



## PRELIMINARY PLAT APPLICATION

Grand County Courthouse: 125 E. Center St. Moab, UT 84532; Phone: (435)259-1343

**FOR OFFICE USE ONLY**

Date of Submittal: \_\_\_\_\_

Preliminary Plat Processing Fees: \$550.00 for first five (5) lots x \$125.00 per lot for each lot in excess of five lots

Submittal Received by: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Fees Received by: \_\_\_\_\_

### CONTACT INFORMATION

**Property owner:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**Engineer:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

**Property owner representative:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ cell: \_\_\_\_\_ fax: \_\_\_\_\_

Email address: \_\_\_\_\_

### PROJECT INFORMATION

**Project name:** \_\_\_\_\_

General location of the property: \_\_\_\_\_

Size of the subject property: \_\_\_\_\_ acres      Number of lots: \_\_\_\_\_

Surrounding land uses: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ district

---

**REQUIRED – Each of the following agencies will review for their ability to serve the proposed development through adequate existing and future easements, or provide a letter with detailed requirements for the proposed development. Applicants must consult each of the following agencies and obtain will serve letters or signatures on the attached sheet from each agency prior to submitting a development application. A will serve letter does not constitute a final approval of your development plans.**

- Moab Valley Fire Department
- Grand County Road Supervisor
- Grand Water and Sewer Service Agency
- Rocky Mountain Power
- FEMA Floodplain Administrator
- Dominion Energy

### **SUPPORTING MATERIALS**

Preliminary Plat applications shall contain, at a minimum, the following supporting materials through the approval of all supporting materials shall be submitted

1. **APPLICATION SUBMISSION.** Two complete sets of all supporting materials shall be submitted with this application. These complete sets should include one large (24" x 36") set as well as one electronic copy. If the plans are not approved as submitted, two corrected large sets of plans, one small set of plans, and one electronic copy of plans shall be submitted that comply with the Zoning Administrator's approval. The preliminary plat shall be considered officially filed after application review fees which are established by resolution of the County Council have been paid and after it is examined and found to be in general compliance with the provisions of these regulations by the Zoning Administrator.
2. **PRIOR TO MEETING.** Revised sets of plans shall be submitted prior to the application being placed on a Planning Commission/County Council meeting, including an electronic file.
3. **POST MEETING.** If the revised sets of plans are not approved as submitted two corrected sets of plans shall be submitted that comply with the Planning Commission's approval.

**Preliminary Plat.** A Preliminary Plat drawing will be required which shows accurate alignments, boundaries and monuments as certified by a land surveyor registered in Utah. Preliminary Plats shall be prepared at a scale no smaller than one (1) inch equals two hundred (200) feet. Plats of large areas may be prepared on multiple, serially numbered sheets with match lines and an index map. The vicinity and index maps shall appear on the first of the serially numbered sheets. The following data shall be included on the Preliminary Plat:

- **Boundary Lines and Bearings.** Boundary lines, bearings, and distances sufficient to locate the exact area proposed for subdivision. At least one (1) subdivision corner shall be referenced to a survey (abstract) corner. The area, in acres, of the subdivision shall also be shown.
- **Adjacent Subdivisions.** The name and location of a portion of adjoining subdivisions shall be drawn to the same scale and shown in dotted lines adjacent to the tract proposed for subdivisions in sufficient detail to show actually the existing lots, streets, alleys and other features that may influence the layout and development of the proposed subdivisions. Where adjacent land is not subdivided, the name of the owner of the adjacent tract shall be shown.
- **Intersecting Streets.** The angle of intersection of the centerline of all intersecting streets.
- **Proposed Streets, Alleys and Easements.** The names, location and widths of all streets, alleys and easements proposed for the subdivision, and all known rights-of-way and/or easements within or affecting the area to be subdivided.
- **Proposed Blocks, Lots and Parks.** The subdivision shall show all proposed streets and alleys, easements, blocks, lots, parks, etc., with principal dimensions.
- **Contours.** Existing topographic contours at 5 foot intervals and all easements or rights-of-way necessary for drainage within or without the boundaries of the addition.
- **Subdivision Title and Planner.** The title under which the proposed subdivision is to be recorded, the name of the owner and the name of the engineer or land planner who prepared the plat.

- 
- **Dedicated Parks, Playgrounds and Other Public Uses.** Sites, if any, to be reserved or dedicated for parks, playgrounds or other public uses.
  - **Scale, North Point**
    1. Scale, north point, date and other pertinent data
    2. The scale of the preliminary plat may be at one (1) inch equals 200 feet.
    3. Name, address and telephone number
    4. Property owner's name, address, and telephone number.
    5. Proposed layout of utilities
    6. A proposed preliminary layout of sanitary sewer and water lines to serve the subdivision.
  - **Proposed Land Uses.** A designation of the proposed uses of land within the subdivision and any zoning amendments proposed to be requested.
  - **Vicinity Map.** A vicinity map on a smaller scale showing the proposed subdivision and its relationship to the surrounding area and County limits.

