



Special Event Guidelines

Medical Plan

All special events permitted by the County must have a medical plan. The most basic plan for small events with a low medical risk assessment is the designation of an event representative to call 9-1-1, and a representative on-site with CPR training certification.

Events with a higher potential for risk are required to implement an appropriate medical plan to address the specific needs of the attendees and/or participants. Should Advanced Life Support (ALS) transport or staffing be needed at your event, you will be required to use Grand County Emergency Medical Services.

To assist you in determining the appropriate type of medical services for your event, Grand County EMS SSD has developed the following matrix of emergency medical services resources, which can be used as a guideline in developing your medical plan:

Emergency Medical Services Resource Matrix								
Event Type	Anticipated Crowd Size	Knowledge of 9-1-1 and CPR	Basic First Aid Stations	Mobile First Aid Teams	ALS First Aid Stations	Ambulance	Mobile ALS Teams	On-site physician
Concert/Music Festival/Street Fair	< 800	*						
	800-1,500	*	*					
	1,500-3,000	*	*	*				
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
Over 10,000	*	*	*	*	*	*	*	
Athletic/Sporting Event	< 800	*	*					
	800-1,500	*	*	*				
	1,500-3,000	*	*	*	*			
	3,000-5,000	*	*	*	*	*		
	5,000-10,000	*	*	*	*	*	*	
Over 10,000	*	*	*	*	*	*	*	*
Conference/Convention	< 800	*						
	800-1,500	*						
	1,500-3,000	*	*					
	3,000-5,000	*	*	*				
	5,000-10,000	*	*	*	*			
Over 10,000	*	*	*	*	*	*	*	

This is only a guideline, you should evaluate you event based on distance to additional medical resources and the risks involved. Your local licensed provider reserves the right to define types of resources needed.

It is your responsibility to ensure that all medical support personnel whether paid or volunteer have the appropriate Utah licensing, certifications, and insurance to provide services at your event. Copies of your licensing, certification, and insurance info must be submitted at the time of application with the County.

Medical plans should include:

- Name and contact numbers for the medical services vendor
- Names and certification of the medical providers
- Dates and times the event will be held
- A map of the event with locations of first aid stations and other staging locations
- Communications plan for emergencies
- GPS coordinates for first aid locations and important intersections
- If the event is remote/backcountry, GPS location for at least one suitable landing zone (100'x100' clear area that is flat)

Grand County has final authority over your event medical services requirements and will evaluate these requirements based on several factors related to your event.