

**Interlocal Housing Task Force
Meeting Minutes
May 31, 2011
10:00 am**

The Chair called the meeting to order at 10:00 a.m. The following were present: Ken Davey, Krissie Killoy, Audrey Graham, Jeff McCleary, Fremont Woodward, Sarah Bauman, and Donna Metzler.

I. Approval of April 26, 2011 Meeting Minutes (5 minutes)
April meeting minutes were approved with corrections.

II. Connect Target Audiences for Public Education to Specific Programs (20 minutes)
The group agreed to add the following target audiences: City and County Councils, lenders, Family Support Center, WabiSabi, and the Food Bank.

III. Land Trust Committee Update and Potential Board Member List (20 minutes)
The Land Trust Committee reported that the subcommittee met and discussed possible Board members. Ken Davey, Sara Bauman, and Audrey Graham agreed to serve as initial (or interim) board members for the purposes of establishing the Trust –drafting bylaws and completing the nonprofit paperwork. A template articles of incorporation was presented to the group. The interim board anticipates having bylaws, incorporation documents, and a two to three paragraph information piece (to be used as part of the application) ready for discussion and approval by the HTF at the June meeting

IV. Temporary Housing Committee Update and City / County Land Use Code Amendment Recommendation (15 minutes)
The Temporary Housing Committee presented a draft recommendation and background piece summarizing the subcommittee’s discussions over the last six months. The group decided not to forward this recommendation on to City and County Planning Commissions at this time.

V. Review and Finalize a List of Affordable Housing Tools and Resources (15 minutes)
The group agreed to create a “resource list” and a “development tools” list. The resource list will be distributed as broadly as possible, including to large employers. The development tools list will be distributed to contractors, developers, lenders, and property management companies.

The group discussed organizing an educational workshop to provide specifics about some of the development tools listed and inviting Planning Commissioners. Newspaper articles/press releases, flyers, presentations to community groups, and roundtable panel discussions were also all listed as potential mechanisms for getting information out to the public.

VI. Other Affordable Housing Issues (5 minutes)

No other affordable housing issues discussed.

VII. Housekeeping (5 minutes)

No housekeeping items discussed.

VIII. Next Steps/Meeting (5 minutes)

Resource and Development Tools List = is a priority for the next meeting.

Land Trust Committee: information piece, articles of incorporation, and draft bylaws

Next meeting is June 28th at 10:00 a.m.