**Preliminary Master Plan.** If the proposed subdivision is a portion of a tract that is later to be subdivided, then a tentative master plan of the entire subdivision shall be submitted with the preliminary plat of the portion first to be subdivided. The master subdivision plan shall conform in all respects to the requirements of the preliminary plat; except, it may be on a scale of not more than one (1) inch to 100 feet, or other staff-approved scale.

**Title Report.** A preliminary title report for each stage of the application process must be dated within three months of the application submittal date, from a licensed title company or attorney listing the name of the property owner(s) and all liens, easements and judgments of record affecting the subject property.

**Drainage Plan.** A drainage plan prepared and stamped by a licensed engineer shall be submitted. The report shall contain a drainage map and a plan view of the overall storm water system. The grading, drainage, and erosion plan shall address the following issues: description of features and hydrological conditions; drainage basin and sub-basin; drainage facility design criteria; infrastructure design criteria; grading plan; and erosion control. Specifically, the report shall contain at a minimum the following information:

- The existing roadways, drainage ways, vegetation and hydrological conditions of a ten (10) year twenty-four (24) hour event and a one hundred (100) year twenty-four (24) hour event.
- The major basin descriptions referencing all major drainage reports such as FEMA, major drainage planning reports, or flood insurance maps and the basin characteristics and planned land uses.
- The sub-basin description showing the historical drainage pattern and off-site drainage patterns both upstream and downstream of the property
- A general discussion of how the proposed system conforms to existing drainage patterns and offsite upstream drainage will be collected to protect development
- The water quality evaluation showing the water quality shall not be degraded from existing storm water quality including how solids are collected and not allowed to be discharge into downstream waters and how oils and greases are separated from stormwater.
- Maintenance plan and procedure for storm water system; thorough narrative of all charts, graphs, tables or other information included in the report describing how it effects the proposed development.
- Infrastructure design criteria showing the piping is sized to handle the peak intensity of the ten (10) year storm event; all detention basins are sized to handle one hundred (100) year storm while discharging at a maximum ten (10) year twenty-four (24) hour historical rate; a ten (10) foot traffic lane in both directions is maintained at all locations within the development; and that the roadway and infrastructure will handle a one hundred (100) year storm event without flooding homes or damaging public property.
- Grading plan showing: soil map depicting unique soil features such as collapsible soil, rock features, etc.; a grading plan showing all cut and fill areas within development including: the identification of slopes; fill and cut depths; and rock features within ten (10) feet of post grade soil surface.
- The grading plan shall also show how the grades will allow water to run off of lot areas without ponding and creating flooding problems for homes.
- Erosion control shall show: how erosion will be controlled during construction; explain and design such that construction debris and silts will not be collected by storm water system; show and design for all cut and fill slopes will not be eroded and how these areas will be re-vegetated.

---

**Covenants, Conditions, Restrictions.** Draft of any protective covenants where the subdivider proposes to regulate land use or development standards in the subdivision.

**Application Fee.** The process / filing fee of \$550.00 for first 5 lots then \$125.00 per lot over 5 shall be paid in full.

**APPLICANT CERTIFICATION**

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Grand County may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Grand County Land Use Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I have reviewed and understand the section from the Consolidated Fee Schedule and hereby agree to comply with this resolution. I also agree to allow the Staff, Planning Commission, or County Council or appointed agent(s) of the County to enter the subject property to make any necessary inspections thereof.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



---

**REQUIRED – The representative signing below is acknowledging that they have reviewed plans submitted in conjunction with the proposed (project) \_\_\_\_\_. By providing a signature below, each agency is confirming their ability to serve the proposed development. It may be necessary for further collaboration with certain agencies to assure adequate existing and future easements are provided for, in such a case the agency will provide a letter with detailed requirements for the site.**

Moab Valley Fire Department \_\_\_\_\_  
46 South 100 East, Moab, UT 84532 (435) 259-5557

Grand County Road Supervisor \_\_\_\_\_  
3500 S. Hwy. 191, Moab, UT 84532 (435) 259-5308

Grand Water and Sewer Service Agency \_\_\_\_\_  
3025 E. Spanish Trail Rd., Moab, UT 84532 (435) 259-8121

Rocky Mountain Power \_\_\_\_\_  
308 N. 100 W., Moab, UT 84532 1-888-221-7070

(Provide site map if applicable)

FEMA Floodplain Administrator \_\_\_\_\_  
125 E. Center St., Moab, UT 84532 (435) 259-4134

(If applicable)

Thompson Springs Fire Dist. \_\_\_\_\_  
101 Firehouse Lane, Thompson, UT 84540 (435) 259-9919

(If applicable)

Utah Department of Transportation \_\_\_\_\_  
940 S. Carbon Ave., Price, UT 84501 (435) 650-1156

(If applicable)

Dominion Energy (Gas) \_\_\_\_\_  
246 S. 500 W., Moab, UT 84532 (435) 719-2491