



Grand County

Job Description

Title:	Registered Nurse	Job Code:	2690
Division:	Operations	Effective Date:	01/2020
Department:	Sheriff's Office	Last Revised:	12/2019

GENERAL PURPOSE

Part time, qualified individual to work as a Registered Nurse in the Grand County Jail. Providing medical assistance for inmates being housed in the Grand County Jail. This will include working with the Utah Department of Corrections and Grand County independent contracted medical providers.

SUPERVISION RECEIVED

Jail Commander

SUPERVISION EXERCISED

None

ESSENTIAL FUNCTIONS

- Acts within RN scope of practice to assess, treat, and coordinate patient care
- Works closely with providers and carries out provider orders.
- Delegates and supervises tasks assigned to unlicensed assist personnel.
- Documents assessment, care, and orders in the patient medical record
- Serve as liaison and advocate with other medical and professional service providers with Utah Department of Corrections and independent contractors.
- Monitor the health conditions of individuals served, ensure quality services provided
- Provide prescribed medical treatment and personal care services
- Helps administer medications and provide documentation according to established guidelines
- Conduct assessments, implement health care plans and respond to changes of condition
- Ensure physicians orders are documented and carried out as prescribed
- Provide input regarding health care services to be included in each Individual Service Plan (ISP)
- Maintain confidentiality and treat others with dignity and respect in all you do
- Performs other duties as assigned by supervisors

MINIMUM QUALIFICATIONS

1. Education and Experience:

- Licensure as a registered nurse (RN) in the state of Utah
- At least two years of experience as a Registered Nurse is preferred

2. Knowledge, Skills, and Abilities:

knowledge in

Nursing and medical practices and procedures, as well as laws, regulations and guidelines

Written and oral communication skills

Basic understanding of computer technology, including email use.

Ability to

Demonstrate RN clinical assessment skills at the level necessary to meet the job requirements.

Follow detailed verbal or written work instructions

Communicate effectively, verbally and in writing

Work on weekends and holidays if needed

Develop effective working relationships with supervisors, fellow employees, and the public.

3. Special Qualifications:

- Must possess a valid Driver's License.
- Must maintain license and certifications required for position
- Must complete a twelve-month introductory/orientation period as a prerequisite to this position.
- Must successfully pass and maintain all requirements of criminal history background checks.
- Must successfully complete pre-employment drug screening

4. Work Environment:

Risks which require the use of special safety precautions and/or equipment, working with contagious diseases or hazardous chemicals, etc. Work requires physical exertion. May require the ability to stand; walk over rough surfaces; bend, crouch, stoop, stretch, reach, lift moderately heavy items (up to 50 lbs.) in a recurring manner and/or for long periods of time. Various levels of mental application required, i.e., memory for details, emotional stability, discriminating thinking, creative problem solving. Continuous use of motor skills. Modest flexibility of schedule is necessary, as weekend and evening hours are sometimes needed.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date _____
(Employee)