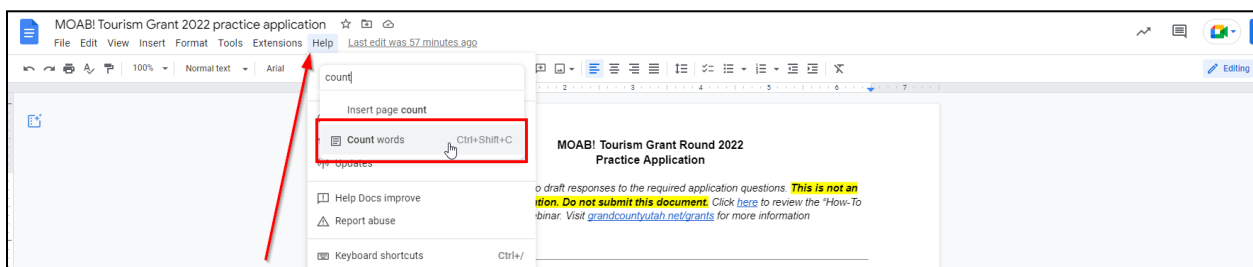


Refer to the number on the left to determine the highlighted section's character count.



If you're using Google Docs...

At the top your window, click **Help**. In the field that drops down, type **"Count"**. Click the **Count Words** option. You may also use the keyboard shortcut **Ctrl + Shift + C** to complete this step.

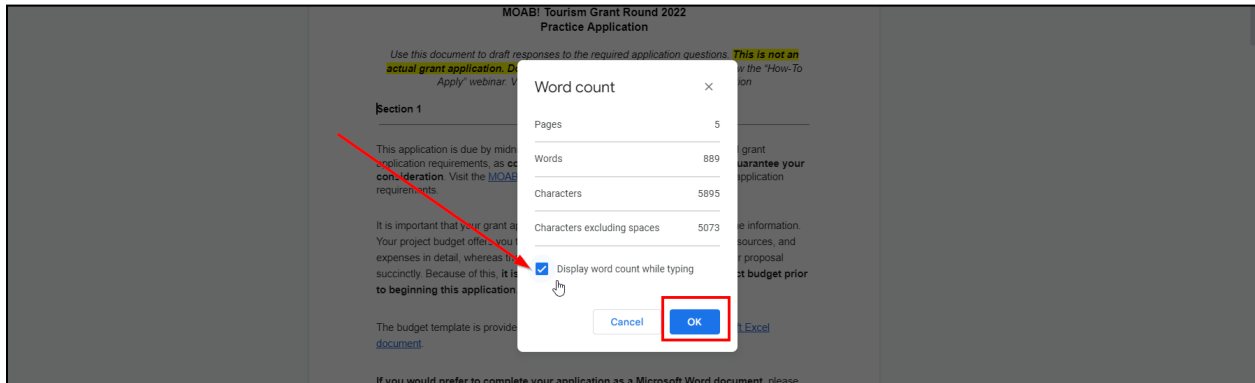


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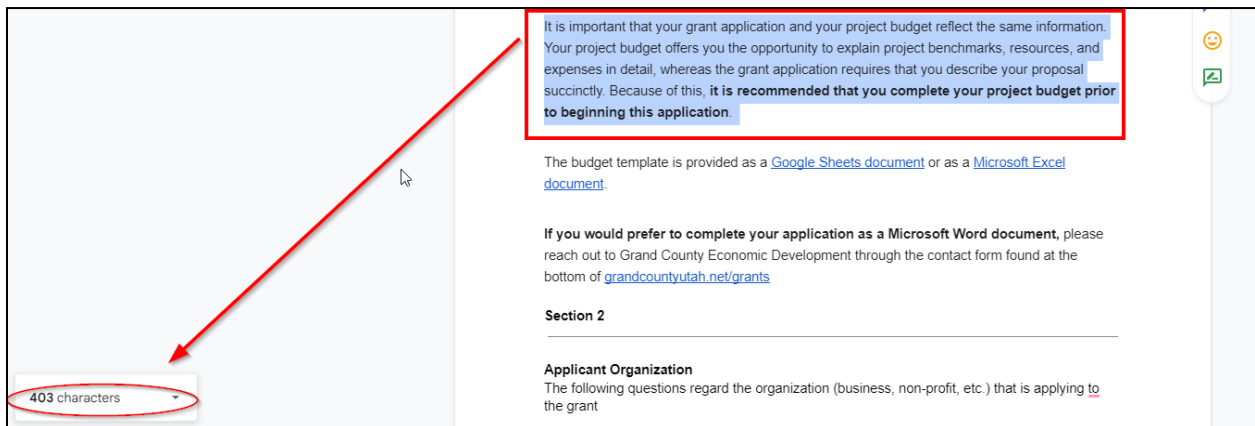
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When the Word Count window appears, check **Display word count while typing**. Once you do this, **click OK**.



The Word Count dropdown box should appear at the bottom left corner of your window. To see the number of characters in a section of text, first ensure that you have selected the **characters** option in this dropdown box. **Do not exclude spaces**. Then, highlight the section of text you want to measure. The number of characters will appear in the box in the bottom left corner.



If you have questions, concerns, or suggestions, please contact us at:
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