

**RESOLUTION NO. 3099 (2017)**

**A RESOLUTION AMENDING RESOLUTION NO. 2907 WHICH  
AMENDED BYLAWS OF THE  
GRAND COUNTY COUNCIL ON AGING**

**WHEREAS**, Grand County adopted Ordinance No. 552 on October 18, 2016 which amended Ordinance No. 478 December 16, 2008 and No. 355 May 20, 2002 and No. 176 (1970's) which established and created the Grand County Council on Aging; and

**WHEREAS**, Grand County Ordinance No. 552 defines the constituent membership, terms of office, and purposes thereof, and duties and responsibilities of the Council on Aging; and

**WHEREAS**, the Grand County Council on Aging voted on June 8, 2015 to recommend revision of their enabling ordinance, including revision to meeting dates; and

**WHEREAS**, it is common practice to separate the Bylaws from the enabling ordinance for ease in marking amendments; and

**WHEREAS**, the Bylaws are hereby separated from enabling the ordinance; and

**WHEREAS**, the Grand County Council adopted Ordinance No. 472 establishing a process for the adoption of bylaws for Grand County Boards, Commissions and Committees; and

**WHEREAS**, the Council Administrator and County Attorney have both reviewed the proposed Council on Aging Bylaws to ensure that such bylaws do not conflict with Grand County Ordinance No. 552 or other ordinances or codes; and

**NOW THEREFORE**, the Grand County Council hereby resolves to approve the Grand County Council on Aging Bylaws, as amended, attached as Exhibit A.

This Resolution was duly and regularly introduced and passed at a regular meeting of the Grand County Council, State of Utah on the 17th day of January, 2017.

Those voting aye: Baird, Clapper, Halliday, Hawks, McGann, Paxman, Wells

Those voting nay: \_\_\_\_\_

Absent: \_\_\_\_\_

**Attest:**

**Grand County Council**

  
Diana Carroll  
Diana Carroll, Clerk/Auditor

Jaylyn Hawks  
Jaylyn Hawks, Chairperson

**EXHIBIT A**

**BYLAWS OF THE GRAND COUNTY COUNCIL ON AGING**

**BYLAWS OF THE GRAND COUNTY  
COUNCIL ON AGING**

**Article 1. Name and authorization**

This organization shall be called the Grand County Council on Aging. The Board is authorized by Grand County Ordinance No. 552 which amended Ordinance No. 478 (December 2008), No. 355 (May, 2002) and No. 176 (1970's). The Board exercises authority and assumes responsibilities delegated to it under these authorities.

**Article 2. Meetings**

Section 1. The regular meeting of the Grand County Council on Aging shall typically be held at the Grand Center, 182 North 500 West, Moab, Utah 84532. At the end of each year, the Board shall specify regular meeting dates and times.

Section 2. The Council on Aging shall name officers at the first regular meeting each calendar year or as necessary at other times to fill vacant positions.

Section 3. A quorum for the transaction of business shall consist of three members present in person.

Section 4. Robert's Rules of Order, Newly Revised, shall govern the parliamentary procedure of the Board unless otherwise specified in the Bylaws.

Section 5. All newly appointed Board members shall be provided with a current copy of Bylaws.

Section 6. Meetings shall comply with all requirements of state law, but not limited to, the Utah Open and Public Meetings Act.

**Article 3. Members and officers**

Section 1. The Council on Aging shall consist of five members appointed by the Grand County Council. Members shall be residents of Grand County and half of the Board shall be 60 years of age or older. Nonvoting members shall be the Senior Center Director and a member of the Grand County Council. Members appointed to fill mid-term vacancies shall serve until the end of the term of the member replaced as this is a partial term, and may apply for a full, four-year term thereafter.

Section 2. Officers shall include a Chair, Vice-chair and Secretary, all of whom shall be County Council appointed members of the Council on Aging, and elected by the Board.

Section 3. The Chair shall preside at all meetings, appoint all committees, and authorize calls for all meetings.

Section 4. In the absence of the Chair, the Vice-chair shall exercise the Chair's functions, and may upon the request of the Chair, take over any duties that he or she is unable to perform.

Section 5. The Secretary shall arrange for the recording of a true and accurate account of all minutes at Board meetings. The Secretary shall maintain a permanent file of these written and approved Board proceedings and other records of the Board. Upon consultation with the Chair, the Senior Center Director shall prepare and post the agenda for all meetings.

**Article 4. Amendments**

The bylaws will be reviewed by the Board annually at the meeting designated by the Chair. Amendments will be recommended to the County Council for approval as per County Ordinance No. 472.