



Grand County

Job Description

Title:	Laborer	Job Code:	2430
Division:	Operations	Effective Date:	09/2017
Department:	Road	Last Revised:	

GENERAL PURPOSE

Performs a variety of **unskilled or semi-skilled** work in the operation of the vehicles, machinery, and hand tools used in construction, maintenance, and repair of county roads, bridges, signs, culverts and other county facilities.

SUPERVISION RECEIVED

Works under the general supervision of the Road Supervisor or Assistant Road Supervisor.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Performs a variety of clean-up work; performs routine and/or preventative cleaning tasks to include, buildings, roads, parking lots, and yards.

Operates automotive equipment, such as passenger cars, pickup trucks, and utility vehicles; trains to operate some light and/or heavy equipment as required by assigned duties; performs preventive maintenance on vehicles by changing oil and filters, greasing parts, checking and changing batteries, checking radiator and tire pressure, inspecting transmission fluids, and washing vehicles; reports mechanical defects; assists mechanics.

Performs manual labor such as loading and unloading trucks. Performs tasks requiring the use of a variety of hand tools and energized equipment such as picks, shovels, rakes, chain saws, jack hammers, and other medium equipment. Cleans, maintains, and stores assigned tools and equipment; installs and repairs road signs, places hand patches on asphalt roads, cleans and repairs culverts and cattle guards. Assists with traffic control duties, as needed; uses a variety of hand tools to perform unskilled tasks, such as picking, shoveling, digging, sweeping, crack sealing, etc.

Operates road equipment to load materials into dump trucks and hoppers, to repair erosion and washouts, dig out bad road material, clean drainage channels, ditches, and medians and to remove snow from roads and sidewalks; operates street sweeper, water truck, dump truck, roller, backhoe and road grader as allowed.

Completes minor repairs on equipment such as repairing flats and replacing lights.

Operates equipment by performing snow removal and hauling garbage, supplies, and fuel to its destinations.

Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from High School, or GED, and training to demonstrate an aptitude or ability to perform above and related duties;

AND

B. One (1) year of general construction or general work experience;

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

Some knowledge of various light to heavy equipment; hazards and safety precautions related to construction and equipment operation; traffic laws, ordinances, and regulations; construction methods and procedures typical to county service systems; equipment parts and preventive maintenance for the same.

Some Skill in operation of light duty equipment and vehicles.

Ability to operate simple to complex equipment in various conditions; perform manual tasks for sustained periods of time; perform minor equipment maintenance and repair; follow written and verbal instructions; communicate effectively, verbally and in writing; establish and maintain effective working relationships with fellow employees and supervisors.

3. Special Qualifications:

Must possess a valid Utah Driver's License

Must complete a twelve-month introductory/orientation period as a prerequisite to this position.

Must successfully pass and maintain all requirements of criminal history background checks.

Must successfully complete pre-employment drug screening and participate in DOT random drug testing.

Must possess or be able to acquire a valid Utah Class "B" Commercial Driver's License (CDL) with an "N" endorsement within 6 months of hire date.

Must possess a DOT medical card.

Must be able to pass ICC physical and maintain medical certificate.

Must be flagger certified or be able to attain certification within 6 months of hire date.

May be required to work in remote locations for extended periods of time, "camping out" during seasonal operations.

Subject to on call/call out status including weekends and holidays.

4. Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, such as walking, standing, stooping, sitting, reaching, push and pull, bend and stoop, twist and kneel, and able to climb into and on to heavy equipment and vehicles; may be required to lift up to 100 pounds on occasion. Aspects of the work require talking, hearing and seeing. Common eye, hand, finger, leg and foot dexterity required. Mental application utilizes memory for details, verbal instructions and discriminating thinking. Work is performed outside primarily and conditions may include continuous exposure to dust, fumes, dampness, cold, heat, oils and grease, pollens and organic materials, insects, vibration, shaking, bouncing and all types of weather conditions.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date _____

(Employee)