

**Draft Meeting Minutes**  
**Interlocal Housing Task Force**  
**January 31, 2011**  
**10:00 am in the City Hall Conference Room**

Present at the meeting were the following: Donna Metzler, Audrey Graham, Jeff Reinhart, Fremont Woodward, Kristine Braun.

**I. Approval of December 13, 2011 Meeting Minutes**

The minutes were approved by acclamation.

**II. Election of Officers**

Donna Metzler indicated she would be willing to continue as Chair. Donna was elected to continue as Chair by acclamation. Audrey indicated she would be willing to continue as Co-chair. Audrey was elected to continue as Co-chair by acclamation. Fremont indicated HASU staff could serve as Secretary for the purpose of taking meeting minutes and sending out agendas. This was approved by acclamation.

**III. Update from the Community Land Trust Committee**

The subcommittee has been working with the Utah Division of Financial Institutions to use the word "Trust" in the title of the organization. The subcommittee sent a letter to the Agency's Commissioner and is awaiting a response which they anticipate will take a few weeks.

Once permission is granted to use the word "Trust" in the organization's title, the subcommittee will be able to finish registering the business name and filing as a non-profit corporation, including sending a copy of the bylaws to the State.

Once the subcommittee receives notification that a corporation has been formed, they will submit an application to the IRS to become a 501(c)(3) corporation. Ken and Sarah have been working on this. The group may wish to find someone with a great deal of 501(c)(3) experience to review the application before it is submitted.

**IV. 100 West Zone Change Update**

This zone change was approved by the Moab City Council on February 14<sup>th</sup>. The site plan is in progress and includes an affordable housing development plan for the Millcreek property (Red Rock Partners et al).

**V. Update from the Homeless Coordinating Committee**

Audrey Graham reported the Homeless Coordinating Committee has been focusing on the need for coordination between churches, law enforcement, and the local community. She reported that at the last meeting Sheriff White and Chief Navarre were present. Audrey provided an overview of the voucher program and discussed the need for a discharge planning group.

**VI. Other Affordable Housing Issues**

Fremont reported on construction progress at Cinema Court. Donna Metzler reported on City and USU progress toward a pre-annexation agreement.

**VII. Housekeeping**

None

**VIII. Next Steps/Meeting**

The next regular meeting is scheduled for February 28<sup>th</sup>.