

GRAND COUNTY GRAMA REQUEST FORM

REQUESTER'S DESCRIPTION OF RECORDS THAT IDENTIFY THE RECORD WITH REASONABLE SPECIFICITY:

REQUESTER'S SIGNATURE & DATE

REQUESTER'S NAME: _____

REQUESTER'S ADDRESS: _____

REQUESTER'S PHONE #: _____

- I would like to inspect (view) the records.
- I would like to receive a copy of the records. I understand that I may be responsible for fees associated with copying charges or research charges as permitted by UCA 63-2-203. I authorize charges up to \$_____.
- Based on UCA 63-2-203 (4), I am requesting a waiver of copy costs because:
- Releasing the record primarily benefits the public rather than a person. Please explain:

- I am the subject of the record.
- I am the authorized representative of the subject of the record.
- My legal rights are directly affected by the record and I am impoverished.
(Please attach information supporting your request for a waiver of the fees.)

If the requested records are not public, please explain why you believe you are entitled access.

- I am the subject of the record.
- I am the person who provided the information.
- I am authorized to have access by the subject of the record or by the person who submitted the information. Documentation required by UCA 63-2-202 is attached.
- Other – please explain:

- I am requesting an expedited response as permitted by UCA 63-2-204 (3) (b). (Please attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication; or other information that demonstrates that you are entitled to an expedited response.)

ACCORDING TO COUNTY ORDINANCE 228 SECTIONS 080.C.1 THE COUNTY CLERK SHALL RESPOND TO A WRITTEN REQUEST FOR PUBLIC RECORD WITHIN THIRTY BUSINESS DAYS AFTER SAID REQUEST. Applicable fees for the processing of information shall be charged according to County Ordinance 465 Section 3.03.020 for copies and \$15.00 per hour for time spent by County employees in researching those records.

CLERKS REASON FOR DENIAL OF RECORD ACCESS OR DELAY OF ACCESS:
